

TOWN COUNCIL MEETING MINUTES- APRIL 22, 2026

The council met on Wednesday, April 22, 2026, and called to order at 7:02 p.m. in the Town Hall, Council Chambers, Council Chairman Calouro presiding:

PRESENT: Council Chairman, Nathan Calouro  
Vice-Chairwoman, Mary Parella  
Councilman, Antonio "Tony" Teixeira  
Councilman, Aaron Ley

ALSO PRESENT: Town Administrator, Steven Contente  
Town Solicitor, Andy Teitz, Esq  
Town Sergeant, Archie Martins

ABSENT: Councilman, Timothy Sweeney

**The Pledge of Allegiance**

Council Chair Calouro led the Council and audience in the Pledge of Allegiance.

**Motion RE: Consent Agenda - To Approve the Consent Agenda**

Teixeira/Ley- Voted unanimously to approve the Consent Agenda withholding Item GG1 and GG2 for further consideration. (Sweeney-Absent)

*It is noted for the record that discussion on item GG1 AND GG2 occurred at the conclusion of the public agenda, and the actions related to item GG1 are reflected, in place, as found within.*

**A. Submission of Minutes of Previous Meeting(s)**

- A1.** Town Council Draft Meeting Minutes - April 1, 2026
- A2.** Town Council Meeting Executive Session Draft Minutes (sealed, council only) - April 1, 2026

**A3.** Special Town Council Meeting Draft Minutes- April 13, 2026

Teixeira/Ley- Voted unanimously to approve the minutes of April 1, 2026, the Executive Session Minutes of April 1, 2026, and the special Council Minutes of April 13,2026 as prepared and presented. (Sweeney-Absent)

**(Move agenda Item)**

Parella/Teixeira- Voted unanimously to suspend the regular order of business to consider agenda item I4 at this time. (Sweeney-Absent)

\*It is hereby noted for the record that discussion and action concerning agenda item I4 appear, in place, as found within.

**B. Public Hearings**

**B1.** Jordan Sawyer, East Bay Restaurant Group Corp. d/b/a Bristol Oyster Bar, 448 Hope Street, request for Transfer of Class BV Liquor License to Adolfo Escoto, Don Taco & Tequila, LLC d/b/a Don Taco & Tequila **(see also D2,D3)**

a Notice of Claim - Southern Glazer Wine and Spirits

b. recommendation - Town Administrator and Chief of Police

c. recommendation - Town Administrator and Fire Chief

d. recommendation - Town Administrator and Director of Community Development

Teixera/Parella-Voted unanimously to close the public hearing (Sweeney-Absent)

Prior to the vote being taken, Chairman Calouro opened the public hearing.

Adolfo Escoto of 36 Red Maple, Swansea - the petitioner to acquire the new restaurant appeared before the council to speak in favor.

Jordan Sawyer of 45 Kickemuit Avenue, the current owner, addressed the council to speak in favor. He also noted that the claim on file had been paid to the distributor prior to the meeting.

It is hereby recorded that no further testimony was provided by members of the public either in favor or in opposition to the matter

**C. Ordinances**

**D. Licensing Board - New Petitions**

**D1.** Jordan Sawyer, East Bay Restaurant Group Corp. d/b/a Bristol Oyster Bar, 448 Hope Street, request for Transfer of Class BV Liquor License to Adolfo Escoto, Don Taco & Tequila, LLC d/b/a Don Taco & Tequila (**see also B1, D2**)

a Notice of Claim - Southern Glazer Wine and Spirits

b. recommendation - Town Administrator and Chief of Police

c. recommendation - Town Administrator and Fire Chief

d. recommendation - Town Administrator and Director of Community Development

Teixeira/Parella - Voted unanimously to grant the transfer of the BV Liquor license per the recommendations received and subject to any and all conditions of record and also conformance to all laws and ordinances and payment of all fees, taxes, and levies. and subject to the resolution of all claims. (*Sweeney-Absent*)

Prior to the vote being taken, Mr. Adolfo Escoto addressed the council and expressed his appreciation for the opportunity to

return to Bristol and open Don Taco and Tequila. He spoke about his prior connection to the community, his commitment to operating a quality establishment, and his positive compliance history in both Bristol and Barrington. He thanked the Council and the Town for the opportunity and stated that he is targeting an opening date of June 1, with June 15 as a backup if needed.

**D2.** Adolfo Escoto, Don Taco & Tequila, LLC d/b/a Don Taco & Tequila, 448 Hope Street requests for Victualling License **(see also B1, D1)**

a. recommendation - Town Administrator and Chief of Police

b. recommendation - Town Administrator and Fire Chief

c. recommendation - Town Administrator and Director of Community Development

d. recommendation - Town Administrator and Water Pollution Control

Teixeira/Parella-Voted unanimously to grant this license per the recommendations received and conditions, if any, as delineated, and also subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies. *(Sweeney-Absent)*

**D3.** Bristol Police Department re Mobile Food Truck Event Permit for the 5th Annual Community Night Out Event at the Town Common on August 5, 2026, from 5:30 PM - 8:30 PM **(see all D4& F1)**

a. recommendation - Town Administrator and Chief of Police

b. recommendation - Town Administrator and Fire Chief

c. recommendation - Town Administrator and Director of Public Works

d. recommendation - Town Administrator and Director of Parks and Recreation

Teixeira/Ley-Voted unanimously to grant this license per the recommendations received and conditions, if any, as delineated, and also subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies. (Sweeney-Absent)

**D4.** Bristol Police Department request for One-Day Dancing & Entertainment License for the 5th Annual Community Night Out Event at the Town Common on August 5, 2026 from 5:30 PM - 8:30 PM **(see also D3 & F1)**

a. recommendation - Town Administrator and Chief of Police

b. recommendation - Town Administrator and Fire Chief

c. recommendation - Town Administrator and Director of Parks and Recreation.

