

**TOWN COUNCIL MEETING- WEDNESDAY, JULY 12, 2023**

The council met on Wednesday, July 12, 2023, and called to order at 6:00 p.m. in the Town Hall, Council Chambers, Council Chairman Calouro presiding:

PRESENT: Council Chairman, Nathan Calouro  
Vice-Chairwoman, Mary Parella,  
Councilman, Antonio "Tony" Teixeira  
Councilman, Timothy Sweeney  
Councilman, Aaron Ley

ALSO PRESENT: Town Administrator, Steven Contente  
Assistant Town Solicitor, Amy Goins, Esq  
Town Sergeant, Archie Martins

**6:00 pm-Public Service Interviews and Appointments**

Assistant Harbormaster (to serve as Lieutenant/Deputy Harbormaster)

a. John Perry, 47 Roosevelt Drive, interest/appointment

The Council heard from Mr. Perry who expressed his interest in becoming a member of the Bristol Housing Authority (tenant position). Discussions ensued between members of the Council and Mr. Perry pertaining to Mr. Perry's qualifications and experiences. Mr. Perry also stated why he would consider himself to be a good fit for the position.

b. Samuel Turner, 50 Belvedere Drive, interest/appointment

The Council heard from Mr. Turner who expressed his interest in becoming a member of the Bristol Housing Authority (tenant position). Discussions ensued between members of the Council and Mr. Turner pertaining to Mr. Turner's qualifications and experiences. Mr. Turner also stated why he would consider himself to be a good fit for the position.

c. Michael Cabral, 10 Alves Street, interest/appointment

The Council heard from Mr. Cabral who expressed his interest in becoming a member of the Bristol Housing Authority (tenant position). Discussions ensued between members of the Council and Mr. Cabral pertaining to Mr. Cabral's qualifications and experiences. Mr. Cabral also stated why he would consider himself to be a good fit for the position. Mr. Cabral additionally mentioned he was unaware of the physical labor associated with the responsibilities, expressing concern that his physical limitations might make him less suitable for the role.

Teixeira/Sweeney- Voted  
unanimously to appoint John Perry  
as Assistant Harbormaster

At this point in the meeting, Council Chairman Calouro declared a brief recess from 6:42 PM until 7:00 PM.

**Motion RE: Consent Agenda - To Approve the Consent Agenda**

Sweeney/Teixeira- Voted  
unanimously to approve the Consent  
Agenda withholding Item DD2 for  
further consideration.

*It is hereby noted for the record that discussion and action concerning agenda item DD2 appear, in place, as found within.*

**A. Submission of Minutes of Previous Meeting(s)**

**A1.** Town Council Meeting - June 21, 2023

**A2.** Executive Session Meeting - June 21, 2023 (sealed council only)

Sweeney/Teixeira -Voted  
unanimously to accept and approve  
the council meeting minutes and  
executive session minutes of June  
21, 2023, as presented

## **B. Public Hearings**

- B1.** Fabio Lopes for Sunset Cafe, 499 Hope Street, request for One Additional Class BV Limited Liquor License **(see also C1 and D1)**

Sweeney/Teixeira -Voted unanimously to close the public hearing

Prior to the vote taken, Council Chairman Calouro opened the Public Hearing.

Applicant, Fabio Lopes of 499 Hope Street spoke in favor of the petition.

Daniela Lopes of 499 Hope Street spoke in favor of the petition.

It is hereby noted for the record no other testimony was presented by members of the public in favor nor in opposition thereto.

- B2.** Tina Micheletti for M&T's Pizzeria dba Pio's Pizzeria, 381B Metacom Avenue, request for One Additional Class BV Limited Liquor License **(see also C1 and D2)**

Sweeney/Teixeira -Voted unanimously to close the public hearing

Prior to the vote taken, Council Chairman Calouro opened the Public Hearing

Tina Micheletti of 4 Larson Court spoke in favor of the petition.

Erin Micheletti of 19 Academy Ave spoke in favor of the petition.

It is hereby noted for the record no other testimony was presented by members of the public in favor nor in opposition thereto.

