

# **TOWN OF BRISTOL, RHODE ISLAND**



## **TOWN COUNCIL**

Nathan T. Calouro, *Chairman*

Mary A. Parella, *Vice Chairwoman*

Antonio A. Teixeira

Timothy E. Sweeney

Aaron J. Ley

*Council Clerk*  
Melissa Cordeiro

**Town Council Meeting**  
**Wednesday, October 04, 2023 at 7:00 PM**  
**Town Hall - Council Chambers**

Note: If communications assistance is needed or any other accommodations to ensure equal participation, please contact the Town Clerk's office at 253-7000. Anyone requesting interpretive services for the deaf or hard of hearing must notify the Town Clerk's office at 253-7000, 72 hours in advance of the meeting date and anyone requesting assistive listening devices or wishing to speak on a matter designated "CA" (consent agenda) or citizens public forum on the council docket must notify the Council Clerk prior to the commencement of the meeting.

### **In-Person Participation Only**

The public may VIEW the meeting live by using the following link <https://zoom.us/j/86196543422>, or by visiting zoom.com meeting code 861-9654-3422. Please be advised, this link will NOT allow for public participation.

**Please be advised that the council intends to discuss and/or act upon each and every item appearing on this agenda**

Present:

Meeting Dates:

November 1, 2023 - Town Council Meeting  
November 15, 2023 - Town Council Meeting  
December 6, 2023 - Town Council Meeting  
December 27, 2023 - Town Council Meeting

**Motion RE: Consent Agenda - To Approve the Consent Agenda**

**A. Submission of Minutes of Previous Meeting(s)**

**A1.** Town Council Meeting - September 13, 2023

**A2.** Town Council Special Meeting - March 20, 2023

A3. Town Council Special Meeting - March 21, 2023

A4. Town Council Special Meeting - March 22, 2023

**B. Public Hearings**

B1. Kevin Francis, Bristol Golf Club Inc. d/b/a The Clubhouse, 95 Tupelo Street re - Request for modification expansion of Class BV Liquor License Premises

**C. Ordinances**

C1. Ordinance #2023-19 Chapter 16, Article V Stopping, Standing and Parking, Section 16-143 - Parking prohibited at all times (correction to Ordinance 2023-13 from east side to west side) **(2nd reading)**

a. Patricia Esteves, 74 King Philip Avenue re - letter of concern

C2. Ordinance #2023-20 Chapter 19, Article I - In General, Section 19-2 Prohibited areas and rules governing peddlers, hawkers, itinerant vendors and mobile food establishments (to include Itinerant vendors and mobile food establishments) **(1st reading)**

**D. Licensing Board - New Petitions**

D1. David Scarpino, Chairman, Bristol Christmas Festival re- Request for Mobile Food Truck Establishment Event Permit for Christmas Festival, Saturday December 9, 2023, and Sunday December 10, 2023, from 12PM - 6PM

a. recommendation - Town Administrator and Fire Chief

b. recommendation - Town Administrator and Chief of Police

D2. Robert McNeil, McNeil Design Collaborative, Inc., d/b/a The Northeast Golf Company (Bristol Golf Park), 96 Broadcommon Road re - Request for a Victualling License

a. recommendation - Town Administrator and Fire Chief

b. recommendation - Town Administrator and Chief of Police

c. recommendation - Town Administrator and Department of Community Development

d. recommendation - Town Administrator and Water Pollution Control

D3. Robert McNeil, McNeil Design Collaborative, Inc., d/b/a The Northeast Golf Company (Bristol Golf Park), 96 Broadcommon Road re - request for a Dancing and Entertainment License

a. recommendation - Town Administrator and Fire Chief

b. recommendation - Town Administrator and Chief of Police

**E. Licensing Board - Renewals**

**F. Petitions - Other**

F1. Robert McNeil, McNeil Design Collaborative, Inc., d/b/a The Northeast Golf Company (Bristol Golf Park) re - Request for One Additional Class BV Limited Liquor License (**call for public hearing November 15, 2023**)

a. recommendation - Town Administrator and Fire Chief

b. recommendation - Town Administrator and Chief of Police

c. recommendation - Town Administrator and Department of Community Development

d. recommendation - Town Administrator and Zoning Board

F2. Susan Proto, 245 Chestnut Street re - request no parking on the south side of Chestnut Street adjacent to her mailbox

a. recommendation - Town Administrator and Chief of Police

b. recommendation - Town Administrator and Department of Public Works

F3. Keri Costello, Wicked Good Healing LLC., 295 Hope Street - Request for an accessible parking space in

the front of business establishment on the west side of Hope Street **(2nd Reading)**

- a. (draft) resolution for adoption
- b. recommendation - Town Administrator and Chief of Police
- c. recommendation - Town Administrator and Department of Public Works

**F4.** David J. Andrade for Andrade's Catch, 186 Wood Street re - Request to extend the current load zone on the northside of Charles Street in the Easterly direction (for a total of a 66 foot load zone)

- a. recommendation - Town Administrator and Chief of Police
- b. recommendation - Town Administrator and Department of Public Works

#### **G. Appointments**

**G1.** Fourth of July Committee (Chair) re - Proposed Membership 2023-2025

**G2.** Newport & Bristol County Convention & Visitors Bureau (1 term set to expire September 2026)

- a. Karen Binder, 11 Poli Street, term expired

**G3.** Bristol Housing Authority (1 unexpired term set to expire January 2025)

- a. Raymond Cordeiro, 73 Franklin Street, letter of resignation

#### **H. Old Business**

**H1.** (Office of Secretary of State, Greg Amore) Lauren Fogarty, RI250 Program Coordinator re - Formation of local 250th Municipal Committee **(continued from 9/13/2023)**

#### **I. Other New Business Requiring Town Council Action**

**I1.** Public Notice from CRMC re - Andrew Bernstein, 262 Clinton Road Brookline, MA for 472 Poppasquash Road, Bristol - requires response by October 26, 2023

a. recommendation - Town Administrator and Harbor Master

I2. Director of Community Development Williamson re - (draft) Natural Hazard Mitigation Plan Update - 2023

a. copy of (draft) Natural Hazard Mitigation Plan

**(CF) Citizens Public Forum**

*Persons wishing to speak during the citizens public forum must notify the Council Clerk and sign in prior to the commencement of the meeting.*

**J. Bills & Expenditures**

J1. RFP# 1020 - Historic Consultant Services re - Survey of the Bristol Waterfront National Register Historic District

**K. Special Reports**

**L. Town Solicitor**

**M. Executive Sessions**

Consent Agenda Items:

**(CA) AA. Submission of Minutes - Boards and Commissions**

**Approval of consent agenda = "motion to receive and place these items on file"**

(CA) AA1. Conservation Commission Meeting Minutes, July 11, 2023

(CA) AA2. Recreation Board Meeting Minutes, August 2, 2023

(CA) AA3. The Commissioners of the Cemeteries, The North and East Burial Grounds Commission Meeting Minutes, April 12, 2023

(CA) AA4. The Commissioners of the Cemeteries, The North and East Burial Grounds Commission Meeting Minutes, May 24, 2023

(CA) AA5. The Commissioners of the Cemeteries, The North and East Burial Grounds Commission Meeting Minutes, June 14, 2023

(CA) AA6. Bristol Planning Board Meeting Minutes, July 13, 2023

(CA) AA7. Harbor Commission Meeting Minutes, September 11, 2023

(CA) AA8. Bristol Housing Authority Meeting Minutes, June 8, 2023

**(CA) BB. Budget Adjustments**

**Approval of consent agenda = "motion to approve these adjustments"**

(CA) BB1. Tax Assessor DiMeo re - Recommended Abatements & Additions - September 26, 2023

**(CA) CC. Financial Reports**

**Approval of consent agenda = "motion to receive and place these items on file"**

(CA) CC1. Town Treasurer Hassell re - Revenue and Expenditure Statement - September 26, 2023

**(CA) DD. Proclamations, Resolutions & Citations**

**Approval of consent agenda = "motion to adopt these Proclamations, Resolutions and Citations as prepared and presented"**

(CA) DD1. Citation - East Bay Media Group - Annual Business Excellence Award (signed)

(CA) DD2. Citation - East Bay Manufacturers - Annual Business Excellence Award (signed)

**(CA) EE. Utility Petitions**

**Approval of consent agenda = "motion to approve these petitions"**

(CA) EE1. The Narragansett Electric Co - Installing P1-1 for new service to #21 Bradford Street requiring pole for transformer to supply 600 AMP Service

a. recommendation - Town Administrator and Department of Public Works

**(CA) FF. City & Town Resolutions Not Previously Considered**

**Approval of consent agenda = "motion to receive and place these items on file"**

(CA) FF1. Town of New Shoreham, Rhode Island Resolution R-09-2023, Expressing Thanks to the Town of Bristol

**(CA) GG. Distributions/Communications**

**Approval of consent agenda = "motion to receive and place these items on file"**

(CA) GG1. RFP# 1019 - Replacement of Front Doors at Town Office Building (Former Reynolds School)

(CA) GG2. Director Williamson re - Press Release for Sowams Heritage Area Project - Community Conversations Consent Agenda

**(CA) HH. Distributions/Notice of Meetings**  
(Office copy only)

**Approval of consent agenda = "motion to receive and place these items on file"**

(CA) HH1. The Commissioners of the Cemeteries North and East Burial Grounds Meeting, September 13, 2023

(CA) HH2. Bristol Housing Authority Meeting, September 14, 2023

(CA) HH3. Bristol Planning Board Technical Review Committee Meeting, September 19, 2023

(CA) HH4. Zoning Board of Review Meeting, October 2, 2023

(CA) HH5. Bristol County Water Authority Policy Committee Meeting, September 28, 2023

(CA) HH6. Bristol County Water Authority Board of Directors Meeting, September 28, 2023

(CA) HH7. Historic District Commission Meeting, October 5, 2023

(CA) HH8. Harbor Commission Meeting, October 2, 2023

**(CA) II. Claims (Referrals)**

**Approval of consent agenda = "motion to refer these items to the Insurance Committee and at its discretion to the Interlocal Trust"**

**(CA) JJ. Miscellaneous Items Requiring Council Approval**

**Approval of consent agenda = "motion to approve these items"**

**(CA) KK. Curb cut petitions as approved by the director of public works**

**Approval of consent agenda = "motion to grant these curb cuts per the recommendation of, and conditions specified by, the Director of Public Works"**

(CA) KK1. Joseph Ricci, 20 Dolly Drive - request for curb cut on east side of Lucretia Lane

a. recommendation - Town Administrator and Department of Public Works

Adjourned: \_\_\_\_\_

/mc

Posted: September 29, 2023



**TOWN COUNCIL MEETING- WEDNESDAY, SEPTEMBER 13, 2023**

The council met on Wednesday, September 13, 2023, and called to order at 7:00 p.m. in the Town Hall, Council Chambers, Council Chairman Calouro presiding:

PRESENT: Council Chairman, Nathan Calouro  
Vice-Chairwoman, Mary Parella  
Councilman, Antonio "Tony" Teixeira  
Councilman, Timothy Sweeney  
Councilman, Aaron Ley

ALSO PRESENT: Town Administrator, Steven Contente  
Town Solicitor, Michael Ursillo, Esq  
Town Sergeant, Archie Martins

**Motion RE: Consent Agenda - To Approve the Consent Agenda**

Sweeney/Teixeira- Voted unanimously to approve the Consent Agenda withholding consent agenda item GG4.

\*It is hereby noted for the record that discussion and action concerning agenda item GG4 appear, in place, as found within.

**(ADD ITEM)**

At this point in the meeting, Vice Chairwoman Parella requested that the Council add an agenda item to allow Fire Chief DeMello to discuss storm weather patterns and safety precautions during emergency weather conditions.

Parella/Sweeney- Voted unanimously to add a non-action agenda to discuss current weather conditions and emergency weather safety precautions.

Fire Chief DeMello provided an update to the council. He conveyed to the public that, given recent occurrences of tropical storms, flash floods, and tornado warnings, it is imperative for residents to prioritize self-preparedness for a minimum of 72 hours. Additionally, residents are advised to establish evacuation plans in advance and to rely on trusted information sources such as the town's website, official social media channels, national weather stations, and broadcasts like

ready.gov. Comprehensive preparedness guides are accessible at both Town Hall and the local fire station.

In response to a question from the Vice Chairwoman regarding shelter options during tornadoes or high wind advisories, Fire Chief DeMello recommended seeking shelter in basements, preferably away from exterior walls and windows. If a basement is unavailable, he emphasized the importance of taking cover indoors and staying clear of severe weather patterns.

**A. Submission of Minutes of Previous Meeting(s)**

**A1.** Town Council Meeting - August 23, 2023

**A2.** Executive Session Meeting, August 23, 2023 (sealed council only)

Sweeney/Teixeira - Voted unanimously to approve the minutes of August 23, 2023, and the Executives session minutes of August 23, 2023, as prepared and presented.

**B. Public Hearings**

**B1.** Leah Roberge for Roberge Enterprises, LLC. d/b/a Rivers & Rhodes, 382 Thames Street Unit 1, request for transfer of Class BV Liquor License to Jennifer Medina for Carvalho Group LLC. d/b/a Pisco y Tequila Bistro (new ownership) (see also D1 and D2)

a. Creditors Lien - Mancini Beverage and Horizon Beverage

Sweeney/Teixeira-Voted unanimously to close the public hearing

Prior to the vote taken, Council Chairman Calouro opened the Public Hearing.

Jennifer Medina of 6 Appletree Lane, Barrington addressed the council to speak in favor.

William Medina of 6 Appletree Lane, Barrington addressed the council to speak in favor.

*It is hereby noted for the record no other testimony was presented by members of the public in favor nor in opposition thereto*

**C. Ordinances**

- C1.** Ordinance #2023-17 Sec 12-57 Composition and Election (add an additional Deputy Chief) **(2nd reading)**

Sweeney/Teixeira- Voted unanimously to consider this action to constitute the Second Reading for the adoption of Ordinance #2023-17. Advertise in the local newspaper

- C2.** Ordinance #2023-18 Chapter 14, Historic Preservation Sec 14-4 Historic district commission (to add an additional auxiliary member) **(2nd reading)**

Teixeira/Ley- Voted to consider this action to constitute the Second Reading for the adoption of Ordinance #2023-18. Advertise in the local newspaper Voting in favor were Calouro, Parella, Teixeira, and Ley. Councilman Sweeney was recused from the vote.

Prior to the vote being taken Councilman Sweeney recused himself from the vote.

- C3.** Ordinance #2023-19 Chapter 16, Article V Stopping, Standing and Parking, Section 16-143 - Parking prohibited at all times (correction to Ordinance 2023-13 from east side to west side) **(1st reading)**

Teixeira/Sweeney- Voted unanimously to consider this action to constitute the first reading of Ordinance #2023-19. Advertise in the local newspaper.

**D. Licensing Board - New Petitions**

- D1.** Jennifer Medina, Carvalho Group LLC, d/b/a Pisco y Tequila Bistro, 382 Thames Street, Unit 1 - Request for Class BV Liquor License (transfer from Leah Roberge for Roberge Enterprises LLC., d/b/a Rivers & Rhodes 382 Thames Street Unit 1)
- a. recommendation - Town Administrator and Fire Chief
  - b. recommendation - Town Administrator and Chief of Police
  - c. recommendation - Town Administrator and Department of Community Development
  - d. Creditors Lien - Mancini Beverage and Horizon Beverage

Sweeney/Teixeira- Voted unanimously to grant this license per the recommendations received and conditions, if any, as delineated, and also subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies. Subject to a six-month review.

Prior to the vote being taken, Clerk Cordeiro noted that two additional creditors' liens were received and recorded as "received at meeting".

Jennifer Medina and William Medina of 6 Appletree Lane, Barrington addressed the council and provided an overview of the restaurant concept and menu. Ms. Medina acknowledged the creditors' liens against the business and informed the council that the liens would be satisfied prior to the transfer.

- D2.** Jennifer Medina, Carvalho Group LLC, d/b/a/ Pisco y Tequila Bistro - Request for a Victualling License
- a. recommendation - Town Administrator and Fire Chief

b. recommendation - Town Administrator and Chief of Police

c. recommendation - Town Administrator and Water Pollution Control

d. recommendation - Town Administrator and Department of Community Development

Teixeira/Parella- Voted unanimously to grant this license per the recommendations received and conditions, if any, as delineated, and also subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies.

**D3.** Angelo Liquori, East Bay Laundromat, 26 Gooding Avenue, re - Request for Public Laundry License (new ownership)

a. recommendation - Town Administrator and Water Pollution Control

Teixeira/Sweeney- Voted unanimously to grant this license per the recommendations received and conditions, if any, as delineated, and also subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies.

**D4.** David Scarpino, Chairman, Bristol Christmas Festival re - Request for One-Day Dancing and Entertainment License for Bristol Christmas Festival in front of Burnside Building on December 9, 2023, from 10AM - 6PM and December 10, 2023 from 12PM - 6PM

a. recommendation - Town Administrator and Fire Chief

b. recommendation - Town Administrator and Chief of Police

Sweeney/Teixeira- Voted unanimously to grant this license per the recommendations received and conditions, if any, as delineated, and also subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies.

**D5.** Liz Patton, Benjamin Church Manor Tenants Association re - Request for an annual Senior Citizens Bingo License

- a. copy of Rhode Island State Police Approval
- b. copy of provisions for Senior Citizens Bingo
- c. recommendation - Town Administrator and Fire Chief
- d. recommendation - Town Administrator and Chief of Police

Teixeira/Parella- Voted unanimously to grant this license per the recommendations received and conditions, if any, as delineated, and also subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies.

**D6.** Kevin Francis, Bristol Golf Club Inc. d/b/a The Clubhouse, 95 Tupelo Street re - Request for modification expansion of Class BV Liquor License Premises **(call for public hearing on October 4, 2023)**

- a. recommendation - Town Administrator and Fire Chief

b. recommendation - Town Administrator and Chief of Police

c. recommendation - Town Administrator and Department of Community Development

Teixeira/Parella- Voted unanimously to call for a public hearing on October 4, 2023.

**D7.** Michele Martins, for Bristol Fourth of July Committee - Request for One-Day Dancing and Entertainment License for Wine Tasting Fundraising Event, September 21, 2023

a. recommendation - Town Administrator and Fire Chief

b. recommendation - Town Administrator and Chief of Police

Sweeney/Teixeira- Voted unanimously to grant this license per the recommendations received and conditions, if any, as delineated, and also subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies.

**E. Licensing Board - Renewals**

**E1.** Andrew Breslin, Pearl Holdings LLC, d/b/a/ The Nest (fka Tinkers), 29 State Street, re - six-month review of transfer of license **(continued from 3/1/2023)**

a. recommendation - Town Administrator and Fire Chief

b. recommendation - Town Administrator and Chief of Police

Teixeira/Sweeney-Voted unanimously to grant renewal of these licenses based upon the recommendations received and the receipt of all necessary renewal paperwork from the licensees and also subject to conformance to all laws and

ordinances and payment of all fees, taxes, and levies

**E2.** Jeffrey Quinlan, Aidan's Pub, 5 John Street, re - three-month review of Dancing and Entertainment License **(continued from 6/21/2023)**

a. recommendation - Town Administrator and Fire Chief

b. recommendation - Town Administrator and Chief of Police

Teixeira/Sweeney-Voted unanimously to grant renewal of these licenses based upon the recommendations received and the receipt of all necessary renewal paperwork from the licensees and also subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies

**E3.** Adam O'Brien, O'Brien & Brough, 500 Wood Street, Unit 112 re - six-month review of Dancing and Entertainment License **(continued from 3/29/2023)**

a. recommendation - Town Administrator and Fire Chief

b. recommendation - Town Administrator and Chief of Police

Sweeney/Parella-Voted unanimously to grant renewal of these licenses based upon the recommendations received and the receipt of all necessary renewal paperwork from the licensees and also subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies



**F. Petitions - Other**

**F1.** Keri Costello, Wicked Good Healing LLC., 295 Hope Street - Request for an accessible parking space in the front of business establishment on the west side of Hope Street (1<sup>st</sup> Reading)

a. recommendation - Town Administrator and Chief of Police

b. recommendation - Town Administrator and Department of Public Works

Sweeney/Teixeira- Voted unanimously to consider this action to constitute the first reading of a request for an accessible parking space and to continue the said matter until October 4, 2023, for second reading

**F2.** David Scarpino, Chairman, Bristol Christmas Festival Committee re - Request use of Town Property and Permission to Serve/Sell Alcoholic Beverages for the Annual Christmas Festival, Saturday, December 9, 2023, 10AM - 6PM (alcohol service 12PM - 6PM) and Sunday, December 10, 2023, from 12PM - 6PM

a. recommendation - Town Administrator and Fire Chief

b. recommendation - Town Administrator and Chief of Police

c. recommendation - Town Administrator and Department of Community Development

Sweeney/Teixeira- Voted unanimously to approve the petition per the recommendations received and subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies

**F3.** Michele Martins, for Bristol Fourth of July Committee - Request for Permission to Use/Sell Alcoholic

Beverages at Maritime Center to hold Wine Tasting Fundraising Event on September 21, 2023

- a. recommendation - Town Administrator and Fire Chief
- b. recommendation - Town Administrator and Chief of Police
- c. recommendation - Town Administrator and Harbor Master

Teixeira/Parella- Voted unanimously to approve the petition per the recommendations received and subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies

**G. Appointments**

**H. Old Business**

**I. Other New Business Requiring Town Council Action**

- I1.** (Office of Secretary of State, Greg Amore) Lauren Fogarty, RI250 Program Coordinator re - Formation of local 250th Municipal Committee

Parella/Teixeira- Voted unanimously to establish the formation of the local 250<sup>th</sup> municipal committee and to direct the Town Administrator to engage with diverse community groups and committees and provide a recommendation of potential stakeholders at the October 4<sup>th</sup> council meeting.

Prior to the vote being taken, Lauren Fogarty provided an overview of the Secretary of State's request for the formation of the local 250 municipal committee. She explained that the Rhode Island 250th (RI250) Commission is tasked with finding ways to honor Rhode Island's history, which has greatly influenced the ideals of freedom, equality, and independence in the United States as we approach the nation's 250th anniversary. She explained that collaboration with local governments,

committees, and organizations is crucial to recognizing the diverse local histories of cities and towns. She discussed various ways municipalities can promote civic pride and acknowledge local history, including decorations, events, and activities.

Ms. Fogarty encouraged the council to consider the establishment of a committee specifically focused on planning and organizing activities related to the 250th anniversary of the local municipality; noting that such committees are often created to coordinate celebratory events and projects for significant milestones much like the Fourth of July Committee.

Senator Lauria spoke to the council, urging their support for the state's commemoration initiatives and the establishment of the Semi-quincentennial 250th Commission. She clarified that state legislation would provide assistance to local municipalities in various ways. Although no specific funds were earmarked for municipal initiatives, she encouraged fundraising efforts and mentioned that the legislation would explore potential funding options in the future.

A suggestion was put forward regarding the possibility of integrating the commission within a Fourth of July subcommittee, should they be willing to assume the responsibility. It was emphasized that such a committee would require a high level of coordination. The council recommended reaching out to various community groups and other town committees capable of contributing to the planning and implementation of the anniversary events. These potential stakeholders might encompass local businesses, historical societies, cultural organizations, and other relevant entities.

Further discussions ensued revolving around the idea of placing an advertisement in the newspaper to attract interested parties or individuals. However, it was suggested that, initially, the town administrator should contact various stakeholders directly. Additionally, it was proposed that the town should explore different options for the committee's structure, including determining the number of committee members.

It was recommended that the Town Administrator compile a list of interested stakeholders and present it at the next meeting; and the list would serve as a basis for discussing the subsequent steps in forming the committee.

**12.** Superintendent Ana Riley, re - Request for letter of support - for Stage 2 Capital Plan Application

Parella/Ley- Voted unanimously to approve the letter of support for the BWRSD Stage 2 Capital Plan Application

Prior to the vote being taken, Superintendent Riley updated the council on the BWRSD's actions, stating that they were currently in the process of submitting the stage 2 capital plan application to RIDE (Rhode Island Department of Education). She emphasized that this submission necessitated a letter of support from the council. Superintendent Riley clarified that this step was integral to gaining approval for the construction of a new high school and the enhancement of school facilities.

Superintendent Riley explained that RIDE has specific requirements for Stage 2, one of which is a letter of support from the town councils. The Superintendent mentioned that the Warren Town Council has already been approached, and this evening's meeting was to request support from the Bristol Town Council. Additionally, the school committee has provided their letter of support.

The Superintendent outlined the upcoming milestones in the process, which include the Ballot question in November Approval of Stage 2 by Ride, expected in December, and Submission of Stage 2, which includes a request for projects and reimbursement.

Superintendent Riley shared details regarding the reimbursement bonus eligibility. Noting that the base reimbursement stands at 63%, with the potential for bonuses that could increase it up to 83%. RIDE will conduct a review upon receiving Stage 2 to estimate the eligible bonuses. This information will be crucial for the bond vote campaign.

Architect Joe Drown, from Parkins Eastman, presented a PowerPoint presentation of the overview of Stage II.

The PowerPoint Presentation included the following information:

***Kickemuit Middle School***

- *Select renovation work for new grade reconfiguration*
- *Modify entry for separate 5<sup>th</sup> and 6<sup>th</sup> grade academy and 7<sup>th</sup> and 8<sup>th</sup> grade academy*

- *Replace ballasted roof*
- *Upgrade security system*
- *Replace damaged exterior doors and hardware*
- *Replace damaged exterior railings at ramp and stairs*
- *Replace ACT at second floor corridors and classrooms*
- *Replace select plumbing fixtures*
- *Replace Intercom system*
- *Install an additional egress door in the gymnasium*
- *Install continuous handrails in stairs*
- *Repair exterior walkway for accessibility*
- *Repair parking lot and drainage*
- *Upgrade site lighting*
- *Install new electrical distribution and feeders*
- *Required MEP upgrades*

#### *Hugh Cole*

- *Select renovation work*
- *Replace membrane roof on original building*
- *Upgrade security system*
- *Abate asbestos ceiling tiles*
- *Renovate toilet rooms in original building to comply to ADA*
- *Provide ADA compliant door hardware in original building*
- *Change swing of doors into classroom to conform to ADA or add assist openers*
- *Replace intercom system*
- *Add fire alarm to courtyard*
- *Repair asphalt play area*
- *Replace pavement and concrete at driveways to the main parking lot and loop road*
- *Provide landscape improvements to play area*
- *Required MEP upgrades*

#### *Rockwell*

- *Select renovation work*
- *Add prekindergarten playground*
- *Replace exterior doors and hardware*
- *Upgrade security system*
- *Replace intercom system*
- *Add drainage to playground area to address ponding issues*
- *Replace pavement at rear parking lot*
- *Repair concrete at entry driveway*
- *Required MEP upgrades*

#### *Colt Andrews*

- *Select renovation work for new grade reconfiguration*
- *Upgrade security system*

- *Repair damaged exterior doors and hardware*
- *Add automatic door openers to doors with noncompliant clearance*
- *Replace Intercom system in both Colt and Andrews*
- *Create safer connection between Colt and Andrews*
- *Repair rotting plywood on Andrews Roof*
- *Required MEP upgrades*

#### *High School Design Updates*

- *Site and first floor plan*
- *First floor plan*
- *Second Floor Plan*
- *Main Entry Aerial*
- *Courtyard Aerial*
- *Student commons and Café & Media*

Discussions ensued concerning safety measures incorporated into the new design, with a particular emphasis on ensuring the safety of students. It was mentioned that ongoing assessments are considering enhancements, such as reinforcing the buildings, installing security cameras, and implementing locked vestibules.

It was mentioned that there was a recent article in the local paper discussing the implementation of a safer connection between Colt and Andrews School. It was noted that there had been some confusion regarding whether this safer connection would be integrated into the Stage 2 plan. Additionally, there were concerns that including items like this in the plan might not be viewed favorably. Clarification was provided that while no specific design had been finalized, the school district was exploring various options to establish a safer connection. It was acknowledged that one of these options had been shared with the Historic District Commission. However, it was emphasized that no definitive design had been chosen at this stage. It was further emphasized that the ultimate decision regarding safety connections would rest with the town council.

Superintendent Riley discussed the process of creating a list of project priorities and alternates in collaboration with the building committee. These alternates include safety measures like ballistic glass or cost-effective alternatives. She explained that these options would be reviewed by RIDE for potential reimbursement. She emphasized that the letter on the agenda for approval does not commit the council to specific projects, but rather signifies support for the idea of improvements.

Chairman Calouro mentioned the need for informed decision-making and stressed the importance of taking the next step in the process to explore full reimbursement opportunities, which could potentially cover up to 80% of project costs.

Vice Chairwoman Parella explained that RIDE needs to ensure that the school committee is not going forward with this on its own and that the town is supportive of the concept of going forward. She emphasized the unprecedented amount of reimbursement eligibility and the importance of ensuring the town could get as much reimbursement as possible.

Peter Hewitt of 11 Wendy Drive addressed the council. He expressed concerns about the proposed \$200 million bond issue for school improvements. He mentioned that while he recognized the need for changes to the existing high school, he was hesitant about the financial impact, especially if the state reimbursement was uncertain. He emphasized the potential property tax increase and its impact on elderly residents.

Mr. Hewitt also raised the need for a detailed breakdown of how the \$200 million would be allocated, particularly for the new high school and associated costs. He mentioned that it was important to see a clear itemization and dollar amounts for each aspect of the project, including the wish list items. He emphasized the importance of transparency and providing this information to the public before the bond vote.

Discussions ensued regarding various aspects of the proposed \$200 million bond issue for school improvements. The council acknowledged that while they agreed with the need for improvements, they wanted to ensure transparency in how the money would be spent. They also recognized that the reimbursement from the state could vary, and there was a sense of urgency to meet the requirements for a higher reimbursement rate.

Superintendent Riley clarified that the \$200 million was not just a wish list but included essential work at other schools, such as mechanical, electrical, and plumbing upgrades. She stated that detailed information about the allocation of funds and project breakdowns would be made available on their website.

Chairman Calouro emphasized the importance of satisfying the state's requirements and meeting the timeline to remain eligible for a higher reimbursement rate. He also stressed the need for full transparency and ensuring that the public had ample time to review the information.

Town Administrator Contente expressed satisfaction and acknowledged that the students played a crucial role in shaping the future of upcoming generations. He mentioned that the state was ready to allocate funds for school improvements. While he emphasized fiscal responsibility and avoiding wasteful spending of tax dollars, he stressed the pressing need for upgrading schools to align with the 21st century.

Town Administrator Contente also pointed out that there were exceptional funding opportunities available to the town that should not be overlooked. He stated that these improvements would eventually become necessary, and it would be beneficial for the town to take advantage of the potential 83% reimbursement rate.

- 13.** Bristol Police Department re - Request for council support for Trunk or Treat to be held on October 29, 2023

Teixeira/Ley- Voted unanimously to appropriate \$1000 from the Town Council Contingency account in support of Trunk or Treat

- 14.** Public Notice from CRMC re Hafer & Associates Corp 4500 S. Lakeshore Drive: Ste. 300, Tempe, AZ 85282 for 333 Poppasquash Road, Bristol - requires response by September 25, 2023

a. recommendation - Harbor Master

Sweeney/Teixeira- Voted unanimously to receive and file.

Prior to the vote being taken, Councilman Teixeira emphasized the importance of careful review and consideration of the recommendations provided. He emphasized the importance of towns' responsibility of retaining public access to waterways.

- 15.** WPC Superintendent, Jose DaSilva re- presentation of improvements and repairs at the Main Lift Pumping Station

Parella/Teixeira- Voted unanimously to authorize the Town Administrator and WPC superintendent to go out to bid.



Prior to the vote being taken, Superintendent DaSilva addressed the council and presented a PowerPoint presentation of the needed repairs and improvements at the main lift pumping station.

The PowerPoint Presentation included the following information:

*Recent repair and evaluation revealed damaged parts*

- *Upper Bearing*
- *Paraflex Coupling*
- *Gear Reducer*
- 
- (2) *Screw Pumps*
  - *6-foot diameter*
  - *30 feet in length*

*Operation*

- *All Day, Every Day*
- 

*Purpose*

- *Convey ALL Wastewater to Headworks (Start the Treatment Process)*
- *Critical Asset*

*Benefit*

- *Manages wide range of flow conditions (2 MGD to 13 MG)*

*Main Lift Pump Station Milestones*

- *Mid 1980's Original Installation*
- *2005 Catastrophic Failure*
- *Sanitary Sewer Overflows*
- *Basement flooding*
- *No Flow to Plant*
- *Initiated EPA Enforcement Action*
- *2007 Replacement*
- *2017 Evaluation*
- *2018 North Pump: Gear Box and Paraflex Coupling Replacement*
- *2020 Cleaning and Painting of Screw Pump Body*
- *2023 Evaluation*

*2007 Replacements*

- *\$1.8 M*
- *Hart Engineering*
- *Construction:*
  - *Roof Removal*
  - *Bypass Pumping Provisions*
  - *Full-Time Bypass Pumping*

2017 Screw pump Evaluations

Screw Pump Maintenance 2018

- *Pump 1 – North Pump (2018)*
  - *Replaced Gear Box – Utilized Spare*
  - *Shaft Seal Leak*
- *Replace Paraflex Coupling*
  - *Boot Only*
  - *Had to Cut Away for Access*

Screw Pump Maintenance 2020

- Pump 1 & 2 – North Pump and South Pump*
- *Resurfaced (Painted) Body of Screw*
  - *2017 Recommendation included with Evaluation*

2023 Screw Pump Issues

- Pump 1 – South Pump Gear Box*
- *Seal Leak (Same as 2018 – North Pump)*
  - *Clicking Noises*
  - *Backstop Fail (during seal replacement)*
  - *Resultant Paraflex Coupling Damage*
  - *Contacted Pump Manufacturer for Direction and Evaluation*
  - *Status: Standby Pump*  
*Operating Pump with Caution / Exercising weekly*

2023 Screw Pump Evaluation

- Pump 1 – South Pump*
- ***Replace Upper Bearing (Rusting)***
  - *Rebuild / Replace Gear Box*
  - *Replace Paraflex Coupling*
  - *Replace Motor Sheaves*

- Pump 2 – North Pump*
- ***Replace Upper Bearing (Rusting)***
  - *Replace Paraflex Coupling*
  - *Replace Motor Sheaves*

*Project Challenges*

- *ACCESS and ACCESS*
  - *Bypass Pumping*
  - *Upper Bearing Replacement*
- Rigging to Support “Full” Pump and allow removal*

**J.**

<i>Recommended Maintenance</i>	<i>Parts Cost</i>	<i>Labor Est (~ Parts)</i>	<i>Bypass Pump Rental</i>	<i>Total</i>
<i>North Screw Pump</i>				
- Upper Bearing (Marginal)	\$80 K			
- Paraflex Coupling (Damaged – Marginal)	\$25 K			
- Sheaves	\$1 K			
<i>South Screw Pump</i>				
- Upper Bearing (Marginal)	\$80 K			
- Paraflex Coupling (Damaged – Marginal)	\$25 K			
- Sheaves	\$1 K			
- Rehab Existing Gear Box	~\$10K			
- Put Spare Gear Box in Place				
<b>TOTAL</b>	<b>\$222 K</b>	<b>\$250 K</b>	<b>\$40 K</b>	<b>~\$510 K</b>

General Pump Station Improvements

- 2015 – New Odor Control System with Exhaust Fan, Carbon Media Odor Scrubber, Associated Ductwork
- 2019 – Grating/Railings Replacement – Upper Access Landing

- 2021 – XP Light Fixture Replacement (All)
- 2021 – Grating Replacement and Interior Stairway/Landing Repairs

Future Improvements

*New Gear Box (3) and Baseplates*

- *Require pump support*
- *Bypass Pumping*

– *New Motor*

**(Or)**

– *New Pumps (Complete)*

- *Roof Removal*
- *Bypass Pumping*

Discussions ensued concerning the costs associated with repairing the main lift. It was noted that the precise expenditure had not been finalized; however, it was approximated to be in the vicinity of \$510,000

The topic of whether it would be a prudent decision to replace the system rather than repair it was raised. It was clarified that the cost of acquiring and installing two new main lifts could vary between \$5 million to \$6 million. It was emphasized that they had been diligent in maintaining the equipment and believed that the necessary repairs to ensure its continued operation should be adequate.

A suggestion was made to establish a budgeting plan moving forward to facilitate the essential maintenance program and prepare for future replacement costs.

A discussion ensued regarding the source of funds for this initiative. It was stated that the enterprise fund currently has a healthy balance, and even after deducting the estimated amount of \$510,000, the balance in that account would still surpass the ending totals from 2020 and 2021.

**Bills & Expenditures**

**K. Special Reports**

- K1.** Juan Mariscal, Chairman, Bristol County Water Authority, Tri-Town Monthly Report, August 24, 2023

Sweeney/Teixeira- Voted  
unanimously to receive and file.

**L. Town Solicitor****M. Executive Sessions**

## Citizens Public Forum

**Persons wishing to speak during the citizens public forum must notify the Council Clerk and sign in prior to the commencement of the meeting.**

Allison Arruda, residing at 52 Viking Drive, spoke before the council to express her apprehensions regarding the recently approved DEM cooperative agreement, which permits archery deer hunting on open spaces within the town. She emphasized her worries about the safety of hikers, the potential for mistreatment by hunters, and the need for more prominent warning signs regarding hunting activities. She urged the town to explore alternative methods for managing the deer population. Ms. Arruda also mentioned the ongoing circulation of a petition aimed at discontinuing deer hunting in Bristol and submitted a copy of the online petition, along with a letter from a concerned neighbor, for the official record.

Bill Marshall, residing at 41 Viking Drive, spoke before the council to express his apprehensions regarding the recently approved DEM cooperative, which permits archery deer hunting in the town's open space. He informed the council that he has been actively canvassing the community to garner backing for preventing local deer hunting. Mr. Marshall emphasized his worries about the safety of children and the potential dangers associated with hunting occurring in close proximity to entrances and hiking trails.

## Consent Agenda Items:

**(CA) AA. Submission of Minutes - Boards and Commissions**

**Approval of consent agenda = "motion to receive and place these items on file"**

(CA) AA1. Bristol Planning Board Meeting Minutes, June 8, 2023

(CA) AA2. Harbor Commission Meeting Minutes, August 7, 2023

(CA) AA3. Rogers Free Library Board of Trustees Meeting Minutes, July 20, 2023

(CA) AA4. Bristol Fire Department Board of Engineers Meeting Minutes, September 5, 2023

**(CA) BB. Budget Adjustments**

**Approval of consent agenda = "motion to approve these adjustments"**

**(CA) CC. Financial Reports**

**Approval of consent agenda = "motion to receive and place these items on file"**

(CA) CC1. Town Treasurer Hassell re - Revenue and Expenditure Statement - September 7, 2023

**(CA) DD. Proclamations, Resolutions & Citations**

**Approval of consent agenda = "motion to adopt these Proclamations, Resolutions and Citations as prepared and presented"**

(CA) DD1. Resolution 2023-21, re - Sandra Mack, Bond Counsel re - Town of Bristol Reimbursement Resolution (General Obligation Bond Series 2023 A) (**signed**)

**(CA) EE. Utility Petitions**

**Approval of consent agenda = "motion to approve these petitions"**

**(CA) FF. City & Town Resolutions Not Previously Considered**

**Approval of consent agenda = "motion to receive and place these items on file"**

**(CA) GG. Distributions/Communications**

**Approval of consent agenda = "motion to receive and place these items on file"**

(CA) GG1. Town Administrator Contente to Carbon Activated Corporation re - award Bid# 1018 - Activated Carbon Media Replacement (Main Lift Pumping Station)

(CA) GG2. Town Clerk Cordeiro re - Thank you letter to David F. Miller for serving on the Harbor Commission

- (CA) GG3. Town Clerk Cordeiro re - Thank you letter to Laura A. Cabral for serving on the Rogers Free Library Board of Trustees
- (CA) GG4. Town of New Shoreman to Town Administrator - Thank you letter for Fire Department assistance for Block Island Fire

Prior to the vote being taken, Councilman Teixeira recognized Bristol's willingness to assist other local municipalities in times of need and commended the fire department for their participation in fighting the recent fire in New Shoreman.

Teixeira/Ley- voted unanimously receive and file.

- (CA) GG5. Warrant - Matthew Cabral, Alternate Building Official
- (CA) GG6. Warrant - John Desautel, Alternate Building Official
- (CA) HH. Distributions/Notice of Meetings**  
(Office copy only)

**Approval of consent agenda = "motion to receive and place these items on file"**

- (CA) HH1. Bristol County Water Authority Board of Directors Meeting, August 24, 2023
- (CA) HH2. Historic District Commission Meeting September 7, 2023
- (CA) HH3. Board of Canvassers Meeting, August 29, 2023
- (CA) HH4. Board of Canvassers Meeting, September 5, 2023
- (CA) HH5. Board of Canvassers Meeting, September 6, 2023
- (CA) HH6. Conservation Commission Meeting, September 5, 2023
- (CA) HH7. Zoning Board of Review Meeting, September 18, 2023
- (CA) HH8. Harbor Commission Meeting, September 11, 2023
- (CA) HH9. Harbor Commission Meeting Amended, September 11, 2023
- (CA) HH10. Planning Board Meeting, September 14, 2023

**(CA) II. Claims (Referrals)**

**Approval of consent agenda = "motion to refer these items to the Insurance Committee and at its discretion to the Interlocal Trust"**

(CA) III. DPW Director Parella re - reimbursement for damage to fence at 221 State Street.

(CA) JJ. **Miscellaneous Items Requiring Council Approval**

**Approval of consent agenda = "motion to approve these items"**

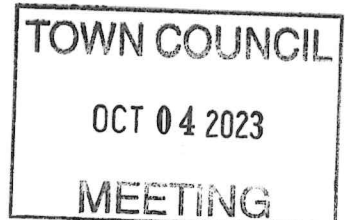
(CA) KK. **Curb cut petitions as approved by the director of public works**

**Approval of consent agenda = "motion to grant these curb cuts per the recommendation of, and conditions specified by, the Director of Public Works"**

There being no further business, upon a motion by Councilman Sweeney, seconded by Councilman Teixeira and voted unanimously, the Chairman declared this meeting to be adjourned at 9:19 pm.

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Melissa Cordeiro, Town Clerk





TOWN COUNCIL SPECIAL MEETING- MONDAY, MARCH 20, 2023

The council met in a workshop session on Monday, March 20, 2023, and called to order at 6:34 p.m. This meeting was held in person at the Town Council Chambers.

PRESENT: Council Chairman, Nathan Calouro  
Vice-Chairwoman, Mary Parella,  
Councilman, Antonio "Tony" Teixeira  
Councilman, Timothy Sweeney  
Councilman, Aaron Ley

ALSO PRESENT: Town Administrator, Steven Contente  
Town Treasurer, Sara Hassell

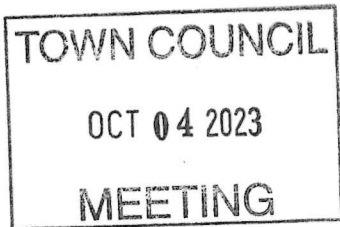
- 1. Ordinance #2023-05 - CHAPTER 25 - STREETS, SIDEWALKS AND OTHER PUBLIC PLACES - ARTICLE I. - STREETS, SIDEWALKS AND PARKS - Sec. 25-16 Seasonal outdoor seating on State Street TO BE REPEALED AND REPLACED WITH new Sec. 25-17, Seasonal use of public streets for outdoor dining by business establishments. (1<sup>st</sup> Reading)

Sweeney/Teixeira-Voted unanimously to consider this action to constitute the First Reading of Ordinance #2023-5. And to advertise in the local newspaper.

Prior to the vote taken, Vice Chairwoman Parella and Councilman Ley noted that they would be looking for clarification in section (D) in relation to "Approval to maintain the outdoor dining area during the day of the Bristol Fourth of July Celebration in any year shall also require approval by the Bristol Fourth of July Committee." and Section (B) in relation to the incorporation of Design Guidelines and manual.

- 2. Paul M. Lafleur, President Bristol Rotary Club Inc re Request for a Bingo License at the St. Elizabeth's Church Hall for March 29, 2023, (~~time TBD~~) 6:30 pm.

- a. Recommendation - Town Administrator and Fire Chief
- b. Recommendation - Town Administrator and Chief of Police



Teixeira/Sweeney-Voted unanimously to grant this license per the recommendations received and conditions, if any, as delineated, and also subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies.

**TOWN COUNCIL SPECIAL MEETING- MONDAY, MARCH 20, 2023****TOWN ADMINISTRATOR OVERVIEW****General Budget Discussion****Steven Contente, Town Administrator**

Town Administrator Contente presented an overview of his fiscal budget recommendations to the Town Council. He noted that the Bristol municipal appropriations including the debt services increase and the non-property tax revenues increase resulting in a net municipal expenditure decrease over the last fiscal year.

Town Administrator Contente noted the use of the new budgeting software presented limitations and expressed the need to explore different software options.

Town Administrator Contente stated that the overall tax property rate would increase by .36 cents but was subject to change as the tax roll has not yet been certified. He explained that based on the proposed budget, the Tax Assessor reviews the tax roll and adjusts the tax rate based on any revised assessments and what is required to support the budget. The tax rate is then determined by the tax assessor and finalized at a later date.

Town Administrator Contente explained that an investment of \$1,470,000 was included in the municipal expenditures for capital project investments that included \$1,000,000 for road resurfacing; and that the school district was fully funded.

Town Administrator Contente noted the town has major capital improvements at the wastewater treatment facility and collection systems and estimated a sewer use increase fee from \$580 to \$605.79.

Town Administrator Contente noted that his proposed budget focuses on strong investment in infrastructure. He added that he appreciated the council's consideration of the recommended budget.

Councilman Teixeira proposed seeking options to level fund the proposed sewer use assessment for \$605.79 to \$600.

Vice Chairwoman Parella expressed the need to explore options for additional source funding, such as the use of the fund balance, to minimize the burden on taxpayers with the goal of reducing the tax increase from .36 cents to approximately 0.20 cents.

Members of the council discussed the proposed sewer estimate and explored options for potential adjustments to leveling the sewer estimate from \$605.79 to \$600, as a potential cost-saving

**TOWN COUNCIL SPECIAL MEETING- MONDAY, MARCH 20, 2023**

measure to minimize the impact on residents. After further discussion and consideration of various factors, including the current financial situation of the Town and the potential of allocating funds from the Town's Fund Balance. It was noted that the use of any town funds to offset the sewer assessment or tax rates would not be recommended for long-term use, however, could potentially be used as a one-time offset.

It was noted that the upcoming property tax workshop scheduled in a couple of months may contribute to reducing the expense associated with residential assessment.

(\*) The Council agreed by consensus to place an asterisk at the budget line so that the Council might consider the possibility of allocating \$100,000 from the Fund Balance to potentially reduce the tax rate, (\*)and to further review options for level funding the sewer assessment.

**701-POLICE DEPARTMENT****Kevin Lynch, Chief of Police**

Police Chief Lynch provided an overview of the police department's budget.

Police Chief Lynch explained some of the programs the department was spearheading such as new hybrid vehicles, recruitment drives, citizens police academy, the community night out event, drone technologies, accreditations, and a digital fingerprint system.

Chief Lynch explained that salary increases were mainly due to contractual obligations and detailed wage increases due to ancillary resources needed for such events as the Christmas Festival, Fourth of July celebration, and other related needs for the security of town-related events.

Police Chief Lynch further noted that the patrol expenses assisted with solar traffic calming devices that were to be located in town. A copy of the traffic calming device pamphlet was distributed to the council.

It was explained that education was an unfunded state mandate and that the need for more education was essential to support the younger workforce.

Discussions ensued regarding potential future building improvements.

**TOWN COUNCIL SPECIAL MEETING- MONDAY, MARCH 20, 2023**

The Council made no changes to this budget as recommended by the Town Administrator.

**702-Animal Control****Kevin Lynch, Chief of Police**

Animal Control Supervisor Deborah DaSilva provided an overview of the department's budget. She explained the increase in building maintenance line items was to support the much-needed building improvements such as backflow testing and sanitation pumping in addition to HVAC maintenance, painting, and repairs of the concrete walkway.

Discussion ensued regarding adoption increases at the shelter.

The Council made no changes to this budget as recommended by the Town Administrator.

**703-HARBOR PATROL****Greg Marsili, Harbormaster**

Harbor Master Marsili explained the details of the marina expansion project. He noted the department's ongoing efforts of maintenance on existing docks that are mainly due to weather deterioration.

Harbor Master Marsili explained the need for a part-time harbor master to assist with the increased responsibilities and duties of the marina and fuel station.

Discussions ensued regarding potential parking issues due to the Marina expansion and the lease termination of the prudence ferry parking lot. Town Administrator Contente noted that he has been working with the town of Portsmouth and the prudence planning commission to find alternate parking resources.

The Council made no changes to this budget as recommended by the Town Administrator.

**TOWN COUNCIL SPECIAL MEETING- MONDAY, MARCH 20, 2023****601-COMMUNITY DEVELOPMENT****Diane Williamson, Director**

Town Planner Tanner spoke on behalf of Director Williamson who was unable to attend the meeting due to an injury.

Town Planner Tanner provided an overview of the department's budget noting that the new assistant planner position was recently filled and would be a great asset to the increased demands of the department.

Town Planner Tanner noted that the Bristol Historic District line item was to support HDC and included advertising which was recommended to be moved to the advertising line item.

Discussions ensued regarding the Tree Planting Program.

Chairman Calouro asked for an update on tourism and promotions. Municipal Operations Manager Eric Dickervtiz clarified that both the Bristol Merchant Association and Explore Bristol made requests for an extra allocation of \$1000 within this year's budget. However, with an intention to be fiscally responsible and save taxpayers' funds, he suggested that the town utilize a \$7500 grant obtained from Discover Newport, distributing it evenly between both organizations.

Discussions ensued regarding the collaboration to support tourism-related activities through digital event advertising. Additionally, Operations Manager Dickervtiz noted his initiated contact with American Cruise Lines to aid in promoting local merchants through advertising efforts

The Council made no changes to this budget as recommended by the Town Administrator

**602-Building Inspection****Stephen Greenleaf- Building Official**

Building Official Greenleaf pointed out an increase in revenues, crediting the rise to the state permitting system platform's support, which enhanced the evaluation of construction project amounts, coupled with a rise in construction projects. He also highlighted that this year, the weights and measures function was brought in-house. Moreover, the town appointed a temporary building inspector as the assistant building inspector to aid with inspections and provide emergency coverage. The elevation in mileage costs was explained as being linked to escalating gas

**TOWN COUNCIL SPECIAL MEETING- MONDAY, MARCH 20, 2023**

prices and the inclusion of the assistant building inspector as an additional beneficiary of mileage reimbursements.

Town Administrator Contente noted that the decision to bring the sealer of weights and measures function in-house was prompted by challenges the town faced in securing a state-appointed sealer of weights and measures during the construction of the marina fuel pumps. He further explained that the expenses previously allocated for outsourcing this line item were balanced out by providing a stipend to the appointed sealer of weights and measures. This adjustment helped maintain a somewhat neutral impact on the line item.

The Council made no changes to this budget as recommended by the Town Administrator.

**402 TOWN ADMINISTRATOR****Steven Contente, Town Administrator**

Town Administrator Contente stated that there were no significant changes to the Town Administrator's department budget. He clarified that the Council would notice a rise in the salaries line item, but this change represented a reallocation of funds between line items. He explained that his budget proposed a modify the salary line item by transferring the operational manager's position from the town hall complex line item to the town administrator's line item. He went on to explain that this alteration aimed to streamline responsibilities and enhance efficiency within the budget structure.

Town Administrator Contente noted the increase in Labor & negotiations line items. He explained that the funds would be used for labor matters in the upcoming negotiations of three union contracts. He further clarified that while the funds for labor contracts & negotiations are listed in the Town Administrators' budget, the funds are used by several departments to assist with legal advice and consultations.

The Council made no changes to this budget as recommended by the Town Administrator.

**501 FINANCE****Sara Hassell, Town Treasurer**

Treasurer Hassell outlined that there had been reductions in salaries resulting in a decrease in payroll taxes. She pointed out that supply costs had risen, contributing to an increase in the supply budget. In terms of revenues, she mentioned that they

**TOWN COUNCIL SPECIAL MEETING- MONDAY, MARCH 20, 2023**

remained consistent, attributed in part to the absence of vehicle taxes and the introduction of payment plans for residents. Additionally, investments have experienced a significant increase, and efforts have been made to negotiate more favorable bank interest rates.

Town Administrator Contente expressed his intention to transition the current part-time bookkeeper role into a full-time position starting in January. He elaborated on the introduction of new security protocols and the increasing complexity of tasks, necessitating an adequately staffed team to manage these responsibilities effectively.

Discussions ensued regarding the necessity to enhance the existing budgeting software. The idea of utilizing Gooding funds to help cover the expenses of implementing new budgeting software was put forward. The significance of robust reporting capabilities was deliberated upon. It was emphasized that a thorough evaluation of the expenses related to the new software was required. Additionally, the town would need to assess the software solutions employed by other municipalities and consider input from department heads in order to make informed decisions.

(\*) The Council agreed by consensus to place an asterisk at the Finance budget line so that the Council might consider the possibility of budgeting for finance software.

The Council made no changes to this budget as recommended by the Town Administrator.

**502 Debt Service**  
**Sara Hassell, Town Treasurer**

Town Treasurer Hassell outlined the details of the debt payment schedule and a 10-year outlook. The spreadsheets were organized to distinguish between the enterprise fund and the general fund, with the inclusion of the recent infrastructure bond. The spreadsheets detailed bonds and their respective amortization schedules. She proceeded to elaborate on the concept of general obligation bonds. She further highlighted that the estimate for borrowing for capital projects was also incorporated.

The Council made no changes to this budget as recommended by the Town Administrator.

**TOWN COUNCIL SPECIAL MEETING- MONDAY, MARCH 20, 2023****503 Fixed Charges****Sara Hassell, Town Treasurer**

Treasurer Hassell highlighted the contributions and expenditures related to the OPEB (Other Post-Employment Benefits) trust. She drew attention to the medical costs that have experienced a 6.1% increase.

The Town Administrator further clarified that although the fund is vested at 114%, the interest rates of return are not as robust as in previous years. The actuaries acknowledged the town's ability to withdraw and utilize funds due to the 114% vesting, while also recommending a contribution of \$170,000. It was highlighted that disbursements for benefits can be taken as long as the fund remains above 100% vested. Further discussions ensued regarding disbursement restrictions.

Discussions ensued regarding market investment projections. The point was raised that the council should exercise caution when considering borrowing from funds like the OPEB account and funds balance account. This is to ensure that the town is not faced with the necessity of contributing additional funds in case market rates experience a decline.

The Council made no changes to this budget as recommended by the Town Administrator.

**504 Town Hall Comple**

Operations Manager Dickervitz highlighted that there had been an increase in the expenses related to maintaining and updating the town's website. This increase was attributed to the transition to utilizing Civic Plus as the chosen platform.

Operations Manager Dickervitz explained that the rise in costs to software and license line item was mainly attributed to the enhancement of cybersecurity measures and the transition to fiber.

Town Administrator Contente noted that the reduction in electric costs was attributed to the reduction of the 9 Court Street building.



**TOWN COUNCIL SPECIAL MEETING- MONDAY, MARCH 20, 2023**

Town Administrator Contente noted there was no increase in the State House lease during this budget as the item will be presented to the council at the next council meeting to discuss negotiations in the lease terms.

The council made no changes to the budget as recommended.

**406 BOARD OF CANVASSERS****Board of Canvassers**

Clerk Cordeiro provided the council with a summary of the key points from the Board of Canvassers budget discussion. It was emphasized that even though 2023 was not initially designated as an election year, a special election for Congressional District 1 is anticipated to take place. She explained that the Board of Canvassers would be making a recommendation to the Board of Elections to combine polls due to the expected low voter turnout.

Clerk Cordeiro further elaborated that the early voting arrangements are slated to occur at the Reynolds School building. She elaborated further, noting a rise in the popularity of early voting. During the previous election, they experienced a significant turnout of over 2,000 voters during the early voting period. This surge in participation led to disruptions within the town hall premises and posed challenges in maintaining regular daily tasks.

Clerk Cordeiro also highlighted that the Board of Canvassers is committed to actively conducting voter registration drives. She explained that requests for funds have been submitted to support efforts aimed at enhancing voter registration rates.

The Council made no changes to this budget as recommended by the Town Administrator.

**407 MUNICIPAL COURT****Melissa Cordeiro- Town Clerk**

Clerk Cordeiro noted that much of the budget remained level-funded outside of the increases to salaries. She clarified that she had made revisions to the description of detailed wages to encompass payments for substitute bailiffs whenever the need arose.

The Council made no changes to this budget as recommended by the Town Administrator.

**TOWN COUNCIL SPECIAL MEETING- MONDAY, MARCH 20, 2023****401 TOWN COUNCIL**

Chairman Calouro brought attention to a recommended salary increase proposed by the Town Administrator. It was observed that the council salaries have remained unchanged for a considerable duration. The discussion highlighted that council members often participate in various functions beyond their regular council responsibilities, and many of these events incur personal expenses. The council voiced unanimous agreement with the salary increase, considering the modest amount involved, which amounts to a few hundred dollars.

The council engaged in a discussion regarding the discontinuation of public media funds. It was clarified that the necessity for a consistent media technician during public meetings has diminished due to the utilization of a Zoom room application, overseen by Operations Manager Dickervitz. However, it was further explained that the existing public media provider continues to ensure the broadcast feed for full channel viewing.

It was highlighted that Mr. Davis, the media technician, would be gradually phased out, with the transition commencing on July 1st. Vice Chairwoman Parella suggested initiating a conversation with Mr. Davis, considering his long-standing commitment and dedication to the role. Town Administrator Contente expressed the view that the present rate couldn't be justified or rationalized.

It was acknowledged that this decision is unrelated to job performance but rather pertains to the evolving function of the role. The requirement for external equipment has become obsolete, prompting the change.

It was highlighted that in similar towns, general technicians would receive a stipend ranging from approximately \$150 to \$175 per meeting, resulting in an estimated annual cost between \$4500 and \$5250, which also covers additional workshop expenses.

\*The Council agreed by consensus to place an asterisk (\*) at the Town Council's budget line so that the Council might consider the possibility of reviewing Public Media funds.

**403 TOWN CLERK****Melissa Cordeiro- Town Clerk**

**TOWN COUNCIL SPECIAL MEETING- MONDAY, MARCH 20, 2023**

Clerk Cordeiro highlighted a rise in the land evidence line item, attributing it to the inclusion of a newly awarded service following the bid process. She elaborated that the new platform offers a broader range of services at a more economical rate.

Clerk Cordeiro mentioned the incorporation of a new line item to accommodate online business licensing. She provided details, stating that the initial fee for this addition is \$7200. This fee encompasses an annual charge of \$4800 along with a one-time implementation fee of \$2400. She clarified that this software is essential in aiding businesses to navigate the complexities of the license application process. Moreover, the system will contribute to record preservation and enhance interdepartmental collaboration.

She explained that the existing system for business licensing is intricate and lacking in efficiency, resulting in the town expending significant time and resources to ensure businesses fulfill their licensing requirements. The introduction of the online service is expected to bring about increased transparency and streamlined processes.

Councilman Teixeira inquired about the possibility of businesses being charged a fee to cover the costs. Vice Chairwoman Parella pointed out that the town doesn't charge fees to others for the convenience of online services, so a similar approach should be adopted for businesses.

Chairman Calouro expressed his favorable view of the process, highlighting the benefits of consistency, efficiency, and improved operations for both businesses and the town.

The Council made no changes to this budget as recommended by the Town Administrator.

**Recap**

Chairman Calouro recapped the following question items to be discussed for consideration at a later time (asterisk items)

- (\*) The Council agreed by consensus to consider the possibility of allocating \$100,000 from the Fund Balance to potentially reduce the tax rate, (\*)and to further review options for level funding the sewer assessment.
- **501 FINANCE**

**TOWN COUNCIL SPECIAL MEETING- MONDAY, MARCH 20, 2023****Sara Hassell, Town Treasurer**

(\*) The Council agreed by consensus to place an asterisk at the Finance budget line so that the Council might consider the possibility of budgeting for finance software.

**• 401- Town Council**

(\*) The Council agreed by consensus to place an asterisk (\*) at the Town Council's budget line so that the Council might consider the possibility of reviewing Public Media funds.

There being no further business, upon a motion by Vice Chairwoman Parella, seconded by Councilman Ley, and voted unanimously, the Chairman declared this meeting to be adjourned at 10:04 PM.

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Melissa Cordeiro, Town Clerk

**TOWN COUNCIL SPECIAL MEETING- TUESDAY, MARCH 21, 2023**

The council met in a workshop session on Tuesday, March 21, 2023, and called to order at 6:30 p.m. This meeting was held in person at the Town Council Chambers.

PRESENT: Council Chairman, Nathan Calouro  
Vice-Chairwoman, Mary Parella,  
Councilman, Antonio "Tony" Teixeira  
Councilman, Timothy Sweeney  
Councilman, Aaron Ley

ALSO PRESENT: Town Administrator, Steven Contente  
Town Treasurer, Sara Hassell

**404 TOWN SOLICITOR**

**Michael A. Ursillo, Esq., Town Solicitor**

Town Solicitor Ursillo provided an overview of the budget, highlighting a gradual salary increase. He emphasized his longstanding association with the town, which commenced when he joined as an assistant solicitor back in 1985.

The Council made no changes to this budget as recommended by the Town Administrator.

**603 PUBLIC WORKS**

**Chris Parella-Public Works Director**

Public Works Director Parella appeared before the Council and provided the council and provided an overview of the department budget.

Director Parella discussed the reduction in tree care due to new equipment and training; and elaborated on the increase in grounds maintenance due to the new contract.

Director Parella noted that the Protective Boots line item was coupled with the clothing line item for simplicity.

Councilman Teixeira pointed out a significant decrease in departmental landfill receipts, which went down from \$310,000 to \$65,000. Director Parella clarified that this reduction in



revenue was a result of stricter regulations imposed by the RI Resource and Recovery Corp. He further explained that the municipal service agreement now restricts the disposal of materials to only residential waste and what is essential for the well-being of public health, primarily applying to primary residents' trash. Substantial revisions have been implemented, and there has been a restriction imposed on commercial dumping. The curbside pickup for local businesses will remain in operation. It was noted that RI Resource and Recovery Corporation's decision to discontinue commercial dumping was made to prolong the lifespan of the central landfill. Initially projected to reach capacity in 7 years, these imposed changes will effectively elongate its operational duration to 20 years.

Director Parella noted that the 2023 tipping fees will increase from \$54.00 per ton to \$58.50 per ton.

Discussions ensued regarding the exploration of potential solutions aimed at decreasing the volume of trash.

It was noted that savings were seen in the transfer station operations.

A suggestion was put forward to publish clear and effective recycling guidelines on the town's website, with the aim of educating the public about proper recycling practices and waste reduction.

The Council made no changes to this budget as recommended by the Town Administrator.

#### **604 WATER POLLUTION CONTROL**

##### **Jose DaSilva- Water Pollution Control Superintendent**

Water Pollution Control Superintendent DaSilva updated the council on current sewer system repairs. He explained that there was a significant increase in the pretreatment line item due to the increase of state-required regulated testing of local industries within the pretreatment program. He further updated the council on the I&I progress updates and sub-pumping issues.

The Council made no changes to the budget as recommended.

**606- COMPOSTING FACILITY**

Water Pollution Control Superintendent DaSilva provided the council with an overview of the composting facility budget and provided details of the building improvements.

The Council made no changes to the budget as recommended.

**607- ENTERPRISE FUND**

Town Treasurer Hassell explained the costs associated with the Enterprise Fund.

Treasurer Hassell explained that there was an interest bond debt decrease due to bond drop-offs in 2023-2024.

It was noted that the expenses for the enterprise fund increased by \$200,000 compared to the previous year, and there has been a decline in revenue. This decline can be attributed to several factors, including a reduction in sewer assessments and the number of units. The decrease in the number of units was mainly a result of improved water efficiency practices and a reduction in water consumption.

(\* ) The Council addressed the possibility of allocating funds from the Fund Balance to potentially reduce the tax rate and to further review options for level funding the sewer assessment. it was proposed that \$80,000 be allocated from the enterprise fund balance to reduce the sewer rate assessment, bringing it down to \$599.21.

There was apprehension about using the funds to reduce this year's sewer assessment only to potentially face the need to double it in future years or structural deficits. It was explained that the sewer enterprise fund currently holds enough funds to support the reduction in the sewer assessment while maintaining the necessary level of service.

It was explained that the

It was noted that the proposed \$25 sewer use fee increase was a significant increase, which was unusual. Additionally, it is anticipated that sewer use units will grow due to extensive planned developments which should offset some of the costs in future years.

## 806- MUNICIPAL OBSERVANCES

### Fourth of July Committee

Chuck MacDonough, Chairman of the Fourth of July committee, addressed the challenges posed by sponsor drop-offs, which have slightly impeded the ability to secure additional funding. He emphasized the importance of any additional funding and expressed gratitude to the town for all they do to help support the committee.

Vice-Chairwoman Parella reminded everyone of the town's contribution through expended funds, not reflected in the budget, used for police, security, fire, and DPW services.

The Council made no changes to the budget as recommended.

### Veterans Holiday

Town Administrator Contente mentioned that he received a response from Walter Coelho, the President of the Veterans Council, that expressed gratitude for the council's consideration of a contribution to the Veterans holiday.

The Council made no changes to the budget as recommended.

### Christmas Festival

Dave Scarpino, Chairman of the Christmas Festival provided an overview of their budget, and the impact the town's contribution makes on the event.

A discussion ensued regarding the popularity of the Christmas events.

The Council made no changes to the budget as recommended.

### Holiday Lighting-Patriotism

Town Administrator Contente pointed out that the management of Holiday Lighting and Patriotism events has been handled logistically by the DPW department, and both expenses have been transferred to the DPW budget, to enhance clarity and



transparency. He clarified that although the budget line items have been transferred to DPW, the funding request for patriotism remains at a consistent level. However, an increase in funding was proposed for the Holiday Lighting category to address electrical circuit issues and to expand lighting on streets like Bradford, Franklin, Church, and Constitution Street.

The Council noted the changes made to the line items.

**803-Parks and Recreation**  
**Warren Rensehausen-Director**

Director Rensehausen explained the details of his budget. He highlighted upcoming improvements to be implemented on the town's website to streamline event and program registrations.

Discussions ensued concerning pickleball and the possible need to provide portable toilets. There was apprehension that if they were to be installed near the pickleball courts, similar requests might arise for other parks throughout the town. It was noted that public restrooms are available in close proximity, and the suggestion was made to install signage indicating their locations. Additionally, it was proposed to assess whether the signage effectively informs the public about the restroom facilities' whereabouts or if the need for portable toilets should be taken into consideration in the future.

Further discussions ensued regarding park programs and scheduled events.

The Council noted the changes made to the line items.

**802-ROGERS FREE LIBRARY**  
**DAWN JENKINS- Library Director**

Library Director, Dawn Jenkins provided the council with an overview of the library budget. She explained that the state grant aid increase was to assist with the median salaries for RI Librarians to assist with retaining full-time employees.

Discussions ensued regarding eBooks and library programs.

Discussions ensued regarding addressing a group of kids that are testing boundaries and the library is working with the schools,

police, and parks and recreation to assist with finding a solution to engage the group to use services available to them.

The Council noted the changes made to the line items.

### Recap

Chairman Calouro recapped the following question items to be discussed for consideration at a later time (asterisk items)

- **607- ENTERPRISE FUND**

(\*) The Council agreed by consensus to consider the possibility of allocating \$100,000 from the Fund Balance to potentially reduce the tax rate, (\*) and to further review options for level funding the sewer assessment.

- **501 FINANCE**

**Sara Hassell, Town Treasurer**

(\*) The Council agreed by consensus to place an asterisk at the Finance budget line so that the Council might consider the possibility of budgeting for finance software.

- **401- Town Council**

(\*) The Council agreed by consensus to place an asterisk (\*) at the Town Council's budget line so that the Council might consider the possibility of reviewing Public Media funds.

There being no further business, upon a motion by Councilman Sweeney, seconded by Councilman Ley, and voted unanimously, the Chairman declared this meeting to be adjourned at 8:28 PM.

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Melissa Cordeiro, Town Clerk

**TOWN COUNCIL SPECIAL MEETING- WEDNESDAY, MARCH 22, 2023**

The council met in a workshop session on Wednesday, March 22, 2023, and called to order at 6:36 p.m. This meeting was held in person at the Town Council Chambers.

PRESENT: Council Chairman, Nathan Calouro  
 Vice-Chairwoman, Mary Parella (arriving at 7:10 pm)  
 Councilman, Antonio "Tony" Teixeira  
 Councilman, Timothy Sweeney  
 Councilman, Aaron Ley

ALSO PRESENT: Town Administrator, Steven Contente  
 Town Treasurer, Sara Hassell

**704 FIRE****Michael DeMello- Chief**

Chief DeMello provided an overview of the department's proposed budget. He explained the increase in salaries due to the fully funded EMS coordinator position; and noted that there was an anticipated \$100,000 increase in this fiscal year's revenue.

Discussions ensued regarding fire department volunteer opportunities.

Discussions ensued regarding fire and EMS calls.

The Council made no changes to the budget as recommended.

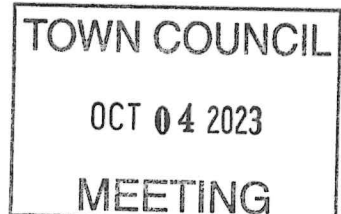
**405 BOARDS & COMM.****North & East Burial Ground**

It was noted for the record that the North & East Burial Ground line had been zeroed out due to a lack of activity over the past three years.

**Personnel Board**

Town Administrator Contente noted that after discussions with the personnel board chairman the board was seeking level funding.

The Council made no changes to the budget as recommended.

**Substance Abuse Coalition f.k.a. Prevention Coalition**

**TOWN COUNCIL SPECIAL MEETING- WEDNESDAY, MARCH 22, 2023**

Sean Palumbo member of the substance abuse board addressed the council and provided a brief outline of the department budget. Mr. Palumbo highlighted the coalition's training opportunities and student assistance councilors.

Town Administrator Contente noted that the majority of the funds distributed to the coalition's budget are allocated from the opioid settlement funds.

The Council made no changes to the budget as recommended.

**801 HUMAN SERVICES**

Human Services Director Carusi provided a brief outline of the department budget. He provided the council with an update on services provided and the hardship imposed on residents due to the cost-of-living increases.

The Council made no changes to the budget as recommended.

**805 HUMAN RESOURCES****(A) Women's Resource Center**

The Council made no changes to the budget as recommended

**(B) East Bay Center**

Robert Crossley was present and made a brief presentation on the services provided. He further thanked the town and council for their continued support.

The Council made no changes to the budget as recommended

**(C) East Bay Community Action**

Robert Crossley was present and made a brief presentation and thanked the town and council for their continued support.

The Council made no changes to the budget as recommended

**(D) Visiting Nurse Services**

The Council made no changes to the budget as recommended

**(E) Community String Project**

The Council made no changes to the budget as recommended

## TOWN COUNCIL SPECIAL MEETING- WEDNESDAY, MARCH 22, 2023

**(F) King Philip Little League**

The Council made no changes to the budget as recommended

**(G) Franklin Court Tenants Assoc.**

The Council made no changes to the budget as recommended

**(H) Boy Scouts of America**

The Council made no changes to the budget as recommended

**(I) Mosaico, CDC (Late Item)**

George Lima was presented with a late item request in the amount of \$1500 and made a brief presentation of the grant request.

The Council made no changes to the budget as recommended

**(J) Bristol Art Museum**

The Town Administrator, Contente, emphasized that grant applications had been sent out and advance notifications were provided. Despite follow-up emails and calls, the town only received the applications shortly before the meeting. The Administrator pointed out that the responsibility for timely submission rested with the applicants, and they had been given ample time and assistance. Consequently, he was not currently recommending the consideration of the funding request.

No Funds were granted at this time.

**(K) Harbor Lights**

No funds requested

*(Vice Chairwoman Parella arrives at this point in the meeting)*

**(L) St. Elizabeth f.k.a. Cornerstone Adult Services**

Director, Jessica Gosselin was present and made a brief presentation of the grant request.

The Council made no changes to the budget as recommended

**(M) The Samaritans**

Brian Gamely addressed the council and made a brief presentation of the grant request, highlighting the suicide prevention initiatives.

The Council made no changes to the budget as recommended

**(N) Coggeshall Farm Museum**

The Council made no changes to the budget as recommended

**(O) Meals on Wheels**

The Council made no changes to the budget as recommended

**TOWN COUNCIL SPECIAL MEETING- WEDNESDAY, MARCH 22, 2023****(P) Art Night**

The Council made no changes to the budget as recommended

**(Q) Bristol Rotary**

The Council made no changes to the budget as recommended

**(R) East Bay Food Pantry**

The Council made no changes to the budget as recommended

**(S) Benjamin Church Senior Center**

Vinny Saviano, the treasurer, and Donna Wilson, the Director, were present and made a brief presentation of the grant request, highlighting the assistance provided to seniors.

Councilman Teixeira requested elaboration on the increase of \$30,000 in the grant request. Mr. Saviano explained that the requested funds were to assist with additional assistance for unforeseen maintenance costs such as elevator maintenance, bus maintenance, and building maintenance outside of the capital projects.

(\*) The Council agreed by consensus to place an asterisk at the budget line to hold for further consideration.

**(T) Bristol Garden Club**

Pamela Delaney addressed the council and made a brief presentation of the grant request.

The Council made no changes to the budget as recommended

**(U) Wildlife Rehab Assoc. of RI**

The Council made no changes to the budget as recommended

**(V) Eastern RI Cons. Dist.**

The Council made no changes to the budget as recommended

**(W) B.C Tenants Association**

The Council made no changes to the budget as recommended

**(X) Friends of Toms Grove**

The Council made no changes to the budget as recommended

**(y) Bristol Middle Passage Marker Project**

Stephan Brigidi and Bernard Freeman addressed the council and made a brief presentation of the grant request.

The Council made no changes to the budget as recommended

**TOWN COUNCIL SPECIAL MEETING- WEDNESDAY, MARCH 22, 2023****(Late Item)- Special Olympics**

Pat Lannon addressed the council and made a brief presentation of the grant request in the amount of \$1000.

The Council made no changes to the budget as recommended

**(Late Item)- East Bay Recreation Softball**

Charlene Ferreira addressed the council and made a brief presentation of the grant request in the amount of \$1000.

The Council made no changes to the budget as recommended

**Recap**

Chairman Calouro recapped the following question items to be discussed for consideration at a later time (asterisk items)

- **401 Town Council**

(\*)consideration and review of Public Media funds.

The Council discussed the adjustment of annual expenses for video and live streaming, as technological advancements have rendered a full-time media position unnecessary. The idea of offering stipends, as seen in neighboring towns ranging from \$150 to \$175 per meeting, was discussed. It was observed that most of the tasks are currently carried out by town employee(s). The stipend proposal would be extended to the existing public media personnel. It was further clarified that any stipend would be intended for a single individual per meeting.

Ley/Teixeira- Motioned to appropriate \$3,500 to Public Media line item 401-43313; along with the agreement to provide a \$150 stipend to media personnel for each meeting. Voting in favor was Calouro, Ley, Sweeney, and Teixeira. Abstaining was Parella.

- **607- ENTERPRISE FUND**

**TOWN COUNCIL SPECIAL MEETING- WEDNESDAY, MARCH 22, 2023**

(\* ) consideration of allocating \$80,000 from the enterprise fund balance to reduce the sewer rate to level funding the sewer assessment.

Council members deliberated the consequences of transferring \$80,000 from the fund balance in order to stabilize the sewer assessment, ensuring it remains below \$600. It was observed that this action would result in a modest savings of just \$5. However, the primary concern was the perception of maintaining the assessment below the \$600 threshold.

Vice Chairwoman Parella suggested that it might have a more substantial impact if the funds were used to decrease the overall tax rate instead of focusing solely on the sewer assessment. An alternative proposal was to allocate \$100,000 to further reduce the sewer assessment from \$605.79 to \$597.38.

Teixeira/Sweeney- Voted  
unanimously to allocate \$100,000  
from the Enterprise Fund- Fund  
Balance to offset the sewer rate  
assessment from \$605.79 to  
\$597.38.

- **501 FINANCE**

- **Sara Hassell, Town Treasurer**

(\* ) The Council agreed by consensus to place an asterisk at the Finance budget line so that the Council might consider the possibility of budgeting for finance software.

Discussions ensued regarding the necessity to implement new budgeting software. Council members deliberated funding options to support new software. It was recommended that the source fund be used through capital improvement programs noting that the cost of the program may vary from \$250,000 to \$500,000. It was proposed that funds would be allowed to be borrowed from the Gooding Fund Balance until such source funding was solidified.

It was noted that the town would be going out to bid for the new accounting software within the next three months.

Parella/Sweeney- voted unanimously to  
refer the matter to the Town



**TOWN COUNCIL SPECIAL MEETING- WEDNESDAY, MARCH 22, 2023**

Administrator and Finance Director to research the financial software opportunities and return with a proposal to the council within the next 90 days; also authorized borrowing funds from short-term funding sources.

- **(S) Benjamin Church Senior Center**

(\* ) The Council agreed by consensus to place an asterisk at the budget line to hold for further consideration.

The council deliberated the proposed 2% increase in funding and the range of services being offered. It was suggested that they consider meeting halfway between the requested amount of \$190,000 and the recommended amount of \$163,685 due to concerns about the financial burden and the challenges faced by seniors in managing their budgets. It was mentioned that this year's funding request is less than what they have previously requested.

Vice Chairwoman Parella contended that the facility, which was formerly part of the town's operations, has now become an independent nonprofit organization. She expressed doubts about the need for a 2% increase, as she didn't observe a significant uptick in services or senior participation to justify it. Mary raised questions about whether the services were predominantly utilized by Benjamin Church residents or by other residents of Bristol. She emphasized that if the town was going to allocate substantial funds, the facility should provide exemplary services and not operate in a quasi-public capacity.

Councilman Ley mentioned that government entities typically aren't heavily involved in senior services, and the town has successfully supported seniors during times of need, such as during the COVID-19 pandemic. Councilman Sweeney highlighted the increasing senior population in Bristol and proposed allocating \$171,000 to the senior center. Councilman Teixeira noted that this increase could greatly benefit essential services like bus transportation, which is crucial for seniors.

It was emphasized that grant funds for public services are sourced from invested endowments rather than taxpayer funds.

**TOWN COUNCIL SPECIAL MEETING- WEDNESDAY, MARCH 22, 2023**

Sweeney/Ley- voted unanimously to appropriate an additional \$6315 to the Benjamin Church Senior Center increasing the total allocated amount to \$171,000.

- **607- ENTERPRISE FUND**

(\*) The Council agreed by consensus to consider the possibility of allocating \$100,000 from the Fund Balance to potentially reduce the tax rate

It was noted that the proposed tax rate stood at \$13.36, and there was a desire to lower this rate. Vice Chairwoman Parella expressed her preference for not seeing an increase of more than .20 to .25 cents. She acknowledged that the tax roll still needed certification, which has historically led to alterations and reductions in the proposed tax rate.

There were concerns raised about the financial burden placed on residents due to increasing tax rates, especially considering hardships and inflation. A discussion ensued about the requirement to maintain a reserve fund balance between 12% to 14%, with the current balance at 14%. The question was raised: What would the tax rate be if we reduced the fund balance by \$100,000 to offset the tax rate?

The treasurer explained that a \$100,000 reduction would result in a tax rate decrease from \$13.36 to \$13.33, yielding a savings of .03 cents. This would amount to a yearly savings of \$25 and a monthly savings of approximately \$2. It was noted that the decrease did not constitute a significant or substantial reduction in costs.

However, it was also noted that while reducing the tax rate is understandable, there are concerns about potentially entering a structural deficit, and the town should exercise caution in this regard.

Vice Chairwoman motioned to allocate \$125,000 from the fund balance to off set the proposed tax rate. Seconded by Sweeney for discussion. Brining the that rate to \$13.32. Voting in favor was Vice Chairwoman Parella all others voting opposed. Motion Failed

**TOWN COUNCIL SPECIAL MEETING- WEDNESDAY, MARCH 22, 2023**

There being no further business, upon a motion by Councilman Ley, seconded by Councilman Sweeney and voted unanimously, the Chairman declared this meeting to be adjourned at 9:03 pm.

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Melissa Cordeiro, Town Clerk



LICENSE REQUEST: **BV INTOXICATING BEVERAGE LICENSE**  
REQUEST FOR MODIFICATION - Expansion of Premise  
**PETITION TO THE TOWN COUNCIL:**

To the Honorable Town Council of the Town of Bristol:  
The undersigned hereby respectfully requests of your Honorable Body to  
be granted a **BV INTOXICATING BEVERAGE LICENSE**

NAME OF ESTABLISHMENT: Bristol Golf club inc. / The Clubhouse

ADDRESS: 95 Tupelo street

APPLICANT NAME: Kevin Francis

CURRENT HOURS OF OPERATION: Monday - Sunday 12pm - 1AM

PROPOSED HOURS OF OPERATION: Monday - Sunday 12pm - 1AM

**\*\* PLEASE ATTACH SKETCH INDICATING THE AREAS FROM WHICH LIQUOR WILL BE SERVED AND CONSUMED.**

Fee for License: \$1300 per year plus advertising  
Also required is Victualling License: \$75/year  
(Payable after Council approves the license.)

Please attend the Council Meeting on:  
Sept 13, 2023

\*SIGNATURE: *Kevin Francis*

NAME: Kevin Francis

ADDRESS: 11<sup>th</sup>

**PETITION MUST BE RETURNED BY WEDNESDAY AT 4PM TWO WEEKS PRIOR TO COUNCIL MEETING.**

TOWN: Br.