Teixeira/Ley-Voted unanimously to grant this license per the recommendations received and conditions, if any, as delineated, and also subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies. (Sweeney-Absent)

**D5.** Piawarin Pongpimoi - Petition for modification/correction of business name on license from Tong Phoon to The Pahanta's Thai Cuisine, 382 Thames Street

Teixeira/Ley-Voted unanimously to grant this the modification/ correction of business name on license per the recommendations received and conditions, if any, as delineated, and also subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies. (Sweeney-Absent)

Prior to the vote being taken, Town Clerk Cordeiro advised the Council of a correction to the agenda, noting that the business name should read Phanta's rather than the misspelled version previously listed. She further clarified that the request before the Council was to formally change the business name from Thong Phoon to Phanta's. She explained that at the Council's March meeting, the new owners had originally intended to continue operating under the prior business name of Thong Phoon; however, shortly after receiving Council approval, the owners decided to rebrand the business under the name Phanta's

- D6.** Vice Chairwoman Parella Discuss/Act re:  
Reconsideration of motion for Alicia V. Saldana, Qhali Corporation, d/b/a Qhali Kitchen, 34 Gooding Avenue, request for Transfer of Class BV Liquor License to Toufic Walid Assi, Qhali Bar & Grill, LLC d/b/a Qhali Bar & Grill **(call for public hearing May 13, 2026)**

- a. Draft Motion 4/1/2026 - Qhali Kitchen

Parella/Teixeira – voted unanimously to schedule a new public hearing for May 13, 2026, to reconsider the prior action on the Qhali liquor license transfer. *(Sweeney-Absent)*

Vice Chairwoman Parella requested that the Council revisit its prior action regarding the Qhali liquor license transfer. She explained that at the previous meeting, the Council had engaged in an extensive discussion, with guidance from Assistant town Solicitor Amy Goins, regarding a statutory exception that permits the transfer of a liquor license when an outstanding debt is the subject of active litigation between the parties. She noted that, in most routine transfer matters—such as the Jordan Sawyer matter heard earlier in the meeting—the Council's longstanding practice has been to require that all debts and obligations be paid in full prior to approval of a transfer. However, in the Qhali matter, there is an active lawsuit and counterclaim between the parties, and state law specifically provides for an exception in such contested circumstances. She explained that requiring full payment prior to transfer in these situations could effectively cripple a business owner while litigation remains pending in the courts.

Vice Chairwoman Parella candidly acknowledged that she, and maybe other Council member(s), had misunderstood the effect of the motion adopted at the prior meeting. She explained that the motion had been framed using the Council's standard "all debts paid" language, rather than reflecting the statutory exception discussed by counsel. She emphasized that her intent, and what she believed to be the intent of the motion, had been to allow the transfer under the litigation exception, not to impose the standard condition that all debts be satisfied prior to transfer.

She further explained that, unlike legislative bodies where reconsideration may be taken up by simple motion, the Council could not simply reopen its prior action because the matter had been decided within the context of a public hearing. She stated that, after consulting with Assistant Solicitor Goins, she was advised that the proper procedure would require the Council to schedule and hold a new public hearing in order to reconsider the matter and take a new vote consistent with the applicable statute. Accordingly, Vice Chairwoman Parella moved to schedule a new public hearing for May 13, 2026, to reconsider the Qhali liquor license transfer.

During discussion, Councilman Ley asked Solicitor Teitz about the practical consequences of allowing the transfer while the debt dispute remains unresolved. Specifically, he questioned what recourse a creditor would have if the debtor no longer had assets following the transfer. Solicitor Teitz explained that, under the current circumstances, the creditor's claim is effectively secured against the liquor license in a manner similar to a lien. He stated that if the license were transferred, any judgment ultimately obtained by the creditor would become an unsecured judgment, requiring the creditor to pursue traditional collection remedies against any available assets of the debtor. He further explained that if the debtor had no assets, or relocated out of state, collection could become significantly more difficult and costly. Solicitor Teitz emphasized that such collection matters are issues for the courts to resolve, not the Council, and that the Council's role is limited to determining the disposition of the license in accordance with state law.

Vice Chairwoman Parella reiterated that this was an unusual situation and, in her years of service, not one the Council had previously encountered. She noted that in typical transfer matters, outstanding debts are resolved prior to transfer, but in this case the matter has entered active litigation, and the statutory exception exists specifically to prevent a business from being indefinitely harmed while awaiting a court decision.

Solicitor Teitz informed the council that materials submitted by the parties prior to the meeting had not been accepted into the record, as the matter was not properly before the Council without a duly noticed public hearing. He explained that if the Council voted to schedule the new public hearing, both parties would then have the opportunity to submit information and present their positions at that time.

**D7.** David Fierabend, The Franklin, LLC, 195 Franklin Street, request for Modification to BV Intoxicating Beverage License (to expand alcohol service area to include outdoor seating area - continued from March 11, 2026) **(Call for Public Hearing May 13)**

- a. recommendation - Town Administrator and Police Chief
- b. recommendation - Town Administrator and Fire Chief
- c. recommendation from 3-11-26 - Town Administrator and Director of Community Development
- d. Memo- Community Development

Teixeira/Ley-Voted unanimously to call for public hearing May 13, 2026 to consider the matter for Modification to BV Intoxicating Beverage License (to expand alcohol service area to include outdoor seating area) (Sweeney-Absent)

**E. Licensing Board - Renewals**

**F. Petitions - Other**

**F1.** Bristol Police Department requests Council contribution for the 5th Annual Community Night Out Event at the Town Common on August 5, 2026, from 5:30 PM - 8:30 PM **(see also D3, D4)**

Parella/Teixeira- voted unanimously to appropriate \$2000 from the Town Council

Contingency account in support of the  
5th Annual Community Night Out  
Event (Sweeney-Absent)

Prior to the vote being taken, Town Clerk Cordeiro read into the record a received-at-meeting item, not included in the original packet, consisting of a Letter from Captain Veader- who was unable to attend and respectfully requested \$2000 in contingency funding for the Community Night Out event.

Chairman Nathan Calouro voiced strong support for the proposed expenditure, stating that while the event was not necessarily essential to daily operations, it represented an appropriate and worthwhile use of Council contingency funds. Drawing on prior years' experience, he described Community Night Out as a well-attended and meaningful event that strengthens the relationship between the community and the Bristol Police Department. He noted that, unlike in some communities where there can be a disconnect between residents and law enforcement, Bristol has fostered a strong and collaborative relationship with its police department. Chairman Calouro stated that events such as Community Night Out provide another opportunity for that relationship to grow, allowing the police to demonstrate their appreciation for the community while residents show their support in return.