## C. Ordinances

- C1.** Ordinance #2023-12 Chapter 17, Article II Alcoholic Beverages Establishments, Section 17-82 Number of Licenses (to increase the number of Class BV Limited Licenses from 6-8) **(2nd reading)**

Teixeira/Parella- Voted unanimously to consider this action to constitute the Second Reading for the adoption of Ordinance #2023-12. Advertise in the local newspaper

- C2.** Ordinance #2023-13 Chapter 16, Article V Stopping, Standing and Parking, Section 16-143 - Parking prohibited at all times (to add a no parking box on King Philip Avenue at the intersection of Dyer) **(2nd reading)**

Sweeney/Teixeira - Voted unanimously to consider this action to constitute the Second Reading for the adoption of Ordinance #2023-13. Advertise in the local newspaper

- C3.** Ordinance #2023-14 Chapter 16, Article V Stopping, Standing and Parking, Section 16-143 - Parking prohibited at all times (no parking on East Side of Thames Street from Bradford to Constitution Street) **(2nd reading)**

Teixeira/Sweeney- Voted unanimously to consider this action to constitute the Second Reading for the adoption of Ordinance #2023-14. Advertise in the local newspaper

**D. Licensing Board - New Petitions**

**D1.** Fabio Lopes for Sunset Cafe, 499 Hope Street, re - request for Class BV Limited Liquor License

a. recommendation - Town Administrator and Fire Chief

b. recommendation - Town Administrator and Chief of Police

c. recommendation - Town Administrator and Department of Community Development

Teixeira/Parella- Voted unanimously to grant this license per the recommendations received and subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies. Subject to a six-month review.

**D2.** Tina Micheletti for M&T's Pizzeria dba Pio's Pizzeria, 381B Metacom Avenue, re - request for Class BV Limited Liquor License

a. recommendation - Town Administrator and Fire Chief

b. recommendation - Town Administrator and Chief of Police

c. recommendation - Town Administrator and Department of Community Development

Parella/Teixeira- Voted unanimously to grant this license per the recommendations received and subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies. Subject to a six-month review.

**D3.** Gregory Gatos, Bristol House of Pizza, 55 State Street, re - Request for State Street Seasonal Expansion with Alcohol Service License

- a. recommendation - Town Administrator and Fire Chief
- b. recommendation - Town Administrator and Chief of Police
- c. recommendation - Town Administrator and Department of Public Works
- d. recommendation - Town Administrator and Department of Community Development
- e. recommendation - Town Administrator and Building Inspector

Sweeney/Ley -Motion to grant this license based upon the recommendations received and subject to conformance to all laws and conditions of the ordinances and payment of all fees, levies, and taxes. Voting in favor of this motion were Vice Chairwoman Parella, Councilman Sweeney, and Councilman Ley. Abstaining were Council Chairman Calouro and Councilman Teixeira.

Prior to the vote being taken, it was specified that any seasonal outdoor dining is required to be ADA compliant and accommodate a handicapped person(s) in the outside dining area as outlined in the laws and ordinances and Bristol House of Pizza would be subject to the same.

Councilman Teixeira requested to abstain from voting on the matter.

Council Chairman Calouro also abstained noting that while he believes that the applicants have followed the correct process and the council had passed the ordinance to allow for the State Street Outdoor seasonal dining, he wanted to remain consistent with his beliefs in the matter.

**D4.** Nils Weldy, Rhode Island Brewers Guild, re - Request for One-Day Sunday Dancing and Entertainment License for The Great State Brewers Festival to be held at 500 Wood Street on Sunday, August 27, 2023, from 2PM - 7PM

a. recommendation - Town Administrator and Fire Chief

b. recommendation - Town Administrator and Chief of Police

Sweeney/Teixeira- Voted unanimously to grant this license per the recommendations received and subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies.

Prior to the vote being taken, Rebecca Ernst of 500 Wood Street spoke in favor of the petition and explained the details of the event.

**D5.** Alicia Saldana, Qhali, 34 Gooding Avenue, re - Request for Victualling License

a. recommendation - Town Administrator and Fire Chief

b. recommendation - Town Administrator and Police Chief

c. recommendation - Town Administrator and Department of Community Development

d. recommendation - Town Administrator and Water Pollution Control

Sweeney/Teixeira - Voted unanimously to grant this license per the recommendations received and subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies.