DATE OF BIRTH:

BUSINESS TELE:

HOME TELEPH:

EMAIL: EL

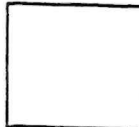
**TOWN COUNCIL**  
**SEP 13 2023**  
**MEETING**

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Date Received: \_\_\_\_\_

**TOWN COUNCIL**  
**OCT 04 2023**  
**MEETING**

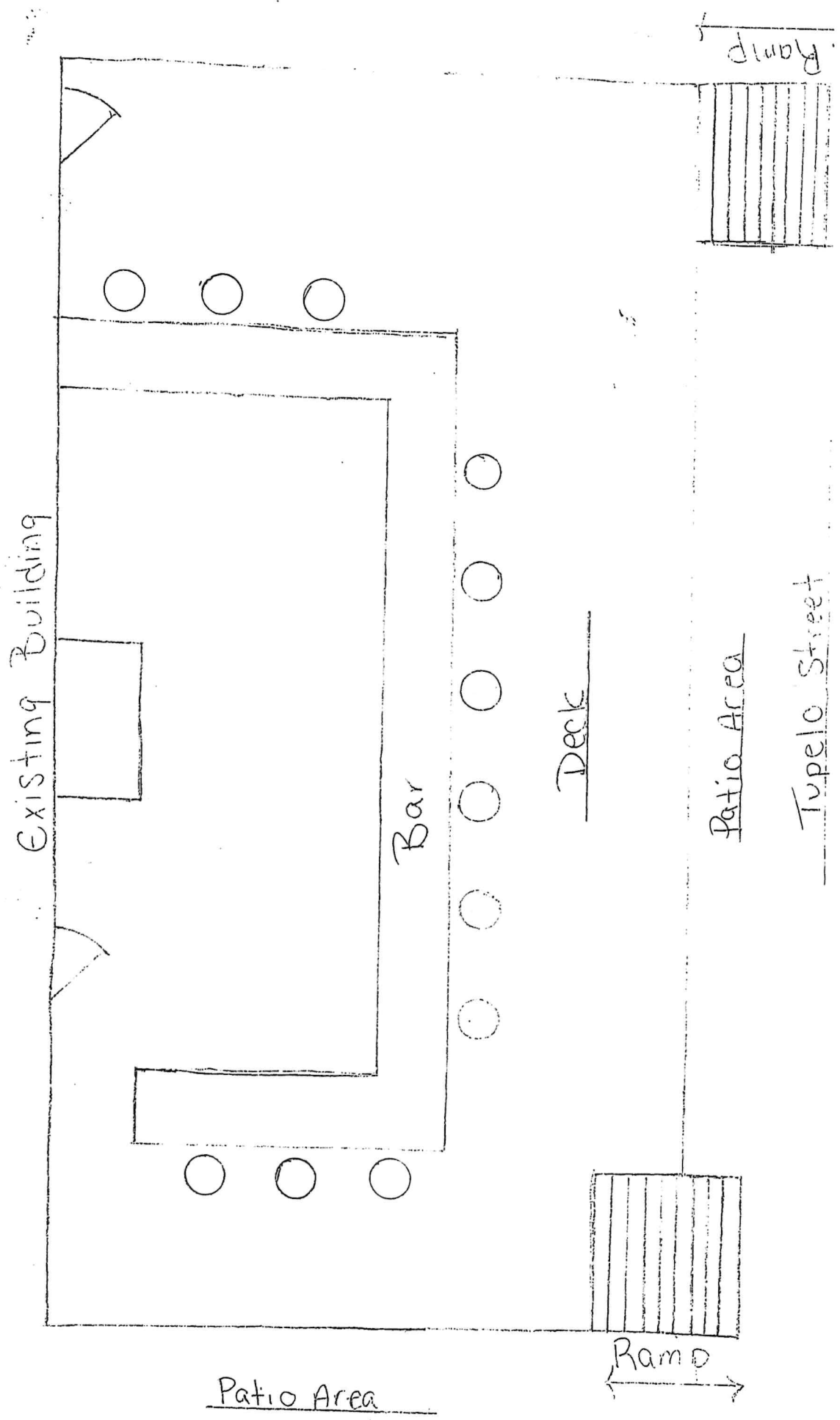
TAX STAMP



TO BE USED BY FINANCE DEPARTMENT

**\*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND RELEASE OF RECORDS AND INFORMATION REGARDING MY BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS.**







**TOWN CLERK'S OFFICE**  
Melissa Cordeiro, Town Clerk

10 Court Street  
Bristol, RI 02809  
Tel. 401-253-7000  
Fax. 401-253-2647  
Email: Mcordeiro@bristolri.gov

**MEMORANDUM**

TO: Steven Contente  
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro  
COUNCIL CLERK

DATE: August 29, 2023

RE: Kevin Francis, Bristol Golf Club Inc./ The  
Clubhouse, 95 Tupelo Street re - Request for expansion  
of Class BV Liquor License premises

---

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the regular Town Council Meeting to be held on September 13, 2023.

All items for this docket must be received in the Clerk's office before 12:00 noon on Wednesday, September 6, 2023. All and any items received after the deadline will be held until the next council agenda.

Thank you for your cooperation and prompt reply.  
Attachment

**LEGAL NOTICE**

**TOWN OF BRISTOL  
PUBLIC HEARING  
EXPANSION OF PREMISES**

Application for expansion in the area of the licensed premises to keep for sale and to sell intoxicating beverages, in accordance with Title 3 of the General Laws of 1956, and all amendments thereof, and additions thereto have been made at this office as follows:

**BRISTOL GOLF CLUB INC.  
KEVIN FRANCIS  
D/B/A THE CLUBHOUSE  
95 TUPELO STREET**

The Town Council will be in session in the Council Chambers, Town Hall on Wednesday evening, October 4, 2023, beginning at 7:00 PM at which time and place all persons remonstrating the granting of the above license transfer are entitled to and will be heard. Said remonstrance must be filed on or before the time of hearing and must be accompanied with a plat.

Individuals requesting interpreter services for the deaf or hard of hearing must notify the Town Clerk's Office at 253-7000, 72 hours in advance of the hearing date.

By Order of the Town Council  
Melissa Cordeiro  
COUNCIL CLERK

September 21 & 28, 2023





# Inter Office Memorandum

**To:** Steven Contente, Town Administrator  
**From:** Michael DeMello, Fire Chief  
**cc:** File  
**Date:** August 29, 2023  
**Re:** License Recommendation, September 13 Council Meeting

2023 SEP - 1 AM 9:10

TOWN CLERK'S OFFICE  
BRISTOL, RI 02809

The fire department has reviewed the license request presented as follows:

- 1. Class BV Liquor License expansion  
 Kevin Francis for Bristol Golf Club Inc. d/b/a The Club House  
 95 Tupelo St.

There is no objection to the granting of said license provided the applicant is compliant with all applicable laws, codes, ordinances, and/or other compliancy requirements.

*Steven Contente*  
 STEVEN CONTENTE  
 Town Administrator

TOWN COUNCIL  
 OCT 04 2023  
 MEETING

~~TOWN COUNCIL  
 SEP 13 2023  
 MEETING~~



# Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809  
TELEPHONE (401) 253-6900



**KEVIN M. LYNCH**  
Chief of Police

## BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

**DATE FILED:** 08-21-2023

**PETITION DESCRIPTION:**

Kevin Francis, Bristol Golf Club Inc. dba The Clubhouse, 95 Tupelo Street request for expansion of Class BV Liquor license premisses.

**PERSON/S FILING PETITION:** Kevin Francis

LICENSE RENEWAL       NEW PETITION

**REVIEW:**

- APPROVED
- CONDITIONAL APPROVAL
- DENIED
- FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

JOHN CLERKS OFFICE  
BRISTOL, RHODE ISLAND  
2023 SEP - 7 PM 3:11

**NOTES:**

I have spoken with Mr. Francis and reviewed this petition request. After reviewing this petition, there is no known reason for denial of this Class BV liquor license expansion provided that all Law and Ordinances (Sec 17-82) governing this practice are followed. If this expansion is approved by the Town Council, I do recommend a 6-month review be conducted.

**REVIEWING OFFICER:** Lt. Roman Wozny

**DATE COMPLETED:** 9-5-2023

TOWN COUNCIL  
OCT 04 2023  
MEETING

~~TOWN COUNCIL  
SEP 13 2023  
MEETING~~

*concern  
this interest*  
STEVEN CONTENTE  
Town Administrator



# Town of Bristol, Rhode Island

Department of Community Development

235 High Street  
Bristol, RI 02809  
[bristolri.gov](http://bristolri.gov)  
401-253-7000

Mailing address: 10 Court Street  
Bristol, RI 02809

September 6, 2023

TO: Steven Contente, Town Administrator

FROM: Diane M. Williamson, Director

RE: Petition to expand Class BV Liquor License at 95 Tupelo Street  
Bristol Golf Club, Inc/The Clubhouse

*Diane W.*

I have reviewed the petition to expand the Class BV Liquor License at 95 Tupelo Street.

I have no objection to the issuance of this license.

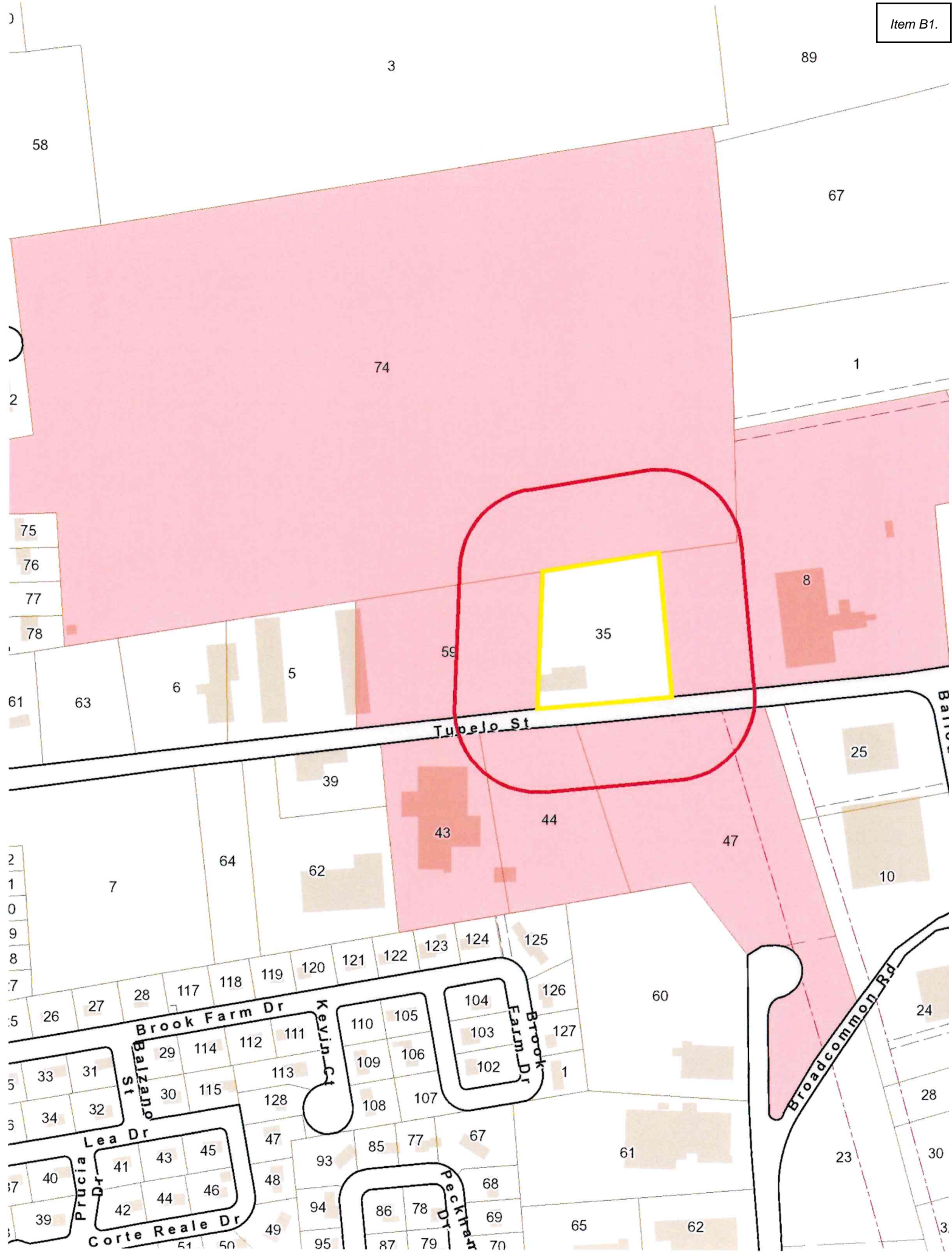
2023 SEP - 7 PM 2:12

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

*Steven Contente*  
STEVEN CONTENTE  
Town Administrator

TOWN COUNCIL  
OCT 04 2023  
MEETING

~~TOWN COUNCIL  
SEP 13 2023  
MEETING~~





# 200 foot Abutters List Report

Bristol, RI  
September 18, 2023

Item B1.

## Subject Property:

Parcel Number: 92-35  
CAMA Number: 92-35  
Property Address: 95 TUPELO ST

Mailing Address: ELJ INC  
703 METACOM AVE  
BRISTOL, RI 02809

## Abutters:

Parcel Number: 87-8  
CAMA Number: 87-8  
Property Address: 99 TUPELO ST

Mailing Address: BRITO REALTY, LLC  
91 TUPELO ST  
BRISTOL, RI 02809

Parcel Number: 92-43  
CAMA Number: 92-43  
Property Address: 86 TUPELO ST

Mailing Address: FRANCIS BROS. REALTY, INC.  
115 TUPELO ST  
BRISTOL, RI 02809

Parcel Number: 92-44  
CAMA Number: 92-44  
Property Address: 86R TUPELO ST

Mailing Address: FRANCIS BROS. REALTY, INC.  
115 TUPELO ST  
BRISTOL, RI 02809

Parcel Number: 92-59  
CAMA Number: 92-59  
Property Address: TUPELO ST

Mailing Address: ELJ INC  
703 METACOM AVE  
BRISTOL, RI 02809

Parcel Number: 92-74  
CAMA Number: 92-74  
Property Address: DEER RUN RD

Mailing Address: TOWN OF BRISTOL OPEN SPACE  
10 COURT ST  
BRISTOL, RI 02809

Parcel Number: 94-47  
CAMA Number: 94-47  
Property Address: 111 BROADCOMMON RD

Mailing Address: TOWN OF BRISTOL  
10 COURT ST  
BRISTOL, RI 02809



www.cai-tech.com

BRITO REALTY, LLC  
91 TUPELO ST  
BRISTOL, RI 02809

|||||  
Mr. Kevin Francis  
115 Tupelo Street  
Bristol, RI 02809

ELJ INC  
703 METACOM AVE  
BRISTOL, RI 02809

|||||  
The Clubhouse  
95 Tupelo Street  
Bristol, RI 02809

FRANCIS BROS. REALTY, INC  
115 TUPELO ST  
BRISTOL, RI 02809

TOWN OF BRISTOL  
10 COURT ST  
BRISTOL, RI 02809

$$5 @ .63¢ = \$3.15$$

TOWN OF BRISTOL OPEN SPAC  
10 COURT ST  
BRISTOL, RI 02809

2nd Reading

LEGAL NOTICE  
\*CORRECTION TO 2023-13

TOWN OF BRISTOL  
PROPOSED ORDINANCE  
No. 2023-19

AN ORDINANCE IN AMENDMENT TO  
CHAPTER 16  
OF THE ORDINANCES OF THE BRISTOL TOWN CODE

IT IS HEREBY ORDAINED by the Town Council of Bristol, Rhode Island, that Chapter 16 of the Ordinances of the Town of Bristol be amended as follows:

CHAPTER 16 – MOTOR VEHICLES AND TRAFFIC

\* \* \*

ARTICLE V. - STOPPING, STANDING AND PARKING

Sec. 16-143. - Parking prohibited at all times.

In addition to the parking regulations contained in section 16-7, no vehicle shall be parked at any time on the following streets or portions thereof:

\* \* \*

*King Philip Avenue, east west side, from the intersection of Dyer Street extending northerly for 20 feet.*

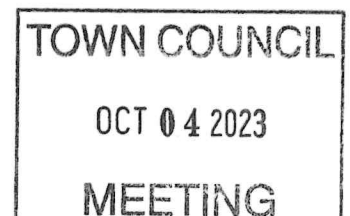
\* \* \*

This ordinance shall take place upon its passage.

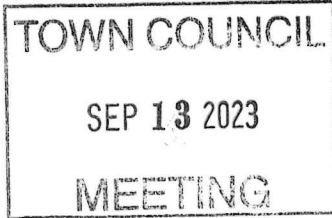
The Town Council will be in session in the Town Hall, Council Chambers, on October 4, 2023. If remonstrance in the meantime, a petition bearing the valid signatures of at least twenty (20) qualified voters must be filed with the Town Clerk requesting a Public Hearing, such hearing must be held before final action may be taken on said ordinance

By Order of the Town Council  
Melissa Cordeiro  
COUNCIL CLERK

September 21, 2023



- C3. Ordinance #2023-19 Chapter 16, Article V Stopping, Standing and Parking, Section 16-143 - Parking prohibited at all times (correction to Ordinance 2023-13 from east side to west side) **(1st reading)**



Teixeira/Sweeney- Voted unanimously to consider this action to constitute the first reading of Ordinance #2023-19. Advertise in the local newspaper.



**LEGAL NOTICE**

**LEGAL NOTICE  
\*CORRECTION TO 2023-13**

**TOWN OF BRISTOL  
PROPOSED ORDINANCE  
No. 2023-19**

**AN ORDINANCE IN AMENDMENT TO  
CHAPTER 16  
OF THE ORDINANCES OF THE  
BRISTOL TOWN CODE**

IT IS HEREBY ORDAINED by the Town Council of Bristol, Rhode Island, that Chapter 16 of the Ordinances of the Town of Bristol be amended as follows:

**CHAPTER 16 – MOTOR VEHICLES AND  
TRAFFIC**

\*\*\*

**ARTICLE V. - STOPPING, STANDING AND  
PARKING**

**Sec. 16-143. - Parking prohibited at all times.**

In addition to the parking regulations contained in section 16-7, no vehicle shall be parked at any time on the following streets or portions thereof:

\*\*\*

*King Philip Avenue, east west side, from the intersection of Dyer Street extending northerly for 20 feet.*

\*\*\*

This ordinance shall take place upon its passage.

The Town Council will be in session in the Town Hall, Council Chambers, on October 4, 2023. If remonstrance in the meantime, a petition bearing the valid signatures of at least twenty (20) qualified voters must be filed with the Town Clerk requesting a Public Hearing, such hearing must be held before final action may be taken on said ordinance

By Order of the Town Council  
Melissa Cordeiro  
COUNCIL CLERK

September 21, 2023

No parking on King Phillip Ave.

Patricia Esteves

Thu 9/28/2023 12:51 PM

To:Melissa Cordeiro <mcordeiro@bristolri.gov>

C1A

**Caution:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe. When in doubt, contact your IT Department

My name is Patricia Esteves 74 King Phillip Ave. My concern is the no parking on my road, I have lived here for 45 years and a tax payer. I have a sick husband at home who has been taking by rescue 3 times this year, oxygen delivery and a visiting nurse. Taking those 2 spots would only leave 2 spots left for parking between Platt Street and Dyer Ave. Last week the visiting nurse had to park near Sunrise Street and walk a block and a half to see my husband. The house on the corner of Dyer Ave. has spots for the van to pickup there foster child. The people have rented the place for 1 1/2 years and there has been no problem. I hope you take time to consider my concerns being a long time Bristol resident. Thank you! Pat Esteves

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND  
2023 SEP 28 PM 1:09

TOWN COUNCIL  
OCT 04 2023  
MEETING

1ST reading

**ORDINANCE No. 2023-20****AN ORDINANCE IN AMENDMENT TO  
CHAPTER 19  
OF THE ORDINANCES OF THE BRISTOL TOWN CODE**

IT IS HEREBY ORDAINED by the Town Council of Bristol, Rhode Island, that Chapter 19 of the Ordinances of the Town of Bristol be amended as follows:

**CHAPTER 19 - HAWKERS, PEDDLERS, ITINERANT VENDORS AND MOBILE FOOD**

\* \* \*

**ARTICLE I - IN GENERAL**

\* \* \*

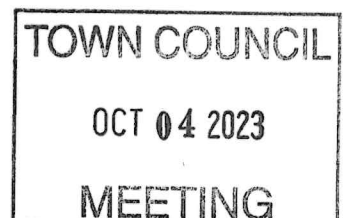
Sec. 19-2. - Prohibited areas and rules governing peddlers, ~~and~~ hawkers, itinerant vendors, and mobile food establishments.

In addition to the general ordinances and laws, all peddlers, ~~and~~ hawkers, itinerant vendors, and mobile food establishments must not vend on school property or within school zones as established by the school department; must not vend on all town recreational areas, the town common and all town parks; must not vend in the downtown area, which encompasses the area surrounded by Church Street, Franklin Street, Thames Street and Hope Street; must not impede the free flow of pedestrian or vehicular traffic. Notwithstanding anything herein to the contrary, the town council may by special exception, upon issuance of the license or subsequent request to the town council, permit vending in certain areas of the town including public areas for specific occasions.

The chief of police shall, from time to time, submit to the council additional streets and public ways throughout the town which, in his opinion, because of excess traffic and congestion, are unsafe for the public welfare and safety for the selling or offering for sale of merchandise by peddlers, ~~or~~ hawkers, itinerant vendors, or mobile food establishments.

\* \* \*

This ordinance shall take effect upon its passage.





# PETITION TO THE TOWN COUNCIL

Date Received:

To the Honorable Town Council of the Town of Bristol:  
The undersigned hereby respectfully requests of  
your Honorable Body to be granted a

TYPE OF EVENT

CHRISTMAS FESTIVAL

PUBLIC EVENT

PRIVATE EVENT

Street Address of Event:

HOPE & COURT ST

PUBLIC PROPERTY

PRIVATE PROPERTY

\*Amount of People Expected to Attend 8,000

\*Public events that anticipate an assembly of 500 people or more, require a temporary Mass Gathering Permit and must be approved by the Town Council.

If this is a Temporary Mass Gathering Permit, you are required to attend the Council Meeting on:

October 4, 2023

Petition must be received 90 days in advance of the proposed event.

For office use only:

Fee for permit \$300

Fee for permit exempt (per sec 19-127)

Administrative Event Permit

Number of Food Trucks

4

(In addition to the event permit, all food trucks in attendance must obtain a municipal MFE permit from the town)

Date of Event:

DEC 9th & 10th 2023

Time of Event:

NOON TO 6 PM

Applicant Name (Print)

Applicant Signature\*\*

Applicant Phone Number

Organization Name

**REQUIRED DOCUMENTATION**

List of MFE trucks to be in attendance

Diagram of location of MFE at event

\*\*The Applicant accepts all liability for the actions of patrons at the event, and is advised to consult with the Police Chief to determine the need for police coverage at the event.

\*\*\*All event permits shall be issued on the condition that the organizer of the event must leave sufficient space for emergency vehicles in compliance with the Rhode Island Fire Safety Code.

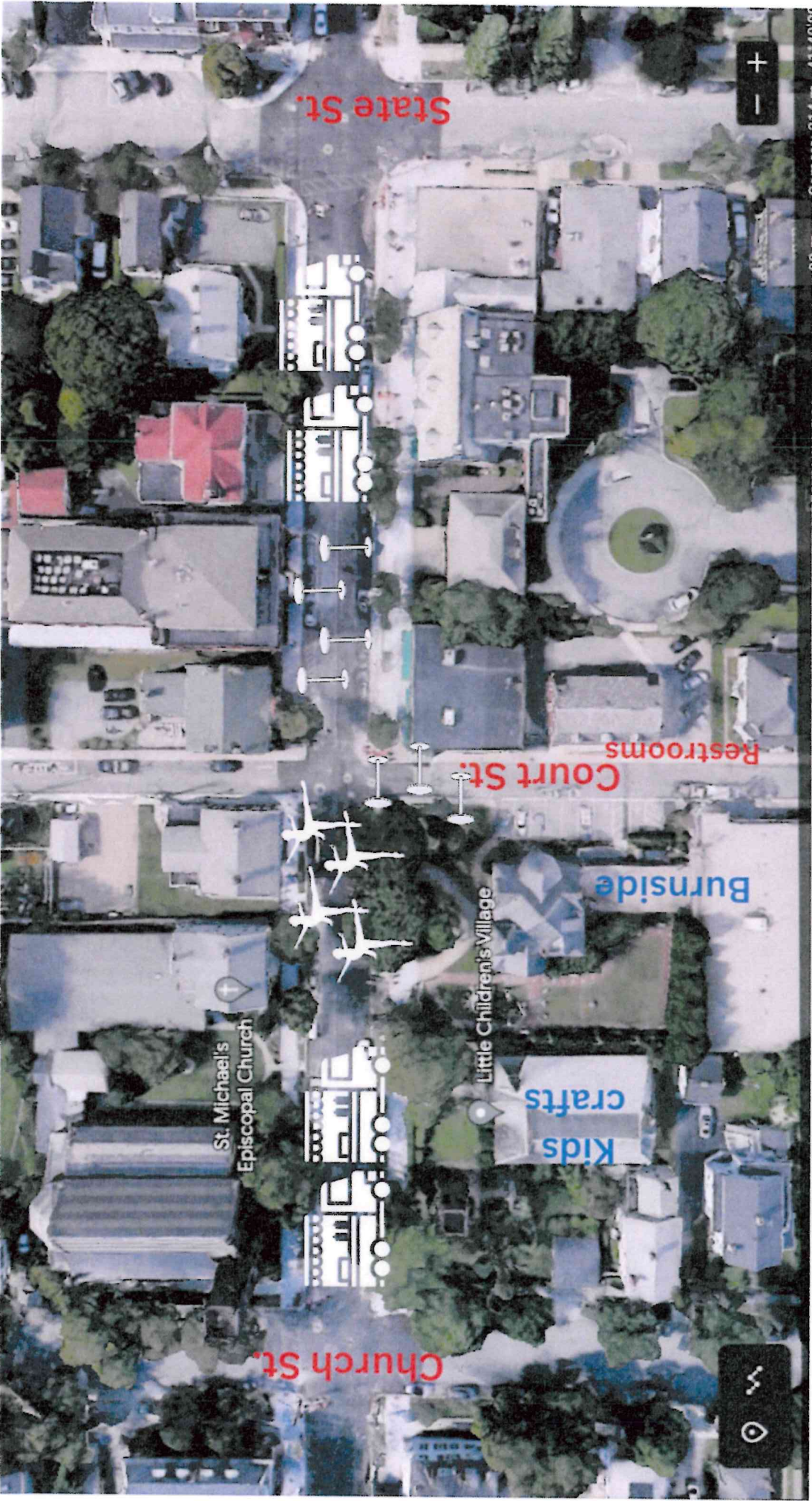
Date Approved:

Council Clerk (not required for itinerant MFE permits)

Council action:

Town Administrator/Director of Public Safety (not required for itinerant MFE)

TOWN COUNCIL  
OCT 04 2023  
MEETING





**TOWN CLERK'S OFFICE**  
Melissa Cordeiro, Town Clerk

10 Court Street  
Bristol, RI 02809  
Tel. 401-253-7000  
Fax. 401-253-2647  
Email: Mcordeiro@bristolri.gov

**MEMORANDUM**

TO: Steven Contente  
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro  
COUNCIL CLERK

DATE: September 19, 2023

RE: David Scarpino, Chairman, Bristol Christmas  
Festival re- Request for Mobile Food Truck  
Establishment Event Permit for Christmas Festival,  
Saturday December 9, 2023 and Sunday December 10, 2023  
from 12Pm - 6PM

---

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the regular Town Council Meeting to be held on October 4, 2023.

**All items for this docket must be received in the Clerk's office before 12:00 noon on Wednesday, September 27, 2023. All and any items received after the deadline will be held until the next council agenda.**

Thank you for your cooperation and prompt reply.  
Attachment



D1A

# Inter Office Memorandum

**To:** Steven Contente, Town Administrator  
**From:** Michael DeMello, Fire Chief  
**cc:** File  
**Date:** September 19, 2023  
**Re:** License Recommendation, October 4 Council Meeting

2023 SEP 21 PM 1:29

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

The fire department has reviewed the license request presented as follows:

- 1. Mobile Food Truck Event Permit
  - David Scarpino for Bristol Christmas Festival
  - Hope St. at Court St.
  - Saturday December 9<sup>th</sup>, 2023 and Sunday December 10<sup>th</sup>, 2023
  - 12pm to 6pm each day

There is no objection to the granting of said license provided the applicant is compliant with all applicable laws, codes, ordinances, and/or other compliancy requirements.

*Steven Contente*  
 STEVEN CONTENTE  
 Town Administrator

TOWN COUNCIL  
 OCT 04 2023  
 MEETING



# Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809  
TELEPHONE (401) 253-6900

D1B



KEVIN M. LYNCH  
Chief of Police

## BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

DATE FILED: 09-19-2023

**PETITION DESCRIPTION:**

David Scarpino, Chairman, Bristol Christmas Festival-Request for Mobile Food Truck Establishment Permit for Christmas Festival, Saturday December 9th, 2023 and Sunday December 10, 2023 from 12pm-6pm

PERSON/S FILING PETITION: David Scarpino

LICENSE RENEWAL       NEW PETITION

**REVIEW:**

- APPROVED
- CONDITIONAL APPROVAL
- DENIED
- FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND  
2023 SEP 27 PM 3:02

**NOTES:**

David Scarpino from the Christmas Festival Committee is requesting a Mobile Food Establishment event permit for the Christmas Festival scheduled for Dec. 9th and 10th. from 12pm to 6pm. This is an annual event being held at this location without any reported issues. This is a heavily attended event and further event planning will need to be completed to ensure public safety during this event. After reviewing this petition, I find no reason to deny the petitioner's request for a Mobile Food Truck Event Permit, provided that all guidelines set forth by the application, including any insurance requirements, and all laws and ordinances governing this practice are followed.

REVIEWING OFFICER: Lt. Roman Wozny

DATE COMPLETED: 9-27-23

TOWN COUNCIL  
OCT 04 2023  
MEETING

*Concun*  
*Stm*  
*Intm*  
STEVEN CONTENTE  
Town Administrator





LICENSE REQUEST: VICTUALLING LICENSE

Expires: December 1st

PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:

The undersigned hereby respectfully requests of your Honorable Body to be granted a

VICTUALLING LICENSE

NAME OF ESTABLISHMENT: BRISTOL GOLF PARK

ADDRESS: 96 BROAD COMMON ROAD BRISTOL, RI 02809

APPLICANT NAME: ROBERT McNEIL

HOURS OF OPERATION: 6:30 AM - 9 PM

TOWN CLERK'S OFFICE BRISTOL, RHODE ISLAND 2023 SEP 19 PM 12:54

- Victualling Petition & \$75 License Fee (payable after Council approves license)
Second Quarter Taxes must be paid (call 253-7000 for amount due)
Fire Department Clearance
Water Pollution Control Clearance (grease removal unit)
RI Department of Health Clearance

Please attend the Council meeting on 10-4-2023

SIGNATURE: [Signature] NAME: ROBERT McNEIL

Petition must be returned by

ADDRESS: LI

Petition emailed on

TOWN: SF

DATE OF BIRTH

BUSINESS TELE

HOME TELEPHC

Date Received:

EMAIL: rmcneil

TOWN COUNCIL OCT 04 2023 MEETING

879 15 rmcneil.com

TAX STAMP



TO BE USED BY FINANCE DEPARTMENT

\*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND RELEASE OF RECORDS AND INFORMATION REGARDING MY BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS.



## ***LETS EAT!***

### **SANDWICHES**

**\$7**

***HAM AND CHEESE  
TURKEY AND CHEESE  
CHICKEN SALAD  
TUNA SALAD  
VEGGIE WRAP***

### **SNACKS**

**\$2**

***CHIPS  
FRUIT***

### **DRINKS**

**\$3**

***SODA  
GATORADE  
BOTTLED WATER***

Prices do not include all applicable local, state and federal meals taxes.

Prices Subject to Change

Major Credit Cards Accepted

Notice: The consumption of raw or undercooked eggs, meat, poultry, seafood or shellfish may increase your risk of food borne illness. Please inform server of any and all food allergies prior to purchase and consumption.



## TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

10 Court Street  
Bristol, RI 02809  
Tel. 401-253-7000  
Fax. 401-253-2647  
Email: Mcordeiro@bristolri.gov

### MEMORANDUM

TO: Steven Contente  
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro  
COUNCIL CLERK

DATE: September 20, 2023

RE: Robert McNeil, McNeil Design Collaborative, Inc.,  
d/b/a The Northeast Golf Company (Bristol Golf Park),  
96 Broadcommon Road re - Request for a Victualling  
License

---

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the regular Town Council Meeting to be held on **October 4, 2023**.

**All items for this docket must be received in the Clerk's office before 12:00 noon on Wednesday, September 27, 2023. All and any items received after the deadline will be held until the next council agenda.**

Thank you for your cooperation and prompt reply.  
Attachment



D2A

# Inter Office Memorandum

**To:** Steven Contente, Town Administrator  
**From:** Michael DeMello, Fire Chief  
**cc:** File  
**Date:** September 19, 2023  
**Re:** License Recommendation, October 4 Council Meeting

2023 SEP 21 PM 1:28

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

The fire department has reviewed the license request presented as follows:

1. Victualling
2. Robert McNeil, McNeil Design Collaborative Inc., d/b/a The Northeast Golf Company (Bristol Golf Park)  
  
96 Broadcommon Road

There is no objection to the granting of said license provided the applicant is compliant with all applicable laws, codes, ordinances, and/or other compliancy requirements.

*Steven Contente*  
 STEVEN CONTENTE  
 Town Administrator

TOWN COUNCIL  
 OCT 04 2023  
 MEETING



# Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809  
TELEPHONE (401) 253-6900

DZB



KEVIN M. LYNCH  
Chief of Police

## BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

DATE FILED: 09-27-2023

**PETITION DESCRIPTION:**

Robert McNeil, McNeil Design Collaborative Inc. d/b/a The Northeast Golf Company (Bristol Golf Park), 96 Broadcommon Rd.-request for a Victualling license

PERSON/S FILING PETITION: Robert McNeil

LICENSE RENEWAL       NEW PETITION

**REVIEW:**

- APPROVED
- CONDITIONAL APPROVAL
- DENIED
- FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND  
2023 SEP 27 PM 3:02

**NOTES:**

After Reviewing this petition, there is no known reason to deny the approval of this victualling license for this property, provided that all laws and ordinances governing this practice are followed to include hours of operation.

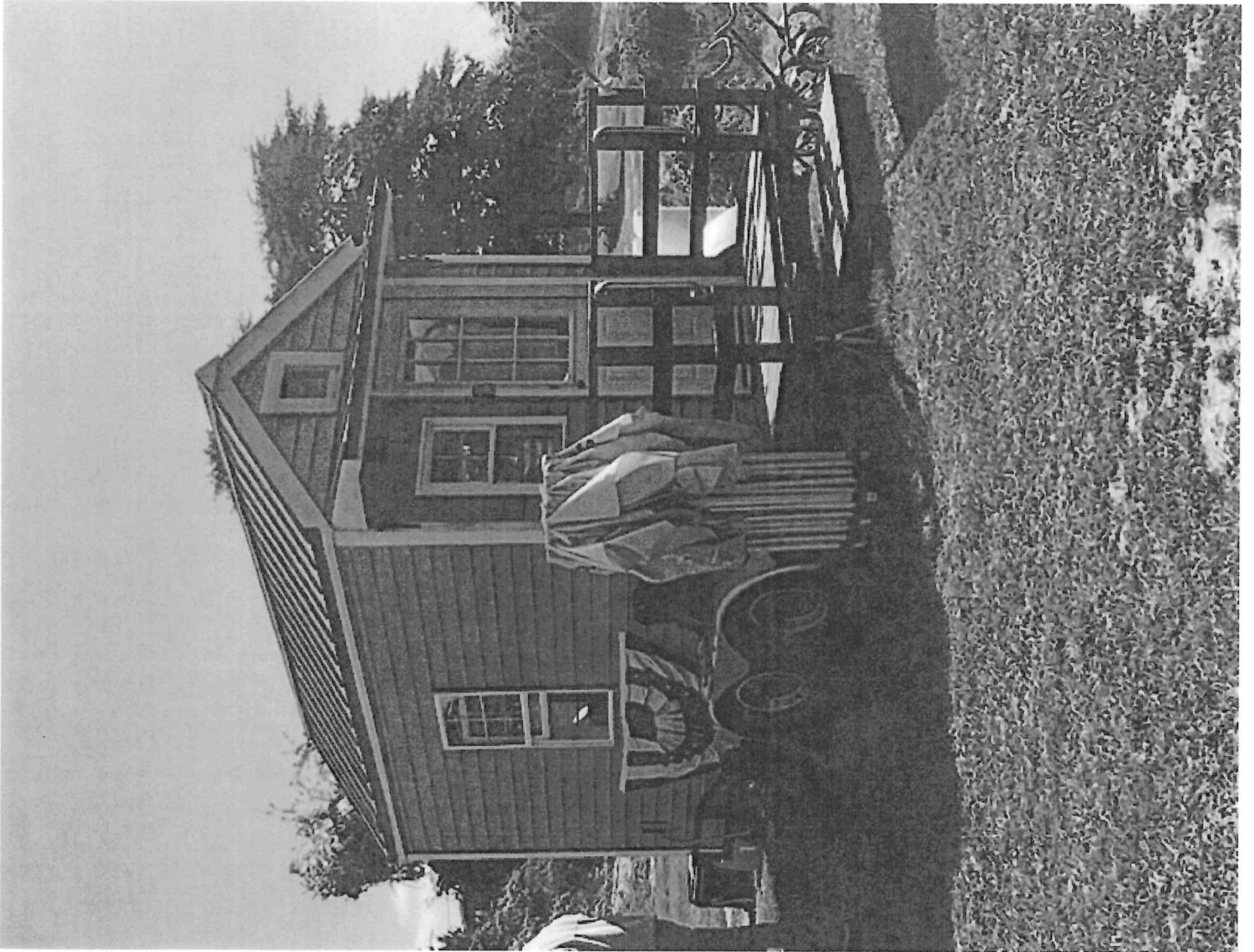
It should be noted that upon my inspection of the property, I observed that the building is currently a mobile trailer. See attached photos.

REVIEWING OFFICER: Lt. Roman Wozny

DATE COMPLETED: 09-27-2023

*Concyn*  
*Stm Wozny*  
STEVEN CONTENTE  
Town Administrator

TOWN COUNCIL  
OCT 04 2023  
MEETING





# Town of Bristol, Rhode Island

D2C

## Department of Community Development

235 High Street  
Bristol, RI 02809  
[bristolri.gov](http://bristolri.gov)  
401-253-7000

Mailing address: 10 Court Street  
Bristol, RI 02809

September 20, 2023

TO: Steven Contente, Town Administrator

FROM: Diane M. Williamson, Director

RE: **Petition for Victualling License**  
**McNeil Design Collaborative, Inc. d/b/a The Northeast Golf Company**  
**Bristol Golf Park , 96 Broadcommon Road**

*Diane M. Williamson*

2023 SEP 21 PM 1:28

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

I have reviewed the petition for a Victualling License for the Bristol Golf Park at 96 Broadcommon Road.

I have no objection to the issuance of this license.

*Concur*  
*Stm hntm*  
 STEVEN CONTENTE  
 Town Administrator

TOWN COUNCIL  
 OCT 04 2023  
 MEETING



**Town of Bristol, RI**  
**WATER POLLUTION CONTROL DEPARTMENT**  
2 PLANT AVENUE  
BRISTOL, RI 02809-3015  
(401) 253-8877 Fax: (401) 253-2910  
Pretreatment Department, Shealyn A. Davey

DAD

TOWN HALL  
10 COURT STREET  
BRISTOL, RI 02809  
(401) 253-7000

DATE: September 27, 2023  
TO: Steven Contente  
Town Administrator  
FROM: Shealyn A. Davey  
Chemist/Pretreatment Coordinator  
RE: Request for Victualling License – Robert McNeil (Northeast Golf Co), Bristol Golf Park, 96 Broadcommon Road

2023 SEP 27 11:19:27

TOWN CLERK'S OFFICE  
BRISTOL, RI 02809

After speaking with Robert McNeil, it has been determined that a Discharge Permit is not needed at this time, because the building associated with the business will not have a kitchen. The small menu of sandwiches and drinks that is presented with this application will be catered, carried in, or pre-packaged and will not be prepared on-site.

It is of note that Bristol Golf Park has no association with the Bristol Golf Club (The Clubhouse) located on Tupelo Avenue. Also, the applicant has been made aware that if the food service ever expands to include any kitchen facilities, that he must contact this office.

**I therefore have no objections to the above petition and support the request.**

Sincerely,

Shealyn A. Davey  
Pretreatment Coordinator

*Concun*  
*Stm htm*  
STEVEN CONTENTE  
Town Administrator

TOWN COUNCIL  
OCT 04 2023  
MEETING





# LICENSE REQUEST: DANCING & ENTERTAINMENT LICENSE

Expires: July 1, 2024

## PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:  
The undersigned hereby respectfully requests of  
your Honorable Body to be granted a

### DANCING & ENTERTAINMENT LICENSE

NAME OF ESTABLISHMENT:

*Bristol Golf Park*

ADDRESS:

*96 Broad Common Rd  
Bristol RI 02908*

NAME OF APPLICANT:

*Mattie's Design Consultants, DSA/  
The Northeast Golf Company*

HOURS OF OPERATION:

*6 am - 10 pm*

2023 SEP 19 PM 12:54

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

- Dancing & Entertainment License Petition & \$100 Fee (payable after Council approves license)
- Sketch of proposed location for entertainment

Please attend the Council Meeting on *10.4.2023*

Petition must be returned by

Petition mailed on

Date Received: \_\_\_\_\_

\*SIGNATURE: \_\_\_\_\_

NAME: *Robert Mattie*

ADDRESS: \_\_\_\_\_

TOWN: *BR*

DATE OF BIRTH: \_\_\_\_\_

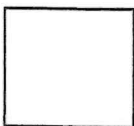
BUSINESS TELEPHONE: \_\_\_\_\_

HOME TELEPHONE: \_\_\_\_\_

EMAIL: *rmc@*

TOWN COUNCIL  
OCT 04 2023  
MEETING

TAX STAMP

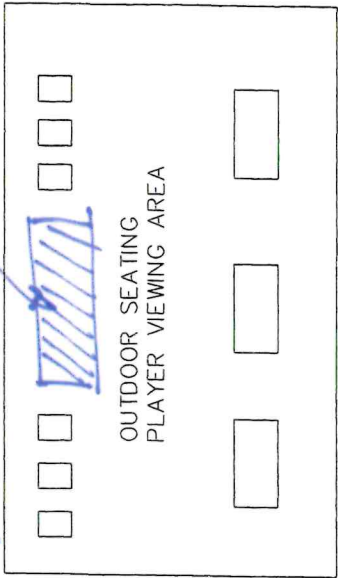


TO BE USED BY FINANCE DEPARTMENT

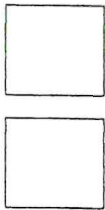
\*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND RELEASE OF RECORDS AND INFORMATION REGARDING MY BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS.



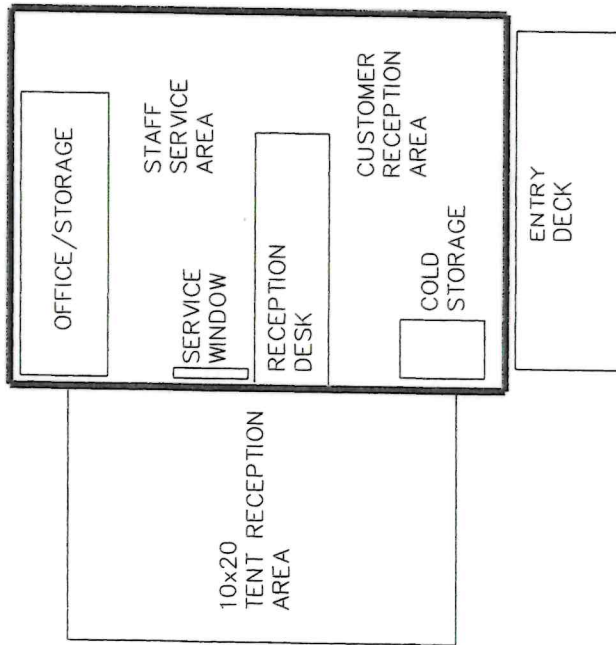
*Put Me In the Area*



PICNIC TABLES  
ADIRONDACK CHAIRS



PORTABLE RESTROOM AREA



Pro Shop  
Customer Service  
Building

# SERVICE AREA PLAN

Bristol Golf Park  
96 Broadcommon Road  
Bristol, RI 02809



**TOWN CLERK'S OFFICE**  
**Melissa Cordeiro, Town Clerk**

10 Court Street  
Bristol, RI 02809  
Tel. 401-253-7000  
Fax. 401-253-2647  
Email: Mcordeiro@bristolri.gov

**MEMORANDUM**

TO: Steven Contente  
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro  
COUNCIL CLERK

DATE: September 20, 2023

RE: Robert McNeil, McNeil Design Collaborative, Inc.,  
d/b/a The Northeast Golf Company (Bristol Golf Park),  
re - request for a Dancing and Entertainment License

---

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the regular Town Council Meeting to be held on October 4, 2023.

**All items for this docket must be received in the Clerk's office before 12:00 noon on Wednesday, September 27, 2023. All and any items received after the deadline will be held until the next council agenda.**

Thank you for your cooperation and prompt reply.  
Attachment



D3A

# Inter Office Memorandum

**To:** Steven Contente, Town Administrator  
**From:** Michael DeMello, Fire Chief  
**cc:** File  
**Date:** September 19, 2023  
**Re:** License Recommendation, October 4 Council Meeting

2023 SEP 28 PM 3:15

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

The fire department has reviewed the license request presented as follows:

1. Dancing & Entertainment
2. Robert McNeil, McNeil Design Collaborative Inc., d/b/a The Northeast Golf Company (Bristol Golf Park)  
  
96 Broadcommon Road

There is no objection to the granting of said license provided the applicant is compliant with all applicable laws, codes, ordinances, and/or other compliancy requirements.

TOWN COUNCIL  
OCT 04 2023  
MEETING



# Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809  
TELEPHONE (401) 253-6900

D3B



**KEVIN M. LYNCH**  
Chief of Police

## BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

**DATE FILED:** 09-20-2023

**PETITION DESCRIPTION:**

Robert McNeil McNeil Design Collaborative Inc. d/b/a The Northeast Golf Company (Bristol Golf Park)- Request for a Dancing and Entertainment License

**PERSON/S FILING PETITION:** Robert McNeil

LICENSE RENEWAL       NEW PETITION

**REVIEW:**

- APPROVED
- CONDITIONAL APPROVAL
- DENIED
- FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND  
2023 SEP 27 PM 3:02

**NOTES:**

Robert McNeil is requesting a Dance and Entertainment license for the Bristol Golf Park, 96 Tupelo St. After reviewing the petition there is no known reason to deny this petition provided the petitioner follows all Laws and Ordinances pertaining to such license to include acceptable noise levels set forth by the Noise Ordinance. If approved by the Town Council, I recommend a 6-month review be conducted to ensure that we do not have an increase in noise complaints.

**REVIEWING OFFICER:** Lt. Roman Wozny  
**DATE COMPLETED:** 09-27-23

TOWN COUNCIL  
OCT 04 2023  
MEETING



# PETITION TO THE TOWN COUNCIL

*The Southeast Golf Company is requesting  
the addition of one BY LTD Beverage  
licence per use at Bristol <sup>GOLF</sup> PARK*

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND  
2023 SEP 19 PM 12:53

**PLEASE NOTE:**

Petition must be returned by 4:00 PM, two (2) Wednesdays prior to the Town Council meeting to appear on the docket of the meeting for review and possible action. It is Council policy that action may not be taken on petitions unless recommendations, if necessary, from appropriate departments are received prior the Council meeting.

DATE REC'D:

TOWN COUNCIL  
OCT 04 2023  
MEETING

SIGNATURE: *Robert Malic*

NAME: *Robert Malic*

ADDRESS: \_\_\_\_\_

TOWN: *7*

BUSINESS T \_\_\_\_\_

RESIDENCE \_\_\_\_\_

TOWN COUNCIL  
OCT 04 2023  
MEETING

*0*  
*3*  
*5*



LICENSE REQUEST: BV LTD. INTOXICATING BEVERAGE  
LICENSE EXPIRES DECEMBER 1  
**PETITION TO THE TOWN COUNCIL**

To the Honorable Town Council of the Town of Bristol:  
The undersigned hereby respectfully requests of your Honorable Body  
to be granted a

**BV LTD INTOXICATING BEVERAGE LICENSE**

NAME OF ESTABLISHMENT: Bristol Golf Park  
ADDRESS: 96 Broad Common Road  
APPLICANT NAME: Mafail Design Collaborative, DBA The Northeast Golf Company  
HOURS OF OPERATION: 6am - 10pm

2023 SEP 20 AM 9:38  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

**\*\* PLEASE ATTACH SKETCH INDICATING THE AREAS FROM WHICH LIQUOR WILL BE SERVED AND CONSUMED.**

Fee for License: \$500 per year plus advertising and certified mailing costs  
Also required is Victualling License: \$75/year  
(Payable after Council approves the license.)

Please attend the Council Meeting on:

\*SIGNATURE: [Signature]  
NAME: Robert Mafail

**PETITION MUST BE RETURNED BY WEDNESDAY AT 4PM TWO WEEKS PRIOR TO COUNCIL MEETING.**

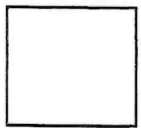
ADDRESS: 9  
TOWN: B  
DATE OF BIRTH: \_\_\_\_\_  
BUSINESS TELE: \_\_\_\_\_  
HOME TELEPH: \_\_\_\_\_  
EMAIL: rmca

TOWN COUNCIL  
OCT 04 2023  
MEETING

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
pay.com

Date Received: \_\_\_\_\_

TAX STAMP



TO BE USED BY FINANCE DEPARTMENT

**\*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND RELEASE OF RECORDS AND INFORMATION REGARDING MY BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS.**

STATE OF RHODE ISLAND BOARD OF LICENSE COMMISSIONERS CITY/TOWN OF BRISTOL APPLICATION FOR LIQUOR LICENSE

RETAILER CLASS: A BH BM BT BV BVL X C E ED J T 2:00 A.M.

Business Structure: X Corporation Partnership LLC Individual

Name of Applicant/Corporation: McNEIL DESIGN COLLABORATIVE, INC.

D/B/A: THE NORTHEAST GOLF COMPANY - BRISTOL

Address of Premise: 96 BROAD COMMON RD BRISTOL, RI 02809

Phone Number of Business: Email Address: rmcneil@northeastgolfcompany.com

State - Incorporated: Rhode Island NJ Date of Incorporation: 6/16/1996

Name, Address, Telephone of all Officers/Members with percentage ownership:

Table with 4 columns: Name, Address, Phone, Ownership. Entry for Robert McNeil, 118 BEAUCHAMP DR, SPANBORO TOWN, RI 02874, 732-915-8385, 100%.

Name and Address of All Directors or Board Members, with percentage ownership:

Table with 4 columns: Name, Address, Phone, Ownership. Entry for Robert McNeil, 118 BEAUCHAMP DR, SPANBORO TOWN, RI 02874, 732-915-8385, 100%.

If application is on behalf of undisclosed principal or party, please give details:

Does Applicant Own Premises? Yes No X Is Property Mortgaged? Yes No X or Leased? Yes X No

Give Name and Address of Mortgagee (Bank or Mortgage Holder) or Lessor (Landlord) and Amount of Extent

Name: Town of Bristol Address: 10 Court St. Bristol, RI 02809 Amount - Term



Have any Officers, Members or Stockholders ever been arrested or convicted of a crime? Yes \_\_\_ No  If yes, explain:

Is any other business to be carried on in Licensed Premises? Yes \_\_\_ No  If yes, explain:

Is Applicant or any of its Officers, Members or Stockholders interested directly or indirectly, as principle or associate, or in any manner whatsoever, in any retail license issued under Title 3 of the RI General Laws? If yes, explain:  
KINGS CROSSING GOLF CLUB - RETAIL SALES LICENSE

Is Applicant the owner or operator of any other business? If yes, explain:  
KINGS CROSSING GOLF CLUB

State amount of capital invested in the business?  
85,000

Do you have now, or will you be installing, a draught system Yes \_\_\_ No

I hereby certify that the above statements are true to the best of my knowledge and belief:

[Signature]  
Applicant Signature

9/7/23  
Date

1. Every question on Application Form must be answered. Any false statement made by the Applicant will be sufficient grounds for the denial of the applic or the revocation of the license in case one has been granted.
2. Corporation having 25 or more stockholders need not file a list of the names and addresses of stockholders - (Question #8)
3. Attention is called to the requirements RIGL §3-5-10:
  - (A) All newly elected officers, members, or directors must be reported to the Board of License Commissioners within 30 days.
  - (B) Any acquisition by any person of more than ten per cent (10%) of any class of corporate stock must be reported within 30 days.
  - (C) Any transfer of fifty percent (50%) or more of any class of corporate stock can be made only by written application to the licensing board subject to the procedures for a transfer of a license.

**APPLICATION FOR TRANSFER OF LICENSE ONLY**

Transfer of Location \_\_\_\_\_ Name \_\_\_\_\_ Stock \_\_\_\_\_ Current Retail Class \_\_\_\_\_ Transfer of ownership \_\_\_\_\_

Name of Transferor (applicant/old owner)

d/b/a

Address

The above hereby petitions the Licensing Board to transfer the said license to:

New Location (If any): \_\_\_\_\_

New Name (If any): \_\_\_\_\_

If change of stockholders, list old and new stockholders:

Signature of Transferor (old owner) \_\_\_\_\_ Date \_\_\_\_\_

Signature of Transferee (New Owner) \_\_\_\_\_ Date \_\_\_\_\_



## **Microbrews \$8**

**Windward 8.5% DIPA**

**Quit Playin With Your Dinghy!! 7.1% NEIPA**

**Double Bogey 8.5% DIPA**

**Fairway Finder 4.7% IPA**

**Hermanos 5.6% Mexican Lager**

**Who's Your Caddy 5% Golden Ale**

**Spec Ops 5.4% American Ale**

**Irish Stout 4.7%**

**Tea'd Up-Lemonade/Tea Seltzer 5%**

## **Domestics \$5**

**Bud Light**

**Michelob Ultra**

## **BGP Wine Selections \$8**



## ***LETS EAT!***

### **SANDWICHES**

**\$7**

***HAM AND CHEESE  
TURKEY AND CHEESE  
CHICKEN SALAD  
TUNA SALAD  
VEGGIE WRAP***

### **SNACKS**

**\$2**

***CHIPS  
FRUIT***

### **DRINKS**

**\$3**

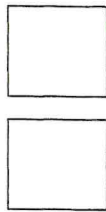
***SODA  
GATORADE  
BOTTLED WATER***

Prices do not include all applicable local, state and federal meals taxes.

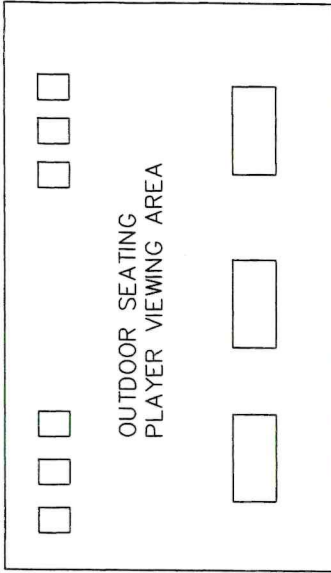
Prices Subject to Change

Major Credit Cards Accepted

Notice: The consumption of raw or undercooked eggs, meat, poultry, seafood or shellfish may increase your risk of food borne illness. Please inform server of any and all food allergies prior to purchase and consumption.

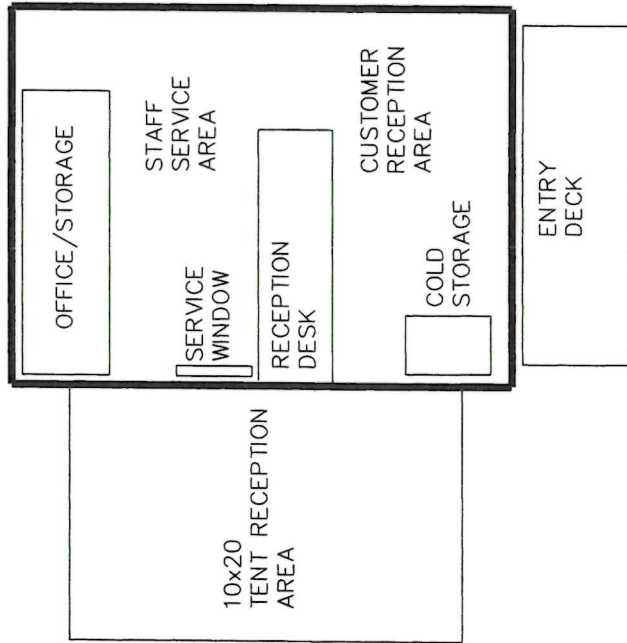


PORTABLE RESTROOM AREA



OUTDOOR SEATING  
PLAYER VIEWING AREA

PICNIC TABLES  
ADIRONDACK CHAIRS



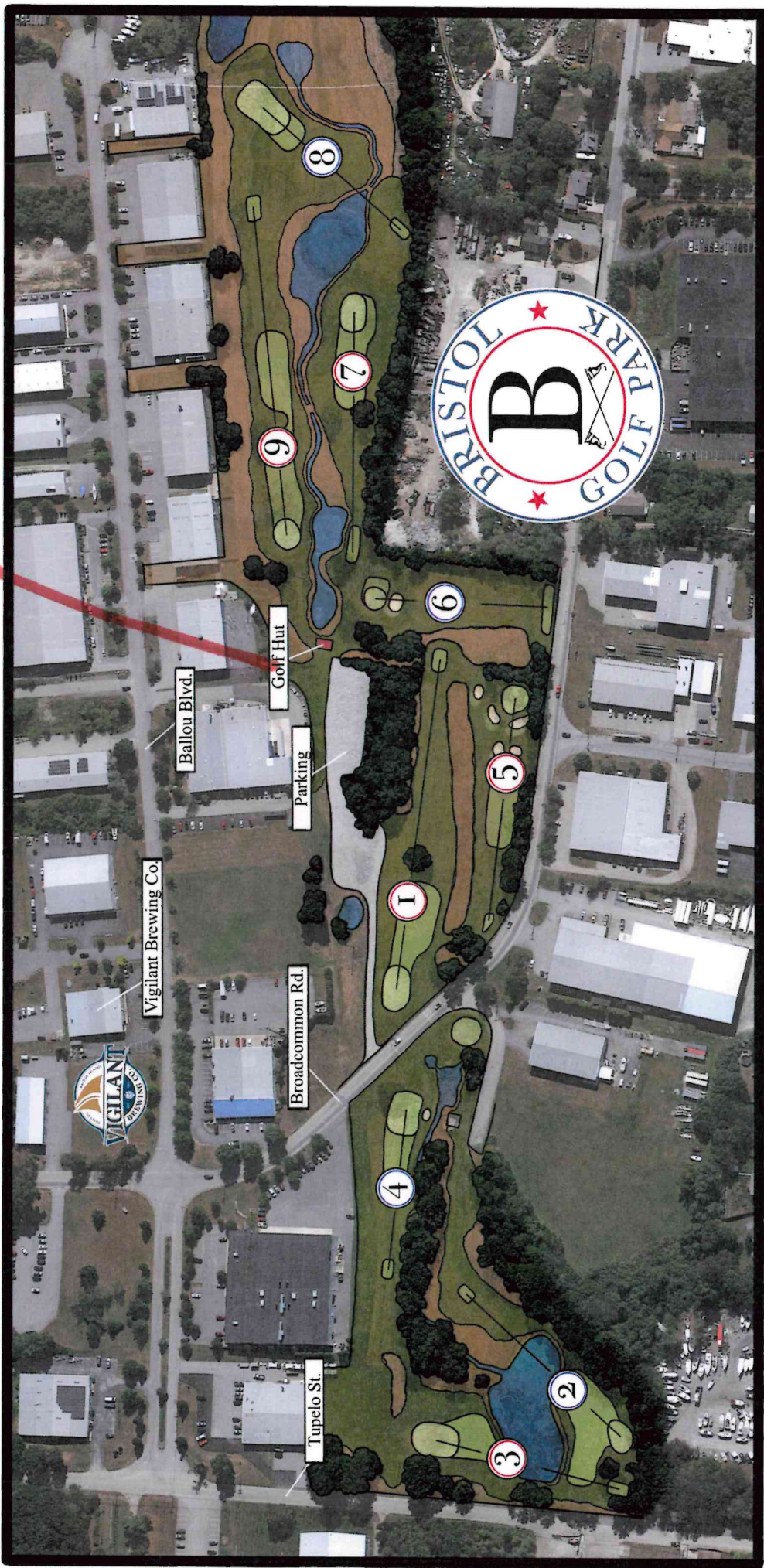
Pro Shop  
Customer Service  
Building

# SERVICE AREA

## PLAN (located at Golf Hut)

Bristol Golf Park  
96 Broadcommon Road  
Bristol, RI 02809

Service Area located  
at Golf Hut



Bristol Golf Park — Course Map 96 Broadcommon Rd, Bristol, Rhode Island 02809



**TOWN CLERK'S OFFICE**  
**Melissa Cordeiro, Town Clerk**

10 Court Street  
Bristol, RI 02809  
Tel. 401-253-7000  
Fax. 401-253-2647  
Email: Mcordeiro@bristolri.gov

**MEMORANDUM**

TO: Steven Contente  
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro  
COUNCIL CLERK

DATE: September 20, 2023

RE: Robert McNeil, McNeil Design Collaborative, Inc.,  
d/b/a The Northeast Golf Company (Bristol Golf Park)  
re - Request for One Additional Class BV Limited  
Liquor License

---

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the regular Town Council Meeting to be held on October 4, 2023.

**All items for this docket must be received in the Clerk's office before 12:00 noon on Wednesday, September 27, 2023. All and any items received after the deadline will be held until the next council agenda.**

Thank you for your cooperation and prompt reply.  
Attachment



F1A

# Inter Office Memorandum

**To:** Steven Contente, Town Administrator  
**From:** Michael DeMello, Fire Chief  
**cc:** File  
**Date:** September 20, 2023  
**Re:** License Recommendation, October 4 Council Meeting

2023 SEP 21 PM 1:29

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

The fire department has reviewed the license request presented as follows:

1. Additional BV Limited Liquor

Robert McNeil, McNeil Design Collaborative Inc., d/b/a The Northeast Golf Company  
 (Bristol Golf Park)  
 96 Broadcommon Road

There is no objection to the granting of said license provided the applicant is compliant with all applicable laws, codes, ordinances, and/or other compliancy requirements.

*Steven Contente*  
 STEVEN CONTENTE  
 Town Administrator

TOWN COUNCIL  
 OCT 04 2023  
 MEETING



# Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809  
TELEPHONE (401) 253-6900

F1B



KEVIN M. LYNCH  
Chief of Police

## BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

DATE FILED: 09-20-2023

**PETITION DESCRIPTION:**

Robert McNeil, McNeil Design Collaborative Inc. d/b/a The Northeast Golf Company (Bristol Golf Park)-request for One additional Class BV Limited Liquor Licene

PERSON/S FILING PETITION: Robert McNeil

LICENSE RENEWAL       NEW PETITION

**REVIEW:**

- APPROVED
- CONDITIONAL APPROVAL
- DENIED
- FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND  
2023 SEP 27 PM 3:02

**NOTES:**

After reviewing this petition, there is no known reason for denial of this additional license provided that all laws and ordinances governing this practice are followed to include hours of operation and alcohol service restrictions for Class BV Limited Liquor License. If approved by the Town Council, I do recommend a 6-month review be conducted to ensure that we do not have an increase in complaints or calls for service to this establishment.

It should be noted that upon my inspection of the property, I observed that the building is currently a mobile trailer. See attached photo

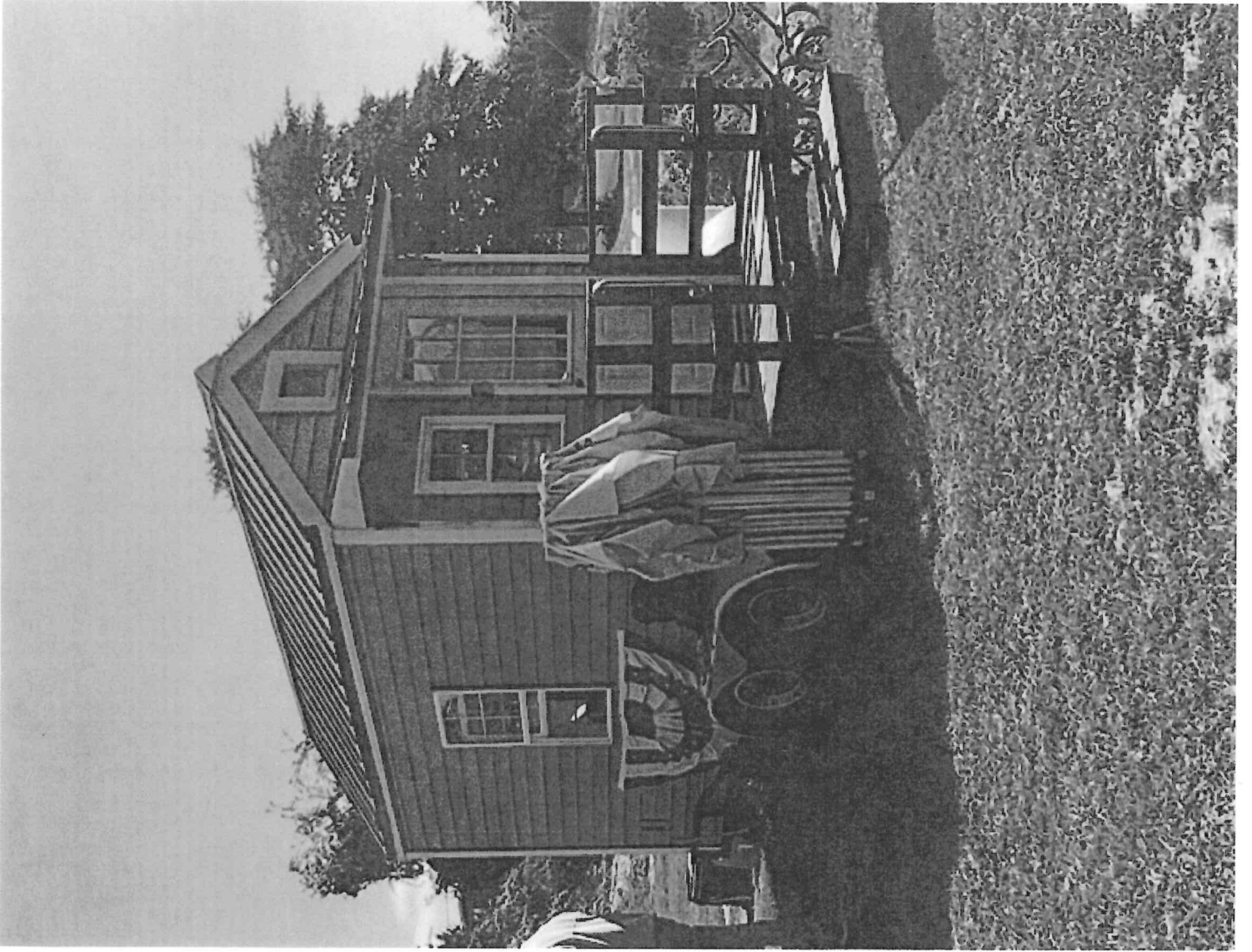
REVIEWING OFFICER: Lt. Roman Wozny

DATE COMPLETED: 09-27-23

TOWN COUNCIL  
OCT 04 2023  
MEETING

*Concun*  
*Stm Intnt*  
STEVEN CONTENTE  
Town Administrator







# Town of Bristol, Rhode Island

F1C

## Department of Community Development

235 High Street  
Bristol, RI 02809  
[bristolri.gov](http://bristolri.gov) 401-  
253-7000

Mailing address: 10 Court Street  
Bristol, RI 02809

September 20, 2023

TO: Steven Contente, Town Administrator

FROM: Diane M. Williamson, Director

RE: Petition for Additional BV Limited Liquor License  
McNeil Design Collaborative, Inc. d/b/a The Northeast Golf Company  
Bristol Golf Park, 96 Broadcommon Road

*Diane W.*

2023 SEP 21 PM 1:27  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

I have reviewed the petition for an Additional BV Limited Liquor License for the Bristol Golf Park at 96 Broadcommon Road.

I have no objection to the issuance of this license.

*Steven Contente*  
STEVEN CONTENTE  
Town Administrator

TOWN COUNCIL  
OCT 04 2023  
MEETING



# Town of Bristol, Rhode Island

F1D

Department of Community Development

10 Court Street  
Bristol, RI 02809  
[www.bristolri.us](http://www.bristolri.us)  
401-253-7000

September 27, 2023

TO: Steven Contente, Town Administrator  
FROM: Edward M. Tanner, Principal Planner / Zoning Officer  
RE: **Petition for BV Liquor License**  
**Northeast Golf Company (Bristol Golf Park)**

*EMT*

2023 SEP 27 PM 3:02  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

I have reviewed the above petitions and have no objections to the request. The Bristol Golf Park property is located within the Open Space (OS) zoning district; and a golf course is a permitted use in the OS zone. The limited sale of liquor, if it is associated with the golf course use, is considered accessory and incidental to the principal use of the property as a golf course.

Thank you for the opportunity to comment.

*Concun*  
*[Signature]*  
STEVEN CONTENTE  
Town Administrator

TOWN COUNCIL  
OCT 04 2023  
MEETING



# PETITION TO THE TOWN COUNCIL

*See attached :  
4 pages*

2023 SEP 12 AM 9:57  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

**PLEASE NOTE:**

Petition must be returned by 4:00 PM, two (2) Wednesdays prior to the Town Council meeting to appear on the docket of the October 4, 2023 @ 7pm meeting for review and possible action. It is Council policy that action may not be taken on petitions unless recommendations, if necessary, from appropriate departments are received prior the Council meeting.

**DATE REC'D:**

SIGNATURE: *Susan Proto*

NAME: *Susan Proto*

ADDRESS: *2*

TOWN: *Br*

BUSINESS TEL: \_\_\_\_\_

RESIDENCE TEL: \_\_\_\_\_

TOWN COUNCIL  
OCT 04 2023  
MEETING

T  
\_\_\_\_\_  
\_\_\_\_\_  
3

**Dear Town Council Members:**

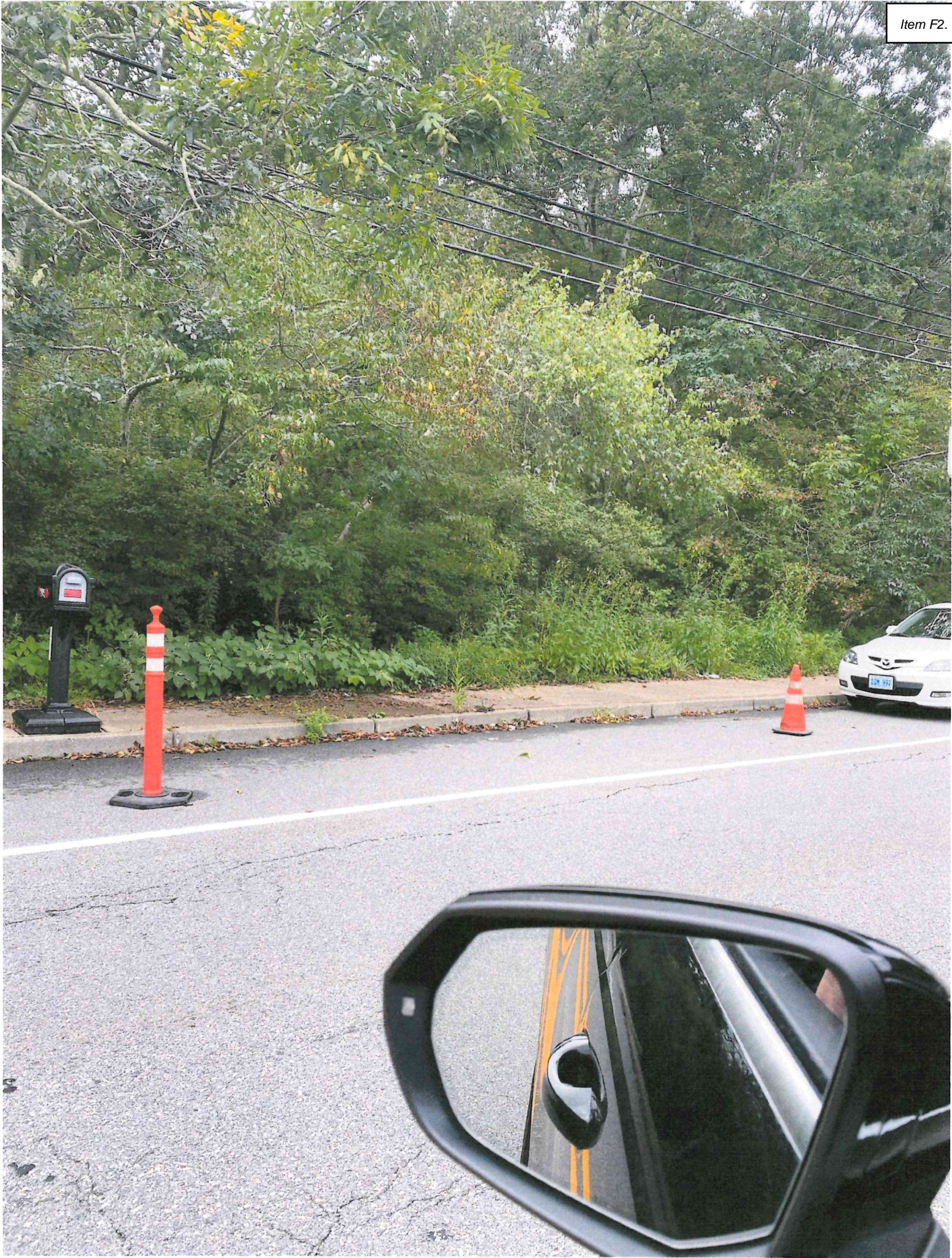
**I reside at 245 Chestnut St. and recently I have been having problems with my mail delivery due to Mount Hope High School students blocking my mailbox and preventing me from receiving US Mail. I live on what's called a rural mail route, and the US Postal service has very strict rules regarding rural mail delivery, such as my mailbox cannot be attached to my house, it must be located on the street (USPS requires my box to be on the south side of Chestnut St.), and it must be accessible to the mail carrier to access the box without exiting the mail truck or backing up. See USPS rural route regulations here: [General Guidelines and Policies for Rural Delivery \(usps.com\)](https://www.usps.com/rural-delivery)**

**During the school year, once the Mount Hope High School parking lots fill up, students regularly park on Chestnut St. blocking my mailbox, and due to the USPS rural delivery regulations, mail carriers do not deliver my mail, and risk disciplinary action if they were to stop and exit their vehicle on foot or back up their mail truck to deliver my mail. The USPS is very strict about rural carriers staying in their vehicles and not backing up, and no carrier is going to risk losing their job by exiting their vehicle or backing it up trying to deliver my mail because it is blocked by parked vehicles. I have spoken to the USPS, and they will not allow me to put my mailbox on my house, and they have no authority to enforce no parking in front of my mailbox, and due to this problem, every morning I**

**am forced to put traffic cones on the street in front of my mailbox to prevent the high school students from parking in the area of my mailbox, and once the school day begins, I'm forced to go outside and remove the cones so the mail carrier can access my mailbox once they reach my home during their route.**

**From speaking to USPS management, my only viable option is to have the town council pass an ordinance prohibiting parking in front of and directly east and west of my mailbox, allowing enough room for a mail carrier to access my mailbox without having to exit the mail truck or having to back up prior to or after delivering my mail.**

**I have attached photos to better explain my problem, and if you need any further information, please do not hesitate to contact me.**









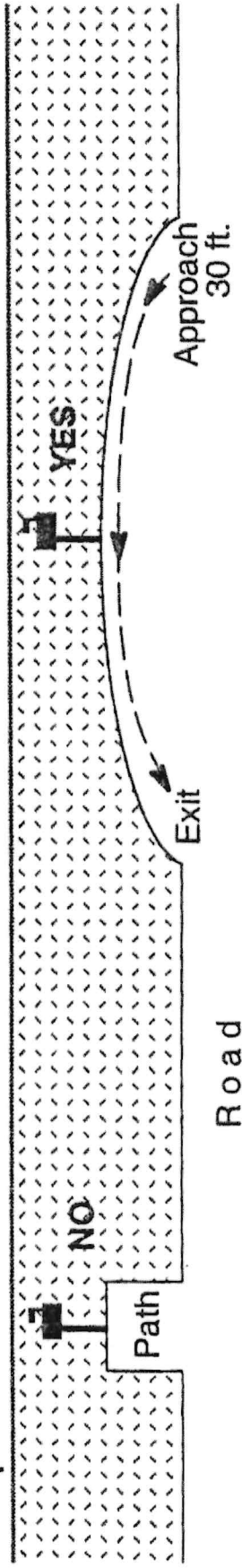
**UNITED STATES  
POSTAL SERVICE®**

### Approaches to Curbside Mailboxes

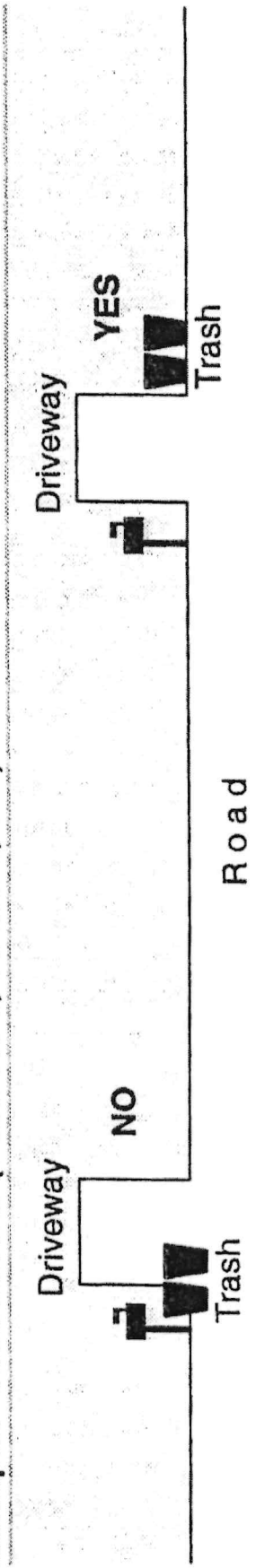
Dear Customer,

The Postal Service depends on you to meet postal requirements regarding delivery and collection of mail to curbside boxes. *Please keep the full approach and exits to your mailbox clear, as illustrated in the examples below.* Removing trash cans, snow, vehicles, and any other objects from the area allows the carrier to deliver your mail safely and efficiently without exiting the vehicle. Your cooperation in this matter is sincerely appreciated. If you have any questions, please contact us. Thank you. Your Postmaster

#### Example: Snow Removal



#### Example: Obstructions (trash cans, vehicles, etc.)





**TOWN CLERK'S OFFICE**  
Melissa Cordeiro, Town Clerk

10 Court Street  
Bristol, RI 02809  
Tel. 401-253-7000  
Fax. 401-253-2647  
Email: Mcordeiro@bristolri.gov

**MEMORANDUM**

TO: Steven Contente  
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro  
COUNCIL CLERK

DATE: September 12, 2023

RE: Susan Proto, 245 Chestnut Street re - request no  
parking on the south side of Chestnut Street adjacent  
to her mailbox

---

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the regular Town Council Meeting to be held on **October 4, 2023**.

**All items for this docket must be received in the Clerk's office before 12:00 noon on Wednesday, September 27, 2023. All and any items received after the deadline will be held until the next council agenda.**

Thank you for your cooperation and prompt reply.  
Attachment



# Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809 **FZA**  
TELEPHONE (401) 253-6900



KEVIN M. LYNCH  
Chief of Police

## BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

DATE FILED: 09-12-2023

**PETITION DESCRIPTION:**

Susan Proto, 245 Chestnut St.-request for no parking on the south side of the street adjacent to her mailbox.

PERSON/S FILING PETITION: Susan Proto

LICENSE RENEWAL       NEW PETITION

**REVIEW:**

- APPROVED
- CONDITIONAL APPROVAL
- DENIED
- FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND  
2023 SEP 27 PM 3:01

**NOTES:**

Please see attached.

REVIEWING OFFICER: Lt. Roman Wozny

DATE COMPLETED: 9-27-23

TOWN COUNCIL  
OCT 04 2023  
MEETING



**KEVIN M. LYNCH**  
Chief of Police

# Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809  
TELEPHONE (401) 253-6900



## 245 Chestnut Street-petition review:

Susan Proto stated that her mailbox is situated across from her residence at 245 Chestnut St. and Mt. Hope High School students park their vehicles blocking her mailbox. When the mailbox is blocked, she does not receive mail delivery. In reviewing this petition, I met with the Postmaster, Tony Pavao. Mr. Pavao informed me that Chestnut Street is listed as a rural mail route, delivery via vehicle. If the mail carrier is unable to gain access to a mailbox, they will keep all undeliverable mail at the post office. Mr. Pavao stated that they need a minimum of 60 feet of unobstructed access to each mailbox for this type of delivery. From Sherry Avenue to Metacom Avenue, we have a total of 5 mailboxes on the south side of Chestnut Street.

Mr. Pavao also informed me that the homeowner could apply for a hardship permit, if approved by the Post Office, the postal carriers will be able to deliver directly to the residence. It should be noted that we do not have an ordinance or state statute for blocking a mailbox. Motorists are allowed to park at these locations without violation. A request was made to have the School Department make notification to all students, asking them to be mindful not to block mailboxes on Chestnut Street. After reviewing this petition and meeting with Ms. Proto, I do not believe that this request meets the criteria for approval. This issue can be better handled through the Post Office by reclassifying this delivery route or assisting Ms. Proto with delivery directly to her residence.



**TOWN OF BRISTOL**  
**DEPARTMENT OF PUBLIC WORKS**

111 Mt. Hope Avenue  
Bristol, Rhode Island 02809  
Tel. 401-253-4100 Fax 401-254-1278

F2B

**MEMORANDUM**

**TO:** Steven Contente  
TOWN ADMINISTRATOR

**FROM:** Christopher J. Parella  
DIRECTOR OF PUBLIC WORKS

**DATE:** September 27, 2023

**RE:** Susan Proto, 245 Chestnut Street re – request no parking on the south side of Chestnut Street adjacent to her mailbox

2023 SEP 28 PM 3:15  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

Mr. Administrator,

I would recommend that the Honorable Town Council **deny** this petition. I believe the petitioner has other viable options and if approved, this would eliminate three (3) on street parking spaces and also set a precedent for the several other residents in this location with RFD deliveries.

Please advise if you have any questions or concerns.

TOWN COUNCIL  
OCT 04 2023  
MEETING



# PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:

The undersigned hereby respectfully requested of your

Honorable Body that: A **HANDICAPPED PARKING SPACE** BE PLACED OUT FRONT OF 295 HOPE ST.

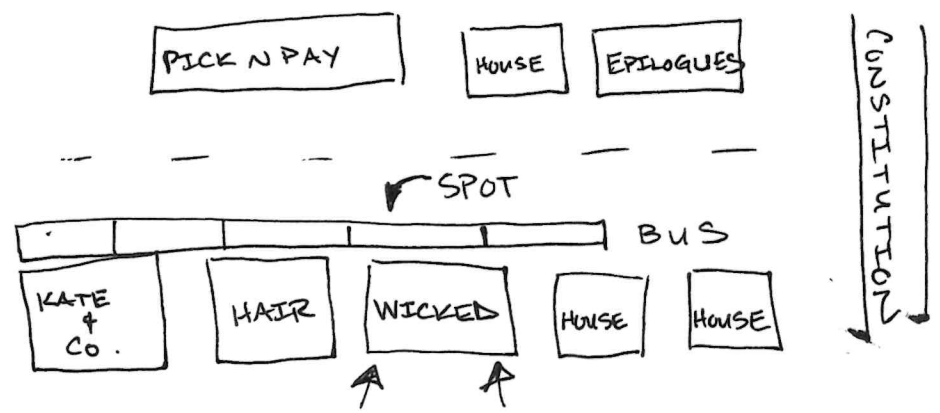
**WICKED GOOD HEALING LLC IS AN ACUPUNCTURE OFFICE.**

I OPENED MY DOORS ON OCT 31 OF 2020 AND MY PATIENT BASE HAS GROWN AND INCLUDES MANY PEOPLE WITH MOBILITY AND BREATHING ISSUES AS WELL AS A SIGNIFICANT AMOUNT OF PATIENTS 75+ YEARS IN AGE. (EVEN INTO THEIR 90'S!)