- F2.** Howard Sutton, President, Stone Harbour Condominium Association, 345 Thames Street, requests a pedestrian crosswalk be placed on the North corner of the intersection of Bradford and Thames Streets
- a. recommendation - Town Administrator and Chief of Police
  - b. recommendation - Town Administrator and Director of Public Works
  - c. recommendation - Town Administrator and Director of Community Development

Teixeira/Parella- Voted unanimously to refer the matter to the Department of Public works and Town Administrator to place a pedestrian crosswalk at the North corner of the intersection of

Bradford & Thames Street. (Sweeney-Absent)

Prior to the vote being taken, Howard Sutton, President of the Stone Harbor Condominium association, appeared before the Council and explained that the Association was requesting the installation of a pedestrian crosswalk at the north corner of the intersection of Bradford and Thames Streets. He stated that vehicles frequently fail to stop at the existing stop sign, often because motorists do not see it, and noted that this is the only stop-controlled intersection on Thames Street without a marked crosswalk. He stated that the Association believed the addition of a crosswalk would improve both pedestrian safety and driver awareness at the intersection.

Chairman Calouro noted that the petition had been reviewed by staff and that all departmental recommendations, including those from the Department of Public Works, the Bristol Police Department, and the Town Administrator, were supportive of the request. He stated that the proposed crosswalk made sense and noted that its placement would also improve visibility and turning clearance at the intersection by eliminating a parking space near the corner. Vice Chairwoman Parella added that the area experiences significant pedestrian traffic, particularly during the summer months due to nearby restaurants and special events, making the crosswalk an important safety improvement

- F3.** Michael Rielly, on behalf of the James D. Riley Foundation, requests permanent placement of the Bristol Santa House on the High Street side of the Town Common, north of Byfield School
- a. recommendation - Town Administrator and Chief of Police
  - b. recommendation - Town Administrator and Fire Chief
  - c. recommendation - Town Administrator and Director of Parks & Recreation
  - d. memo - Town Solicitor's Office
  - e. recommendation - Town Administrator and Director of Community Development

Teixeira/Parella- voted unanimously to receive and file. (Sweeney-Absent)

Prior to the vote being taken, Town Clerk Cordeiro read into the record a received-at-meeting item, not included in the original packet, consisting of a letter from Michael Rielly to withdraw his petition requests.

Prior to the vote being taken, Councilman Teixeira noted that although the agenda item had been withdrawn and no Council action would be taken that evening, he believed the discussion and continued search for a permanent location for the Santa House would continue. He further thanked Solicitor Teitz for the historical research and background information provided regarding the Town Common, stating that the memo provided was thorough and insightful.

- F4.** Karen Cox with the North American Family Institute request to hold a Run 4 The Kidz, 5K Race beginning and ending at Vigilant Brewing, 44 Ballou Blvd., on Sunday, September 20, 2026, from 10:00 -11:00 AM
- a. recommendation - Town Administrator and Chief of Police
  - b. recommendation - Town Administrator and Fire Chief
  - c. recommendation - Town Administrator and Director of Public Works

Parella/Teixeira- Voted unanimously to approve the petition per the recommendations received and conditions delineated and also subject to conformance to all laws and ordinances

Prior to the vote being taken, Ms. Cox, Program Director of the NAFI Street Program semi-independent living program for youth, addressed the Council and explained that this would be the fourth annual race. She stated that the proceeds support young men aging out of DCYF, helping them transition to independent living and the next stage of their lives. Members of the Council expressed their appreciation for her work and recognized the event as a worthwhile community cause.

- F5.** Kristina Rubin, 32 Pearse Avenue requesting removal of accessible parking space located in front of residence
- a. recommendation - Town Administrator and Chief of Police
  - b. recommendation - Town Administrator and Director of Public Works

Teixeira/Ley- Voted unanimously to consider this action to constitute the first reading of a request for removal of the accessible parking space and to continue the said matter until May 13, 2026 for second reading and adoption of resolution. (Sweeney- Absent)

Prior to the vote being taken, Kristina Rubin of 32 Pearse Avenue addressed the Council and explained that the accessible parking space had originally been established for a prior resident who no longer resides at the property. She stated that the space is no longer being used for its intended purpose and, given the limited on-street parking available in the neighborhood, requested that the designation be removed in order to make the space available for local residents.

Chairman Calouro noted that the department recommendations were supportive of the request and further stated that the Bristol Police Department had conducted an observation of the area and confirmed that the accessible parking space was no longer being utilized.

- F6.** Stephen Elmasian, Co-chairman of the Armenian National Committee of Rhode Island consideration to adopt a Proclamation declaring April as Genocide Awareness and Prevention month
- a. (draft) Proclamation

Parella/Teixeira-Voted unanimously to support the Proclamation declaring April as

Genocide Awareness and Prevention month.  
(Sweeney- Absent)

Prior to the vote being taken, Clerk Cordeiro informed the Council that Mr. Elmasian had sent an email earlier in the day advising that he was not feeling well and would be unable to attend that evening's meeting. However, he noted that he respectfully requested that the Council consider approving the resolution on behalf of the Armenian National Committee in his absence.

Vice Chairwoman Parella noted that in prior years the group had requested permission to fly the Armenian flag; however, due to the Town's current flag policy, they were moving forward with a resolution in its place.

### **G. Appointments**

**G1.** Bristol Housing Authority ( 1 unexpired term set to expire January 2029)

- a. Helen "Tina" Barboza- letter of resignation
- b. Donna Wilson, 5 Jenny Lane - interest/appointment

Teixeira/Ley- Voted unanimously to accept this resignation and to instruct the Clerk to send a letter of thanks for service; to advertise in the local paper; instruct the Clerk to set a special meeting for interviews to be held at the next council meeting of May 13, 2026, or at the convenience of the parties. (Sweeney- Absent)

**G2.** North and East Burial Grounds Commission - (1 five-year Member term set to expire January 2029 and 1 five-year Auxiliary Member unexpired term set to expire January 2028)

- a. William Leary, 9 Patricia Ann Drive - interest/appointment

Teixeira/Ley- Voted unanimously to instruct the Clerk to set a special meeting for interviews to be held at the next council meeting of May 13,

2026, or at the convenience of the parties. (Sweeney- Absent)

At the conclusion of the board appointments, Chairman Calouro took a moment to express his deep gratitude and appreciation for all members of the community who volunteer their time to serve on one of the town's many boards and commissions. He acknowledged the invaluable contributions of these individuals, recognizing their commitment to the betterment of the community. Chairman Calouro emphasized the importance of their selfless efforts in helping to shape and enhance the town's governance. On behalf of himself and the members of the council he extended a heartfelt thank you to all those who dedicated their time and expertise to the collective well-being of the community.