Prior to the vote being taken, petitioner Alicia Saldana addressed the council. Ms. Saldana presented an overview of her vision for the new establishment and shared details about her business partner and other affiliated ventures.

**D6.** Alicia Saldana, Qhali, 34 Gooding Avenue, re - Request for Dancing and Entertainment License

- a. recommendation - Town Administrator and Fire Chief
- b. recommendation - Town Administrator and Chief of Police

Sweeney/Teixeira - Voted unanimously to grant this license per the recommendations received and subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies; Also subject to a six-month review.

**D7.** Jordan Sawyer, Brick Pizza Co., 500 Wood Street, Unit 211, re - Request for Dancing and Entertainment License

- a. recommendation - Town Administrator and Fire Chief
- b. recommendation - Town Administrator and Chief of Police

Teixeira/Sweeney- Voted unanimously to grant this license per the recommendations received and subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies; Also subject to a six-month review.

Prior to the vote being taken, petitioner Jordan Sawyer addressed the council. Mr. Sawyer expressed to the council that there has been increased interest in dining where live entertainment is offered and that the request for the license would assist with increasing clientele and would also assist with booking private events in their event room.

**D8.** Sgt. Mourato, Bristol Police Department re - Request for Mobile Food Establishment Event Permit for Community Night Out on the Bristol Town Common - August 16th from 5PM - 8PM (rain date August 22nd)

- a recommendation - Town Administrator and Fire Chief
- b. recommendation - Town Administrator and Chief of Police



Sweeney/Teixeira- Voted  
unanimously to grant this license  
per the recommendations received  
and subject to conformance to all  
laws and ordinances and payment of  
all fees, taxes, and levies.

**E. Licensing Board - Renewals**

**F. Petitions - Other**

**F1.** Joseph Coccio, 10 Constitution Street, re - Request  
for accessible parking space in the vicinity of  
residence **(2nd reading)**

a. (draft) resolution for adoption

b. recommendation - Town Administrator and Chief of  
Police

c. recommendation - Town Administrator and Department  
of Public Works

Teixeira/Sweeney- Voted  
unanimously to consider this  
action to be the second reading  
for the adoption of the resolution  
for an accessible parking space.  
Inform the Public Works Department

Prior to the vote being taken, Councilman Texiera asked what the  
process was for accessible parking spaces after the second  
reading. Council Clerk Cordeiro explained that a copy of the  
petition is sent to the petitioner with the outcome of the  
request. Both the Bristol Police Department and Department of  
Public Works receive notification of the council's decision; and  
all requests are documented in a master accessible parking list.

**F2.** Alicia Saldana, Qhali, 34 Gooding Avenue, re - Request  
for One Additional Class BV Liquor License

a. recommendation - Town Administrator and Fire Chief

b. recommendation - Town Administrator and Department  
of Community Development

c. recommendation - Town Administrator and Chief of Police

Sweeney/Ley- Voted unanimously to refer the matter to the Town Solicitor to draft an ordinance for one additional Class BV License for council consideration on August 2, 2023; and schedule the public hearing for the August 23, 2023, council meeting.

**F3.** Steve B. Aveson, The Japan American Society of Rhode Island, re -Request to fly Japanese Flag during the 40th Anniversary of the Black Ship's Festival at Independence Park on August 11-12, 2023

a. memo from Clerk of Canvassers re qualifying signatures received

Teixeira/Parella- Voted unanimously to approve the petition, allowing that a 3 x 5 foot Japanese Flag may be flown on a Town Flagpole from August 11-12<sup>th</sup>, 2023, with the Town assuming no responsibility for the care of this flag beyond its raising. The exact location is to be determined at the discretion of the Town Administrator.

Prior to the vote being taken, it was clarified that the flag-raising ceremony would take place in two separate locations, one at Rockwell Park and the other at Independence Park. The council agreed by consensus that the location(s) of the flag-raising would be determined at the discretion of the Town Administrator.