THERE ARE DAYS THERE AREN'T ANY SPOTS AVAILABLE OUT FRONT AND MY PATIENTS HAVE TO PARK ON CONSTITUTION OR FURTHER UP HOPE AND STRUGGLE TO WALK TO ME ... IF THEY EVEN MAKE IT. HAVING A SPOT OUT FRONT WOULD AT LEAST GIVE THEM A SHOT AT HAVING A SPOT CLOSE ENOUGH THAT IT WON'T EXACERBATE THE ISSUE. (SCIATICA, NEUROPATHY, PARTIAL LUNG REMOVAL, KNEE REPLACEMENT, ETC). THANK YOU FOR YOUR CONSIDERATION.

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

2023 AUG 17 PM 12:12



**PLEASE NOTE:**

Petition must be returned by 4:00 PM, two (2) Wednesdays prior to the Town Council meeting to appear on the docket of the

meeting for review and possible action. It is Council policy that action may not be taken on petitions unless recommendations, if necessary, from appropriate departments are received prior the Council meeting.

**DATE RECD:**

TOWN COUNCIL  
OCT 04 2023  
MEETING

SIGNATURE: Keri Costello

NAME: KERI COSTELLO WICKED GOOD HEALING LLC

ADDRESS: \_\_\_\_\_

TOWN: B

BUSINESS TELEPHONE \_\_\_\_\_

RESIDENCE TELEPHONE \_\_\_\_\_

TOWN COUNCIL  
SEP 13 2023  
MEETING

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
6

**F1.** Keri Costello, Wicked Good Healing LLC., 295 Hope Street - Request for an accessible parking space in the front of business establishment on the west side of Hope Street (1<sup>st</sup> Reading)

a. recommendation - Town Administrator and Chief of Police

b. recommendation - Town Administrator and Department of Public Works

TOWN COUNCIL  
SEP 13 2023  
MEETING

Sweeney/Teixeira- Voted unanimously to consider this action to constitute the first reading of a request for an accessible parking space and to continue the said matter until October 4, 2023, for second reading



# TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

10 Court Street  
Bristol, RI 02809  
Tel. 401-253-7000  
Fax. 401-253-2647  
Email: Mcordeiro@bristolri.gov

## MEMORANDUM

TO: Steven Contente  
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro  
COUNCIL CLERK

DATE: August 21, 2023

RE: Keri Costello, Wicked Good Healing LLC, 295 Hope Street, re - Request for an accessible parking spot in front of her business on the west side of Hope Street

---

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the regular Town Council Meeting to be held on September 13, 2023.

All items for this docket must be received in the Clerk's office before 12:00 noon on Wednesday, September 6, 2023. All and any items received after the deadline will be held until the next council agenda.

Thank you for your cooperation and prompt reply.  
Attachment



Resolution No. 2023-\_\_

F3A

State of Rhode Island  
Town of Bristol  
Town Council  
**Resolution**

Resolved:

**Whereas**, Chapter 16-Sec 148 states that Accessible Disabled parking restrictions shall be made by resolution of the town council; provided however, that no such resolution shall be adopted at the meeting at which it is introduced but shall, rather, be referred to a subsequent regular or special meeting at least seven days thereafter for a vote; and

**Whereas**, a petition for an on-street accessible parking designation was submitted by Keri Costello of 295 Hope Street, Bristol, RI; and

**Whereas**, the Chief of Police and Director of Public Works have reviewed the request and recommends the approval of said Disabled Parking Designation; and

**Whereas**, the Town of Bristol desires to establish an accessible disabled parking designation by Resolution of the Town Council, and may be amended from time to time by authority of same; and

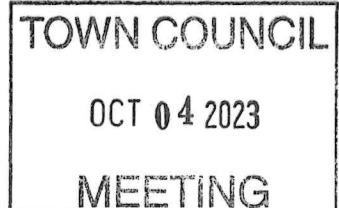
**Now, therefore, be it resolved:**

1. the appropriate traffic control signs and notices designating the Accessible Disabled parking spaces established herein are hereby authorized to be erected; and
2. This resolution shall take effect upon passage.

Adopted: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Melissa Cordeiro, Town Clerk





# Bristol Police Department **F3B**

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809  
TELEPHONE (401) 253-6900



**KEVIN M. LYNCH**  
Chief of Police

## BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

**DATE FILED:** 08-21-2023

**PETITION DESCRIPTION:**

Keri Costello, Wicked Good Healing LLC, 295 Hope Street- request for an accessible parking spot in front of her buisness on the west side of Hope St.

**PERSON/S FILING PETITION:** Keri Costello

LICENSE RENEWAL       NEW PETITION

**REVIEW:**

- APPROVED
- CONDITIONAL APPROVAL
- DENIED
- FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

2023 SEP -8 AM 8:07

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

**NOTES:**

Keri Costello of Wicked Good Healing LLC is requesting an accessible parking space be created in front of her business located at 295 Hope Street. After reviewing this petition, there is no known reason for denial provided that all laws and ordinances governing this practice are followed. It should be noted that Hope Street is a state road, therefore, the Department of Transportation was contacted regarding this request. I was informed that this type of request needs to be handled at town level and the space can be created by the town.

**REVIEWING OFFICER:** Lt. Roman Wozny

**DATE COMPLETED:** 9-5-2023

TOWN COUNCIL  
OCT 04 2023  
MEETING

~~TOWN COUNCIL  
SEP 13 2023  
MEETING~~

*CONCURRED*  
*Stm*  
STEVEN CONTENTE  
Town Administrator

F3C



# TOWN OF BRISTOL DEPARTMENT OF PUBLIC WORKS

111 Mt. Hope Avenue  
Bristol, Rhode Island 02809  
Tel. 401-253-4100 Fax 401-254-1278

## MEMORANDUM

TO: Steven Contente  
TOWN ADMINISTRATOR

FROM: Christopher J. Parella  
DIRECTOR OF PUBLIC WORKS

DATE: September 8, 2023

RE: Keri Costello, Wicked Good Healing LLC, 295 Hope Street, re – Request for an accessible parking spot in front of her business on the west side of Hope Street

2023 SEP -8 PM 2:55  
 TOWN CLERK'S OFFICE  
 BRISTOL, RHODE ISLAND

Mr. Administrator,

I have reviewed the above-mentioned petition as submitted by Ms. Costello for an "Accessible Parking" space in front of her business located at 295 Hope Street and I have no objection to this request. I would recommend that the Honorable Town Council approve this petition provided that all applicable laws and ordinances are adhered to.

Please advise if you have any questions or concerns.

*Copy to Council*  
  
 STEVEN CONTENTE  
 Town Administrator

TOWN COUNCIL  
 OCT 04 2023  
 MEETING

TOWN COUNCIL  
 SEP 13 2023  
 MEETING



# PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:  
The undersigned hereby respectfully requested of your  
Honorable Body that:

The existing loading zone for Andrade's Catch (186 Wood St.) be extended from one parking space (single vehicle) to 66 feet long.

The increased length would allow local fishermen to safely park their vehicles (towing trailered boats) off of the main road and keep staff members unloading product away from high-traffic areas.

Furthermore, the extended loading zone on Charles Street allows these deliveries to take place regardless of any lack of parking on Wood Street during local events, holidays, and increased visitors to our neighbors, Sansone Funeral Home.

A dedicated zone of 66 feet, spanning the distance from the Eastern Property line to existing delivery door, is requested.

Please see attached images of existing loading zone space and highlighted potential new space.

2023 SEP 20 AM 10:37  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

**PLEASE NOTE:**

Petition must be returned by 4:00 PM, two (2) Wednesdays prior to the Town Council meeting to appear on the docket of the October 4th, 2023 meeting for review and possible action. It is Council policy that action may not be taken on petitions unless recommendations, if necessary, from appropriate departments are received prior the Council meeting.

DATE REC'D:

SIGNATURE: David Andrade

NAME: DAVID J. ANDRADE

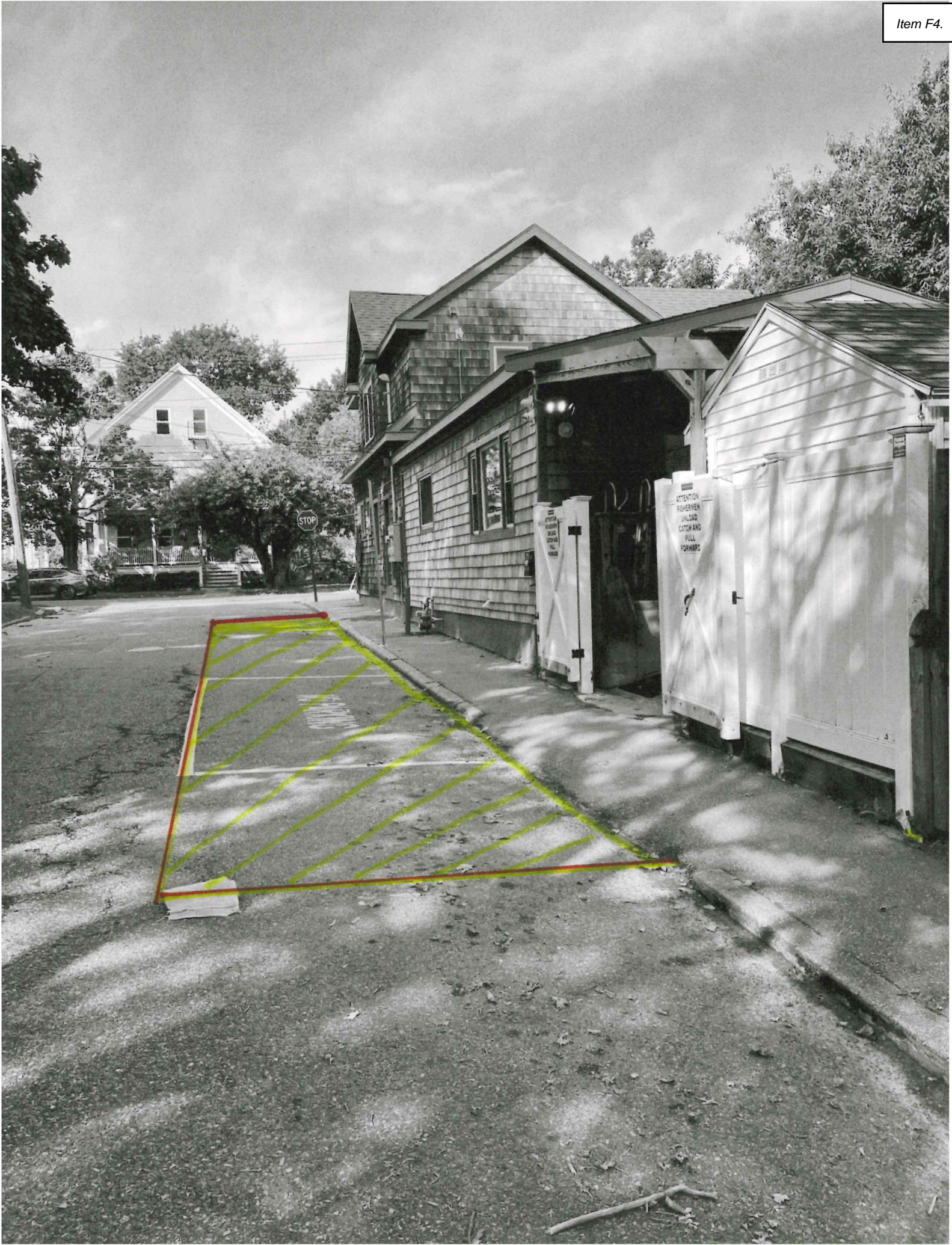
ADDRESS: 1

TOWN: BR

BUSINESS TE

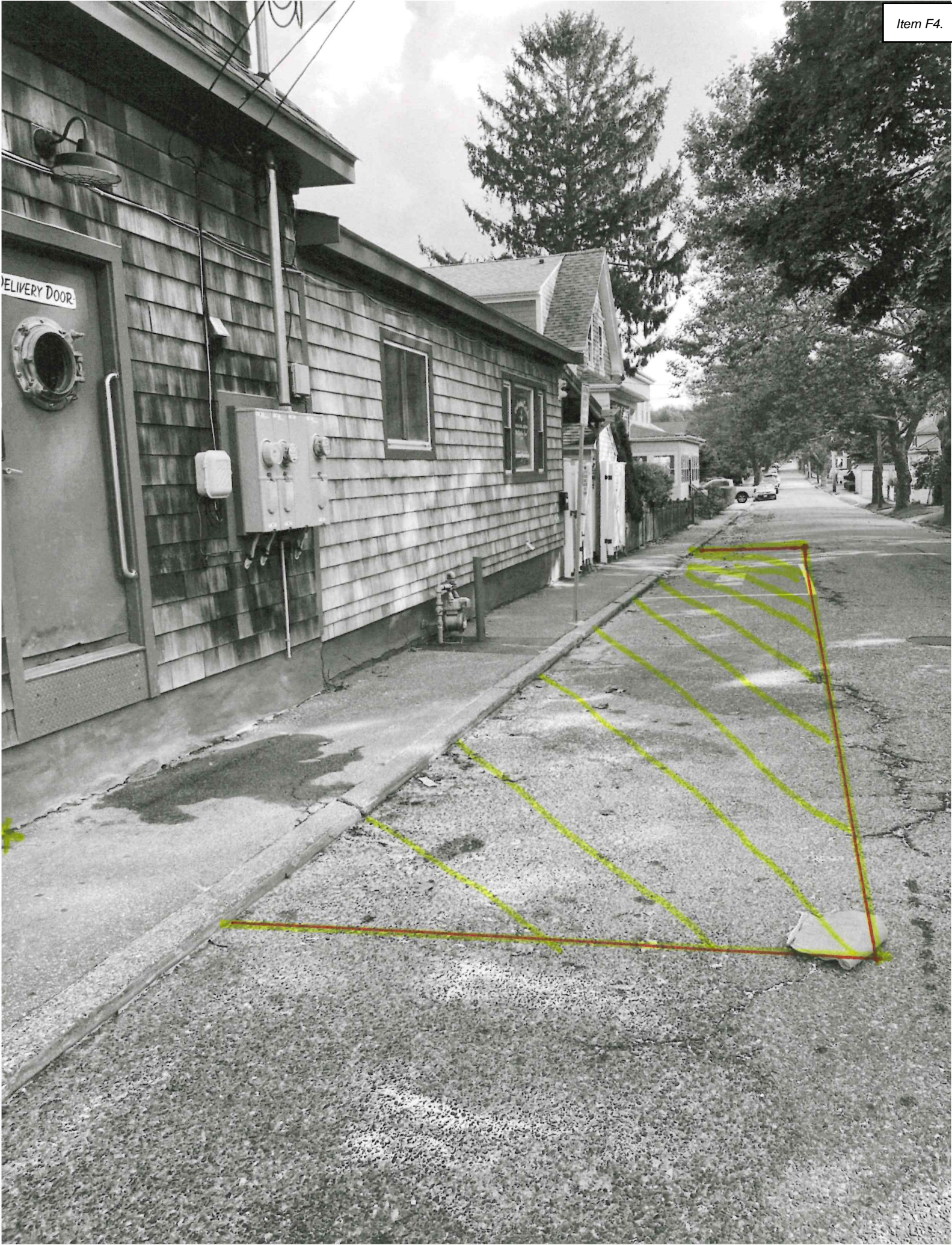
RESIDENCE 1

TOWN COUNCIL  
OCT 04 2023  
MEETING



ATTENTION  
FISHERMEN  
UNLOAD  
CATCH AND  
PULL  
FORWARD

STOP





## TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

10 Court Street  
Bristol, RI 02809  
Tel. 401-253-7000  
Fax. 401-253-2647  
Email: Mcordeiro@bristolri.gov

### MEMORANDUM

TO: Steven Contente  
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro  
COUNCIL CLERK

DATE: September 20, 2023

RE: David J. Andrade for Andrade's Catch, 186 Wood Street re - Request to extend current loading zone on the northside of Charles Street a total of 66 Feet Easterly

---

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the regular Town Council Meeting to be held on **October 4, 2023**.

**All items for this docket must be received in the Clerk's office before 12:00 noon on Wednesday, September 27, 2023. All and any items received after the deadline will be held until the next council agenda.**

Thank you for your cooperation and prompt reply.  
Attachment



# Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809  
TELEPHONE (401) 253-6900

F4A



**KEVIN M. LYNCH**  
Chief of Police

## BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

**DATE FILED:** 09-12-2023

**PETITION DESCRIPTION:**

David J. Andrade for Andrade's Catch, 186 Wood St. - Request to extend current loading zone on the north side of Charles St. a total of 66 Feet.

**PERSON/S FILING PETITION:** David J. Andrade

LICENSE RENEWAL       NEW PETITION

**REVIEW:**

- APPROVED
- CONDITIONAL APPROVAL
- DENIED
- FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

2023 SEP 27 PM 3:02  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

**NOTES:**

Mr. Andrade is requesting that his loading zone block be extended. The Town Ordinance lists this loading zone as one parking space. A loading zone sign has been installed 38 feet from the east side property line, however a loading zone block has not been painted to show the loading zone. After measuring this area, Mr. Andrade is now requesting a total of 38 feet, extending from the east property line to the current loading zone sign. Mr. Andrade stated that this will be enough space for his suppliers to offload their trucks. After reviewing this petition and meeting with Mr. Andrade, I find no reason to deny the petitioner's request for an extended loading zone block for a total of 38 feet, daily from 6:30am to 6:30pm, provided that all laws and ordinances governing this practice are followed.

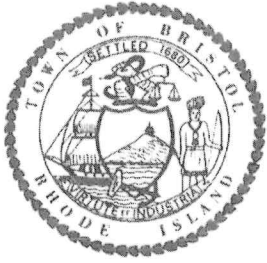
**REVIEWING OFFICER:** Lt. Roman Wozny

**DATE COMPLETED:** 9-27-23

TOWN COUNCIL  
OCT 04 2023  
MEETING

*Handwritten signature*  
STEVEN CUNY (EAT)  
Town Administrator





**TOWN OF BRISTOL**  
**DEPARTMENT OF PUBLIC WORKS**

111 Mt. Hope Avenue  
Bristol, Rhode Island 02809  
Tel. 401-253-4100 Fax 401-254-1278

F4B

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND  
2023 SEP 27 PM 3:03

**MEMORANDUM**

**TO:** Steven Contente  
TOWN ADMINISTRATOR

**FROM:** Christopher J. Parella  
DIRECTOR OF PUBLIC WORKS

**DATE:** September 26, 2023

**RE:** David J. Andrade for Andrade's Catch, 186 Wood Street re – Request to extend current loading zone on the northside of Charles Street a total of 66 feet easterly

Mr. Administrator,

I have no objection to this request. I would recommend that the Honorable Town Council approve this petition provided that all applicable laws and ordinances are adhered to.

Please advise if you have any questions or concerns.

TOWN COUNCIL  
OCT 04 2023  
MEETING

## Bristol Fourth of July Membership List

LAST NAME	FIRST NAME	ADDRESS	CITY	STATE	
Alves	Richard	67 Terra Verde Dr	Tiverton	RI	02878
Amaral	Ginette	23 E Street	Bristol	RI	02809
Baccus	Rick	311 Windridge Lane	Bristol	RI	02809
Barboza-Motta	Ana	2065 Chestnut Street	North Dighton	MA	02764
Bento	Loriann	41 Fatima Dr.	Bristol	RI	02809
Boardman	Ed	12 Massasoit Avenue	Pawtucket	RI	02861
Boardman	Karren	12 Massasoit Avenue	Pawtucket	RI	02861
Bradford	Alice	1014 Hope Street, Apt. N1	Bristol	RI	02809
Bundy	Jeanne	1 Tina Court	Bristol	RI	02809
Burns	David	16 Peckham Place	Bristol	RI	02809
Burns	Deborah	16 Peckham Place	Bristol	RI	02809
Cabral	Angela	11 Sandy Lane	Bristol	RI	02809
Cairrao	Vicki	19 Terrace Drive	Bristol	RI	02809
Cambra	Betsy	21 Beach Road	Bristol	RI	02809
Campbell	Gena	9 Sousa Street	Bristol	RI	02809
Caprio	Michael	269 North Farm Drive	Bristol	RI	02809
Carey	Ann	20 King Street	Bristol	RI	02809
Cesario	Maria	49 Sherry Ave	Bristol	RI	02809
Chabot	Donna	669 Metacom Avenue - Unit 21	Bristol	RI	02809
Chaves	Margarida	341 High Street	Bristol	RI	02809
Correia	Edward	46 Varnum Avenue	Bristol	RI	02809
Correia	Bernice	1014 Hope Street - Apt. H9	Bristol	RI	02809
Daniels	John	48 Viking Drive	Bristol	RI	02809
Davis	Diane	25 Butterworth Avenue	Bristol	RI	02809
DeCosta	Carla	40 Peckham Place	Bristol	RI	02809
DeMarco	Charlotte	2 Woodlawn Avenue	Bristol	RI	02809
DeOliveira	Liberal	51 Roosevelt Drive	Bristol	RI	02809
Desautel	John	638 Wood St.	Bristol	RI	02809
Devault	Dick	14 Roosevelt Drive	Bristol	RI	02809
Dollins	Julie	37 Clifton Road	Bristol	RI	02809
Dubord	Roger	4 Captain Street	Bristol	RI	02809
Durfee	Donald	48 River Street	Bristol	RI	02809
Falcoa	Donna	1014 Hope Street, Apt S5	Bristol	RI	02809
Falcoa	Okie	363 Wood Street	Bristol	RI	02809
Fales	Frank	8 Roosevelt Drive	Bristol	RI	02809
Farley	James	33 Waterman Street	Bristol	RI	02809
Ferreira	Maria	7 Christine Court	Bristol	RI	02809
Ferreira	Patti	1236 Hope Street	Bristol	RI	02809
Ferreira	Paula	29 Lafayette Dr.	Bristol	RI	02809
Fisher	Lisa	1 Third Street	Portsmouth	RI	02871
Fryer	Dan	366 Hope Street, Apt-3	Bristol	RI	02809
Gafford	Carol	700 Metacom Ave apt 133	Warren	RI	02885
Gannon	Tim	285 N. Farm Drive	Bristol	RI	02809
Gray	Karen	68 Berry Lane	Bristol	RI	02809
Grimo	Madeline	9 Dreadnaught Avenue	Bristol	RI	02809
Hallagan	Dudley	26 Courageous Circle	Bristol	RI	02809
Head	Russell	7 Creek Lane	Bristol	RI	02809
Howland	Margaret	4 Marie Dr.	Bristol	RI	02809
Januario	Kym	10 Jessica Dr.	Bristol	RI	02809
Josephs	William	4 Old Orchard Farm Road	Bristol	RI	02809

TOWN COUNCIL  
OCT 04 2023  
MEETING

Larson	John	525 High Meadow Court	Bristol	RI	02809
Lavey	Ray	1 Francesca Drive	Bristol	RI	02809
Little	Jenn	Waterman Street	Bristol	RI	02809
Luiz	Richard	2 Maple Shade Court	Bristol	RI	02809
MacDonough	Chuck	3 Polk Court	Bristol	RI	02809
Mansur	Nathan	308 State Street	Bristol	RI	02809
Marshall	Donna	2 Marshall Court	Bristol	RI	02809
Martino	Charlotte	51 Richmond Street	Bristol	RI	02809
Martins	Michele	50 Naomi Street	Bristol	RI	02809
Matthews	Michael	217 State Street 3rd floor	Bristol	RI	02809
McCarthy	Nina	4 Maple Shade Ct.	Bristol	RI	02809
McCarthy	Tara	120 Windward Lane	Bristol	RI	02809
Mederos	Anthony	6 Jessica Drive	Bristol	RI	02809
Mojkowski	Tammy	27 Clipper Way	Bristol	RI	02809
Montalvo	Bryant	***MISSING***	Bristol	RI	02809
Moran	Marguerite	22 Dolly Drive	Bristol	RI	02809
Moreira	Bette Anne	47 Cottage Street	Bristol	RI	02809
Moreira	Gina	36 Narrows Road	Bristol	RI	02809
Moreira	Mary	570 Wood Street	Bristol	RI	02809
Muldoon	Caroline	9 1/2 Easterbrooks Ave	Bristol	RI	02809
Nelson	Diane	1 Reilly Lane	Bristol	RI	02809
Nenna	Patti	12 Greg Drive	Bristol	RI	02809
Nerone	Susan	66 King Philip Avenue	Bristol	RI	02809
O'Donnell	Frances	68 Franklin Street	Bristol	RI	02809
O'Roak	Douglas	513 Wood Street	Bristol	RI	02809
Oliveira	Dion	43 Franklin Street	Warren	RI	02885
Oliveira	Kerry	195 Bayview Ave. Apt 2	Bristol	RI	02809
Oliver	Nancy	18 Charlotte Drive	Bristol	RI	02809
Palazio	James	29 Platt Street	Bristol	RI	02809
Palazio	Trudy	29 Platt Street	Bristol	RI	02809
Palumbo	Alan	63 Narrows Road	Bristol	RI	02809
Palumbo	Barbara	63 Narrows Road	Bristol	RI	02809
Palumbo	Sean	63 Narrows Rd	Bristol	RI	02809
Pasqual	Manny	7 Fesser Avenue	Bristol	RI	02809
Perry	Joseph	106 Ferry Road	Bristol	RI	02809
Pray	Frances	724 Hope street	Bristol	RI	02809
Raimondi	Jeanne	9 Sullivan Lane	Bristol	RI	02809
Rainey	Deborah	10 Saint Theresa Ave.	Bristol	RI	02809
Reid	Tamar	45 Brooks Farm Drive	Bristol	RI	02809
Ricci	Steven	5 Francine Street	Bristol	RI	02809
Ridder	Elisabeth	1302 Hope Street #2	Bristol	RI	02809
Roderick	Elaine	309 Metacom Avenue	Bristol	RI	02809
Rossmeisl	Jane	840 Lake Road	Tiverton	RI	02878
Ruggiero	Sandra	1297 Sorrell Way	North Port	FL	34289
Rusk	Elaine	11 Broadcommon Rd, #111	Bristol	RI	02809
Satterfield	Elizabeth	35 Brookwood Road	Bristol	RI	02809
Schultz	Lynn	40 Aaron Avenue	Bristol	RI	02809
Silva	William	14 Third Street, Apt. 3	Bristol	RI	02809
Sirois	Rosemarie	34 Byfield Street	Bristol	RI	02809
Soboleski	Sara Jane	61 Cliff Drive	Bristol	RI	02809
Soscia	Ann	18 Dyer Street	Warren	RI	02885
Squatrito	Jerome	1258 Hope Street	Bristol	RI	02809

Squatrino	Nat	9 Dreadnaught Avenue	Bristol	RI	02809
Squatrino	Patricia	9 Dreadnaught Avenue	Bristol	RI	02809
Squatrino	Robert	1268 Hope Street	Bristol	RI	02809
Squires	Judy	9 Tobin Lane	Bristol	RI	02809
St. Angelo	Donna	25 Duffield Road	Bristol	RI	02809
St. Angelo	James	25 Duffield Road	Bristol	RI	02809
Taboada	Jose	9 Homestead Ave	Bristol	RI	02809
Taboada	Marylou	7 Homestead Avenue	Bristol	RI	02809
Teixeira	Alexandria	30 Rock Street	Bristol	RI	02809
Teixeira	Camille	66 Collins Street	Bristol	RI	02809
Ursini	Maria	99 Water Street - Unit 316	Warren	RI	02885
Vasseur	Patricia	17 Catherine Street	Bristol	RI	02809
Vermilyea	Heidi	1 Liberty Lane	Bristol	RI	02809
Wilcox	Julie	22 Birchwood Drive	Bristol	RI	02809



# Town of Bristol

## Board Book Report

### Newport & Bristol County Convention & Visitors Bureau

Basic Information

**Type**  
Board

**Status**  
Enabled

**Visibility**  
Public

Board Seats

Board Name	Board Type	First Name	Last Name	Address	Calculated End Date	Actual Start Date	Status
Newport & Bristol County Convention & Visitors Bureau	Board	Karen	Binder	11 Poli Street	9/1/2023	9/1/2020	Expired

Generated 9/12/2023, 12:20:38 PM

TOWN COUNCIL  
OCT 04 2023  
MEETING

GZA

RE: Expiration of board seat

kbinder

Fri 9/8/2023 12:56 PM

**Caution:** CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Steve and Melissa,

I have greatly enjoyed my time on the board and it's a real opportunity for any candidate to gain a broader scope of regional tourism and the good work happening in each town.

Two candidates I'd like to suggest, but they do live in different towns so would require a waiver.

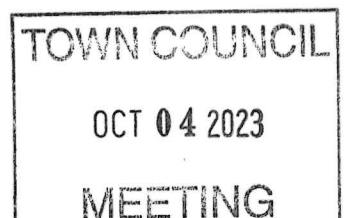
1. Tree Callanan, the Dir of Visitor Services and Communications at Blithewold. She is a big picture thinker and is very involved with Discover Newport already and has assisted Jeff Hirsh with the Explore Bristol effort as well. While she works at Blithewold everyday, she does reside in Warren.

2. Brenda Turchetta, Ex. Director at Mt. Hope Farm. She resides in Tiverton, but has done a great job at the Farm with expanding programs and the reach of the Farm.

Other candidates might be the owners of Brix or Judge Roy Bean. But I do not know the town they are from. Andy Tyska of Bristol Marine might also be fantastic with the expansion of Bristol's own marina and fuel dock. I believe in resides in Bristol.

Happy to assist with other ideas, if you wish.

Thanks so much! Karen Binder, Executive Director, Blithewold





# Town of Bristol

## Board Book Report

### Bristol Housing Authority

Basic Information	
Type	Board
Status	Enabled
Visibility	Public

Board Seats								
Board Name	Board Type	Position	First Name	Last Name	Address	Calculated End Date	Actual Start Date	Status
Bristol Housing Authority	Board	Chair	John	Faria	1039 Hope Street	1/1/2027	1/1/2022	Active
Bristol Housing Authority	Board	Member	Edward	Correia	46 Varnum Avenue	1/1/2026	1/1/2021	Active
Bristol Housing Authority	Board	Member	Helen	Barboza	23 Jane Lane	1/1/2024	1/1/2020	Active
Bristol Housing Authority	Board	Resident Commissioner (tenant position)	Pasquale	D'Alessio	1014 Hope Street	1/1/2028	1/1/2023	Active
Bristol Housing Authority	Board	Vice Chair	Raymond	Cordeiro	73 Franklin Street	1/1/2025	1/1/2020	Active

Generated 9/21/2023, 8:44:23 AM

**TOWN COUNCIL**  
**OCT 04 2023**  
**MEETING**

G3A

September 20, 2023


To: Town Council  
Bristol RI

From: Raymond Cordeiro  
Vice Chair Town of Bristol Housing Authority

Honorable Town Council

I would like to resign from my position as a Commissioner (Vice Chair) on the Bristol Housing Authority effective 9/30/2023.

It has been an honor to serve the Town of Bristol. Thank you for this opportunity.

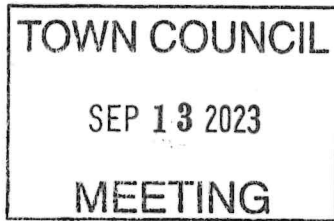
  
Raymond Cordeiro  
9/20/2023

TOWN COUNCIL  
OCT 04 2023  
MEETING

2023 SEP 20 PM 15:21  
JOHN OLIVIERO  
BOSTON



- 11.** (Office of Secretary of State, Greg Amore) Lauren Fogarty, RI250 Program Coordinator re - Formation of local 250th Municipal Committee



Parella/Teixeira- Voted unanimously to establish the formation of the local 250<sup>th</sup> municipal committee and to direct the Town Administrator to engage with diverse community groups and committees and provide a recommendation of potential stakeholders at the October 4<sup>th</sup> council meeting.

Prior to the vote being taken, Lauren Fogarty provided an overview of the Secretary of State's request for the formation of the local 250 municipal committee. She explained that the Rhode Island 250th (RI250) Commission is tasked with finding ways to honor Rhode Island's history, which has greatly influenced the ideals of freedom, equality, and independence in the United States as we approach the nation's 250th anniversary. She explained that collaboration with local governments, committees, and organizations is crucial to recognizing the diverse local histories of cities and towns. She discussed various ways municipalities can promote civic pride and acknowledge local history, including decorations, events, and activities.

Ms. Fogarty encouraged the council to consider the establishment of a committee specifically focused on planning and organizing activities related to the 250th anniversary of the local municipality; noting that such committees are often created to coordinate celebratory events and projects for significant milestones much like the Fourth of July Committee.

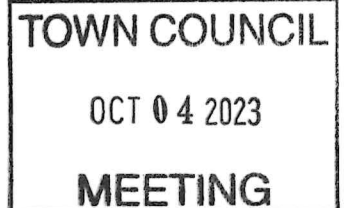
Senator Lauria spoke to the council, urging their support for the state's commemoration initiatives and the establishment of the Semi-quincentennial 250th Commission. She clarified that state legislation would provide assistance to local municipalities in various ways. Although no specific funds were earmarked for municipal initiatives, she encouraged fundraising efforts and mentioned that the legislation would explore potential funding options in the future.

A suggestion was put forward regarding the possibility of integrating the commission within a Fourth of July subcommittee,

should they be willing to assume the responsibility. It was emphasized that such a committee would require a high level of coordination. The council recommended reaching out to various community groups and other town committees capable of contributing to the planning and implementation of the anniversary events. These potential stakeholders might encompass local businesses, historical societies, cultural organizations, and other relevant entities.

Further discussions ensued revolving around the idea of placing an advertisement in the newspaper to attract interested parties or individuals. However, it was suggested that, initially, the town administrator should contact various stakeholders directly. Additionally, it was proposed that the town should explore different options for the committee's structure, including determining the number of committee members.

It was recommended that the Town Administrator compile a list of interested stakeholders and present it at the next meeting; and the list would serve as a basis for discussing the subsequent steps in forming the committee.





State of Rhode Island  
 Rhode Island 250 "Semiquincentennial" (250<sup>th</sup>) RI250  
 Commission

June 28, 2023

Good afternoon,

Thank you for taking the time to speak with us today.

As we approach our nation's 250<sup>th</sup> anniversary, the Rhode Island 250<sup>th</sup> (RI250) Commission has been charged with developing ways to recognize and honor the important Rhode Island history that has so greatly influenced the ideals of freedom, equality, and independence in our country. However, the Commission cannot do so alone. Collaboration with local governments, committees, and organizations is a crucial duty of the Commission in order to honor the vast and varied local histories of our cities and towns.

I hope that our discussion today helped you to begin to think about what such a commemoration may look like in your own municipality. There are countless ways your city or town can promote civic pride and recognize local history, ranging from decorations to events and activities, and so much more.

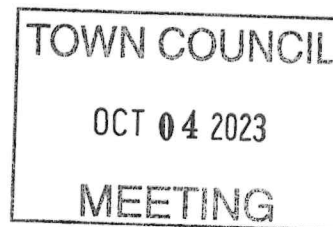
The RI250 Commission is available to support and promote local efforts to commemorate the Semiquincentennial. Both Lauren Fogarty, RI250 Program Coordinator, and I are happy to discuss how we, and the Commission as a whole, can support efforts in your cities and towns to properly commemorate this important anniversary.

By working together to engage local communities and foster civic pride across Rhode Island, we can lead the way in recognizing and honoring the important history that the 2026 Semiquincentennial represents.

If you have any questions or if we can help in any way, please do not hesitate to contact Lauren at [lfogarty@sos.ri.gov](mailto:lfogarty@sos.ri.gov), or visit our [website](#) for more information. I hope that you will consider bringing the 250<sup>th</sup> anniversary to your town.

Sincerely,

Gregg M. Amore  
 Secretary of State



# Forming a Local 250th Commission

By Johanna Porr Yaun

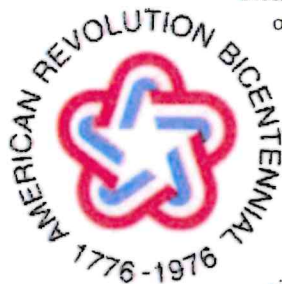


**M**any of us remember the Bicentennial period and the excitement surrounding 1976. Big corporations got into the spirit by rebranding their products with the stars and stripes, school children were tasked with civically inspired essay contests, and a reenacting community grew up around local historic sites. Bicentennial displays were everywhere, in every local historical society, and they even found their way into town halls, schools, and courthouses. Even if you weren't in the field in 1976, you've probably seen dusty and worn Bicentennial displays in forgotten corners of museums or finally being retired from public view. The commemoration of America's 200th birthday was all-encompassing, trickling down to even the smallest village museums. But why was it so ubiquitous?

## Forming a Local 250th Commission

The answer is simple: organization and funding. In states in the Northeast, the commemoration was planned a decade in advance and by paid, dedicated staff. Through the program they set in motion, municipalities were able to apply for status as “a Bicentennial community” and receive rights to use unified branding and templates. Once official, these municipalities could request funds to cover the costs of exhibits, lectures, publications, school group tours, and patriotic parades.

But the upcoming 250th anniversary, the Semiquincentennial, is not structured with top-down funding guaranteed to local governments like the



Bicentennial was fifty years ago. The work of producing local initiatives is less centralized administratively, and therefore will be unevenly—and perhaps poorly—funded. In addition to that, we must also contend with a decentralized public awareness. Going viral in 1976 meant getting some airtime on one of the primary television networks. This time around, professionals and amateur enthusiasts need to work together to avoid

the pitfalls of over-politicized media and manage to get our information out to the public.

But before we can even begin thinking about shared calendars or media strategies, we need to figure out how to legitimize the grassroots committees that will do the heavy lifting as we decide how to frame out the upcoming decade. If you are reading this and your community hasn't gotten started yet, it's on you to act now!

In 2016, the U.S. Congress passed H.R. 4875, establishing the United States Semiquincentennial Act, later rebranded as America 250. This commits the federal

government to commemorating the 250th anniversary of the American Revolution with a primary focus on the Fourth of July in Philadelphia, but only until the resolution's termination date on December 31, 2027. Individual states, including New York, have taken it upon themselves to establish their own broader timeframes of commemoration.



In order for directives and (possible) funding to flow down to the local level, it's important that regions, counties, boroughs, towns, villages, and cities establish local Semiquincentennial commissions. The America 250 entity is not engaging in local research or programming planning, but if the work is done on the local level, the information can be brought to them for inclusion in the nationwide network.

### Engage Elected Officials and Tourism Departments

Without the strong federal and state organization and financial support of the past, history organizations on a local level will have to invest in the planning process. But it will be worth it! As the History Relevance Initiative (active 2012–2021) explained, bringing residents and students a greater understanding of local history enhances critical thinking skills and gives communities a sense of identity.

Commemorative events like this one, where the Daughters of the American Revolution marked the 250th anniversary of the Boston Massacre, can bring local government, interest groups, history organizations, and communities together around a unified theme.



Our local governments also benefit via the economic development that comes with catering to heritage tourists (which are the best kind of tourists). They spend more, they stay longer, and they form long-term bonds with the historic sites that they visit. Study after study demonstrates that our museums and historic sites are anchor institutions that create economic ecosystems of their own, putting money in the hands of small shop and restaurant owners nearby. It also helps government budgets in the short term through hotel and sales tax revenue, and in the long term by attracting new investors.

Collaborative regional opportunities such as the Semiquincentennial also enhance museum and historic site professional networks by fostering communication between institutions. This results in the flow of resources and research, as well as new audiences.

This commemorative period is an opportunity to share responsibility with elected officials and tourism departments. They'll be able to garner support and secure needed funding if they feel like they are engaged in the process from the beginning. Forming a commission through your local government improves communication, establishes legitimacy for your actions and future requests, and allows you to use existing PR platforms to bring likely and unlikely stakeholders together.

## Strategies for Forming a Commission

There are four broad approaches to forming a Semiquincentennial commission. Although circumstances vary, as a government historian I believe that the most direct way to create a sense of community ownership and secure buy-in from government officials is to lead the effort with a formal commission. The goal here is to choose the option that best enables an atmosphere that will attract a diverse commission that brings together history professionals as well as stakeholders from outside of the history and museum professions.

### Strategy 1: By Executive Branch

If you feel that your best path is to inspire your city manager, village administrator, or county executive to endorse the mission to form a Semiquincentennial Commission, then you can start by writing a letter to that office holder. The letter should state the importance of the commemoration, make an argument for how it will benefit the community, and then outline how the commission will be constituted. This message should be delivered in writing and in person, if possible, to emphasize the importance.

- In Orange County, New York, County Executive Steven M. Neuhaus is active as a United States Navy Reservist, as well as a vocal supporter of veterans' issues. For this reason, I chose to approach

him and he was enthusiastic to issue Executive Order No. 2 of 2019 to establish the Orange County Semiquincentennial Commission. Because Orange County is home to dozens of important Revolutionary War sites and museums such as West Point Military Academy and Washington's Headquarters in Newburgh, and because the period of significance for these places spans the full length of the war, we decided to retain the commission from the time of the order until the end of 2033.



Successful commissions benefit from the involvement or support of local government.

### Strategy 2: By Legislative Branch

If you feel that your community would benefit from a broader base of support in this initial phase, you can approach your elected body and request the passing of a resolution. This approach can also start with a letter to the board leader, or perhaps a member who represents a ward or district that contains an important anchor institution poised to benefit. Or you can work with their administrative staff to create a Legislative Action Request. Either way, the request should include the significance of the anniversary, the civic and educational potential, and an outline of how the commission will be constituted.

- In Saratoga County, New York, where county government is managed by a Board of Supervisors, County Historian Lauren Roberts created the Saratoga County Semiquincentennial Commission via a resolution passed by the board. She looked back at former

## Forming a Local 250th Commission

resolutions that had been passed for the 225th anniversary and the Bicentennial and used them as guidelines to create the new resolution. The resolution defines guidelines for who serves on the commission, ensuring that stakeholders from different groups have a seat at the table. It also defined the span of the commission becoming active at the time of passing (2021) through the end of 2033.

The two important pieces of information to include in either the executive order or resolution request are 1) the time frame of the active commission and 2) the structure and requirements for membership for the commission. A lot of the other details can be figured out in the following phases.

**Span of Commission:** Each community has factors that will inform the decision of how long the commission should remain active. If your community has tenuous connections to the events and people of the Revolution, it's possible that a commission effective only until 2026 will be necessary. If you are on the East Coast, it is more likely that you will choose dates of significance that terminate at the end of 2033.

**Structure of Membership:** The size of the commission can be based on a symbolic or practical number. This will differ greatly based on geographic region or density of participating institutions. Some might correlate the structure of the membership to the number of municipalities represented, or to the number of school districts. In Orange County, New York, these options would have yielded us too many members since we have 44 municipalities and 17 school districts. We chose instead to use the number 13 to symbolize the 13 colonies because it was manageable to organize that number of people into regular communication.



Commission projects can include researching and fundraising for new historic markers for your community.

**Tip #1** Consider an executive order if you have a dynamic government manager who is willing to be a strong advocate for the commission. Consider a resolution if you are eager to build a wide base of support for the commemoration. Finally, consider a nonprofit if you are confident that you have the skills and connections necessary to raise donation-based funding.

**Tip #2** Choose a commemorative period based on what suits your local resources, relevancy, and level of interest. Consider whether putting all your energy into a tighter time frame will have a greater impact on the community or whether you will need to spread out the commemoration to cover the anniversaries that are important to each of your local stakeholders.

**Tip #3** Draft the letter to your local government with language that will be easily adapted to the final executive order, proclamation, or resolution so that it is easier for administrative staff to fulfill your request.

**Tip #4** Predetermine a plan for choosing commissioners. Think about how you will ensure that the commissioners represent a swath of regions, institutions, and skillsets. Will it be open to anyone, or will seats be designated? (i.e. County Historian, a representative of the majority/minority political party, the Parks Commissioner, the director of the local historical society, a teacher, a curator, librarian, or whatever is relevant to your specific needs.)

**Tip #5** Consider who might need to be left off the commission. For instance, the director of your most significant local museum may seem like a shoo-in, but if public funding is to be funneled through your commission and they are the most likely to apply, will that become a conflict of interest?

### Strategy 3: A Nonprofit 501(c)(3) with a Board of Trustees

If you feel that there is enough community support to sustain the commemorative effort via donations and grant writing, or if you feel that a lack of governmental support leaves a vacuum that could be better filled through a public fundraising campaign, then it might be best to form a nonprofit with a board of trustees. This can be attached to a specific location of significance or represent a larger municipal boundary. Having a nonprofit also opens the possibility for collaboration as a larger region which may work well in communities that are not as saturated with Revolutionary War connections.

- In Westchester County, New York, a group of stakeholders came together under the leadership of Constance Kehoe to form a nonprofit. They have been able to raise money through private donations and grants and these efforts have been nimbler than the governmental bodies thus far. The group has held events, sponsored programming, and used grant money to create “Living



250th activities are opportunities to bring generations together (like the author and her family here) and work with local schools to create programming that meets their needs and standards.

History To-Go,” a catalog of living history professionals, their rates, and programming descriptions to make it easier for local museums, schools, and libraries to support local history professionals.

#### Strategy 4: A Committee or Working Group

If you are in a wide range of “other” situations, ranging from there being so much interest that it’s difficult to be non-political to the other end of the spectrum that this is seemingly not important enough to your community to be on the radar of local officials, then there might be a need to forgo commissions and nonprofits in favor of a committee or working group.

- In Dutchess County, New York, under the direction of the County Historian William P. Tatum, chairs of local level planning committees were invited to join a larger county-wide committee with representation from the Dutchess County Historical Society, the Board of Education, and Dutchess County Community College. This less formal arrangement gives stakeholders a forum for collaboration without politicizing the matter. This works well in Dutchess County’s situation because they are collaborating with other levels of organization, so fundraising can be done more advantageously on the local level and grant money can be accepted via the larger Hudson Valley 250 Working Group if/when it is available.

The goal here is to choose the option that best enables an atmosphere that will attract a diverse and active group that brings together professionals with stakeholders from outside of the history and museum professions.

#### Appointing Commissioners

In communities with strong museum professional networks, or in the case of New York where we have the existing Local Historians Law of 1919, it may be quite obvious as to who may want to serve on the Semiquincentennial Commission. However, it’s important to cast the net wide. By making a public announcement through media outlets asking for volunteers, you may attract new talent. Potential commissioners should be vetted to ensure that they understand the role that they are signing up for, know that it’s unpaid, and have some skills that contribute to the mission. A good way to gauge these factors is to ask for a letter of interest or résumé to be submitted to the appointing body.

A press release in local newspapers might attract good candidates, but you should also deliver the request for applicants directly to the institutions that you know will be your natural allies. You can consider teachers, museum professionals, historical society trustees, members of ancestral organizations, local business owners, genealogists, professors, graduate students, authors, media and marketing professionals, or anyone else who



## Forming a Local 250th Commission

has civic connections or simply has a creative disposition and is willing to serve. Bringing together as many different perspectives and supporting skills as possible will enhance the process of managing the commemoration.

**Tip #1** Although the executive or board will have the power to appoint commissioners, it is beneficial to gather and review letters of interest and make recommendations to the appointing body. They will likely value your suggestions as it'll make the vetting process easier for their staff.

**Tip #2** The perfect balance for assembling a commission is to co-mingle seasoned public history experts with younger professionals, college students, and members of the public with complementary skills. The goal is not only to plan events and programming, but to pass the torch generationally and culturally.

**Tip #3** Create terms of service (perhaps two or three years each) to broaden the base of interest and to reduce the commemoration fatigue that comes from relying on the same volunteers for the long haul.

### Phases of the Commission

**Writers and Thinkers (Wisdom):** Right now, it's important to have members of the commission who are able to provide substance. During this phase, it will be important to make the big decisions about purpose and identity and also map out the trajectory of the full commemorative period. In regions that are dense with related history, this group will need to be knowledgeable about the local sites and stories in order to work on guides, exhibits, brochures, and lesson plans in preparation for the anniversary years.

**Promoters and Organizers (Work):** Moving towards 2026, it will be important to have a team in place that can promote the work of the commission, be ambassadors of the plans, and help organize and budget for events.

**Dignitaries and Public Officials (Wealth):** From approximately 2026–2033 (or your specific commission termination date), it will be important to bring many unlikely allies into the fold. This is the time to engage local politicians, policymakers, and nonprofit leaders to ensure that they are stakeholders and witnesses to the success of the commission. If they see the educational, civic, and economic benefits of the commemoration, they will be more likely to support local history initiatives in the future. This is the chance to ensure that funding and resources are earmarked to continue supporting history initiatives beyond the 250th anniversary.

### Funding Considerations

It's possible that federal or state money might trickle down to local commissions, so even if you don't feel that a formal commission will benefit the planning process,

your elected officials will be receptive to ensuring a potential funding conduit. If they are hesitant to the idea, just ask them to imagine having to decline public funds because the commission isn't official.

But as many of you will know from recent experiences with COVID-19, these types of promises can be subject to cancellation if sudden budget constrictions require cuts. All too often, humanities funding is targeted for these clawbacks. To avoid being tethered to budget decisions on the federal or state level, your local commission should pursue funds from the designating government. Every community will have a different approach to requesting reliable funds. This might range from asking for an annual planning budget of \$5,000 to support planning meetings and cover printing of brochures or press materials, to proposing a much larger and longer-term investment of something like \$1 million to be allocated as grants to historic structures that need substantial preservation investment.

If there are no public funds available, or if you feel that supplemental funding is needed, consider partnering with an existing nonprofit to act as the accountant or chartering your own to accept donations.

### Creating Themes for an Educational Strategy

Congratulations, you have a commission! The local government officials are interested. It's time to structure your commemorative plans. Do you have just one person, place, or event to center all of the activities around? Are you interested in engaging all of your local institutions in learning about broader civic topics? Or do you have lots of small historical sites and societies that all want to be involved? Again, this may be very specific to your community, so there are individual factors at play.

The best way to navigate the sheer immensity of historical content, and to endure the decade of planning and executing ahead of us, is to frame the planning process around themes. There are two approaches to choose from, or you can borrow from both:

1. Select broad civic-based themes to help guide local discussions. This seems to be the approach of entities representing larger geographic regions or institutions. This model helps to foster interest from communities that may not feel that they are connected directly to the Revolutionary War, but can be led back there through the exploration of the war's reverberating impacts. This is the approach that AASLH and the New York State Historian have taken.





Connecting with local schools, libraries, and youth organizations is vital for bringing your 250th content and programming to young learners. From K-12 classrooms to scouting organizations and Boys & Girls Clubs, the 250th commemoration can spark lifelong interests in history and civics.

2. Form themes that are pulled directly from the historical timelines. This approach anchors the programming in material culture, including primary documents, objects, structures, and archaeological remains. This model ensures that the public in general and students in particular are building a web of understanding that can be a foundation for future self-education and enrichment.

**Tip #1** At the first meeting of the newly appointed commissioners, bring them together to brainstorm which themes they feel would resonate with your community.

**Tip #2** Create a guide committee so that a smaller group of commissioners can focus on research and writing, while others' time can be allocated towards networking, fundraising, or planning programming in subsequent phases.

**Tip #3** Connect with social studies teachers and librarians to ensure that you are incorporating themes that will be relevant to classroom material.

**Tip #4** By charting your local themes with the national themes developed by AASLH for the 250th, you can put a contemporary spin on previous work.

## Creating a Guide

The next step is to create a guide to help teachers, museum professionals, and the public to form their own programming around the themes. This can be as simple as a one-page handout explaining the themes and how they can be adapted to showcase local history. Or it can be an elaborate compilation of primary documents, timelines, locations of significance, or even full lesson plans.

This guide should be disseminated to each museum, historical society, social studies teacher, librarian, tourism office, and chamber of commerce by the end of 2023 to ensure that each institution has time to plan ahead and incorporate the themes into their programming.

Along with the guide, these entities should be informed that you are not asking them to drop everything they have planned to get onboard. Rather, if each institution or stakeholder is willing to create just one exhibit or program that connects to the theme each year, that will be enough to have a collective impact.

## The External Work

When laid out in full, this all may seem overwhelming. But the task at hand is to create the framework that will unify the effort to commemorate the 250th anniversary of the American Revolution, not to put yourself into a position where you are trying to orchestrate every detail. In Orange County, New York, we have more than sixty museums and nearly twenty school districts. If each commit to hosting just one program or exhibit that is on theme, the impact will be substantial.

Since I became involved with planning for the Semiquincentennial in 2019, I have heard from many stakeholders about their fears of burnout. Among the contributors to this impending commemoration fatigue are:

- The sheer amount of history to be interpreted
- The potential length of the anniversary
- Ongoing need to maintain will and interest from elected officials

## Forming a Local 250th Commission



Events like reenactments can make history visible on the landscape and interest new audiences.

- Need to engage diverse stakeholders in decision-making
- Technological and educational changes since 1976
- Changing standards in history/social studies education
- Decline of school field trip opportunities
- Getting state and local government on board
- Widespread lack of funding

With all these stressors in mind, here are strategies being leveraged by local commissions, nonprofits, and committees to address them:

**Tip #1** Work directly with libraries if there is no way to reach students and families in a school setting.

**Tip #2** Think regionally to reflect historical events more accurately as often municipal borders have shifted from historical lines and it may be relevant that a regional landscape plays a dominant role in the story.

**Tip #3** Partner with strong arts, music, business, artisan, and hospitality industries on collaborative projects to enhance each other's endeavors and goals. Be open to abstract points of entry to attract new audiences and bring a greater diversity of community voices to the endeavor.

**Tip #4** Compile information to provide to outside groups so that they can help themselves without direct

involvement from the commission or committee. This might include providing a list of speakers and reenactors, reading lists for book clubs, information about museums with traveling programs, timelines of important dates, or a resource guide for researching from local collections.

History organizations today are faced with a challenge to create an important commemoration without the kind of guaranteed public and political support that was taken for granted in the past. We in the history community are tapped into silos that we'll need to activate through word-of-mouth, activism, and social media. We are tasked with this difficult mission while also needing to convey the message that this is not an obscure club for historians; everyone is welcome and encouraged to participate in this once-in-a-generation opportunity that is just around the corner.



Johanna Porr Yaun serves as County Historian in Orange County, New York, and teaches historic preservation at SUNY Westchester Community College. In 2019 Johanna facilitated the formation of the Orange County Semiquincentennial Commission and has since co-chaired the Hudson Valley 250 Working Group and served on the Office of State History Field Guide Committee. Contact Johanna at [johannayoun.com](mailto:johannayoun.com)

Learn more about Semiquincentennial planning and how you can get involved at [aaslh.org/250](http://aaslh.org/250).

## Local 250th Committee

Lauren Fogarty <lfogarty@sos.ri.gov>

Thu 7/20/2023 2:05 PM

To: Melissa Cordeiro <mcordeiro@bristolri.gov>

📎 2 attachments (910 KB)

Local 250 Committees Letter.pdf; AASLH - Forming a Local 250th Commission.pdf;

**Caution:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good afternoon,

As we discussed on the phone, my name is Lauren Fogarty, and I am the Program Coordinator for the RI Semiquincentennial "250<sup>th</sup>" Commission! I would like to come speak to the Bristol Town Council to promote the creation of local 250<sup>th</sup> committees at the municipal level to engage as many Rhode Islanders as possible!

In our state, the Rhode Island 250th (RI250) Commission has been charged with developing ways to recognize and honor this anniversary. The mission of the RI250 Commission is to commemorate the 250th anniversary of events throughout history which influenced the ideals of freedom, equality, and independence in our country. One of the duties of the Commission is to collaborate with local organizations to promote the pivotal role that Rhode Island played in the founding of our country. Therefore, we would like to take this time to invite all municipalities to organize local 250<sup>th</sup> committees to encourage a more comprehensive and inclusive commemoration.

Attached is a letter from the Secretary of State Gregg M. Amore regarding the formation of local 250<sup>th</sup> committees in each municipality and other resources to begin this process. We at the Commission are excited to help facilitate a statewide and years-long multifaceted commemoration of this milestone.

Please let me know how you'd like to proceed!

Best,  
Lauren



Lauren Fogarty

*Program Coordinator (RI250 Commission)*

RI Department of State | Secretary of State Gregg M. Amore

Email: [lfogarty@sos.ri.gov](mailto:lfogarty@sos.ri.gov) | Website: [www.sos.ri.gov](http://www.sos.ri.gov) | Twitter: [@RIsecState](https://twitter.com/RIsecState)

State House, Room 38 | 82 Smith Street, Providence, RI 02903 | 401-330-4807

## Local 250th Committee

Lauren Fogarty <lfogarty@sos.ri.gov>

Thu 7/20/2023 2:05 PM

To: Melissa Cordeiro <mcordeiro@bristolri.gov>

2 attachments (910 KB)

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Best,  
Lauren



Lauren Fogarty

*Program Coordinator (RI250 Commission)*

RI Department of State | Secretary of State Gregg M. Amore

Email: [lfogarty@sos.ri.gov](mailto:lfogarty@sos.ri.gov) | Website: [www.sos.ri.gov](http://www.sos.ri.gov) | Twitter: [@RISecState](https://twitter.com/RISecState)

State House, Room 38 | 82 Smith Street, Providence, RI 02903 | 401-330-4807



STEVEN CONTENTE  
Town Administrator

TOWN OF BRISTOL, RHODE ISLAND  
OFFICE OF TOWN ADMINISTRATOR

H1A

Honorable Bristol Town Council  
10 Court Street  
Bristol, RI 02809

October 2, 2023

**Re: Recommendation for Forming a Local 250<sup>th</sup> Commission**

Dear Honorable Council Members,

It is especially exciting to share a look ahead to 2026 and how Bristol Residents, Businesses, Government, and Students will celebrate the Nations 250<sup>th</sup> anniversary. To begin the planning I am recommending the establishment of a Bristol 250<sup>th</sup> Commission to be formed by Town Council Resolution. The period for the active Commission would be December 1, 2023 to December 1, 2027.

The Commission Board would include the following 9 Board Members:

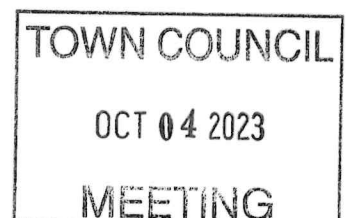
- 3 Members appointed by the Town Council
- 1 Member appointed by the Town Administrator
- 1 Member representing Explore Bristol
- 1 Member representing the Bristol Fourth of July Committee
- 1 Member representing the Bristol Historical and Preservation Society
- 1 Member representing the Bristol Warren School District
- 1 Member representing Roger Williams University

The Commission should provide progress reports and/or minutes of meetings to the Town Council at lease quarterly. The Commission should request funds in January of 2024 during the municipal budget process to be used to support any initial planning incidentals and cover printing of brochures or press material.

I believe that the recommended Commission will collectively highlight Bristol's unique contributions to our Nation and successfully organize a meaningful celebration of our freedom, equality, and independence.

Sincerely,

Steven Contente  
Town Administrator





State of Rhode Island  
Coastal Resources Management Council  
Oliver H. Stedman Government Center  
4808 Tower Hill Road, Suite 3  
Wakefield, RI 02879-1900

(401) 783-3370  
Fax (401) 783-2069

**PUBLIC NOTICE**

File Number: 2023-07-089 Date: September 26, 2023

This office has under consideration the application of:

**Andrew Bernstein  
262 Clinton Road  
Brookline, MA 02445**

for a State of Rhode Island Assent to construct and maintain:

- mechanized float lift at a residential boating facility "CRMC Assent: 2021-12-072".

2023 SEP 26 PM 12:10  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

Project Location:	472 Poppasquash Road
City/Town:	Bristol
Plat/Lot:	Plat 173, lot 54
Waterway:	East Passage

Plans of the proposed work can be requested at [Cstaff1@crmc.ri.gov](mailto:Cstaff1@crmc.ri.gov).

In accordance with the Administrative Procedures Act (Chapter 42-35 of the Rhode Island General Laws) you may request a hearing on this matter.

You are advised that if you have good reason to enter protests against the proposed work it is your privilege to do so. It is expected that objectors will review the application and plans thoroughly, visit site of proposed work if necessary, to familiarize themselves with the conditions and cite what law or laws, if any, would in their opinion be violated by the work proposed.

If you desire to protest, you must attend the scheduled hearing and give sworn testimony. A notice of the time and place of such hearing will be furnished you as soon as possible after receipt of your request for hearing. If you desire to request a hearing, to receive consideration, it should be in writing (**with your correct mailing address, e-mail address and valid contact number**) and be received at this office on or before October 26, 2023.

Please email your comments/hearing requests to: [cstaff1@crmc.ri.gov](mailto:cstaff1@crmc.ri.gov); or mail via USPS to: Coastal Resources Management Council; O. S. Government Center, 4808 Tower Hill Road, Rm 116; Wakefield, RI 02879.

/lat

TOWN COUNCIL  
OCT 04 2023  
MEETING







**TOWN CLERK'S OFFICE**  
Melissa Cordeiro, Town Clerk

10 Court Street  
Bristol, RI 02809  
Tel. 401-253-7000  
Fax. 401-253-2647  
Email: Mcordeiro@bristolri.gov

**MEMORANDUM**

TO: Steven Contente  
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro  
COUNCIL CLERK

DATE: September 26, 2023

RE: Public Notice from CRMC re - Andrew Bernstein,  
262 Clinton Road Brookline, MA for 472 Poppasquash  
Road, Bristol - requires response by October 26, 2023

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May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the regular Town Council Meeting to be held on **October 4, 2023**.

**All items for this docket must be received in the Clerk's office before 12:00 noon on Wednesday, September 27, 2023. All and any items received after the deadline will be held until the next council agenda.**

Thank you for your cooperation and prompt reply.  
Attachment

I1A



**Bristol Harbor Master**

2023 SEP 28 AM 11:05  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

**TO: Steven Contente  
Town Administrator**

**FROM: Gregg Marsili  
Bristol Harbor Master**

**CC: Town Council**

**DATE: September 26, 2023**

**SUBJECT: CRMC PUBLIC NOTICE 2023-07-089, 472 POPPASQUASH ROAD, BRISTOL RI**

The owner of 472 Poppasquash Road have a request to CRMC to install a mechanized float lift at their residential boating facility "CRMC Assent: 2021-12-072"

I have reviewed the request and do not have any objections.

My recommendation is to be installed as designed by the engineer.

*CONCUR*  
*Am Contente*  
STEVEN CONTENTE  
Town Administrator

TOWN COUNCIL  
OCT 04 2023  
MEETING



# Town of Bristol, Rhode Island

*Department of Community Development*

10 Court Street  
Bristol, RI 02809  
[bristolri.gov](http://bristolri.gov)  
401-253-7000

September 26, 2023

TO: Melissa Cordeiro, Town Clerk

FROM: Diane M. Williamson, Director

RE: **DRAFT Natural Hazard Mitigation Plan Update - 2023**

I am pleased to provide the Draft Natural Hazard Mitigation Plan Update for the review of the Town Council. The Plan Update has been prepared by our consultant, Carissa Mills from VHB, in coordination with all the Town Departments.

We will be presenting this draft plan to FEMA for approval and then once approved the Town Council will be asked to adopt the plan. The FEMA approval and local adoption will then make the Town eligible to apply for mitigation grant funding to implement actions in the plan.

At this time, it is requested that the Town Council authorize the submission of the plan to RIEMA and FEMA for their review and approval.

2023 SEP 27 PM 2:23  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

TOWN COUNCIL  
OCT 04 2023  
MEETING

---

2023 HAZARD MITIGATION PLAN UPDATE – BRISTOL, RHODE ISLAND

# DRAFT

# 2023 Hazard Mitigation Plan Update

Town of Bristol, Rhode Island

PREPARED FOR

---

Town of Bristol  
Town Hall  
10 Court Street  
Bristol, RI 02809  
401-253-7000

PREPARED BY

---



1 Cedar Street  
Suite 400  
Providence, RI 02903  
401-272-8100

July 2023

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RESOLUTION NO. XXXX-XX

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF BRISTOL  
AUTHORIZING THE ADOPTION OF THE  
2022 BRISTOL HAZARD MITIGATION PLAN UPDATE**

**WHEREAS**, the Town of Bristol recognizes exposure to natural hazards that increase the risk to life, property, environment, within our community; and

**WHEREAS**; pro-active mitigation of known hazards before a disaster event can reduce or eliminate long-term risk to life and property; and

**WHEREAS**, The Disaster Mitigation Act of 2000 (Public Law 106-390) established new requirements for pre and post disaster hazard mitigation programs; and

**WHEREAS**; the 2023 Plan identifies mitigation goals and actions to reduce or eliminate long-term risk to people and property in Bristol from impacts of future hazards and disasters; and

**WHEREAS**, adoption by the Town Council demonstrates their commitment to hazard mitigation and achieving goals outlined in the 2023 Bristol Hazard Mitigation Plan Update.

**NOW, THEREFORE, BE IT RESOLVED** that the Town of Bristol

- 1) Adopts in its entirety, the 2023 Bristol Hazard Mitigation Plan Update (the "Plan") as the jurisdiction's Natural Hazard Mitigation Plan and resolves to execute the actions identified in the Plan that pertain to this jurisdiction.
- 2) Will use the adopted and approved portions of the Plan to guide pre- and post-disaster mitigation of the hazards identified.
- 3) Will coordinate the strategies identified in the Plan with other planning programs and mechanisms under its jurisdictional authority.
- 4) Will continue its support of the Hazard Mitigation Committee as described within the Plan.
- 5) Will help to promote and support the mitigation successes of all participants in this Plan.
- 6) Will incorporate mitigation planning as an integral component of government and partner operations.
- 7) Will provide an update of the Plan every five years.

PASSED AND ADOPTED on [insert date]

---

Nathan Calouro, Town Council Chairman, Town of Bristol

ATTEST: \_\_\_\_\_  
Melissa Cordeiro, Town Clerk, Town of Bristol



# Table of Contents

- 1 Introduction..... 1**
  - Plan Purpose..... 1
  - Hazard Mitigation and its Benefits..... 1
  - Mission Statement and Goals:..... 3
  - Background..... 4
    - History ..... 4
    - Demographics..... 5
    - Economic Conditions ..... 5
    - Government ..... 6
    - Land Use Patterns..... 6
    - Roads and Bridges..... 8
    - Dams..... 9
    - Utilities ..... 9
    - Water Resources ..... 9
    - Forest and Open Space ..... 10
    - Cultural and Historic Resources..... 11
    - Development Trends Since the 2016 Plan..... 11
- 2 Planning Process ..... 14**
  - Overview ..... 14
  - Bristol Hazard Mitigation Committee ..... 14
  - The Planning Process..... 15
  - Public Input..... 17
- 3 Natural Hazards..... 19**
  - Hazards of Concern..... 19
    - History of Past Disaster Declarations in Bristol County..... 20
    - Methodology..... 21
    - Hurricanes..... 23
      - Nor'easters ..... 25
      - Winter Storms ..... 27
    - Flooding (Heavy Rain, Runoff, Flash, Inland Flooding, High Tide and Storm Surge) ..... 30
    - High Winds..... 33
    - Extreme Temperatures..... 36
    - Lightning/Thunderstorms/Hail..... 38
    - Drought ..... 42
    - Brushfire ..... 45
    - Dam Failure ..... 47
    - Tornadoes..... 49



Earthquake.....51

Climate Change.....55

**4 Risk Assessment.....56**

Facilities/Resources Inventory .....56

Hazard Mitigation Mapping.....57

Fiscal Impact Analysis .....57

Built Environment.....60

Population Impact Analysis .....62

Natural Environment.....64

Vulnerability of Future Structures .....64

Future Vulnerability .....65

Community Assets Matrix .....65

**5 Programmatic Capabilities .....75**

Purpose.....75

Primary Plans, Regulations, and Departments.....75

    Departments/Organizations.....80

    State Programs .....83

    Other .....85

    Federal Programs.....86

**6 Mitigation Actions.....87**

Mission Statement .....87

Mitigation Goals.....87

Status of Proposed 2016 Actions .....88

Additional Actions Since Last Plan Update .....90

Additional actions since the last plan update of 2016: .....90

Mitigation Actions.....91

    Priority Level .....91

    Time Frame (from date of plan adoption) .....91

    Goals.....92

**7 Implementation and Adoption ..... 117**

Prioritization of Mitigation Actions ..... 117

    Implementing the Plan ..... 117

    Monitoring..... 117

    Evaluation ..... 117

    Revisions..... 118

    Adoption.. ..... 118

**Appendices**.....

Appendix A: Survey Results ..... 1

Appendix B: Public Outreach ..... 1

Appendix C: Community Assets Map ..... 3

Appendix D: HAZUS Report ..... 5

Appendix E: Historic Resources ..... 7

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## List of Tables

Table No.	Description	Page
Table 1	Demographic Changes.....	6
Table 2	Committee Meetings.....	17
Table 3	Hazards Identified by the Bristol Hazard Mitigation Committee.....	19
Table 4	Disasters.....	20
Table 5	Hazards Ranked.....	22
Table 6	Saffir/Simpson Hurricane Wind Scale.....	24
Table 7	Nor'easter History.....	27
Table 8	History of Recent Significant Snow Events in Bristol County.....	29
Table 9	Flood Zone Descriptions.....	31
Table 10	Recent History of Flooding in Bristol.....	33
Table 11	Beaufort Scale.....	34
Table 12	Recent History of High Winds in Bristol County.....	36
Table 13	Extreme Temperatures (Excessive Heat, and Extreme Cold/Wind Chill) at T.F. Green Airport.....	38
Table 14	TORRO Hailstorm Intensity Scale.....	40
Table 15	Lightning and Hail Events.....	41
Table 16	Drought Severity.....	43
Table 17	History of Droughts in Rhode Island.....	45
Table 18	Dams in Bristol.....	48
Table 19	Fujita Scale.....	50
Table 20	Recent Tornado Events in Rhode Island.....	51
Table 21	Mercalli Scale.....	51
Table 22	Historic Seismic Activity in/near Rhode Island.....	54
Table 23	HAZUS-MH Scenarios for Bristol, RI.....	58
Table 24	Property Values with Structures in Special Flood Hazard Areas by Flood Zone.....	60
Table 25	Property Values with Structures in Special Flood Hazard Areas by Zone Type.....	60
Table 26	Flood Insurance Information.....	61

Table 27 Bristol’s Critical Infrastructure/Community Assets .....66

Table 28 Status of Proposed 2016 Actions.....88

### List of Figures

Figure No.	Description	Page
Figure 1	Locus Map.....	4
Figure 2	Zoning Map.....	7
Figure 3	Water Resources.....	10
Figure 4	SPIA Index.....	28
Figure 5	Rhode Island Earthquake Epicenters (1974 -2018).....	54
Figure 6	Hurricane Carol Path.....	59
Figure 7	2020 Population by Census Block.....	63



## Executive Summary

This Hazard Mitigation Plan (HMP) is a product of the Bristol Hazard Mitigation Committee (HMC). It has been approved by the Bristol Town Council, the Rhode Island Emergency Management Agency, and the Federal Emergency Management Agency in accordance with the Disaster Mitigation Act of 2000.

The HMC's overview of past natural hazard occurrences verifies that the Town is vulnerable to diverse events including hurricanes, Nor'easters, winter storms, flooding, high winds, and extreme temperatures. The discussion puts the likelihood of these events into historical perspective and recognizes that although the probability of thunderstorms and lightning events may be higher; the intensity and potential impacts from less likely events such as hurricanes can be far greater.

The risk assessment portion of the plan confirms that the Town has much to lose from these events. The identified vulnerabilities include flood prone drainage systems, streets and infrastructure, bridges, wastewater systems, water supply system, other services/utilities, communication towers, dams, critical municipal hazard response facilities, populations, businesses, schools, public buildings, recreation facilities, natural and historic resources.

To address these risks the 2023 HMP put forth a clear mission, a distinct set of goals and 22 specific mitigation actions. The Town's hazard mitigation mission is to protect public health and safety and create sustainable economic growth by limiting losses to lives, public and private and private property, and natural resources/systems.

To implement the plan, important goals must be met. The Town's mitigation strategy was created to help protect its citizens, visitors, businesses and property from the effects of various natural hazards.

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# 1

## Introduction

### Plan Purpose

The purpose of the Bristol Hazard Mitigation Plan Update is to set forth guidelines of short-term and long-term actions, which will reduce the actual or potential loss of life or property from natural hazardous events such as hurricanes, Nor'easters, flooding, and high wind. This plan was constructed using input from a variety of municipal and private stakeholders and the general public involved in the planning process. This plan serves as guidance to help the Town reduce their losses and vulnerabilities relating to natural hazards.

### Hazard Mitigation and its Benefits

Hazard mitigation planning consists of a series of actions taken to identify specific areas that are vulnerable to natural and human-caused hazards within a town and seek to permanently reduce or eliminate the long-term risk to human life and property. It coordinates available resources and identifies community policies, actions, and tools for implementation that will reduce risk and the potential for future losses town-wide. The process of natural hazard mitigation planning sets clear goals, identifies appropriate actions, and produces an effective mitigation strategy that can be updated and revised to keep the plan current. In short, 'it's where we were, where we are and where we're going' in terms of hazard mitigation.

States and communities across the country are slowly, but increasingly, realizing that simply responding to natural disasters, without addressing ways to minimize their potential effect, is no longer an adequate role for government. Striving to prevent unnecessary damage from natural disasters through proactive planning that characterizes the hazard, assesses the community's vulnerability, and designs appropriate land-use policies and building code requirements is a more effective and fiscally sound approach to achieving public safety goals related to natural hazards.

In the past, Federal legislation has provided funding for disaster relief, recovery, and some hazard mitigation planning. The Disaster Mitigation Act of 2000 (DMA 2000) is the latest federal legislation to improve this planning process. It reinforces the importance of natural hazard mitigation planning and establishes a pre-disaster hazard mitigation program (PDM), Building Resiliency Infrastructure in Communities (BRIC) program, and new requirements for the national post-disaster Hazard Mitigation Grant Program (HMGP) or other annual funding opportunities. Section 322 of the Act specifically addresses mitigation planning at the state and municipal levels of government. It identifies new requirements that allow HMGP funds to be used for planning activities. As a result of this Act, states and communities must now have a FEMA-approved natural hazard mitigation plan in place prior to receiving post-disaster HMGP funds. In the event of a natural disaster, municipalities that do not have an approved natural hazard mitigation plan will not be eligible to receive post-disaster HMGP funding.

A **Natural Hazard** is defined as an extreme natural event. **Natural Disasters** occur when these extreme natural events come into contact with people and property.

**Natural hazard mitigation** is any sustained action taken to permanently reduce or eliminate long-term risk to people and their property from the effects of natural hazards.

**Natural Hazard mitigation planning** is a process undertaken by a community to analyze the risk from natural disasters, coordinate available resources, and implement actions to minimize the damage to property, and injury or loss of life of its citizens before disaster occurs.

The purpose of this Plan is to recommend actions and policies for the Town of Bristol to minimize the social and economic loss of hardships resulting from natural hazards. These hardships include the loss of life, destruction of property, damage to critical infrastructure and critical facilities, loss/interruption of jobs, loss/damage to businesses, and loss/damage to significant historical structures. To protect present and future structures, infrastructure and assets and to minimize the social and economic hardships, the Town of Bristol implements the following general actions and policies:

- › Town's Comprehensive Community Plan
- › Town's Capital Improvement Plan
- › Stormwater Management Plan
- › Various Watershed Plans
- › Local building code review

The Town of Bristol also recognizes the important benefits associated with hazard mitigation, its interaction with municipal land use and infrastructure planning, and the need for a comprehensive planning approach, which accommodates these interdependencies. The Town's Comprehensive Community Plan (2016) addresses land use, housing, economic development and agriculture, natural, historic, and cultural resources, open space, conservation and recreation, circulation and transportation, and services and facilities. While the entire hazard mitigation plan will not be formally incorporated into the next revision of the Comprehensive Community Plan, certain, applicable mitigation actions will be incorporated during the update process. The Town recognizes coordination between the HMP and the Comprehensive Community Plan to be beneficial because it will ensure a unified planning approach into the future and ensure that risk reduction remains a critical element of



municipal planning. This is also in alignment with current goals of Rhode Island Division of Statewide Planning.

A second benefit of hazard mitigation allows for a careful selection of risk reduction actions through an enhanced collaborative network of stakeholders whose interests might be affected by hazard losses. Working side by side with this broad range of stakeholders can forge partnerships that pool skills, expertise, and experience to achieve a common goal. Proceeding in this manner will help the Town ensure that the most appropriate and equitable mitigation projects are undertaken.

A third benefit of hazard mitigation is endorsing a proactive planning approach focused on sustainability, whereby the Town of Bristol could minimize the social and economic hardships that have resulted from the occurrence of previous natural disasters. These social and economic hardships include: the loss of life/injuries, destruction of property, interruption of jobs, damage to businesses, and the loss of historically significant structures and facilities. This proactive planning approach would look for ways to combine policies, programs, and design solutions to bring about multiple objectives and seek to address and integrate social and environmental concerns. Linking sustainability and loss reduction to other goals can provide a framework within the state and local governments that will bring the comprehensive planning process full circle.

Lastly, the participation in a hazard mitigation planning process establishes funding priorities. The formal adoption and implementation of this plan will allow the Town of Bristol and its residents to become more involved in several programs offered by the Federal Emergency Management Agency (FEMA) including: the Community Rating System Program (CRS); the Pre-Disaster Mitigation Assistance Program (PDM); the Building Resilient Infrastructure in Communities (BRIC) Program; the Flood Mitigation Assistance (FMA) Program; and the Hazard Mitigation Grant Program (HMGP). Money spent today on preventative measures can significantly reduce the cost of post-disaster cleanup tomorrow.

## Mission Statement and Goals:

The Town of Bristol will protect public health and safety and create sustainable economic growth by limiting losses to lives, public and private and private property, and natural resources/systems.

### Goals

This mitigation strategy is adopted by the Town of Bristol to present actions which help protect its citizens, visitors, businesses and property from the effects of various natural hazards. It is the intent of the Town of Bristol to:

1. Protect the public health, safety and welfare;
2. Reduce property damages caused by hazard impact;
3. Minimize social dislocation and distress;
4. Reduce economic losses and minimize disruption to local businesses;
5. Protect the ongoing operations of critical facilities;
6. Reduce the dependence and need for disaster assistance funding after disasters;
7. Expedite recovery disaster mitigation efforts during the recovery phase; and,

- 8. Provide an ongoing forum for the education and awareness of natural hazard mitigation issues, programs, policies, and projects.

## Background

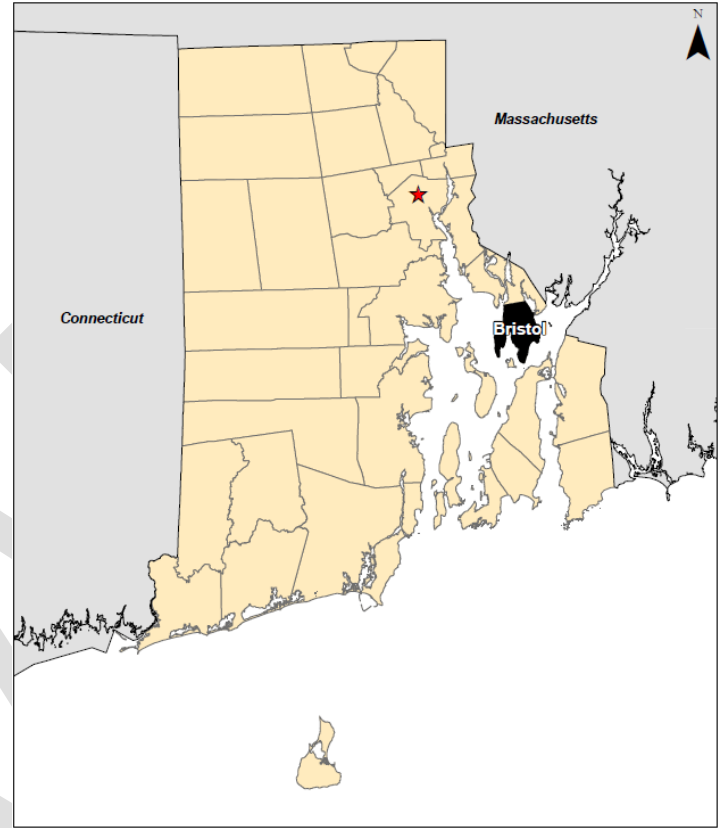
The Town of Bristol is located in the eastern section of Rhode Island, bordered by the Town of Warren to the north, Mt. Hope Bay to the east, and Narragansett Bay to the west. The Town of Bristol occupies 10.1 square miles of a peninsula located near the Rhode Island/Massachusetts Boarder.

Bristol has an estimated population of 22,493<sup>1</sup> which puts it at #16 of the 39 cities and towns in Rhode Island for overall population count.

Bristol has a diverse yet predominantly residential land use pattern. Nearly 75% of Bristol’s land is used for residential purposes, among which more than 50% of the total is classified as medium density residential with lot sizes ranging from a quarter to 2 acres; almost 15% is occupied by low density residential with lots larger than 2 acres; and 9.4% for high density residential with lots smaller than a quarter acre.

More than 10% of Bristol’s land is used for open space, recreation, and other institutional uses. An additional 4.8% is considered as natural undisturbed land, with another 0.4% classified as open undeveloped land. Commercial and industrial uses account for 2.2% and 3.8% of Bristol respectively, while agricultural land taking up another 3% of Bristol.<sup>2</sup>

Figure 1 Locus Map



## History

Bristol is a town in the historic county seat of Bristol County, Rhode Island, United States. Bristol, a deepwater seaport, is named after Bristol, England. Major industries include boat building (and related marine industries), manufacturing and tourism. The town’s school system is united with neighboring Warren, Rhode Island (Bristol Warren Regional School District). Prominently non-

<sup>1</sup> United States Census Bureau, 2020.

<sup>2</sup> Town of Bristol 2016 Comprehensive Community Plan

Hispanic white, ethnic minorities in Bristol include Portuguese-Americans, mostly Azorean, and Italian-Americans.

The first battle of King Philip's War took place here in 1675; although Philip was eventually defeated, a variant of his Indian name, Metacomet, is now the shortened name of a main road in Bristol: Metacom Avenue (RI Route 136). King Philip made nearby Mount Hope (Montaup) his base of operations. "King Philip's Chair", a rocky ledge on the mountain, was a lookout site for enemy ships on Mount Hope Bay. After that war concluded, the town was settled in 1680 as part of Plymouth Colony. It was named after Bristol, England and was sold for £1100 to four Boston investors by the names of Byfield, Walley, Oliver, and Burton. It remained a part of Massachusetts until the British Crown transferred it to the Rhode Island Colony in 1747.