Chairman Calouro referenced the Clerk's report that had been pulled from the agenda by Councilman Teixeira. He noted that the report identified 32 boards and commissions within Bristol, with a total of 406 volunteers currently serving.

Chairman Calouro contrasted this with other communities that often struggle to recruit even a handful of volunteers, emphasizing that Bristol's strong participation reflects the community's exceptional civic engagement. On behalf of himself and the Town Council, he expressed sincere appreciation to all volunteers for dedicating their time—often during evening hours—to serve on the Town's boards and commissions, stating that Bristol is a better community because of their commitment and service.

## **H. Old Business**

- H1.** Resolution - To adopt a policy re: Alcoholic Beverage License process when required license documents are not provided in a timely manner **(continued from 2/18/2026)**

a. (draft) Resolution

Teixeira/Parella -Voted unanimously to adopt the resolution and alcoholic beverage license renewal policy as presented, with the minor clarifying revision noted by the Solicitor to remove the wording "as a place holder".  
(Sweeney- Absent)

Solicitor Teitz presented a draft resolution and policy establishing a formal procedure for alcoholic beverage license

renewal applicants who fail to submit a required Certificate of Good Standing from the Rhode Island Division of Taxation. He explained that state regulations prohibit the renewal of a liquor license without the certificate, which verifies that all state tax obligations are current, and noted that allowing establishments to continue operating without meeting this requirement could expose the Town to unnecessary liability. He stated that while most license holders comply with the requirement, the proposed policy was intended to address a small number of repeat late filers through a clear and consistent enforcement process.

Under the proposed policy, if a licensee has not submitted a Certificate of Good Standing by the Council's November renewal meeting, the Council may grant only an interim renewal from December 1 through the date of the first Council meeting in December, at which time a public hearing would be held. If the certificate remains outstanding at that time, the Council may decline to renew the license further, allowing the license to expire without the need for a separate show-cause proceeding. Solicitor Teitz further explained that, effective December 1, any establishment without a valid certificate may not sell or store alcoholic beverages on the premises. He noted that the Bristol Police Department would verify compliance, and if alcoholic beverages remained on site, the establishment would be required to cease operations until compliance is achieved. If alcohol is removed, the business may continue operating as a food-only establishment pending Council action.

Solicitor Teitz clarified that the revision to the policy was a narrow wording change to Section 2. He explained that the draft language incorrectly referred to placing the matter on the first December Council agenda "as a holding place" for continuation of the public hearing. He clarified that the item should instead be placed on the first December Council agenda as the actual public hearing for renewal of any license holder that has not submitted a Certificate of Good Standing. In other words, the December agenda listing would serve as the formal public hearing itself, not as a placeholder or continuation.

Clerk Cordeiro advised that renewal notices are already distributed in early August, providing license holders with several months to obtain the required certificate. She emphasized that the intent of the policy was not to penalize compliant businesses, but rather to address repeated noncompliance. She and Solicitor Teitz outlined a communication plan that includes notifying all alcoholic beverage license holders of the new policy in advance, with the key deadlines and consequences clearly highlighted.

During discussion, Councilman Teixeira expressed support for the stricter framework, stating that license holders are given ample notice and sufficient time to comply, and that the Town has an obligation to protect itself from liability. Councilwoman Parella agreed with the need for the policy but stressed the importance of clear and direct communication, particularly regarding the December 1 deadline and enforcement provisions. Members of the Council reiterated that the goal of the policy was to ensure fairness, protect taxpayers, and comply with state law, not to harm responsible businesses.

**H2.** Informal Survey - Municipal Liquor Licensing Practices  
(Phased Approach- requested by council at the 4/1/2026 council meeting)

Teixeira/Parella - Voted unanimously to direct that a future agenda item be scheduled for further discussion and consideration of potential revisions to the Town's municipal liquor license policy, with Council submissions to be routed through the Town Clerk's office in advance. *(Sweeney- Absent)*

Prior to the vote being taken, Chairman Calouro revisited the Town's longstanding practice of issuing a Limited BV license (beer and wine only) for an initial six-month period to applicants who have not previously held a liquor license in Bristol before consideration of a full BV license. He noted that this phased approach has been applied consistently over the years to promote fairness and accountability. As follow-up to prior Council discussion, the Town Clerk had conducted an informal survey of approximately 18 Rhode Island municipalities to determine whether comparable phased licensing practices existed elsewhere. Based on the responses received, none of the surveyed communities reported utilizing a similar six-month limited-license trial structure. Chairman Calouro stated that while the findings were noteworthy, they did not concern him, noting that Bristol has often taken a more cautious and independent approach to liquor licensing, which he believes has contributed, among other factors, to the Town's reputation as a safe community. At the same time, he acknowledged that the practice may warrant review in light of recent concerns raised by smaller restaurants and bistros.

Councilman Teixeira expressed strong support for maintaining the core concept of the existing trial period. He stated that the

Council and the Bristol Police Department are ultimately responsible for addressing the impacts of alcohol-serving establishments, and that the six-month limited BV structure provides the Town with flexibility to address problem operators more quickly than if a full annual license were granted immediately. He indicated that while adjustments to the policy may be appropriate, he remained supportive of preserving some form of probationary review period, particularly for first-time operators.

Vice Chairwoman Parella also supported the intent of the current practice, noting that it was originally developed in response to prior operational concerns and has generally served the Town well. She observed that some recent frustrations from applicants appear to result from a lack of early communication, with business owners only learning of the six-month limitation late in the application process. She recommended that the Town clearly communicate this expectation in writing at the outset of the application process. She further noted that many applicants appear less concerned with the six-month review itself and more concerned with the limitation to beer and wine during that period. She suggested that the Council may wish to explore whether applicants with established experience operating licensed restaurants—either locally or in neighboring communities—could be considered under a modified structure, subject to satisfactory background and police review.