**F4.** Susan Rancourt of Rhode Races & Events Inc., in partnership with the North American Family Institute, re - Run 4 The Kidz 5K race beginning and ending at Vigilant Brewing on Saturday, September 9, 2023 starting at 9:00AM

a. recommendation - Town Administrator and Fire Chief

- b. recommendation - Town Administrator and Chief of Police
- c. recommendation - Town Administrator and Department of Public Works

Teixeira/Sweeney-Voted unanimously to approve the petition per the recommendations received and conditions delineated and also subject to conformance to all laws and ordinances

Prior to the vote being taken, Susan Rancourt of 3 Mayo Drive spoke on behalf of the petition.

- F5.** Susan Rancourt of Rhode Races & Events Inc., in partnership with the Bristol 4th of July Committee, re - Half Marathon at Independence Park on Saturday, June 22, 2024, from 6:30AM - 10:00AM

- a. recommendation - Town Administrator and Fire Chief
- b. recommendation - Town Administrator and Chief of Police
- c. recommendation - Town Administrator and Department of Public Works

Teixeira/Sweeney-Voted unanimously to approve the petition per the recommendations received and conditions delineated and also subject to conformance to all laws and ordinances

Prior to the vote being taken, Susan Rancourt of 3 Mayo Drive spoke on behalf of the petition.

- F6.** Warren Rensehausen, Director of Parks and Recreation, re - request for accessible parking space location on west side of Wood Street at the entrance of the Town Common Pickleball Courts **(1st reading)**

- a. recommendation - Town Administrator and Chief of Police
- b. recommendation - Town Administrator and Department of Public Works

Sweeney/Teixeira- Voted unanimously to consider this action to constitute the first reading of a request for an accessible parking space and to continue the said matter until August 2, 2023, for second reading.

Prior to the vote being taken, Director Resenhausen addressed the council explaining the need of adding an accessible parking space near the Town Common Pickleball entrance. He clarified that a ramp had been previously installed at the site, and now, to ensure full handicap accessibility, he was seeking approval to install the accessible parking box.

**F7.** Stephen D. Gill, 0712 Narragansett Avenue, Prudence Island, re - request for non-residential hardship parking sticker

Ley/Teixeira- Voted unanimously to deny the petition for a non-residential hardship parking sticker.

Michael Sheehan of 0750 Narragansett Avenue spoke on behalf of Mr. Gill, addressing the issue of limited parking and accessibility challenges for the elderly near the Prudence Ferry. He highlighted the absence of handicapped parking and the financial burden of transportation.

In response to Mr. Sheehan's concerns, Councilman Sweeney inquired about alternative options for Mr. Gill's transportation. Mr. Sheehan indicated that there were no viable alternatives, and Mr. Gill's elderly wife would need to drop him off and then find parking 3 to 4 blocks away.

Chairman Calouro expressed unawareness of an ordinance allowing nonresidential parking sticker hardships. He shared his communication with the Portsmouth council president to discuss the matter on behalf of Portsmouth residents, considering Prudence's connection to Portsmouth. Portsmouth indicated a willingness to provide free parking but acknowledged it would require transportation arrangements. Portsmouth suggested using free parking and utilizing rideshare services like Uber or seeking assistance from friends and family.

Chairman Calouro acknowledged the serious parking issues in the area, particularly concerning Bristol residents who may not qualify for residential parking. There was a discussion about how to handle the parking needs of handicapped, veterans, and elderly individuals.

Vice Chairwoman Parella expressed understanding of the difficulties and proposed finding parking options nearby. She suggested using the maritime center as a drop-off point and considered the possibility of a shuttle service. The maritime center's seasonal closure before the last ferry stop was mentioned, prompting the consideration of potential solutions.

The Council discussed the future potential for rental parking at the Robin Rug development but could not confirm its availability. However, the town expressed advocacy for such options to accommodate the elderly, handicapped, veterans, and Prudence Residents.

Councilman Teixeira shared his personal experiences with the challenges faced by his wheelchair-bound wife, expressing sympathy for those with mobility challenges, and assuring that the town would actively work on finding a solution.

Vice Chairwoman Parella suggested exploring additional opportunities, such as renting private spots through local businesses or property owners.