Bristol has the oldest continuously celebrated Independence Day festivities in the United States. The first mention of the celebration comes from July 1777, when a British officer noted sounds coming from across Narragansett Bay, but tradition suggests that the first observance was held on July 4, 1785. Until 1854, Bristol was one of the five state capitals of Rhode Island. Bristol is home to Roger Williams University, named for Rhode Island founder Roger Williams.

## Demographics<sup>3</sup>

The Town of Bristol is a residential coastal community with a population of 22,493. Bristol's population is on average, similar to the State average of 40. The median age of our residents is 41.

Approximately 20% of the population is over 65. The population in Bristol is predominantly white at 93.4%, Hispanic or Latino 2.9%, Asians 2.0%, Black or African Americans make up 1.8%. A language other than English is spoken in 16% of the homes.

The 2020 American Community Survey 5-Year Survey Estimates reported an estimate of 9,412 housing units (8,097 of which are occupied) which is a decrease of 1% from the 2010 Census count. Approximately 26% of the housing units were built before 1939. Approximately 67% of the housing units are single family detached or attached (condo). The remaining 33% of the housing units are considered multi-family. The greatest concentration of high-density residential land use is at North Farm, an association of townhouse style condos, located in the northwest section of Town.

## Economic Conditions

Bristol's economic success is largely dependent on heritage tourism, restaurants, museums, and shops. The Town's rich waterfront history is showcased in exhibits, and tours.

Key industries in Bristol include education, healthcare, marine trades, composites (used in boat building), construction, retail, hospitality, and tourism. By nature, marine trades such as boat builders set up their shops along the waterfront which is frequently threatened by flooding.

<sup>3</sup> For the purpose of this element, the most comprehensive data set is from 2020 United States Census, 2020 ACS 5-Year Estimates <https://data.census.gov/cedsci/table?q=bristol%20town,%20rhode%20island&tid=ACSDP5Y2020.DP05>

In 2022, the unemployment rate in Bristol was 2.1% which is slightly lower than the state average of 3.3% in 2022. Unemployment rates statewide have been improving since the average of 15.8% in the second quarter of 2020 (COVID pandemic).<sup>4</sup>

About 66% of the 8,097 occupied housing units in Bristol are owner-occupied (compared to 60% for the state), and median family income (\$74,097) is higher than the statewide median family income of \$75,655. Six percent of the population in Bristol has income below the poverty level.

**Table 1 Demographic Changes**

	2010	2020	% Change
<b>Housing Units (total)</b>	9,537	9,412	-1.3%
<b>Population</b>	23,189	22,070	-4.8%
<b>Owner-occupied housing units</b>	5,975	5,320	-11%

## Government

The Town of Bristol is governed by an elected Town Council with five (5) members, elected every two (2) years. The elected Town Administrator is responsible for the execution of laws and the administration of Town government. The Town Council is also responsible for adopting the current Hazard Mitigation Plan Update.

## Land Use Patterns

Nearly 75% of Bristol’s taxed land is used for residential purposes, among which more than 50% of the total is classified as medium density residential with lot sizes ranging from a quarter to 2 acres; almost 15% is occupied by low density residential with lots larger than 2 acres; and 9.4% for high density residential with lots smaller than a quarter acre.<sup>5</sup>

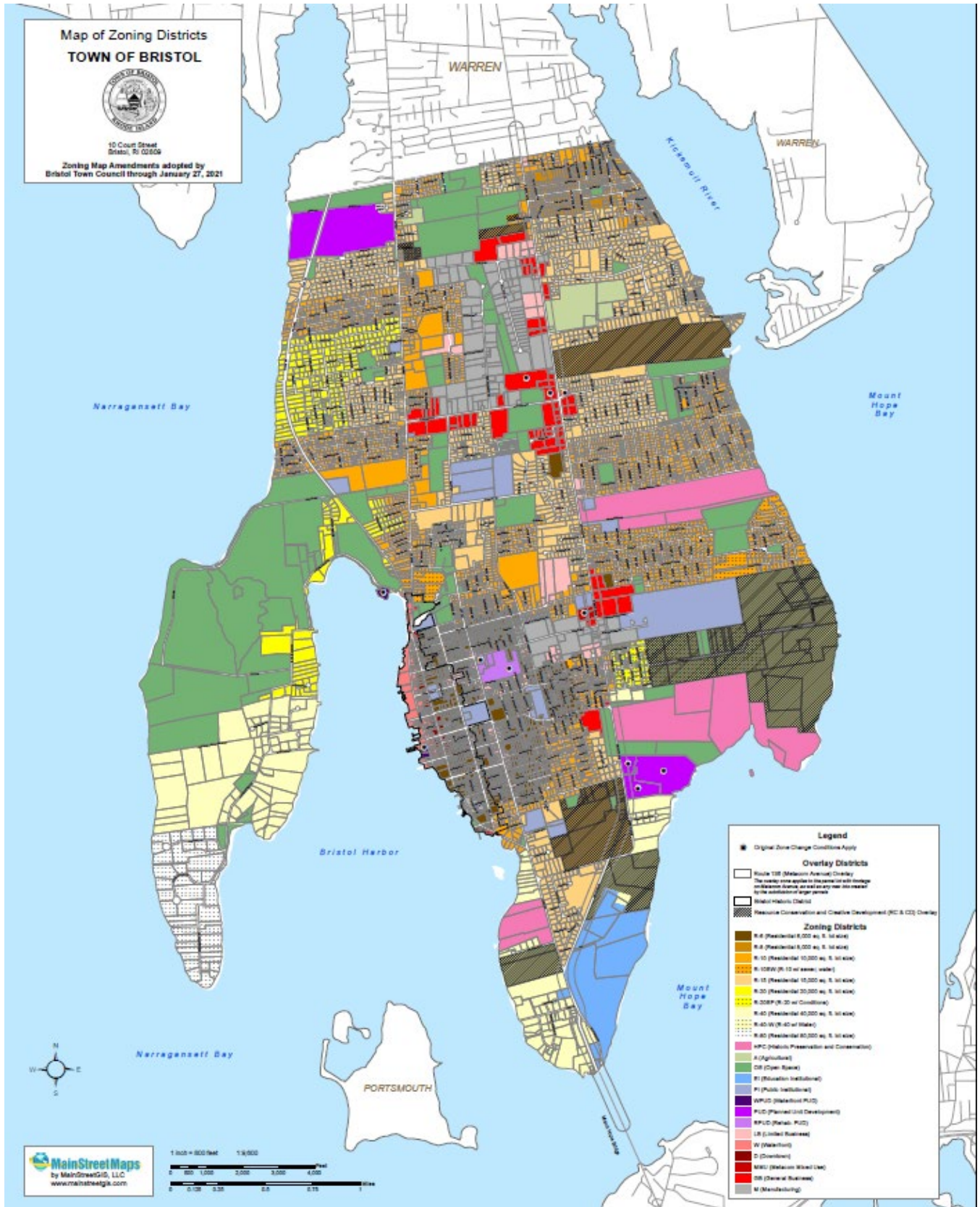
“Bristol is a suburban community whose landscape character consists predominantly of residential neighborhoods, industrial and commercial businesses, woodlands and urban forest, a few farms, and a long natural shoreline. Medium to high density residential neighborhoods and coastal cottage communities dominate the northern half of the town on both its east and west sides. The central-most areas of town consist of a mixture of commercial, manufacturing, and medium-density residential developments. To the southwest, the historic seaside downtown, with its mixture of high density residential and commercial establishments extends to the east. South-central areas located east of downtown consist of high-density residential and commercial areas with historic mills and manufacturing areas, many of which are undergoing redevelopment for commercial and residential uses. The town’s southern tip and coastlines consist of a mixture of natural open space areas, low-density residential developments, and institutions. Poppasquash Neck, to the west of downtown, consists of low-density residential uses and open space”.<sup>6</sup> See Figure 2.

<sup>4</sup> State of Rhode Island Department of Labor and Training, Unemployment Rate/Labor Force Statistics [Unemployment Rate/Labor Force Statistics \(LAUS\) | RI Department of Labor & Training](#), accessed February 2023.

<sup>5</sup> Town of Bristol 2016 Comprehensive Community Plan

<sup>6</sup> Open Space Plan of the Town of Bristol, RI, June 2008. <https://www.bristolri.gov/wp-content/uploads/2020/08/2008-Open-Space-Plan.pdf>

Figure 2 Zoning Map



## Roads and Bridges

Bristol’s location on a peninsula strongly defines the Town’s circulation pattern. The only routes into Bristol from the north are Routes 136 and 114. From the south, only Route 136/114 via the Mount Hope Bridge serves the Town. There are no east–west transportation routes with the exception of the Prudence Island Ferry that docks at Bristol Harbor. The Town has a strongly defined street configuration due to the historic pattern of settlement established during colonization and the degree of development that has already occurred. There are approximately 120 miles of Town-maintained streets in Bristol. The state is responsible for maintenance of Metacom Avenue, Hope Street, Gooding Avenue, Franklin Street and Griswold Street.

The State has designated Route 114 (Hope Street and Ferry Road) as a Scenic Roadways under the State’s Scenic Roadway Program. As a Scenic Roadway, the Scenic Roadways Board reviews all changes to the roads and controls tree trimming and other work.<sup>7</sup> All of Route 114 was also recently designated as a National Scenic Byway.

The low-lying bridges at Mill Gut Pond and Mill Pond in the Poppasquash neighborhood are susceptible to high tide coastal flooding.

The Mount Hope Bridge is a two-lane suspension bridge spanning Mount Hope Bay, connecting the southern end of Bristol to Portsmouth, Rhode Island. The bridge, owned and operated by the Rhode Island Turnpike and Bridge Authority, is closed to traffic when sustained winds exceed 70 mph or other dangerous winter weather conditions exist.<sup>8</sup>



Poppasquash Road, December 23, 2022

<sup>7</sup> Town of Bristol 2016 Comprehensive Community Plan

<sup>8</sup> RITBA [Weather Restrictions | Rhode Island Turnpike and Bridge Authority \(ritba.org\)](https://www.ritba.org)

## Dams

In 2021 the Department of Environmental Management (DEM) identified three dams in the Town of Bristol, State Street Reservoir (Tanyard Reservoir), Mount Hope Farm Upper, and Mount Hope farm Lower. The State Street dam is classified as a significant hazard dam, the remainder are identified as low hazard dams.

**High Hazard Dam** – where failure or misoperation will result in probable loss of human life.

**Significant Hazard Dam** – where failure or misoperation will result in no probable loss of human life but can cause major economic loss, disruption of lifeline facilities or impact other concerns detrimental to the public’s health, safety or welfare.

**Low Hazard Dam** – where failure or misoperation will result in no probable loss of human life and low economic losses.

## Utilities

The Bristol County Water Authority (BCWA) provides water to approximately 16,900 customers in Barrington, Warren and Bristol, an area with a population of about 50,000 people. Over 85 percent of the connections are for residential uses. The supply system includes four surface water reservoirs, two treatment plants and the interconnections with Providence Water.<sup>9</sup>

Although the vast majority of homes and businesses in Bristol are serviced by public water supplied by BCWA, there are an undetermined number of properties that utilize private wells for their drinking water supply.

The Town of Bristol is serviced by public sewer. The Bristol Water Pollution Control Department is responsible for the maintenance and improvement of the sewer system and plant. The Bristol Wastewater Treatment Facility (WWTF) is located approximately 1,000 feet inland of Bristol Harbor. The WWTF has been impacted by localized flooding from the Tanyard Brook. Drainage improvements have been made at the WWTF to help it be more resilient to flooding events.

RI Energy is responsible for delivering natural gas and electricity throughout town. While regional gas, electric, and sewer utilities are regularly maintained by the entities that own them, the Town’s public utility infrastructure is maintained as needed.

The Town of Bristol’s communication equipment is located throughout the town. Private cellular towers are also located throughout the town.

## Water Resources

Water resources including freshwater bodies, coastal waters and wetlands are important for the community. Wetlands provide a value to prevent flooding, purify the groundwater, and as a wildlife habitat. Coastal waters are also important as residents enjoy swimming, boating, and fishing in the coastal waters of Bristol.<sup>10</sup>

<sup>9</sup> Town of Bristol 2016 Comprehensive Community Plan  
<sup>10</sup> Town of Bristol 2016 Comprehensive Community Plan

The most significant natural water features in Bristol are the Kickemuit River, Narragansett Bay, Bristol Harbor, and Mount Hope Bay. They define the town’s land boundaries to the east, west, and south. The second largest water resource is the series of streams that crisscross the town. Two of note are Silver Creek and Tanyard Brook which run through developed areas.

Figure 3 Water Resources



### Forest and Open Space

The community’s dedication to open space preservation has led to the preservation of almost 90 acres of woodlands and active agricultural lands over the past ten years. Town and state commitments have played a large role in the preservation of these properties.

The Town owns and manages approximately 200 acres of undeveloped open space. Additionally, the State of Rhode Island owns and manages approximately 590 acres of protected open space in Bristol;



the largest portion being Colt State Park. Although they are not permanently protected, approximately 375 acres of privately owned land is protected open space.<sup>11</sup>

Bristol's open space and recreation areas enhance the Town's character and provide for the passive and active recreational needs of residents.

## Cultural and Historic Resources

Numerous churches, ethnic and social clubs, the historic State House, Blithewold, Bristol Historical and Preservation Society, Coggeshall Farm, Herreshoff Marine Museum, Linden Place Museum, Mount Hope Farm and The Audubon Society Environmental Education Center make up some notable significant cultural and historic resources.

The Town of Bristol has several National Register Historic Districts- Poppasquash Farms, Bristol Waterfront, Juniper Hill Cemetery, Mount Hope Farm, Blithewold Gardens and Arboretum, and the Mount Hope Bridge.

There are eleven sites listed on the National Register of Historic Places: Bristol County Jail, Blithewold, Bristol Ferry Lighthouse, Bristol County Court House, Bristol Customs House and Post office, Joseph Reynolds House, Benjamin Church Home, Longfield/Charles Dana Gibson House, Mount hope Farm/Governor William Bradford House, Mount Hope Bridge, and Juniper Hill Cemetery. See Appendix E.

## Development Trends Since the 2016 Plan

### Residential Development Trends

As of the 2020 census, Bristol has a population of 22,493 which was a 2% decline from the 2010 census. The Town has 9,412 housing units which was an increase of approximately 400 units since the 2010 census. The majority of new building permits have been for residential single-family dwellings. The off-campus student population of Roger Williams University also contributes to the number of households. Of the total residential units, 66% are owner occupied and 34% are renter occupied. A recent development trend has been the conversion of residential units to short-term rental housing units. These units are not currently regulated by the Town; however, the State Department of Business Regulations has 133 active short-term rentals, e.g AirBnB and Vrbo, registered in Bristol.<sup>12</sup> The housing in Bristol is almost split with 58% of the housing stock being single-family at 42% being multi-family (2 or more units). This has not impacted the Town's ability to recover from various natural hazards but there may be more visitors to the area that may be unaware of the hazards and potential flooding impacts. This presents an opportunity to further public education for visitors.

<sup>11</sup> Town of Bristol 2016 Comprehensive Community Plan

<sup>12</sup> State of Rhode Island Department of Business Regulation <https://dbr.ri.gov/real-estate-and-commercial-licensing/short-term-rentals>

### **Commercial and Industrial Development Trends**

The Town has a mix of residential (70%), commercial (20%) and industrial (10%) uses. Bristol has an active downtown historic waterfront comprised of mixed use residential and commercial buildings.

In the past decade, the Town has seen most new commercial developments occur through re-development, re-use or additions to existing commercial buildings.

Most notable is the recent re-habilitation of the historic former Kaiser Mill into a revitalized commercial and industrial space with restaurants, a brewery, and light manufacturing buildings which was completed in 2022. This property had been in a state of decline until the re-habilitation project which included renaming the mill as "Unity Park".

A former mixed-use property on Mt. Hope Avenue is currently being re-developed with a new 700-unit self-storage facility. The daycare that was on the property is also being re-located in a new stand-alone building which is also being built.

Commercial and manufacturing tradesman buildings are currently being built on Broadcommon Road in the East Bay Industrial Park. These units will be available as rental units for commercial/industrial businesses. This has not changed the Town's vulnerability to natural hazards.

### **Roger Williams University Development**

Roger Williams University has continued to expand on their campus at Ferry Road under the Educational Institutional Master Plan. Recent improvements include a new residence hall ("Driftwood") and a new engineering school building (Richard L. Bready Applied Learning Laboratories). The University also acquired the adjacent James L. Maher Center, and it is now the home of the US Sailing Headquarters. The recent University Master Plan, approved in February of 2023, proposes future capital improvements including another new residence hall and student center and renovations to the existing residential and academic buildings. This has not changed the Town's vulnerability to natural hazards.

### **Natural, Historic and Cultural Development Trends**

The Town's commitment to Open Space and Farmland Preservation has remained strong. Since 2014, the Town has preserved approximately 88 acres of open space which includes the preservation of 38 acres of prime agricultural land.

The Town also recently completed a project to restore water quality in the Silver Creek Watershed which included a renovation of the public golf course located in the East Bay Industrial Park. This was a significant improvement to restore the wetlands and habitat located on the course with planting of native plants and nature-based drainage improvements.

The Town is also planning several "end of road retrofits" to remove pavement where dead end roads terminate at the shoreline and place water quality basins and native plantings. Currently, the Town is working on the design and permitting on these projects at the end of Annawamscutt Drive, Sherman Avenue, and Narrows Road. In addition to water quality improvements, these projects will improve public access to the shore.

The Town has also recently completed a water quality project at the Police Department Parking Lot which was funded by a RIDEM 319 Grant. A project to address water quality in the State Street Parking Lot on the Town Common was also funded with a RIDEM 319 Grant and the engineering design will be starting soon. All of these natural, historic, and cultural resource projects have improved the Town’s resiliency and reduced the vulnerability to natural hazards.

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# 2

## Planning Process

### Overview

The Town of Bristol initiated the hazard mitigation planning effort in 2022 at the recommendation of the Town Director of Community Development. This Hazard Mitigation Plan Update is the result of a dedicated group of individuals working for nine months identifying natural hazards and proposing ways to improve Bristol's resiliency.

### Bristol Hazard Mitigation Committee

This updated Hazard Mitigation Plan (HMP) is a product of the Bristol Hazard Mitigation Committee (HMC). The 2022/2023 Committee members include:

- › Steven Contente, Town Administrator\*
- › Diane Williamson, Director of Community Development
- › Michael DeMello, Fire Chief/Emergency Management Director\*
- › Kevin Lynch, Police Chief
- › Roman Wozny, Police Lieutenant
- › Brian Burke, Police Major\*
- › Jose DaSilva, Director, Water Pollution Control\*
- › Chris Parella, Director, Department of Public Works
- › Edward Tanner, Principal Planner\*
- › Gregg Marsili, Harbormaster\*
- › Steve Greenleaf, Building Official
- › Warren Rensehausen, Director of Parks and Recreation\*

\* denotes Bristol resident.

## The Planning Process

This 2023 HMP update is the result of a 7-step process that was initiated in June 2022 with the establishment of the HMC. Membership of the HMC consisted of town staff and positions that participated in the development of the previous Hazard Mitigation Plan completed in 2016, by invitation from the Director of Community Development. The Town hired a consultant to assist with this planning effort.

Step two started the plan development process and included the first meeting of the HMC on June 23, 2022. The HMC met virtually every month on Zoom.

The Town's previous plan was dated 2016, so the first meeting focused on re-ranking hazards and discussing the process for updating the plan. The Town had been conducting annual review meetings of the 2016 plan which was part of the first meeting review. Also at this initial meeting, the group reviewed a set of questions to be included in an online public survey. The purpose of the survey was to capture the local residents' perception of natural hazards.

The link to the survey was widely distributed on social media and on the Town's website. Over 60 people responded to the survey. See Appendix A for survey results.

Step three began with the HMC meeting on August 2, 2022. After reviewing the hazards of concerns and survey results, the HMC identified critical infrastructure and community assets within the town. Fifteen areas of vulnerability were identified: flood prone drainage systems/streets, or infrastructure; bridges; wastewater; water supply; other services/utilities; communication towers; dams; critical municipal hazard response facilities; populations; businesses; schools; recreational facilities; natural resources; and historic resources.

During this early phase, the Town's consultant reviewed the existing Community Plan, Community Resilience Building Summary of Findings, 2016 Hazard Mitigation Plan, local ordinances, and gathered information on current infrastructure projects going on within the town.

Current town capabilities were discussed at the meeting on October 5, 2022. Many different departments, committees, and programs already engage in activities that help Bristol become more resilient to a variety of hazards. It is important to highlight these capabilities and show how they support the Town's hazard mitigation efforts.

Step four was creating an updated list of mitigation actions to reduce the impact to the identified vulnerable areas. At the October meeting, the HMC reviewed goals and mitigation items that were proposed in the 2016 plan. Status updates were given for all the previous actions. The incomplete actions that were still important were rolled into the list of actions for this 2022 plan update. The HMC also began to brainstorm new mitigation actions at this meeting.

Step five was begun at the November 15, 2022 meeting where the group continued to with proposing new actions, establishing action timelines, costs, and identifying responsible parties.

Step six focused on the prioritization of the mitigation actions. This occurred towards the end of the December 7, 2022 meeting once the HMC had drafted a list of mitigation actions. After this meeting the consultant finished the draft of the plan for committee review.

Step seven furthered the public input and review process with the Bristol Town Council, and the general public for review and comment. See *Public Input* below.

**Table 2** below provides a summary of the Committee’s meeting dates and the activities that they conducted:

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**Table 2 Committee Meetings**

Date	Meeting Summary
06/23/2022	› Kick off meeting with new contractor, VHB. HMC discussed the plan purpose and hazards of concern. Reviewed survey questions.
07/13/2022	› Hazards survey posted online.
08/02/2022	› The HMC reviewed the hazards of concern and listed critical infrastructure and community assets.
09/06/2022	› Review of community assets and discussion of current capabilities. › Review of 2016 goals.
10/05/2022	› Review status of 2016 actions.
11/15/2022	› Mitigation action discussion
12/07/2022	› Finalized mitigation actions and discussed prioritization › Plan review by the HMC
9/14/2023 and 10/4/2023	› Distributed to Planning Board and Town Council
9/20/23	› Posted for public comment and sent neighboring towns
	› Received comments from public and Town Council
	› Sent to RIEMA for review
	› Sent to FEMA for approval
	› Plan adopted by the Town Council

## Public Input

This hazard mitigation plan benefits from various distinct types of public input strategies that were utilized by the HMC during the drafting process and prior to its adoption by the Town Council. Public input for the updated Bristol Hazard Mitigation Plan was primarily collected through a public survey, public meetings and an invitation to comment.

Early in the planning process, the HMC promoted and distributed a “Hazard Perceptions” survey online. The purpose of the anonymous survey was to hear from residents the hazards and neighborhoods they are most concerned about. Overall, 68 individuals participated in the survey. Not surprisingly, most were concerned about high winds, winter storms, and Nor-easters. The survey also provided the HMC with a list of problematic areas that are susceptible to flooding. The HMC used the input from the survey to focus their mitigation planning efforts.

The 2022 HMC included town residents and municipal employees. The HMC’s roles focused on reviewing the content of the risk assessment matrix to ensure proper classification of problems and estimates of potential impacts; formulation of mitigation actions and sequencing of primary tasks; and identification of feasible implementation methods and schedules. Their comments were incorporated into the final 2023 hazard mitigation plan.

Prior to public release of the 2023HMP, the HMC drafted the plan through a series of committee meetings.

Another public input strategy was geared toward the general public as opposed to specific stakeholders. On September 14, 2023, the Planning Board reviewed the draft and were asked to forward any comments to the Department of Community Development. The Town Council received the Hazard Mitigation Plan Update. (Update with any comments received from Town Council review).

Starting on September 20, 2023 during the draft review portion of the plan development, an electronic copy of the draft 2023 HMP was available on the Town's website and available at the Department of Community Development Offices for review. The public and neighboring communities were informed of this two-week review period via the Town's website. Reviewers were encouraged to read the document and send any questions or suggested edits to the Director of Community Development. See Appendix B.

During the public review period, (update with any comments received).

Review and comments from the Federal Emergency Management Agency and the Rhode Island Emergency Management Agency were also incorporated prior to adoption by the Town Council.



# 3

## Natural Hazards

### Hazards of Concern

The Rhode Island 2019 State of Rhode Island State Hazard Mitigation Plan Update, Bristol 2016 Hazard Mitigation Plan, and Municipal Resilience Program Community Resilience Building Workshop Summary of Findings August 2020 were used as a starting point for identifying hazards that pose the largest threat to the Town. The following table summarizes the hazards identified by the Bristol Hazard Mitigation Committee.

**Table 3 Hazards Identified by the Bristol Hazard Mitigation Committee**

Natural Hazards Identified by the State	Identified by the Bristol HMC	Notes
<b>Severe Winter Weather</b>		
<i>Ice Storm</i>	✓	Discussed as Winter Storms
<i>Snow</i>	✓	
<b>Flood</b>		
<i>Riverine</i>	✓	Combined all flooding as a hazard. Being a coastal community, flooding from inland waterways and the bay can have compounding effects.
<i>Coastal</i>	✓	
<i>Flash</i>	✓	
<i>Urban/Street</i>	✓	
<b>High Wind</b>	✓	
<b>Extreme Heat</b>	✓	
<b>Hurricane and Tropical Storms</b>		
<i>Nor'easter</i>	✓	
<i>Storm Surge</i>	✓	Included with flooding.
<b>Extreme Cold</b>	✓	
<b>Thunderstorm</b>	✓	
<i>Hail</i>	✓	
<i>Lightning</i>	✓	
<b>Dam Failure</b>	✓	

**Table 3 Hazards Identified by the Bristol Hazard Mitigation Committee**

Natural Hazards Identified by the State	Identified by the Bristol HMC	Notes
<b>Fire</b>		
<i>Urban</i>	–	Not covered by this natural hazard plan. While still a threat to Bristol, these are typically man-made disasters.
<i>Wildfire/Brushfire</i>	✓	
<b>Sea Level Rise</b>	–	The Bristol HMC considered the impacts from sea level rise as a flooding the hazard.
<b>Infectious Disease</b>	–	Not covered by this natural hazard plan. While still a threat to Bristol populations, disease is generally considered a biological event, not meteorological, environmental, or geological.
<b>Drought</b>	✓	
<b>Earthquake</b>	✓	
<b>Tornado</b>	✓	
<b>Human-Caused Hazards</b>		
<i>Cyber Security</i>	–	Not covered by this natural hazard plan.
<i>Chemical Incident</i>	–	Not covered by this natural hazard plan.
<i>Terrorism</i>	–	Not covered by this natural hazard plan.
<i>Biological Incident</i>	–	Not covered by this natural hazard plan.
<i>Radiological Incident</i>	–	Not covered by this natural hazard plan.
<i>Civil Unrest</i>	–	Not covered by this natural hazard plan.
<b>Technological Hazards</b>		
<i>Infrastructure Failure</i>	–	Not covered by this natural hazard plan

Other natural hazards such as landslides, volcanos, and tsunamis are not likely in Bristol due to the flat topography, lack of appropriate landforms.

## History of Past Disaster Declarations in Bristol County

To date (May 1953 to December 2022) there have been 17 declared natural disasters in Bristol County, Rhode Island.

**Table 4 Disasters**

Declaration Date	Incident Type
02/07/1978	Snowstorm
02/16/1978	Snowstorm
10/15/1985	Hurricane (Gloria)
08/26/1991	Hurricane (Bob)
03/16/1993	Snowstorm
01/24/1996	Snowstorm

**Table 4 Disasters**

Declaration Date	Incident Type
02/17/2005	Snowstorm
03/29/2010	Severe Storm
03/30/2010	Severe Storm
08/27/2011	Hurricane (Irene)
09/03/2011	Hurricane (TS Irene)
10/29/2012 Emergency Declaration	Hurricane (Sandy)
11/03/2012 Disaster Declaration	Hurricane (Sandy)
03/22/2013	Severe Storm
04/03/2015	Severe Storm
08/21/2021	Hurricane (Henri)
05/12/2022	Snowstorm
12/23/2022	Severe Storm

Source: FEMA Disaster Declarations for States and Counties <https://www.fema.gov/data-visualization/disaster-declarations-states-and-counties>

## Methodology

During the beginning phases of the planning process, the Hazard Mitigation Committee participated in an exercise that captured the frequency of various hazards, their potential damage extent, and their impacts (i.e. to populations, infrastructure, natural environment, etc.). The following scales were used during the analysis:

Probability of Future Occurrence	
Highly likely:	Near 100% probability within the next year;
Likely:	Between 10% and 100% probability within the next year or at least one chance in next 10 years;
Possible:	Between 1% and 10% probability within the next year or at least one chance in next 100 years;
Unlikely:	Less than 1% probability in next 100 years.
Damage Extent	
Low:	Some local property damage not town wide, minor injuries/ loss of life
Medium:	50% of property could be damaged and possible injuries/ loss of life
High:	Major town wide property damage, injuries and loss of life.
Level of Concern/Risk Rank	
Developed by the HMC to rank the various hazards based on frequency and damage potential.	
Low:	Not expected to occur with any frequency, damages will be limited.
Medium:	Will occur within the next 10 years but the Town has resources to reduce risks.
High:	Expected to occur within the next 5 years and is a major concern for the town. Town-wide impacts.

Based on a combination of probability of future occurrence, damage extent and impacts, the team assigned each hazard a Level of Concern. The table below summarizes the hazards of concern for the Town of Bristol, ranked from a high concern to low concern.

**Table 5 Hazards Ranked**

Hazard	Level of Concern/Risk Rank
Hurricane/Nor'easter	High
Winter Storms	High
Flooding (heavy rain, runoff, flash, inland, high tide, storm surge)	High
High Wind	Medium
Heat Wave	Medium
Extreme Cold	Medium
Lightning/Thunderstorms/Hail	Low
Drought	Low
Brushfires	Low
Dam Failures	Low
Tornadoes	Low
Earthquakes	Low

In this hazard mitigation plan, climate change is treated as an ongoing amplifier to the identified natural hazards, not profiled as an independent hazard. "Extreme weather events have become more frequent during the past half-century, and this trend is projected to continue.<sup>13</sup> For instance, more frequent intense precipitation events may translate into more frequent flooding episodes. The National Climate Assessment and Development Committee has documented that the average temperature across the United States has increased 1.5°F since 1895, with the majority of the increase since 1980. Weather events have and will continue to become more intense and frequent and will result in health and livelihood related impacts such as water supply, agriculture, transportation, and energy. The impact of dynamic storm events includes, but is not limited to, more frequent and intense heat waves, increases in ocean and freshwater temperatures, frost-free-days, heavy downpours, floods, sea level rising, droughts, and wildfires."<sup>14</sup>

Climate change impacts will be mentioned for each hazard.

The following subsections are organized by the level of risk as identified in Table 5, Hazards Ranked.

13 IPCC, 2012 - Field, C.B., V. Barros, T.F. Stocker, D. Qin, D.J. Dokken, K.L. Ebi, M.D. Mastrandrea, K.J. Mach, G.-K. Plattner, S.K. Allen, M. Tignor, and P.M. Midgley (Eds.) Available from Cambridge University Press, The Edinburgh Building, Shaftesbury Road, Cambridge CB2 8RU ENGLAND, 582 pp.

14 National Climate Assessment and Development Advisory Committee (NCADAC) January 2013 Draft Climate Assessment Report. <http://ncadac.globalchange.gov/>

## Hurricanes

### Description

Tropical cyclones, a general term for tropical storms and hurricanes, are low pressure systems that usually form over the tropics. These storms are referred to as “cyclones” due to their rotation. Tropical cyclones are among the most powerful and destructive meteorological systems on earth. Their destructive phenomena include very high winds, heavy rain, lightning, tornadoes, and storm surge. As tropical storms move inland, they can cause severe flooding, downed trees and power lines, and structural damage (Rhode Island State Hazard Mitigation Plan 2019).

There are three categories of tropical cyclones:

1. Tropical Depression: maximum sustained surface wind speed is less than 39 mph
2. Tropical Storm: maximum sustained surface wind speed from 39-73 mph
3. Hurricane: maximum sustained surface wind speed exceeds 73 mph

Once a tropical cyclone no longer has tropical characteristics it is classified as an extratropical system (Rhode Island State Hazard Mitigation Plan 2019).

Most Atlantic tropical cyclones begin as atmospheric “easterly waves” that propagate off the coast of Africa and cross the tropical North Atlantic and Caribbean Sea. When a storm starts to move toward the north, it begins to leave the area where the easterly trade winds prevail and enters the temperate latitudes where the westerly winds dominate. This situation produces the eastward curving pattern of most tropical storms that pass through the Mid-Atlantic region. When the westerly steering winds are strong, it is easier to predict where a hurricane will go. When the steering winds become weak, the storm follows an erratic path that makes forecasting very difficult (Rhode Island State Hazard Mitigation Plan 2019).

Hurricanes are categorized according to the Saffir/Simpson scale (Table 7) with ratings determined by wind speed and central barometric pressure. Hurricane categories range from one (1) through five (5), with Category 5 being the strongest (winds greater than 155 mph). A hurricane watch is issued when hurricane conditions could occur within the next 36 hours. A hurricane warning indicates that sustained winds of at least 74 mph are expected within 24 hours or sooner (Rhode Island State Hazard Mitigation Plan 2019).

The Saffir-Simpson scale (Table 6) is based primarily on wind speeds and includes estimates of barometric pressure and storm surge associated with each of the five categories. It is used to give an estimate of the potential property damage and flooding expected along the coast from a hurricane landfall.

**Table 6 Saffir/Simpson Hurricane Wind Scale<sup>15</sup>**

<b>Wind Speed</b>	<b>Typical Effects</b>
<b>Category 1 – Weak</b> 74-95 MPH (64-82kt)	<i>Minimal Damage:</i> Damage is primarily to shrubbery, trees, foliage, and unanchored mobile homes. No real damage occurs in building structures. Some damage is done to poorly constructed signs.
<b>Category 2 – Moderate</b> 96-110 MPH (83-95kt)	<i>Moderate Damage:</i> Considerable damage is done to shrubbery and tree foliage; some trees are blown down. Major structural damage occurs to exposed mobile homes. Extensive damage occurs to poorly constructed signs. Some damage is done to roofing materials, windows, and doors; no major damage occurs to the building integrity of structures.
<b>Category 3– Strong</b> 111-130 MPH (96-113kt)	<i>Extensive Damage:</i> Foliage torn from trees and shrubbery; large trees blown down. Practically all poorly constructed signs are blown down. Some damage to roofing materials of buildings occurs, with some window and door damage. Some structural damage occurs to small buildings, residences and utility buildings. Mobile homes are destroyed. There is a minor amount of failure of curtain walls (in framed buildings).
<b>Category 4 – Very Strong</b> 131-155 MPH (114-135kt)	<i>Extreme Damage:</i> Shrubs and trees are blown down; all signs are down. Extensive roofing material and window and door damage occurs. Complete failure of roofs on many small residences occurs, and there is complete destruction of mobile homes. Some curtain walls experience failure.
<b>Category 5 – Devastating</b> Greater than 155 MPH (135kt)	<i>Catastrophic Damage:</i> Shrubs and trees are blown down; all signs are down. Considerable damage to roofs of buildings. Very severe and extensive window and door damage occurs. Complete failure of roof structures occurs on many residences and industrial buildings, and extensive shattering of glass in windows and doors occurs. Some complete buildings fail. Small buildings are overturned or blown away. Complete destruction of mobile homes occurs.

**Location**

Bristol’s close proximity to the Atlantic Ocean renders it particularly susceptible to hurricanes and the resulting loss of human life and property.

**Probability of Future Occurrence**

Likely.

**Extent (Event Magnitude)**

Hurricanes that likely make it up to Rhode Island are usually weak (Category 1) or downgraded tropical systems. The wind speeds may be less but the storms can still bring a lot of rain and storm surge which can cause extensive damage.

**Impact and Damage Extent**

Hurricane strength storms can cause coastal and inland flooding. Extensive rain and could damage homes, roads, and cripple the town. The high winds could down power lines and trees, and damage older structures. During extremely dangerous conditions, the Town may

<sup>15</sup> National Weather Service, National Hurricane Center

elect to open shelters. Damage extent is dependent upon the size and timing of the storm. A slow-moving storm may bring more rain to the area than a fast-moving storm.

Impacts from Hurricane Irene in 2011 included heavy rain, inland flooding, and wind damage. In 2012, Hurricane Sandy caused extensive coastal erosion and town-wide power outages.

## Climate Change Impacts

Warming global air and water temperatures may increase the intensity of hurricanes that travel along the Atlantic Coast.

## History

Since 1851 Bristol has experienced 64 hurricanes of varying magnitude.<sup>16</sup>

In 1985, Hurricane Gloria left the town without power for three days. Along with the interruption of school and business activity, the roof of the Defiance Fire Station was destroyed.

In 2011, Hurricane Irene hit Bristol as a tropical storm. Despite the relatively low wind speeds, sustained winds over a 6 to 12-hour long duration resulted in widespread tree damage and resulted in power outages to roughly half a million customers throughout the state. Numerous trees, poles, and wires were downed throughout the area. Local roads were also flooded. The downtown business district lost power for 5 days as a result of downed trees and power lines. Collective effects throughout Massachusetts and Rhode Island resulted in 1 fatality, no injuries, and \$127.3 million in property damage.<sup>17</sup>

In October 2012, Hurricane Sandy severely impacted coastal Rhode Island as it came ashore with Tropical Storm strength winds. Bristol was mainly impacted by high winds. Tree damage was widespread.

In October 2019, Hurricane Melissa which stayed offshore in the Atlantic basin caused coastal flooding and beach erosion in Bristol.

Tropical Storm Isaias (downgraded from a hurricane) knocked out power to tens of thousands of Rhode Island residents on the evening of August 4, 2020. Heavy rain and strong winds led to tree damage and downed wires throughout town.

Tropical Storm Henri (downgraded from a hurricane) brought heavy rain and strong winds (up to 70 mph) to the area on August 22, 2021.

## Nor'easters

### Description

A strong low-pressure system along the Mid-Atlantic and New England can form over land or over coastal waters. The storm radius is often as large as 1,000 miles, and the horizontal storm speed is about 25 miles per hour, traveling up the eastern United States coast.

<sup>16</sup> NOAA Historical Hurricane Tracks (accessed January 2023) <https://bit.ly/3XeAesS>

<sup>17</sup> NOAA Storm Event Database (accessed January 2023).

Sustained wind speeds of 10-40 MPH are common during a nor'easter, with short term wind speeds gusting up to 70 MPH. Typically a winter weather event, Nor'easters are known to produce heavy snow, rain and heavy waves along the coast. Unlike hurricanes and tropical storms, Nor'easters can sit offshore, wreaking damage for days.

Also called East Coast Winter Storms, Nor'easters are characterized by:

- › A closed circulation.
- › Located within the quadrilateral bounded at 45N by 65W and 70W, and at 30N by 85W and 75W.
- › Show a general movement from the south-southwest to the north-northeast.
- › Contain winds greater than 23 mph.
- › The above conditions must persist for at least a 12-hour period<sup>18</sup>.

The magnitude or severity of a severe winter storm or Nor'easter depends on several factors including a region's climatological susceptibility to snowstorms, snowfall amounts, snowfall rates, wind speeds, temperatures, visibility, storm duration, topography, and time of occurrence during the day (e.g., weekday versus weekend), and season.

The extent of a severe winter storm (including Nor'easters that produce snow) can be classified by meteorological measurements and by evaluating its combined impacts. For measuring wind effects, the Beaufort Wind Scale is a system that relates wind speed to observed conditions at sea or on land (See Table 11). The snow impact of a Nor'easter can be measured using NOAA's Regional Snowfall Index (See the section *Winter Storms*).

### **Location**

Bristol's close proximity to the Atlantic Ocean renders it particularly susceptible to Nor'easters and the resulting damages and loss of human life and property.

### **Probability of Future Occurrence**

Highly Likely.

### **Extent (Event Magnitude)**

On average, Bristol experiences or is threatened by a Nor'easter every year or two.

### **Impact and Damage Extent**

Most damage in Bristol would be to utilities, roads, stormwater infrastructure, personal property, trees, and snow loads on roofs. Debris in streams and streets would impair drainage and result in more flooding. Expected damages are similar to those from a hurricane but with maybe less storm surge. The Blizzard of 1978 was the largest Nor'easter on record. Many people in Rhode Island were without heat and electricity for over a week.

### **Climate Change Impacts**

<sup>18</sup> Hersher, et al. An East Coast Winter Storm Climatology. Northeast Regional Climate Center, Cornell University, Ithaca, NY, 2001.



Similar to hurricanes, changes in air and water temperatures may lead to stronger Nor’easters along the Atlantic Ocean. Bristol should expect stronger and more frequent severe storms.

## History

**Table 7 Nor'easter History<sup>19</sup>**

Date	Comments
02/10/1969	Up to 20 inches of snow in parts of Rhode Island.
02/06/1978	Catastrophic snowstorm in Southern New England. 3' of snow reported in nearby Providence.
02/11/1994	Major Nor’easter in the region. School closed by noon, business and highway travel disrupted.
02/18/1998	Heavy rain and strong winds.
02/23/1998	Second Nor’easter to affect region in less than one week brought heavy rainfall and strong winds. 2” of rain fell over the eastern and northern part of the state. Wind gusts in nearby Tiverton were 52 mph.
03/21/1998	Spring nor’easter brought a mixture of snow, sleet, and rain to Rhode Island. Over the northern half of the state, snow accumulation was from 2 to 4.5 inches.
06/06/2000	Unusual June Nor’easter was felt most strongly along the coast where there were strong winds coupled with heavy rain. In Bristol County, 3.42 inches of rain was reported.
01/12/2011	Seven inches of snow reported in Bristol County from a winter Nor’easter. Coupled with other recent snow events, there was little chance for melting and municipalities were seeking permission to dump the snow in rivers and bays.

## Winter Storms

### Description

The majority of Rhode Island lies outside the heavy snow and ice regions of the northeast. Due to its maritime climate, Rhode Island generally experiences cooler summers and warmer winters than inland areas. However, snow and ice do occur and can be more than an inconvenience and cause extensive damage. The two major threats from these hazards are loss of power due to ice on electrical lines and snow loading on rooftops. Additionally, loss of power could mean loss of heat for many residents.

Winter storms vary in size and strength and can be accompanied by strong winds that create blizzard conditions and dangerous wind chill. There are three categories of winter storms. A blizzard is the most dangerous of the winter storms. It consists of low temperatures, heavy snowfall, and winds of at least 35 miles per hour. A heavy snowstorm is one which drops four or more inches of snow in a twelve-hour period. An ice storm occurs when moisture falls and freezes immediately upon impact.

<sup>19</sup> NOAA Storm Event Database, Bristol County. <https://www.ncdc.noaa.gov/stormevents/>

**Location**

A severe winter storm could have a serious impact on private and public structures, as well as the general population throughout Bristol.

**Probability of Future Occurrence**

Highly Likely.

**Extent (Event Magnitude)**

On average, Bristol receives 37 inches of snow during the winter months. The average winter temperature (December-February) in Bristol is 40 degrees Fahrenheit.<sup>20</sup>

The Sperry–Piltz Ice Accumulation (SPIA) Index is a scale for rating ice storm intensity, based on the expected storm size, ice accumulation, and damages on structures, especially exposed overhead utility systems. The SPIA Index uses forecast information to rate an upcoming ice storm's impact from 0 (little impact) to 5 (catastrophic damage to exposed utility systems). Bristol expects at least a level 1- isolated or localized utility interruptions every year due to ice.

**Figure 4 SPIA Index**

**The Sperry-Piltz Ice Accumulation Index, or “SPIA Index” – Copyright, February, 2009**

ICE DAMAGE INDEX	* AVERAGE NWS ICE AMOUNT (in inches) <small>*Revised-October, 2011</small>	WIND (mph)	DAMAGE AND IMPACT DESCRIPTIONS
<b>0</b>	< 0.25	< 15	Minimal risk of damage to exposed utility systems; no alerts or advisories needed for crews, few outages.
<b>1</b>	0.10 – 0.25	15 - 25	Some isolated or localized utility interruptions are possible, typically lasting only a few hours. Roads and bridges may become slick and hazardous.
	0.25 – 0.50	> 15	
<b>2</b>	0.10 – 0.25	25 - 35	Scattered utility interruptions expected, typically lasting 12 to 24 hours. Roads and travel conditions may be extremely hazardous due to ice accumulation.
	0.25 – 0.50	15 - 25	
	0.50 – 0.75	< 15	
<b>3</b>	0.10 – 0.25	> = 35	Numerous utility interruptions with some damage to main feeder lines and equipment expected. Tree limb damage is excessive. Outages lasting 1 – 5 days.
	0.25 – 0.50	25 - 35	
	0.50 – 0.75	15 - 25	
	0.75 – 1.00	< 15	
<b>4</b>	0.25 – 0.50	> = 35	Prolonged & widespread utility interruptions with extensive damage to main distribution feeder lines & some high voltage transmission lines/structures. Outages lasting 5 – 10 days.
	0.50 – 0.75	25 - 35	
	0.75 – 1.00	15 - 25	
	1.00 – 1.50	< 15	
<b>5</b>	0.50 – 0.75	> = 35	Catastrophic damage to entire exposed utility systems, including both distribution and transmission networks. Outages could last several weeks in some areas. Shelters needed.
	0.75 – 1.00	> = 25	
	1.00 – 1.50	> = 15	
	> 1.50	Any	

(Categories of damage are based upon combinations of precipitation totals, temperatures and wind speeds/directions.)

20 U.S. Climate Data <https://www.usclimatedata.com/>

### Impact and Damage Extent

The combination of wind, ice, and snow can have a crippling effect on the town. Heavy and/or excessive snowfall amounts can stress roofs and slow plowing efforts, as well as cause power outages. The local economy slows when businesses are closed due to winter weather. Heavy snow and ice can take down trees, knock out power, block roads, and cause structure damage. Falling trees have taken out power lines, damaged buildings, and essentially shut down the town. Flash freezes and icy roads from rain or high tides can also cause dangerous driving conditions.

### Climate Change Impacts

Bristol may likely see less snowfall over the winter season but may see more intense blizzards when they do occur. If there is enough moisture in the atmosphere, it may fall as freezing rain, coating everything in ice. Bristol should expect more ice events.

### History

Bristol has been subjected to annual snowstorms and Nor’easters. The Great Blizzard of 1978 blanketed Bristol County with 20 inches of snow and closed businesses for several days. More than 9,000 people in Rhode Island sought refuge in makeshift shelters, hotels, and movie theaters. Rhode Island was spared the brunt of the 2008 ice storm which affected more than a million people across New Hampshire, Vermont, Massachusetts, Maine, Connecticut, and New York. In February 2013, Winter Storm Nemo temporarily crippled the region. Power lines were downed, and heavy snow hampered driving conditions.

**Table 8 History of Recent Significant Snow Events in Bristol County<sup>21</sup>**

Date	Inches	Comments
02/02/2003	6	Winter storm brought fluffy light snow as temperatures dropped to the teens and 20s. Impacts to travel.
02/17/2003	14	Major snowstorm impacted travel conditions.
03/06/2003	8	Fast moving winter storm with heavy snow.
12/5/2003	15	Heavy snow caused major disruptions to traffic, minor accidents, and two fatalities in the region.
12/26/2004	8	Heavy snow totaled 8 inches in Bristol.
1/22/2005	21	Major winter storm with wind gusts of up to 60 mph. FEMA Emergency Declaration (EM-3202-RI) to supplement local efforts.
03/01/2005	6	Heavy snow and gusty winds.
0/12/2006	9-14	Nor’easter accompanied by heavy snow and high winds. Snow amounts varied throughout the region.
12/26/2010	6	Heavy snow, near blizzard conditions at times.
02/08/2013	4	Blizzard conditions. Hurricane gust winds and heavy snow reported. Winter Storm Nemo.
01/26/2015	18	Historic winter storm brought blizzard conditions and resulted in a statewide travel ban. President Obama issued a federal disaster declaration for the State of Rhode Island for this storm.

<sup>21</sup> Snow events impact the entire region but vary across the state. The NOAA history of events in Providence County is the most comprehensive resource. NOAA Storm Event Database [www.ncdc.noaa.gov](http://www.ncdc.noaa.gov)

**Table 8 History of Recent Significant Snow Events in Bristol County<sup>21</sup>**

Date	Inches	Comments
01/07/2017	10-12	Winter storm bringing snow and wind.
02/09/2017	10-12	Strong winds, heavy snow.
01/04/2018	12-17	Heavy snow and damaging winds.
01/29/2018	6-9	Coastal winter storm.
03/13/2018	10-13	Blizzard conditions reported during the storm.
03/03/2019	6-8	Heavy snowstorm.
01/28/2022	25	Blizzard conditions. Major Disaster Declaration (DR-4653-RI) for Bristol County.

## Flooding (Heavy Rain, Runoff, Flash, Inland Flooding, High Tide and Storm Surge)

### Description

Being a coastal community, Bristol experiences many types of flooding, none of which are independent from one another. The Bristol HMC has decided to treat all types of flooding as a singular hazard. See descriptions below.

According to the Rhode Island 2019 Hazard Mitigation Plan Update, “Flooding is a localized hazard that is generally the result of excessive precipitation. Flooding is the most commonly occurring natural hazard, due to the widespread geographical distribution of river valleys and coastal areas, and the attraction of human settlements to these areas. Floods are among the most frequent and costly natural disasters in terms of human hardship and economic loss.”

“A flood, which can be slow or fast rising but generally develops over a period of days, is defined by the National Flood Insurance Program (NFIP) as:

- › A general and temporary condition of partial or complete inundation of two or more acres of normally dry land area or of two or more properties from: overflow of inland or tidal waters; unusual and rapid accumulation or runoff of surface waters from any source; or a mudflow; or
- › The collapse or subsidence of land along the shore of a lake or similar body of water as a result of erosion or undermining caused by waves or currents of water exceeding anticipated cyclical levels that result in a flood as defined above.”

Flooding due to **runoff** (sometimes called urban flooding) occurs when water runs over the land’s surface impervious surfaces (paved areas, building subdivisions, and highways). Two major environmental modifications are primarily responsible for drastically altering the rain fall-runoff relationship.

1. Making the land surface impervious by covering it with pavement and construction work.
2. Installing storm sewer systems that collect urban runoff rapidly discharging large volumes of water into stream networks and/or freshwater wetland system.

FEMA maintains regulatory flood maps called Flood Insurance Rate Maps (FIRM). Insurance companies refer to these when providing coverage to homeowners. These maps are available for viewing at Town Hall and online at The FEMA Map Service Center <https://msc.fema.gov>. Please note that there is a process for the public to request a change in the flood zone designation for their property.

**Riverine flooding** occurs when heavy rainfall or snow melt causes the water in rivers and streams to flow over their banks. The severity of the flood depends on the saturation of the surrounding ground, the amount of precipitation, and duration of the event. Riverine flooding is most likely to occur in the late summer and early spring due to snow melt and spring rainfalls.

Simply put, **coastal flooding** occurs when seawater inundates the land. This can occur from a storm making landfall or just an unusually high tide (also called a King Tide, Spring Tide, or Moon Tide).<sup>22</sup> Because of development pressures and population increases on the coast, a greater number of structures are at risk to flooding.

FEMA maintains regulatory flood maps called Flood Insurance Rate Maps (FIRM). Insurance companies refer to these when providing coverage to homeowners. These maps are available for viewing at Town Hall and online at The FEMA Map Service Center <https://msc.fema.gov>. Please note that there is a process for the public to request a change in the flood zone designation for their property.

**Table 9 Flood Zone Descriptions**

Flood Zone	Description
VE	Coastal areas subject to inundation by the 1% annual-chance flood event with additional hazards due to storm-induced velocity wave action.
AE	1% annual chance of flooding and a 26% chance of flooding over the life of a 30-year mortgage. Base Flood Elevation is provided.
AO	1% or greater chance of shallow riverine flooding each year, usually in the form of sheet flow, with an average depth ranging from 1 to 3 feet. These areas have a 26% chance of flooding over the life of a 30-year mortgage
X (shaded)	Areas subject to inundation by the 0.2% annual-chance flood event.

<sup>22</sup> For more information on King Tides, visit <https://www.savebay.org/king-tides-ri/> and [The RI King Tides Initiative - MyCoast](#)

**Location**

Low-lying areas around the coast, streams, and rivers are the most vulnerable to flooding.

Developed floodplain hazards of Bristol include the Bristol Waterfront Historic District, Poppasquash Road and Bristol Marine, Tanyard Brook Watershed and Silver Creek Watershed. Several coastal areas are protected by seawalls.

**Probability of Future Occurrence**

Flooding is highly likely, expected multiple times a year.

**Extent (Event Magnitude)**

The flood event which occurred in March 2010 was a 250 year +/- event with about 5 1/2 inches of rain in a short period of time. In December 2023, an intense winter storm brought significant rainfall and coastal and inland flooding to Bristol and the surrounding area.

**Impact and Damage Extent**

Damages can be localized or extensive. In addition to inconveniencing populations, severe flooding can impact the wastewater infrastructure and local businesses.

Bridges along the flooded rivers can be compromised as waters rise and scour away at the foundations.

The flooding that occurred in March 2010 was the most memorable. Roads were closed, stormwater flooded the wastewater treatment plant and basements were being flooded. The stormwater infrastructure that was designed to drain the water was all underwater.

**Climate Change Impacts**

Changing climate conditions are likely to bring more rainfall events to Bristol and fewer snowstorms. More intense storms will stress the rivers and natural floodplains designed to carry floodwaters.

**History**

The most significant riverine flood in Bristol was in March 2010 when major rivers throughout the state crested their banks.

Most of the damage in Bristol County was from rainfall, water runoff, and wind damage. The Town of Bristol has two rain gauges that were collecting rainfall data during March 2010. The gauge located at the Silver Creek Pumping Station reported 16.67 inches of rain and the gauge located at the Mount Hope Pumping Station reported 14.72 inches of rain during this period. On April 2, 2010, the FEMA major disaster declaration for the State of Rhode Island was amended to include Bristol County.

The larger events in the county are outlined in the following table.

**Table 10 Recent History of Flooding in Bristol** <sup>23</sup>

<b>Date</b>	<b>Comments</b>
03/28/2005	Significant street flooding due to poor drainage.
06/07/2006	Coastal storm flooding led to the closure of Chestnut Street and Hope Avenue.
10/28/2006	Moderate coastal flooding. Smith Street was under 2 feet of water.
03/02/2007	2 to 3 inches of rainfall led to several road closures.
04/15/2007	Rainfall up to 5 inches, minor to moderate coastal flooding.
02/02/2008	Six inches of water reported in some backyards.
03/08/2008	Coastal flooding in Bristol, water crested over the seawall.
12/12/2008	Silver Creek in Bristol overflowed its banks flooding Route 114 and nearby roads, forcing them to close.
03/14/2010	Several streets flooded
03/30/2010	7 to 8 inches of rainfall. One house near Silver Creek was flooded and evacuated. The Bristol County Medical Center was forced to shut down for two days because of flooding in the electrical rooms. The Bristol Wastewater Pollution Control Department was overwhelmed with stormwater, both in the processing of wastewater and in the plant itself.
09/05/2012	3 to 4 inches of rainfall. Numerous road closures due to flooding. A portion of Woodlawn Avenue was washed out. Route 114 near the Sip-N-Dip on Hope Street was closed due to flooding.
10/29/2012	(Hurricane Sandy) Coastal flooding during Monday morning's high tide resulted in the collapse of a 30-foot section of seawall. This resulted in the erosion and undermining of Poppasquash Road in Bristol.
06/07/2013	2 to 5 inches of rain, several streets were closed.
03/30/2014	3 to 5 inches of rain caused flash flooding. Franklin, Chestnut, and Thames Streets were flooded. Route 114 near the Silver Creek Bridge and the Lobster Pot was closed due to flooding. Wood Street was flooded and closed. One house was evacuated at the end of the street. Several basements also were flooded.
07/15/2015	Several streets were flooded and impassable, including: Gooding Avenue, Chestnut, Tupelo, Thames, and Franklin Streets, and Brook Farm Drive. All of Thames Street was flooded in the Bristol Harbor area near Independence Park.
07/28/2015	In Bristol Annawamscutt Drive at Metacom Avenue/Route 136 was closed due to flooding.
07/16/2016	Chestnut Street was flooded and impassable.
12/23/2022	Severe storm brought heavy rain and widespread flooding to the coastal and inland streets.

## High Winds

### Description

Wind is the movement of air caused by a difference in pressure from one place to another. Local wind systems are created by the immediate geographic features in a given area such as mountains, valleys, or large bodies of water. National climatic events such as high gale winds,

<sup>23</sup> NOAA Storm Even Database [www.ncdc.noaa.gov/stormevents](http://www.ncdc.noaa.gov/stormevents)

tropical storms, thunderstorms, nor'easters, hurricanes, and low-pressure systems produce wind events in Rhode Island. Wind effects can include blowing debris, interruptions in

**Table 11 Beaufort Scale**

Beaufort Number	Description	Wind Speed (km/h)	Observations
0	Calm	<1	Smoke rises vertically
1	Light Air	1-5	Smoke drifts slowly
2	Light Breeze	6-11	Leaves rustle, wind vanes move
3	Gentle Breeze	12-19	Leaves and twigs on trees move
4	Moderate Breeze	20-29	Dust picked up from ground
5	Fresh Breeze	30-38	Small trees sway in wind
6	Strong Breeze	39-51	Large branches move
7	Near Gale	51-61	Trees move, hard to walk
8	Gale	62-74	Twigs break off trees
9	Strong Gale	75-86	Branches break off trees
10	Whole Gale	87-101	Trees uprooted
11	Storm	102-120	Buildings damaged
12	Hurricane	>120	Severe building and tree damage

elevated power and communications utilities, and intensification of the effects of other hazards related to winter weather and severe storms.

The Beaufort Wind Scale is a 12-level scale used to describe wind speed and observed wind conditions at sea and on land. A wind classification of 0 has wind speeds of less than 1 mile per hour are considered calm. On the other end, a classification of 10 with wind speeds reaching 63 miles an hour will blow down trees and cause considerable damage.

**Location**

Wind events are expected throughout the year in Bristol.

**Probability of Future Occurrence**

Highly Likely.



### **Extent (Event Magnitude)**

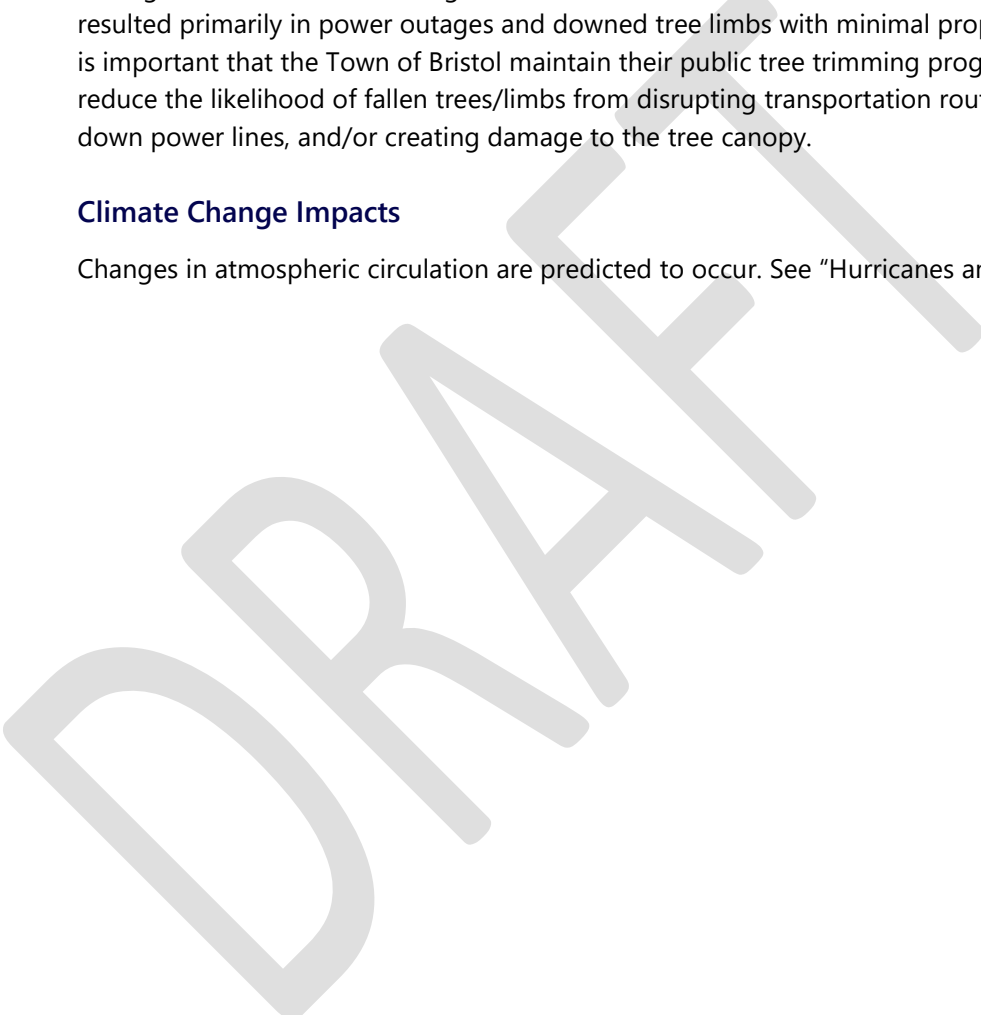
The windier part of the year lasts for 6.4 months, from October 15 to April 26, with average wind speeds of more than 7.3 miles per hour.<sup>24</sup>

### **Impact and Damage Extent**

Strong wind gusts of 40 miles an hour (Beaufort Scale of 8) can blow twigs and small branches from trees. Occasional gusts and sustained winds at this speed (and above) are of concern to the Town. Damages from wind events range from power outages, property damage to vehicles and buildings and fallen trees/limbs. Previous wind events in Bristol have resulted primarily in power outages and downed tree limbs with minimal property damage. It is important that the Town of Bristol maintain their public tree trimming program that will reduce the likelihood of fallen trees/limbs from disrupting transportation routes, taking down power lines, and/or creating damage to the tree canopy.

### **Climate Change Impacts**

Changes in atmospheric circulation are predicted to occur. See "Hurricanes and Nor'easters."



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24 WeatherSpark <https://weatherspark.com/y/26137/Average-Weather-in-Bristol-Rhode-Island-United-States-Year-Round>

## History<sup>25</sup>

**Table 12 Recent History of High Winds in Bristol County**

Date	Magnitude (mph)	Comments
02/25/2011	60	Heavy snow and wind. Wind gust of 60 mph in nearby Barrington.
12/27/2011	64	Heavy rain and strong, damaging winds. In neighboring Warren, large limbs and wires were down.
10/29/2012	73	Superstorm Sandy. Wind gusts of 73 mph reported in neighboring Warren.
12/21/2012	64	Tree damage was minimal, leaves had already been shed.
12/27/2012	60	Strong winds
01/31/2013	63	There was some tree damage and downed power lines in the region, with winds gusting to 60 to 70 mph.
10/29/2015	63	Strong winds resulted in local tree damage.
02/16/2016	63	Strong southerly winds.
12/15/2016	49	Winds brought down utility poles and wires on Hope Street in Bristol.
03/14/2017	58	Strong/damaging winds gusted to 45 to 60 mph across much of Rhode Island.
10/29/2017	62	A trained spotter in Bristol reported a sustain wind of 31 mph. Wires and trees down in neighboring Warren.
10/16/2019	61	A site in Bristol reported a wind gust of 58 mph. In neighboring Warren, a trained spotter reported a wind gust of 61 mph.
09/30/2020	55	Damaging winds on fully leafed trees.
11/30/2020	66	Rain and high winds.

## Extreme Temperatures

### Description

**Extreme cold** may accompany winter storms, be left in their wake, or can occur without storm activity. Extreme cold can lead to hypothermia and frostbite, which are both serious medical conditions. The definition of an excessively cold temperature varies according to the normal climate of a region. In areas unaccustomed to winter weather, near freezing temperatures are considered “extreme cold.” In Rhode Island, extreme cold usually involves temperatures below zero degrees Fahrenheit.<sup>26</sup>

The wind chill index attempts to quantify the cooling effect of wind with the actual outside air temperature to determine a wind chill temperature that represents how cold people and animals feel, based on the rate of heat loss from exposed skin. A wind chill index of -5 indicates that the effects of wind and temperature on exposed flesh are the same as if the air temperature alone were five degrees below zero, even though the actual temperature could be much higher. The NWS issues a wind chill advisory when wind chill temperatures are potentially hazardous and a wind chill warning when the situation can be life-threatening<sup>27</sup>.

<sup>25</sup> NOAA Storm Event Database (2023)

<sup>26</sup> Rhode Island State Hazard Mitigation Plan 2019

<sup>27</sup> Rhode Island State Hazard Mitigation Plan 2019

The National Weather Service issues **extreme (or excessive) heat** warnings when the maximum expected heat index is expected to be 105° F or higher for at least 2 consecutive days and nighttime air temperatures are not expected to fall below 75°. In the northeast, these criteria are generally modified to a heat index of 92° or higher for 2 consecutive days.

The heat index is what the temperature of what the human body feels when the relative humidity is combined with air temperature.

### **Location**

An extreme heat or cold event would be a regional issue affecting Bristol and significant portions of Southern New England.

### **Probability of Future Occurrence**

Likely.

### **Extent (Event Magnitude)**

The extent of extreme cold is measured by the Wind Chill Temperature Index, and extreme heat is generally measured through the Heat Index. Both indices provide a measure of how temperatures feel.

### **Impact and Damage Extent**

Extreme temperatures could have a serious impact on private and public structures, as well as the general population throughout Bristol. During a heat wave, water supplies for drinking and firefighting may be stressed. There is added stress to the power grid and the natural environments.

Personal exposure to dangerous heat conditions may lead to heat cramps, heat exhaustion, and heat stroke. These are especially important to monitor in children, elderly, and vulnerable populations that are not able to move to cooler conditions.

Extreme cold conditions may occur during, after, or without any connection to a winter storm. During extended periods of extreme cold temperatures, there is a greater likelihood for frozen water pipes and services, higher fuel usage, and icy roads. Exposure to extreme cold can lead to hypothermia and frostbite.

### **Climate Change Impacts**

Temperatures in Rhode Island have risen almost 4°F since the beginning of the 20th century.<sup>28</sup> Over the coming century, extremely hot days (over 90 degrees F) is projected to increase in New England.<sup>29</sup>

“Extreme cold in Rhode Island is projected to continue as extreme weather events experience an upswing due to climate change. The specific likelihood of extreme cold is unpredictable,

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28 NOAA Centers for Environmental Information, State Climate Summaries 2022. <https://statesummaries.ncics.org/chapter/ri/>

29 Confronting Climate Change in the Northeast, by the Northeast Climate Impacts Assessment Group, July 2007

as days of frigid, arctic air and below freezing temperatures may be followed by days of mild temperatures in the 40s or 50s..<sup>30</sup>

**History<sup>31</sup>**

NOAA’s Storm Events Database does not have any records specifically for Bristol but reports at nearby T.F. Green Airport are usually available.

**Table 13 Extreme Temperatures (Excessive Heat, and Extreme Cold/Wind Chill) at T.F. Green Airport<sup>32</sup>**

Date	Temperature	Comments
05/09/2000	91	Third day in a row of high temps exceeding 90 degrees at nearby T.F. Green airport. Earliest heatwave on record since 1904.
05/03/2001	91	Record high for the day at T.F. Green Airport
05/04/2001	92	Third day of temperatures reaching 90 degrees or higher, making it the new earliest heat wave on record in greater Providence.
05/12/2001	90	The high temperature of 90 degrees at T.F. Green State Airport in nearby Warwick broke the record high for the date, which was 87 degrees set in 1959.
07/06/2010	105-106	Heat index values at the T.F. Green Providence Airport (KPVD) Automated Surface Observing System were 105 to 106 degrees.
07/22/2011	105-106	The Automated Surface Observing System at T.F. Green State Airport (KPVD) recorded heat indexes of 105 to 106 over an eight-hour period.
02/16/2015	-26	Wind chills as low as 26 below zero were reported at T.F. Green Airport
02/14/2016	-32	Wind chills as low as 32 below zero were reported at T.F. Green Airport

**Lightning/Thunderstorms/Hail**

**Description**

Thunderstorms are formed when the right atmospheric conditions combine to provide moisture, lift, and warm unstable air that can rise rapidly. Thunderstorms occur any time of the day and in all months of the year but are most common during summer afternoons and evenings and in conjunction with frontal boundaries. The National Weather Service (NWS) classifies a thunderstorm as severe if it produces hail at least one inch in diameter, winds of 58 MPH or greater, or a tornado. About 10 percent of the estimated 100,000 annual thunderstorms that occur nationwide are considered severe. Thunderstorms affect a smaller area compared with winter storms or hurricanes, but they can be dangerous and destructive for a number of reasons. Storms can form in less than 30 minutes, giving very little warning; they have the potential to produce lightning, hail, tornadoes, powerful straight-line winds, and heavy rains that produce localized flooding.

All thunderstorms contain lightning. Thunderstorms can occur singly, in clusters, or in lines. Therefore, it is possible for several thunderstorms to affect one location over the course of a

30 Rhode Island State Hazard Mitigation Plan 2019

31 Intellicast <http://www.intellicast.com/Local/History.aspx?month=2>

32 National Climate Data Center, 2021

few hours. Thunderstorms usually bring heavy rains (which can cause localized floods), strong winds, hail, lightning, and tornadoes. Lightning is caused by the attraction between positive and negative charges in the atmosphere, resulting in the buildup and discharge of electrical energy. Lightning is one of the most underrated severe weather hazards yet ranks as the second-leading weather killer in the United States. “Hundreds of people across the nation are injured annually by lightning, most commonly when they are moving to a safe place but have waited too long to seek shelter. Lightning strike victims often suffer long-term effects such as memory loss, sleep disorders, weakness and fatigue, chronic pain, depression and muscle spasms. Lightning has the potential to start both house fires and wildfires. Lightning causes an average of 55-60 fatalities, 400 injuries, and over \$1 billion in insured losses annually nationwide.” Lightning often strikes as far as 10 miles away from any rainfall.

In 2016 the Bristol Maritime Center on Thames Street was struck by lightning which caused electric systems in the building to short out.

“Hail is formed in towering cumulonimbus clouds (thunderheads) when strong updrafts carry water droplets to a height at which they freeze. Eventually, these ice particles become too heavy for the updraft to hold up, and they fall to the ground at speeds of up to 120 mph. Hail falls along paths called swaths, which can vary from a few square acres to up to 10 miles wide and 100 miles long. Hail larger than three-quarters (0.75)-inch in diameter can do great damage to both property and crops, and some storms produce hail over two (2) inches in diameter. Hail causes about \$1 billion in damage annually in the U.S.”<sup>33</sup>

**Location**

All of Bristol is susceptible to lightning/thunderstorms.

**Probability of Future Occurrence**

Highly Likely.

**Extent (Event Magnitude)**

The NWS classifies a thunderstorm as severe if it produces hail at least one (1) inch in diameter, winds of 58 mph or greater, or a tornado. Similar to modern tornado characterizations, lightning events are often measured by the damage they produce. Building construction, location, and nearby trees or other tall structures will have a large impact on how vulnerable an individual facility is to a lightning strike. A rough estimate of a structure’s likelihood of being struck by lightning can be calculated using the structure’s ground surface area, height, and striking distance between the downward-moving tip of the stepped leader (negatively charged channel jumping from cloud to earth) and the object. In general, buildings are more likely to be struck by lightning if they are located on high ground or if they have tall protrusions such as steeples or poles which the stepped leader can jump to.

<sup>33</sup> Rhode Island State Hazard Mitigation Plan 2019

When hail is produced by the storm, the initial criterion to determine severity is based on the diameter produced by the storm. The Tornado and Storm Research Organization (TORRO) hail intensity scale (Table 21) is a scale used to indicate the severity of a hail event.<sup>34</sup>

**Table 14 TORRO Hailstorm Intensity Scale**

Scale	Intensity category	Typical hail diameter (mm)	Typical damage impacts
H0	Hard hail	5	No damage
H1	Potentially damaging	5-15	Slight general damage to plants, crops
H2	Significant	10-20	Significant damage to fruit, crops, vegetation
H3	Severe	20-30	Severe damage to fruit and crops, damage to glass and plastic structures, paint and wood scored
H4	Severe	25-40	Widespread glass damage, vehicle bodywork damage
H5	Destructive	30-50	Wholesale destruction of glass, damage to tiled roofs, significant risk of injuries
H6	Destructive	40-60	Bodywork of grounded aircraft dented, brick walls pitted
H7	Destructive	50-75	Severe roof damage, risk of serious injuries
H8	Destructive	60-90	Severe damage to aircraft bodywork
H9	Super Hailstorms	75-100	Extensive structural damage. Risk of severe or even fatal injuries to persons caught in the open
H10	Super Hailstorms	>100	Extensive structural damage. Risk of severe or even fatal injuries to persons caught in the open

### Impact and Damage Extent

Lightning can strike buildings and accessory structures, often causing structure fires. Electrical and communications utilities are also vulnerable to direct lightning strikes. Damage to these lines has the potential to cause power and communication outages for businesses, residencies, and critical facilities.

Electrical and communications utilities are also vulnerable to direct lightning strikes. Damage to these lines has the potential to cause power and communication outages for businesses, residencies, and critical facilities.

Human vulnerability is largely determined by the availability and reception of early warnings for the approach of severe storms, and by the availability of nearby shelter. Swimming, boating, and fishing are particularly dangerous during periods of frequent lightning strikes, which can also cause power outages, topple trees, and spark fires. Individuals who immediately seek shelter in a sturdy building or metal-roofed vehicle are much safer than those who remain outdoors. Early warnings of severe storms are also vital for aircraft flying through the area.

<sup>34</sup> The TORRO Hailstorm Intensity Scale, <https://www.torro.org.uk/research/hail/hscale>

Structural vulnerability to hail varies. Metal siding and roofing is better able to stand up to the damages of a hailstorm than many other materials, although it may also be damaged by denting. Glass windows and exposed vehicles are also susceptible to hail damage. Vegetation and crops are extremely susceptible to hailstorm damage.

### Climate Change Impacts

Changing weather patterns may lead to more severe thunder and lightning storms which produce hail.

### History

There has been no reported loss of human life in Bristol in the past 50 years due to lightning or hail.

Table 15 Lightning and Hail Events<sup>35</sup>

Date	Comments
06/22/1997	Hail and 81 mph winds
06/30/1998	Hail (nickel-sized) reported in nearby Barrington
07/02/2004	Hail (dime-sized) reported in nearby Barrington
06/24/2008	Hail and damaging winds; man struck by lightning
08/05/2009	Lightning struck a house and the ground at a sports field.
09/03/2013	Hail (quarter-sized) reported in Bristol
06/13/2022	Lightning caused a house fire in nearby Barrington
08/09/2022	Lightning caused a house fire on Metacom Avenue

<sup>35</sup> NOAA Storm Event Database (2023)

## Drought

### Description

Drought is characterized as a continuous period of time in which rainfall is significantly below the norm for a particular area over a multi-year period. The American Meteorology Society defines drought as a period of abnormally dry weather sufficiently long enough to cause a serious hydrological imbalance. Drought differs from other natural hazards in that they occur suddenly. Rather, a drought evolves over months or even years and, while causing very little structural damage, can have profound economic, environmental, and social impacts.



*Drought in nearby Connecticut.  
Source: Bob Luckey Jr./Hearst Connecticut*

There are four different ways that a drought can be defined:

1. **Meteorological** – A measure of departure of precipitation from normal. Due to climatic differences, what is considered a drought in one location may not be a drought in another location.
2. **Agricultural** – refers to a situation when the amount of moisture in the soil no longer meets the needs of a particular crop.
3. **Hydrological** – occurs when surface and subsurface water supplies are below normal.
4. **Socioeconomic** – refers to the situation that occurs when physical water shortage begins to effect people.

Characteristics and impacts of drought differ in many ways, so it is difficult to quantify drought. An existing index called the Palmer Drought Severity Index (PDSI) that used temperature and precipitation levels to determine dryness, measuring a departure from the normal rainfall in a given area. The advantage of the PDSI is that it is standardized to local climate, so it can be applied to any part of the country to demonstrate relative drought or rainfall conditions. A monthly PDSI value below -2.0 indicates moderate drought, and a value below -3.0 indicates severe drought.

The U.S. Drought Monitor tracks drought conditions in Rhode Island and in the rest of the nation. They create maps based on climate data, hydrologic and soil conditions, as well as reported impacts and observations from over 350 contributors nationwide.



**Table 16 Drought Severity** <sup>36</sup>

Severity	Category	PDSI Index Value	Drought Level	Possible Impacts
Exceptional Drought	D4	-5 or less	Emergency	Widespread crop/pasture losses, shortages of water creating water emergencies.
Extreme Drought	D3	-4 to -4.9	Warning	Major crop/pasture losses, widespread water shortages or restrictions.
Severe Drought	D2	-3 to -3.9	Watch	Crop or pasture losses likely, water shortages common, water restrictions imposed.
Moderate Drought	D1	-2 to -2.9	Advisory	Some damage to crops/pastures, developing water shortages, voluntary water-use restrictions requested.
Mild Drought/Abnormally Dry	D0	-1 to -1.9	Normal	Short term dryness slowing planting or crop growth.
Incipient Dry Spell		-0.9 or less	–	–

Rhode Island, as with most states within the United States, uses both the Palmer Drought Severity Index (PDSI) and the Crop Moisture Index (CMI) as indices for a drought occurrence. The CMI (a derivative of the PDSI) provides information on the short-term or current status of purely agricultural drought or moisture surplus. The PDSI is most effective for determining long-term drought conditions, while the CMI is effective at helping determine short-term drought.

The RI Drought Steering Committee assigns drought levels for the seven designated drought regions in the state, based on hydrological indices such as precipitation, groundwater, stream flow, and the PDSI, as well as on local supply indices such as static groundwater levels and reservoir levels. The Normal, Advisory, and Watch levels are issued statewide. The Warning and Emergency levels are issued on a regional basis and consider local conditions, source of water supply, and water storage capacity issues.

**Location**

According to the Rhode Island Water Resource Board the potential for a drought exists every eleven years in Rhode Island. Although temporary drought conditions may occasionally exist in Rhode Island, affecting Bristol, devastating long term drought conditions are not indicative of this temperate region.

**Probability of Future Occurrence**

Highly Likely.

<sup>36</sup> <http://droughtmonitor.unl.edu/AboutUs/ClassificationScheme.aspx>

## Extent (Event Magnitude)

According to The National Weather Service Rhode Island receives on average 39" to 54" of rain annually. Notwithstanding the same, the State experiences extended periods of dry weather. Some type of drought in Rhode Island occurs approximately once every 11 years.

## Impact and Damage Extent

The main impacts of meteorological drought are periods of very high fire danger and low drinking water supplies. Bristol's drinking water is supplied by the Scituate Reservoir. Changes in water levels can impact not only the quantity of available water but also the quality.

Drought conditions have been known to trigger the rapid increase of the gypsy moth populations in the region. The extended period of dry weather (specifically in May and June) slows the fungus that usually keeps the gypsy moth caterpillars at bay. Denuded trees can have cascading effects on the local ecosystem.

## Climate Change Impacts

Even though rain events may intensify due to climate change, the periods between them may be longer. Rhode Island expects longer periods of drought. According to the 2016 Rhode Island Hazard Identification and Risk Assessment, "Recent climate change studies<sup>37</sup> have indicated that although precipitation is projected to increase throughout this century, it will be in the form of short duration, intense, and less frequent events. In addition, it is projected by the Northeast Climate Impacts Assessment Group (NECIA) and the New York City Panel on Climate Change (NPCC) that most of this increased precipitation may occur during colder times of the year, such as winter, in the form of snow or ice. Furthermore, it is projected that the frequency and intensity of both long-term and short-term droughts throughout the Northeast will increase throughout the century with the impacts beginning to occur with a greater degree of frequency beginning in the mid-century (2050s)."

## History

Extended droughts are rare in Rhode Island with a record of six major droughts (those lasting for more than one year) since 1929. The longest and most severe drought occurred in 1963-67 and affected most of the northeast. Water shortages affected most communities in Rhode Island and several municipal-supply wells were drilled to augment declining public supplies (USGS: Rhode Island Floods and Droughts). Very few drought events have occurred in Bristol County. The most recent event in 2012 occurred without the need for any drought declaration due to the above normal precipitation which followed.

37 Information derived from two recent studies: *Confronting Climate Change in the Northeast*, by the Northeast Climate Impacts Assessment Group, July 2007, and *Climate Risk Information*, by the New York City Panel on Climate Change, 2/17/09.

**Table 17 History of Droughts in Rhode Island<sup>38</sup>**

<b>Date</b>	<b>Area Affected</b>	<b>Category</b>	<b>Remarks</b>
1930-31	Statewide	D1/D2	Stream flow of 70% normal.
1941-45	Statewide	D1	Stream flow of 70% normal in Blackstone and Pawtuxet Rivers.
1949-50	Statewide	D1/D2	Stream flow of 70% normal.
1963-67	Statewide	D1-D3	Water restrictions/well replacements common.
1980-81	Statewide	D1	Groundwater deficient in eastern part of state. Considerable crop damage.
1987-88	Southern part of the state	D0/D1	\$25 million crop damage.
1998-99	Statewide	D1-D3	Spring through summer the State experienced 75% of normal flow.
2012	Statewide	D2	January –April 2012. Meteorological drought due to precipitation levels one half of normal.
2016	Statewide	D2	August to November. Severe Drought due to below normal precipitation.
2020	Statewide	D3	September to November. Extreme Drought

## Brushfire

### Description

Brushfires are fueled by natural cover, including native and non-native species of trees, brush and grasses, and crops along with weather conditions and topography. While available fuel, topography, and weather provide the conditions that allow wildfires to spread, most wildfires are caused by people through criminal or accidental misuse of fire.

Brushfires pose serious threats to human safety and property in rural and suburban areas. They can destroy crops, timber resources, recreation areas, and habitat for wildlife. Wildfires are commonly perceived as hazards in the western part of the country; however, smaller brushfires are a growing problem in the wildland/urban interface of the eastern United States, including Rhode Island.

Brushfires are dependent upon the quantity and quality of available fuels. Fuel quantity is the mass per unit area. Fuel quality is determined by a number of factors, including fuel density, chemistry, and arrangement. Arrangement influences the availability of oxygen. Another important aspect of fuel quality is the total surface exposed to heat and air. Fuels with large area-to-volume ratios, such as grasses, leaves, bark and twigs, are easily ignited when dry.

<sup>38</sup> USGS; RI Water Resources Board [http://www.wrb.ri.gov/work\\_programs\\_drought/Drought\\_Facts\\_110607.html](http://www.wrb.ri.gov/work_programs_drought/Drought_Facts_110607.html); and NOAA National Centers for Environmental Information <https://droughtmonitor.unl.edu/AboutUSDM/AbouttheData/DroughtClassification.aspx>

Climatic and meteorological conditions that influence wildfires include solar insolation, atmospheric humidity, and precipitation, all of which determine the moisture content of wood and leaf litter. Dry spells, heat, low humidity, and wind increase the susceptibility of vegetation to fire. In Rhode Island, common factors leading to large fires include short-term drought, humidity below 20%, and fuel type.