Councilman Ley focused on the practical business impacts of the current policy, particularly for smaller destination-style restaurants and bistros. He noted that customers may visit a new establishment expecting a full bar experience, only to find that the business is limited to beer and wine during its startup period, which could negatively affect customer retention and business growth. While supportive of maintaining accountability measures, he expressed interest in exploring alternative approaches, such as granting a full BV license initially while utilizing increased compliance monitoring or early review checkpoints rather than limiting the scope of alcohol service.

Responding to questions regarding how any revised policy might apply to transfers versus new licenses, Town Solicitor Teitz provided legal guidance. He explained that the Council's discretion is generally broader when considering newly created licenses than transfers, particularly with respect to location considerations. However, he noted that the Council retains authority to evaluate the qualifications, experience, and history of applicants in both circumstances. He advised that once the Council identifies its policy goals—such as the weight to be given to prior experience, the appropriate length of any

review period, and whether the beer-and-wine limitation should remain— department heads and legal counsel could develop a formal policy framework for consideration.

Following further discussion, the Council agreed not to revise the policy during the meeting. Chairman Calouro proposed that each Council member submit written recommendations and policy considerations through the Town Clerk's office for consolidation into a draft framework. The consolidated recommendations will be placed on a future Council agenda for discussion and possible action. Chairman Calouro further indicated that, if necessary, the Council may schedule a special meeting or workshop dedicated solely to municipal liquor license policy

**H3.** Town Administrator Contente requests Council consideration and action on Process Changes to Wastewater Biosolids and Compost Facility Operation

Teixeira/Parella – Voted unanimously to discontinue, within 15 months, the practice of mixing wastewater sludge with yard waste at the compost facility; to authorize the issuance of a separate RFP for the transportation and disposal of bio-dried wastewater sludge; and to authorize the issuance of an RFP through the Department of Public Works for contracted curbside yard-waste collection services.  
(Sweeney- Absent)

Prior to the vote being taken, Town Administrator Contente presented a request for Council consideration and action regarding proposed operational changes to the Town's wastewater biosolids and compost facility. He explained that, following his prior memorandum issued in December, staff and the Town's consulting engineer had conducted extensive research into long-term biosolids management options for the wastewater treatment facility.

Town Administrator Contente advised that the Town has encountered increasing difficulty marketing and selling its compost product created by combining wastewater biosolids with yard waste, largely due to heightened regional concerns surrounding Per- and Polyfluoroalkyl Substances contamination, commonly referred to as "forever chemicals." He noted that land application of biosolid compost has already been prohibited in several New England states, that the Rhode Island Department of Environmental Management limits the amount of material that may

be stored on-site, and that sales and related revenues have declined significantly. He further reported that a private contractor previously engaged through an RFP process had terminated its agreement with the Town due to the lack of an available market for the compost product.

Town Administrator Contente outlined recommended strategy, centered on utilizing a bio-drying process and outsourcing certain operational functions. He explained that under the proposed bio-drying model, biosolids from the Town's wastewater treatment facility on Plant Avenue would be transported to the compost facility and processed through the existing system multiple times to significantly reduce moisture content, lowering the material's weight to approximately one-third of its current volume. He noted that the Town had previously conducted a limited trial of this process years ago with promising results, and that DEM had now issued a permit for a temporary pilot program to confirm operational viability.

He further advised that while hauling untreated liquid biosolids directly off-site would represent the lowest theoretical disposal cost, he did not consider that option practical due to the volume of trailer traffic, odor concerns, and neighborhood impacts associated with frequent hauling through residential areas.

Based on the analysis, Town Administrator Contente recommended that the Council authorize the following:

- Discontinue, within 15 months, the practice of mixing wastewater sludge with yard waste at the Town's compost facility;
- Authorize issuance of an RFP for the transportation and disposal of bio-dried wastewater biosolids at an approved out-of-state facility; and
- Authorize issuance of a separate RFP through the Department of Public Works for contracted curbside yard-waste collection services.

Town Administrator Contente advised that under the recommended bio-drying scenario, annual disposal costs were projected at approximately \$113,000, compared to approximately \$347,000 if the material were not bio-dried. He further stated that direct

landfill disposal was determined to be the most expensive option considered.

During Council discussion, Vice Chairwoman Parella inquired whether residents would experience any service changes. Town Administrator Contente clarified that residents and contractors would continue to have access to yard-waste disposal services, including curbside collection and facility drop-off. He explained that yard waste would continue to be ground using existing equipment but would no longer be combined with biosolids. Instead, the Town could maintain ground yard material as mulch for public or contractor use, potentially similar to mulch products produced by Rhode Island Resource Recovery Corporation.

Town Administrator Contente further advised that after reviewing staffing impacts with employees at both the sewer and compost facilities, he did not anticipate layoffs as a result of the transition, noting that workforce adjustments could be managed through attrition, retirements, and existing vacancies or long-term absences.

Regarding yard-waste collection costs, he stated that the Town currently utilizes three employees for curbside collection at an estimated total personnel cost of approximately \$339,000 annually, inclusive of wages and benefits. Based on surveys of similarly sized Rhode Island municipalities utilizing private vendors, he believed that outsourcing could provide equal or improved service at a lower overall cost.

Councilman Teixeira confirmed that landscapers and contractors would continue to be permitted to drop off yard waste under the current structure, with Town Administrator Contente noting that the Town presently generates approximately \$30,000 annually in related revenue and that the practice could be revisited in the future if operational conditions change.

Councilman Ley raised questions regarding service quality and accountability under a contracted collection model. Town Administrator Contente responded that the RFP would include detailed performance standards, experience requirements, and oversight provisions to ensure service quality and contractor accountability.

Chairman Calouro noted that the Town must continue to manage wastewater responsibly while adapting to evolving environmental regulations and market conditions. He stated that the proposed approach appeared to preserve essential public services while controlling costs and addressing long-term disposal challenges.

As discussion concluded, Town Administrator Contente clarified that the proposed 15-month implementation period was intended to allow for an orderly transition during the remainder of the current fiscal year and into the next budget cycle, while implementation efforts would begin immediately. He further advised that if the bio-drying pilot did not produce the anticipated results, the Town could transition to a secondary disposal option involving transportation of dewatered biosolids to an approved incineration facility.