Councilman Ley expressed curiosity about the origin and purpose of the parking exemption and requested further information on this matter if it arises again before the council.

Mr. Sheehan suggested the inclusion of handicapped spaces at the state street dock.

Solicitor Goins responded that a legal opinion was provided and that handicap placards exempt holders from time restrictions and meter fees. She also clarified that while handicap placard holders are exempt from fees, permit requirements still apply.

Administrator Contente informed the group about the Robin rug development, mentioning the possibility of acquiring a small lot for overnight rental parking. He indicated that the developer may offer additional spaces for rent to the public, potentially providing relief for the parking issue, possibly by next summer.

**F8.** Brian Worcester, 6 Steeple Lane, Lincoln RI, re - request for non-resident hardship parking sticker

Teixeira/Sweeney- Voted  
unanimously to deny the  
petition for a non-residential  
hardship parking sticker.

Brian Worcester of 6 Steeple Lane addressed the council and noted that his 13-year-old daughter is walker-bound and also uses a stroller. He explained that they could easily drop her off at the Prudence ferry, but the challenge arises when they need to find parking. Although he maintains two spots at Goglia's, he cannot take his daughter with him to those spots, and leaving her alone during that time is not feasible. They have used a placard a couple of times but received tickets for doing so. Mr. Worcester emphasized that they have no way of leaving her or bringing her up to Goglia's when they are on their own, making it difficult to find a parking solution.

Chairman Calouro expressed sympathy and compassion but also emphasized the town's efforts to advocate for parking opportunities. He also noted the value of the Prudence Ferry and its residents.

Mr. Worcester mentioned that he has offered to purchase land for parking, but nothing is available, or the property owners are not interested in having a lot with many parked cars. He clarified that this request was a short-term solution to their problem and acknowledged the challenges of living on the island.

It was noted that out this situation bears similarities to a previous petition for the nonresidential parking sticker request, and the same arguments and challenges apply. The difficulties faced in finding suitable parking options for residents like Mr. Worcester's daughter remain relevant and call for careful consideration and a thoughtful approach to resolving the issue.

**F9.** John Amaral, 213 Mount Hope Avenue, re - Request for accessible parking space in the vicinity of residence **(1st reading)**

- a. recommendation - Town Administrator and Chief of Police
- b. recommendation - Town Administrator and Department of Public Works

Sweeney/Teixeira- Voted unanimously to consider this action to constitute the first reading of a request for an accessible parking space and to continue the said matter until August 2, 2023, for second reading.

## **G. Appointments**

**G1.** Historic District Commission (3 terms set to expire July 2026)

a. Benjamin Bergenholtz, 385 High Street, interest/reappointment

b. Christopher Ponder, 736 High Hope Street, interest/reappointment

c. Susan C. Church, 29 Garfield Avenue, interest in full-term member

d. Victor G. Cabral, Jr., 122 Mt Hope Avenue, not seeking reappointment

Teixeira/Parella- Voted unanimously to reappoint Benjamin Bergenholtz and Christopher Ponder to the Historic District Commission with a term set to expire in July 2026; and to accept the resignation of Victor Cabral and to instruct the Clerk to send a letter of thanks for service.

Parella/Teixeira- Voted unanimously to elevate Susan Church as full member and advertise the vacancy of auxiliary member in the paper.

Prior to the vote being taken, Councilman Sweeney inquired about the status of the legislation aimed at adding a second auxiliary member to the Historic District Commission. Clerk Cordeiro clarified that the legislation had successfully passed both the House and Senate and had been signed by the Governor. The subsequent step would involve amending the town ordinance to

align with the new legislation. Clerk Cordeiro mentioned ongoing discussions with the solicitor's office and the Historic District secretary, and a proposed ordinance amendment is tentatively scheduled for the next council agenda

**G2.** Capital Project Commission (1 unexpired term set to expire May 2027)

a. Susan Rabideau, 17 Sandra Drive, resignation

Sweeney/Teixeira- Voted unanimously to accept this resignation and to instruct the Clerk to send a letter of thanks for service; and advertise in the paper.