Various natural and human agents can be responsible for igniting brushfires. Natural agents include lightning, sparks generated by rocks rolling down a slope, friction produced by branches rubbing together in the wind, and spontaneous combustion.

Human-caused brushfires are typically worse than those caused by natural agents. Arson and accidental fires usually start along roads, trails, streams, or at dwellings that are generally on lower slopes or bottoms of hills and valleys. Nurtured by updrafts, these fires can spread quickly uphill. Arson fires are often set deliberately at times when factors such as wind, temperature, and dryness contribute to the fires' spread.

The temperate climate in Bristol is not set up to endure long periods of drought that lead to widespread vegetation loss. Destructive lightning fires in remote locations are rare but there is always a risk of fires from arson or careless fire use.

### **Location**

The open fields, forested areas, and grassy areas throughout the town are most at risk. The Wildland Urban Interface (WUI)- the area where the built environment meets with the undeveloped wildlands is also vulnerable to fast spreading brushfires. In Bristol, these areas include woodland portions of the Town, particularly, the southern portion of Poppasquash, the Mt. Hope area, and the Town's open space land holdings north of the municipal golf course/Tupelo Street.

### **Probability of Future Occurrence**

Likely.

### **Extent (Event Magnitude)**

Brushfires average about one per year with a burn area of generally 5 acres. The extent has decreased over the years due to better response equipment, faster response time, and the widespread use of cell phones used to report fires. However, the wildland-urban interface is growing, potentially putting more infrastructure and lives at risk.

### **Impact and Damage Extent**

Individual buildings may be more or less vulnerable to damage from brushfires based on factors such as the clear distance around the structure and the structure's construction materials. Brushfires primarily impacts timber and forest ecosystems, although the threat to nearby buildings is always present.

The likelihood of brushfires occurring and having widespread impacts has decreased over the years as fields and wooded areas are taken over by development.

## Climate Change Impacts

Longer dry periods and droughts may increase the probability of brushfires but their extent has diminished over the years due to advances in detecting and firefighting technologies.

## History

In April 2012 there was a significant brush fire that burned approximately six acres of woodlands on Poppasquash Point just south of Colt State Park. This fire brought to light the lack of water pressure and lack of fire hydrants in the area to fight this type of fire in an area of town with much wild vegetation interspersed with low density residential development.

## Dam Failure

### Description

Dams are classified as high hazard, significant hazard or low hazard. The classification is not based on whether a dam is deemed safe or unsafe. As of 2020, there are 95 high hazard dams, 81 significant hazard dams and 494 low hazard dams in the state.<sup>39</sup> Each dam's hazard classification determines the frequency of inspection. The higher the classification, the more frequently the inspection is conducted.

- › A *High Hazard* dam is one whose failure or misoperation will result in a probable loss of human life.
- › A *Significant Hazard* dam is one whose failure or misoperation results in no probable loss of human life but may cause major economic loss, disruption of lifeline facilities or impact other concerns detrimental to the public's health, safety or welfare.
- › A *Low Hazard* dam is one whose failure or misoperation results in no probable loss of human life and low economic losses.

As part of each Rhode Island Department of Emergency Management (RIDEM) inspection, the major components of the dam are subjectively rated as good, fair or poor. The major components are the embankment, the spillway and the low-level outlet. Good means the dam meets the minimum Army Corps of Engineers (ACOE) guidelines. Fair means the dam has one or more components that require maintenance. Poor means a component of a dam has deteriorated beyond maintenance and is in need of repair.

Flood events call into question the structural integrity of dams that would affect Bristol. In 2021, RIDEM identified 3 dams in the Town of Bristol. One is classified as a significant hazard dam. The other two are considered low hazard. See Table 16.

### Location

The State Street Reservoir is a Town-owned pond (or impoundment) that functions as a storm water detention basin located at the headwater of the Tanyard Brook. This historic mill pond has a dam and weir structure which is controlled by the Department of Public Works. This dam is inspected regularly and there is little chance of any dam failure.

39 2021 Annual Report to the Governor on the Activities of the Dam Safety Program.  
<https://dem.ri.gov/sites/g/files/xkgbur861/files/2022-08/damrpt21.pdf>

The Mount Hope Farm dams are located east of Metacom Avenue, between Tower Street and the coast.

**Table 18 Dams in Bristol**

Dam #	Name	Hazard Class	Ownership
409	State Street Reservoir	Significant	Town of Bristol
662	Mount Hope Farm Upper	Low	
663	Mount Hope Farm Lower	Low	

**Probability of Future Occurrence**

Unlikely.

**Extent (Event Magnitude)**

Two dam hazard classifications are represented in Bristol. The extent of a failure would vary. The Bristol Hazard Mitigation Committee has identified failure as a break in the dam, sending water downstream. The HMC is also concerned about dam failures further upstream in other municipalities that could impact their town.

**Impact and Damage Extent**

The Bristol Hazard Mitigation Committee recognizes that a dam failure is not a natural hazard in itself but several of the hazards listed in the hazard list could bring dam failure upon the Town of Bristol. Severe winter storms, flooding, and a hurricane could all bring enough rain and or snowfall to cause a dam failure in Bristol. The age of these dams also poses a risk to the structural integrity of these dams. A failure of the earth or masonry construction materials could cause loss of lives, property, the natural environment, and economy.

**Climate Change Impacts**

Related to flooding, more intense rain events may stress the structural integrity of dams which would lead to failure.

**History**

There has been no history of dam failure in Bristol.

## Tornadoes

### Description

A tornado is a violent windstorm with a twisting, funnel-shaped cloud. They are often spawned by thunderstorms or hurricanes. Tornadoes are produced when cool air overrides a layer of warm air, forcing the warm air to rise rapidly. The damage from a tornado is a result of the high wind velocity and wind-blown debris. Tornado season is generally March through August, although tornadoes can occur at any time of year. Over 80 percent of all tornadoes strike between noon and midnight. During an average year, about 1,000 tornadoes are reported across the United States, resulting in 80 deaths and over 1,500 injuries. The most violent tornadoes are capable of tremendous destruction with wind speeds of 250 mph or more. Damage paths can be in excess of one-mile-wide and 50 miles long.

Tornadoes are categorized according to the damage they produce using the Fujita Scale (F-scale). Below is the Enhanced Fujita (EF) Scale and the Old Fujita (F) Scale. An F0 tornado causes the least amount of damage, while an F5 tornado causes the most amount of damage. Relatively speaking, the size of a tornado is not necessarily an indication of its intensity. On August 7th, 1986, a rare outbreak of seven tornadoes occurred in New England. One such tornado, rated F2 on the Fujita Scale, carved its way through Cranston, RI, and Providence, RI, causing twenty injuries and \$2,500,000 in damages. Table 14 highlights more tornado events that have affected, Rhode Island.

DRAFT

**Table 19 Fujita Scale**

Fujita Scale			Enhanced Fujita Scale		Damage Scale
F Number	Fastest ¼ mile (MPH)	3 Second Gust (MPH)	EF Number	3 Second Gust (MPH)	
0	40-72	45-78	0	65-85	Light damage. Some damage to chimneys; branches broken off trees; shallow-rooted trees pushed over; sign boards damaged.
1	73-112	79-117	1	86-110	Moderate damage. Peels surface off roofs; mobile homes pushed off foundations or overturned; moving autos blown off roads.
2	113-157	118-161	2	111-135	Considerable damage. Roofs torn off frame houses; mobile homes demolished; boxcars overturned; large trees snapped or uprooted; light-object missiles generated; cars lifted off ground.
3	158-207	162-209	3	136-165	Severe damage. Roofs and some walls torn off well-constructed houses; trains overturned; most trees in forest uprooted; heavy cars lifted off the ground and thrown.
4	208-260	210-261	4	166-200	Devastating damage. Well-constructed houses leveled; structures with weak foundations blown away some distance; cars were thrown and large missiles generated.
5	261-318	262-317	5	Over 200	Incredible damage. Strong frame houses leveled off foundations and swept away; automobile-sized missiles fly through the air in excess of 100 meters (109 yds); trees debarked; incredible phenomena will occur.

**Probability of Future Occurrence**

Unlikely.

**Location**

The Hazard Mitigation Committee recognizes that the risk of tornadoes is low for the State of Rhode Island but with the recent changing weather patterns and touchdowns of tornadoes, it would be unwise not to consider them a possible hazard.

**Extent (Event Magnitude)**

Historically, Bristol isn't known to be a hotbed of tornado activity. It is expected that future tornadoes will be 0 or 1 on the F-Scale of magnitude.

**Impact and Damage Extent**

Tornadoes can cause significant damage to buildings, trees and above ground utility lines. Flying debris can be cause injuries to residents.

**Climate Change Impacts**

It is uncertain how climate change will affect tornado outbreaks in Bristol.



## History

**Table 20 Recent Tornado Events in Rhode Island<sup>40</sup>**

Date	EF-Scale	Injuries	Damage	Location
8/16/2000	0	0	\$0	Providence County
8/7/2004	0	0	\$0	Kent County
7/23/2008	1	0	\$47,987	Bristol County
8/10/2012	0	0	\$50,000	Washington County
10/24/2018	1	0	unknown	North Providence and Lincoln

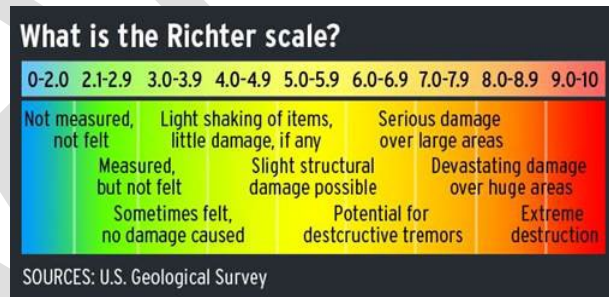
## Earthquake

An earthquake (also known as a quake, tremor or temblor) is the result of a sudden release of energy in the Earth's crust that creates seismic waves. The seismicity or seismic activity of an area refers to the frequency, type and size of earthquakes experienced over a period of time. Earthquakes are measured with a seismometer. The size or magnitude is recorded on a device known as a seismograph. Earthquakes with a magnitude 3 or lower are mostly imperceptible (too low to recognize) and magnitude 7 earthquakes cause serious damage over large areas.

Although earthquakes are not considered to be a major problem in the Northeast United States, they are more prevalent than one might expect.

Table 17 presents historical seismic activity for Rhode Island. It highlights the earthquake epicenter, the Richter magnitude at the epicenter, and the Mercalli Intensity Level. Richter

magnitudes are technical quantitatively based calculations that measure the amplitude of the largest seismic wave recorded. Richter magnitudes are based on a logarithmic scale and are commonly scaled from 1 to 8. The higher the magnitude on the Richter Scale, the more severe the earthquake. Mercalli intensity levels are based on qualitative criteria that use the observations of the people who have experienced the earthquake to estimate the intensity level. The Mercalli scale ranges from I to XII. The higher the intensity level on the scale, the closer the person is to the epicenter.



**Table 21 Mercalli Scale**

Modified Mercalli Intensity	Description of Intensity Level
I	Not felt except by a very few under especially favorable circumstances.

40 Rhode Island Emergency Management Agency (RIEMA), Rhode Island 2014 Hazard Mitigation Plan Update

**Table 21 Mercalli Scale**

Modified Mercalli Intensity	Description of Intensity Level
II	Felt only by a few persons at rest, especially on upper floors of buildings. Delicately suspended objects may swing.
III	Felt quite noticeably by persons indoors, especially on upper floors of buildings. Many people do not recognize it as an earthquake. Standing motor cars may rock slightly. Vibration similar to the passing of a truck. Duration estimated.
IV	Felt indoors by many, outdoors by few during the day. At night, some awakened. Dishes, windows, doors disturbed; walls make cracking sound. Sensation like heavy truck striking building. Standing motor cars rocked noticeably.
V	Felt by nearly everyone; many awakened. Some dishes, windows broken. Unstable objects overturned. Pendulum clocks may stop.
VI	Felt by all; many frightened. Some heavy furniture moved; a few instances of fallen plaster. Damage slight.
VII	Damage negligible in building of good design and construction; slight to moderate in well-built ordinary structures; considerable damage in poorly built or badly designed structures; some chimneys broken. Noticed by persons driving motorcars.
VIII	Damage slight in specially designed structures; considerable in ordinary substantial buildings with partial collapse. Damage great in poorly built structures. Fall of chimneys, factory stacks, columns, monuments, walls. Heavy furniture overturned.
IX	Damage considerable in specially designed structures; well-designed frame structures thrown out of plumb. Damage great in substantial buildings, with partial collapse. Buildings shifted off foundations.
X	Some well-built wooden structures destroyed; most masonry and frame structures destroyed with foundations. Rails bent.
XI	Few, if any (masonry) structures remain standing. Bridges destroyed. Rails bent greatly.
XII	Damage total. Lines of sight and level distorted. Objects thrown into the air.

Despite the low probability of a high impact earthquake, physical characteristics in Rhode Island may increase earthquake vulnerability:

- › **Hard Rock:** Due to the geological makeup of New England’s base rock, seismic energy is conducted on a greater scale (four (4)-10 times that of an equivalent Richter magnitude earthquake in California).
- › **Soft Soil:** Many coastal regions of New England are made up of soft soils. These soils can magnify an earthquake as much as two times.
- › **Structures:** The New England region, being one (1) of the first settled areas of the United States, has an abundance of older, unreinforced masonry structures that are inherently brittle and very vulnerable to seismic forces.
- › **Low Public Awareness of Vulnerability:** Little public recognition of earthquake threat, and no established system of educating or informing the public of the threat or how to prepare for or respond during an earthquake. Therefore, higher losses will occur here than in other regions of the country.

## Location

Rhode Island is located in the North Atlantic tectonic plate and is in a region of historically low seismicity. Only three (3) or four (4) earthquakes of Modified Mercalli Intensity Scale (MMI) V or greater have been centered in Rhode Island, including the 1951 South Kingstown earthquake of magnitude 4.6 on the Richter scale.

## Probability of Future Occurrence

Possible.

## Extent (Event Magnitude)

Due to the geological makeup of New England's base rock, seismic energy is conducted on a greater scale (four to 10 times that of an equivalent magnitude earthquake in California). Many coastal regions of New England are made up of soft soils. These soils can magnify an earthquake as much as two times.

Only a few earthquakes have had a measured intensity of V (Moderate) or greater on the MMI and been centered in Rhode Island. One past occurrence of note is the 1951 South Kingstown earthquake that had a magnitude of 4.7 on the MMI scale. Other past earthquakes were centered in Narragansett Bay and most significantly impacted Newport, Bristol, and Providence counties.

## Impact and Damage Extent

The committee recognizes that the potential for an earthquake to strike the Town of Bristol is relatively low but the hazard could afflict town-wide damage, causing power outages, building collapses, water main breaks, dam failures, gas leaks, fires and injuries or deaths. Buildings that are most at risk from earthquakes are the historic structures.

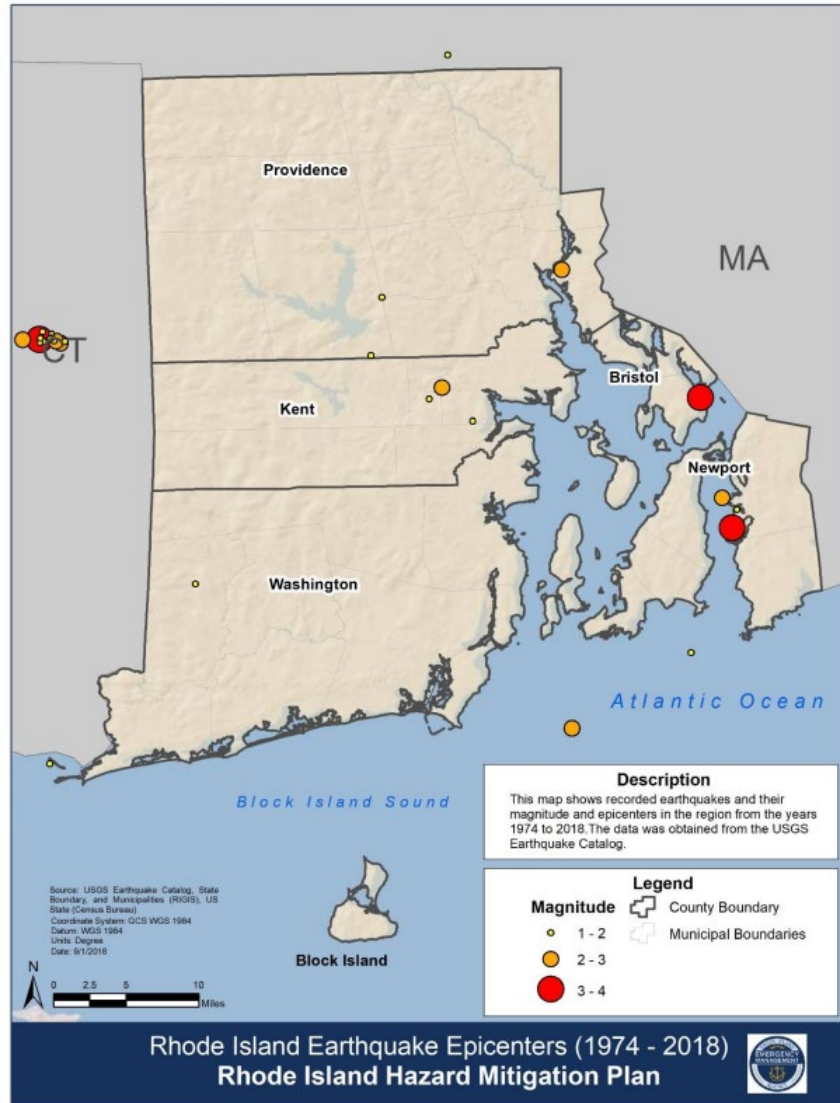
## Climate Change Impacts

It is uncertain how climate change will affect earthquake magnitude in and around Bristol.

## History

No major earthquakes have happened in the Town of Bristol but have been felt in the state.

**Figure 5 Rhode Island Earthquake Epicenters (1974 -2018)**



**Table 22 Historic Seismic Activity in/near Rhode Island<sup>41</sup>**

Date	Epicenter	Epicenter Magnitude	Mercalli Intensity Level
10/16/1963	Coastal MA	4.5	Caused some cracked plaster (MMI V) at Chepachet, Rhode Island.
6/14/1973	Western Maine	unknown	The intensities in Rhode Island were IV at Charlestown and I-III at Bristol, East Providence, Harmony, and Providence.
03/11/1976	Near Newport, RI	3.5	Intensity level VI shock effects felt throughout Southern New England. This earthquake has the distinction of being the largest earthquake to originate in Rhode Island.

<sup>41</sup> United States Geologic Survey [http://neic.usgs.gov/neis/states/rhode\\_island/rhode\\_island\\_history.html](http://neic.usgs.gov/neis/states/rhode_island/rhode_island_history.html) and Earthquake Hazards Program "Did You Feel It" Archives.

**Table 22 Historic Seismic Activity in/near Rhode Island<sup>41</sup>**

Date	Epicenter	Epicenter Magnitude	Mercalli Intensity Level
04/20/2002	Plattsburgh, NY	5.2	Intensity level II to III shock effects felt throughout Rhode Island.
03/11/2008	Central Connecticut	2.9	No data reported for Rhode Island.
06/23/2010	Ontario-Quebec	5.0	Felt throughout Rhode Island.
2011	Rhode Island	0.9	Felt locally.
2012	Rhode Island	1	Felt locally.
2013	Kingston, RI	Unknown	Felt locally.
04/04/2013	Hope Valley, RI	1.8	Felt locally.
01/12/2015	Wauregan, CT	3.3	Felt locally in RI.
07/22/2015	East Providence, RI	2.3	Felt locally in RI.
11/08/2020	Buzzards Bay	3.6	Felt locally in RI, likely in Bristol.
11/22/2020	Buzzards Bay	2.0	Felt locally in RI, likely in Bristol.
06/12/2022	Narragansett Bay	1.6	Felt locally in RI, epicenter between Bristol and Hog Island.

## Climate Change

Changing climate patterns globally and in Rhode Island will worsen the effects of most natural hazards and affect future planning and mitigation efforts. Changes are already being observed and documented. In Bristol, climate change can be seen in sea level rise, high coastal flood waters, storm surges, and intense coastal storms. Long-term climate change is likely to cause the following impacts in Bristol:

- › Heavier, more frequent precipitation events, which may cause more coastal and riverine flooding and flash flooding events.
- › Longer periods of drought and heat waves which may affect water availability and increase the threat for wildfires.
- › More frequent or intense high wind events such as hurricanes and Nor'easters which can damage trees, the electric grid, and property.

More frequent or severe flooding events can have widespread consequences in Bristol. Flooded or inaccessible property can lead to a decline in property values, increased number of foreclosures, and eventually vacant and blighted neighborhoods. These decreases in property values can lead to a reduction in local tax revenue and create budget shortfalls.

How rapidly these changes will be felt is debatable but there is certainty within the State that municipalities need to be prepared. The Town aims to become more adaptable/resilient to these changing conditions.

Through the exercise of creating this plan, the Town of Bristol is exploring ways to reduce their long and short-term risks to a variety of hazards. Any storm that comes up the eastern seaboard will likely impact the town. As climate conditions intensify, the HMC is prepared to update this plan accordingly.

# 4

## Risk Assessment

### Facilities/Resources Inventory

The first step in the assessment process was to create the inventory of facilities and resources of special concern to the Town. The HMC identified the following as community assets:

- › Flood prone drainage systems, streets, or infrastructure
- › Bridges
- › Wastewater facilities
- › Water supply systems
- › Other services/utilities
- › Communication towers
- › Dams
- › Critical municipal hazard response facilities
- › Populations
- › Businesses
- › Schools
- › Recreational facilities
- › Natural resources
- › Historic resources

During the review of these assets, the HMC came to the conclusion that not all of these are so vulnerable they require a new mitigation action within the next 5 years. For some assets, the Town will continue with ongoing actions. As infrastructure ages, and climate conditions change, the HMC will update this plan accordingly.

These most vulnerable assets are identified in the Community Assets Matrix located at the end of this section.

## Hazard Mitigation Mapping

The Town's GIS database, including parcel data, orthophotography and FEMA flood zone information, were utilized to complete the assessment. The use of this system allowed the HMC to estimate potential fiscal and population impacts for individual parcels.

The final output of this exercise is the Town of Bristol Community Assets Map in Appendix C. The focus of the map is not to duplicate all of the spatial information generated through the inventorying process but rather to present the location of the identified risks as they relate to the Town's response facilities.

## Fiscal Impact Analysis

Although wind and heavy snow can certainly rack up substantial damages, flooding is one of the hazards that most frequently affects area populations. The Town of Bristol's parcel data and FEMA's 1% annual chance floodplain data were utilized to generate estimates of potential fiscal impacts from natural hazard events such as flooding. The information utilized from the tax assessor's database and GIS included the improvement values, land usage, and unit counts. The analysis showed that Bristol is comprised of 6,464 acres of land, with about 114 acres in the regulatory floodplain. These 114 acres are largely located along the perimeter of the Town at the coast, through the middle of Colt State Park, and along Silver Creek and Tanyard Brook.

HAZUS-MH is a software tool that contains models for estimating potential losses from earthquakes, floods, and hurricanes. HAZUS-MH was used to further understand the potential risk from a large hurricane. For the purpose of this plan, a scenario was run that capture the Town's risk from hurricane damage. The table below summarizes some of the potential damages. The hurricane scenario model uses the same path as the hurricane which tracked west of Bristol.

In 1954 Hurricane Carol (Category 1, peak gusts at 105 mph) tore through Southern New England, causing extensive damage throughout Rhode Island. If this same storm were to strike again today, it would cause over \$143 million dollars in total economic losses (property damage and business interruption loss) in Bristol. About 333 buildings are expected to be at least moderately damaged.<sup>42</sup> See Appendix D.

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<sup>42</sup> A representative analysis. No particular building is identified.

**HAZUS Qualitative Damage Description**

- › No Damage or Very Minor Damage
- › Little or no visible damage from the outside. No broken windows, or failed roof deck.
- › Minimal loss of roof over, with no or very limited water penetration.

**Minor Damage**

- › Maximum of one broken window, door or garage door. Moderate roof cover loss that can be covered to prevent additional water entering the building. Marks or dents on walls requiring painting or patching for repair.

**Moderate Damage**

- › Major roof cover damage, moderate window breakage. Minor roof sheathing failure. Some resulting damage to interior of building from water

**Severe Damage**

- › Major window damage or roof sheathing loss. Major roof cover loss. Extensive damage to interior from water.

**Destruction**

- › Complete roof failure and/or, failure of wall frame. Loss of more than 50% of roof sheathing.

**Table 23 HAZUS-MH Scenarios for Bristol, RI**

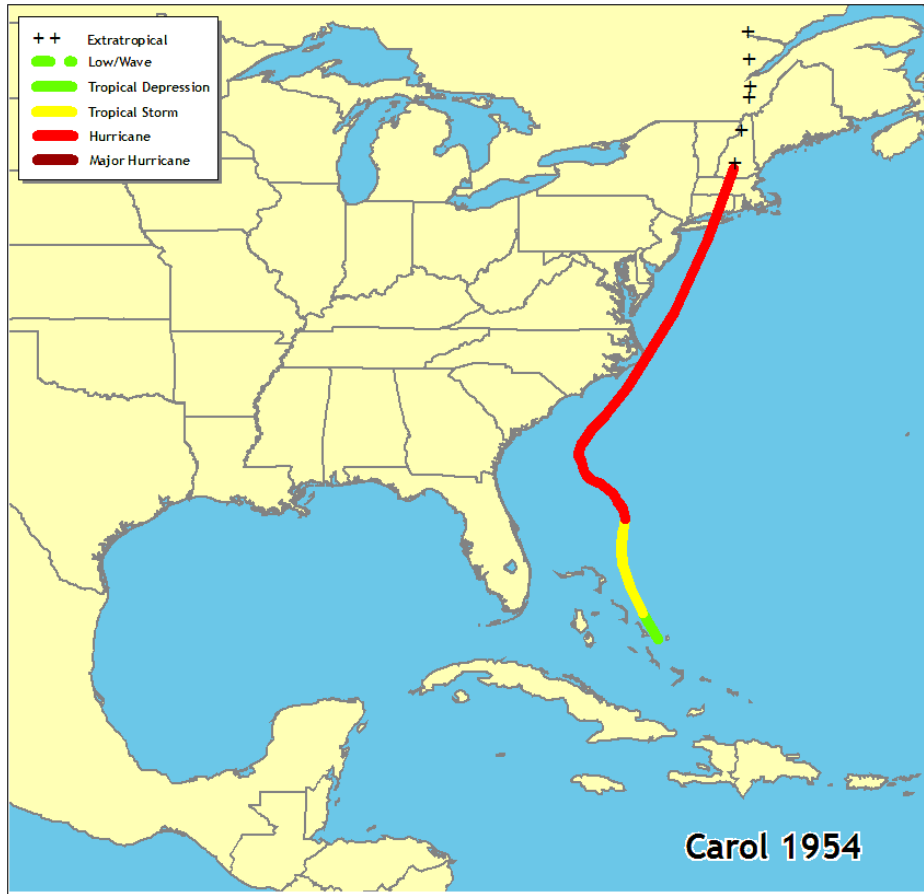
**1954 Hurricane Carol Scenario – If It Happened Today<sup>43</sup>**

<b>Estimated Damage</b>	<b>Amount</b>
Debris generated	18,892 tons
Buildings destroyed	9
Buildings at least moderately damaged	333 (4% of total number of buildings)
Displaced households	85 households may be displaced. 40 people out of a population of 22,493 will seek temporary shelter in public shelters.
Essential Facility Damage (fire, police, schools)	7 facilities would expect to be non-operational for less than a day.
Residential Property (capital stock)	\$128,352,000
Business interruptions	\$15,007,000

<sup>43</sup> HAZUS-MH Hurricane Global Risk Report, run March 2023.



Figure 6 Hurricane Carol Path



During non-cyclone events, flooding can still impact the Town. Table 22 displays potential damage estimates of property values of buildings within the Town’s Special Flood Hazard Area (SFHA), or regulatory floodplain. The parcel information, using the best available data, provides the number of parcels in the SFHA, and values of the buildings on each property. Land value was not considered for this exercise. The values provided are an estimate only. This percentage was calculated in order to assist with identifying which areas are at greater risk. According to Table 22, the town-wide total potential building damages for these floodplain areas are nearly \$5 million.

Approximately 79% of Bristol’s revenue is generated from real estate taxes.<sup>44</sup> Should any of the properties forming the tax base be destroyed by a hazardous event, a causal effect would be those property owners whose parcels remain intact would carry an increased financial burden with regards to property taxes. It is an important course of action for the Town to protect both lives and property from natural disasters. However, as Bristol’s population grows, the burden of protecting lives and property grows.

44 Town of Bristol, RI Town Administrator Recommended Budget for Fiscal Year Ending June 30, 2024.

Using data from the E-911 structure data from the RI Geographic Information System (RIGIS) and information from the Bristol Tax Assessor, the following table summarizes the value of the insurable buildings that are located within the Special Flood Hazard Areas.

The buildings that were located in each SFHA were first selected. The Town’s parcel information for each building was then used to determine the building value. Parcels in the SFHA which do not have structures were not included in this assessment.

**Table 24 2022 Property Values with Structures in Special Flood Hazard Areas by Flood Zone<sup>45</sup>**

Flood Zone	# of Parcels	Total Acres	Building Value
VE	566	569.5	\$260,800,000
AE	497	304.5	\$116,202,900
<b>TOTAL</b>	<b>1,063</b>	<b>874</b>	<b>\$377,002,900</b>

**Table 25 2022 Property Values with Structures in Special Flood Hazard Areas by Zone Type**

Land Use Type	# of Parcels	Total Acres	Building Value
Residential	503	336	\$127,437,100
Waterfront	199	14	\$106,940,200
Waterfront (Planned Unit Development)	25	1	\$13,334,100
Planned Unit Development (PUD) such as condos	300	410	\$112,575,700
Downtown	21	19	\$14,521,900
General Business and Limited Business	11	3	\$2,162,400
Manufacturing	2	0.7	\$3,800
Open Space	1	23	\$27,700
<b>TOTAL</b>	<b>1,063</b>	<b>874</b>	<b>\$377,002,900</b>

## Built Environment

According to HAZUS-MH, Bristol has over an estimated 8,000 buildings with a total replacement value (excluding contents) of \$4.7 billion. Approximately 86% of the buildings and 64% of the value are associated with residential housing.

<sup>45</sup> Based on RIFIS e911 Sites, FEMA 2014 Flood Insurance Rate Maps, and 2022 parcel information from the Town. This data is to be used for planning purposes only to prove estimate values.

Using the Rhode Island GIS e911 structure file, FEMA flood insurance rate maps, and the Town’s GIS, it was determined that \$447 million in building values are located in the floodplain. Most of those are residential properties.

There are 317 flood insurance policies in place for a town that has over 1,000 structures in the regulatory floodplain (VE and A-Zones). In the lower risk X-zones, 138 policies are in place, for added protection in case it floods. These policies are more affordable than those in the A and VE-Zones.

**Table 26 Flood Insurance Information<sup>46</sup>**

Total Number of Policies	317
Total Premiums	\$241,833
Insurance in Force	\$87,757,600
Total Number of Closed Paid Losses	206
\$ of Closed Paid Losses	\$1,518,973
Repetitive Loss Properties	13 (including SRL) residential
Severe Repetitive Loss Properties	1
<b>Number of Policies in Each Zone:</b>	
<b>Zone</b>	<b>Policies</b>
A-Zone	165
VE-Zone	14
X-Zone (Standard)	137
X-Zone (Preferred) <sup>1</sup>	1

<sup>1</sup> Preferred Risk Policies (PRP) are more affordable policies cover structures that were built in an X zone but due to new mapping, are now located in a Special Flood Hazard Area.

Areas that didn’t experience flooding previously are now more vulnerable as riverine flood intensity and frequency increases. The Town has been encouraging development away from flood areas but most of this development predates recent regulations requiring flood proofing, leaving many vulnerable areas unprepared to face a storm of any significance.

The HMC has identified critical infrastructure listed in the Community Asset Matrix (Table 27). The list includes flood prone drainage systems, streets or infrastructure; bridges; wastewater; water supply; services/utility

**FEMA A-Zone vs. AE-Zone**

Both are considered Special Flood Hazards Areas- areas with a 1% annual chance of flooding and a 26% chance of flooding over the life of a 30-year mortgage.

**AE Zone:** Base Flood Elevations (BFEs) are provided on the FEMA maps. Formerly A1-A30 numbered zones.

**A Zones:** Detailed studies have not been conducted which indicate depth or base flood elevation.

46 As per the State Hazard Mitigation Officer XXXX

facilities; public communication equipment; dams; critical municipal hazard response facilities; populations; businesses; schools; recreational facilities; and historic resources. All of these important community resources have the potential to be affected by natural disasters. The magnitude of the losses would be dependent upon the type, location, and extent of each unique hazard.

The Town's zoning laws help dictate future development while maintaining Bristol's unique character. Continued enforcement of Rhode Island State building codes and new regulations as required will lessen potential damage caused by a natural hazard event. The codes adopted by the Town of Bristol range from building codes and design standards, to zoning regulations.

## Population Impact Analysis

Of primary concern during a hazard event is protecting the health and safety of Bristol residents. In addition to knowing the total population, it's also important to estimate how many people would be impacted by loss of service or need to evacuate. According to the 2020 American Community Survey 5-Year Estimates, there are 9,412 housing units in Bristol supporting a population estimate of 22,224. The population in Bristol is generally clustered. The 2010 Population data was used in Figure 7 to estimate the most densely populated areas based on the best available data.

Vulnerable populations include elderly/senior citizens, special needs, disabled, Roger Williams University Students, visitors and tourists, business owners, veterans, low income residents, and the working waterfront community. The non-residents may be unfamiliar with evacuation routes, sheltering options, or flood risks. They also are unlikely subscribed to the Town's Code Red system which sends out automated emergency alerts.

Improving emergency response and educating these populations is important to the Town.

A significant hazard can significantly cripple the Town. In addition to direct damage to personal property, impacts can include the disruption of vital services, the loss of utilities, and the emotional strain from financial and physical losses. This is especially difficult when residents are forced to evacuate their homes.

Figure 7 2020 Population by Census Block

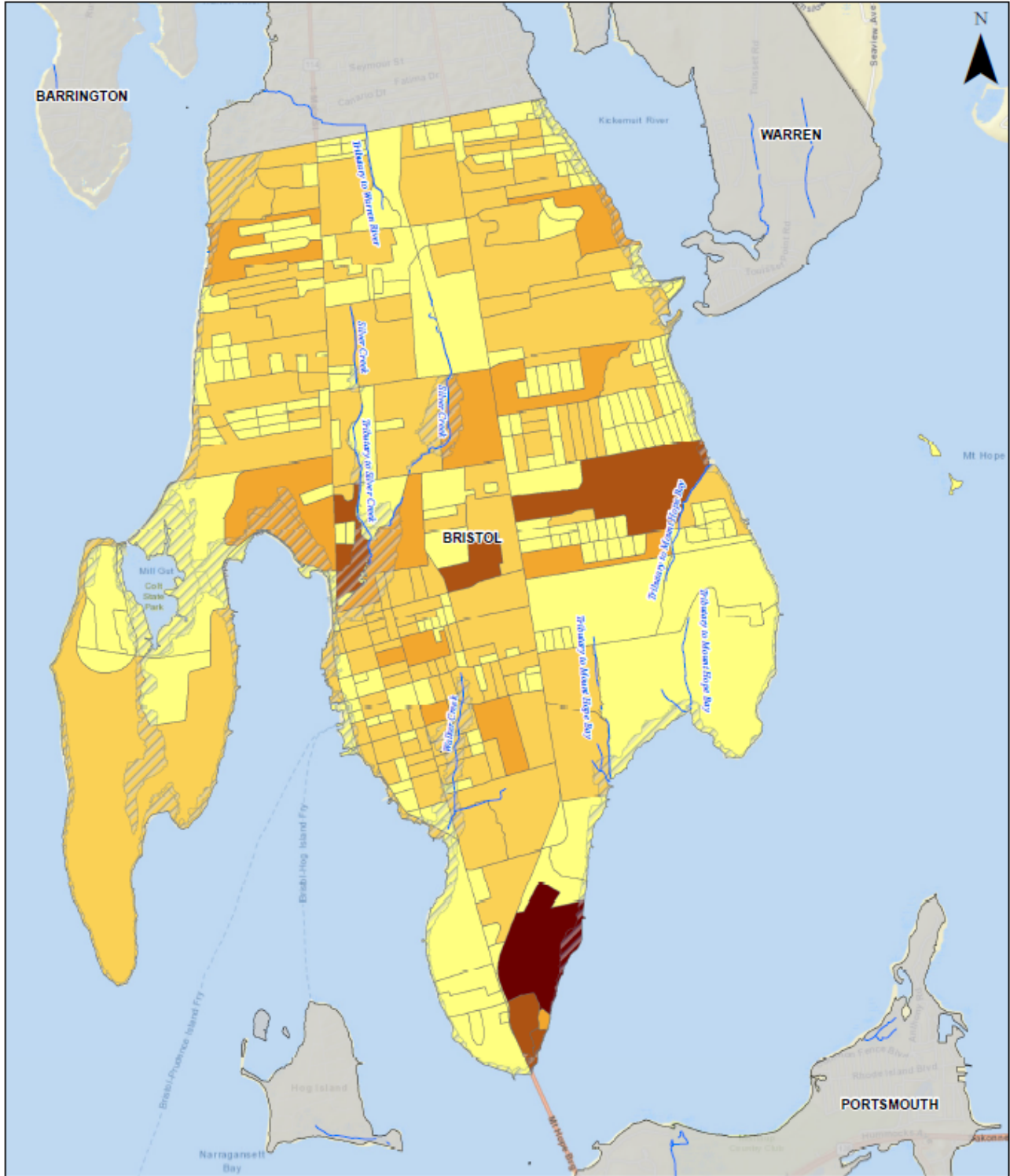


Figure 7: 2020 Population by Census Blocks  
Bristol, RI

0 0.375 0.75 1.5 Miles

Source: RI Geographic Information System, USA Census 2020 Redistricting Blocks

## Natural Environment

The Bristol Comprehensive Community Plan and Open Space Plan identifies the following critical natural resources:

- › Wetlands and salt marshes
- › Creeks and brooks
- › Floodplains
- › Soils
- › Habitats and endangered species
- › Wooded areas
- › Beaches

Rhode Island has experienced a significant increase in both flood frequency and flood severity over the past 80 years. Climate change is expected to result in more frequent heavy rains, affecting stream flow.<sup>47</sup>

Hurricanes, earthquakes, Nor'easters, floods or any weather-related hazard event will have particular impacts on the natural environment. Differences in storm size, speed of movement, wind speeds, storm surge heights, timing with respect to tides and landfall location relative to vulnerable resources makes for high variability in impacts and related costs.

When the natural environment is impacted there are both direct and indirect costs. Impacts of severe weather events to the natural environment include both direct (loss of habitat and salinization of land/ groundwater) and indirect costs (widespread inland damage to built environment, threats to ecosystems/ species, and contamination of potable water supply).

## Vulnerability of Future Structures

Bristol is not uniformly vulnerable to natural hazards and climate change. Certain locations, resources, and populations have and will be affected to a greater degree than others. The Town's zoning districts helps to maintain these less densely developed areas. Growth should only occur when there is an available capacity for municipal services to absorb the growth, and there is a fiscal ability and community agreement to the expanded infrastructure required for growth.

Bristol's vulnerability to natural hazards is not expected to change dramatically over the next five years due to increased development. Enforcement of current building codes will ensure that development will be stronger and more resilient than some of the older, historic structures in Bristol.

<sup>47</sup> Rhode Island's Environmental Climate Change Coordinating Council (EC4) Science and Technical Advisory Board, *Current State of Climate Science in Rhode Island*, May 1, 2016 [Microsoft Word - STAB Ann Rpt Final.docx \(ri.gov\)](#)

## Future Vulnerability

As climate conditions change, increased storm intensity or frequency may put considerable stress on the infrastructure in Bristol. Roads will flood more often and may eventually become unusable. Drainage infrastructure may be overwhelmed more often. Fire hydrants, pump stations, and sewer and water lines will be stressed or inaccessible by the rising streams and rivers. Areas that are not used to flooding may see flood waters inch closer to their property.

## Community Assets Matrix

The matrix (Table 25): Critical Infrastructure/Community Assets represents the culmination of the risk assessment process and is the final product. Its purpose is to gather all the pertinent results in one place for ease of presentation and to serve as a starting point for discussion of specific mitigation actions. It not only lists the specific areas of concern, but provides detailed location information, summarizes the applicable hazard, problem, and mitigation benefits.

DRAFT

**Table 27 Bristol’s Critical Infrastructure/Community Assets**

At Risk	Location	Hazard/Problem	Ongoing Actions	Mitigation Actions
<p><b>Flood Prone Drainage Systems, Streets, or Infrastructure</b></p>	<p>Tanyard Brook Crossing Hope Street</p> <ul style="list-style-type: none"> <li>• (intersection of Hope St./Ferry Rd. northwest to Walley St...also serves as a section of the primary evacuation route)</li> <li>• (Burton St. northwest to Summer St.)</li> </ul> <p>Thames Street</p> <ul style="list-style-type: none"> <li>• (Constitution St. to just north of State St.)</li> <li>• (north of Bradford St. to the intersection with Washington St., then continuing north onto Hope St. to Poppasquash Rd.)</li> </ul> <p>Coggeshall Farm Road (Colt Rd. through to Colt Drive...also serves as a section of the primary evacuation route)</p> <p>Colt Drive (north along Asylum Rd.)</p> <p>Surf Drive (Beach Rd. to just north of Cliff Drive)</p> <p>Wood Street (intersection of Hope St. north to</p> <p>Woodlawn Ave. also serves as a section of the primary evacuation route)</p> <p>Slocum Street (Bristol Town Line south to Butterworth Ave.)</p> <p>Riverview Avenue (Butterworth Ave. to Franca Dr.)</p>	<p>Flooding: inland and coastal.</p>	<p>Sherman Avenue end of road drainage and public access improvements at \$120K</p> <p>Narrows Road right of way at Mt. Hope Bay drainage improvements at \$100K</p> <p>Annawamscutt Drive right of way drainage improvements at \$136,000</p> <p>Portside Drive drainage and right of way improvements at \$48,000</p> <p>Sunrise Drive right of way drainage improvements at \$82,000</p> <p>Church Street Dock sea wall repairs to improve resiliency</p> <p>Retrofit of paved parking areas within the Tanyard Brook and Silver Creek Watershed</p>	<p>1. Expand green stormwater infrastructure throughout town.</p>



At Risk	Location	Hazard/Problem	Ongoing Actions	Mitigation Actions
	<p>Everette Street (Franca Dr. south to terminus)</p> <p>Smith Street (Water St. to several inland segments)</p> <p>Wilcox lane (in its entirety)</p> <p>Harrison Street (in its entirety)</p> <p>Wood Street</p> <ul style="list-style-type: none"> <li>• (intersection of Hope St. north to Woodlawn Ave also serves as a section of the primary evacuation route)</li> <li>• (bisecting through residential areas north at Garfield St., Collins St., Cole St., Charles St., Richmond St., Prospect St., Catherine St., and Mt. Hope Ave.)</li> <li>• (Ferry St. north)</li> </ul> <p>Washington Street (Hope St. to High St. to intersection with Bayview Ave.)</p> <p>Monroe Avenue (north from Washington St. to Perry St.)</p> <p>Jones Street (in its entirety)</p> <p>Chestnut Street (at High School crossing)</p> <p>Gooding Avenue (multiple segments)</p> <p>Tupelo Street</p>		<p>Shoreline Management Program to retrofit dead end streets that taper into the water.</p> <p>Fox Hill Avenue drainage improvements were recently completed Summer 2023.</p> <p>Tanyard Brook Phase 3 recently completed Summer 2023.</p> <p>Sherry Avenue / Varnum Street (Silver Creek watershed) drainage study. In design.</p> <p>Leahy Pond /Sowams Drive /Annawamscutt Drive sub watershed drainage and water quality improvement study. In concept design.</p> <p>Mt. Hope High School drainage improvements. Concept designs and cost estimates completed. Future work pending proposed high school.</p>	

At Risk	Location	Hazard/Problem	Ongoing Actions	Mitigation Actions
	<p>Seawall at Poppasquash Road</p>		<p>Leila Jean Drive (Silver Creek) drainage improvements. Recently completed. Ongoing monitoring and maintenance. More work may be necessary.</p> <p>Bristol Police Station stormwater improvements. Recently completed Summer 2023.</p> <p>Tanyard Reservoir drainage and flood improvements. Recently completed.</p>	
<p><b>Bridges</b></p>	<p>Mill Pond Bridge (weight limit) Mt. Hope Bridge (Ferry Road) Silver Creek (Route 114) Poppasquash culverts flood</p> <p>Wooden bridge which provides pedestrian access through a wetland at Silver Creek cannot support a vehicle for emergency access.</p>	<p>Flooding/sea level rise High Wind (Mt. Hope Bridge) Severe storms Ice</p>	<p>Statewide Planning: 114 Corridor- resiliency planning currently ongoing in partnership with Statewide Planning and the Towns of Warren and Barrington.</p>	<p>2. Design and construct Wood Street Extension from Perry St. north to Chestnut St.</p>
<p><b>Wastewater</b></p>	<p>Mt. Hope Pump Station (in the floodplain) Silver Creek Pump Station (in the floodplain) Constitution Pump Station (in the floodplain) Ferry Road Pump Station (in the floodplain) Peter Road (near wetland)</p>	<p>Flooding/sea level rise</p>	<p>Ferry Rd anticipated to be abandoned to sea level rise.</p>	<p>3. Reinstate check valve retrofit program. 4. Seek alternative access to Sewer Plant.</p>

At Risk	Location	Hazard/Problem	Ongoing Actions	Mitigation Actions
			<p>Applied for grants to get a pump station generator.</p> <p>Incentives to disconnect sump pumps up to \$1,000 to replumb the sump pumps. Reduces overflow of sewer plant. Mandate from EPA to reduce infiltration. In 2020 this was implemented with a public information program and Town inspections of all retrofits before and after.</p> <p>RI Infrastructure Bank (RIIB): provided loans to homeowners for lateral repairs. \$10,000.</p> <p>Sewer lines being upgraded.</p> <p>Drainage improvements at Wastewater Treatment Facility.</p>	
<p><b>Water Supply Systems</b></p>	<p>Pump stations and lines. Bristol County Water. Water from Scituate. Back up in East Providence.</p>	<p>Drought Flooding/sea level rise</p>	<p>Water mains have been enlarged. Connectivity projects and water pressure projects are ongoing.</p>	<p>5. Coordinate with Bristol County Water to create water line redundancy.</p>

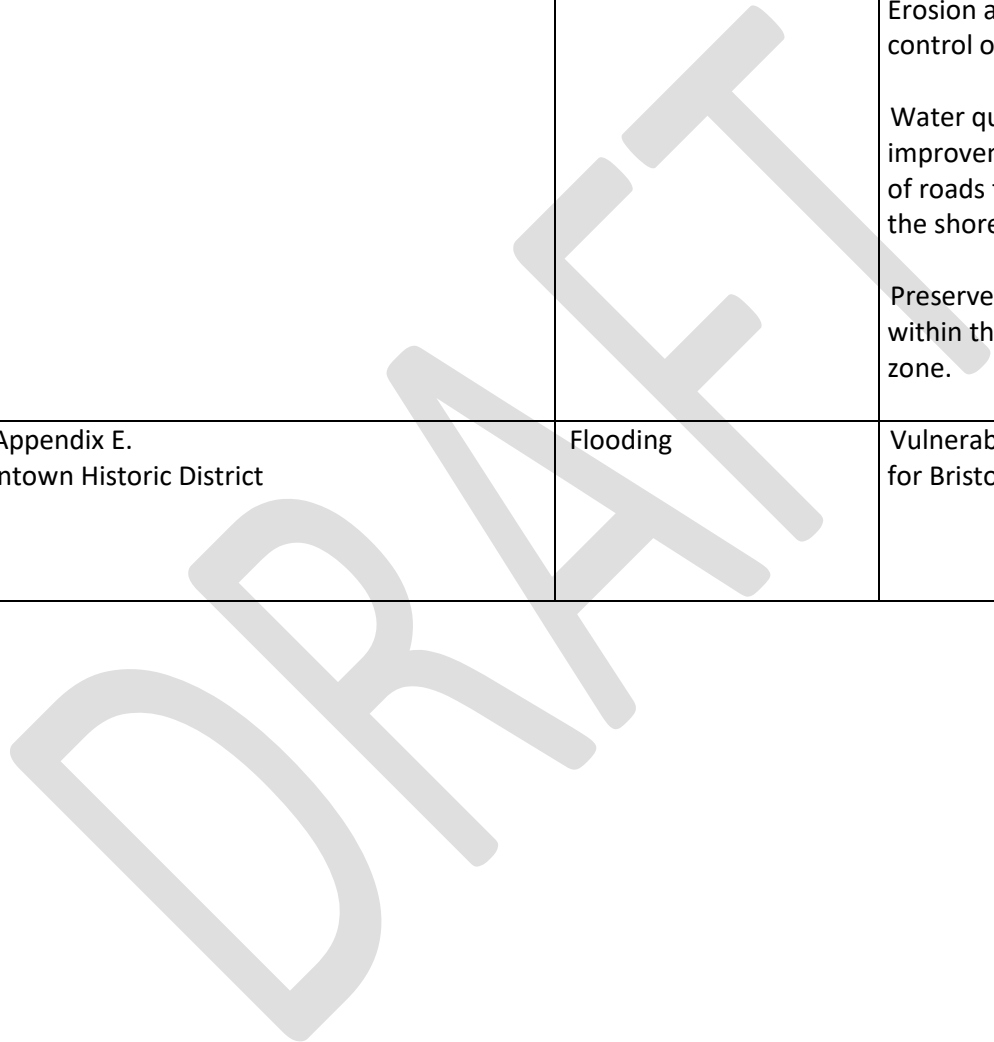
At Risk	Location	Hazard/Problem	Ongoing Actions	Mitigation Actions
<b>Other Services/Utilities</b>	Prudence Island Ferry Terminal U.S. Coast Guard, Bristol Aids to Navigation Team Natural Gas RIPTA service (Hope Street/Route 60) Pedestrian access through wetlands Silver Creek wooden bridge cannot support a vehicle. No access on the east side for vehicle. Electrical Power	High winds Severe weather Flooding	Town mandates that new developments are required to bury electrical wires.  Ri Energy is working to replace powerlines from the substation at Gooding Avenue along with clearing easements and access area.	6. Work with RI Energy to reinforce electrical system resiliency.
<b>Communication Towers</b>	Police Station Fire Station Cell Tower at Landfill St. Mary’s Church Tupelo Street Peter Road Smoke Stack at Unity Park Library at RWU	Severe Weather Tornadoes High Winds Snow/ice	All up to date. Recently installed town-wide repeaters. State has 800 MW the Town can utilize.  Town has installed OSHEAN fiberoptic mesh network for continuous operability. Installed, tested, and running. Expanding reach.  Police Department is part of ATT First Network- first priority in the network.	None at this time.
<b>Dams</b>	State Street Reservoir (stormwater detention basin) Dam #409 (significant hazard)- not being rectified by Tanyard Brook Projects.  Mount Hope Farm (earthen dam)	Flooding	The State Street Reservoir dam is inspected regularly. Prior to a storm event the weir is lowered to allow the reservoir to empty and then the weir is raised to allow maximum stormwater storage capacity.	7. Dredge the silt behind the dam at the high school to improve the capacity.

At Risk	Location	Hazard/Problem	Ongoing Actions	Mitigation Actions
	<p>Mt. Hope High School has a small dam near Chestnut Street which takes flow from the east branch of the Silver Creek.</p>		<p>Recently the Town completed a water quality project that included improving land surrounding the reservoir.</p> <p>State Street Dam management plan has been approved.</p>	
<p><b>Critical Municipal Hazard Response Facilities</b></p>	<p>Bristol Town Hall (10 Court Street)                      Bristol Fire Eveready Station (193 Thames Street)                      Bristol Fire HQ and EOC on the corner of Annawamscutt and Metacom                      Bristol Police Department (395 Metacom Avenue)                      DPW Facility (111 Mount Hope Avenue)                      Dreadnaught Fire Station at 72 Church Street                        Defiance Fire Station at 1124 Hope Street                        Metacom Manor Health Center                      Maritime Center in former Armory on Church/Thames                      Animal Shelter which is approved as an emergency shelter for animals.                      Mt. Hope High School is the primary shelter                      Quinta-Gamelin Community Center has been used as a shelter and they have a generator.</p>	<p>All hazards</p>	<p>As part of a flood awareness program, the Town received a FEMA grant to install a plaque to show water levels during previous floods and install signage that represents historical flood information and photos.</p> <p>Installation of back-up generators at the trash collection facility at Minturn Farm Road and at the compost facility for debris management.</p>	<p>8. Acquire or establish a Memorandum of Understanding (MOU) for a mobile solar trailer.</p> <p>18. Make showers at Quinta-Gamelin Community Center handicap accessible.</p>

At Risk	Location	Hazard/Problem	Ongoing Actions	Mitigation Actions
<b>Populations</b>	Silver Creek Manor Nursing Home (in the floodplain) Dawn Hall (formerly St. Elizabeth’s Nursing Home) Veteran’s Home Franklin Court Assisted Living Benjamin Church Housing Authority Bristol Senior Center Various group homes	Flooding All Hazards		9. Expand town-wide tree planting. 10. Create a Neighborhood Resilience Plan to improve sustainability and resiliency in individual neighborhoods, including infrastructure and development improvements.
<b>Businesses</b>	Hope Street Thames Street Former gas station on Hope St. (Location in the floodplain has been a constraint for redevelopment at the corner of Washington Street.)	Flooding/sea level rise	Historic District vulnerability assessment.  Outreach to small business community.	11. Prepare an “After the Storm Recovery” Plan for the business community. 12. Inspect and secure seawall along downtown coastal commercial facilities as necessary.
<b>Schools</b>	Guiteras School (access to the building is in the Silver Creek floodplain) Storyland Preschool Our Lady of Mt. Carmel School Rockwell School Mt. Hope High School Colt Andrews School  Roger Williams University	Flooding Winter weather Extreme heat and cold	Enhanced remote learning.  Each school has an evacuation plan.  Police Department works with schools on assessments, emergency response plans.	13. Implement Mt. Hope High School drainage master plan.
<b>Public Buildings</b>	Town Hall Community Development offices in the former Reynolds School;			14. Equip more public buildings with

At Risk	Location	Hazard/Problem	Ongoing Actions	Mitigation Actions
	Historic Byfield and Walley Schools (decommissioned) on the Town Common			generators and air conditioning.
<b>Recreation</b>	Bike Path Harbors/Marinas Parks Town Beach Coastal Access Areas (rights of way to the shore) Sea wall	Severe storms Flooding Winter weather Storms can impact water quality	Sea wall maintenance.  Currently end of road retrofits for improved water access.  Quinta Gamelin Community Center center is heating/cooling center	15. Elevate the bike bath crossing at Silver Creek. 2. Design and construct Wood Street Extension from Perry St. north to Chestnut St. 16. Expand bicycle infrastructure and sidewalks. 17. Increase resiliency of the Independence Park boat ramp. 18. Make showers at Quinta-Gamelin Community Center handicap accessible. 12. Inspect and secure seawall along downtown coastal commercial facilities as necessary.
<b>Natural Resources</b>	Street trees Streams and rivers Open space	Severe storms High winds Drought	Healthy trees, tree preservation.  Trail maintenance  Steam channel maintenance  Road sweeping	19. Reduce pollution in Bristol Harbor, Mount Hope Bay, and the Kickemuit River. 20. Encourage xeriscape (drought tolerant landscaping) and use of native vegetation. 21. Perform a hydrologic and hydraulic study of the

At Risk	Location	Hazard/Problem	Ongoing Actions	Mitigation Actions
			<p>Enforcement of Soil Erosion and Runoff control ordinance.</p> <p>Water quality improvements at the end of roads that terminate at the shoreline.</p> <p>Preserve open space within the coastal flood zone.</p>	<p>lower end of Silver Creek and dredge as necessary.</p> <p>22. Preserve open space within the flood zones.</p> <p>9. Expand town-wide tree planting and preserve existing trees where necessary.</p>
<b>Historic Resources</b>	See Appendix E. Downtown Historic District	Flooding	Vulnerability assessment for Bristol Historic District	10. Implement the Bristol Waterfront Historic District Vulnerability Assessment case by case.





# 5

## Programmatic Capabilities

### Purpose

This capability assessment examines the existing studies, plans, programs, and policies that have incorporated hazard mitigation and other pro-active tools into the Town system. The purpose of the capability assessment is to highlight successes, identify shortcomings, and to lay the groundwork for possible improvement. The Town of Bristol recognizes that the inclusion of mitigation initiatives not only benefits the community by reducing human suffering, damages and the costs of recovery, but also helps build and maintain the sustainability and economic health of the Town. This section details the Town's existing relevant plans, programs, and policies that were reviewed during the drafting of this plan.

### Primary Plans, Regulations, and Departments

**Capital Improvement Plan (CIP):** The Town of Bristol, RI Capital Improvements Program 2023-2027 prioritizes Town projects while balancing public safety, recreation, community planning, infrastructure, and technology needs. Projects outlined in this plan generally cost over \$5,000 and have a minimum five-year life. Examples include Silver Creek stream restoration and watershed drainage improvements, stormwater improvements, and end of road retrofits for shoreline access. Projects from this hazard mitigation plan will be considered for the next update of the CIP.

**Comprehensive Community Plan:** This plan provides for the protection, development, use and management of the land and natural resources. Locally adopted and State approved in 2017, the Comprehensive Community Plan outlines goals, policies, issues, and actions to manage growth within the Town. The Comprehensive Community Plan includes many of the mitigation actions included in the 2016 Hazard Mitigation Plan.

Further revisions of the Comprehensive Community Plan will reflect the mitigation actions set forth in this 2023 plan, as well as revisions of such, when setting goals for the Town, which will allow all Town plans to incorporate comprehensive mitigation planning for the Town. Natural hazards and climate change are incorporated into the current Comprehensive Community Plan as per State recommendations.

Land Use Element

**Action Item LU8:** Continue to protect the Silver Creek and Tanyard Brook Watersheds

**Action Item LU9:** Expand and implement the Silver Creek Watershed Drainage Study from the headwaters north of Gooding Avenue to the mouth at Bristol Harbor and complete the recommended Phase 2 Tanyard Brook improvements.

Housing Element

**Goal 3/Policy B:** The Town will pursue federal and/or state funds to purchase flood prone properties.

**Action Item H-19:** Continue to participate in the Community Rating System of the National Flood Insurance Program and amend as applicable to raise the Town’s credit for increased discounts on Flood Insurance Policies. Work with the State of Rhode Island Emergency Management Agency (RIEMA) and the State Building Official’s Office to change the State Building Code to allow more credits to the Town under the CRS Program.

Economic Development Element

**Action Item ED31** – In conjunction with the recommendations of the Town’s Hazard Mitigation Plan, consider public monies to assist in financing the demolition of some parts of the buildings along the waterfront that would make public access more feasible and reduce obstruction and bulk along the waterfront.

Services and Facilities Element

**Action item SF6** – Move forward with the recommended for the Tanyard Brook and State Street Reservoir. Seek Federal and State grants to augment funding of this project to supplement the bond.

Open Space, Conservation, and Recreation Element

**Action Item OSCR11** – Require Best Management Practices (BMPs) to preserve wetlands, flood plains, and other environmentally sensitive areas.

Natural, Historical, and Cultural Element

**Action item NHC8** – Use federal, State, and local programs to purchase properties that are subject to frequent flood or storm damage.

**Continuity of Operations Plan (COOP)/Continuity of Government (COG):** Managed by the Police Department, the Bristol COOP/COG ensures the ability of the Bristol Police Department to continue to provide essential services and deliver core capabilities during a

disruption to routine operations. This plan provides guidance for alternative operational procedures and personnel policies needed to sustain essential functions.

**Emergency Operations Plan/All Hazards Plan:** The Bristol Police Department maintains an All Hazard Plan which establishes guidelines for Department members regarding rapid and well-coordinated responses to critical incidents (both man-made and natural). This plan follows the Incident Command System (ICS) protocols. The Police Department conducts annual training on these protocols for all officers.

**Erosion and Sediment Control Plan and Stormwater Pollution Prevention Plan (SWPP):** This bylaw was adopted to ensure that land disturbance activities do not increase stormwater run-off. Applicants must file an erosion and sediment control plan as well as a soil erosion and sediment control permit application. For disturbance areas greater than one acre, a stormwater pollution prevention plan (SWPP) must also be approved. Where applicable, a Rhode Island freshwater wetlands permit is required.

**Harbor Management Plan and Harbor Ordinances:** Last updated in 2021, the Harbor Plan Update guides the policies for the Town's waterways and provide a blueprint for future improvements and enhancements to the Town's waterfront for the enjoyment of residents, businesses, and visitors. The Harbor Plan is integrated into the Bristol Comprehensive Community Plan and is consistent with the plan as well as current zoning regulations. The storm preparedness section of the plan addresses emergency preparedness for hurricanes and other storms.

Policies:

- A. The Town will maintain an ongoing, coordinated effort between citizens and the State Emergency Management Agency to be ready and prepared for storm events.
- B. The Town will maintain communication and planning efforts between private and public agencies and groups that direct, control and support operations in an emergency situation.
- C. The Town will continue to develop and update strategies that prepare for and respond to natural disasters.

**Municipal Resilience Program Community Resilience Building Workshop, Summary of Findings-** In spring of 2020, the Town of Bristol participated in the newly established Rhode Island Municipal Resilience Program. Through the community-driven process, participants identified a series of concerns and challenges from top hazards such as hurricanes, flooding (inland and coastal), and droughts and heatwaves. Recommended actions to improve resilience will be considered for this hazard mitigation plan update.

**National Flood Insurance Program (NFIP):** The Town of Bristol is an active and compliant member of the National Flood Insurance Program since 1982. As such, Bristol residents are able to purchase flood insurance to protect their property against flood losses. The Town of Bristol has adopted the most recent (July 2014) Flood Insurance Rate Maps (FIRM) and Flood Insurance Study (FIS). As a public service (free of charge), the Building Official and/or the Director of Community Development provide residents and businesses owners (upon request) with the following information regarding flood protection:

- Whether a property appears to be in or out of the Special Flood Hazard Area (SFHA) as shown on the current FIRM of the Town.
- Additional flood insurance data for a site, such as the FIRM zone and the base flood elevation or depth, if shown on the FIRM.
- The Town has a handout on the flood insurance purchase requirement that can help people who need a mortgage or loan for a property in the SFHA.
- The Town has copies of completed FEMA Elevation Certificates for buildings built in the floodplain since 2004; and, for some buildings completed prior to that, as well.

In May 2013, the Town was entered into the **Community Rating System** of the National Flood Insurance Program. The Community Rating System provides a discount to all property owners who maintain flood insurance as required by the National Flood Insurance Program. The discount is based on a scoring for eligible activities to educate residents and mitigate damage from flooding including brochures, posting information on the Town's web site, and preservation of open space that is in the floodplain. The Town's discount is currently 15% (Class 7), saving Bristol homeowners an average of \$247 annually on flood insurance premiums. The Director of the Department of Community Development became a Certified Floodplain Manager in 2013. A Certified Floodplain Manager is trained on the requirements for construction in the floodplain which is important in the review of permits for construction in the flood zone.

**Floodplain Education:** The NFIP Coordinator is available to answer questions that residents may have about flood insurance, compliance, or floodplains. There are also flood-related print materials available at the Building Official's office.

**Flood Hazard Development Permit- Development Standards-** In compliance with the requirements of the National Flood Insurance Act of 1968, the Town Council established a Flood Hazard Development Permit System and Review Procedures for development activities in the designated flood hazard areas of the Town. This system requires a Flood Hazard Permit prior to applying for a building permit in the areas of special flood hazard as identified by FEMA in the FIRM for the Town of Bristol. It also references Division 2 of Article IX of the Bristol Town Code of Ordinances, Sections 28-301 through 28-310 which includes additional floodplain management measures to ensure public safety; minimize hazards to persons and property from flooding; to protect watercourses from encroachment and to maintain capability of floodplains to retain and carry off floodwaters.

**Open Space Plan:** The Open Space Plan is another planning document intended to advise the Town Council on open space preservation and acquisition efforts, act as a resource for other agencies with open space concerns and advise the Planning Board on elements of the Comprehensive Community Plan. In June 2008, the Town adopted an updated Open Space Plan, which includes direct support for several mitigation actions included in the 2010 and 2016 Hazard Mitigation Plan, still relevant for this 2023 Update.

**Revised Phase II Stormwater Management Program Plan:** The Environmental Protection Agency's (EPA) Storm Water Phase II Final Rule is an effort to preserve, protect, and improve

the Nation's water resources from polluted storm water runoff. The Rule determined there are six Minimum Control Measures which need to be addressed for the Phase II National Pollutant Discharge Elimination System (NPDES) by implementing Best Management Practices (BMPs) appropriate for Bristol's community, including:

- Public Education and Outreach
- Public Participation/Involvement
- Illicit Discharge Detection and Elimination
- Construction Site Runoff Control
- Post-Construction Runoff Control
- Pollution Prevention/Good Housekeeping

The Town acting through the Department of Public Works continues to utilize a variety of BMPs, identified by the EPA, to minimize pollutant loads into the local waterways and waterbodies.

**Soil Erosion, Runoff and Sediment Control Ordinance:** The Town of Bristol has adopted regulations that provide detailed requirements for the submission of a soil erosion, runoff and sediment control plan for land disturbance of any existing vegetation, grades, or contours of land. This ordinance was adopted out of the findings that excessive quantities of soil are eroding from certain areas undergoing development for nonagricultural uses, such as storage/filling, housing developments, commercial construction, industrial areas, recreational facilities, and roads, as a direct result of poorly planned and implemented site grading and surface water runoff controls. These types of developments are required to submit a plan prepared by a professional engineer for approval and are subject to inspections during construction

**Subdivision and Development Review Regulations:** Amended in 2017, The Town's Subdivision and Development Review Regulations provide for additional protections in the form of Environmental Impact Statements (EISs) for subdivisions and development projects. Article 6.6 Impact Statements - In accordance with R.I.G.L. 45-23-60(3), in order to make a positive finding that there will be no significant negative environmental impacts, the Planning Board may require that an environmental impact statement be prepared by the applicant of any subdivision or development project. Section A Environmental Impact Statement - (3) An EIS required under this section shall be prepared by a qualified professional(s) and shall include research and documentation describing and assessing short and long-term cumulative environmental impacts, which may include but not be limited to impacts upon: (b) Flooding and drainage.

Also, under Appendix F Design and Construction Standards, B(2)cii, to facilitate functional and attractive development, minimize adverse impacts, and to ensure that a project will be an asset to the community, the Regulations state: The following specific areas shall be preserved as undeveloped open space or lot area, to the extent consistent with the reasonable utilization of land; and in accordance with the applicable State or Town regulations: Undeveloped lands in the flood plain, especially velocity floodplain, as defined in

Article IX of the Zoning Ordinance. Further, in section B(2)d, development shall be laid out to reduce cut and fill; to avoid unnecessary impervious cover; to prevent floodings; to provide adequate access to lots and sites; and to mitigation adverse effects of shadow, traffic, drainage and utilities on neighboring properties.

**Tree Trimming Program:** Under the jurisdiction of the Town Administrator, the Town of Bristol undertakes the maintenance and preservation of trees. The Town Administrator reviews requests for permission for planting, removal, or trimming of trees within any public right of way. The Town Administrator's Office coordinates with the DPW and Tree Warden to conduct tree inspection activities including trimming and pruning. The Town does not work near power lines. Trimming near power and utility lines are done by the various utilities using their own crews and equipment or contractors.

**Vulnerability Assessment (National Register Historic District):** In September 2022 the Town of Bristol. In cooperation with Preservation Strategies, analyzed the impact of 2 feet of sea level rise on the Bristol Waterfront Historic District. The report identified over 33 historically and architecturally significant properties in Bristol that are at high risk of loss due to a 2-foot increase in sea level rise. The total assessed value of these properties is approximately \$40,000,000. The resulting report is incorporated into the Bristol Hazard Mitigation Plan Update and attached in Appendix E, thus ensuring that the community's cultural heritage resources worthy of preservation are included in future planning efforts.

**Zoning Ordinance:** Bristol's Floodplain Overlay District was created to minimize hazards to persons and property from flooding, to protect watercourses from encroachment and to maintain the capacity of floodplains to retain and carry off floodwaters. The special flood hazard areas (zones A, AE, AH, AO, A99, V, or VE) are established as a floodplain overlay district. All development in the district, including structural and non-structural activities, whether permitted by right or by special permit must comply with the Rhode Island State Building Code, Coastal Resources Management Act, Rhode Island Coastal Resources Management Council, Endangered Species Act, Rhode Island Department of Environmental Management, Freshwater Wetlands Act, Rhode Island Department of Environmental Management, Minimum Standards Related to Individual Sewage Disposal Systems, Rhode Island Department of Environmental Management, Water Quality Regulations, Rhode Island Department of Environmental Management.

## Departments/Organizations

**Bristol Warren Regional School District:** In cooperation with Public Works, the school district is responsible for the maintenance of all school and municipal buildings and school grounds. This includes sand spreading, and snow and ice clearing from roofs and around storm drains. The Bristol Warren School District uses the ConnectEd service to distribute phone messages to staff and students.

**Community Development:** This department manages all functions of town government related to Planning, Zoning, Code Compliance, Building Inspection, Redevelopment and all other functions related to land use, housing, air pollution, and the protection of the natural environment within the town. The Director of Community Development has lead this Hazard Mitigation Plan effort.

The Town maintains an interactive online public mapping portal for viewing public data such as zoning, voting districts, land use, tree inventory, and flood zones.

**Conservation Commission:** The mission of the Conservation Commission is to promote and develop the natural resources and protect and preserve natural areas within the Town of Bristol including its watersheds, streams, wooded areas, coastal areas, wetlands, and green spaces. The Commission acts in an administrative or advisory capacity on environmentally sensitive project proposals, donations of private lands, green space plantings, and a variety of environmental issues. The Commission is currently working on developing a Town tree management plan.

**Fire Department:** Bristol businesses and residents are protected from fires, medical, hazardous material or environmental mishaps. The Town of Bristol is served by four fire stations. The mission of the Bristol Fire Department is to serve and protect the public from the loss of life, destruction of property, and mitigate hazards as efficiently as possible. To accomplish the mission, personnel work hard to ensure a well-trained, well equipped, and educated firefighting and EMS force are available that will provide the Town, and its neighbors when called upon, with the best emergency services possible.

The Fire Department's facilities include Hydraulion Engine & Hose Company No. 1 (Headquarters) at 4 Annawamscutt Drive. the Defiance Hose Company No. 1 is located at 1124 Hope Street. The Dreadnaught Hook, Ladder and Hose Company No. 1 is located in the historic downtown neighborhood at 72 Church Street. The Ever Ready Engine and Hose Company No. 2 is located at 193 Thames Street along the water. The Fire Department, like the Police Department, experiences a higher demand in the summer months when the summer population can increase.

The Town is served by 5 Fire Prevention, 2 Admin, and 84 volunteer firefighters. Overall equipment inventory includes:

- 5 pump engines
- 5 administrative vehicles
- 4 ambulances
- 3 ATVs
- 2 Watercraft (one with pump)
- 1 ladder truck
- 1 heavy rescue
- 1 brush truck
- 1 Mass Casualty Response Unit (State supported)

The permanently established Emergency Operations Center (EOC) is located the Fire Department headquarters located at 4 Annawamscutt Avenue. The EOC has a diesel generator servicing the entire building. The Fire Chief serves as the City's Emergency Management Agency (EMA) Director.

**Harbor Department:** The Harbormaster's position is full-time and is augmented by a full-time administrative assistant and thirty part-time employees. The Harbor Department coordinates and administers all activities taking place in the harbors and waterways contingent to the coastal shoreline of the Town of Bristol and within the town's boundaries.

These activities include patrolling of the harbors and waterways, enforcement of federal, state and local laws pertaining to activity on these waters, supervision of all moorings within town boundaries whether private or public, maintenance of all docks, wharfs, piers, marinas, moorings and similar structures owned by the Town, maintenance of vessels and vehicles owned by the town to carry out these functions, and collection and management of fees for public use of these facilities. The Harbor Department works in coordination with Federal and State Officials on security, immigration, and other joint responsibilities in addition to providing public safety services on the water in cooperation with the Bristol Police and Fire Departments; the Rhode Island Department of Environmental Management (RIDEM); and the United States Coast Guard.

**Police Department:** The Bristol Police Department works to prevent crime and disorder, reduce citizen fear of crime, provide for the safe and efficient flow of traffic, provide a variety of noncriminal activities and improve the quality of life of all community members. The Bristol Police Department is staffed by 42 sworn police officers and supported by 11 civilians (including 2 part time animal control officers), and 10 part-time retired officers.

The Department operates twenty-four hours a day and responds to all criminal complaints, calls for service and town-wide emergencies. In 2021, officers responded to over 26,000 calls. The Department is located at 395 Metacom Avenue and has the following equipment:

- 11 Marked front-line vehicles (SUV/Sedan)
- Marked detail vehicles (Sedan)
- 13 Unmarked Admin/Detective vehicles (SUV/Sedan)
- Unmarked traffic vehicle (SUV)
- Marked motorcycles
- Marked Animal Control vehicles (Van)
- Marked SRO vehicles (SUV)
- Marked Command Post vehicle
- Marked Special Operation vehicle (SUV)
- Marked Specialty/Show vehicle (SUV)
- Marked 2500 crew cab pick-up truck
- Marked UTV 6 passenger Polaris with dump bed and plow attachment
- Marked Boat- 27' Safeboat

Additional watercraft include:

- Emergency boat
- Pump out boat
- 2 fire boats,
- 12-foot skiff
- multiple kayaks

Bristol uses the CodeRed emergency telephone notification system to distribute important emergency information. Recently the Town launched a cell phone and web-based application called tip411 which allows people to send anonymous tips to the Police Department.



The Bristol Police Department maintains and operates the Mobile Command Unit available to all departments and has two portable variable message boards for roadside deployment.

**Public Works:** The Department of Public Works is responsible for the maintenance and improvement of public facilities in the town as well as an array of town services. Public Works handles the following ongoing mitigation actions:

- street improvements
- street cleaning
- snow removal
- town sewer, and storm drainage system management
- tree inspection and removal
- public property maintenance,
- collection and disposal of garbage and recyclables.
- catch basin repair
- flushing of stormwater drain lines
- stormwater infrastructure maintenance

**Water Pollution Control:** This department is responsible for the maintenance and improvement of the Bristol sewer systems, treatment plant, and compost facility. The Town implemented an Industrial Pretreatment Program (IPP) to reduce the volume of pollutants discharged into the sewer system that could, in turn cause harm to the collection system, treatment plant, or facility employees. All businesses must meet local discharge limits. Dilution is not allowed as a means of meeting the discharge limits. Additional recent or ongoing mitigation projects include: improving the pump stations, collections to keep out inflow and/or infiltration, and installation of a generator at the composting facility.

**Town Administrator:** The Bristol Town Administrator is the elected chief executive officer of the Town, head of the administrative branch of Town government and ceremonial head of the Town.

**Town Council:** These 5 elected members are the legislative body responsible for setting town policy. Educating the Town Council members about the importance of hazard mitigation is not only beneficial for the Town's resiliency but also facilitates plan adoption.

**Ability to Expand on Capabilities:** Bristol has taken an informed and enthusiastic approach to reducing losses from current and future hazard risks. With this drive, the Town does have the ability to expand some of their departments and improve the Town's preparation for natural hazards. As explained further in Section 6, the HMC would like to better protect residents and businesses, especially along the waterfront as climate conditions change.

## State Programs

**Rhode Island Coastal Resources Management Council (CRMC):** New development along coastal areas in Bristol is regulated by Rhode Island Coastal Resources Management Council (CRMC) and the Town of Bristol. One CRMC regulation requires a Coastal Buffer Zone, or a "land area adjacent to a Shoreline (Coastal) Feature that is, or will be, vegetated with native

shoreline species and which acts as a natural transition zone between the coast and adjacent upland development,” on property within 200 feet of the inland edge of a coastal feature. The benefits of the Coastal Buffer Zone include protection of water quality, protection of coastal habitat, protection of scenic and aesthetic quality, erosion control, and flood control.

The CRMC has adopted shoreline change maps that delineate shoreline rates of change that will be applied to pertinent sections of the Council’s regulatory programs to address issues including setbacks of activities from coastal features. These shoreline change maps detail erosion rates for the shoreline and are further detailed into shoreline segments for each map. In total there are 12 such maps for Bristol.

**Rhode Island Department of Environmental Management (DEM) Division of Law**

**Enforcement:** The Rhode Island DEM Division of Law Enforcement serves to protect the natural resources and ensure compliance with all environmental conservation laws through law enforcement and education.

**Rhode Island DEM Wetland Regulations:** The Rhode Island Department of Environmental Management (DEM) is responsible for regulating alterations of the freshwater wetlands throughout the State. Since many floodplains are also wetlands, appropriately managing these resources help maintain proper floodplain function. These regulations ensure that actions in this plan which alter the physical landscape will not do so at the expense of wetlands.

**Rhode Island Department of Health:** The Rhode Island Department of Health (HEALTH), not only strives to prevent disease and increase health and safety, but they also promote the Special Needs Emergency Registry. By voluntarily enrolling in this list, local police, fire, and other local first responders can better prepare for and respond to an individual’s needs during a disaster.

**Rhode Island Department of Transportation:** The Rhode Island Department of Transportation (RIDOT) designs, constructs, and maintains the state-owned surface transportation system. This includes not only roads and bridges but also the state’s rail stations, tolling program, bike paths and ferry service.

**Rhode Island Emergency Management Agency:** The Rhode Island Emergency Management Agency (RIEMA) is the State agency assigned to reduce the loss of life and property for the whole community while ensuring that as a State we work together to build, sustain, and improve our capability to prepare for, protect against, respond to, recover from, and mitigate all natural, human-caused, and technological hazards. RIEMA is also the pass-through agency for FEMA mitigation funding.

**Rhode Island Enhanced 9-1-1 Telephone System:** Bristol utilizes the state’s E-911 system which provides 24-hour public safety communication services from one answering point in North Scituate. Each call is routed to the appropriate response team. The system processes both landline and wireless 9-1-1 calls.

**Rhode Island Executive Climate Change Coordinating Council:** Established in 2014, the Executive Climate Change Coordinating Council (EC4) sets specific greenhouse gas reduction targets and incorporates consideration of climate change impacts into the powers and duties

of all state agencies. The legislation emphasizes the concept of resilience, building on our collective strength to develop practical solutions that allow Rhode Island to “weather the storm.” The 13-member Council is chaired by RIDEM.

**Rhode Island Infrastructure Bank:** Established in 1989, the RI Infrastructure Bank provides fundings (loans, grants, etc.) to finance municipal infrastructure improvements related to water and wastewater, roads and bridges, energy efficiency and renewable energy, and brownfield restoration.

**Rhode Island State Building Code:** All municipalities within the State of Rhode Island share a single building code (RIGL 23-27.3-100 et. al.). The Code itself (which incorporates the International Building Code) was last amended in 2012 and provides comprehensive construction requirements designed to mitigate the impacts from natural hazards, such as high wind events. The Code is enforced by the Bristol Building Department and provides an additional layer of regulatory control to those discussed above.

**Rhode Island State Fire Code Regulations:** Bristol has adopted the Rhode Island Fire Safety Codes to safeguard life and property from the hazards of fire and explosives in accordance with safe practice. The Fire Code provides reasonable minimum requirements for fire prevention and protection. For existing structures, the Fire Code is enforced by the four fire districts for existing structures. The Building Official enforces the Fire Code for new structures.

**Rhode Island State Dam Safety Program:** The Town of Bristol participates in the State Dam Safety Program because of the significant hazard dam in Bristol. The State Dam Safety Program was created to facilitate the enforcement of the primary dam inspection law (RIGL 46-19, Inspection of Dams and Reservoirs). RIGL 46-19 states that dam owners are responsible for the safe operation, maintenance, repair, and rehabilitation of a dam, which are the essential elements in preventing dam failure; furthermore, dam owners are liable for the consequences of accidents or failures of their dams. According to the State of Rhode Island 2017 Dam Safety Program Report, the following have been identified as program limitations: unclear ownership of numerous high hazard dams, construction of buildings within inundation areas below dams, lack of funding to repair or remove privately owned dams, inadequate spillway capacities and engineering analyses, lack of Emergency Action Plans across the state, inadequate staffing, increase in rainstorm intensities.

**Rhode Island Turnpike and Bridge Authority:** The Rhode Island Turnpike and Bridge Authority (RITBA) operates and maintains the Mount Hope Bridge which connects the Town of Bristol to the Town of Portsmouth. The RITBA was created in 1954 by the Rhode Island General Assembly as a body corporate and politic, with powers to construct, acquire, maintain, and operate applicable bridge projects. Town coordination with this agency is important during severe weather when people may be evacuating Aquidneck Island and traveling through Bristol.

## Other

**United Way 2-1-1:** United Way 2-1-1 in Rhode Island is a free, confidential service that provides information, referrals, and is available in multiple languages. This service connects

residents with community services they may need such as childcare, housing, health insurance, and tax preparation.

**Rhode Island Energy (Electricity and Natural Gas):** Rhode Island Energy is the major provider of natural gas and electricity in the state. Recent projects include:

- Improved tree trimming
- Various gas line replacements in conjunction with local paving projects.

## Federal Programs

**Federal Emergency Management Agency:** The Federal Emergency Management Agency (FEMA), an agency of the U.S. Department of Homeland Security, coordinates disaster response when local and state resources are maxed out. The agency also provides grant funding for pre-and post-disaster mitigation projects.

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# 6

## Mitigation Actions

### Mission Statement

Preserve and enhance the quality of life, property, and resources by identifying areas at risk from natural hazards and implementing priority hazard mitigation strategies to protect Bristol's citizens, infrastructure, and historical, cultural, and natural resources.

### Mitigation Goals

To effectuate the mission statement, the Town establishes the following hazard mitigation goals, toward which all action must reach:

1. Protect the public health, safety and welfare;
2. Reduce property damages caused by hazard impact;
3. Minimize social dislocation and distress;
4. Reduce economic losses and minimize disruption to local businesses;
5. Protect the ongoing operations of critical facilities;
6. Reduce the dependence and need for disaster assistance funding after disasters;
7. Expedite recovery disaster mitigation efforts during the recovery phase; and,
8. Provide an ongoing forum for the education and awareness of natural hazard mitigation issues, programs, policies, and projects.