**I. Other New Business Requiring Town Council Action**

**11. Principal Planner-Tanner re Proposed Parking Regulations for Burnside Street**

Teixeira/Parella- Voted unanimously to refer this matter to the Town Solicitor so that he may draft ordinance language for Council consideration on May 13, 2026. (Sweeney- Absent)

Prior to the vote being taken, Director Williamson, on behalf of Principal Planner Tanner, presented a coordinated package of parking changes associated with the recent reconstruction and reconfiguration of Burnside Street. She explained that the project created new parking opportunities and highlighted the need to formally codify several existing parking practices. She noted that staff had coordinated the proposal with adjacent property owners, local businesses, and the Bristol Police Department.

Using a color-coded site plan, Director Williamson reviewed the proposed changes. On the south side of Burnside Street, from Hope Street to Resolute Lane, approximately five new parallel parking spaces were proposed to be designated as residential parking with no overnight parking except by residential sticker, consistent with existing parking regulations on High Street. East of Resolute Lane, along the commercial frontages at 1820 and 1832 Burnside Street, a curb loading zone was recommended from 7:00 a.m. to 6:00 p.m. to accommodate business loading and unloading activities, with regular public parking permitted outside of those hours. She further noted that an existing "No Parking Anytime" restriction at the end of the street would be formally incorporated into the ordinance as part of an ordinance housekeeping update, as signage is currently in place but not yet codified.

On the north side of Burnside Street, she explained that the existing 24-hour resident-only parking zone would remain

unchanged. In addition, a short loading zone was proposed near the north-side businesses, along with two to three newly created parallel parking spaces to be designated as residential parking with no overnight parking except by sticker, mirroring the south side. She also noted that an existing no-parking area in front of the Herreshoff Marine Museum driveway would be formally codified to preserve access.

In response to a question from Chairman Calouro, Clerk Cordeiro clarified the distinction between 24-hour resident-only parking zones and parking areas restricted only during evening and overnight hours without a residential sticker.

**12. Director Williamson re Proposed Zoning Related Fee Changes for various permits and services**

Teixeira/Ley- motioned to refer this matter to the Town Solicitor so that he may draft ordinance language for Council consideration on May 13, 2026- Zoning certificate fee: increase to \$50; Variance request fee: set at \$200; and Zoning modification permit application fee: set at \$200. Voting in favor was Calouro, Teixeira, Ley- Voting Opposed was Parella. (Sweeney- Absent)

Prior to the vote being taken, Director Williamson presented proposed revisions to certain zoning-related fees administered through the Planning and Zoning Office. She explained that, following the Council's budget work sessions, staff conducted a review of zoning fees in comparable Rhode Island communities and found that Bristol's fees were generally on the lower end relative to the amount of staff time and administrative review involved. She stated that the purpose of the proposal was to bring Bristol closer to a mid-range position regionally and better align the fees with actual staff workload, rather than to create a significant new revenue source.

Director Williamson outlined three specific recommendations. First, she recommended increasing the zoning certificate fee from \$25 to \$50, noting that these requests often require substantial research by the zoning officer into property history, zoning status, and prior approvals, and that the current fee does not adequately reflect the time involved. Second, she recommended increasing the variance application fee

for single-family and two-family dwellings, accessory structures, fences, and signs from \$125 to \$175, explaining that the proposed increase more accurately reflects the staff and board time associated with reviewing applications, preparing notices, and conducting public hearings. Third, she recommended establishing, for the first time, a \$175 application fee for zoning modification permits, in addition to the existing legal advertising costs. She explained that zoning modifications are a newer permit category created by changes in state law and often require staff review and coordination similar to a variance application. Based on recent application activity, she estimated that the proposed fee adjustments would generate approximately \$4,000 in additional annual revenue.

During Council discussion, Councilman Teixeira expressed support for the fee increases and, after hearing the comparative data and staff rationale, suggested that both the variance application fee and zoning modification permit fee be increased to \$200 rather than the proposed \$175. He stated that the higher amount would more accurately reflect the true administrative costs and may help avoid the need to revisit the fee schedule again in the near future.

Councilwoman Parella agreed that the fees should be updated but expressed concern about increasing the fees too aggressively in a single step, particularly for homeowners and small property owners seeking relatively minor zoning relief. She emphasized the importance of balancing cost recovery with accessibility, while acknowledging the staff's rationale for updating the fee schedule.

Other members of the Council acknowledged that Bristol's zoning fees had fallen behind those of neighboring communities and recognized the significant administrative burden being absorbed by the Planning and Zoning Office without full cost recovery.

- I3.** Jay Maciel on behalf of Bristol Conservation Commission - Keep Bristol Clean re Invitation to 37th Annual Town-Wide Cleanup, April 25, 2026, from 9:00 AM - 12:00 PM. Event will begin at Bristol Department of Public Works, 111 Mt. Hope Avenue.

Teixeira/Ley- Voted unanimously to receive and file. (Sweeney- Absent)

Prior to the vote being taken, Jay Maciel, representing the Bristol Conservation Commission, presented plans for the 37th

Annual Town-Wide "Keep Bristol Clean" community cleanup. He explained that the event would take place on Saturday, April 25, 2026, from 9:00 a.m. to 12:00 p.m., with volunteers gathering at the Bristol Department of Public Works, located at 111 Mount Hope Avenue.

Mr. Maciel advised that no advance registration is required and that participants may simply arrive on the morning of the event. Volunteers will be provided with refreshments, gloves, trash bags, and litter-grabber tools. He noted that participants may either be assigned to one of approximately 15 to 18 pre-identified litter cleanup locations throughout Bristol or may choose to clean an area within their own neighborhood. He stated that the event continues to serve as a longstanding community tradition and an opportunity, in recognition of Earth Day, for residents to work together to beautify the Town

**14.** Bond Counsel - Request for Adoption of Reimbursement and Borrowing Resolutions for up to \$2,740,000.00 for the Town of Bristol

Parella/Teixeira-Voted unanimously to adopt the Borrowing Resolution as presented. (Sweeney- Absent)

Prior to the vote being taken, Bond counsel Sandra Mack addressed the Council. She explained that the proposed resolution related to several capital improvement projects throughout the Town, and that the financing would be obtained through the public market in order to secure the lowest possible interest rate. She stated that the Town would be issuing an official statement and outlined the specific projects to be funded, including approximately \$1.5 million for road paving; approximately \$100,000 for More Street construction; \$40,000 for Medical Avenue sidewalks; \$200,000 for Monroe Avenue sidewalks; \$200,000 for the Fales Road end access project; and approximately \$50,000 for drainage improvements on Anthony Avenue.