**H. Old Business**

**I. Other New Business Requiring Town Council Action**

**I1.** Public Notice from CRMC re Zachary Rivers, PO Box 964 for 29 Harrison Street, Bristol - requires response by June 16, 2023 (*the June 16th response date was extended* )

a. recommendation - Town Administrator and Harbor Master

b. recommendation - Harbor Commission

Sweeney/Ley- Voted unanimously to receive and file

Prior to the vote being taken, Council Clerk Cordeiro noted that the June 16<sup>th</sup> response date was extended to July 16<sup>th</sup>.

**I2.** Director Williamson re - request for approval of Annual CDBG Application Resolution

Teixeira/Sweeney - Voted unanimously to approve the annual CDBG application; adopt the resolution as presented; and authorize the Town Administrator to sign on behalf of the Town.



Prior to the vote being taken, Director Williamson requested council consideration to authorize the annual CDBG application. She explained that the application requesting to be submitted would fund and support Looking Upwards Group homes, Town Common stormwater resiliency master plan & installation of new playground equipment, and pedestrian improvements along the north side of Mt. Hope avenues between Wood Steet and DeWolf Avenue.

- 13.** Council Chairman Calouro re - proposed amendments to Zoning Ordinance to add Article XXII - Short-Term Residential Rental

Teixeira/Sweeney - Voted  
unanimously to schedule the matter  
to a special workshop

Prior to the vote being taken, Chairman Calouro explained that the topic at hand is significant and currently serves as a placeholder for an upcoming workshop. He stated that the purpose of including it in tonight's agenda is to present an initial outline of ideas, not only to the council but also to the public.

Chairman Calouro explained that the proposed ordinance is a result of collaboration with the solicitor's office and draws from best practices in other communities. However, he emphasized that this is not the final version and input from the public and council members will be considered. He further explained that the council will also reach out to other communities for their experiences with similar ordinances; and that the larger conversation about a three-tier property tax possibility will also be part of the discussion.

Council Chairman Calouro noted that the current proposal serves as a starting point and can be further refined based on input from stakeholders.

Councilman Sweeney expressed his agreement with the proposed starting point but suggested that the council should thoroughly assess the overall impact Airbnb's including parking. He emphasized the importance of understanding how this would affect occupied property owners, including enforcement challenges that might arise. Councilman Sweeney also raised questions about whether homeowners would need to modify their properties to accommodate parking needs. He proposed conducting a comprehensive impact analysis on parking and the overall impact

of Airbnb's before proceeding. Additionally, he suggested having the impact analysis completed ahead of the workshop to facilitate informed decision-making on the direction the council should take.

## **J. Bills & Expenditures**

### **J1. RFP# 1017 - Bristol ERP/Financial Management System**

Teixeira/Parella- Voted unanimously to refer this matter to the Town Administrator and Town treasurer to act in the best interest of the Town.

Prior to the vote being taken, Clerk Cordeiro read the following bids received:

- Zobrio, Inc. in the amount of \$363,648.00
- Marlor & Company, Inc., in the amount of \$389,974.00
- Tylor Technologies Inc., in the amount of \$265,022.00

Town Treasurer Hassell informed the council that the received bids were for a five-year period, with the initial year's cost of the program estimated between \$80,000 to \$90,000. Subsequently, the ongoing annual cost would range from \$36,000 to \$41,000. She highlighted that the current software has a budget allocation of \$23,000 and has been encountering several issues.

Chairman Calouro elaborated on the advantages of upgrading the financial software, particularly emphasizing improved reporting and data management during the budgeting process.

Town Administrator Contente suggested that the council support the allocation of funds to implement a new financial software solution. He noted that extensive discussions had taken place on this matter and requested the council's authorization for the funding. Chairman Calouro responded that the request for fund allocations would have to be requested at the next council meeting to comply with meeting notice requirements.

Councilman Sweeney asked for an outline of the modules and what would be included in the new financial software solution.

Town Administrator Contente stated that he would have recommendations for an award and source funding for the software.

**K. Special Reports**

**K1.** Juan Mariscal, Chairman, Bristol County Water Authority - Tri-Town Monthly Report for July 2023

Sweeney/Teixeira- Voted  
unanimously to receive and file

**L. Town Solicitor**

**M. Executive Sessions**

**M1.** Community Development Director Williamson Request for Executive Session Pursuant to RIGL § 42-46-5(a)(5) - Acquisition of Real Property

No Council Action Taken.