## Status of Proposed 2016 Actions

**Table 28 Status of Proposed 2016 Actions**

Action	Status?	Reason why it is not complete (shift in focus, funding, etc.)	Other comments
Make Residents Aware of Emergency Response Plan	Complete		This action has been implemented through the Code Red program and the ongoing outreach to residents to enroll in this system. The Fire Department publishes and distributes emergency response information annually in May/June before the hurricane season. This information is also posted on the Town of Bristol website and Social media outlets. Additionally, the Fire Department conducts workshops with residents of vulnerable populations and in vulnerable areas. They have had workshops at the Senior Housing locations (Benjamin Church and Franklin Court) and at North Farm Condominiums which is a large residential area. This emergency response planning is ongoing.
Designate Alternative Evacuation Route for the Poppasquash Area through Colt State Park	Complete		The Town has an agreement with RIDEM for access through "Coggeshell Farm Road" including accessibility through the gate and maintenance during winter storms. This road can also be opened for residents, if needed. Director Parella confirmed that the DPW is familiar with this agreement and plows the road when needed.
Implement Mitigation Incentive Program	Ongoing		This action is ongoing. The Town continues to provide information to contractors and homeowners on the risks of building in hazard – prone areas and the benefits of building and renovating structures to current standards. The Town continues to seek out grant sources that could provide incentives to implement mitigation measures and this program is ongoing. Two homeowners have expressed interest.
Prepare an "After the Storm Recovery" Plan for the Community	Not complete	Need to work with State permitting agencies	The action is in process and has not yet been completed. It was noted that the State Department of Business Regulations has brochures for businesses which the Town can link to their website. Move to 2023 Plan.
Acquire properties in the Special Flood Hazard and Repetitive Flood Loss Areas	Ongoing		This continues to be a priority for the Town and the Town continues to seek protection and acquisition of these areas for preservation when opportunities arise. Vacant land in the watershed has been acquired.

**Table 28 Status of Proposed 2016 Actions**

Action	Status?	Reason why it is not complete (shift in focus, funding, etc.)	Other comments
Preserve vacant open space within the coastal flood zones	Ongoing		This continues to be a priority for the Town and the Town continues to seek protection and acquisition of these areas for preservation when opportunities arise.
Develop a stand-alone Environmental and Historic Preservation Plan.	Ongoing		Created an inventory of buildings in the downtown historic district. FEMA looking at non-residential buildings for potential retrofits.
Bury electrical wires and other suspended cables	Complete	Funding and Feasibility	This is required of new developments. However this action has not been completed town-wide since it is presently not financially feasible. The Town continues to explore grant opportunities.
Reinforce wire-to-pole connections	Not Complete		This action has not yet been completed. The Town will continue to work toward this action with RI Energy and the Public Utilities Commission, as necessary.
Retrofit of paved parking areas within the Tanyard Brook and Silver Creek Watersheds	Ongoing		This action is ongoing. The Bristol Planning Board amended the Subdivision and Development Review Regulations to require Low impact Development Techniques in all applications for subdivision or developments.
Develop Shoreline Management Program			<p>This action is in process. The Town partnered with the RI Coastal Resources Management Council for a grant to retrofit dead end streets that taper into the water. The grant will allow the Town to have engineered plans for the retrofit program that will be eligible for future grant funding to implement. Sunrise Drive is the street that was nominated for this program.</p> <p>Additionally, the Town has completed an end of road retrofit of San Miguel and Butterworth roads and is currently working to complete end of road retrofits at Annawamscutt Narrows, Sherman, and Portside.</p>
Public Information, Outreach – Signage	Complete		The Town installed signage along major access routes that flood indicating that the area is a flood area. The Town has also been designated a Storm Ready Community and the Fire Chief has posted this at headquarters. The Town is also working on a plan to update and reposition the signs for evacuation routes in Town.

**Table 28 Status of Proposed 2016 Actions**

Action	Status?	Reason why it is not complete (shift in focus, funding, etc.)	Other comments
Upgrade sewer lines where necessary	Ongoing		This action is ongoing as opportunities become present. Received a bid for \$495,161 to replace 5,500 feet of sewer main, and rehab 44 manholes.
Conduct drainage improvements at the Wastewater Treatment Facility	Complete		This action has been completed with construction of the drainage line in Fairview Drive. Currently upgrading electrical, odor management system, and compost collection system.
Inspect and secure the seawall along downtown coastal commercial facilities, as necessary	Ongoing		This action is in progress. The Town has repaired a portion of the seawall along Rockwell Park. The Town has repaired the seawall at Independence Park Walley Beach. In addition, the Town the Prudence Ferry Dock has been repaired. The Town will be assessing the repairs needed at walls along the north and south sides of the State Street Boat Ramp and along the north side of the Maritime Center driveway as well as the wall along the ballfield at Guiteras School.
Establish fire lanes in the Mt. Hope area	Complete		This action has been completed. The National Grid has opened lanes for access to their equipment which can also serve as access for the Fire Department if needed.
Upgrade the Quinta Gamelin Community Center to be shelter compliant	Complete		This action is completed. The Center has a kitchen. A generator was also recently installed with a FEMA grant.
Promote installation of a check valve/backflow preventer	Ongoing		This action is ongoing as required by the Sewer permitting. All buildings with basement plumbing are required to have Backflow Preventers/Check Valves. This is ongoing
Expand the implementation of the Backflow Retrofit Program	Complete		All of the residents that were on the list have been completed and no residents are on a wait list. However, we will keep this action item for potential future issues and grant opportunities that may present

## Additional Actions Since Last Plan Update

Additional actions since the last plan update of 2016:

- › The Town has successfully completed many projects since the 2016 plan update that make the Town more resilient, including the following projects:
- › Restoration of the seawall at Walley Beach/Halsey C. Herreshoff Park
- › Restoration of the seawall at Independence Park



- › Completion of the Tanyard Brook Culvert Replacement Project with Phase 3 completion this summer.
- › State Street Reservoir improvements
- › Installation of stormwater improvements at the Police Station
- › Restoration of the East Branch of the Silver Creek
- › Restoration of the wetlands at the Bristol Golf Course
- › Completion of the Vulnerability Assessment for the Downtown Historic District
- › End of Road Water Quality Improvements at Butterworth Avenue and San Miguel Drive
- › Town Common Stormwater Master Plan
- › Mt. Hope High School Stormwater Master Plan

## Mitigation Actions

The Bristol Hazard Mitigation Plan Committee decided to propose actions that addressed certain vulnerabilities that were identified earlier in the planning process. See Chapter 4.

The worksheets below summarize the specific problem and proposed possible solution, details the primary tasks to be undertaken, identifies an appropriate lead and anticipates financing options. Each action was given a priority ranking of low, medium, or high as determined by the Committee. This helps to generally prioritize needs when funding becomes available or budgeted. Funding and staff time will be the determining factors on when various actions are completed. The Committee understands that implementation of many of these proposed actions require the Town to secure external funding.

This HMP includes actions which prevent or reduce the consequences of disaster (mitigation), planning and education (preparedness), improved response in the immediate aftermath of an event (response), and improved restoration efforts (recovery). Those which are true mitigation actions are noted as such. There are necessary planning elements that need to be completed before additional mitigation actions can be considered. The Committee has identified a range of actions below, some of which are planning activities. However, there is a mitigation action identified for each vulnerable area where applicable.

### Priority Level

- › **High:** Reduces the greatest risks, is important to accomplish first
- › **Medium:** May need other actions to be completed first
- › **Low:** Less of an impact on safety and property

### Time Frame (from date of plan adoption)

- › **Short Term:** within 1-3 years
- › **Medium Term:** within 3-5 years
- › **Long Term:** greater than 5 years

## Goals

1. Protect the public health, safety and welfare;
2. Reduce property damages caused by hazard impact;
3. Minimize social dislocation and distress;
4. Reduce economic losses and minimize disruption to local businesses;
5. Protect the ongoing operations of critical facilities;
6. Reduce the dependence and need for disaster assistance funding after disasters;
7. Expedite recovery disaster mitigation efforts during the recovery phase; and,
8. Provide an ongoing forum for the education and awareness of natural hazard mitigation issues, programs, policies, and projects.

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**VULNERABLE AREA: Flood Prone Drainage Systems, Streets, or Infrastructure**

MITIGATION ACTION	MITIGATION TYPE	ALIGNMENT WITH PLAN GOALS	ACTION PRIORITY
1. Expand green stormwater infrastructure throughout town. <ul style="list-style-type: none"> <li>• Parking Lot on north side of Town Common at State Street</li> <li>• Promote installations in parking lots and front yards</li> <li>• </li> </ul>	<input type="checkbox"/> Local Plans and Regulations <input checked="" type="checkbox"/> Structure and Infrastructure <input checked="" type="checkbox"/> Natural Systems Protection <input type="checkbox"/> Education and Awareness	<input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8	<input checked="" type="checkbox"/> High <input type="checkbox"/> Medium <input type="checkbox"/> Low <hr/> <div style="text-align: center;"><b>ACTION STATUS</b></div> <hr/> New

**RATIONALE- WHY IS THIS IMPORTANT?**

Support water quality initiatives of the Town.

<b>BENEFITS</b>	<b>OBSTACLES</b>	
Reduces infiltration into the sewer system. Reduce street runoff. Reduce runoff into the Bay.		
<b>LEAD/CHAMPION</b>	<b>SUPPORT</b>	
Community Development	Public Works	
<b>POTENTIAL FUNDING SOURCES</b>	<b>ESTIMATED COST</b>	<b>TIMELINE</b>
RIIB Resiliency Non-point Source 319 RIDEM	\$150,000 per project	<input checked="" type="checkbox"/> Short Term (0-3 years) <input type="checkbox"/> Medium Term (3-5 years) <input type="checkbox"/> Long Term (more than 5 years)

**OTHER NOTES**

The Town sold Gooding Plaza but will encourage new owner to install green stormwater infrastructure in the parking lot. The Police Department HQ is located in the in Tanyard Brook watershed. A project was recently completed to improve stormwater runoff and infiltration.

End of Road Retrofits in process to remove pavement and install drainage/water quality treatment systems at the end of roads: Annawamscutt, Narrows, and Sherman. Also water quality / drainage at the existing Portside walking path. With each of these projects, the access to the shore on the right of way will be improved.

Opportunities in Narrows Neighborhood/ Annawamscutt/Sowams area/ around Leahy's Pond and Sowams park to include Green Infrastructure, increased tree planting and rain barrels and rain gardens in conjunction with private properties.

**VULNERABLE AREA: Bridges**

MITIGATION ACTION	MITIGATION TYPE	ALIGNMENT WITH PLAN GOALS	ACTION PRIORITY
2. Design and construct Wood Street Extension from Perry St. north to Chestnut St.	<input type="checkbox"/> Local Plans and Regulations <input checked="" type="checkbox"/> Structure and Infrastructure <input type="checkbox"/> Natural Systems Protection <input type="checkbox"/> Education and Awareness	<input checked="" type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input checked="" type="checkbox"/> 7 <input type="checkbox"/> 8	<input type="checkbox"/> High <input checked="" type="checkbox"/> Medium <input type="checkbox"/> Low <hr/> <div style="text-align: center;"><b>ACTION STATUS</b></div> <hr/> New

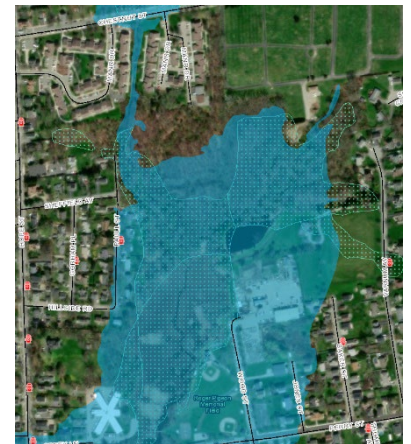
**RATIONALE- WHY IS THIS IMPORTANT?**

This additional evacuation route will reduce pressure on Route 114 which is impacted by sea level rise and flooding. There are only two north/south routes through Town currently – State Route 114 (also known as Hope Street and Ferry Road) and State Route 136 (also known as Metacom Avenue).

BENEFITS	OBSTACLES	
Public safety	Wetland crossings, public support	
LEAD/CHAMPION	SUPPORT	
Community Development	Public Works, Town Administrator, RIDOT	
POTENTIAL FUNDING SOURCES	ESTIMATED COST	TIMELINE
Infrastructure grant Town bond	\$10 Million	<input type="checkbox"/> Short Term (0-3 years) <input type="checkbox"/> Medium Term (3-5 years) <input checked="" type="checkbox"/> Long Term (more than 5 years)

**OTHER NOTES**

Construction of this for vehicle connection will be expensive and would be a long-term action. However, as a short-term action, the route could start as a bike/pedestrian access which could also be designed for emergency vehicles. Planning and Design could be medium term.



**VULNERABLE AREA: Wastewater**

MITIGATION ACTION	MITIGATION TYPE	ALIGNMENT WITH PLAN GOALS	ACTION PRIORITY
3. Reinstate check valve retrofit program. <ul style="list-style-type: none"> <li>Seek grants to finish check valve retrofits.</li> <li>Promote the program throughout town.</li> </ul>	<input type="checkbox"/> Local Plans and Regulations <input checked="" type="checkbox"/> Structure and Infrastructure <input type="checkbox"/> Natural Systems Protection <input type="checkbox"/> Education and Awareness	<input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input checked="" type="checkbox"/> 6 <input checked="" type="checkbox"/> 7 <input checked="" type="checkbox"/> 8	<input type="checkbox"/> High <input type="checkbox"/> Medium <input checked="" type="checkbox"/> Low <hr/> <p style="text-align: center;"><b>ACTION STATUS</b></p> <p>From 2016</p>

**RATIONALE- WHY IS THIS IMPORTANT?**

To prevent flooding of homes from sewage as required by State permitting, all buildings with basement plumbing are required to have backflow preventers/check valves.

<b>BENEFITS</b>	<b>OBSTACLES</b>	
Protection of property. Uninterrupted services. Reduces sewer backflow during high water events.	Volunteers	
<b>LEAD/CHAMPION</b>	<b>SUPPORT</b>	
Sewer Superintendent		
<b>POTENTIAL FUNDING SOURCES</b>	<b>ESTIMATED COST</b>	<b>TIMELINE</b>
FEMA HMGP grant after floods of 2010.	\$80,000	<input checked="" type="checkbox"/> Short Term (0-3 years) <input type="checkbox"/> Medium Term (3-5 years) <input type="checkbox"/> Long Term (more than 5 years)

**OTHER NOTES**

This effort was initially done in 2010 and all those buildings were retrofitted. There does not seem to be a high need at this time; however, the Town continues to look for more volunteer property owners that would benefit.

**VULNERABLE AREA: Wastewater**

MITIGATION ACTION	MITIGATION TYPE	ALIGNMENT WITH PLAN GOALS	ACTION PRIORITY
4. Seek alternative access to Sewer Plant.	<input type="checkbox"/> Local Plans and Regulations <input checked="" type="checkbox"/> Structure and Infrastructure <input type="checkbox"/> Natural Systems Protection <input type="checkbox"/> Education and Awareness	<input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 6 <input checked="" type="checkbox"/> 7 <input type="checkbox"/> 8	<input type="checkbox"/> High <input type="checkbox"/> Medium <input checked="" type="checkbox"/> Low
			<b>ACTION STATUS</b> From 2016

**RATIONALE- WHY IS THIS IMPORTANT?**

The current location is surrounded by wetlands and in a flood zone. Consider access via road/cul-de-sac.

BENEFITS	OBSTACLES	
Access redundancy to a critical facility	Finding a suitable location (neighborhood and wetlands)	
LEAD/CHAMPION	SUPPORT	
Sewer Department		
POTENTIAL FUNDING SOURCES	ESTIMATED COST	TIMELINE
Town Bond	\$1 million	<input type="checkbox"/> Short Term (0-3 years) <input type="checkbox"/> Medium Term (3-5 years) <input checked="" type="checkbox"/> Long Term (more than 5 years)

**OTHER NOTES**

Look to team with other projects like bike path projects.  
 Need a long-term feasibility study.



**VULNERABLE AREA: Water Supply Systems**

MITIGATION ACTION	MITIGATION TYPE	ALIGNMENT WITH PLAN GOALS	ACTION PRIORITY
5. Coordinate with Bristol County Water to create water line redundancy.	<input type="checkbox"/> Local Plans and Regulations <input checked="" type="checkbox"/> Structure and Infrastructure <input type="checkbox"/> Natural Systems Protection <input type="checkbox"/> Education and Awareness	<input checked="" type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 6 <input checked="" type="checkbox"/> 7 <input type="checkbox"/> 8	<input checked="" type="checkbox"/> High <input type="checkbox"/> Medium <input type="checkbox"/> Low <hr/> <b>ACTION STATUS</b> New

**RATIONALE- WHY IS THIS IMPORTANT?**

There is one water supply system transmission main connecting the communities of Bristol, Warren, and Barrington. Bristol County Water Authority (BCWA) has begun a project to improve redundancy.

<b>BENEFITS</b>	<b>OBSTACLES</b>	
Improves the resiliency of the water supply system.		
<b>LEAD/CHAMPION</b>	<b>SUPPORT</b>	
BCWA	Town Administrator	
<b>POTENTIAL FUNDING SOURCES</b>	<b>ESTIMATED COST</b>	<b>TIMELINE</b>
US Department of Agriculture  US EPA Water Infrastructure Improvements for the Nation Act grants	Staff time to support this effort.	<input checked="" type="checkbox"/> Short Term (0-3 years) <input type="checkbox"/> Medium Term (3-5 years) <input type="checkbox"/> Long Term (more than 5 years)

**OTHER NOTES**

In 2019 the Bristol County Water Authority (BCWA) experienced a failure in the sole water supply transmission main connecting the communities of Bristol, Warren, and Barrington to their source of supply in Providence. This failure highlighted the vulnerability of the water supply system and underscored the critical need for redundancy in the water supply system. In an effort to address this need, the BCWA Board of Directors voted to move forward with a major pipeline project to connect the BCWA water system to a second high quality water supply from the Pawtucket Water Supply Board (PaWSB). The project was envisioned to be completed in two phases. The first phase, which is now complete, involved installing a pipeline from the existing BCWA transmission main to the City of East Providence’s water tank site. This first phase provides redundancy in supply for both the City of East Providence and the BCWA as the newly installed pipeline can supply a full daily water demand for each respective system. However, despite the improvements from the first phase project, both systems would still rely upon BCWA’s and the City of East Providence’s aging “cross bay pipelines” to connect to the City of Providence. The second phase of the pipeline project will add additional resiliency by connecting both systems to a completely

independent water supply from the PaWSB, mitigating the risk associated with the aging pipelines. The second phase, currently under design, is a complex project involving the installation of approximately 25,000 feet of large diameter pipe from the East Providence Tank Site north to the City of Pawtucket border. The sheer scale of the project and the complexities involved mean the project will have a significant cost. Additionally, given the scale of the project, along with current supply chain issues and economic climate, preliminary project cost estimates are approaching \$50 million.

DRAFT



**VULNERABLE AREA: Other Utilities**

MITIGATION ACTION	MITIGATION TYPE	ALIGNMENT WITH PLAN GOALS	ACTION PRIORITY
6. Work with Rhode Island Energy to reinforce electrical system resiliency.	<input type="checkbox"/> Local Plans and Regulations <input checked="" type="checkbox"/> Structure and Infrastructure <input checked="" type="checkbox"/> Natural Systems Protection <input type="checkbox"/> Education and Awareness	<input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input checked="" type="checkbox"/> 7 <input type="checkbox"/> 8	<input type="checkbox"/> High <input checked="" type="checkbox"/> Medium <input type="checkbox"/> Low <hr/> <p style="text-align: center;"><b>ACTION STATUS</b></p> <hr/> <p>From 2016</p>

**RATIONALE- WHY IS THIS IMPORTANT?**

Most of the town’s electrical system is aboveground and susceptible to damage from downed trees.

BENEFITS	OBSTACLES	
Smaller spacer cables reduce tree trimming. Improve dependability of the electrical system.		
LEAD/CHAMPION	SUPPORT	
Town Tree Warden	Department of Community Development	
POTENTIAL FUNDING SOURCES	ESTIMATED COST	TIMELINE
Preserve Rhode Island ( <a href="http://www.preserveri.org">www.preserveri.org</a> ) FEMA disaster funding Philanthropic funding	An estimate based on similar projects in other municipalities is \$4M for 1.2 miles.	<input type="checkbox"/> Short Term (0-3 years) <input type="checkbox"/> Medium Term (3-5 years) <input checked="" type="checkbox"/> Long Term (more than 5 years)

**OTHER NOTES**

Continue the requirements for subsurface utility lines in new subdivisions. On existing streets in the downtown, the aboveground utilities should be placed underground when replaced. Although not financially feasible at this time; it should be considered in the future, especially if the Town is eligible for federal disaster assistance after a storm event.

Preserve RI has funded other areas in the State. The *Scenic Third Beach Project* buried utility lines underground, removed 77 unsightly poles and restored the scenic landscape along a 1.2 mile stretch of Third Beach Road and Indian Avenue. <https://www.newportthisweek.com/articles/paradise-valley-views-free-of-utility-poles/>

RI Energy is doing a lot of tree work, Town is giving them access. This year many dead Ash trees were removed in a partnership with RI Energy and the RIDOT. The trees had been impacted by the Emerald Ash Borer.

**VULNERABLE AREA: Dams**

MITIGATION ACTION	MITIGATION TYPE	ALIGNMENT WITH PLAN GOALS	ACTION PRIORITY
7. Dredge the silt behind the dam at the high school to improve the capacity.	<input type="checkbox"/> Local Plans and Regulations <input type="checkbox"/> Structure and Infrastructure <input checked="" type="checkbox"/> Natural Systems Protection <input type="checkbox"/> Education and Awareness	<input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8	<input type="checkbox"/> High <input checked="" type="checkbox"/> Medium <input type="checkbox"/> Low <hr/> <p style="text-align: center;"><b>ACTION STATUS</b></p> <p>From 2016</p>

**RATIONALE- WHY IS THIS IMPORTANT?**

Area behind dam is not able to hold floodwaters, it's too shallow; ducks walk on the bottom of the impoundment.

BENEFITS	OBSTACLES	
Improved floodplain function.	Dredge material disposal, especially if it's contaminated.	
LEAD/CHAMPION	SUPPORT	
Community Development		
POTENTIAL FUNDING SOURCES	ESTIMATED COST	TIMELINE
FEMA floodplain grants RIDEM water resources grants	\$1 Million	<input type="checkbox"/> Short Term (0-3 years) <input checked="" type="checkbox"/> Medium Term (3-5 years) <input type="checkbox"/> Long Term (more than 5 years)

**OTHER NOTES**

Part of Silver Creek.  
 Test soil for contamination.

\*\*See also Mitigation Action #13



**VULNERABLE AREA: Critical Municipal Hazard Response Facilities**

MITIGATION ACTION	MITIGATION TYPE	ALIGNMENT WITH PLAN GOALS	ACTION PRIORITY
8. Acquire or establish an MOU for a mobile solar trailer.	<input type="checkbox"/> Local Plans and Regulations <input checked="" type="checkbox"/> Structure and Infrastructure <input type="checkbox"/> Natural Systems Protection <input type="checkbox"/> Education and Awareness	<input checked="" type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8	<input type="checkbox"/> High <input checked="" type="checkbox"/> Medium <input type="checkbox"/> Low <hr/> <div style="text-align: center;"><b>ACTION STATUS</b></div> <hr/> New

**RATIONALE- WHY IS THIS IMPORTANT?**

Backup power to maintain continuity of operations.

BENEFITS	OBSTACLES
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Backup power during an emergency.

LEAD/CHAMPION	SUPPORT
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Sewer Department

POTENTIAL FUNDING SOURCES	ESTIMATED COST	TIMELINE
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FEMA emergency management grant

\$100,000

- Short Term (0-3 years)
- Medium Term (3-5 years)
- Long Term (more than 5 years)

**OTHER NOTES**

This is a truck trailer filled with solar panels and batteries that can be tapped during an outage.

Not a priority now.

As a potential model to follow, the Town of Burrillville entered into an agreement with the vendor

For example: <https://shop.rpssolarpumps.com/products/off-grid-power-plant-solar-battery-diesel-backup-trailer>

**VULNERABLE AREA: Populations**

MITIGATION ACTION	MITIGATION TYPE	ALIGNMENT WITH PLAN GOALS	ACTION PRIORITY
9. Expand town-wide tree planting and preserve existing trees where necessary.	<input type="checkbox"/> Local Plans and Regulations <input type="checkbox"/> Structure and Infrastructure <input checked="" type="checkbox"/> Natural Systems Protection <input type="checkbox"/> Education and Awareness	<input checked="" type="checkbox"/> 1 <input type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input checked="" type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8	<input checked="" type="checkbox"/> High <input type="checkbox"/> Medium <input type="checkbox"/> Low <hr/> <div style="text-align: center;"><b>ACTION STATUS</b></div> <hr/> New

**RATIONALE- WHY IS THIS IMPORTANT?**

Wood Street neighborhood can benefit from more shade trees. Street trees are considered infrastructure and trees should be included and re-planted as part of any after storm restoration as part of the Town’s infrastructure repairs.

BENEFITS	OBSTACLES	
Maximize the canopy and provide increased cooling effects and beautification. Trees and vegetation can lower the surface air temperature by providing shade. Trees absorb the incoming solar rays and help mitigate poor air quality. Trees also help mitigate the effects of climate change by absorbing stormwater (at both the canopy and roots) and returning it to the earth.	Finding viable locations that don’t compete with utilities, driveways, etc.	
LEAD/CHAMPION	SUPPORT	
Conservation Commission	Community Development	
POTENTIAL FUNDING SOURCES	ESTIMATED COST	TIMELINE
RIDEM Division of Forest Management Town Public Works budget (tree planting)	\$20,000 for neighborhood.	<input checked="" type="checkbox"/> Short Term (0-3 years) <input type="checkbox"/> Medium Term (3-5 years) <input type="checkbox"/> Long Term (more than 5 years)

**OTHER NOTES**

See also *Rhode Island Guide for Developing Municipal Street Tree Ordinances*  
<https://dem.ri.gov/sites/g/files/xkgbur861/files/programs/bnatres/forest/pdf/urban/ri-street-tree-ordinance-guide.pdf>

See also the RIDEM Tree Management Plan

**VULNERABLE AREA: Populations**

MITIGATION ACTION	MITIGATION TYPE	ALIGNMENT WITH PLAN GOALS	ACTION PRIORITY
10. Create a Neighborhood Resilience Plan to improve sustainability and resiliency in individual neighborhoods, including infrastructure and development improvements.	<input checked="" type="checkbox"/> Local Plans and Regulations <input type="checkbox"/> Structure and Infrastructure <input type="checkbox"/> Natural Systems Protection <input checked="" type="checkbox"/> Education and Awareness	<input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input checked="" type="checkbox"/> 6 <input type="checkbox"/> 7 <input checked="" type="checkbox"/> 8	<input checked="" type="checkbox"/> High <input type="checkbox"/> Medium <input type="checkbox"/> Low <hr/> <p style="text-align: center;"><b>ACTION STATUS</b></p> <hr/> <p style="text-align: center;">New</p>

**RATIONALE- WHY IS THIS IMPORTANT?**

Alignment with Comprehensive Community Plan Goal “Ensure that neighborhoods are livable places”. Help communities build back better and quicker after a storm.

<p><b>BENEFITS</b></p> <p>Improve the capacity of neighborhoods exposed to extreme natural events to adapt to stress and change. Adaptation by resisting or changing, can help maintain an acceptable level of functioning.</p>	<p><b>OBSTACLES</b></p> <p>Funding, other town priorities.</p>	
<p><b>LEAD/CHAMPION</b></p> <p>Community Development</p>	<p><b>SUPPORT</b></p>	
<p><b>POTENTIAL FUNDING SOURCES</b></p> <p>RI Department of Health                  U.S. Department of Housing and Urban Development/CDBG</p>	<p><b>ESTIMATED COST</b></p> <p>\$100,000</p>	<p><b>TIMELINE</b></p> <p><input checked="" type="checkbox"/> Short Term (0-3 years)  <input type="checkbox"/> Medium Term (3-5 years)  <input type="checkbox"/> Long Term (more than 5 years)</p>

**OTHER NOTES**

Create a plan for each neighborhood (as identified in the Comprehensive Plan --Northwest, North Central, Northeast, Highlands, Industrial Area, Kickemuit, State Park, Poppasquash, High School, The Narrows, Downtown Core, Downtown Neighborhood, Hopeworth, Mt. Hope, The Estates, and College). Include street trees and end of road retrofits.  
 See *Community Resilience Planning Guide* <https://www.nist.gov/community-resilience/planning-guide>

**VULNERABLE AREA: Businesses**

MITIGATION ACTION	MITIGATION TYPE	ALIGNMENT WITH PLAN GOALS	ACTION PRIORITY
11. Prepare an "After the Storm Recovery" Plan for the business community.	<input checked="" type="checkbox"/> Local Plans and Regulations <input type="checkbox"/> Structure and Infrastructure <input type="checkbox"/> Natural Systems Protection <input type="checkbox"/> Education and Awareness	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input checked="" type="checkbox"/> 7 <input checked="" type="checkbox"/> 8	<input checked="" type="checkbox"/> High <input type="checkbox"/> Medium <input type="checkbox"/> Low <hr/> <p style="text-align: center;"><b>ACTION STATUS</b></p> <hr/> <p style="text-align: center;">From 2016</p>

**RATIONALE- WHY IS THIS IMPORTANT?**

Get businesses up and running after a storm.

<b>BENEFITS</b>	<b>OBSTACLES</b>	
Increased property protection, accelerated recovery, reduced losses/improved resiliency, community support of tax base.		
<b>LEAD/CHAMPION</b>	<b>SUPPORT</b>	
EMA Director	Community Development	
<b>POTENTIAL FUNDING SOURCES</b>	<b>ESTIMATED COST</b>	<b>TIMELINE</b>
FEMA BRIC U.S. Department of Housing and Urban Development/CDBG	\$100,000	<input checked="" type="checkbox"/> Short Term (0-3 years) <input type="checkbox"/> Medium Term (3-5 years) <input type="checkbox"/> Long Term (more than 5 years)

**OTHER NOTES**

Priority for businesses.

The Town to coordinate with CRMC and Statewide Planning to review the permitting process, develop and adopt an ordinance to streamline the process in the aftermath of a hazard impact including the process to allow homeowners to retrofit structures in order to reduce risk. Formalize the existing process, and also maintain current policy to waive permit fees for building permits to repair storm-damaged properties.

**VULNERABLE AREA: Businesses**

MITIGATION ACTION	MITIGATION TYPE	ALIGNMENT WITH PLAN GOALS	ACTION PRIORITY
12. Inspect and secure seawall along downtown coastal commercial facilities as necessary.	<input type="checkbox"/> Local Plans and Regulations <input checked="" type="checkbox"/> Structure and Infrastructure <input type="checkbox"/> Natural Systems Protection <input type="checkbox"/> Education and Awareness	<input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8	<input checked="" type="checkbox"/> High <input type="checkbox"/> Medium <input type="checkbox"/> Low <hr/> <p style="text-align: center;"><b>ACTION STATUS</b></p> From 2016

**RATIONALE- WHY IS THIS IMPORTANT?**

This protective seawall which runs along between a commercial district and the water is showing signs of disrepair.

<b>BENEFITS</b>	<b>OBSTACLES</b>	
Increased property/recreational resource protection. Increased resiliency and reduced losses.	Some are State-owned properties	
<b>LEAD/CHAMPION</b>	<b>SUPPORT</b>	
Harbor Master	Department of Community Development	
<b>POTENTIAL FUNDING SOURCES</b>	<b>ESTIMATED COST</b>	<b>TIMELINE</b>
National Scenic Byway grant for areas along Route 114.		<input checked="" type="checkbox"/> Short Term (0-3 years) <input type="checkbox"/> Medium Term (3-5 years) <input type="checkbox"/> Long Term (more than 5 years)

**OTHER NOTES**

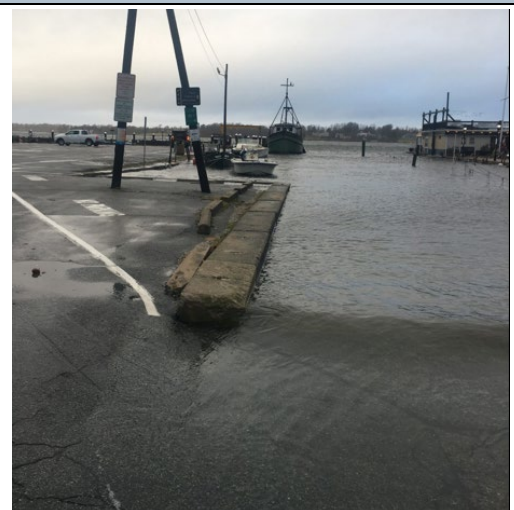
Areas of need: Hope Street (Route 114) Seawall, Maritime Center Driveway, State Street Boat Ramp, Guiteras School at the adjacent ballfield.

Retrofits should be made to withstand a 20 to 50-year storm in addition to the impacts of projected sea level rise.

Prudence Island Ferry dock: done.

Lower Independence Park: done.

Walley Beach and Halsey Herreshoff Park seawall: done.



State Street Boat Ramp. December 23, 2022.

**VULNERABLE AREA: Schools**

MITIGATION ACTION	MITIGATION TYPE	ALIGNMENT WITH PLAN GOALS	ACTION PRIORITY
13. Update the Mt. Hope High School drainage master plan in coordination with the School District.	<input type="checkbox"/> Local Plans and Regulations <input checked="" type="checkbox"/> Structure and Infrastructure <input checked="" type="checkbox"/> Natural Systems Protection <input type="checkbox"/> Education and Awareness	<input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8	<input checked="" type="checkbox"/> High <input type="checkbox"/> Medium <input type="checkbox"/> Low <hr/> <p style="text-align: center;"><b>ACTION STATUS</b></p> <hr/> From 2016

**RATIONALE- WHY IS THIS IMPORTANT?**

This will be in conjunction with a new Mt. Hope High or as a standalone project. The high school property is in the Silver Creek Watershed and has drainage issues.

BENEFITS	OBSTACLES	
Improve floodplain capacity and reduce flooding downstream.	Funding, Coordination with the Regional School Department.	
LEAD/CHAMPION	SUPPORT	
Community Development	BWRSD	
POTENTIAL FUNDING SOURCES	ESTIMATED COST	TIMELINE
RI Infrastructure Bank RI DEM Stormwater Program	Naomi/Chestnut intersection: \$300,000	<input checked="" type="checkbox"/> Short Term (0-3 years) <input type="checkbox"/> Medium Term (3-5 years) <input type="checkbox"/> Long Term (more than 5 years)

**OTHER NOTES**

Currently applying for funding.  
 Coordinate with the BWRSD Committee for the proposed new high school  
 Earlier in 2023, the School Committee voted to move forward with a plan and project to re-build the high school. This plan will incorporate best stormwater management practices.  
 See Mitigation Action #8



**VULNERABLE AREA: Public Buildings**

MITIGATION ACTION	MITIGATION TYPE	ALIGNMENT WITH PLAN GOALS	ACTION PRIORITY
14. Equip more municipal buildings with generators and air conditioning. <ul style="list-style-type: none"> <li>a) Identify which buildings need AC and generators.</li> <li>b) Prioritize.</li> <li>c) Apply for funding.</li> <li>d) Install generator and/or air conditioner.</li> </ul>	<input type="checkbox"/> Local Plans and Regulations <input checked="" type="checkbox"/> Structure and Infrastructure <input type="checkbox"/> Natural Systems Protection <input type="checkbox"/> Education and Awareness	<input checked="" type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8	<input checked="" type="checkbox"/> High <input type="checkbox"/> Medium <input type="checkbox"/> Low <hr/> <div style="text-align: center;"><b>ACTION STATUS</b></div> <hr/> New

**RATIONALE- WHY IS THIS IMPORTANT?**

The Quinta-Gamelin Community Center is the only identified cooling center.

BENEFITS	OBSTACLES	
Protection from interrupted services and more comfortable environment.		
LEAD/CHAMPION	SUPPORT	
Bristol EMA		
POTENTIAL FUNDING SOURCES	ESTIMATED COST	TIMELINE
FEMA mitigation grants	Need to do an assessment.	<input checked="" type="checkbox"/> Short Term (0-3 years) <input type="checkbox"/> Medium Term (3-5 years) <input type="checkbox"/> Long Term (more than 5 years)

**OTHER NOTES**

FEMA will not fund replacement generators.

**VULNERABLE AREA: Recreation**

MITIGATION ACTION	MITIGATION TYPE	ALIGNMENT WITH PLAN GOALS	ACTION PRIORITY
15. Elevate the East Bay bike path crossing at Silver Creek.	<input type="checkbox"/> Local Plans and Regulations <input checked="" type="checkbox"/> Structure and Infrastructure <input type="checkbox"/> Natural Systems Protection <input type="checkbox"/> Education and Awareness	<input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input checked="" type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8	<input checked="" type="checkbox"/> High <input type="checkbox"/> Medium <input type="checkbox"/> Low
			<b>ACTION STATUS</b> New

**RATIONALE- WHY IS THIS IMPORTANT?**

This location currently floods.

<b>BENEFITS</b>	<b>OBSTACLES</b>	
Reducing flooding inland. Eliminates the restriction to Silver Creek.	Coordinating with RIDOT and RIDEM	
<b>LEAD/CHAMPION</b>	<b>SUPPORT</b>	
RIDEM and RIDOT	Town Administrator	
<b>POTENTIAL FUNDING SOURCES</b>	<b>ESTIMATED COST</b>	<b>TIMELINE</b>
RIDOT Statewide funding RIDEM Land Revitalization	\$1M	<input type="checkbox"/> Short Term (0-3 years) <input checked="" type="checkbox"/> Medium Term (3-5 years) <input type="checkbox"/> Long Term (more than 5 years)

**OTHER NOTES**

Need to coordinate with other projects.  
Need CRMC permitting.

Continue to partner with the RI Statewide Planning Agency on the Route 114 Resilience Plan currently underway.

**VULNERABLE AREA: Recreation**

MITIGATION ACTION	MITIGATION TYPE	ALIGNMENT WITH PLAN GOALS	ACTION PRIORITY
16. Expand bicycle infrastructure and sidewalks.	<input type="checkbox"/> Local Plans and Regulations <input type="checkbox"/> Structure and Infrastructure <input type="checkbox"/> Natural Systems Protection <input checked="" type="checkbox"/> Education and Awareness	<input checked="" type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input checked="" type="checkbox"/> 8	<input checked="" type="checkbox"/> High <input type="checkbox"/> Medium <input type="checkbox"/> Low <hr/> <div style="text-align: center;"><b>ACTION STATUS</b></div> <hr/> New

**RATIONALE- WHY IS THIS IMPORTANT?**

To promote health and alternative transportation, while encouraging residents to use sustainable transportations.

<b>BENEFITS</b>	<b>OBSTACLES</b>	
Improved sense of community		
<b>LEAD/CHAMPION</b>	<b>SUPPORT</b>	
Community Development	RIDOT and RIDEM	
<b>POTENTIAL FUNDING SOURCES</b>	<b>ESTIMATED COST</b>	<b>TIMELINE</b>
RIDOT grants RIDEM grants HUD/CDBG grants	At least \$1.5m	<input checked="" type="checkbox"/> Short Term (0-3 years) <input type="checkbox"/> Medium Term (3-5 years) <input type="checkbox"/> Long Term (more than 5 years)

**OTHER NOTES**

Currently doing a feasibility study (w RIDEM grant) to expand bike infrastructure and implement bike wayfinding in the downtown street network.

The existing sidewalk expansion project of Monroe and Perry Street is being funded by HUD/CDBG and Town funds.

**VULNERABLE AREA: Recreation**

MITIGATION ACTION	MITIGATION TYPE	ALIGNMENT WITH PLAN GOALS	ACTION PRIORITY
17. Increase resiliency of the Independence Park boat ramp. a) Design (underway) b) Build	<input type="checkbox"/> Local Plans and Regulations	<input checked="" type="checkbox"/> 1	<input checked="" type="checkbox"/> High
	<input checked="" type="checkbox"/> Structure and Infrastructure	<input checked="" type="checkbox"/> 2	<input type="checkbox"/> Medium
	<input type="checkbox"/> Natural Systems Protection	<input type="checkbox"/> 3	<input type="checkbox"/> Low
	<input type="checkbox"/> Education and Awareness	<input checked="" type="checkbox"/> 4	<b>ACTION STATUS</b>
		<input type="checkbox"/> 5	
		<input type="checkbox"/> 6	
		<input checked="" type="checkbox"/> 7	
		<input type="checkbox"/> 8	
			New

**RATIONALE- WHY IS THIS IMPORTANT?**

The boat ramp is in somewhat poor condition and may be problematic for trailered boats at low tide.

<b>BENEFITS</b>		<b>OBSTACLES</b>	
Safe access to Bristol Harbor			
<b>LEAD/CHAMPION</b>		<b>SUPPORT</b>	
Harbor Master		Department of Community Development	
<b>POTENTIAL FUNDING SOURCES</b>		<b>ESTIMATED COST</b>	<b>TIMELINE</b>
RI Infrastructure Bank Town Capital Funding (Harbor Master)		Boat ramp: \$400K Area: \$600K	<input checked="" type="checkbox"/> Short Term (0-3 years) <input type="checkbox"/> Medium Term (3-5 years) <input type="checkbox"/> Long Term (more than 5 years)

**OTHER NOTES**

This is a two-lane cement slab boat ramp here that provides access to Bristol Harbor as well as a broad gravel beach suitable for launching hand-carried boats.

**VULNERABLE AREA: Recreation**

MITIGATION ACTION	MITIGATION TYPE	ALIGNMENT WITH PLAN GOALS	ACTION PRIORITY
18. Make showers at Quinta-Gamelin Community Center handicap accessible.	<input type="checkbox"/> Local Plans and Regulations <input checked="" type="checkbox"/> Structure and Infrastructure <input type="checkbox"/> Natural Systems Protection <input type="checkbox"/> Education and Awareness	<input checked="" type="checkbox"/> 1 <input type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8	<input checked="" type="checkbox"/> High <input type="checkbox"/> Medium <input type="checkbox"/> Low <hr/> <div style="text-align: center;"><b>ACTION STATUS</b></div> <hr/> New

**RATIONALE- WHY IS THIS IMPORTANT?**

Quinta-Gamelin Community Center is a designated shelter location.

BENEFITS	OBSTACLES	
Greater access to shelter facilities by people of all abilities.		
LEAD/CHAMPION	SUPPORT	
Recreation Director		
POTENTIAL FUNDING SOURCES	ESTIMATED COST	TIMELINE
FEMA BRIC  Town Capitol Project	Design: no cost  Build: \$200,000	<input checked="" type="checkbox"/> Short Term (0-3 years) <input type="checkbox"/> Medium Term (3-5 years) <input type="checkbox"/> Long Term (more than 5 years)

**OTHER NOTES**

Roger Williams University Architecture students to provide design.

**VULNERABLE AREA: Natural Resources**

MITIGATION ACTION	MITIGATION TYPE	ALIGNMENT WITH PLAN GOALS	ACTION PRIORITY
19. Reduce pollution in Bristol Harbor, Mount Hope Bay, and the Kickemuit River. a) Research latest trends and best practices for keeping roads driveable in sensitive coastal areas. b) Implement polices and best practices (i.e. restrict the overuse of road salt on Town roads).	<input type="checkbox"/> Local Plans and Regulations <input type="checkbox"/> Structure and Infrastructure <input checked="" type="checkbox"/> Natural Systems Protection <input type="checkbox"/> Education and Awareness	<input checked="" type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8	<input checked="" type="checkbox"/> High <input type="checkbox"/> Medium <input type="checkbox"/> Low <hr/> <div style="text-align: center;"><b>ACTION STATUS</b></div> <hr/> New

**RATIONALE- WHY IS THIS IMPORTANT?**

There are areas of degraded water quality.

BENEFITS	OBSTACLES	
Improved water quality		
LEAD/CHAMPION	SUPPORT	
Community Development and Public Works	Conservation Commission	
POTENTIAL FUNDING SOURCES	ESTIMATED COST	TIMELINE
RIDEM watershed grants.	\$25,000	<input type="checkbox"/> Short Term (0-3 years) <input checked="" type="checkbox"/> Medium Term (3-5 years) <input type="checkbox"/> Long Term (more than 5 years)

**OTHER NOTES**

Bristol Conservation Commission has produced the *Healthy Yards Healthy Waters* brochure on sustainable lawn care. This needs to continue to be promoted.

<https://www.bristolri.gov/government/commissions/conservation-commission/>

**VULNERABLE AREA: Natural Resources**

MITIGATION ACTION	MITIGATION TYPE	ALIGNMENT WITH PLAN GOALS	ACTION PRIORITY
20. Encourage Xeriscape* and use of native vegetation.	<input type="checkbox"/> Local Plans and Regulations <input type="checkbox"/> Structure and Infrastructure <input checked="" type="checkbox"/> Natural Systems Protection <input type="checkbox"/> Education and Awareness	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input checked="" type="checkbox"/> 8	<input type="checkbox"/> High <input checked="" type="checkbox"/> Medium <input type="checkbox"/> Low <hr/> <div style="text-align: center;"><b>ACTION STATUS</b></div> <hr/> New

**RATIONALE- WHY IS THIS IMPORTANT?**

To reduce water usage and be more resilient during times of drought.

BENEFITS	OBSTACLES	
Less reliance on water for landscaping.		
LEAD/CHAMPION	SUPPORT	
Conservation Commission		
POTENTIAL FUNDING SOURCES	ESTIMATED COST	TIMELINE
Town Operating Budget Eastern RI Conservation District grants	\$10,000	<input type="checkbox"/> Short Term (0-3 years) <input checked="" type="checkbox"/> Medium Term (3-5 years) <input type="checkbox"/> Long Term (more than 5 years)

**OTHER NOTES**

\*Xeriscape is a type of landscaping that uses low-water or drought tolerant plants that require little to no supplemental irrigation.

Examples might include: Rain barrel programs, incentives for homeowners, rain gardens, and design regulations.

Continue to lead by example with public landscaping areas for Nature at Work solutions.

Private: encouraging native vegetation and low maintenance vegetation

Public: use native vegetation and low maintenance vegetation.

**VULNERABLE AREA: Natural Resources**

MITIGATION ACTION	MITIGATION TYPE	ALIGNMENT WITH PLAN GOALS	ACTION PRIORITY
21. Perform a hydrologic and hydraulic study of Silver Creek (lower end near the harbor) and dredge as necessary.	<input checked="" type="checkbox"/> Local Plans and Regulations <input type="checkbox"/> Structure and Infrastructure <input checked="" type="checkbox"/> Natural Systems Protection <input type="checkbox"/> Education and Awareness	<input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8	<input checked="" type="checkbox"/> High <input type="checkbox"/> Medium <input type="checkbox"/> Low <hr/> <div style="text-align: center;"><b>ACTION STATUS</b></div> <hr/> New

**RATIONALE- WHY IS THIS IMPORTANT?**

Silver Creek floods adjacent roadways and neighborhoods. Need to improve watershed capacity.

BENEFITS	OBSTACLES	
Reduce flooding and better floodplain function.	Funding, obtaining state permits, possible contaminated soils, approving the process.	
LEAD/CHAMPION	SUPPORT	
Community Development		
POTENTIAL FUNDING SOURCES	ESTIMATED COST	TIMELINE
FEMA flood mitigation grants RIDEM watershed grants RIIB funds	\$5M	<input type="checkbox"/> Short Term (0-3 years) <input type="checkbox"/> Medium Term (3-5 years) <input checked="" type="checkbox"/> Long Term (more than 5 years)

**OTHER NOTES**

Beta did a Silver Creek Watershed Study 15 years ago. Been working up through the watershed to increase infiltration and flood storage. This can be connected to other projects.

Need a study in the Sherry Avenue and Varnum Avenue area, which is ongoing with our engineering consultant, between Hope St./114 and Metacom Avenue.

The US Army Corps of Engineers (ACOE) has received a Federal Earmark to conduct a study of Silver Creek including a hydrologic and hydraulic modeling. This study has not yet commenced.



Silver Creek and Bristol Harbor at the East Bay Bike Path. December 23, 2022



**VULNERABLE AREA: Natural Resources**

MITIGATION ACTION	MITIGATION TYPE	ALIGNMENT WITH PLAN GOALS	ACTION PRIORITY
22. Preserve open space within the flood zones.	<input type="checkbox"/> Local Plans and Regulations <input type="checkbox"/> Structure and Infrastructure <input checked="" type="checkbox"/> Natural Systems Protection <input type="checkbox"/> Education and Awareness	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input checked="" type="checkbox"/> 8	<input type="checkbox"/> High <input checked="" type="checkbox"/> Medium <input type="checkbox"/> Low <hr/> <div style="text-align: center;"><b>ACTION STATUS</b></div> <hr/> New

**RATIONALE- WHY IS THIS IMPORTANT?**

Constant development pressures.

BENEFITS	OBSTACLES
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Provides natural storage for flood waters.  
 Reduces infiltration into the sewer system.  
 Reduce street runoff. Reduce runoff into the Bay.

LEAD/CHAMPION	SUPPORT
---------------	---------

Conservation Commission

POTENTIAL FUNDING SOURCES	ESTIMATED COST	TIMELINE
---------------------------	----------------	----------

Town Operating Budget  
 Eastern RI Conservation District grants

TBD

Short Term (0-3 years)  
 Medium Term (3-5 years)  
 Long Term (more than 5 years)

**OTHER NOTES**

This is an action that the Town is continually working on. Balancing economic growth, retaining residents, and protecting the natural environment is a constant consideration for Town officials.

**VULNERABLE AREA: Historic Resources**

MITIGATION ACTION	MITIGATION TYPE	ALIGNMENT WITH PLAN GOALS	ACTION PRIORITY
23. Implement the Bristol Waterfront Historic District Vulnerability Assessment case by case.	<input type="checkbox"/> Local Plans and Regulations <input checked="" type="checkbox"/> Structure and Infrastructure <input checked="" type="checkbox"/> Natural Systems Protection <input type="checkbox"/> Education and Awareness	<input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input checked="" type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8	<input checked="" type="checkbox"/> High <input type="checkbox"/> Medium <input type="checkbox"/> Low <hr/> <div style="text-align: center;"><b>ACTION STATUS</b></div> <hr/> New

**RATIONALE- WHY IS THIS IMPORTANT?**

There are over 33 historically and architecturally significant “at-risk” historic resources in Bristol that are at high risk of loss due to a 2’ increase in sea level rise in the 100-year flood zone of the Bristol Waterfront Historic District.

BENEFITS	OBSTACLES	
Economic value in historic preservation.		
LEAD/CHAMPION	SUPPORT	
Community Development	Rhode Island Historical Preservation and Heritage Commission	
POTENTIAL FUNDING SOURCES	ESTIMATED COST	TIMELINE
FEMA BRIC grant State historic preservation grants Philanthropic efforts	\$20K to \$100K based on the project.	<input type="checkbox"/> Short Term (0-3 years) <input checked="" type="checkbox"/> Medium Term (3-5 years) <input type="checkbox"/> Long Term (more than 5 years)

**OTHER NOTES**

- Temporary Protective Measures
- Site and Landscape Adaptations
- Protect Utilities
- Fill the Basement
- Elevate on a New Foundation
- Elevate the Interior Structure
- Abandon the Lowest Floor
- Move the Historic Building

Silver Jackets/ RIHPC did a study of commercial buildings in the downtown historic district to look at opportunities for building specific flood prevention/protection measures. This report is currently under development as of July 2023.

# 7

## Implementation and Adoption

### Prioritization of Mitigation Actions

#### Implementing the Plan

The Town of Bristol and the Bristol Hazard Mitigation Committee realize that successful hazard mitigation is an ongoing process that requires implementation, evaluation, and updates to this plan. The Town also understands the importance of integrating appropriate sections of the plan into the Town's Comprehensive Community Plan, Emergency Operations Plan, and site plan review process. It is intended that this plan and the ongoing efforts of the HMC will preserve and enhance the quality of life, property, and resources for the Town of Bristol.

Adoption of this mitigation plan increases Bristol's eligibility for federal hazard mitigation grants. These grants originate from FEMA's Pre-Disaster Flood Mitigation Assistance (FMA), Pre-Disaster Mitigation (PDM), Building Resilient Infrastructure in Communities (BRIC) and post-disaster Hazard Mitigation Grant (HMGP) Programs.

#### Monitoring

The HMC, under the leadership of the Director of Community Development, will meet annually (or more frequently if necessary), to monitor and evaluate the actions contained in the plan. At each meeting, the committee members will discuss the actions assigned to them to ensure continual progress with mitigation efforts. The status of each mitigation action will be documented, and minutes recorded for the record. The HMC will also continue to re-evaluate membership on the committee to ensure effective engagement of the appropriate parties. New members may be invited to serve on the HMC as priorities shift.

#### Evaluation

At the annual meetings, the HMC will evaluate both the actions and the planning process. The HMC will base its evaluation on whether or not the actions have met the following criteria: increased public awareness/education, reduction in hazard damage, actions being implemented in the designated time frames, and actions staying within the cost estimate. The committee will document and report its findings to the Town Council. The HMC will involve the public in the action evaluation process by holding an annual advertised public meeting in order to review the evaluation and solicit input.

During the annual evaluation process, the plan will be promoted online for public review. Comments and suggests can be sent directly to the Director of Community Development or brought up at the advertised public meeting.

## Revisions

Recognizing that this is a living document, the HMC will make changes to it after each annual revision or a disaster, as conditions warrant. These revisions will also reflect changes to priorities and funding strategies that may have been implemented.

A full revision of the plan will commence a year in advance of the current plan expiration date in order to ensure the Town always has an approved plan. The update will be completed every five years and will incorporate a formalized process for prioritizing actions and weighing the cost/benefit of such actions. All updates or revisions to the plan will be submitted to the RIEMA. The Town Council will involve the public in the plan revision process by holding an annual advertised public meeting to present recommended revisions and solicit input. Revised plans will also be sent to the neighboring communities for comment.

All future meetings will again be open to the public and it is the hope of the Hazard Mitigation Committee that once the public education and outreach actions begin, public involvement in the Plan will increase and will be reflected in future revisions. The Committee will involve the public in the annual meeting by posting it on the website, in the local library, and in the local newspaper to encourage involvement.

## Adoption

After each evaluation cycle (every 5 years), the Bristol Hazard Mitigation Plan will be presented to and adopted by the Town Council. The associated ordinance documentation will be kept as part of this plan.

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## Appendix A: Survey Results

DRAFT

Full survey to be inserted.

# Bristol Natural Hazard Mitigation Survey

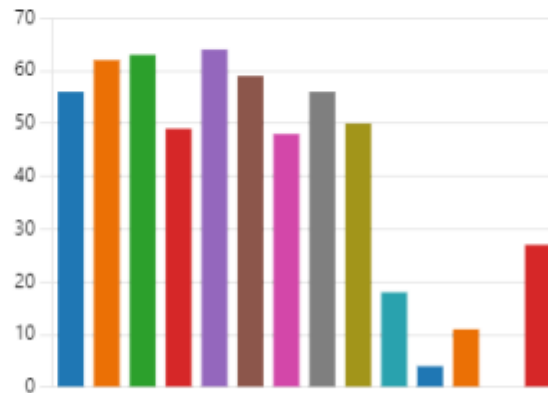
68  
Responses

27:47  
Average time to complete

Closed  
Status

## 1. Which of the following hazard events have you experienced in the Town of Bristol?

● Hurricanes	56
● Nor'easters	62
● Winter Storms	63
● Flooding (inland and coastal)	49
● High Winds	64
● Heat Wave	59
● Extreme Cold	48
● Lightning	56
● Drought	50
● Earthquakes	18
● Tornadoes	4
● Brushfires	11
● Dam Failures	0
● Hail	27





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## Appendix B: Public Outreach

DRAFT

Town Council Agenda to be inserted.

Public Notices to be inserted.

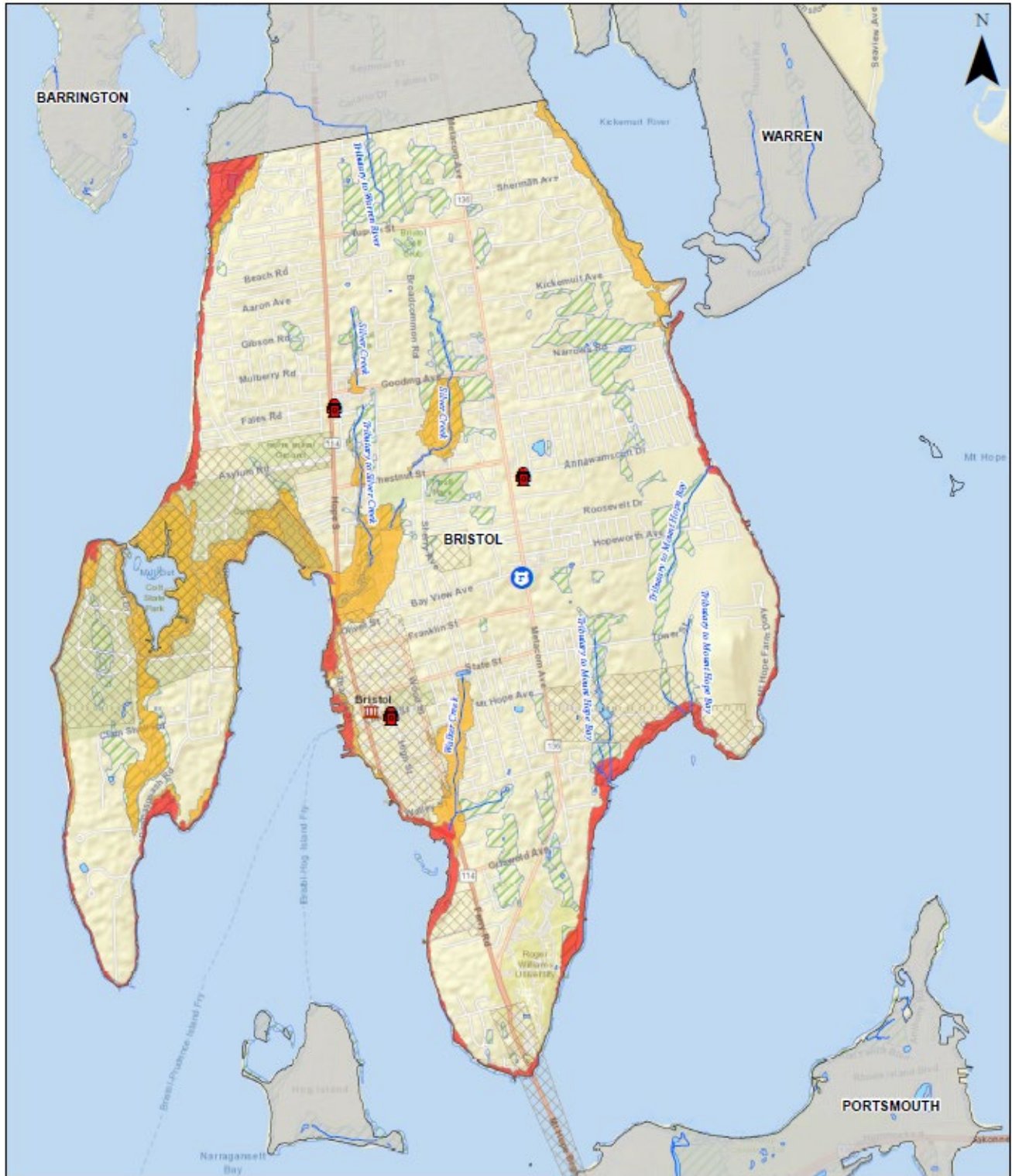
DRAFT



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# Appendix C: Community Assets Map

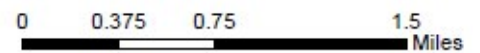
DRAFT



Legend

- Town Hall
- Fire Stations
- Police Stations
- Historic Districts
- FEMA Floodzones**
- AE
- AO
- VE
- Wetlands
- Ponds
- Rivers and Streams

### Community Assets Bristol, RI



Source: RI Geographic Information System, 2023

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## Appendix D: HAZUS Report

DRAFT

Full report to be inserted.



## Hazus: Hurricane Global Risk Report

**Region Name:** BristolRI2  
**Hurricane Scenario:** 1954-CAROL  
**Print Date:** Tuesday, March 7, 2023



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## Appendix E: Historic Resources

DRAFT

**Insert Appendix 10 of Historic Vulnerability Assessment Report (“AT-RISK” HISTORIC RESOURCES IN STUDY AREA BY ADDRESS)**

Project #	STREET #	STREET	DATE	PLAT	LOT	% Risk of Future Flood Damage
30	711	Hope	1855	8	8	100%
88	494	Thames	1809	8	17	100%
93	484	Thames	1870	8	19	100%
87	474	Thames	1800	8	21	100%
13	11	Franklin	1807	8	24	100%
12	3	Franklin	1860	8	26	100%
14	14	Franklin	1760	9	3	100%
85	446	Thames	1920	9	4	100%
79	392	Thames	1785	9	12	100%
75.02	267	Thames	1810	9	50	100%
92.1	343-345	Thames	1942	9	13/24	100%
58	18-20	State	1870	10	5	100%
72	198	Thames	1850	10	18	100%
51	5	John	1920	10	19	100%
91.1	205	Thames	1859	10	20	100%
53	14	John	1800	10	25	100%
4	9	Church	1805	10	30	100%
70	135	Thames	n/a	10	33	100%
6	18	Church	1840	10	36	100%
5	12	Church	1807	10	37	100%
3	8	Church	1891 1903	10	38	100%
69	126	Thames	1807	10	39	100%
67	82	Thames	1780	10	45	100%
65	70	Thames	1840	10	49	100%
11	9	Constitution	1872	10	56	100%
61	34	Thames	1880	10	59	100%
68.1	127	Thames	1894	10	70	100%
68	125	Thames	1830 on	10	42/60/61/62/ 3	100%
38	730	Hope	1830	12	51	100%
21	129	Hope	1927	16	27	100%
17	119	Hope	1960	16	28	100%
19	124	Hope	1860	16	34	100%
24	169	Hope	1979	16	42	100%

**BID/RFP ADVERTISING AUTHORIZATION FORM**

BID/RFP No. #1020 - Historic consultant services Re-survey of the Bristol Waterfront National Register Historic Dist

Advertising requested by: Diane Williamson - Dept. of Community Development

Signature: Diane M. Williamson

**Source of Funding:**

Approved by Town Council (Date) \_\_\_\_\_

Regular Budget (Line Item Number) \_\_\_\_\_

Special Appropriation \_\_\_\_\_

Grant (Source)  CLG Grant - NO Match needed

Other \_\_\_\_\_

Authorization to proceed with the advertising requirements for the above-described Bid/RFP is hereby granted.

[Signature]  
Steven Contente, Town Administrator

9/21/23  
Date

[Signature]  
Sara Hassell, Town Treasurer

9/18/23  
Date

**Brief Narrative of Project:**

Re-survey of the Bristol Waterfront National Register District to update existing conditions of the properties

Pre-Bid Meeting date, time, location (if applicable) N/A

Is the pre-bid meeting mandatory (if applicable) N/A

Question submission deadline date and contact information (if applicable)

5 days prior to due date

TOWN COUNCIL  
OCT 04 2023  
MEETING

**TOWN OF BRISTOL  
INVITATION TO BID  
BID No. 1020**

Sealed Bids will be received until 12 noon on October 4, 2023 for the following:

**HISTORIC CONSULTANT SERVICES RE-SURVEY OF THE BRISTOL  
WATERFRONT NATIONAL REGISTER HISTORIC DISTRICT**

**BID #1020**

BIDS WILL BE OPENED AT 12 NOON AT THE BRISTOL TOWN HALL, 10 COURT STREET ON October 4, 2023 FOR THE TOWN COUNCIL MEETING OF October 4, 2023

The Town of Bristol is requesting sealed bids for Historic Consultant Services Re-Survey of the Bristol Waterfront National Register Historic District, in accordance with all terms and specifications contained herein.

Specifications may be obtained and bids MUST be filed at the Office of the Town Clerk, 10 Court Street, Bristol, RI 02809. Specifications are available for download at <https://www.bidnetdirect.com/rhode-island/bristolri> by registering and/or logging in as a vendor.

Bids (one original marked "MASTER" and one copy) must be submitted in a sealed envelope and must be clearly marked on the outside, "**Bid #1020 – Historic Consultant Services Re-Survey of the Bristol Waterfront National Register Historic District**" and addressed to the Town Clerk's Office, Town Hall, 10 Court Street, Bristol, RI 02809. Sealed bids will be received until 12 noon on October 4, 2023

Individuals requesting interpreter services for the hearing impaired must notify the Town Clerk's Office (401) 253-7000 three business days prior to the bid opening.

The Town reserves all rights to reject any and all bids, or any part thereof, or to go on the open market when it is deemed in the best interest of the Town.

MELISSA CORDEIRO  
TOWN CLERK

September 21 & 28, 2023



**LEGAL NOTICE****TOWN OF BRISTOL  
INVITATION TO BID  
BID NO. 1020**

Sealed Bids will be received until 12 noon on October 4, 2023 for the following:

**HISTORIC CONSULTANT SERVICES RE-SURVEY  
OF THE BRISTOL WATERFRONT NATIONAL  
REGISTER HISTORIC DISTRICT****BID #1020**

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MELISSA CORDEIRO  
TOWN CLERK

September 21 & 28, 2023



*TOWN OF BRISTOL  
CONSERVATION COMMISSION*

*Department of Community Development  
235 High Street, Bristol, Rhode Island*

*Tuesday, July 11, 2023 @ 5:30 p.m.*

**JULY 2023 MEETING MINUTES**

*Members Present:*

*Tony Morettini  
Ray Payson  
Craig Fisher  
Jay Maciel*

*Staff Present:*

*Ed Tanner*

*Members Absent:*

*Lindsay Green  
Glenn Donovan  
Lee Ann Freitas*

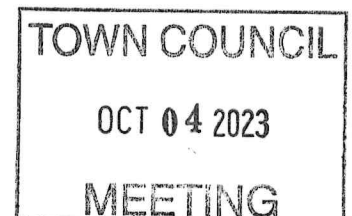
2023 SEP 11 AM 8:09

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

*The meeting was called to order by Chairman Morettini at 5:53 p.m.*

1. Minutes: A motion to approve the June minutes was made by Mr. Payson and seconded by Mr. Fisher. Vote: 4-0.
2. Open Space: Mr. Tanner said that signs and a trail map holder have been installed at the new entrance to the Perry-Tavares Farm at the end of San Francisco Street. Trail work at the site is also needed, and it was decided to meet there on Friday, July 14 at 9:00 a.m. to perform trail maintenance.
3. Tree Program: Mr. Morettini said that he sent the draft of the Policy for Resident Requests for Tree Pruning and Removal document to Town Administrator Contente, who responded that he would review and get back. Mr. Tanner reported that 22 newly purchased trees are at the Parks and Recreation facility and that he and Tree Warden Steve Saracino will meet to review locations for their planting. Mr. Tanner said that tree cutting is currently going on around Town with the Ash trees infected with the Emerald Ash Borer. Mr. Tanner also mentioned that there was \$20,000 in the budget for tree planting for the new fiscal year beginning July 1.
4. Pollinator Garden Initiative: Mr. Tanner noted that he had been in contact with Ms. Freitas who said she would be available to assist with weeding at the pollinator garden.
5. Bristol Yarn Mill Development: Mr. Morettini said that he gave the Conservation Commission's opinion on the planting plan for the development to Mr. Tanner for submission to the Planning Board.
6. Bristol Community Electricity: Patrick Roche and Allison McNeill from the firm Good Energy were in attendance to provide an overview and update to the Energy Aggregation Plan, similar to a summarization Mr. Roche provided to the Town Council at their June 21, 2023 meeting. Emphasis was made by Mr. Roche and Ms. McNeill on the timeline and next steps of the plan, in particular, that the plan approved by the Town Council in the June 21 meeting will be filed with the RI Division of Public Utilities soon, and that the Public Utilities Commission review and approval is expected within three to four months.

*continued*





*TOWN OF BRISTOL  
CONSERVATION COMMISSION*

*Department of Community Development  
235 High Street, Bristol, Rhode Island*

*Tuesday, July 11, 2023 @ 5:30 p.m.*

***JULY 2023 MEETING MINUTES, continued***

7. Around the Room: Mr. Payson handed out copies of recent newspaper articles, one entitled Ode to a Beech Tree Forest by Lauren Parmelee in Newport This Week about beech leaf disease, and another, See How Ticks and Mosquitoes Are Carrying Diseases to More of the US in the Wall Street Journal. Mr. Payson also handed out copies of the Town of Bristol's Arbor Day proclamation that offered specific recognition to the Bristol Conservation Commission.
8. The next Conservation Commission meeting will be held on Tuesday, September 5, 2023 at 5:30 p.m.
9. Mr. Payson made a motion to adjourn the meeting, which was seconded by Mr. Fisher, and the meeting ended at 6:56 p.m.

*Respectfully Submitted,*

  
Jay Maciel

**Warren Rensehausen, CPRP**  
Director of Parks & Recreation  
[wrensehausen@bristolri.gov](mailto:wrensehausen@bristolri.gov)

**Tim Shaw**  
Asst. Director of Parks & Recreation  
[tshaw@bristolri.gov](mailto:tshaw@bristolri.gov)



**RECREATION BOARD**  
**Chairman N. Diane Davis**  
Karl Antovich  
Mike Cabral  
Joseph DeMelo  
Donald Squires  
Kevin Manuel auxiliary

**Recreation Board Minutes**  
Wednesday, August 2, 2023 @4:30  
Quinta-Gamelin Community Center  
101 Asylum Rd, Bristol, RI

**Attendance:**

- Don Squires
- Diane Davis
- Karl Antonevich
- Joe DeMello
- Kevin Manuel
- Tim Shaw
- Warren Rensehausen
- Michele Martins
- Mary Ann Quinn
- Nellie Guerriero

Meeting started at 4:30 with Pledge of Allegiance

Introduction around the room

**Karl** reported on Veteran's Updates: Commented that Veteran's Memorial Park looked great. August 11, 2023 at 9am there will be a wreath ceremony at the War Garden. WIFI & Cable are now free for residents at the Veteran's Home

**Department updates given by Warren Rensehausen**

- BPR named Best Indoor Recreation Center
- BPR was named Recreation Department of the Year by the Parks & Recreation Association
- Tim received the Walter Henry Award
- Playground at beach replaced, Rockwell Park is next

**TOWN COUNCIL**  
**OCT 04 2023**  
**MEETING**

RFQ out with max to spend from Town Council. One member from Recreation, one member from Recreation Board, Harbor Master, Warren & Steve on reviewing committee. Joe DeMello will represent board. \$10,000 airmarked from Lisa Lane.

Lisa Lane budgeted 75,000. Deed restrictions will not allow any structures on property. Plan now is to clear our debris and over growth and replace with seeding. Approximate cost 15,000. Remaining budget will be transferred to use at other parks.

Cedar Crest- slide issue. Rebuild to be covered by Lisa Lane budget. Approximately 45,000.

Sowams Park working on grant funding for improvements.

Pickleball courts are complete. Lots of requests for space. Only issue is parking during funerals. Handicap parking space on Town Council agenda 8/2/23.

Walley School- all bids came in too high. Adjustment to project is to finish first floor only. Trying to avoid throwing out & starting over before expiring. Joe DeMelo suggested using local contractors. Joe also believes that we do not need another senior center we already have Benjamin Church.

### **TIM- Summer Camp Updates**

Friday, August 4 is the last day of camp. Camp ran June 21- August 4. 430 registered campers, 20 scholarships (received an increase of sponsorships for camp attendees). 3 buses with 6 stops.

\$300 per child \$250 siblings  
190-200 lunches per day served. Lunch is free to campers.

Primarily teens and college students as staff.

Beach- only one lifeguard. Ben Harley-an eagle scout

Beach weekend staff is young adults. Recreation Board suggested adding police detail to budget. Beach attendees are primarily nonresidents.

2024 need more beach managers and lifeguards.

### **Mary Ann- Senior Service Update**

AARP shredding event was 8/2/2023. 115 people came through to shred. Other AARP events recently were Smart Drive Course, Freud Workshop, & Shredding event. Great partnership with AARP.

Mary Ann applied to be considered an Age Friendly Community Center. This will allow access to grants through AARP.

Mary Ann would also like to have a town wide elderly survey.

Annual Senior Picnic is September 6 (rain date Sept 7) at Town Beach. At the Picnic we will share our recognition as An Age Friendly Community and our relationship with AARP. Last year we had 120 seniors at the picnic. This year CP Catering is providing lunch and Doug Botelho is providing music.

Partnership with HEZ- cooking demos through grant offers the conference room for public viewing of the cooking demo. HEZ also sponsors monthly tech talks.

Mahjong every Wednesday. Now the players are hosting a teaching opportunity on Monday afternoons.

Community Grant from RWU- magnet clips for medical cards for refrigerator

### **Nellie- Program Coordinator**

Nellie's contract was renewed by HEZ

She is Community Center Coordinator

She coordinates fitness classes, pottery, crafts, wreath making, children's programs

Numbers back to 2019 numbers

Lyme Disease fundraiser raised \$1,500

Beach yoga is doing well. Over 50 participants

Safe sitter program over the winter. Hoping to use safe sitters for future "Parent Night Out" programs and to provide child care for fitness class participants.

Ed Quinn passed away and Nellie recommends that Ed is recognized.

**Michele- Trips**

PPAC Upcoming Trips  
 Funny Girl- Sept 13  
 Mrs. Doubtfire- Oct 1  
 Book of Mormon- Nov 18  
 Moulin Rouge- Dec 28

Also this year

Big E in September  
 Salem in October  
 NY shopping trip in November  
 NY shopping in April  
 NH Shopping in December  
 Red Sox trip in April

Concerts on the Common- 8 weeks  
 Topaz is scheduled for 8/3/23 at 6:30

Joe DeMelo brought up Stage Plan. He opposed of the stage. He feels the town needs a pool. He asked if the 4<sup>th</sup> of July was planning on using the stage.

Warren said he did not know if that was the plan. Warren let the Recreation Board know that the stage would also be used for the Last Night Concert and camp activities. Also, many other uses for it.

**Community Concerns**

Two residents attended and wanted to discuss their concerns for staff at beach. Recent incident on July 2 the Beach Manager was assaulted by a beach goer. The man had a record of violence and was arrested. Something needs to be done. Suggested maybe increasing fees again. These are the parents of employee Trey Coroa who was assaulted by a beach attendee.

Warren suggested fee increase. He explained that beach has to remain open to non - residents because there was federal grant money used to build the beach many years ago.

**Individual Board Member Concerns**

Diane Davis discussed the concern of the board regarding governing authority. Joe DeMelo is also very concerned. He feels that the board should be allowed voting ability and authority for budgeting. They questioned the clarity of the charter and code. This item will be put on the agenda for next month.

Diane Davis called for meeting to be adjourned. Karl 1<sup>st</sup> and Joe 2<sup>nd</sup> adjournment.  
 Adjourned at 6:00PM



## The Commissioners of the Cemeteries

The North and East Burial Grounds Commission

The Town of Bristol, Rhode Island

10 Court Street ~ PO Box 407

Bristol, Rhode Island 02809

Ph 401-253-6426 ~ Fax 401-253-5885

2023 SEP 14 AM 11:30

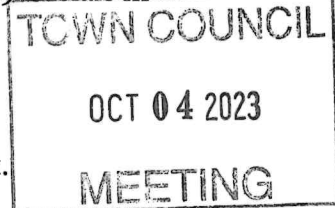
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

### MINUTES

The meeting of Wednesday, April 12, 2023 was held at The Chapel at North Burial Ground at 1081 Hope Street, Bristol, Rhode Island. The meeting was called to order by Chairman Charles Cavalcante at 6:14 PM. Present were Chairman Charles Cavalcante, Commissioner Susan Church, Commissioner Ed Caruci, Commissioner Kathy Moran, Alternate Josh Cabral, Superintendent Enzly Ramsay, Lily Ramsay and Recording Secretary Carol Gafford. Commissioner Jim Riccio was excused.

The Commission did a walking review of the West side of the Burial Ground to discuss future development. A motion was made by E. Carusi and seconded by K. Moran to approve funds for Steve Murgio to do a survey for expansion of the road. All approved.

1. **PLEDGE OF ALLEGIANCE TO THE FLAG.**
2. **A MOMENT OF REMEMBRANCE:** for our dead and their families
3. **REVIEW & APPROVAL:** Minutes for March 8 meeting were approved with a motion from S. Church, seconded by E. Carusi and approved by all.
4. **REVIEW:** Monthly Census of Cemetery Use and Sales Income. There were 9 burials in March, 54 year to date.
5. **REVIEW:** Monthly Expenses and Invoices for March 2023 were reviewed.
6. **UPDATE:** The Commission discussed the Hope St. Wall Restoration project.
7. **UPDATE:** Gravestone Repair will resume for the season. There has already been \$25,000 worth of restoration work completed,
8. **UPDATE STATUS REVIEW:** Proposed completion date and training for data transfer from NBG cards to CemeteryFind is not completed as yet. They are still reviewing records.
9. **REVIEW:** Invoice from the DPW for repaving North and South Roads remains pending.
10. **UPDATE | STATUS PROJECTS at THE CREMATION GARDEN (CG):** All projects suspended Pro Temp in light of North Burial Ground westerly expansion.
11. **UPDATE | STATUS PROJECTS at THE NORTH BURIAL GROUND:** Warren Monument carving of Gate 4 still remains pending. Calls will be placed to Warren Monument. Work on the perimeter stone wall and repair of the white washed wall has resumed. Installation of NW corner survey marker pending. Enzly has the dog signs and will replace them. Discussion continues on trees along south wall/Asylum Road.
12. **UPDATE | STATUS REVIEW:** A quote was received by Ned Miller of \$126,000 to have the iron gates repaired at the East Burial Ground. C. Gafford will talk with the Historical Society Director about possible grants for this. There was further discussion on an Interfaith Service, Veterans Day





events and other programs at the cemeteries.

13. **UPDATE | STATUS REVIEW:** No grass cutting until Memorial Day in order to attract pollinators to both North and East Burial Grounds (Wood St.). There was a letter to the editor of the Bristol Phoenix regarding this. The No Mow May signs are in. This is a work in progress.
14. **DISCUSSION |REVIEW|BUDGET:** Pricing for the Right to Burial and cemetery services for both Full Body Burials and Cremations and associated Operational Expenses has been tabled.
15. **ONGOING:** Reminder to our families that US Flags are available for the graves of veterans at the NBG's Superintendent's Office or from the Bristol Council of Veterans.
16. **UPCOMING COMMISSION MEETINGS FOR 2022-23:** The Commission meets on the 2<sup>nd</sup> Wednesday of each month at 6:00PM the Chapel at North Burial Ground: 2023: 5/10; 6/14; 7/12; 8/9; 9/13; 10/11; 11/8; 12/13.

**NEW TOPICS and PROJECTS:**

Subcommittee for Cemetery Events.

Hope St. Wall restoration project and article in Bristol Phoenix on April 6, 2023

Chairman Cavalconte entertained a motion to adjourn. Motion was made by Commissioner S. Church and seconded by Commissioner K. Moran. The Meeting adjourned at 7:23PM. Next meeting May 10, 2023

~Respectfully Submitted and Approved for Record

Wednesday May 24, 2023

Carol Gafford, Recording Secretary



# The Commissioners of the Cemeteries

The North and East Burial Grounds Commission  
 The Town of Bristol, Rhode Island  
 10 Court Street ~ PO Box 407  
 Bristol, Rhode Island 02809  
 Ph 401-253-6426 ~ Fax 401-253-5885

2023 SEP 14 AM 8:33

TOWN CLERK'S OFFICE  
 BRISTOL, RHODE ISLAND

## MINUTES

The meeting of Wednesday, May 24, 2023 was held at The Chapel at North Burial Ground at 1081 Hope Street, Bristol, Rhode Island. The meeting was called to order by Chairman Charles Cavalconte at 6:04 PM. Present were Chairman Charles Cavalconte, Commissioner Susan Church, Commissioner Ed Caruci, Commissioner Kathy Moran, Alternate Josh Cabral, Superintendent Enzly Ramsay, Lily Ramsay and Recording Secretary Carol Gafford. Commissioner Jim Riccio was excused.

1. **PLEDGE OF ALLEGIANCE TO THE FLAG.**
2. **A MOMENT OF REMEMBRANCE:** for our dead and their families
3. **REVIEW & APPROVAL:** Minutes for April 12 meeting were approved with a motion from E. Carusi, seconded by K, Moran and approved by all.
4. **REVIEW:** Monthly Census of Cemetery Use and Sales Income. There were 7 burials in April, 61 year to date.
5. **REVIEW:** Monthly Expenses and Invoices for April 2023 were reviewed.
6. **UPDATE:** The Commission discussed the Hope St. Wall Restoration project.
7. **UPDATE:** Gravestone Repair will resume for the season.
8. **UPDATE STATUS REVIEW:** Training for CemeteryFind, the new computer program at NBG is May 26<sup>th</sup> for Town Clerk's Office and June 6 for Superintendents Office.
9. **REVIEW:** Invoice from the DPW for repaving North and South Roads has been received. The bill is \$58,000.
10. **UPDATE | STATUS PROJECTS at THE CREMATION GARDEN (CG):** A member of the community has concerns about the repairs of the drain at the CG. Also, there have been complaints about plastic flowers being left at the Columbarium.
11. **UPDATE | STATUS PROJECTS at THE NORTH BURIAL GROUND:** Warren Monument carving of Gate 4 completed; Consider the purchase of gate number signs repair of stone wall on Hope St has resumed. Dog signs are here and Enzly will put them up. Trees along north wall pending survey. Status of marked Trees along south wall/Asylum Rd. They will cost \$2500. Resumption of gravestones repair and restoration pending after Memorial Day. There was no feedback on NO MOW MAY. Still waiting on the installation of the NW corner survey marker.
12. **UPDATE | STATUS REVIEW:** C. Gafford has talked with the Historical Society Director about possible grants for gate restoration. Several ideas were presented. Discussion was renewed on creating a Friend's of the Cemeteries group as a separate non-profit to apply for grants. C. Gafford will look into this further.

TOWN COUNCIL  
 OCT 04 2023  
 MEETING

13. **UPDATE | STATUS REVIEW:** No grass cutting until Memorial Day in order to attract pollinators to both North and East Burial Grounds (Wood St.). There was a letter to the editor of the Bristol Phoenix regarding this. The No Mow May signs are in. This is a work in progress.

14. **DISCUSSION | REVIEW|BUDGET:**

- Schedule meeting with the assistant Town Treasurer for fiscal review
- Schedule meeting to review pricing for the Right to Burial and cemetery services for both the disposition of Full Body Burials and Cremains and associated operational expenses.
- Schedule meeting for the discussion and development of a 1 year/5 year/10 year plan to for future work at NBG topic to include: development of the west side of NBG, road maintenance and width, road naming, the development of an additional formal cremation space, consideration of a formal committal prayer/chapel area, purchase and placement of meditation benches, etc.

Chairman Cavalconte would like the Commission to make a list of priorities. He will plan a day meeting at 3PM.

15. **ONGOING:** Reminder to our families that US Flags are available for the graves of veterans at the NBG's Superintendent's Office or from the Bristol Council of Veterans.