Bond counsel Mack further explained that the Town is attempting, wherever possible, to utilize any remaining legislative bond authority already in place before relying on the newer Home Rule Charter authority under R.I.G.L. § 45-12-2. She noted that a portion of the borrowing would be issued under prior enabling legislation—specifically Chapters 200 and 239 of the Public Laws of 2016, commonly referred to locally as part of the Town's \$17 million bond authorization for drainage infrastructure—where

borrowing capacity remains available for eligible drainage-related work. She explained that the balance of the proposed \$2,740,000 borrowing would be issued pursuant to R.I.G.L. § 45-12-2 in order to fund the remaining capital projects. She further noted that the administration had already proceeded with the bid process for these projects and was seeking to move forward promptly so the work could begin on schedule.

Councilman Teixeira requested clarification regarding the Medical Avenue sidewalk component, specifically which portion of the roadway would be receiving improvements. Town Administrator Contente explained that the work pertained to Keynes Way and stemmed from a prior development condition under which the Town had agreed to partner with the developer to install a section of sidewalk extending from the traffic signal to San Francisco Avenue, where a school bus stop is located and pedestrian safety improvements were identified as necessary.

- I5.** Bristol Police Department - Request for Ordinance Amendment (Sec. 16-345(b) relative to parking on Bradford Street, between Central Street and High Street, to align the ordinance with existing posted signage, which reflects a two-hour parking limit for non-residents between the hours of 5:00 PM and 7:00 AM

Teixeira/Parella- Voted unanimously to refer this matter to the Town Solicitor so that he may draft ordinance language for Council consideration on May 13, 2026. (*Sweeney- Absent*)

Prior to the vote being taken, Clerk Cordeiro explained that this matter arose from a recent request for an ADA parking space on Bradford Street, during which police department discovered that certain posted "No Parking" signs did not align with the current ordinance language. At the request of the Bristol Police Department, the proposed ordinance amendment was brought forward to align the legal language with the existing signage and established parking practices on the street. The amendment would ensure that enforcement remains consistent and legally enforceable.

**CF. Citizens Public Forum**

*PERSONS WISHING TO SPEAK DURING THE CITIZENS PUBLIC FORUM MUST NOTIFY THE COUNCIL CLERK PRIOR TO THE COMMENCEMENT OF THE MEETING*

**J. Bills & Expenditures**

**K. Special Reports**

**K1.** Bristol County Water Authority- Tri Town Report -  
March 2026

Teixeira/Parella- Voted unanimously to  
receive and file. (Sweeney- Absent)

**L. Town Solicitor**

**M. Executive Sessions**

M1. (Town Solicitor Teitz) Executive Session pursuant to  
RIGL § 42-46-5, (a) (2) potential litigation- Isabella  
M. Wardwell Trust (1939)

Teixeira/Ley- Voted unanimously to  
convene in Executive Session  
pursuant to RIGL Section 42-46-5  
(a) (2) concerning potential  
litigation- Isabella M. Wardwell  
Trust (1939)at 8:51PM. (Sweeney-  
Absent)

Teixeira/Parella- Voted  
unanimously to resume open session  
and seal the minutes of the  
Executive Session at 9:35 PM.  
(Sweeney- Absent)

Solicitor Teitz announced that four motion were made and voted  
on in Executive Session

Consent Agenda Items:

**(CA) AA. Submission of Minutes - Boards and Commissions**

**Approval of consent agenda = "motion to receive and  
place these items on file"**

- (CA) AA1. BCWA- Meeting Minutes- February 26, 2026
- (CA) AA2. BCWA-Personnel Committee- Meeting Minutes- February 26, 2026
- (CA) AA3. BCWA-Finance Committee- Meeting Minutes- March 11, 2026
- (CA) AA4. Zoning Board of Review Minutes - March 2, 2026
- (CA) AA5. Bristol Harbor Commission Minutes - April 6, 2026
- (CA) AA6. Rogers Free Library - Meeting Minutes January 15, 2026
- (CA) AA7. Rogers Free Library Board of Trustees Minutes - January 15, 2026
- (CA) AA8. Bristol Prevention Coalition Meeting Minutes - January 7, 2026
- (CA) AA9. Bristol Prevention Coalition Meeting Minutes - February 4, 2026
- (CA) AA10. Bristol Prevention Coalition Meeting Minutes - April 1, 2026
- (CA) BB. Budget Adjustments**  
**Approval of consent agenda = "motion to approve these adjustments"**
- (CA) CC. Financial Reports**  
**Approval of consent agenda = "motion to receive and place these items on file"**
- (CA) CC1. Town Treasurer Carulli - YTD - Budget Actuals for the month-end of April
- (CA) DD. Proclamations, Resolutions & Citations**  
**Approval of consent agenda = "motion to adopt these Proclamations, Resolutions and Citations as prepared and presented"**
- (CA) DD1. Citation - Bristol Train of Artillery, RIM - Semiquincentennial Celebration (signed)
- (CA) DD2. Commendation - John Dionne Jr., Eagle Scout (signed)

(CA) DD3. Joint Resolution Creating a Workgroup to Study and Report on the Long-Term Fiscal Health and Revenue Structure of the Bristol Warren Regional School District (signed)

**(CA) EE. Utility Petitions**

**Approval of consent agenda = "motion to approve these petitions"**

**(CA) FF. City & Town Resolutions Not Previously Considered**

**Approval of consent agenda = "motion to receive and place these items on file"**

(CA) FF1. Town of Portsmouth Resolution 2026-03-23A - In Support of House Bill 2026-7971

(CA) FF2. Town of Portsmouth Resolution 2026-03-23C - In Support of House Bill 2026-7678

(CA) FF3. Town of Portsmouth Resolution 2026-03-23D - In Support of House Bill 2026-8013