Director Williamson noted for the record that the request for the executive session has been withdrawn.

Citizens Public Forum

**Persons wishing to speak during the citizens public forum must notify the Council Clerk and sign in prior to the commencement of the meeting.**

Consent Agenda Items:

**(CA) AA. Submission of Minutes - Boards and Commissions**

**Approval of consent agenda = "motion to receive and place these items on file"**

**(CA) AA1. Conservation Commission Meeting Minutes. May 2, 2023**

(CA) AA2. Harbor Commission Meeting Minutes, June 5, 2023

(CA) AA3. Rogers Free Library Meeting Minutes, April 26, 2023

(CA) AA4. Rogers Free Library Meeting Minutes, May 18, 2023

**(CA) BB. Budget Adjustments**

**Approval of consent agenda = "motion to approve these adjustments"**

**(CA) CC. Financial Reports**

**Approval of consent agenda = "motion to receive and place these items on file"**

**(CA) DD. Proclamations, Resolutions & Citations**

**Approval of consent agenda = "motion to adopt these Proclamations, Resolutions and Citations as prepared and presented"**

(CA) DD1. Resolution to sell Real Property 151 State Street (Oliver School), Plat 18, Lot 42 (signed)

(CA) DD2. Town of Bristol Proclamation - Bristol Fourth of July 2023 Chief Marshal - Steven Contente (signed)

Prior to the vote being taken, the council members expressed their congratulations to the Town Administrator Contente, for being honored as this year's Chief Marshal for the 4th of July celebration. They described it as a fantastic celebration and extended their gratitude to various town departments, including the Police, DPW, Fire, EMS, and State and Federal government agencies. Emphasizing the significance of community engagement, they encouraged community members to consider volunteering for the 4th of July committee to support this remarkable event.

(CA) DD3. Town of Bristol Proclamation - Father Barry Gamache in recognition of his retirement and his 42 years of service in the priesthood (signed)

**(CA) EE. Utility Petitions**

**Approval of consent agenda = "motion to approve these petitions"**

**(CA) FF. City & Town Resolutions Not Previously Considered**

**Approval of consent agenda = "motion to receive and place these items on file"**

**(CA) GG. Distributions/Communications**

**Approval of consent agenda = "motion to receive and place these items on file"**

- (CA) GG1. Bid Tabulation - Bid # 1016 - Renovations to the Walley School (extension of Bid# 1011)

**(CA) HH. Distributions/Notice of Meetings**  
(Office copy only)

**Approval of consent agenda = "motion to receive and place these items on file"**

- (CA) HH1. Bristol Planning Board Technical Review Committee Meeting, July 6, 2023
- (CA) HH2. Bristol County Water Authority Board of Directors Meeting, June 29. 2023
- (CA) HH3. Zoning Board of Review Meeting, July 10, 2023
- (CA) HH4. Conservation Commission Meeting, July 11, 2023
- (CA) HH5. CRMC Row Subcommittee Meeting, June 27, 2023
- (CA) HH6. Historic District Commission Meeting, July 6, 2023
- (CA) HH7. Rogers Free Library Board of Trustees Meeting, July 9, 2023
- (CA) HH8. Planning Board Meeting, July 13, 2023
- (CA) HH9. Harbor Commission Meeting, July 10, 2023

**(CA) II. Claims (Referrals)**

**Approval of consent agenda = "motion to refer these items to the Insurance Committee and at its discretion to the Interlocal Trust"**

**(CA) JJ. Miscellaneous Items Requiring Council Approval**

**Approval of consent agenda = "motion to approve these items"**

- (CA) KK. Curb cut petitions as approved by the director of public works

**Approval of consent agenda = "motion to grant these curb cuts per the recommendation of, and conditions specified by, the Director of Public Works"**

There being no further business, upon a motion by Councilman Sweeney, seconded by Councilman Ley, and voted unanimously, the Chairman declared this meeting to be adjourned at 8:26 pm.

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Melissa Cordeiro, Town Clerk