16. **UPCOMING COMMISSION MEETINGS FOR 2022-23:** The Commission meets on the 2<sup>nd</sup> Wednesday of each month at 6:00PM the Chapel at North Burial Ground: 2023: 5/10; 6/14; 7/12; 8/9; 9/13; 10/11; 11/8; 12/13.

**NEW TOPICS and PROJECTS:**

Subcommittee for Cemetery Events.  
Friends of the Cemetery, Non-Profit  
Long Range Planning  
Special Meetings

Chairman Cavalconte entertained a motion to adjourn. Motion was made by Commissioner E. Carusi and seconded by Commissioner S. Church. The Meeting adjourned at 7:14PM. Next meeting June 14, 2023.

~Respectfully Submitted and Approved for Record  
Wednesday June 14, 2023  
Carol Gafford, Recording Secretary



## The Commissioners of the Cemeteries

The North and East Burial Grounds Commission  
 The Town of Bristol, Rhode Island  
 10 Court Street ~ PO Box 407  
 Bristol, Rhode Island 02809  
 Ph 401-253-6426 ~ Fax 401-253-5885

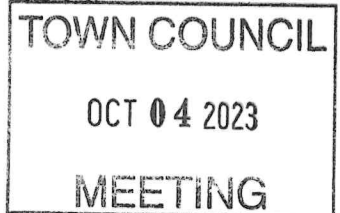
2023 SEP 14 AM 8:33

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

### MINUTES

The meeting of Wednesday, June 14, 2023 was held at The Chapel at North Burial Ground at 1081 Hope Street, Bristol, Rhode Island. The meeting was called to order by Chairman Charles Cavalconte at 6:13 PM. Present were Chairman Charles Cavalconte, Commissioner Susan Church, Commissioner Ed Caruci, Commissioner Kathy Moran, Alternate Josh Cabral, Superintendent Enzly Ramsay, Lily Ramsay and Recording Secretary Carol Gafford. Commissioner Jim Riccio was excused.

1. **PLEDGE OF ALLEGIANCE TO THE FLAG.**
2. **A MOMENT OF REMEMBRANCE:** for our dead and their families
3. **REVIEW & APPROVAL:** Minutes for the May 24<sup>th</sup> meeting were approved with a motion from S. Church, seconded by E. Carusi and approved by all.
4. **REVIEW:** Monthly Census of Cemetery Use and Sales Income. There were 10 burials in May, 71 year to date.
5. **REVIEW:** Monthly Expenses and Invoices for May 2023 were reviewed.
6. **UPDATE:** The Hope St. Wall Restoration project continues.
7. **UPDATE:** Gravestone Repair will resume after Memorial Day.
8. **REVIEW: Cremation Garden:** There are only 2 burials left in the Columbarium. We need another and Superintendent Ramsay will come back with plans as time is needed to order new columbariums. Enzly will also work on stone restoration in the pond area.
9. **UPDATE | STATUS PROJECTS at THE CREMATION GARDEN (CG):** Superintendent Ramsay is working on spring cleanup and resetting the drain.
10. **UPDATE | STATUS PROJECTS at THE NORTH BURIAL GROUND:**  
 Purchase of gate number signs is pending. Superintendent Ramsay will get a quote. Repair of the stone wall on Hope St. continues and the sidewalk will be passable for the July 4<sup>th</sup> activities. Discussion ensued on the stone wall which is actually a retaining wall and whether it should stay gray or continue to be whitewashed. White is preferred but maybe a different type of painting can be used such as a white polymer paint. Installation of the NW corner survey market is pending. Dog care and waste management signs will be replaced. Survey is pending on the trees along the North wall. People liked No Mow May.
11. **UPDATE | STATUS REVIEW:** Research continues about possible grants for gate restoration. Several ideas were presented. Discussion was renewed on creating a Friend's of the Cemeteries group as a separate non-profit to apply for grants. C. Gafford continues to work on this.



**12. DISCUSSION | REVIEW | BUDGET:**

- Commissioner K. Moran and Chairman C. Cavalconte met with Sarah and Carl at town hall. The meeting was positive and encouraging.
- Schedule meeting to review pricing for the Right to Burial and cemetery services for both the disposition of Full Body Burials and Cremains and associated operational expenses. This is a WIP.
- Schedule meeting for the discussion and development of a 1 year/5 year/10 year plan to for future work at NBG topic to include: development of the west side of NBG, road maintenance and width, road naming, the development of an additional formal cremation space, consideration of a formal committal prayer/chapel area, purchase and placement of meditation benches, etc. This is a WIP.

Chairman Cavalconte would like the Commission to make a list of priorities. He will plan a day meeting at 3PM.

13. **ONGOING:** Reminder to our families that US Flags are available for the graves of veterans at the NBG's Superintendent's Office or from the Bristol Council of Veterans.
14. **UPCOMING COMMISSION MEETINGS FOR 2022-23:** The Commission meets on the 2<sup>nd</sup> Wednesday of each month at 6:00PM the Chapel at North Burial Ground: 2023:
15. 7/12; 8/9; 9/13; 10/11; 11/8; 12/13.

Chairman Cavalconte entertained a motion to adjourn. Motion was made by Commissioner C. Cavalconte and seconded by Commissioner K. Moran. The Meeting adjourned at 7:18PM. Next meeting July 12, 2023.

~Respectfully Submitted and Approved for Record  
 Wednesday July 12, 2023  
 Carol Gafford, Recording Secretary

Bristol Planning Board Draft Minutes July 13, 2023



# BRISTOL PLANNING BOARD

## JULY 13, 2023 MINUTES

TOWN HALL  
10 COURT ST.  
BRISTOL, RI 02809  
401-253-7000

**Held:** July 13, 2023 in person

**Present:**

Anthony Murgo, Vice Chairman; Armand Bilotti, Secretary; Member Steve Katz; Member Brian Clark; Alternate Member Richard Ruggiero

**Also Present:**

Diane Williamson, Administrative Officer/Director of Community Development; Andrew M Teitz Esq., Assistant Town Solicitor

**Not Present:**

Charles Millard, Chairman; Alternate Member Michael Sousa

Vice Chairman Murgo called the meeting to order at 7:04pm and led the assembly in the Pledge of Allegiance.

Vice Chairman Murgo and Member Katz noted some typos in the June minutes.

- Page 7 - First line, "her" should be replaced with "his"
- Page 7 - Fourth paragraph, "320 inch pipe" should be replaced with "32 inch pipe"
- Page 10 - First paragraph repeats itself, "there was nothing to indicate that" should be removed
- Page 6 - Second to last paragraph, "Gary" should be replaced with "Garry"

A motion was made (Katz/Bilotti) to accept the July meeting minutes as amended.

In favor: Bilotti, Clark, Katz, Murgo, Ruggiero

Opposed: None

**C1. Bristol Yarn Mill (also known as Robin Rug):** \* PUBLIC HEARING CLOSED. DISCUSSION AND VOTING ONLY. Major Land Development - Action by the Board on the Preliminary Plan Review of the Major Land Development for the redevelopment of Robin Rug Mill to be known as "Bristol Yarn Mill" located at 125 Thames Street. Proposal for 127 residential apartment units and approximately 6,300 square feet of commercial space in the mill building. Proposal includes parking on the east side of Thames Street that is located approximately 130 feet south of the intersection of Church and Thames Streets. Proposal includes requests for waivers for the design and layout of parking spaces, parking lot aisles, loading spaces, parking lot landscaping, and driveways per Section 28-284 (f) of the Zoning Ordinance "Land Development projects - Urban rehab land development project". Property currently zoned Waterfront - Urban Rehab Land Development "Urban Rehab Land Development" a/k/a Waterfront Planned Unit Development with conditions, Waterfront, and Downtown Zones and is also within the Bristol Historic District. Plat: 10, Lots 41, 42, 43, 44, 49, 50, 60, 61, 62, 68, 71, 73, 74 and 76. Owner: Thames Street Nashua, LLC Applicant: Brady Sullivan Properties, LLC

2023 SEP 14 AM 10:00  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

TOWN COUNCIL  
OCT 04 2023  
MEETING

## Bristol Planning Board Draft Minutes July 13, 2023

Member Katz noted that on page 2 paragraph 7 of the Preliminary Plan Decision, the First Alternate Planning Board Member should be Richard Ruggiero, not Brian Clark.

Member Katz noted that on page 4 paragraph 8, the discussion about deed restriction that parking shall be limited to ground level parking and that no parking structure will be made. Director Williamson responded that this concern is covered on page 8, at the end of item J.

Member Katz requested a condition be added: "Because ADA compliant parking is only being provided inside the building, there shall be no additional charge to residents using such ADA compliant parking". This will become item O on page 8. The current item O will become item P.

Member Clark asked for clarification on the meaning of the statement "running to the Town of Bristol" on page 8, item J. Assistant Town Solicitor Teitz responded that this means that the Town of Bristol is at the other end of the grant.

Vice Chairman Murgo mentioned that at the TRC meeting on May 16th he had asked about rooftop activities, and was assured there were no plans for rooftop activities on the mill building. He requested that this be added as a condition. "There shall be no activities or amenities provided on the roof of any of the mill buildings." will be inserted on page 8 as item P, moving the "Final Plan review and approval shall be performed by the Planning Board" to item Q.

A motion was made (Murgo/Bilotti) to accept the Preliminary Plan Decision as presented and revised above.

In favor: Bilotti, Katz, Murgo, Ruggiero  
Opposed: Clark

**C2. Recommendation to the Town Council on Proposed Zoning Ordinance Amendment to add "Retail Business - Lumber/Building Projects" as a permitted use within the Metacom Mixed Use Zoning District.**

A motion was made (Bilotti/Clark) to recommend adding "Retail Business - Lumber/Building Projects" as a permitted use within the Metacom Mixed Use Zoning District.

In favor: Bilotti, Clark, Katz, Murgo, Ruggiero  
Opposed: None

**C3. Review of Updated list of projects for the annual CDBG application and finding of consistency with the Comprehensive Plan.**

Director Williamson explained that the Looking Upwards project was missing from the list that the Board originally approved in June.

A motion was made (Bilotti/Murgo) that the projects are consistent with the Town's Comprehensive Plan.

In favor: Bilotti, Clark, Katz, Murgo, Ruggiero  
Opposed: None

A motion was made (Clark) to adjourn the meeting.

In favor: Bilotti, Clark, Katz, Murgo, Ruggiero  
Opposed: None

Meeting adjourned at 7:22pm

Respectfully submitted by Doran Smith, Recording Secretary

Bristol Planning Board Draft Minutes July 13, 2023

Date Approved: 9/14/2023 Planning Board: agBilotta





Town of Bristol, Rhode Island

**Harbor Commission**

10 Court Street  
Bristol, RI 0280

**HARBOR COMMISSION  
MEETING MINUTES**

**Sep 11, 2023**

2023 SEP 18 PM 3:59  
TOWN CLERKS OFFICE  
BRISTOL, RHODE ISLAND

**Harbor Commission:** Dom Franco, Jim Dollins, John McDonald, Peter Silva

**Alternates:** Bob Hamel, Wayne Gablinski

**Advisory Board:** Owen O'Rourke, Pat Romano, Wayne Gablinske, Skip Castro, Michael Tamulaites

**Harbormaster:** Gregg Marsili

**Liaison:**

Dom Franco called the meeting to order at 7:00 PM.


1. August meeting minutes were approved.
2. CRMC– File number 2023-07-071 Dated Aug 25, 2023 for assent to construct & maintain a residential boating facility under the application of Hafer & Associates of Tempe, AZ  
Project location – 333 Poppasquash Rd., Bristol, RI  
Commission voted not to appeal.
3. Report of the Harbormaster – Gregg Marsili
  - A. New Marina Status - Electrical should be complete in Nov due to delay of parts.
  - B. State St. Ramp & Ind Park Launch Ramp Docks – Gregg continues working on & will start in October.
  - C. Dock Repair & Maintenance – progress continues. Gregg M advises to be repaired in December.
  - D. Maritime Center Sign for Building - still on HDC agenda for Oct.
  - E. Wait list for Marina – 168 names on list.
  - F. Gibson Rd ROW Ramp Repair or Replace – Ed Tanner continues work on with BHIA. Storm damage & path relocation on agenda.
  - G. ROWS – all designed and we will work on this year.
  - H. Fales Rd ROW Marker – Gregg continues working on with DPW & Ed Tanner.
  - I. Harbor Festival Summary – Gregg to give report at Oct meeting

TOWN COUNCIL  
OCT 04 2023  
MEETING

- 2 -

4. Breakwater Study Committee – Steve Januario was unable to attend & will update in Oct.
5. Elks Club Letters – Council approved HC recommendation and we will review at end of Summer Season.
6. Open Discussion for the Public –
  - A. Harbormaster advised we received a letter from Coast Guard that our Kickemuit Markers that are steel will be replaced with Plastic Markers. Steel Markers will come out in Nov and will be replaced in March.
  - B. Also, all boats at Town Docks will be required to have boat insurance.

**Adjournment**



**MINUTES OF A MEETING OF THE  
TOWN OF BRISTOL HOUSING AUTHORITY**

2023 SEP 14 PM 3:19  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

The annual meeting of the Board of Commissioners of the Town of Bristol Housing Authority was held on June 8, 2023. The Chairman called the meeting to order at 10:15 a.m. and upon roll call those answering Present were as follows:

**PRESENT**

John E. Faria, Chairman  
Helen C. Barboza, Commissioner  
Edward J. Correia, Commissioner  
Candace Pansa, Executive Director  
James Silva, Deputy Director

**ABSENT**

Raymond Cordeiro, Vice Chairman  
Pasquale D'Alessio, Commissioner

The Chairman led in reciting the Pledge of Allegiance.

A motion was made by Commissioner Correia and seconded by Commissioner Barboza to dispense with the reading of the minutes of May 11, 2023, meeting. Upon roll call those answering Aye and Nay were as follows:

**AYE**

John E Faria  
Helen C. Barboza  
Edward J. Correia

**NAY**

None

Thereupon, the Chairman declared the motion carried.

The Executive Director reported that the roof project was being completed. The grand opening of the garden at Tom's Grove was a great success. Plans are being worked on for a gazebo and a shed.

Mrs. Pansa explained to the Board the parking policy that is in place due to a resident asking to come before the Board. The tenant was introduced to the Board and explained that someone had parked in his spot. He was not happy with the explanation of the policy. After some discussion, the Board advised the tenant that it will try to come up with a solution and present it to the tenant by the September meeting.

The Deputy Director presented the investment report and snapshot of income and expenses report for May.

Work continues on the grounds with planting, mulching and a pavilion in the upper part of the project.

TOWN COUNCIL  
OCT 04 2023  
MEETING

The Chairman then introduced the following resolutions:

**RESOLUTION 2023-6**  
**Resolution to Amend the By-Laws Governing the**  
**Bristol Housing Authority**  
(see attached resolution)

The Director explained the changes in the by-laws to the Board and Commissioner Correia made a motion to accept the resolution and Commissioner Barboza seconded the motion and upon roll call all those in favor are:

**AYE**  
John E Faria  
Helen C. Barboza  
Edward J. Correia

**NAY**  
None

Thereupon, the Chairman declared the Resolution 2023-6 adopted.

**RESOLUTION 2034-7**  
**Resolution to Approve Local Union 1217 Contract**  
(see attached resolution)

A motion was made by Commissioner Barboza and seconded by Commissioner Correia to accept Resolution 2023-7 and upon roll call all those in favor are:

**AYE**  
John E Faria  
Helen C. Barboza  
Edward J. Correia

**NAY**  
None

Thereupon, the Chairman declared the Resolution 2023-7 adopted.

**RESOLUTION 2023-8**  
**Resolution to Adopt Budget FYE 6/30/2024**  
(see attached resolution)

Commissioner Correia made a motion to accept the resolution and Commissioner Barboza seconded the motion and upon roll call all those in favor are:

**AYE**  
John E Faria  
Helen C. Barboza  
Edward J. Correia

**NAY**  
None

Thereupon, the Chairman declared the Resolution 2023-8 adopted.

**The next Board meeting will be on September 14, 2023.**

**There being no further business to come before the Board, a motion was made and seconded and the meeting was adjourned at 11:40.**

**Respectfully submitted,**

A handwritten signature in cursive script that reads "Theresa Simmons".

**Theresa Simmons  
Recording Secretary**

## MEMORANDUM

To: THE HONORABLE TOWN COUNCIL  
 From: Michelle DiMeo, Tax Assessor/Collector  
 Date: September 26, 2023  
 Subject: Recommended Abatements & Additions for October 4, 2023 meeting

Attached is a list of Abatements & Additions for September 2023

	Abatements	Additions
Motor Vehicles	\$ 0.00	\$ 0.00
Real Estate	\$ 121.64	\$ 199.06
Sewer Fees	\$ 580.00	\$ 0.00
Sewer Assessment	\$ 0.00	\$ 0.00
Tangibles	\$ <u>0.00</u>	\$ <u>0.00</u>
Total	\$ <b>701.64</b>	\$ <b>199.06</b>

Net Adjustment: -\$502.58

Year to Date Total Abatements & Additions: -\$26,369.88

Respectfully,



Michelle DiMeo  
 Tax Assessor/Collector

TOWN COUNCIL
OCT 04 2023
MEETING



SEWER ASSESSMENT		TYPE	YEAR	RATE	AMOUNT	REASON FOR ADDITION
ACCOUNT#	NAME					
		SA	2023	\$ 302.98		
		SA	2022	\$ 302.98		
		SA	2021	\$ 302.98		
		SA	2020	\$ 302.98		
TOTAL SEWER ABATEMENTS					\$ -	
<b>ABATEMENTS</b>						
<b>TANGIBLE</b>						
ACCOUNT#	NAME	TYPE	YEAR	RATE	AMOUNT	REASON FOR ABATEMENT
		Tang	2023	\$ 13.36		
		Tang	2022	\$ 13.00		
		Tang	2017	\$ 14.92		
		Tang	2016	\$ 14.77		
		Tang	2015	\$ 14.03		
TOTAL TANGIBLE ABATEMENTS					\$ -	
TOTAL ABATEMENTS					\$ 701.64	
<b>ADDITIONS</b>						
<b>MOTOR VEHICLES</b>						
ACCOUNT#	NAME	TYPE	YEAR	RATE	AMOUNT	REASON FOR ADDITION
		MV	2020	\$ 17.35		
		MV	2021	\$ 17.35		
		MV	2020	\$ 17.35		
		MV	2019	\$ 17.35		
TOTAL MV ADDITIONS					\$ -	



ADDITIONS REAL ESTATE ACCOUNT#	NAME	TYPE	YEAR	RATE	AMOUNT	REASON FOR ADDITION
50-0071-35	Wynne, James & Suzanne	RE	2023	\$ 13.36	\$ 199.06	Appeal #23-003 correct finished area
		RE	2022	\$ 13.00		
		RE	2021	\$ 14.38		
		RE	2020	\$ 14.07		
		RE	2019	\$ 13.72		
		RE	2018	\$ 15.38		
TOTAL RE ADDITIONS					\$ 199.06	
ADDITIONS SEWER FEES ACCOUNT#	NAME	TYPE	YEAR	RATE	AMOUNT	REASON FOR ADDITION
		SU	2023	\$ 580.00		
		SU	2018	\$ 483.00		
		SU	2017	\$ 469.00		
TOTAL SEWER ADDITIONS					\$ -	
ADDITIONS SEWER ASSESSMENT ACCOUNT#	NAME	TYPE	YEAR	RATE	AMOUNT	REASON FOR ADDITION
		SA	2019	\$ 302.98		
		SA	2018	\$ 302.98		
		SA	2017	\$ 302.98		
TOTAL SEWER ADDITIONS					\$ -	
ADDITIONS TANGIBLE ACCOUNT#	NAME	TYPE	YEAR	RATE	AMOUNT	REASON FOR ADDITION
		TANG	2023	\$ 13.36		
		TANG	2018	\$ 15.38		
		TANG	2018	\$ 15.38		



## Town of Bristol Budget to Actual Report - Town Council For 6/30/2024

	Original Budget	Amended Budget	Month To Date	Y-T-D Actual	Balance	% of Budget
<b>Revenue</b>						
1001 400 33501 1000 State PILOT Funding	1,408,285.00	0.00	0.00	1,623,785.93	215,500.93	(115.30)%
1001 400 33502 1000 Public Service Corporation Tax/ telephone tax	273,410.00	0.00	0.00	295,615.68	22,205.68	(108.12)%
1001 400 33503 1000 Meals & Beverage Tax	646,702.00	0.00	0.00	202,196.35	(444,505.65)	(31.27)%
1001 400 33504 1000 Hotel Tax	98,866.00	0.00	0.00	32,259.77	(66,606.23)	(32.63)%
1001 400 33505 1000 M/V Excise Tax Reimbursement	2,796,382.00	0.00	0.00	617,018.66	(2,179,363.34)	(22.06)%
1001 400 33506 1000 M/V Phase-Out Tax	109,436.00	0.00	0.00	109,435.79	(0.21)	(100.00)%
1001 400 33508 1000 Library Construction Aid	0.00	0.00	0.00	295,093.76	295,093.76	0.00%
1001 400 33901 1000 PILOT-Bristol Assisted Living	48,752.00	0.00	0.00	12,530.89	(36,221.11)	(25.70)%
1001 400 33902 1000 PILOT-Living East Bay	33,228.00	0.00	0.00	9,005.26	(24,222.74)	(27.10)%
1001 400 33905 1000 PILOT-Roger Williams University	377,050.00	0.00	0.00	0.00	(377,050.00)	0.00%
1001 400 33907 1000 PILOT-Bristol Housing Authority	70,852.00	0.00	0.00	22,718.50	(48,133.50)	(32.06)%
1001 400 33908 1000 PILOT-Gladding Property	5,314.00	0.00	0.00	0.00	(5,314.00)	0.00%
<b>Total Revenues</b>	<b>5,868,277.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3,219,660.59</b>	<b>(2,648,616.41)</b>	<b>(54.87)%</b>
<b>Expenditures</b>						
<b>Expenditures Expenditures</b>						
6036 400 42105 1000 Death Benefits	0.00	0.00	0.00	10,000.00	(10,000.00)	0.00%
Medical Benefits Medical Benefits	0.00	0.00	0.00	10,000.00	(10,000.00)	0.00%
6008 400 43250 1000 Administrative Fees	0.00	0.00	0.00	19,769.04	(19,769.04)	0.00%
Professional Services Professional Services	0.00	0.00	0.00	19,769.04	(19,769.04)	0.00%
<b>Total Expenditures</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>(29,769.04)</b>	<b>29,769.04</b>	<b>0.00%</b>
<b>Excess Revenue Over (Under) Expenditures</b>	<b>5,868,277.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3,189,891.55</b>	<b>(2,618,847.37)</b>	<b>(54.36)%</b>
<b>Revenue</b>						
<b>Expenditures</b>						
<b>Expenditures Expenditures</b>						
1001 401 41100 1000 Salaries	36,246.00	0.00	0.00	7,116.39	29,129.61	19.63%
Salaries Salaries	36,246.00	0.00	0.00	7,116.39	29,129.61	19.63%
1001 401 42200 1000 Payroll Taxes	2,680.00	0.00	0.00	544.40	2,135.60	20.31%
Employer Payroll Taxes Employer Payroll Taxes	2,680.00	0.00	0.00	544.40	2,135.60	20.31%
1001 401 43311 1000 Code Supplements	6,500.00	0.00	0.00	4,962.76	1,537.24	76.35%
1001 401 43312 1000 IT & Software (B&C)	2,000.00	0.00	0.00	0.00	2,000.00	0.00%
1001 401 43313 1000 Public Media	3,500.00	0.00	0.00	600.00	2,900.00	17.14%
1001 401 43410 1000 Annual Audit	30,000.00	0.00	0.00	0.00	30,000.00	0.00%
1001 401 45400 1000 Advertising	16,500.00	0.00	0.00	1,763.00	14,737.00	10.68%
Professional Services Professional Services	58,500.00	0.00	0.00	7,325.76	51,174.24	12.52%
1001 401 46020 1000 Inaugural	1.00	0.00	0.00	0.00	1.00	0.00%
Supplies Supplies	1.00	0.00	0.00	0.00	1.00	0.00%
1001 401 48000 1000 Contingency	10,000.00	0.00	0.00	1,176.59	8,823.41	11.77%
Other Expenditures Other Expenditures	10,000.00	0.00	0.00	1,176.59	8,823.41	11.77%
<b>Total Expenditures</b>	<b>(107,427.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(16,163.14)</b>	<b>(91,263.86)</b>	<b>(15.05)%</b>
<b>Excess Revenue Over (Under) Expenditures</b>	<b>(107,427.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(16,163.14)</b>	<b>(91,263.86)</b>	<b>(15.05)%</b>
<b>Revenue</b>						
<b>Expenditures</b>						
<b>Expenditures Expenditures</b>						
1001 402 41100 1000 Salaries	245,490.00	0.00	0.00	56,651.58	188,838.42	23.08%

TOWN COUNCIL

OCT 04 2023

MEETING

**Town of Bristol  
Budget to Actual Report - Town Council  
For 6/30/2024**

	<b>Original Budget</b>	<b>Amended Budget</b>	<b>Month To Date</b>	<b>Y-T-D Actual</b>	<b>Balance</b>	<b>% of Budget</b>
Salaries Salaries	245,490.00	0.00	0.00	56,651.58	188,838.42	23.08%
1001 402 42101 1000 Medical Insurance	17,124.00	0.00	0.00	11,620.45	5,503.55	67.86%
1001 402 42102 1000 Dental Insurance	588.00	0.00	0.00	4,303.67	(3,715.67)	731.92%
Medical Benefits Medical Benefits	17,712.00	0.00	0.00	15,924.12	1,787.88	89.91%
1001 402 42200 1000 Payroll Taxes	18,780.00	0.00	0.00	4,248.54	14,531.46	22.62%
Employer Payroll Taxes Employer Payroll Taxes	18,780.00	0.00	0.00	4,248.54	14,531.46	22.62%
1001 402 42301 1000 Defined Contribution-TIAA	2,455.00	0.00	0.00	297.12	2,157.88	12.10%
1001 402 42302 1000 Defined Benefit-ERSRI	35,326.00	0.00	0.00	4,275.54	31,050.46	12.10%
Employer Retires Contributions Employer Retires Contributions	37,781.00	0.00	0.00	4,572.66	33,208.34	12.10%
1001 402 43200 1000 Dues & Conferences	1,000.00	0.00	0.00	0.00	1,000.00	0.00%
1001 402 43240 1000 Legal Fees-Labor	25,000.00	0.00	0.00	9,790.85	15,209.15	39.16%
Professional Services Professional Services	26,000.00	0.00	0.00	9,790.85	16,209.15	37.66%
1001 402 45900 1000 Operating	1,500.00	0.00	0.00	810.00	690.00	54.00%
Operating Operating	1,500.00	0.00	0.00	810.00	690.00	54.00%
1001 402 46260 1000 Vehicle Fuel	1,000.00	0.00	0.00	94.11	905.89	9.41%
Utilities Utilities	1,000.00	0.00	0.00	94.11	905.89	9.41%
1001 402 48000 1000 Contingency	2,000.00	0.00	0.00	0.00	2,000.00	0.00%
Other Expenditures Other Expenditures	2,000.00	0.00	0.00	0.00	2,000.00	0.00%
	<b>(350,263.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(92,091.86)</b>	<b>(258,171.14)</b>	<b>(26.29)%</b>
Excess Revenue Over (Under) Expenditures	<b>(350,263.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(92,091.86)</b>	<b>(258,171.14)</b>	<b>(26.29)%</b>
<b>Revenue</b>						
1001 403 32000 1000 Licenses & Permits	700,000.00	0.00	0.00	239,170.67	(460,829.33)	(34.17)%
2078 403 39500 1000 Revenue - RECORDS PRESERVATION	0.00	0.00	0.00	532.00	532.00	0.00%
2080 403 39500 1000 Revenue - LAND EVIDENCE & TECH	0.00	0.00	0.00	3,327.62	3,327.62	0.00%
<b>Total Revenues</b>	<b>700,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>243,030.29</b>	<b>(456,969.71)</b>	<b>(34.72)%</b>
<b>Expenditures</b>						
Expenditures Expenditures	361,192.00	0.00	0.00	80,513.91	280,678.09	22.29%
1001 403 41100 1000 Salaries	361,192.00	0.00	0.00	80,513.91	280,678.09	22.29%
Salaries Salaries	115,169.00	0.00	0.00	20,754.73	94,414.27	18.02%
1001 403 42101 1000 Medical Insurance	5,043.00	0.00	0.00	0.00	5,043.00	0.00%
1001 403 42102 1000 Dental Insurance	120,212.00	0.00	0.00	20,754.73	99,457.27	17.27%
Medical Benefits Medical Benefits	27,631.00	0.00	0.00	5,894.60	21,736.40	21.33%
1001 403 42200 1000 Payroll Taxes	27,631.00	0.00	0.00	5,894.60	21,736.40	21.33%
Employer Payroll Taxes Employer Payroll Taxes	27,631.00	0.00	0.00	5,894.60	21,736.40	21.33%
1001 403 42301 1000 Defined Contribution-TIAA	3,612.00	0.00	0.00	812.68	2,799.32	22.50%
1001 403 42302 1000 Defined Benefit-ERSRI	51,975.00	0.00	0.00	11,695.25	40,279.75	22.50%
Employer Retires Contributions Employer Retires Contributions	55,587.00	0.00	0.00	12,507.93	43,079.07	22.50%
1001 403 43200 1000 Dues & Conferences	2,000.00	0.00	0.00	464.00	1,536.00	23.20%
1001 403 43321 1000 Land Evidence	26,000.00	0.00	0.00	5,550.00	20,450.00	21.35%
1001 403 43322 1000 Probate & Microfilming	400.00	0.00	0.00	0.00	400.00	0.00%
1001 403 43323 1000 Records Restoration	5,000.00	0.00	0.00	0.00	5,000.00	0.00%
1001 403 43324 1000 Business Licensing	7,200.00	0.00	0.00	0.00	7,200.00	0.00%
1001 403 45500 1000 Printing	2,300.00	0.00	0.00	0.00	2,300.00	0.00%
Professional Services Professional Services	42,900.00	0.00	0.00	6,014.00	36,886.00	14.02%
	<b>(607,522.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(125,685.17)</b>	<b>(481,836.83)</b>	<b>(20.69)%</b>

## Town of Bristol Budget to Actual Report - Town Council For 6/30/2024

	Original Budget	Amended Budget	Month To Date	Y-T-D Actual	Balance	% of Budget
Excess Revenue Over (Under) Expenditures	92,478.00	0.00	0.00	117,345.12	(938,806.54)	(126.89)%
<b>Revenue</b>						
Expenditures						
Expenditures Expenditures	135,425.00	0.00	0.00	24,431.01	110,993.99	18.04%
1001 404 43245 1000 Legal Fees-Solicitor	50,000.00	0.00	0.00	21,404.53	28,595.47	42.81%
1001 404 43246 1000 Legal Fees-Litigation	500.00	0.00	0.00	0.00	500.00	0.00%
1001 404 43430 1000 Court Costs	185,925.00	0.00	0.00	45,835.54	140,089.46	24.65%
Professional Services Professional Services	(185,925.00)	0.00	0.00	(45,835.54)	(140,089.46)	(24.65)%
Excess Revenue Over (Under) Expenditures	(185,925.00)	0.00	0.00	(45,835.54)	(140,089.46)	(24.65)%
<b>Revenue</b>						
2052 400 39500 1000 Revenue- SATF-RISAPA	0.00	0.00	0.00	100.00	100.00	0.00%
2065 400 39500 1000 Revenue- Opioid	0.00	0.00	0.00	20,246.03	20,246.03	0.00%
<b>Total Revenues</b>	0.00	0.00	0.00	20,346.03	20,346.03	0.00%
<b>Expenditures</b>						
Expenditures Expenditures	14,560.00	0.00	0.00	0.00	14,560.00	0.00%
1001 405 41100 1000 Salaries	0.00	0.00	0.00	3,080.00	(3,080.00)	0.00%
2052 400 41100 1000 Salaries	14,560.00	0.00	0.00	3,080.00	11,480.00	21.15%
Salaries Salaries	1,048.00	0.00	0.00	0.00	1,048.00	0.00%
1001 405 42200 1000 Payroll Taxes	0.00	0.00	0.00	0.00	0.00	0.00%
2052 400 42200 1000 Payroll Taxes	1,048.00	0.00	0.00	235.62	(235.62)	0.00%
Employer Payroll Taxes Employer Payroll Taxes	7,400.00	0.00	0.00	0.00	812.38	22.48%
1001 405 43200 1000 Dues & Conferences	14,200.00	0.00	0.00	0.00	7,400.00	0.00%
1001 405 43222 1000 Tips 411	60,000.00	0.00	0.00	0.00	14,200.00	0.00%
1001 405 43223 1000 Prevention programs/BWRSD	800.00	0.00	0.00	0.00	60,000.00	0.00%
1001 405 43400 1000 IT & Support	82,400.00	0.00	0.00	0.00	800.00	0.00%
Professional Services Professional Services	1,900.00	0.00	0.00	0.00	82,400.00	0.00%
1001 405 46000 1000 Supplies	1,900.00	0.00	0.00	0.00	1,900.00	0.00%
Supplies Supplies	0.00	0.00	0.00	0.00	1,900.00	0.00%
2065 400 49500 1000 Expenditures Opioid	0.00	0.00	0.00	46,570.20	(46,570.20)	0.00%
Capital Improvements Capital Improvements	(99,908.00)	0.00	0.00	(49,885.82)	(50,022.18)	(49.93)%
Excess Revenue Over (Under) Expenditures	(99,908.00)	0.00	0.00	(29,539.79)	(29,676.15)	(29.57)%
<b>Revenue</b>						
<b>Expenditures</b>						
Expenditures Expenditures	3,500.00	0.00	0.00	240.00	3,260.00	6.86%
1001 406 41100 1000 Salaries	36,188.00	0.00	0.00	12,330.00	23,858.00	34.07%
1001 406 41101 1000 Salaries-Elections	39,688.00	0.00	0.00	12,570.00	27,118.00	31.67%
Salaries Salaries	268.00	0.00	0.00	0.00	268.00	0.00%
1001 406 42200 1000 Payroll Taxes	268.00	0.00	0.00	0.00	268.00	0.00%
Employer Payroll Taxes Employer Payroll Taxes	9,000.00	0.00	0.00	7,065.94	1,934.06	78.51%
1001 406 43230 1000 Elections - Supplies	9,000.00	0.00	0.00	7,065.94	1,934.06	78.51%
Professional Services Professional Services	(48,956.00)	0.00	0.00	(19,635.94)	(29,320.06)	(40.11)%

## Town of Bristol Budget to Actual Report - Town Council For 6/30/2024

	Original Budget	Amended Budget	Month To Date	Y-T-D Actual	Balance	% of Budget
Excess Revenue Over (Under) Expenditures			0.00	(19,635.94)	(29,320.06)	(40.11)%
<b>Revenue</b>						
1001 407 35100 1000 Fees & Fines	100,000.00	0.00	0.00	19,868.39	(80,131.61)	(19.87)%
<b>Total Revenues</b>	<b>100,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>19,868.39</b>	<b>(80,131.61)</b>	<b>(19.87)%</b>
<b>Expenditures</b>						
Expenditures Expenditures						
1001 407 41100 1000 Salaries	17,532.00	0.00	0.00	3,972.60	13,559.40	22.66%
1001 407 41150 1000 Detail Wages	2,000.00	0.00	0.00	125.00	1,875.00	6.25%
Salaries Salaries	19,532.00	0.00	0.00	4,097.60	15,434.40	20.98%
1001 407 42200 1000 Payroll Taxes	1,341.00	0.00	0.00	227.02	1,113.98	16.93%
Employer Payroll Taxes Employer Payroll Taxes	1,341.00	0.00	0.00	227.02	1,113.98	16.93%
1001 407 42301 1000 Defined Contribution-TIAA	0.00	0.00	0.00	9.27	(9.27)	0.00%
1001 407 42302 1000 Defined Benefit-ERSRI	0.00	0.00	0.00	133.13	(133.13)	0.00%
Employer Retires Contributions Employer Retires Contributions	0.00	0.00	0.00	142.40	(142.40)	0.00%
1001 407 46000 1000 Supplies	500.00	0.00	0.00	0.00	500.00	0.00%
Supplies Supplies	500.00	0.00	0.00	0.00	500.00	0.00%
1001 407 45900 1000 Operating	15,500.00	0.00	0.00	0.00	15,500.00	0.00%
Operating Operating	15,500.00	0.00	0.00	0.00	15,500.00	0.00%
<b>Total Expenditures</b>	<b>(36,873.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(4,467.02)</b>	<b>(32,405.98)</b>	<b>(12.11)%</b>
Excess Revenue Over (Under) Expenditures	63,127.00	0.00	0.00	15,401.37	(112,537.59)	(24.40)%
<b>Revenue</b>						
1001 501 31102 2002 Property Taxes: Prior Years	0.00	0.00	0.00	15.17	15.17	0.00%
1001 501 31120 2020 Property Taxes: 2019-2020	0.00	0.00	0.00	166.30	166.30	0.00%
1001 501 31121 2021 Property Taxes: 2020-2021	0.00	0.00	0.00	682.46	682.46	0.00%
1001 501 31122 2022 Property Taxes: 2021-2022	48,287,941.00	0.00	0.00	104,538.15	(48,183,402.85)	(0.22)%
1001 501 31123 2023 Property Taxes: 2022-2023	0.00	0.00	0.00	620,041.38	620,041.38	0.00%
1001 501 31124 2024 Property Taxes: 2023-2024	0.00	0.00	0.00	15,414,119.90	15,414,119.90	0.00%
1001 501 31900 1000 Penalties & Interest on Delinquent Taxes	695,000.00	0.00	0.00	280,636.70	(414,363.30)	(40.38)%
1001 501 34001 1000 Municipal Lien Certificates	0.00	0.00	0.00	2,074.00	2,074.00	0.00%
1001 501 34100 1000 Miscellaneous	0.00	0.00	0.00	101.00	101.00	0.00%
1001 501 34101 1000 Teller's Over/Short	0.00	0.00	0.00	1,363.01	1,363.01	0.00%
1001 501 35100 1000 Fees & Fines	31,000.00	0.00	0.00	3,080.00	(27,920.00)	(9.94)%
1001 501 36112 1000 Investment Earnings-Citizens Bank	0.00	0.00	0.00	(4,954.76)	(4,954.76)	0.00%
<b>Total Revenues</b>	<b>49,013,941.00</b>	<b>0.00</b>	<b>0.00</b>	<b>16,421,863.31</b>	<b>(32,592,077.69)</b>	<b>(33.50)%</b>
<b>Expenditures</b>						
Expenditures Expenditures						
1001 501 41100 1000 Salaries	552,727.00	0.00	0.00	119,917.09	432,809.91	21.70%
1001 501 41300 1000 Overtime	1,000.00	0.00	0.00	0.00	1,000.00	0.00%
Salaries Salaries	553,727.00	0.00	0.00	119,917.09	433,809.91	21.66%
1001 501 42101 1000 Medical Insurance	129,197.00	0.00	0.00	20,634.02	108,562.98	15.97%
1001 501 42102 1000 Dental Insurance	5,660.00	0.00	0.00	1,176.90	4,483.10	20.79%
Medical Benefits Medical Benefits	134,857.00	0.00	0.00	21,810.92	113,046.08	16.17%
1001 501 42200 1000 Payroll Taxes	42,284.00	0.00	0.00	8,765.44	33,518.56	20.73%
Employer Payroll Taxes Employer Payroll Taxes	42,284.00	0.00	0.00	8,765.44	33,518.56	20.73%
1001 501 42301 1000 Defined Contribution-TIAA	5,537.00	0.00	0.00	1,147.02	4,389.98	20.72%

## Town of Bristol Budget to Actual Report - Town Council For 6/30/2024

	Original Budget	Amended Budget	Month To Date	Y-T-D Actual	Balance	% of Budget
1001 501 42302 1000 Defined Benefit-ERSRI	79,681.00	0.00	0.00	16,042.44	63,638.56	20.13%
Employer Retirees Contributions Employer Retires Contributions	85,218.00	0.00	0.00	17,189.46	68,028.54	20.17%
1001 501 43200 1000 Dues & Conferences	5,600.00	0.00	0.00	1,159.77	4,440.23	20.71%
1001 501 43400 1000 IT & Support	99,767.00	0.00	0.00	14,687.00	85,080.00	14.72%
1001 501 43450 1000 Revaluation	65,000.00	0.00	0.00	0.00	65,000.00	0.00%
4160 501 43110 1000 Funerals- NBG Standard FBB	0.00	0.00	0.00	2,400.00	(2,400.00)	0.00%
4160 501 43110 3000 Funerals: Cremation Garden	0.00	0.00	0.00	725.00	(725.00)	0.00%
4160 501 43110 4000 Funerals: NBG Cremation	0.00	0.00	0.00	3,100.00	(3,100.00)	0.00%
4160 501 43490 3000 Engraving/Bronzing: Cremation Garden	0.00	0.00	0.00	(2,834.83)	2,834.83	0.00%
4160 501 44000 1000 Superintendent Services	0.00	0.00	0.00	5,200.00	(5,200.00)	0.00%
4160 501 44200 1000 Grounds Maintenance	0.00	0.00	0.00	10,520.00	(10,520.00)	0.00%
4160 501 44201 1000 Additional Grounds Services: NBG	0.00	0.00	0.00	6,525.00	(6,525.00)	0.00%
Professional Services Professional Services	170,367.00	0.00	0.00	41,481.94	128,885.06	24.35%
4160 501 44300 1000 Repairs & Maintenance: NBG	0.00	0.00	0.00	822.88	(822.88)	0.00%
Maintenance Maintenance	0.00	0.00	0.00	822.88	(822.88)	0.00%
1001 501 46000 1000 Supplies	2,500.00	0.00	0.00	0.00	2,500.00	0.00%
4160 501 46100 1000 Foundations/Markers	0.00	0.00	0.00	2,730.00	(2,730.00)	0.00%
Supplies Supplies	2,500.00	0.00	0.00	2,730.00	(230.00)	109.20%
4160 501 47200 1000 Capital Improvements: NBG	0.00	0.00	0.00	47,885.00	(47,885.00)	0.00%
Capital Improvements Capital Improvements	0.00	0.00	0.00	47,885.00	(47,885.00)	0.00%
	<b>(988,953.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(260,602.73)</b>	<b>(728,350.27)</b>	<b>(26.35)%</b>
Excess Revenue Over (Under) Expenditures	48,024,988.00	0.00	0.00	16,161,260.58	(33,320,427.96)	(33.65)%
<b>Revenue</b>						
<b>Expenditures</b>						
Expenditures Expenditures	0.00	0.00	0.00	284,795.75	(284,795.75)	0.00%
1001 502 44002 1000 Open Space Acquisition	0.00	0.00	0.00	284,795.75	(284,795.75)	0.00%
Professional Services Professional Services	3,727,704.00	0.00	0.00	1,067,451.55	2,660,252.45	28.64%
1001 502 48110 1000 Bond Principal	1,388,078.00	0.00	0.00	546,608.42	841,469.58	39.38%
1001 502 48210 1000 Interest-Bonds	5,000.00	0.00	0.00	0.00	5,000.00	0.00%
1001 502 48300 1000 Issuance Fees	5,000.00	0.00	0.00	0.00	5,000.00	0.00%
1001 502 48400 1000 Cost of Issuance	5,125,782.00	0.00	0.00	1,614,059.97	3,511,722.03	31.49%
Debt Exp Debt Exp	<b>(5,125,782.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(1,898,855.72)</b>	<b>(3,226,926.28)</b>	<b>(37.05)%</b>
Excess Revenue Over (Under) Expenditures	(5,125,782.00)	0.00	0.00	(1,898,855.72)	(3,226,926.28)	(37.05)%
<b>Revenue</b>						
<b>Expenditures</b>						
Expenditures Expenditures	30,000.00	0.00	0.00	0.00	30,000.00	0.00%
1001 503 41180 1000 Salary Reserve-27PP	30,000.00	0.00	0.00	0.00	30,000.00	0.00%
Salaries Salaries	685,000.00	0.00	0.00	183,192.77	501,807.23	26.74%
1001 503 42100 1000 Retiree Medical & Dental	130,000.00	0.00	0.00	125,325.23	4,674.77	96.40%
1001 503 42103 1000 Life Insurance	815,000.00	0.00	0.00	308,518.00	506,482.00	37.85%
Medical Benefits Medical Benefits	10,000.00	0.00	0.00	5,830.00	4,170.00	58.30%
1001 503 42500 1000 Unemployment Compensation	170,000.00	0.00	0.00	0.00	170,000.00	0.00%
1001 503 42925 1000 Other Post Employment Benefits						

**Town of Bristol  
Budget to Actual Report - Town Council  
For 6/30/2024**

	<b>Original Budget</b>	<b>Amended Budget</b>	<b>Month To Date</b>	<b>Y-T-D Actual</b>	<b>Balance</b>	<b>% of Budget</b>
Other Benefits Other Benefits	180,000.00	0.00	0.00	5,830.00	174,170.00	3.24%
1001 503 45201 1000 Insurance	877,205.00	0.00	0.00	1,328,011.00	(450,806.00)	151.39%
1001 503 45202 1000 Insurance Claims	40,000.00	0.00	0.00	(840.56)	40,840.56	(2.10)%
Insurance Insurance	917,205.00	0.00	0.00	1,327,170.44	(409,965.44)	144.70%
	<b>(1,942,205.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(1,641,518.44)</b>	<b>(300,686.56)</b>	<b>(84.52)%</b>
Excess Revenue Over (Under) Expenditures	<b>(1,942,205.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(1,641,518.44)</b>	<b>(300,686.56)</b>	<b>(84.52)%</b>
<b>Revenue</b>						
<b>Expenditures</b>						
Expenditures Expenditures						
1001 504 41100 1000 Salaries	21,487.00	0.00	0.00	4,352.69	17,134.31	20.26%
Salaries Salaries	21,487.00	0.00	0.00	4,352.69	17,134.31	20.26%
1001 504 42200 1000 Payroll Taxes	1,644.00	0.00	0.00	317.75	1,326.25	19.33%
Employer Payroll Taxes Employer Payroll Taxes	1,644.00	0.00	0.00	317.75	1,326.25	19.33%
1001 504 43400 1000 IT & Support	126,444.00	0.00	0.00	16,183.08	110,260.92	12.80%
1001 504 43405 1000 Website Maintenance	11,000.00	0.00	0.00	0.00	11,000.00	0.00%
Professional Services Professional Services	137,444.00	0.00	0.00	16,183.08	121,260.92	11.77%
1001 504 44300 1000 Building Repairs & Maintenance	55,000.00	0.00	0.00	34,238.57	20,761.43	62.25%
1001 504 44301 1000 Elevator Repairs & Maintenance	10,000.00	0.00	0.00	3,918.34	6,081.66	39.18%
1001 504 44302 1000 Alarm Repairs & Maintenance	4,000.00	0.00	0.00	1,423.84	2,576.16	35.60%
1001 504 44340 1000 School Buildings	50,000.00	0.00	0.00	55,415.31	(5,415.31)	110.83%
1001 504 44400 1000 Copy Machines	22,000.00	0.00	0.00	3,740.55	18,259.45	17.00%
Maintenance Maintenance	141,000.00	0.00	0.00	98,736.61	42,263.39	70.03%
1001 504 44410 1000 Parking Lot Leases	22,435.00	0.00	0.00	0.00	22,435.00	0.00%
1001 504 44415 1000 Statehouse Lease	5,500.00	0.00	0.00	0.00	5,500.00	0.00%
Leases Leases	27,935.00	0.00	0.00	0.00	27,935.00	0.00%
1001 504 45300 1000 Telephone & Internet	28,000.00	0.00	0.00	4,896.77	23,103.23	17.49%
Telephone Telephone	28,000.00	0.00	0.00	4,896.77	23,103.23	17.49%
1001 504 46001 1000 Supplies-Central Purchasing	28,000.00	0.00	0.00	6,066.88	21,933.12	21.67%
1001 504 46003 1000 Software & Licenses	45,000.00	0.00	0.00	25,681.53	19,318.47	57.07%
1001 504 46066 1000 Postage	37,000.00	0.00	0.00	6,147.83	30,852.17	16.62%
Supplies Supplies	110,000.00	0.00	0.00	37,896.24	72,103.76	34.45%
1001 504 46210 1000 Natural Gas	10,000.00	0.00	0.00	447.37	9,552.63	4.47%
1001 504 46220 1000 Electricity	24,000.00	0.00	0.00	2,459.03	21,540.97	10.25%
1001 504 46270 1000 Water Service	5,000.00	0.00	0.00	68.19	4,931.81	1.36%
Utilities Utilities	39,000.00	0.00	0.00	2,974.59	36,025.41	7.63%
1001 504 47500 1000 Technology Replacement	51,000.00	0.00	0.00	10,811.83	40,188.17	21.20%
Capital Improvements Capital Improvements	51,000.00	0.00	0.00	10,811.83	40,188.17	21.20%
	<b>(557,510.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(176,169.56)</b>	<b>(381,340.44)</b>	<b>(31.60)%</b>
Excess Revenue Over (Under) Expenditures	<b>(557,510.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(176,169.56)</b>	<b>(381,340.44)</b>	<b>(31.60)%</b>
<b>Revenue</b>						
<b>Expenditures</b>						
Expenditures Expenditures						
1001 505 47200 1000 Capital Improvements	1,470,000.00	0.00	0.00	54,887.22	1,415,112.78	3.73%
Capital Improvements Capital Improvements	1,470,000.00	0.00	0.00	54,887.22	1,415,112.78	3.73%
	<b>(1,470,000.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(54,887.22)</b>	<b>(1,415,112.78)</b>	<b>(3.73)%</b>



## Town of Bristol Budget to Actual Report - Town Council For 6/30/2024

	Original Budget	Amended Budget	Month To Date	Y-T-D Actual	Balance	% of Budget
Excess Revenue Over (Under) Expenditures	(1,470,000.00)	0.00	0.00	(54,887.22)	(1,415,112.78)	(3.73)%
<b>Revenue</b>						
1001 601 32000 1000 Licenses & Permits	57,000.00	0.00	0.00	5,316.50	(51,683.50)	(9.33)%
2037 601 39500 1000 Revenue End of Road- boat ramps	0.00	0.00	0.00	1,500.00	1,500.00	0.00%
3093 400 39500 1000 Revenue- Public Buildings	0.00	0.00	0.00	493,951.00	493,951.00	0.00%
<b>Total Revenues</b>	<b>57,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>500,767.50</b>	<b>443,767.50</b>	<b>(878.54)%</b>
<b>Expenditures</b>						
Expenditures Expenditures						
1001 601 41100 1000 Salaries	315,152.00	0.00	0.00	68,601.40	246,550.60	21.77%
Salaries Salaries	315,152.00	0.00	0.00	68,601.40	246,550.60	21.77%
1001 601 42101 1000 Medical Insurance	53,705.00	0.00	0.00	7,683.45	46,021.55	14.31%
1001 601 42102 1000 Dental Insurance	2,193.00	0.00	0.00	413.32	1,779.68	18.85%
Medical Benefits Medical Benefits	55,898.00	0.00	0.00	8,096.77	47,801.23	14.48%
1001 601 42200 1000 Payroll Taxes	24,109.00	0.00	0.00	5,142.53	18,966.47	21.33%
Employer Payroll Taxes Employer Payroll Taxes	24,109.00	0.00	0.00	5,142.53	18,966.47	21.33%
1001 601 42301 1000 Defined Contribution-TIAA	3,152.00	0.00	0.00	783.60	2,368.40	24.86%
1001 601 42302 1000 Defined Benefit-ERSR	45,350.00	0.00	0.00	9,658.80	35,691.20	21.30%
Employer Retires Contributions Employer Retires Contributions	48,502.00	0.00	0.00	10,442.40	38,059.60	21.53%
Contributions						
1001 601 43100 1000 Secretarial Support	12,000.00	0.00	0.00	2,000.00	10,000.00	16.67%
1001 601 43200 1000 Dues & Conferences	3,500.00	0.00	0.00	295.00	3,205.00	8.43%
1001 601 43220 1000 Tourism/Promotion	39,100.00	0.00	0.00	5,500.00	33,600.00	14.07%
1001 601 43221 1000 GIS Implementation	8,400.00	0.00	0.00	0.00	8,400.00	0.00%
1001 601 43435 1000 Consulting Engineer-Planning Board	9,000.00	0.00	0.00	7,355.00	1,645.00	81.72%
1001 601 45400 1000 Advertising	5,100.00	0.00	0.00	861.00	4,239.00	16.88%
Professional Services Professional Services	77,100.00	0.00	0.00	16,011.00	61,089.00	20.77%
1001 601 46000 1000 Supplies	1,500.00	0.00	0.00	6.50	1,493.50	0.43%
1001 601 46101 1000 Conservation Projects	6,000.00	0.00	0.00	244.66	5,755.34	4.08%
1001 601 46102 1000 Tree Planting	20,000.00	0.00	0.00	5,428.33	14,571.67	27.14%
1001 601 46103 1000 Stormwater Phase II	10,000.00	0.00	0.00	0.00	10,000.00	0.00%
1001 601 46104 1000 Comprehensive Plan Update	5,000.00	0.00	0.00	250.00	4,750.00	5.00%
Supplies Supplies	42,500.00	0.00	0.00	5,929.49	36,570.51	13.95%
2094 601 49500 1000 Expenditures Sowams/Annawamscutt	0.00	0.00	0.00	(9,723.00)	9,723.00	0.00%
WS Study						
Capital Improvements Capital Improvements	0.00	0.00	0.00	(9,723.00)	9,723.00	0.00%
1001 601 46300 1000 Bristol HDC	0.00	0.00	0.00	861.00	(861.00)	0.00%
2035 601 49500 1000 Expenditures End of Road- RIIB	0.00	0.00	0.00	582.26	(582.26)	0.00%
2036 601 49500 1000 Expenditures End of Road- boat ramps	0.00	0.00	0.00	24,146.80	(24,146.80)	0.00%
2037 601 49500 1000 Expenditures End of Road- boat ramps	0.00	0.00	0.00	1,500.00	(1,500.00)	0.00%
2084 601 49500 2020 Expenditures	0.00	0.00	0.00	47,276.29	(47,276.29)	0.00%
Other Expenditures Other Expenditures	0.00	0.00	0.00	74,366.35	(74,366.35)	0.00%
	<b>(563,261.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(178,866.94)</b>	<b>(384,394.06)</b>	<b>(31.76)%</b>

## Town of Bristol Budget to Actual Report - Town Council For 6/30/2024

	Original Budget	Amended Budget	Month To Date	Y-T-D Actual	Balance	% of Budget
Excess Revenue Over (Under) Expenditures		0.00	0.00	321,900.56	59,373.44	63.58%
<b>Revenue</b>						
1001 602 32000 1000 Licenses & Permits	470,500.00	0.00	0.00	31,264.55	(439,235.45)	(6.64)%
1001 602 33515 1000 RI State Tax	0.00	0.00	0.00	(2,249.55)	(2,249.55)	0.00%
1001 602 33516 1000 Health Department	0.00	0.00	0.00	7,334.00	7,334.00	0.00%
<b>Total Revenues</b>	<b>470,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>36,349.00</b>	<b>(434,151.00)</b>	<b>(7.73)%</b>
<b>Expenditures</b>						
Expenditures Expenditures						
1001 602 41100 1000 Salaries	183,225.00	0.00	0.00	38,618.02	144,606.98	21.08%
Salaries Salaries	183,225.00	0.00	0.00	38,618.02	144,606.98	21.08%
1001 602 42101 1000 Medical Insurance	20,090.00	0.00	0.00	4,373.88	15,716.12	21.77%
1001 602 42102 1000 Dental Insurance	950.00	0.00	0.00	99.48	850.52	10.47%
Medical Benefits Medical Benefits	21,040.00	0.00	0.00	4,473.36	16,566.64	21.26%
1001 602 42200 1000 Payroll Taxes	14,017.00	0.00	0.00	2,795.16	11,221.84	19.94%
Employer Payroll Taxes Employer Payroll Taxes	14,017.00	0.00	0.00	2,795.16	11,221.84	19.94%
1001 602 42301 1000 Defined Contribution-TIAA	750.00	0.00	0.00	229.86	520.14	30.65%
1001 602 42302 1000 Defined Benefit-ERSRI	10,797.00	0.00	0.00	3,307.68	7,489.32	30.64%
Employer Retires Contributions Employer Retires Contributions	11,547.00	0.00	0.00	3,537.54	8,009.46	30.64%
1001 602 43200 1000 Dues & Conferences	1,854.00	0.00	0.00	80.00	1,774.00	4.31%
Other Benefits Other Benefits	1,854.00	0.00	0.00	80.00	1,774.00	4.31%
1001 602 46003 1000 Software & Licenses	16,200.00	0.00	0.00	15,290.00	910.00	94.38%
Supplies Supplies	16,200.00	0.00	0.00	15,290.00	910.00	94.38%
1001 602 45900 1000 Operating	3,500.00	0.00	0.00	0.00	3,500.00	0.00%
Operating Operating	3,500.00	0.00	0.00	0.00	3,500.00	0.00%
	<b>(251,383.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(64,794.08)</b>	<b>(186,588.92)</b>	<b>(25.78)%</b>
Excess Revenue Over (Under) Expenditures	219,117.00	0.00	0.00	(28,445.08)	(620,739.92)	12.98%
<b>Revenue</b>						
1001 603 32002 1000 Permits	7,500.00	0.00	0.00	3,828.00	(3,672.00)	(51.04)%
1001 603 32003 1000 Road Cut Permits	25,000.00	0.00	0.00	315.00	(24,685.00)	(1.26)%
1001 603 32004 1000 Metals	10,000.00	0.00	0.00	1,105.00	(8,895.00)	(11.05)%
1001 603 34100 1000 Miscellaneous	0.00	0.00	0.00	882.00	882.00	0.00%
1001 603 34102 1000 Landfill Receipts	65,000.00	0.00	0.00	11,113.94	(53,886.06)	(17.10)%
1001 603 34105 1000 Special Pick-Ups	10,000.00	0.00	0.00	1,060.00	(8,940.00)	(10.60)%
1001 603 34431 1000 Compost Bag Sales	5,000.00	0.00	0.00	0.00	(5,000.00)	0.00%
1001 603 35100 1000 Fees & Fines	0.00	0.00	0.00	151.00	151.00	0.00%
<b>Total Revenues</b>	<b>122,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>18,454.94</b>	<b>(104,045.06)</b>	<b>(15.07)%</b>
<b>Expenditures</b>						
Expenditures Expenditures						
1001 603 41100 1000 Salaries	2,092,988.00	0.00	0.00	438,614.27	1,654,373.73	20.96%
1001 603 41160 1000 Clothing Allowance	43,400.00	0.00	0.00	35,000.00	8,400.00	80.65%
1001 603 41300 1000 Overtime	158,363.00	0.00	0.00	23,168.47	135,194.53	14.63%
Salaries Salaries	2,294,751.00	0.00	0.00	496,782.74	1,797,968.26	21.65%
1001 603 42101 1000 Medical Insurance	539,033.00	0.00	0.00	184,619.17	354,413.83	34.25%
1001 603 42102 1000 Dental Insurance	21,708.00	0.00	0.00	3,800.42	17,907.58	17.51%
Medical Benefits Medical Benefits	560,741.00	0.00	0.00	188,419.59	372,321.41	33.60%

**Town of Bristol  
Budget to Actual Report - Town Council  
For 6/30/2024**

	<b>Original Budget</b>	<b>Amended Budget</b>	<b>Month To Date</b>	<b>Y-T-D Actual</b>	<b>Balance</b>	<b>% of Budget</b>
1001 603 42200 1000 Payroll Taxes	175,548.00	0.00	0.00	41,995.82	133,552.18	23.92%
Employer Payroll Taxes Employer Payroll Taxes	175,548.00	0.00	0.00	41,995.82	133,552.18	23.92%
1001 603 42301 1000 Defined Contribution-TIAA	19,635.00	0.00	0.00	3,939.55	15,695.45	20.06%
1001 603 42302 1000 Defined Benefit-ERSR1	318,081.00	0.00	0.00	61,222.44	256,858.56	19.25%
Employer Retires Contributions Employer Retires Contributions	337,716.00	0.00	0.00	65,161.99	272,554.01	19.29%
1001 603 43211 1000 Rodent Control	5,000.00	0.00	0.00	290.00	4,710.00	5.80%
1001 603 43440 1000 Landfill/Environmental Monitoring	25,000.00	0.00	0.00	1,450.00	23,550.00	5.80%
1001 603 44210 1000 Transfer Station Operations	400,000.00	0.00	0.00	62,924.80	337,075.20	15.73%
1001 603 44220 1000 Snow & Ice Removal	150,000.00	0.00	0.00	0.00	150,000.00	0.00%
1001 603 45400 1000 Advertising	1,000.00	0.00	0.00	0.00	1,000.00	0.00%
Professional Services Professional Services	581,000.00	0.00	0.00	64,664.80	516,335.20	11.13%
1001 603 44300 1000 Building Repairs & Maintenance	18,500.00	0.00	0.00	1,425.80	17,074.20	7.71%
1001 603 44304 1000 Grounds Maintenance	287,730.00	0.00	0.00	71,932.50	215,797.50	25.00%
1001 603 44305 1000 Road Materials	30,000.00	0.00	0.00	357.72	29,642.28	1.19%
1001 603 44306 1000 Road Signs	10,000.00	0.00	0.00	3,722.30	6,277.70	37.22%
1001 603 44307 1000 Road & Sidewalk Maintenance	15,000.00	0.00	0.00	5,044.15	9,955.85	33.63%
1001 603 44308 1000 Street Lighting	115,000.00	0.00	0.00	14,110.92	100,889.08	12.27%
1001 603 44310 1000 Motor Vehicle Repairs	85,000.00	0.00	0.00	12,893.74	72,106.26	15.17%
1001 603 44311 1000 Landfill Vehicle Maintenance	17,000.00	0.00	0.00	110.52	16,889.48	0.65%
1001 603 44312 1000 Packer & Recycling Vehicle Maintenance	45,000.00	0.00	0.00	6,183.97	38,816.03	13.74%
1001 603 44330 1000 Drainage	55,000.00	0.00	0.00	55,935.38	(935.38)	101.70%
1001 603 44400 1000 Copy Machines	1,500.00	0.00	0.00	184.78	1,315.22	12.32%
Maintenance Maintenance	679,730.00	0.00	0.00	171,901.78	507,828.22	25.29%
1001 603 44600 1000 Tree Care & Preservation	75,000.00	0.00	0.00	17,500.00	57,500.00	23.33%
Misc. Programs Misc. Programs	75,000.00	0.00	0.00	17,500.00	57,500.00	23.33%
1001 603 45300 1000 Telephone & Internet	5,500.00	0.00	0.00	1,411.96	4,088.04	25.67%
Telephone Telephone	5,500.00	0.00	0.00	1,411.96	4,088.04	25.67%
1001 603 46000 1000 Supplies	7,000.00	0.00	0.00	2,282.70	4,717.30	32.61%
1001 603 46050 1000 Chemicals	2,000.00	0.00	0.00	19.96	1,980.04	1.00%
1001 603 46060 1000 Tires	18,000.00	0.00	0.00	7,692.95	10,307.05	42.74%
1001 603 46061 1000 Sweeper Brooms	3,000.00	0.00	0.00	0.00	3,000.00	0.00%
1001 603 46063 1000 Portable Radios	12,000.00	0.00	0.00	1,744.47	10,255.53	14.54%
1001 603 46064 1000 Protective Gear	4,500.00	0.00	0.00	396.00	4,104.00	8.80%
1001 603 46066 1000 Postage	1,500.00	0.00	0.00	601.50	898.50	40.10%
1001 603 46067 1000 Janitorial Supplies	22,000.00	0.00	0.00	4,998.13	17,001.87	22.72%
Supplies Supplies	70,000.00	0.00	0.00	17,735.71	52,264.29	25.34%
1001 603 46210 1000 Natural Gas	30,000.00	0.00	0.00	620.00	29,380.00	2.07%
1001 603 46220 1000 Electricity	13,000.00	0.00	0.00	180.11	12,819.89	1.39%
1001 603 46260 1000 Vehicle Fuel	181,000.00	0.00	0.00	37,531.69	143,468.31	20.74%
1001 603 46270 1000 Water Service	6,000.00	0.00	0.00	1,872.19	4,127.81	31.20%
Utilities Utilities	230,000.00	0.00	0.00	40,203.99	189,796.01	17.48%
1001 603 47301 1000 Building Security	6,000.00	0.00	0.00	1,815.44	4,184.56	30.26%
1001 603 47500 1000 Technology Replacement	10,000.00	0.00	0.00	0.00	10,000.00	0.00%
1001 603 47515 1000 Tools & Equipment	11,000.00	0.00	0.00	1,837.49	9,162.51	16.70%
Capital Improvements Capital Improvements	27,000.00	0.00	0.00	3,652.93	23,347.07	13.55%
	<b>(5,036,986.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(1,109,431.31)</b>	<b>(3,927,554.69)</b>	<b>(22.03)%</b>

## Town of Bristol Budget to Actual Report - Town Council For 6/30/2024

	Original Budget	Amended Budget	Month To Date	Y-T-D Actual	Balance	% of Budget
Excess Revenue Over (Under) Expenditures	(4,914,486.00)	0.00	0.00	(1,090,976.37)	(4,031,599.75)	(22.20)%
<b>Revenue</b>						
5002 604 32002 1000 Permits	1,000.00	0.00	0.00	75.00	(925.00)	(7.50)%
5002 604 32005 1000 Septage	0.00	0.00	0.00	(357.20)	(357.20)	0.00%
5002 604 32006 1000 Pretreatment Revenue	30,000.00	0.00	0.00	4,025.00	(25,975.00)	(13.42)%
5002 604 34410 1000 Sewer Use Fees	6,529,124.00	0.00	0.00	0.00	(6,529,124.00)	0.00%
5002 604 34420 1000 Sewer Assessments	62,432.00	0.00	0.00	0.00	(62,432.00)	0.00%
5002 604 35100 1000 Fees & Fines	500.00	0.00	0.00	3,300.00	2,800.00	(660.00)%
5002 604 35510 1000 Debt Service Recovery-RWU	53,500.00	0.00	0.00	0.00	(53,500.00)	0.00%
<b>Total Revenues</b>	<b>6,676,556.00</b>	<b>0.00</b>	<b>0.00</b>	<b>7,042.80</b>	<b>(6,669,513.20)</b>	<b>(0.11)%</b>
<b>Expenditures</b>						
Expenditures Expenditures						
5002 604 41100 1000 Salaries	768,160.00	0.00	0.00	159,268.79	608,891.21	20.73%
5002 604 41300 1000 Overtime	80,000.00	0.00	0.00	17,806.48	62,193.52	22.26%
Salaries Salaries	848,160.00	0.00	0.00	177,075.27	671,084.73	20.88%
5002 604 42101 1000 Medical Insurance	177,639.00	0.00	0.00	27,147.66	150,491.34	15.28%
5002 604 42102 1000 Dental Insurance	7,169.00	0.00	0.00	933.82	6,235.18	13.03%
Medical Benefits Medical Benefits	184,808.00	0.00	0.00	28,081.48	156,726.52	15.19%
5002 604 42200 1000 Payroll Taxes	64,884.00	0.00	0.00	13,269.92	51,614.08	20.45%
Employer Payroll Taxes Employer Payroll Taxes	64,884.00	0.00	0.00	13,269.92	51,614.08	20.45%
5002 604 42301 1000 Defined Contribution-TIAA	7,495.00	0.00	0.00	1,296.94	6,198.06	17.30%
5002 604 42302 1000 Defined Benefit-ERSR	110,538.00	0.00	0.00	21,117.37	89,420.63	19.10%
Employer Retires Contributions Employer Retires Contributions	118,033.00	0.00	0.00	22,414.31	95,618.69	18.99%
5002 604 43200 1000 Dues & Conferences	1,500.00	0.00	0.00	235.00	1,265.00	15.67%
5002 604 43270 1000 CMOM Reporting	15,000.00	0.00	0.00	1,120.00	13,880.00	7.47%
5002 604 43442 1000 EPA Permit Fee	3,100.00	0.00	0.00	3,100.00	0.00	100.00%
5002 604 44001 1000 Infiltration Inflow	20,000.00	0.00	0.00	0.00	20,000.00	0.00%
Professional Services Professional Services	39,600.00	0.00	0.00	4,455.00	35,145.00	11.25%
5002 604 44300 1000 Building Repairs & Maintenance	10,000.00	0.00	0.00	9,190.58	809.42	91.91%
5002 604 44310 1000 Motor Vehicle Repairs	12,000.00	0.00	0.00	4,795.81	7,204.19	39.97%
5002 604 44351 1000 RBC Repairs & Maintenance	5,000.00	0.00	0.00	0.00	5,000.00	0.00%
5002 604 44352 1000 Generator Service	10,000.00	0.00	0.00	1,366.00	8,634.00	13.66%
5002 604 44353 1000 Sewer System Repairs	35,000.00	0.00	0.00	5,736.65	29,263.35	16.39%
5002 604 44354 1000 Odor Control	10,000.00	0.00	0.00	0.00	10,000.00	0.00%
5002 604 44355 1000 Cesspool Cleanup	5,000.00	0.00	0.00	600.00	4,400.00	12.00%
5002 604 44356 1000 Solids/Scum Handling	12,000.00	0.00	0.00	0.00	12,000.00	0.00%
5002 604 44357 1000 Grinder Pump Repairs	3,000.00	0.00	0.00	0.00	3,000.00	0.00%
5002 604 44358 1000 Biofilter Maintenance	2,000.00	0.00	0.00	0.00	2,000.00	0.00%
5002 604 44359 1000 Lab Equipment Maintenance	2,500.00	0.00	0.00	0.00	2,500.00	0.00%
5002 604 44360 1000 Pump Station Repairs	27,500.00	0.00	0.00	9,136.31	18,363.69	33.22%
5002 604 44361 1000 Belt Press Service	5,000.00	0.00	0.00	0.00	5,000.00	0.00%
5002 604 44362 1000 CL2 System Maintenance	2,500.00	0.00	0.00	0.00	2,500.00	0.00%
5002 604 44363 1000 Instrument & Controls Maintenance	15,000.00	0.00	0.00	2,668.00	12,332.00	17.79%
5002 604 44364 1000 Headworks Maintenance	3,500.00	0.00	0.00	0.00	3,500.00	0.00%
Maintenance Maintenance	160,000.00	0.00	0.00	33,493.35	126,506.65	20.93%
5002 604 44412 1000 Warren Agreement	45,000.00	0.00	0.00	0.00	45,000.00	0.00%
Leases Leases	45,000.00	0.00	0.00	0.00	45,000.00	0.00%

## Town of Bristol Budget to Actual Report - Town Council For 6/30/2024

	Original Budget	Amended Budget	Month To Date	Y-T-D Actual	Balance	% of Budget
5002 604 45300 1000 Telephone & Internet	8,000.00	0.00	0.00	5,257.28	2,742.72	65.72%
Telephone Telephone	8,000.00	0.00	0.00	5,257.28	2,742.72	65.72%
5002 604 43004 1000 Filter Belts	2,500.00	0.00	0.00	0.00	2,500.00	0.00%
5002 604 46002 1000 Office Supplies	7,500.00	0.00	0.00	2,292.94	5,207.06	30.57%
5002 604 46010 1000 Uniforms	14,000.00	0.00	0.00	3,444.51	10,555.49	24.60%
5002 604 46050 1000 Chemicals	130,000.00	0.00	0.00	30,113.68	99,886.32	23.16%
5002 604 46052 1000 Laboratory	26,000.00	0.00	0.00	7,541.49	18,458.51	29.01%
5002 604 46053 1000 Pretreatment	30,000.00	0.00	0.00	4,408.00	25,592.00	14.69%
5002 604 46054 1000 Manhole Covers	4,000.00	0.00	0.00	0.00	4,000.00	0.00%
5002 604 46055 1000 OSHA Equipment	5,000.00	0.00	0.00	397.36	4,602.64	7.95%
Supplies Supplies	219,000.00	0.00	0.00	48,197.98	170,802.02	22.01%
5002 604 45900 1000 Operating	75,000.00	0.00	0.00	8,153.77	66,846.23	10.87%
Operating Operating	75,000.00	0.00	0.00	8,153.77	66,846.23	10.87%
5002 604 46210 1000 Natural Gas	0.00	0.00	0.00	5,507.48	(5,507.48)	0.00%
5002 604 46220 1000 Electricity	325,000.00	0.00	0.00	41,345.69	283,654.31	12.72%
5002 604 46260 1000 Vehicle Fuel	30,000.00	0.00	0.00	0.00	30,000.00	0.00%
5002 604 46270 1000 Water Service	0.00	0.00	0.00	177.35	(177.35)	0.00%
Utilities Utilities	355,000.00	0.00	0.00	47,030.52	307,969.48	13.25%
2090 604 49500 1000 Expenditures Misc. Scrap	0.00	0.00	0.00	2,995.00	(2,995.00)	0.00%
5002 604 47201 1000 Capital Improvements-Infiltration	0.00	0.00	0.00	1,086.90	(1,086.90)	0.00%
Inflow	0.00	0.00	0.00	0.00	0.00	0.00%
Capital Improvements Capital Improvements	0.00	0.00	0.00	4,081.90	(4,081.90)	0.00%
Excess Revenue Over (Under) Expenditures	(2,117,485.00)	0.00	0.00	(391,510.78)	(1,725,974.22)	(18.49)%
Revenue	4,559,071.00	0.00	0.00	(384,467.98)	(8,395,487.42)	8.43%
Expenditures	3,500.00	0.00	0.00	0.00	(3,500.00)	0.00%
Total Revenues	79,979.00	0.00	0.00	21,194.59	(58,784.41)	(26.50)%
Expenditures	83,479.00	0.00	0.00	21,194.59	(62,284.41)	(25.39)%
Expenditures Expenditures	385,284.00	0.00	0.00	97,476.44	287,807.56	25.30%
5002 606 41100 1000 Salaries	37,000.00	0.00	0.00	9,308.72	27,691.28	25.16%
5002 606 41300 1000 Overtime	422,284.00	0.00	0.00	106,785.16	315,498.84	25.29%
Salaries Salaries	100,748.00	0.00	0.00	19,178.72	81,569.28	19.04%
5002 606 42101 1000 Medical Insurance	4,093.00	0.00	0.00	727.16	3,365.84	17.77%
5002 606 42102 1000 Dental Insurance	104,841.00	0.00	0.00	19,905.88	84,935.12	18.99%
Medical Benefits Medical Benefits	32,305.00	0.00	0.00	7,016.55	25,288.45	21.72%
5002 606 42200 1000 Payroll Taxes	32,305.00	0.00	0.00	7,016.55	25,288.45	21.72%
Employer Payroll Taxes Employer Payroll Taxes	3,853.00	0.00	0.00	919.94	2,933.06	23.88%
5002 606 42301 1000 Defined Contribution-TIAA	55,442.00	0.00	0.00	11,587.66	43,854.34	20.90%
5002 606 42302 1000 Defined Benefit-ERSRI	59,295.00	0.00	0.00	12,507.60	46,787.40	21.09%
Employer Retires Contributions Employer Retires Contributions	4,500.00	0.00	0.00	2,310.57	2,189.43	51.35%
5002 606 43441 1000 Methane Testing	8,500.00	0.00	0.00	1,480.86	7,019.14	17.42%
5002 606 43443 1000 Compost Analysis	13,000.00	0.00	0.00	3,791.43	9,208.57	29.16%
Professional Services Professional Services	15,000.00	0.00	0.00	3,987.99	11,012.01	26.59%
5002 606 44300 1000 Building Repairs & Maintenance	14,000.00	0.00	0.00	256.96	13,743.04	1.84%
5002 606 44310 1000 Motor Vehicle Repairs	2,000.00	0.00	0.00	0.00	2,000.00	0.00%
5002 606 44354 1000 Odor Control	0.00	0.00	0.00	0.00	0.00	0.00%

**Town of Bristol  
Budget to Actual Report - Town Council  
For 6/30/2024**

	<b>Original Budget</b>	<b>Amended Budget</b>	<b>Month To Date</b>	<b>Y-T-D Actual</b>	<b>Balance</b>	<b>% of Budget</b>
5002 606 44363 1000 Instrument & Controls Maintenance	3,500.00	0.00	0.00	0.00	3,500.00	0.00%
5002 606 44375 1000 Compost Equipment Maintenance	18,000.00	0.00	0.00	822.84	17,177.16	4.57%
Maintenance Maintenance	52,500.00	0.00	0.00	5,067.79	47,432.21	9.65%
5002 606 45300 1000 Telephone & Internet	1,000.00	0.00	0.00	167.09	832.91	16.71%
Telephone Telephone	1,000.00	0.00	0.00	167.09	832.91	16.71%
5002 606 46010 1000 Uniforms	8,000.00	0.00	0.00	2,037.42	5,962.58	25.47%
5002 606 46055 1000 OSHA Equipment	2,000.00	0.00	0.00	147.85	1,852.15	7.39%
5002 606 46056 1000 Compost Bags	0.00	0.00	0.00	(139.80)	139.80	0.00%
5002 606 46057 1000 Grinder Hammers	3,000.00	0.00	0.00	0.00	3,000.00	0.00%
5002 606 46060 1000 Tires	4,000.00	0.00	0.00	0.00	4,000.00	0.00%
Supplies Supplies	17,000.00	0.00	0.00	2,045.47	14,954.53	12.03%
5002 606 45900 1000 Operating	24,000.00	0.00	0.00	3,420.22	20,579.78	14.25%
Operating Operating	24,000.00	0.00	0.00	3,420.22	20,579.78	14.25%
5002 606 46210 1000 Natural Gas	10,000.00	0.00	0.00	1,048.02	8,951.98	10.48%
5002 606 46220 1000 Electricity	85,000.00	0.00	0.00	7,232.51	77,767.49	8.51%
5002 606 46260 1000 Vehicle Fuel	31,000.00	0.00	0.00	0.00	31,000.00	0.00%
5002 606 46270 1000 Water Service	0.00	0.00	0.00	1,593.45	(1,593.45)	0.00%
Utilities Utilities	126,000.00	0.00	0.00	9,873.98	116,126.02	7.84%
	<b>(852,225.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(170,581.17)</b>	<b>(681,643.83)</b>	<b>(20.02)%</b>
Excess Revenue Over (Under) Expenditures	<b>(768,746.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(149,386.58)</b>	<b>(743,928.24)</b>	<b>(19.43)%</b>
<b>Revenue</b>						
<b>Expenditures</b>						
Expenditures Expenditures	85,000.00	0.00	0.00	0.00	85,000.00	0.00%
5002 607 42100 1000 Retiree Medical	15,500.00	0.00	0.00	0.00	15,500.00	0.00%
5002 607 42103 1000 Life Insurance	100,500.00	0.00	0.00	0.00	100,500.00	0.00%
Medical Benefits Medical Benefits	20,000.00	0.00	0.00	0.00	20,000.00	0.00%
5002 607 42950 1000 Severance Pay	20,000.00	0.00	0.00	0.00	20,000.00	0.00%
Other Benefits Other Benefits	20,000.00	0.00	0.00	0.00	20,000.00	0.00%
5002 607 43101 1000 Allocated Costs	75,000.00	0.00	0.00	0.00	75,000.00	0.00%
5002 607 43400 1000 IT & Support	6,000.00	0.00	0.00	0.00	6,000.00	0.00%
5002 607 43410 1000 Annual Audit	10,000.00	0.00	0.00	0.00	10,000.00	0.00%
Professional Services Professional Services	91,000.00	0.00	0.00	0.00	91,000.00	0.00%
5002 607 45201 1000 Insurance	366,578.00	0.00	0.00	0.00	366,578.00	0.00%
Insurance Insurance	366,578.00	0.00	0.00	0.00	366,578.00	0.00%
3100 607 49500 1000 Expenditures Electrical System	0.00	0.00	0.00	3,250.00	(3,250.00)	0.00%
Improvements						
3101 607 49500 1000 Expenditures - Resiliency plan	0.00	0.00	0.00	44,825.00	(44,825.00)	0.00%
Other Expenditures Other Expenditures	0.00	0.00	0.00	48,075.00	(48,075.00)	0.00%
5002 607 48110 1000 Bond Principal	2,509,749.00	0.00	0.00	2,445,018.29	64,730.71	97.42%
5002 607 48210 1000 Interest-Bonds	765,667.00	0.00	0.00	346,325.55	419,341.45	45.23%
5002 607 48400 1000 Cost of Issuance	25,000.00	0.00	0.00	0.00	25,000.00	0.00%
Debt Exp Debt Exp	3,300,416.00	0.00	0.00	2,791,343.84	509,072.16	84.58%
	<b>(3,878,494.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(2,839,418.84)</b>	<b>(1,039,075.16)</b>	<b>(73.21)%</b>

## Town of Bristol Budget to Actual Report - Town Council For 6/30/2024

	Original Budget	Amended Budget	Month To Date	Y-T-D Actual	Balance	% of Budget
Excess Revenue Over (Under) Expenditures	(3,878,494.00)	0.00	0.00	(2,839,418.84)	(1,039,075.16)	(73.21)%
<b>Revenue</b>						
1001 701 32010 1000 Soliciting Permits	1,000.00	0.00	0.00	1,480.00	480.00	(148.00)%
1001 701 34210 1000 Police Detail Admin Fees	45,000.00	0.00	0.00	8,585.36	(36,414.64)	(19.08)%
1001 701 35100 1000 Fines & Fees	4,600.00	0.00	0.00	1,820.00	(2,780.00)	(39.57)%
1001 701 35102 1000 Copy Fees	1,320.00	0.00	0.00	197.85	(1,122.15)	(14.99)%
1001 701 35103 1000 Vehicle ID	7,500.00	0.00	0.00	2,618.00	(4,882.00)	(34.91)%
1001 701 35104 1000 Online Report Fees	3,000.00	0.00	0.00	870.00	(2,130.00)	(29.00)%
2033 701 39500 1000 Revenue - PD Youth Leadership Camp	0.00	0.00	0.00	2,550.00	2,550.00	0.00%
2077 701 39500 1000 Revenue - POLICE GRANTS	0.00	0.00	0.00	1,601.60	1,601.60	0.00%
9083 701 39500 1000 Revenue - POLICE MV DETAIL	0.00	0.00	0.00	42,582.50	42,582.50	0.00%
<b>Total Revenues</b>	<b>62,420.00</b>	<b>0.00</b>	<b>0.00</b>	<b>62,305.31</b>	<b>(114.69)</b>	<b>(99.82)%</b>
<b>Expenditures</b>						
<b>Expenditures Expenditures</b>						
1001 701 41100 1000 Salaries	3,096,470.00	0.00	0.00	714,722.72	2,381,747.28	23.08%
1001 701 41100 2000 Salaries - Civilian	534,006.00	0.00	0.00	102,500.83	431,505.17	19.19%
1001 701 41160 1000 Clothing Allowance	67,145.00	0.00	0.00	61,255.00	5,890.00	91.23%
1001 701 41300 1000 Overtime	190,000.00	0.00	0.00	75,086.07	114,913.93	39.52%
1001 701 41300 2000 Overtime - Civilian	16,500.00	0.00	0.00	20,886.86	(4,386.86)	126.59%
1001 701 41400 1000 Supplemental Wages	504,802.00	0.00	0.00	61.38	504,740.62	0.01%
1001 701 41500 1000 Detail Wages	115,000.00	0.00	0.00	47,455.72	67,544.28	41.27%
1001 701 41600 1000 Special Details	10,000.00	0.00	0.00	0.00	10,000.00	0.00%
Salaries Salaries	4,533,923.00	0.00	0.00	1,021,968.58	3,511,954.42	22.54%
1001 701 42101 1000 Medical Insurance	809,002.00	0.00	0.00	129,730.47	679,271.53	16.04%
1001 701 42102 1000 Dental Insurance	37,617.00	0.00	0.00	6,748.16	30,868.84	17.94%
Medical Benefits Medical Benefits	846,619.00	0.00	0.00	136,478.63	710,140.37	16.12%
1001 701 42200 1000 Payroll Taxes	56,786.00	0.00	0.00	41,338.58	15,447.42	27.20%
1001 701 42200 2000 Payroll Taxes - Civilian	42,114.00	0.00	0.00	10,774.56	31,339.44	25.58%
Employer Payroll Taxes Employer Payroll Taxes	98,900.00	0.00	0.00	26,221.98	72,678.02	26.51%
1001 701 42301 1000 Defined Contribution-TIAA	108,038.00	0.00	0.00	20,573.17	87,464.83	19.04%
1001 701 42301 2000 Defined Contribution-TIAA - Civilian	4,856.00	0.00	0.00	734.57	4,121.43	15.13%
1001 701 42302 1000 Defined Benefit-ERSRI	292,783.00	0.00	0.00	48,309.02	244,473.98	16.50%
1001 701 42302 2000 Defined Benefit-ERSRI - Civilian	73,524.00	0.00	0.00	10,917.45	62,606.55	14.85%
1001 701 42303 1000 Defined Benefit-Local Pension	1,767,083.00	0.00	0.00	441,770.76	1,325,312.24	25.00%
Employer Retires Contributions Employer Retires Contributions	2,246,284.00	0.00	0.00	522,304.97	1,723,979.03	23.25%
1001 701 42400 1000 Education	60,000.00	0.00	0.00	3,100.50	56,899.50	5.17%
Other Benefits Other Benefits	60,000.00	0.00	0.00	3,100.50	56,899.50	5.17%
1001 701 43201 1000 Conferences & Training	15,000.00	0.00	0.00	2,999.46	12,000.54	20.00%
1001 701 43331 1000 RI Police Academy	3,280.00	0.00	0.00	425.00	2,855.00	12.96%
1001 701 43445 1000 Written Directives	8,000.00	0.00	0.00	7,902.37	97.63	98.78%
1001 701 45400 1000 Advertising	2,000.00	0.00	0.00	0.00	2,000.00	0.00%
Professional Services Professional Services	28,280.00	0.00	0.00	11,326.83	16,953.17	40.05%
1001 701 43020 1000 Boat Repairs & Maintenance	5,000.00	0.00	0.00	34.18	4,965.82	0.68%
1001 701 44300 1000 Building Repairs & Maintenance	25,000.00	0.00	0.00	(5,757.26)	30,757.26	(23.03)%
1001 701 44310 1000 Motor Vehicle Repairs	50,000.00	0.00	0.00	7,053.35	42,946.65	14.11%
1001 701 44400 1000 Copy Machines	5,100.00	0.00	0.00	862.26	4,237.74	16.91%
Maintenance Maintenance	85,100.00	0.00	0.00	2,192.53	82,907.47	2.58%

### Town of Bristol Budget to Actual Report - Town Council For 6/30/2024

	Original Budget	Amended Budget	Month To Date	Y-T-D Actual	Balance	% of Budget
1001 701 45300 1000 Telephone & Internet	24,000.00	0.00	0.00	9,846.67	14,153.33	41.03%
Telephone Telephone	24,000.00	0.00	0.00	9,846.67	14,153.33	41.03%
1001 701 46009 1000 Ammunition & Weapons	20,000.00	0.00	0.00	3,729.70	16,270.30	18.65%
1001 701 46010 1000 Uniforms	2,000.00	0.00	0.00	20.00	1,980.00	1.00%
1001 701 46031 1000 Police Officer Supplies	1,800.00	0.00	0.00	0.00	1,800.00	0.00%
1001 701 46032 1000 Patrol Expenses	45,000.00	0.00	0.00	8,743.24	36,256.76	19.43%
1001 701 46033 1000 Detective Expenses	14,400.00	0.00	0.00	3,253.11	11,146.89	22.59%
1001 701 46034 1000 Probationary Patrolman Expense	10,000.00	0.00	0.00	7,031.12	2,968.88	70.31%
1001 701 46035 1000 Color Guard	1,200.00	0.00	0.00	188.00	1,012.00	15.67%
1001 701 46037 1000 Medical Supplies	1,800.00	0.00	0.00	167.96	1,632.04	9.33%
1001 701 46038 1000 Communications	25,000.00	0.00	0.00	36.99	24,963.01	0.15%
1001 701 46039 1000 Photo Lab	1,000.00	0.00	0.00	0.00	1,000.00	0.00%
1001 701 46066 1000 Postage	2,000.00	0.00	0.00	302.61	1,697.39	15.13%
Supplies Supplies	124,200.00	0.00	0.00	23,472.73	100,727.27	18.90%
1001 701 46210 1000 Heating Oil/Natural Gas	15,000.00	0.00	0.00	2,875.15	12,124.85	19.17%
1001 701 46220 1000 Electricity	15,000.00	0.00	0.00	2,201.80	12,798.20	14.68%
1001 701 46260 1000 Vehicle Fuel	75,000.00	0.00	0.00	14,613.03	60,386.97	19.48%
1001 701 46270 1000 Water Service	1,750.00	0.00	0.00	0.00	1,750.00	0.00%
Utilities Utilities	106,750.00	0.00	0.00	19,689.98	87,060.02	18.44%
1001 701 47301 1000 Building Security	1,500.00	0.00	0.00	0.00	1,500.00	0.00%
1001 701 47500 1000 Technology Replacement	70,000.00	0.00	0.00	37,002.76	32,997.24	52.86%
1001 701 47520 1000 Motor Vehicle Replacement	62,000.00	0.00	0.00	58,382.99	3,617.01	94.17%
Capital Improvements Capital Improvements	133,500.00	0.00	0.00	95,385.75	38,114.25	71.45%
2097 701 49500 1000 Expenditures Community Night Out	0.00	0.00	0.00	1,145.00	(1,145.00)	0.00%
3102 701 49500 1000 Expenditures - Environmental site plan	0.00	0.00	0.00	10,200.00	(10,200.00)	0.00%
Other Expenditures Other Expenditures	0.00	0.00	0.00	11,345.00	(11,345.00)	0.00%
	<b>(8,287,556.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(1,883,334.15)</b>	<b>(6,404,221.85)</b>	<b>(22.72)%</b>
Excess Revenue Over (Under) Expenditures	<b>(8,225,136.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(1,821,028.84)</b>	<b>(6,404,336.54)</b>	<b>(22.14)%</b>
<b>Revenue</b>						
1001 702 34550 1000 Animal Control & Shelter Fees	1,000.00	0.00	0.00	1,125.00	125.00	(112.50)%
2069 702 39500 1000 Revenue	0.00	0.00	0.00	556.00	556.00	0.00%
2070 702 39500 1000 Revenue	0.00	0.00	0.00	31.50	31.50	0.00%
<b>Total Revenues</b>	<b>1,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,712.50</b>	<b>712.50</b>	<b>(171.25)%</b>
<b>Expenditures</b>						
Expenditures Expenditures						
1001 702 41100 1000 Salaries	139,591.00	0.00	0.00	20,918.01	118,672.99	14.99%
1001 702 41160 1000 Clothing Allowance	1,400.00	0.00	0.00	0.00	1,400.00	0.00%
1001 702 41300 1000 Overtime	2,500.00	0.00	0.00	722.74	1,777.26	28.91%
Salaries Salaries	143,491.00	0.00	0.00	21,640.75	121,850.25	15.08%
1001 702 42101 1000 Medical Insurance	23,932.00	0.00	0.00	3,005.68	20,926.32	12.56%
1001 702 42102 1000 Dental Insurance	1,297.00	0.00	0.00	49.74	1,207.26	3.96%
Medical Benefits Medical Benefits	25,189.00	0.00	0.00	3,055.42	22,133.58	12.13%
1001 702 42200 1000 Payroll Taxes	10,870.00	0.00	0.00	1,523.72	9,346.28	14.02%
Employer Payroll Taxes Employer Payroll Taxes	10,870.00	0.00	0.00	1,523.72	9,346.28	14.02%
1001 702 42301 1000 Defined Contribution-TIAA	1,183.00	0.00	0.00	154.92	1,028.08	13.10%
1001 702 42302 1000 Defined Benefit-ERSRI	17,019.00	0.00	0.00	1,783.65	15,235.35	10.48%



## Town of Bristol Budget to Actual Report - Town Council For 6/30/2024

	Original Budget	Amended Budget	Month To Date	Y-T-D Actual	Balance	% of Budget
Employer Retirees Contributions Employer Retires Contributions	18,202.00	0.00	0.00	1,938.57	16,263.43	10.65%
1001 702 43203 1000 Certifications	2,300.00	0.00	0.00	0.00	2,300.00	0.00%
Other Benefits Other Benefits	2,300.00	0.00	0.00	0.00	2,300.00	0.00%
1001 702 43341 1000 Veterinarian Service	7,700.00	0.00	0.00	574.17	7,125.83	7.46%
1001 702 43342 1000 Carcass Removal	450.00	0.00	0.00	12.00	438.00	2.67%
Professional Services Professional Services	8,150.00	0.00	0.00	586.17	7,563.83	7.19%
1001 702 44300 1000 Building Repairs & Maintenance	25,100.00	0.00	0.00	732.90	24,367.10	2.92%
1001 702 44310 1000 Motor Vehicle Repairs	6,200.00	0.00	0.00	494.64	5,705.36	7.98%
Maintenance Maintenance	31,300.00	0.00	0.00	1,227.54	30,072.46	3.92%
1001 702 45300 1000 Telephone & Internet	600.00	0.00	0.00	1,013.00	(413.00)	168.83%
Telephone Telephone	600.00	0.00	0.00	1,013.00	(413.00)	168.83%
1001 702 46000 1000 Supplies	7,000.00	0.00	0.00	531.76	6,468.24	7.60%
1001 702 46002 1000 Office Supplies	1,800.00	0.00	0.00	63.82	1,736.18	3.55%
1001 702 46066 1000 Postage	300.00	0.00	0.00	0.00	300.00	0.00%
Supplies Supplies	9,100.00	0.00	0.00	595.58	8,504.42	6.54%
1001 702 45900 1000 Operating	1,500.00	0.00	0.00	0.00	1,500.00	0.00%
Operating Operating	1,500.00	0.00	0.00	0.00	1,500.00	0.00%
1001 702 46210 1000 Natural Gas	14,000.00	0.00	0.00	204.72	13,795.28	1.46%
1001 702 46220 1000 Electricity	12,500.00	0.00	0.00	1,374.18	11,125.82	10.99%
1001 702 46260 1000 Vehicle Fuel	1,500.00	0.00	0.00	0.00	1,500.00	0.00%
1001 702 46270 1000 Water Service	3,000.00	0.00	0.00	0.00	3,000.00	0.00%
Utilities Utilities	31,000.00	0.00	0.00	1,578.90	29,421.10	5.09%
1001 702 47301 1000 Building Security	2,500.00	0.00	0.00	582.43	1,917.57	23.30%
Capital Improvements Capital Improvements	2,500.00	0.00	0.00	582.43	1,917.57	23.30%
	<b>(284,202.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(33,742.08)</b>	<b>(250,459.92)</b>	<b>(11.87)%</b>
	<b>(283,202.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(32,029.58)</b>	<b>(249,747.42)</b>	<b>(11.31)%</b>
Excess Revenue Over (Under) Expenditures						
<b>Revenue</b>						
1001 703 34100 1000 Other Revenue	25,000.00	0.00	0.00	5,375.00	(19,625.00)	(21.50)%
1001 703 34201 1000 Fueling Station	100,000.00	0.00	0.00	(91,516.11)	(191,516.11)	91.52%
1001 703 34202 1000 Dock Fees	245,220.00	0.00	0.00	36,255.00	(208,965.00)	(14.78)%
1001 703 34203 1000 Mooring Fees	173,000.00	0.00	0.00	8,662.48	(164,337.52)	(5.01)%
1001 703 34204 1000 Transient Docks/Moorings	125,000.00	0.00	0.00	11,751.40	(113,248.60)	(9.40)%
1001 703 34206 1000 Ferry Dock & Office Lease	19,525.00	0.00	0.00	6,333.32	(13,191.68)	(32.44)%
2053 703 39500 1000 Revenue	0.00	0.00	0.00	12,870.00	12,870.00	0.00%
<b>Total Revenues</b>	<b>687,745.00</b>	<b>0.00</b>	<b>0.00</b>	<b>(10,268.91)</b>	<b>(698,013.91)</b>	<b>1.49%</b>
<b>Expenditures</b>						
Expenditures Expenditures						
1001 703 41100 1000 Salaries	235,325.00	0.00	0.00	81,299.22	154,025.78	34.55%
Salaries Salaries	235,325.00	0.00	0.00	81,299.22	154,025.78	34.55%
1001 703 42101 1000 Medical Insurance	3,600.00	0.00	0.00	900.00	2,700.00	25.00%
1001 703 42102 1000 Dental Insurance	1,899.00	0.00	0.00	313.84	1,585.16	16.53%
Medical Benefits Medical Benefits	5,499.00	0.00	0.00	1,213.84	4,285.16	22.07%
1001 703 42200 1000 Payroll Taxes	18,002.00	0.00	0.00	6,265.03	11,736.97	34.80%
Employer Payroll Taxes Employer Payroll Taxes	18,002.00	0.00	0.00	6,265.03	11,736.97	34.80%
1001 703 42301 1000 Defined Contribution-TIAA	1,375.00	0.00	0.00	303.54	1,071.46	22.08%
1001 703 42302 1000 Defined Benefit-ERSR	19,779.00	0.00	0.00	4,367.46	15,411.54	22.08%

## Town of Bristol Budget to Actual Report - Town Council For 6/30/2024

	Original Budget	Amended Budget	Month To Date	Y-T-D Actual	Balance	% of Budget
Employer Retirees Contributions Employer Retires Contributions	21,154.00	0.00	0.00	4,671.00	16,483.00	22.08%
1001 703 43202 1000 Training	2,000.00	0.00	0.00	0.00	2,000.00	0.00%
Other Benefits Other Benefits	2,000.00	0.00	0.00	0.00	2,000.00	0.00%
1001 703 44300 1000 Building Repairs & Maintenance	7,000.00	0.00	0.00	935.37	6,064.63	13.36%
1001 703 44381 1000 Boat Repairs & Maintenance	6,200.00	0.00	0.00	2,111.01	4,088.99	34.05%
1001 703 44382 1000 Dock Repairs & Maintenance	75,000.00	0.00	0.00	18,467.73	56,532.27	24.62%
1001 703 44383 1000 Buoy Repairs & Maintenance	5,000.00	0.00	0.00	4,539.00	461.00	90.78%
Maintenance Maintenance	93,200.00	0.00	0.00	26,053.11	67,146.89	27.95%
1001 703 45300 1000 Telephone & Internet	5,000.00	0.00	0.00	1,428.55	3,571.45	28.57%
Telephone Telephone	5,000.00	0.00	0.00	1,428.55	3,571.45	28.57%
1001 703 46000 1000 Supplies	2,000.00	0.00	0.00	100.17	1,899.83	5.01%
1001 703 46003 1000 Software & Licenses	3,000.00	0.00	0.00	436.80	2,563.20	14.56%
1001 703 46010 1000 Uniforms	4,000.00	0.00	0.00	0.00	4,000.00	0.00%
1001 703 46021 1000 Mooring Stickers	4,000.00	0.00	0.00	0.00	4,000.00	0.00%
1001 703 46022 1000 Safety Equipment	4,000.00	0.00	0.00	0.00	4,000.00	0.00%
1001 703 46110 1000 Public Rights of Way	10,000.00	0.00	0.00	0.00	10,000.00	0.00%
Supplies Supplies	27,000.00	0.00	0.00	536.97	26,463.03	1.99%
1001 703 45900 1000 Operating	18,000.00	0.00	0.00	9,886.57	8,113.43	54.93%
Operating Operating	18,000.00	0.00	0.00	9,886.57	8,113.43	54.93%
1001 703 46210 1000 Natural Gas	10,000.00	0.00	0.00	463.35	9,536.65	4.63%
1001 703 46220 1000 Electricity	13,000.00	0.00	0.00	1,067.79	11,932.21	8.21%
1001 703 46260 1000 Vehicle Fuel	2,000.00	0.00	0.00	266.89	1,733.11	13.34%
1001 703 46261 1000 Boat Fuel	5,200.00	0.00	0.00	0.00	5,200.00	0.00%
1001 703 46270 1000 Water Service	9,500.00	0.00	0.00	1,758.58	7,741.42	18.51%
Utilities Utilities	39,700.00	0.00	0.00	3,556.61	36,143.39	8.96%
1001 703 47515 1000 Radios	1,000.00	0.00	0.00	0.00	1,000.00	0.00%
Capital Improvements Capital Improvements	1,000.00	0.00	0.00	0.00	1,000.00	0.00%
	<b>(465,880.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(134,910.90)</b>	<b>(330,969.10)</b>	<b>(28.96)%</b>
Excess Revenue Over (Under) Expenditures	221,865.00	0.00	0.00	(145,179.81)	(1,028,983.01)	65.44%
<b>Revenue</b>	<b>1,100,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>254,349.85</b>	<b>(845,650.15)</b>	<b>(23.12)%</b>
1001 704 34000 1000 EMS & Fire Revenue	0.00	0.00	0.00	1,592.00	1,592.00	0.00%
2074 704 39500 1000 Revenue - DRAWING REVIEWS	0.00	0.00	0.00	755.00	755.00	0.00%
2085 704 39500 1000 Revenue - Fire Dept. Grants	0.00	0.00	0.00	1,415.00	1,415.00	0.00%
9072 704 39500 1000 Revenue - FIRE PREVENTION	0.00	0.00	0.00	2,696.25	2,696.25	0.00%
9075 704 39500 1000 Revenue - CPR TRAINING	0.00	0.00	0.00	0.00	0.00	0.00%
<b>Total Revenues</b>	<b>1,100,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>260,808.10</b>	<b>(839,191.90)</b>	<b>(23.71)%</b>
<b>Expenditures</b>	<b>491,509.00</b>	<b>0.00</b>	<b>0.00</b>	<b>96,184.05</b>	<b>395,324.95</b>	<b>19.57%</b>
Expenditures Expenditures	3,000.00	0.00	0.00	3,000.00	0.00	100.00%
1001 704 41100 1000 Salaries	440,000.00	0.00	0.00	89,257.66	350,742.34	20.29%
1001 704 41170 1000 Clothing Allowance	41,200.00	0.00	0.00	0.00	41,200.00	0.00%
1001 704 41175 1000 Incentive Stipend	2,000.00	0.00	0.00	0.00	2,000.00	0.00%
1001 704 41300 1000 Overtime	60,000.00	0.00	0.00	28,452.23	31,547.77	47.42%
1001 704 41600 1000 Special Details	1,037,709.00	0.00	0.00	216,893.94	820,815.06	20.90%
Salaries Salaries	95,590.00	0.00	0.00	22,761.62	72,828.38	23.81%
1001 704 42101 1000 Medical Insurance	4,093.00	0.00	0.00	677.42	3,415.58	16.55%
1001 704 42102 1000 Dental Insurance	0.00	0.00	0.00	0.00	0.00	0.00%

**Town of Bristol  
Budget to Actual Report - Town Council  
For 6/30/2024**

	<b>Original Budget</b>	<b>Amended Budget</b>	<b>Month To Date</b>	<b>Y-T-D Actual</b>	<b>Balance</b>	<b>% of Budget</b>
Medical Benefits Medical Benefits	99,683.00	0.00	0.00	23,439.04	76,243.96	23.51%
1001 704 42200 1000 Payroll Taxes	81,328.00	0.00	0.00	20,443.16	60,884.84	25.14%
Employer Payroll Taxes Employer Payroll Taxes	81,328.00	0.00	0.00	20,443.16	60,884.84	25.14%
1001 704 42301 1000 Defined Contribution-TIAA	10,624.00	0.00	0.00	2,100.00	8,524.00	19.77%
1001 704 42302 1000 Defined Benefit-ERSRI	35,094.00	0.00	0.00	5,646.91	29,447.09	16.09%
Employer Retires Contributions Employer Retires Contributions	45,718.00	0.00	0.00	7,746.91	37,971.09	16.94%
1001 704 43203 1000 Training & Certification	35,000.00	0.00	0.00	1,834.09	33,165.91	5.24%
Other Benefits Other Benefits	35,000.00	0.00	0.00	1,834.09	33,165.91	5.24%
1001 704 43204 1000 Dues & Subscriptions	2,000.00	0.00	0.00	370.00	1,630.00	18.50%
1001 704 43260 1000 Emergency Medical Services	489,010.00	0.00	0.00	81,501.66	407,508.34	16.67%
1001 704 43261 1000 Emergency Management	2,400.00	0.00	0.00	0.00	2,400.00	0.00%
1001 704 43262 1000 Physician Consultant	3,000.00	0.00	0.00	500.00	2,500.00	16.67%
1001 704 43400 1000 IT & Support	15,000.00	0.00	0.00	4,951.28	10,048.72	33.01%
Professional Services Professional Services	511,410.00	0.00	0.00	87,322.94	424,087.06	17.07%
1001 704 44300 1000 Building Repairs & Maintenance	30,000.00	0.00	0.00	18,571.63	11,428.37	61.91%
1001 704 44302 1000 General Equipment Maintenance	20,000.00	0.00	0.00	602.12	19,397.88	3.01%
1001 704 44303 1000 Communications Maintenance	6,000.00	0.00	0.00	45.83	5,954.17	0.76%
1001 704 44310 1000 Motor Vehicle Repairs	60,000.00	0.00	0.00	28,425.87	31,574.13	47.38%
Maintenance Maintenance	116,000.00	0.00	0.00	47,645.45	68,354.55	41.07%
1001 704 44800 1000 Miscellaneous	2,000.00	0.00	0.00	0.00	2,000.00	0.00%
1001 704 45101 1000 Special Events	9,000.00	0.00	0.00	5,316.47	3,683.53	59.07%
Misc. Programs Misc. Programs	11,000.00	0.00	0.00	5,316.47	5,683.53	48.33%
1001 704 45300 1000 Telephone & Internet	15,000.00	0.00	0.00	6,065.91	8,934.09	40.44%
Telephone Telephone	15,000.00	0.00	0.00	6,065.91	8,934.09	40.44%
1001 704 46002 1000 Office Supplies	6,000.00	0.00	0.00	903.75	5,096.25	15.06%
1001 704 46010 1000 Uniforms	20,000.00	0.00	0.00	6,143.17	13,856.83	30.72%
1001 704 46051 1000 Chemicals & Gases	2,500.00	0.00	0.00	142.14	2,357.86	5.69%
1001 704 46066 1000 Postage	2,500.00	0.00	0.00	36.69	2,463.31	1.47%
1001 704 46070 1000 EMS Disposable Supplies	20,000.00	0.00	0.00	6,169.13	13,830.87	30.85%
Supplies Supplies	51,000.00	0.00	0.00	13,394.88	37,605.12	26.26%
1001 704 46210 1000 Natural Gas	55,000.00	0.00	0.00	2,037.33	52,962.67	3.70%
1001 704 46220 1000 Electricity	18,000.00	0.00	0.00	4,267.18	13,732.82	23.71%
1001 704 46260 1000 Vehicle Fuel	50,000.00	0.00	0.00	12,072.60	37,927.40	24.15%
1001 704 46270 1000 Water Service	3,000.00	0.00	0.00	1,647.84	1,352.16	54.93%
Utilities Utilities	126,000.00	0.00	0.00	20,024.95	105,975.05	15.89%
1001 704 47510 1000 EMS Equipment	10,000.00	0.00	0.00	9,285.04	714.96	92.85%
1001 704 47511 1000 Fire Equipment	10,000.00	0.00	0.00	1,588.39	8,411.61	15.88%
1001 704 47512 1000 Communications Equipment	20,000.00	0.00	0.00	9,488.05	10,511.95	47.44%
1001 704 47513 1000 Breathing Apparatus	30,000.00	0.00	0.00	1,029.10	18,970.90	5.15%
1001 704 47514 1000 Personal Protective Equipment	30,000.00	0.00	0.00	4,273.00	25,727.00	14.24%
Capital Improvements Capital Improvements	90,000.00	0.00	0.00	25,663.58	64,336.42	28.52%
1001 704 48008 1000 Company Allotments	33,000.00	0.00	0.00	33,000.00	0.00	100.00%
Other Expenditures Other Expenditures	33,000.00	0.00	0.00	33,000.00	0.00	100.00%
	<b>(2,252,848.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(508,791.32)</b>	<b>(1,744,056.68)</b>	<b>(22.58)%</b>
Excess Revenue Over (Under) Expenditures	<b>(1,152,848.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(247,983.22)</b>	<b>(2,583,248.58)</b>	<b>(21.51)%</b>
<b>Revenue</b>						
<b>Expenditures</b>						

## Town of Bristol Budget to Actual Report - Town Council For 6/30/2024

	Original Budget	Amended Budget	Month To Date	Y-T-D Actual	Balance	% of Budget
Expenditures						
1001 801 41100 1000 Salaries	34,065.00	0.00	0.00	7,246.08	26,818.92	21.27%
Salaries	34,065.00	0.00	0.00	7,246.08	26,818.92	21.27%
1001 801 42101 1000 Medical Insurance	8,562.00	0.00	0.00	1,436.04	7,125.96	16.77%
1001 801 42102 1000 Dental Insurance	294.00	0.00	0.00	0.00	294.00	0.00%
Medical Benefits	8,856.00	0.00	0.00	1,436.04	7,419.96	16.22%
1001 801 42200 1000 Payroll Taxes	2,606.00	0.00	0.00	549.23	2,056.77	21.08%
Employer Payroll Taxes	2,606.00	0.00	0.00	549.23	2,056.77	21.08%
Employer Payroll Taxes Employer Payroll Taxes	311.00	0.00	0.00	66.84	244.16	21.49%
1001 801 42301 1000 Defined Contribution-TIAA	4,470.00	0.00	0.00	961.56	3,508.44	21.51%
1001 801 42302 1000 Defined Benefit-ERSRI	4,781.00	0.00	0.00	1,028.40	3,752.60	21.51%
Employer Retires Contributions						
Employer Retires Contributions Employer Retires						
Contributions						
1001 801 48005 1000 Emergency Fund	8,000.00	0.00	0.00	500.00	7,500.00	6.25%
2081 801 49500 1000 Expenditures	0.00	0.00	0.00	14.85	(14.85)	0.00%
Other Expenditures	8,000.00	0.00	0.00	514.85	7,485.15	6.44%
Other Expenditures Other Expenditures	(58,308.00)	0.00	0.00	(10,774.60)	(47,533.40)	(18.48)%
Excess Revenue Over (Under) Expenditures	(58,308.00)	0.00	0.00	(10,774.60)	(47,533.40)	(18.48)%
Revenue						
1001 400 33507 1000 Library Grant-In Aid	228,836.00	0.00	0.00	0.00	(228,836.00)	0.00%
1001 802 35100 1000 Fees & Fines	8,000.00	0.00	0.00	2,427.33	(5,572.67)	(30.34)%
2096 802 39500 1000 Revenue Library Donations	0.00	0.00	0.00	351.00	351.00	0.00%
<b>Total Revenues</b>	<b>236,836.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,778.33</b>	<b>(234,057.67)</b>	<b>(1.17)%</b>
Expenditures						
Expenditures Expenditures						
1001 802 41100 1000 Salaries	724,984.00	0.00	0.00	155,966.18	569,017.82	21.51%
Salaries	724,984.00	0.00	0.00	155,966.18	569,017.82	21.51%
1001 802 42101 1000 Medical Insurance	72,694.00	0.00	0.00	10,557.83	62,136.17	14.52%
1001 802 42102 1000 Dental Insurance	2,714.00	0.00	0.00	323.31	2,390.69	11.91%
Medical Benefits	75,408.00	0.00	0.00	10,881.14	64,526.86	14.43%
1001 802 42200 1000 Payroll Taxes	55,461.00	0.00	0.00	11,603.19	43,857.81	20.92%
Employer Payroll Taxes	55,461.00	0.00	0.00	11,603.19	43,857.81	20.92%
1001 802 42301 1000 Defined Contribution-TIAA	3,978.00	0.00	0.00	753.46	3,224.54	18.94%
1001 802 42302 1000 Defined Benefit-ERSRI	57,243.00	0.00	0.00	10,427.13	46,815.87	18.22%
Employer Retires Contributions						
Employer Retires Contributions Employer Retires						
Contributions	61,221.00	0.00	0.00	11,180.59	50,040.41	18.26%
1001 802 44300 1000 Building Repairs & Maintenance	20,000.00	0.00	0.00	21,205.78	(1,205.78)	106.03%
Maintenance	20,000.00	0.00	0.00	21,205.78	(1,205.78)	106.03%
1001 802 45300 1000 Telephone & Internet	4,380.00	0.00	0.00	1,536.82	2,843.18	35.09%
Telephone	4,380.00	0.00	0.00	1,536.82	2,843.18	35.09%
1001 802 45510 1000 Print Materials	25,000.00	0.00	0.00	5,731.70	19,268.30	22.93%
1001 802 45511 1000 Electronic Materials	4,000.00	0.00	0.00	803.52	3,196.48	20.09%
1001 802 45512 1000 Subscriptions	7,500.00	0.00	0.00	282.56	7,217.44	3.77%
1001 802 45513 1000 Audio-Visual	10,000.00	0.00	0.00	272.88	9,727.12	2.73%
Supplies	46,500.00	0.00	0.00	7,090.66	39,409.34	15.25%
Supplies Supplies	10,000.00	0.00	0.00	2,874.71	7,125.29	28.75%
1001 802 45900 1000 Operating	10,000.00	0.00	0.00	2,874.71	7,125.29	28.75%
Operating	10,000.00	0.00	0.00	388.52	14,611.48	2.59%
1001 802 46210 1000 Natural Gas	15,000.00	0.00	0.00	388.52	14,611.48	2.59%
1001 802 46220 1000 Electricity	35,000.00	0.00	0.00	3,254.63	31,745.37	9.30%

## Town of Bristol Budget to Actual Report - Town Council For 6/30/2024

	Original Budget	Amended Budget	Month To Date	Y-T-D Actual	Balance	% of Budget
1001 802 46270 1000 Water Service	4,000.00	0.00	0.00	1,083.90	2,916.10	27.10%
Utilities Utilities	54,000.00	0.00	0.00	4,727.95	49,272.95	8.75%
1001 802 47500 1000 Technology Replacement	6,000.00	0.00	0.00	1,735.58	4,264.42	28.93%
Capital Improvements Capital Improvements	6,000.00	0.00	0.00	1,735.58	4,264.42	28.93%
	<b>(1,057,954.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(228,801.70)</b>	<b>(829,152.30)</b>	<b>(21.63)%</b>
Excess Revenue Over (Under) Expenditures	<b>(821,118.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(226,023.37)</b>	<b>(1,063,209.97)</b>	<b>(27.53)%</b>
<b>Revenue</b>						
1001 803 34700 1000 Recreation Revenue	200,000.00	0.00	0.00	(21,416.00)	(221,416.00)	10.71%
1001 803 34701 1000 Program Revenue	117,000.00	0.00	0.00	2,972.00	(114,028.00)	(2.54)%
2006 803 39500 1000 Revenue- Special events-rec	0.00	0.00	0.00	4,915.00	4,915.00	0.00%
2013 803 39500 1000 Revenue - Youth Golf Grant	0.00	0.00	0.00	1,500.00	1,500.00	0.00%
2058 803 39500 1000 Revenue-HEZ	0.00	0.00	0.00	1,750.00	1,750.00	0.00%
<b>Total Revenues</b>	<b>317,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>(10,279.00)</b>	<b>(327,279.00)</b>	<b>3.24%</b>
<b>Expenditures</b>						
Expenditures Expenditures	530,328.00	0.00	0.00	193,904.75	336,423.25	36.56%
1001 803 41100 1000 Salaries	5,000.00	0.00	0.00	2,080.93	2,919.07	41.62%
1001 803 41300 1000 Overtime	535,328.00	0.00	0.00	195,985.68	339,342.32	36.61%
Salaries Salaries	93,848.00	0.00	0.00	18,605.43	75,242.57	19.83%
1001 803 42100 1000 Medical Insurance	4,093.00	0.00	0.00	520.50	3,572.50	12.72%
1001 803 42102 1000 Dental Insurance	97,941.00	0.00	0.00	19,125.93	78,815.07	19.53%
Medical Benefits Medical Benefits	40,570.00	0.00	0.00	14,639.97	25,930.03	36.09%
1001 803 42200 1000 Payroll Taxes	40,570.00	0.00	0.00	14,639.97	25,930.03	36.09%
Employer Payroll Taxes Employer Payroll Taxes	2,909.00	0.00	0.00	731.45	2,177.55	25.14%
1001 803 42301 1000 Defined Contribution-TIAA	43,037.00	0.00	0.00	10,525.17	32,511.83	24.46%
1001 803 42302 1000 Defined Benefit-ERSRI	45,946.00	0.00	0.00	11,256.62	34,689.38	24.50%
Employer Retires Contributions Employer Retires Contributions	30,000.00	0.00	0.00	9,890.86	20,109.14	32.97%
1001 803 44325 1000 Repairs & Maintenance	20,000.00	0.00	0.00	(1,451.36)	21,451.36	(7.26)%
1001 803 44326 1000 Playground Repairs & Maintenance	50,000.00	0.00	0.00	8,439.50	41,560.50	16.88%
Maintenance Maintenance	73,000.00	0.00	0.00	30,505.91	42,494.09	41.79%
1001 803 45100 1000 Programs	23,000.00	0.00	0.00	20,832.00	2,168.00	90.57%
1001 803 45102 1000 Bus Transportation	8,000.00	0.00	0.00	4,400.00	3,600.00	55.00%
1001 803 45103 1000 Concerts	104,000.00	0.00	0.00	55,737.91	48,262.09	53.59%
Misc. Programs Misc. Programs	9,000.00	0.00	0.00	4,150.51	4,849.49	46.12%
1001 803 45300 1000 Telephone & Internet	15,000.00	0.00	0.00	11,589.31	3,410.69	77.26%
Telephone Telephone	15,000.00	0.00	0.00	11,589.31	3,410.69	77.26%
1001 803 45900 1000 Operating	15,000.00	0.00	0.00	0.00	20,000.00	0.00%
Operating Operating	20,000.00	0.00	0.00	2,889.12	17,110.88	14.45%
1001 803 46210 1000 Natural Gas	20,000.00	0.00	0.00	0.00	17,110.88	14.45%
1001 803 46220 1000 Electricity	10,000.00	0.00	0.00	1,441.59	8,558.41	14.42%
1001 803 46260 1000 Truck Maintenance & Vehicle Fuel	10,000.00	0.00	0.00	3,293.15	6,706.85	32.93%
1001 803 46270 1000 Water Service	60,000.00	0.00	0.00	7,623.86	52,376.14	12.71%
Utilities Utilities	11,000.00	0.00	0.00	1,756.00	9,244.00	15.96%
1001 803 47520 1000 Equipment	0.00	0.00	0.00	2,017.92	(2,017.92)	0.00%
2095 803 49500 1000 Expenditures CA Grant Awarded	11,000.00	0.00	0.00	3,773.92	7,226.08	34.31%
Capital Improvements Capital Improvements	0.00	0.00	0.00	16,737.50	(16,737.50)	0.00%
3103 803 49500 1000 Expenditures - Bandstand	0.00	0.00	0.00	16,737.50	(16,737.50)	0.00%
Other Expenditures Other Expenditures	0.00	0.00	0.00	16,737.50	(16,737.50)	0.00%

## Town of Bristol Budget to Actual Report - Town Council For 6/30/2024

	Original Budget	Amended Budget	Month To Date	Y-T-D Actual	Balance	% of Budget
Excess Revenue Over (Under) Expenditures	(968,785.00)	0.00	0.00	(349,060.71)	(619,724.29)	(36.03)%
<b>Revenue</b>	(651,785.00)	0.00	0.00	(359,339.71)	(947,003.29)	(55.13)%
<b>Expenditures</b>						
Expenditures Expenditures						
1001 805 48040 1000 Women's Resource Center	2,500.00	0.00	0.00	2,500.00	0.00	100.00%
1001 805 48041 1000 East Bay Mental Health	25,000.00	0.00	0.00	25,000.00	0.00	100.00%
1001 805 48042 1000 East Bay Community Action	22,000.00	0.00	0.00	20,630.00	1,370.00	93.77%
1001 805 48043 1000 Benjamin Church Manor Tenants Assoc.	750.00	0.00	0.00	750.00	0.00	100.00%
1001 805 48045 1000 Boy Scouts	1,200.00	0.00	0.00	1,200.00	0.00	100.00%
1001 805 48046 1000 Mosaico	1,500.00	0.00	0.00	1,500.00	0.00	100.00%
1001 805 48047 1000 Visiting Nurses	6,000.00	0.00	0.00	6,000.00	0.00	100.00%
1001 805 48049 1000 King Philip Little League	1,200.00	0.00	0.00	1,200.00	0.00	100.00%
1001 805 48050 1000 Franklin Court Tenants Assoc.	750.00	0.00	0.00	750.00	0.00	100.00%
1001 805 48052 1000 St. Elizabeth (Prev. Cornerstone)	1,500.00	0.00	0.00	1,500.00	0.00	100.00%
1001 805 48053 1000 Samaritans	1,000.00	0.00	0.00	1,000.00	0.00	100.00%
1001 805 48054 1000 Coggeshall Farm	500.00	0.00	0.00	500.00	0.00	100.00%
1001 805 48056 1000 Meals on Wheels	1,500.00	0.00	0.00	1,500.00	0.00	100.00%
1001 805 48058 1000 Art Night	1,500.00	0.00	0.00	1,500.00	0.00	100.00%
1001 805 48059 1000 Community Strings Project	1,200.00	0.00	0.00	1,200.00	0.00	100.00%
1001 805 48061 1000 Bristol Rotary Charities Foundation	1,000.00	0.00	0.00	1,000.00	0.00	100.00%
1001 805 48062 1000 East Bay Food Pantry	1,000.00	0.00	0.00	1,000.00	0.00	100.00%
1001 805 48063 1000 Benjamin Church Senior Center	171,000.00	0.00	0.00	42,750.00	128,250.00	25.00%
1001 805 48065 1000 Bristol Garden Club	1,000.00	0.00	0.00	1,000.00	0.00	100.00%
1001 805 48067 1000 Eastern RI Conservation District	1,000.00	0.00	0.00	1,000.00	0.00	100.00%
1001 805 48068 1000 Wildlife Rehab Assoc. of RI	500.00	0.00	0.00	500.00	0.00	100.00%
1001 805 48070 1000 Friends of Toms Grove	500.00	0.00	0.00	500.00	0.00	100.00%
1001 805 48071 1000 Bristol Middle Passage Port Marker	500.00	0.00	0.00	500.00	0.00	100.00%
1001 805 48072 1000 Rhode Island Special Olympics	1,000.00	0.00	0.00	1,000.00	0.00	100.00%
1001 805 48073 1000 East Bay Softball	1,000.00	0.00	0.00	1,000.00	0.00	100.00%
Donations & Support Donations & Support	246,600.00	0.00	0.00	116,980.00	129,620.00	47.44%
	(246,600.00)	0.00	0.00	(116,980.00)	(129,620.00)	(47.44)%
Excess Revenue Over (Under) Expenditures	(246,600.00)	0.00	0.00	(116,980.00)	(129,620.00)	(47.44)%
<b>Revenue</b>						
<b>Expenditures</b>						
Expenditures Expenditures						
1001 806 48090 1000 Fourth of July	25,000.00	0.00	0.00	25,000.00	0.00	100.00%
1001 806 48091 1000 Veterans Holidays	4,500.00	0.00	0.00	4,500.00	0.00	100.00%
1001 806 48094 1000 Christmas Festival	3,000.00	0.00	0.00	3,000.00	0.00	100.00%
Donations & Support Donations & Support	32,500.00	0.00	0.00	32,500.00	0.00	100.00%
	(32,500.00)	0.00	0.00	(32,500.00)	0.00	(100.00)%
Excess Revenue Over (Under) Expenditures	(32,500.00)	0.00	0.00	(32,500.00)	0.00	(100.00)%
<b>Revenue</b>						
<b>Expenditures</b>						

**Town of Bristol  
Budget to Actual Report - Town Council  
For 6/30/2024**

	<b>Original Budget</b>	<b>Amended Budget</b>	<b>Month To Date</b>	<b>Y-T-D Actual</b>	<b>Balance</b>	<b>% of Budget</b>
Expenditures Expenditures						
1001 901 49000 1000 BWRSD Appropriation	29,285,376.00	0.00	0.00	7,321,344.00	21,964,032.00	25.00%
Other Expenditures Other Expenditures	29,285,376.00	0.00	0.00	7,321,344.00	21,964,032.00	25.00%
	<b>(29,285,376.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(7,321,344.00)</b>	<b>(21,964,032.00)</b>	<b>(25.00)%</b>
Excess Revenue Over (Under) Expenditures	<b>(29,285,376.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(7,321,344.00)</b>	<b>(21,964,032.00)</b>	<b>(25.00)%</b>
<b>Revenue</b>						
1001 950 39001 1000 Fund Balance Appropriation	600,000.00	0.00	0.00	0.00	(600,000.00)	0.00%
1001 950 39901 1000 Mastercard Clearing	0.00	0.00	0.00	36,680.06	36,680.06	0.00%
<b>Total Revenues</b>	<b>600,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>36,680.06</b>	<b>(563,319.94)</b>	<b>(6.11)%</b>
<b>Expenditures Expenditures</b>						
1001 501 46004 1000 Citizens Bank Incident	0.00	0.00	0.00	30.00	(30.00)	0.00%
Supplies Supplies	0.00	0.00	0.00	30.00	(30.00)	0.00%
	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>(30.00)</b>	<b>30.00</b>	<b>0.00%</b>
Excess Revenue Over (Under) Expenditures	<b>600,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>36,650.06</b>	<b>(563,289.94)</b>	<b>(6.11)%</b>

State of Rhode Island

# Town of Bristol

# Citation


Presented to


## East Bay Media Group

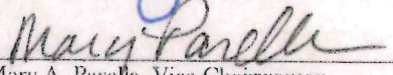
In recognition of the East Bay Chamber's Annual Business Excellence Award Presented to East Bay Media Group. The Town of Bristol expresses its admiration to East Bay Media Group for their outstanding contributions and their dedicated team, which has consistently demonstrated an unwavering commitment to promoting and uplifting local businesses. Their dedication to their craft is evident through their exceptional storytelling and spotlighting of local businesses and their owners, thereby enriching the tapestry of our community

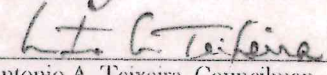
In making this presentation, the Honorable Town Administrator and Honorable Town Council of the Town of Bristol, State of Rhode Island, in accordance with the authority vested in them by the citizens of Bristol, and on behalf of all Bristolians, offer our sincerest congratulations on receiving the "Excellence in Business Award" and may this recognition serve to increase your success for many years to come.


In witness whereof, we have hereunto set our hands and affixed the Seal of the Town of Bristol on adoption this 12<sup>th</sup> Day of October, Two-thousand Twenty-Three.

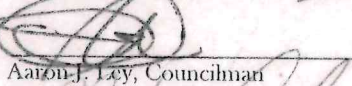
  
Steven Contente, Town Administrator

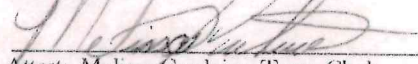
  
Nathan T. Calonge, Chairman

  
Mary A. Parella, Vice-Chairwoman

  
Antonio A. Teixeira, Councilman

  
Timothy E. Sweeney, Councilman

  
Aaron J. Ley, Councilman

  
Attest: Melissa Cordero, Town Clerk



TOWN COUNCIL  
OCT 04 2023  
MEETING



State of Rhode Island

# Town of Bristol

# Citation

Presented to

## East Bay Manufacturers

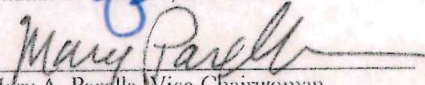
In recognition of the East Bay Chamber's Annual Business Excellence Award Presented to East Bay Manufacturers. The Town of Bristol expresses its admiration to East Bay Manufacturers for its dedication to excellence, innovation, and community support over the past 63 years; and for their commitment to actively supporting and contributing to the growth and well-being of our town and its residents.

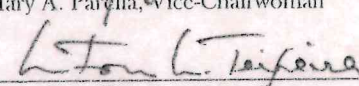
In making this presentation, the Honorable Town Administrator and Honorable Town Council of the Town of Bristol, State of Rhode Island, in accordance with the authority vested in them by the citizens of Bristol, and on behalf of all Bristolians, offer our sincerest congratulations on receiving the "Excellence in Business Award" and may this recognition serve to increase your success for many years to come.

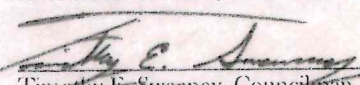
In witness whereof, we have hereunto set our hands and affixed the Seal of the Town of Bristol on adoption this 12<sup>th</sup> Day of October, Two-thousand Twenty-Three.


  
Steven Contente, Town Administrator


  
Nathan T. Calouro, Chairman

  
Mary A. Parrella, Vice-Chairwoman

  
Antonio A. Teixeira, Councilman

  
Timothy E. Swency, Councilman

  
Aaron H. Lacy, Councilman

  
Attest: Melissa Cordeiro, Town Clerk



TOWN COUNCIL  
OCT 04 2023  
MEETING



**PETITION OF NARRAGANSETT ELECTRIC FOR POLE LOCATIONS TO THE HONORABLE TOWN COUNCIL OF BRISTOL, RHODE ISLAND**

THE NARRAGANSETT ELECTRIC

Respectfully asks permission to locate and maintain poles, wires, and fixtures, including the necessary sustain and protecting fixtures to be owned by your petitioner along and across the following public ways:

**Bradford St**

**Installing P1-1 for new service to #21 Bradford St requiring pole for transformer to supply 600 AMP service**

Wherefore your petitioner request that they be granted locations for and permission to erect and maintain poles and wires together with such sustaining and protecting fixtures as it may find necessary, poles to be in accordance with the plan filed herewith marked:

**WR#30814229**

**DATED 9/19/2023**

Your petitioner agrees to reserve or provide space for one cross arm at a suitable point on each of said poles for the fire, police, and telephone wires belonging to the municipality and used by it exclusively for municipal purposes.

NARRAGANSETT ELECTRIC

BY Christopher Mantalito

ORDER 

The foregoing petition having been read it was voted that the consent of the

\_\_\_\_\_ for the use of public ways named for the purposes stated in said petition be and it hereby is granted----work to be done subject to the supervision at \_\_\_\_\_

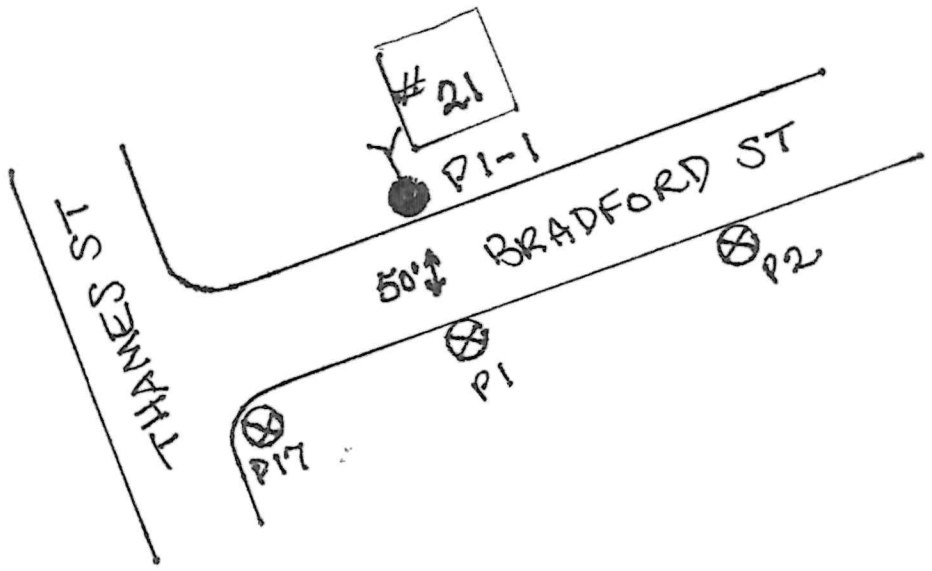
A true copy of the vote at the \_\_\_\_\_

Adopted \_\_\_\_\_ and recorded in Records Book# \_\_\_\_\_ Page# \_\_\_\_\_

**TOWN COUNCIL  
OCT 04 2023  
MEETING**

2023 SEP 25 AM 9:14  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

N↑



### THE NARRAGANSETT ELECTRIC CO

PLAN TO ACCOMPANY POLE PETITION TO THE TOWN OF BRISTOL, RI

SOLELY OWNED POLE LOCATION

DATE OF PLAN 9/19/2023

WR# 30814229

#### KEY TO SYMBOLS

-  NEW POLE LOCATION
-  EXISTING POLE LOCATION FOR REFERENCE
-  ANCHOR & GUY

INSTALLING P1-1 BRADFORD ST FOR NEW SERVICE TO #21 BRADFORD ST  
REQUIRING POLE FOR TRANSFORMER TO SUPPLY 600 AMP SERVICE



**TOWN CLERK'S OFFICE**  
Melissa Cordeiro, Town Clerk

10 Court Street  
Bristol, RI 02809  
Tel. 401-253-7000  
Fax. 401-253-2647  
Email: Mcordeiro@bristolri.gov

**MEMORANDUM**

TO: Steven Contente  
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro  
COUNCIL CLERK

DATE: September 25, 2023

RE: The Narragansett Electric Co - Installing P1-1  
for new service to #21 Bradford Street requiring pole  
for transformer to supply 600 AMP service

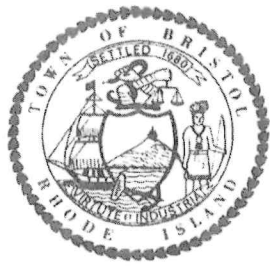
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May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the regular Town Council Meeting to be held on **October 4, 2023**.

**All items for this docket must be received in the Clerk's office before 12:00 noon on Wednesday, September 27, 2023. All and any items received after the deadline will be held until the next council agenda.**

Thank you for your cooperation and prompt reply.  
Attachment

EE1A



TOWN OF BRISTOL  
DEPARTMENT OF PUBLIC WORKS

111 Mt. Hope Avenue  
Bristol, Rhode Island 02809  
Tel. 401-253-4100 Fax 401-254-1278

MEMORANDUM

TO: Steven Contente  
TOWN ADMINISTRATOR

FROM: Christopher J. Parella  
DIRECTOR OF PUBLIC WORKS

DATE: September 26, 2023

RE: The Narragansett Electric Co – Installing P1-1 for new service to #21 Bradford Street  
requiring pole for transformer to supply 600 AMP service

2023 SEP 27 PM 12: 27

TOWN CLERKS OFFICE  
BRISTOL, RHODE ISLAND

Mr. Administrator,

I have no objection to this request. I would recommend that the Honorable Town Council grant this petition provided that all applicable laws and ordinances are adhered to.

Please advise if you have any questions or concerns.

*Concun*  
*the intent*  
STEVEN CONTENTE  
Town Administrator

TOWN COUNCIL  
OCT 04 2023  
MEETING

TOWN OF NEW SHOREHAM, RHODE ISLAND  
RESOLUTION

September 5, 2023  
R-09-2023

Resolution Expressing Thanks to the Town of Bristol

**Whereas**, on the night of Friday, August 18 a major fire broke out at the Harborside Inn on Water Street, the main street in the Town of New Shoreham, and;

**Whereas**, the Block Island Volunteer Fire and Rescue Department quickly recognized that the blaze had the potential to overwhelm our island's resources and put out the call for mutual aid, and;

**Whereas**, in the very early hours of Saturday, August 19, 2023, Fire Departments from Kingston, Bristol, Charlestown, Middletown, Narragansett, Newport, North Kingstown, Portsmouth, Richmond- Carolina, Westerly, Union Fire District, Dunns Corner, Misquamicut, Hope Valley and Jamestown heard and selflessly answered the call, and;

**Whereas**, the rapid and professional response from Bristol saved the Town of New Shoreham from what could have been a catastrophic fire that had the potential to destroy portions of our historic downtown, and;

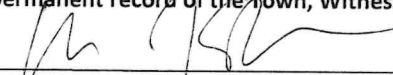
**Whereas**, as devastating as the Harborside Inn fire was, thanks to the contribution of firefighters, equipment, logistical support and the solidarity of so many Rhode Island towns, the fire was managed and extinguished without serious injury to firefighters, residents or guests, and;

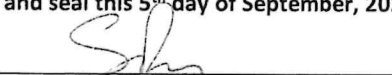
**Whereas**, the assistance from mainland Departments was not a simple effort, and its execution the result of many months of planning by local Departments, State Government, the U.S. Coast Guard, the Rhode Island National Guard and Interstate Navigation, all of whom gave time and expertise to foreseeing and drilling the challenge of providing mutual aid to an island 13 miles off the coast.

**Now, Therefore, be it Resolved**, that the Town Council of the Town of New Shoreham expresses its deepest thanks and heartfelt gratitude to the people of Bristol for their friendship, willingness to help a town in need of assistance, and the investment of resources made over the years to build a well-equipped and extraordinarily professional Fire Department.


**Be it Further Resolved** that copies of this Resolution be forwarded by the Town of New Shoreham Town Clerk to the Town Council of Bristol with a request that it be shared with the citizens of Bristol as an expression of gratitude from the people of the Town of New Shoreham.

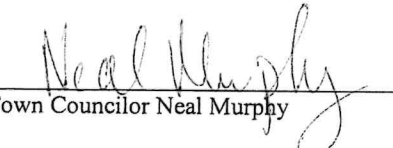
**And Further Be It proclaimed, we decree that this proclamation be made part of the permanent record of the Town, Witness our hands and seal this 5<sup>th</sup> day of September, 2023.**


  
\_\_\_\_\_  
First Warden Keith Stover

  
\_\_\_\_\_  
Second Warden Sven Risom

  
\_\_\_\_\_  
Town Councilor Martha Ball

  
\_\_\_\_\_  
Town Councilor Margaret O'Neill

  
\_\_\_\_\_  
Town Councilor Neal Murphy

  
\_\_\_\_\_  
Attest: Town Clerk Millicent McGinnes

TOWN COUNCIL  
OCT 04 2023  
MEETINGS





# Town of Bristol, Rhode Island

*Department of Community Development*

10 Court Street  
Bristol, RI 02809  
[bristolri.gov](http://bristolri.gov)  
401-253-7000

September 21, 2023

TO: Melissa Cordeiro, Town Clerk

FROM: Diane M. Williamson, Director *Diane W.*

RE: **Press Release for Sowams Heritage Area Project – Community Conversations Consent Agenda**

Attached, for the Town Council’s information, is a press release from the Sowams Heritage Area Project announcing upcoming Community Conversations. These sessions are open to the public and participants can discuss the proposal to request designation of a National Heritage Area and share perspectives.

Please place this on the October 4, 2023 Town Council agenda as a Consent Agenda Item.

Thank you.

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

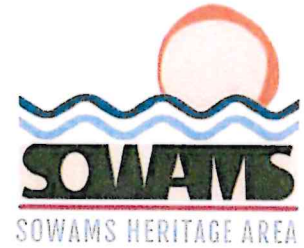
2023 SEP 21 PM 4:57

TOWN COUNCIL  
OCT 04 2023  
MEETING



## Sowams Heritage Area Project

Contact:  
David Weed, Project Coordinator  
Warren, Rhode Island  
(508) 837-9029 | [drweed@cox.net](mailto:drweed@cox.net)



**FOR IMMEDIATE RELEASE**

### **The Legacy of Sowams: Community Conversations about designating the Sowams region as a National Heritage Area**

The Sowams Heritage Area Project invites members of the community to participate in a community conversation to discuss the significance of Sowams, the ancestral homeland of the Massasoit Ousamequin who welcomed the Pilgrims in 1621, and the feasibility of designating the region as a National Heritage Area.

The conversation will be held twice: Tuesday, October 17, 2023, at 3:00pm at the First Christian Congregational Church in Swansea, MA and Wednesday, October 18, 2023, at 7:00pm at Hope and Main, in Warren, RI.

Sowams is the setting of one of America's origin stories, the critical alliance that established 50 years of peace between the Indigenous Tribes that had fished, farmed and hunted the region for millennia and the English settlers arriving on the Mayflower. Sowams is also ground zero for the fracturing of that alliance during the devastating King Philip's War. The legacy of those events and the way in which people have valued and used the eastern shore of Narragansett Bay has shaped the complex history of the region from prehistory to the present.

"The Sowams Project is not just about what happened here in the 17<sup>th</sup> Century," says Project Coordinator, Dr. David S. Weed. "It's also about what happened on this landscape over the last 400 years, and how our heritage informs our lives today and can shape our future as a community."

A program of the National Park Service, National Heritage Areas (NHAs) are living, working, landscapes, which are designated by Congress to honor the important role of a region in our country's development and celebrate its contributions to American history and culture. Through dynamic public-private partnerships, NHAs provide a way to recognize, share, and conserve a region's significant history and outstanding qualities.

The participants will discuss why Sowams is important to our nation's origin story, learn about the benefits of the National Heritage Area program, and share their perspectives on how they can collaborate as a regional coalition to advance our communities. Says Weed, "It will take many voices to tell the story of Sowams. We want to hear yours!"

The Community Conversations are free. The public is invited to reserve a seat at the [Tuesday event](#) or [Wednesday event](#).

#### **About the Sowams Heritage Area Project:**

Led by a regional coalition of town planners, tourism entities, historical societies, environmentalists, Tribal leaders, and other volunteers, the Sowams Heritage Area Project is undertaking an initiative to develop a National Heritage Area (NHA) in Sowams, the ancestral homeland of the Massasoit Ousamequin who welcomed the Pilgrims in 1621. NHAs protect and promote a region's history, heritage and culture and use those assets to advance local economies through tourism, recreation and community development. For more information, go to <https://sowams.org>.



# The Commissioners of the Cemeteries

The North and East Burial Grounds Commission

The Town of Bristol, Rhode Island

10 Court Street ~ PO Box 407

Bristol, Rhode Island 02809

Ph 401-253-6426 ~ Fax 401-253-5885

## AGENDA

**THURSDAY, SEPTEMBER 13, 2023, 6:00 PM**  
**Meeting in The CHAPEL at North Burial Ground**  
 1081 Hope Street  
 Bristol, Rhode Island

2023 SEP -8 PM 2:26

TOWN CLERK'S OFFICE  
 BRISTOL, RHODE ISLAND

1. **PLEDGE OF ALLEGIANCE AND A MOMENT OF REMEMBRANCE**
2. **REVIEW & APPROVAL:** Minutes of August 2023 Meeting.
3. **REVIEW:** Monthly Census of Cemetery Use and Sales Income.
4. **REVIEW:** Monthly Expenses and Invoices for August 2023
5. **REMINDER to ALL:** The link for the new cemetery program is [North Burial Ground - Search Powered by CemeteryFind](#) This link will eventually be posted on the Town's website.
6. **THE CREMATION GARDEN (CG): UPDATE | STATUS | REVIEW:** Review of research for projects: estimates of 2 new columbaria, niche wall and foundations. Schedule? Path update and grading; estimate for cement or aggregate, grading of pavers at bronze niches.
7. **NBG PROJECTS: UPDATE | STATUS | ADMINISTRATIVE | REVIEW of ONGOING PROJECTS:** Status of ongoing repair of stone wall on Hope St; Update regarding the painting of the Hope St. wall; Trees management: Planting, trimming and removal. New metal gates for Gate 5; Status of gravestones repair and restoration. Repair and reconfiguration of the wall on the west side of Gate Four. Status of Westside development, report about The Ward, update removal of the dirt, trees and re-staking of the center road states by Surveyor Steve Murgo. Update map of underground utilities: water and electricity. Community center as source for utilities for Westend? A Boy Scout, working on an Eagle project, is planning to identify the location of the veterans at NBG.
8. **DISCUSSION | REVIEW | BUDGET | FINANCE:**
  - I. Discuss new pricing for the Right to Burial and cemetery services for both the disposition of Full Body Burials and Cremains and associated operational expenses.
  - II. Discuss financing and scheduling a for the following capital project at NBG and EBG topic to include but not limited to: the development of the west side of NBG, road maintenance and width, road naming, the development of an additional formal cremation space/s, consideration of a formal committal prayer/chapel area, purchase and placement of meditation benches, etc Plans, coordinate and management of projects

~**ON GOING: DATES AND REMINDERS:** US Flags are always available for the graves of veterans at the NBG's Superintendent's office or from The Bristol Council of Veteran.

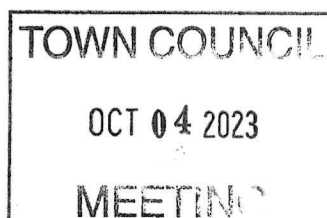
~**COMMISSION MEETINGS FOR THE REMAINDER OF 2023:** The Commission meets on the 2<sup>nd</sup> Wednesday of the month at 6:00 at The Chapel at North Burial Ground, unless otherwise noted: Dates for **2023:** 10/11; 11/8; 12/13.

~**COMMISSION MEETINGS ARE POSTED AT THE FOLLOWING LOCATIONS:**  
 The Bristol Post Office | Bristol Town Website | RI Secretary of State Website:  
[http://sos.ri.gov/openmeetings/?page=view\\_entity&id=4502](http://sos.ri.gov/openmeetings/?page=view_entity&id=4502)

*Respectfully Submitted.*

*Charles C. Cavalconte, M.Div., Chair*

*Posted: September 8, 2023*



# **TOWN OF BRISTOL HOUSING AUTHORITY**

## **AGENDA**

**The annual meeting** of the Town of Bristol Housing Authority will be held on **September 14, 2023, at 10:00 AM** at the Bristol Housing Authority Community Room, 1014 Hope Street, Bristol, Rhode Island. **Public invited masks optional.**

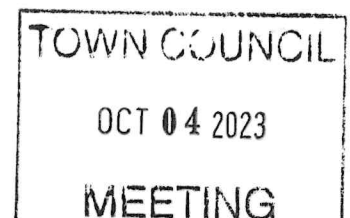
Public Comments must pertain to agenda items and are limited to 15 minutes per person. If you would like to comment on another subject write a letter to the Chairman at least 10 days in advance of meeting to request that the item, go on the agenda.

1. Chairman: Call to order
2. Pledge of Allegiance
3. Chairman: Roll call
4. Chairman: Reading of the minutes of the **June 8, 2023**, meeting. **(VOTE)**
5. Chairman: Introduces **OLD BUSINESS**
  - A. Maintenance Department Report
  - B. General Report
6. Chairman: Introduces **CURRENT BUSINESS**
  - A. Financial Report and Synopsis June, July, August 2023
  - B. Piolet Check to Town of Bristol
  - C. Capital Fund Expenditures (7/1/22 – 6/30/23)
  - D. Tom's Grove (Linda Heroux)
  - E. Housing Seminar Regarding Changes to Public Housing and Housing Choice Voucher Programs
  - F. General Report
7. Chairman: Introduces **NEW BUSINESS**
  - A. Fair Market Rents (HUD)
  - B. Tenant Issues
  - C. General Report
8. Chairman introduces motion to adjourn **(VOTE)**

2023 SEP 11 PM 3:04

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

**POSTED September 11, 2023**





10 Court Street  
Bristol, RI 02809  
[www.bristolri.gov](http://www.bristolri.gov)  
401-253-7000

**Town of Bristol, Rhode Island**  
**Department of Community Development**

**NOTICE OF MEETING**  
**THE BRISTOL PLANNING BOARD**  
**TECHNICAL REVIEW COMMITTEE MEETING**

The Bristol Technical Review Committee (TRC) will hold a meeting, in person,  
**on Tuesday, September 19<sup>th</sup>, 2023 at 10:00am**  
at Department of Community Development Conference Room  
235 High Street (former Reynolds School), 1<sup>st</sup> Floor, Bristol, RI

2023 SEP 12 PM 4:06  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

**AGENDA**

**Review and Recommendation to the Zoning Board for application of TPG Architecture, LLP / Chase Bank - *Special Use Permit***: to operate an automated teller machine (ATM) accessory drive thru use; and Dimensional Variances: to install a freestanding commercial sign with the proposed sign having approximately 25 square feet of sign area, at a size greater than permitted and with less than the required ground clearance for a freestanding sign in the General Business zoning district; and to install two commercial wall signs having 36.9 square feet of sign area at a size greater than permitted and exceeding the number of permitted commercial wall signs in the General Business zoning district. Located at 576 Metacom Avenue; Assessor's Plat 150, Lot 15; Zone: General Business (GB).

Scanned copies of all applications and supporting materials are available on the Town of Bristol website: <https://www.bristolri.gov/government/commissions/technical-review-committee/#357-641-wpfd-9-19-23-trc-meeting-tpg-architecture-llp-chase-bank>

For questions on above plans please call 253-7000, ext. 147 or email [dwilliamson@bristolri.gov](mailto:dwilliamson@bristolri.gov)

"In no case shall the recommendation of the TRC be binding on the Board in its activities or decisions"

**Diane M. Williamson, AICP**  
**Administrative Officer**

Posted: September 12, 2023  
By: mbw

TOWN COUNCIL  
OCT 04 2023  
MEETING

2023 SEP 19 AM 10:20

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

## TOWN OF BRISTOL, RHODE ISLAND

### ZONING BOARD OF REVIEW MEETING

Zoning Board of Review Meeting Agenda  
 Monday, October 2, 2023 at 7:00 PM  
 Bristol Town Hall, 10 Court Street, Bristol, RI 02809

Scanned copies of all applications and supporting materials will be available on the Town of Bristol website at <https://www.bristolri.gov/government/boards/zoning-board-of-review/>. Written comments may be submitted to the Zoning Board via regular mail addressed to: Zoning Board of Review, Bristol Town Hall, 10 Court Street, Bristol, RI 02809 or via email to [etanner@bristolri.gov](mailto:etanner@bristolri.gov). Written comments should be received no later than 12:00 p.m. on Thursday, September 28, 2023.

1. **Pledge of Allegiance**
2. **Approval of Minutes** - September 18, 2023
3. **Continued Petitions**
  - 3A. **2023-27 Robert M. Kreft** - Dimensional Variances: to construct a 40ft. x 42ft. accessory garage structure at a size and height greater than permitted for accessory structures, and with greater than permitted lot coverage by structures in the R-6 zoning district. Located at 22 Wall Street; Assessor's Plat 33, Lot 17; Zone: Residential R-6.
4. **New Petitions**
  - 4A. **2023-35 Nicole and Keith Benjamin** - Dimensional Variances: to construct a 16ft. x 20ft. single-story garage addition to an existing single-family dwelling with less than the required front yard and less than the required right side yard. Located at 38 Viking Drive; Assessor's Plat 145, Lot 9; Zone: R-10.
  - 4B. **2023-36 TPG Architecture, LLP / Chase Bank** - Special Use Permit: to operate an automated teller machine (ATM) accessory drive thru use; and Dimensional Variances: to install a freestanding commercial sign with the proposed sign having approximately 25 square feet of sign area, at a size greater than permitted and with less than the required ground clearance for a

TOWN COUNCIL  
 OCT 04 2023  
 MEETING

freestanding sign in the General Business zoning district; and to install two commercial wall signs having 36.9 square feet of sign area at a size greater than permitted and exceeding the number of permitted commercial wall signs in the General Business zoning district. Located at 580 Metacom Avenue; Assessor's Plat 150, Lot 15; Zone: General Business (GB).

- 4C. 2023-37 Kathryn G. Low / Low Dock, LLC** - Dimensional Variances: to construct a 24ft. x 28ft. accessory garage structure at a height greater than permitted for accessory structures in a residential zoning district, and with less than the required front yard on a corner lot. Located at 24 Low Lane; Assessor's Plat 167, Lot 1; Zone: Residential R-40.

**5. Correspondence**

- 5A. 2021-44 Denise M. Lavoie, 110 King Philip Avenue** - request for a one year extension of the decision for variance recorded on January 11, 2022

**6. Adjourn**

Date Posted: September 19, 2023

By: emt

# BRISTOL COUNTY WATER AUTHORITY

## Policy Committee Meeting

Thursday, September 28, 2023, at 4:00 pm  
450 Child Street, Boardroom, Warren, RI

**Committee:**

Thomas Kraig, William Gosselin, Robert Martin

### AGENDA

1. Review Updates to Board of Directors Code of Conduct Policy

TOWN CLERK'S OFFICE  
 BRISTOL, RHODE ISLAND  
 2023 SEP 25 AM 9:28

Individuals requesting interpreter services for the hearing impaired must notify the Bristol County Water Authority not less than 48 hours in advance of the meeting. 401-245-2022 (voice) or via RI Relay 1-800-745-5555 (TTY).

**Agenda Posted 9/22/23**

- Secretary of State Website
- BCWA Main Office Bulletin Board
- BCWA Operations Department Bulletin Board
- BCWA Website bcwari.com

**Agenda Sent Via Email 9/22/23 for Posting on Public Bulletin Boards**

1. Barrington Town Hall
2. Bristol Town Hall
3. Warren Town Hall

TOWN COUNCIL
OCT 04 2023
MEETING

# BRISTOL COUNTY WATER AUTHORITY

## Board of Directors Meeting

Thursday, September 28, 2023, at 5:00 pm  
450 Child Street (Boardroom), Warren, RI

### AGENDA

1. Call to Order
2. Public Input
3. Minutes
  - i. Board Meeting – 8/24/23
4. Executive Director Report
5. Financial Report
6. Award of Nayatt Pump Station Building Roof Replacement Contract
7. Landlord/Tenant Billing – Discussion
8. Policy Committee – Board of Directors Code of Conduct Policy for Approval
9. Board Member Town Council Reports
10. Executive Session:
  - i. Litigation – North Farm v. BCWA – Pursuant to RIGL s. 42-46-5 (a)(2)
  - ii. Executive Session Minutes
    - a. Board Meeting – 7/27/23
11. Next Scheduled Meeting(s):
  - i. Board Meeting – October 26, 2023
12. Adjournment

2023 SEP 25 AM 8:28

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

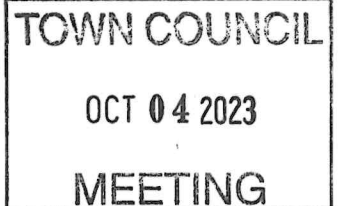
Individuals requesting interpreter services for the hearing impaired must notify the Bristol County Water Authority not less than 48 hours in advance of the meeting. 401-245-2022 (voice) or via RI Relay 1-800-745-5555 (TTY).

#### **Agenda Posted 9/22/23**

1. Secretary of State Website
2. BCWA Main Office Bulletin Board
3. BCWA Operations Department Bulletin Board
4. BCWA Website bcwari.com

#### **Agenda Sent Via Email 9/22/23 for Posting on Public Bulletin Boards**

1. Barrington Town Hall
2. Bristol Town Hall
3. Warren Town Hall







## TOWN OF BRISTOL, RHODE ISLAND

### HISTORIC DISTRICT COMMISSION MEETING

**Historic District Commission Meeting Agenda**  
**Thursday, October 05, 2023 at 7:00 PM**  
**Bristol Town Hall, 10 Court Street, Bristol, RI 02809**

Written comments may be submitted to the Historic District Commission via regular mail addressed to:

Historic District Commission, Bristol Town Hall, 10 Court Street, Bristol RI 02809 or via email to [ntoth@bristolri.gov](mailto:ntoth@bristolri.gov)

Application packets can be found online at [www.bristolri.gov/government/commissions/historic-district-commission/](http://www.bristolri.gov/government/commissions/historic-district-commission/)

1. **Pledge of Allegiance**
2. **Review of Previous Month's Meeting Minutes**
  1. Review of September 7 Meeting Minutes
3. **Application Reviews**
  1. **23-133: 707 Hope Street, John Troiano**

Discuss and act on reapplication for 707 Hope Street as approved in application 19-34.

2. **23-40 477 Hope Street, Jesse James**

Discuss and act on revision to application to change structural design of third floor addition as previously approved to facilitate addition, change of gabled roof to shed roof, change of design for windows and columns.

3. **23-134: 55 Constitution Street, Anthony F. Buono**

Discuss and act on replacement of 3 vinyl clad windows to match rest of property on north (rear) and east (side) elevations.

4. **23-136: 19 Summer Street, Amy Berg**

2023 SEP 25 AM 11:25  
 TOWN CLERK'S OFFICE  
 BRISTOL, RHODE ISLAND

**TOWN COUNCIL**  
  
**OCT 04 2023**  
  
**MEETING**

Discuss and act on replacing 8'x6' shed with 10'x10'x11" "Nantucket Loft" shed

5. **23-140: 66 Franklin St, Richard Slocum**

Discuss and act on installation of a gate across driveway to match style of existing fence.

4. **Concept Review**

5. **Monitor Reports & Project Updates**

6. **HDC Coordinator Reports & Project Updates**

7. **HDC Coordinator Approvals**

8. **Other Business**

1. **New Auxiliary Members**

Announcement that the Bristol Town Clerk will be posting a solicitation for two new Auxiliary members to the HDC per changes in State Law. Posting made to <https://onboard.bristolri.gov/> for both positions.

2. **Discussion of Possible Updates to Administrative Review Guidelines**

Discuss or act on additions or subtractions to administrative review guidelines.

9. **Adjourned**

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

2023 SEP 28 PM 2:51

Town of Bristol, Rhode Island



**Harbor Commission**  
10 Court Street  
Bristol, RI 02809  
401-253-70

**HARBOR COMMISSION AGENDA**  
**OCTOBER 2, 2023**  
**Starting Time 7:00 PM**

**MEETING WILL BE HELD AT THE MARITIME  
CENTER AT 127 THAMES ST  
BRISTOL, RI 02809**

1. Approval of September meeting minutes.
2. CRMC – Application File # 2023-07-089 dated September 26, 2023 for Assent to construct & maintain a mechanized float lift at a residential boating facility “CRMC Assent: 2021-12-072” under the application of Andrew Bernstein of Brookline, MA Property Location - 472 Poppasquash Rd., Bristol, RI Plat 173, lot 54 East Passage.
3. Harbor Fees – review harbor fees for possible changes for 2024.
4. Report of the Harbormaster – Gregg Marsili
  - A. New Marina Status – Electrical tentatively scheduled for Nov completion. Update?
  - B. State St Ramp & Ind Park Launch Docks – Gregg will start working on in Oct.
  - C. Dock Repair & Maintenance – progress continues. Gregg advises they are scheduled to be repaired by end of December.
  - D. Maritime Center Sign for Building – on HDC agenda for October.
  - E. Wait List for Marina – 173 names on list.
  - F. Gibson Rd. ROW Ramp Repair or Replace – Ed Tanner continues work with BHIA, DPW & Harbormaster. (storm damage & path relocation.)
  - G. ROW's – all designed and Gregg continues work on with DPW.
  - H. Fales Rd ROW Marker & Ramp Repairs – Gregg continues work with Ed Tanner & DPW.
  - I. Harbor Festival Summary – Gregg M.

TOWN COUNCIL

OCT 04 2023

MEETING

5. Breakwater Study Committee – Steve Januario to give update\_& schedule meetings 2 -

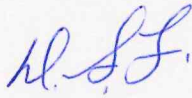
6. Morring Inspection – rules & procedures. Dom F & Gregg M

7. Elks Club Situation - will review at end of summer season.

8. Open Discussion for the Public.

**Adjournment.**

Posted 9/28/23





**PETITION TO THE TOWN COUNCIL**  
To the Honorable Town Council of the Town of Bristol:  
The undersigned hereby respectfully requested of your  
Honorable Body that:

A CURB CUT BE MADE TO THE EAST  
SIDE OF LUCRETIA LANE , ADJACENT  
TO THE PROPERTY AT 20 DOLLY DRIVE,  
PER THE ATTACHED DRAWING.

2023 SEP - 8 AM 9:54

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

THE PURPOSE OF THE CURB CUT IS TO  
PROVIDE ACCESS TO A NEW GRAVEL  
DRIVEWAY. THE PURPOSE OF THE NEW  
GRAVEL DRIVEWAY IS TO PROVIDE OFF-  
STREET PARKING FOR VEHICLES OWNED  
BY FAMILY MEMBERS LIVING AT  
20 DOLLY DRIVE.

**PLEASE NOTE:**

Petition must be returned by 4:00 PM, two (2)  
Wednesdays prior to the Town Council meeting  
to appear on the docket of the  
October 4, 2023  
meeting for review and possible action. It is  
Council policy that action may not be taken on  
petitions unless recommendations, if necessary,  
from appropriate departments are received prior  
the Council meeting.

DATE REC'D:

SIGNATURE: Joseph Ricci

NAME: JOSEPH RICCI

ADDRESS: 2

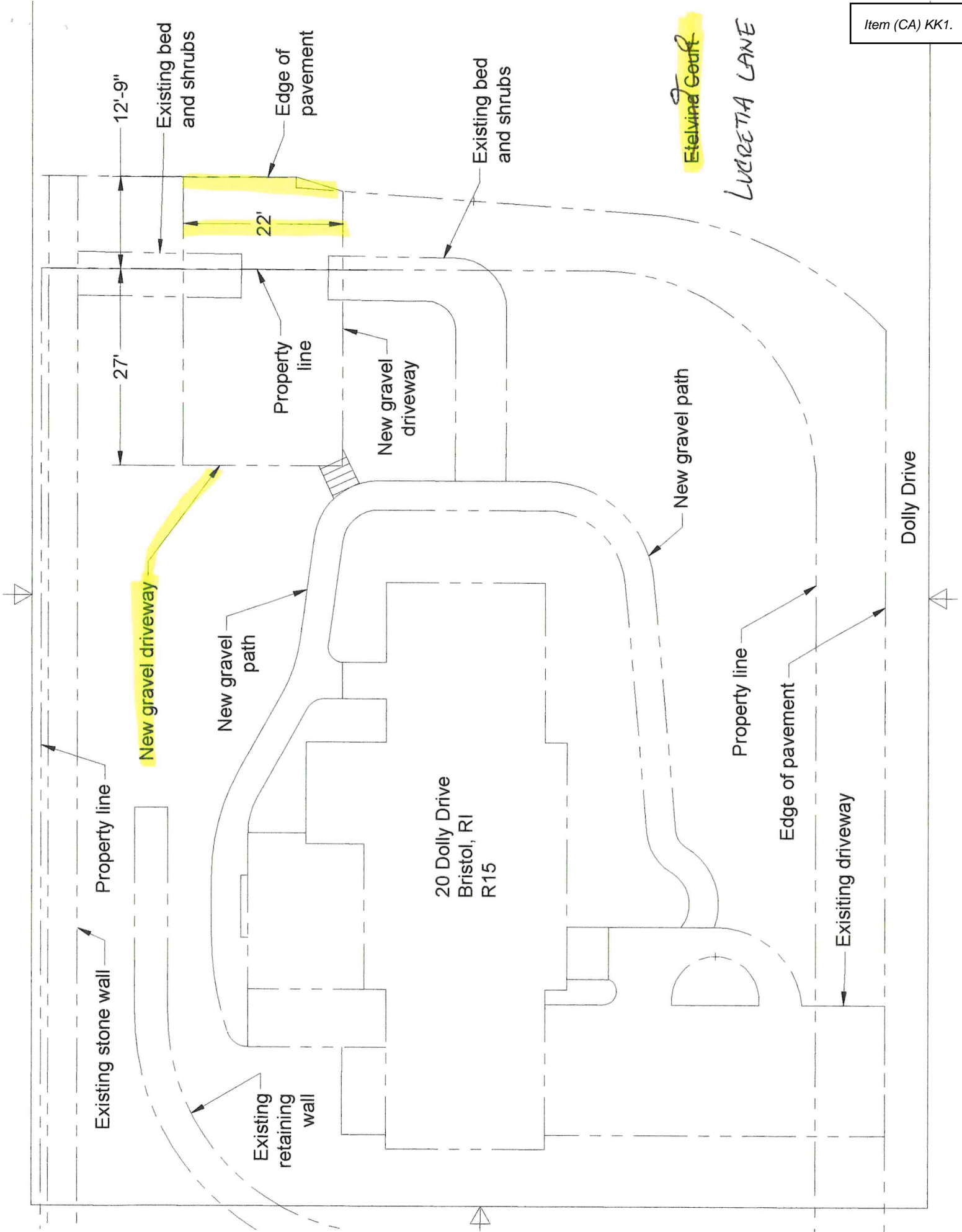
TOWN: B

BUSINESS TEL.

RESIDENCE TEL

TOWN COUNCIL  
OCT 04 2023  
MEETING

7  
3



Etelwind Court

LUCRETIA LANE

20 Dolly Drive  
Bristol, RI  
R15

Dolly Drive



**TOWN CLERK'S OFFICE**  
**Melissa Cordeiro, Town Clerk**

10 Court Street  
Bristol, RI 02809  
Tel. 401-253-7000  
Fax. 401-253-2647  
Email: Mcordeiro@bristolri.gov

**MEMORANDUM**

TO: Steven Contente  
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro  
COUNCIL CLERK

DATE: September 8, 2023

RE: Joseph Ricci, 20 Dolly Drive - request for curb  
cut on east side of Lucretia Lane

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May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the regular Town Council Meeting to be held on October 4, 2023.

**All items for this docket must be received in the Clerk's office before 12:00 noon on Wednesday, September 27, 2023. All and any items received after the deadline will be held until the next council agenda.**

Thank you for your cooperation and prompt reply.  
Attachment



**TOWN OF BRISTOL**  
**DEPARTMENT OF PUBLIC WORKS**

111 Mt. Hope Avenue  
Bristol, Rhode Island 02809  
Tel. 401-253-4100 Fax 401-254-1278

KK1A

**MEMORANDUM**

**TO:** Steven Contente  
TOWN ADMINISTRATOR

**FROM:** Christopher J. Parella  
DIRECTOR OF PUBLIC WORKS

**DATE:** September 13, 2023

**RE:** Joseph Ricci, 20 Dolly Drive – request for curb cut on east side of Lucretia Lane

2023 SEP 26 AM 8:13

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

Mr. Administrator,

I have no objection to this request. I would recommend that the Honorable Town Council approve this petition provided that all applicable laws and ordinances are adhered to.

Please advise if you have any questions or concerns.

*Concur  
The Intent*  
STEVEN CONTENTE  
Town Administrator

TOWN COUNCIL  
OCT 04 2023  
MEETING