(CA) FF4. Town of Hopkinton Resolution in Opposition to Rhode Island House Bills H7035, H7755, H8068, H8071, and H8075

(CA) FF5. Town of Hopkinton Resolution Opposing Senate Bill 2389 and House Bill 7305

(CA) FF6. Town of Hopkinton Resolution in Support of Rhode Island House Bill H7971

(CA) FF7. Town of Middletown Resolution 2026-37 - Opposing a Statewide Nonowner Occupied Property Tax

(CA) FF8. Town of Middletown Resolution 2026-36 - In Support of Amendments to the FY2027 State Budget to Fully Fund Certain Education Costs

(CA) FF9. Town of Middletown Resolution 2026-35 - In Support of Fully Funding State Aid to Libraries to the Full Twenty-Five (25) Percent

(CA) FF10. Town of Middletown Resolution 2026-34 - In Support of Municipalities Collaborating in Reviewing, Analyzing, and Responding to the 2025 Affordable Housing Laws

- (CA) FF11. Town of Middletown Joint Municipal Statement of Rhode Island Municipalities Regarding the 2025 State Affordable Housing Laws
- (CA) FF12. Town of Middletown Resolution 2026-38 - Urging Full Funding of the School Housing Aid Program
- (CA) FF13. Town of South Kingstown - Resolution - Supporting the RI Bottle and Extended Producer Responsibility Bill (H 7911 and S 3012)
- (CA) FF14. Town of Westerly - Resolution - Support of Municipalities Collaborating in Reviewing, Analyzing and Responding to the 2025 Affordable Housing Laws
- (CA) FF15. Town of Narragansett - Resolution 2026-06 - In support of House Bill RI H8151 - The Blue Wave Bond for Coastal Preparedness Act
- (CA) FF16. South Kingstown - Resolution - April 24, 2026, as "Armenian Genocide Remembrance Day"
- (CA) FF17. South Kingstown - Resolution - Support of House Bill 2026-8018 Entitled an Act Relating to Health and Safety - State Building Code
- (CA) FF18. South Kingstown - Resolution Opposing Proposed Water Rate Increase by Veolia Water RI, In Public Utilities Commission Docket No. 25-30-WW
- (CA) FF19. Town of Warren - Resolution - Opposition to H7369

**(CA) GG. Distributions/Communications**

**Approval of consent agenda = "motion to receive and place these items on file"**

- (CA) GG1. Town Clerk Cordeiro- 2025 Year-End Report

Teixeira/Parella- Voted  
unanimously to receive and file.  
(Sweeney- Absent)

Prior to the vote being taken, Prior to the vote being taken, Councilman Teixeira opened discussion on the Town Clerk's annual report by highlighting several key data points he found particularly noteworthy. He noted that the Town currently maintains 35 boards and commissions with 406 active members, describing the level of volunteer participation in Bristol as very impressive and reflective of the significant volume of work

that flows through the Clerk's Office. He also referenced the report's vital statistics, noting that there were 535 births compared to 988 deaths recorded, which he found to be a striking demographic statistic. In addition, he commended Town Clerk Cordeiro for documenting the impact of the Town's transition to paperless meeting materials, noting the estimated annual savings of approximately 63,750 sheets of paper. He remarked that although he had initially been hesitant about the move to tablets and digital meeting materials, the environmental and operational benefits were now clear. Councilman Teixeira described the report as very impressive and suggested that other Town departments may wish to consider providing similar public-facing overviews in the future, so residents can better understand the work being performed across municipal government.

During the discussion, Councilman Ley added that while the report thoroughly documented many of the Clerk's formal responsibilities, it did not fully capture the significant behind-the-scenes support provided to the Council. In a lighthearted remark, he noted that the report did not account for the number of after-hours "panic calls" Town Clerk Melissa Cordeiro receives from council members seeking procedural guidance or assistance with agenda matters. He emphasized the Council's appreciation for the reliability, accessibility, and professionalism consistently demonstrated by the Clerk and her staff.

Town Clerk Cordeiro then addressed the Council and first credited the staff of the Clerk's Office for their significant role in gathering the data, compiling the statistics, and helping prepare the report, emphasizing that it was truly a team effort. She explained that this was the first time her office had assembled its work in such a comprehensive format, and that even for her, seeing the full scope of the office's responsibilities and workload in one document was eye-opening. She noted that the report also reflects the substantial workload of the Town Council, including meetings, minutes, appointments, legal notices, and other legislative support functions.

Clerk Cordeiro further explained that the concept of producing a public-facing annual report was inspired in part by the reporting practices of Town Administrator Steven Contente and the Bristol Police Department. For that reason, certain sections of the report referenced comparative data from prior years, including 2024, in order to establish a baseline and demonstrate trends over time.

She further emphasized that the purpose of the report was not only to quantify the office's responsibilities, but also to

highlight modernization efforts underway within the Clerk's Office, including digital workflows and reductions in paper use. She stated explicitly that, even as the office modernizes and adopts more technology, "public service remains at the heart of the Town Clerk's Office," and that the staff's commitment to direct, respectful service to the residents of Bristol remains unchanged. Clerk Cordeiro closed by expressing that she is honored to serve the residents of Bristol and to support the Town Council, and again thanked both her staff and the Council for their continued support.

(CA) GG2. Town Administrator Contente- Follow-Up Communication - Petition Received October 22, 2025: High Street Lighting

Teixeira/Parella- Voted unanimously to receive and file. (Sweeney- Absent)

Prior to the vote being taken, Councilman Teixeira commented on the follow-up communication regarding the petition received on October 22, 2025, concerning street lighting on High Street. He stated that he was pleased to see that the matter previously brought before the Council—relating to the lighting between Bradford Street and State Street in Bristol—had been completed. He further noted that it appeared there had been no additional complaints since the improvements were made, suggesting that the residents were satisfied with the outcome. In a lighthearted remark, he added that now they no longer have to worry about "the crickets

(CA) GG3. Town Administrator Contente- Correspondence from Department of Revenue for FY26-27 Notice Approval

(CA) GG4. RIDOT- Main St Warren- Pavement Improvement Project

(CA) GG5. Bristol Rotary Charities Foundation - Authorization to Conduct Special Bingo (for approved new Bingo date) April 22, 2026

(CA) GG6. Bid 1081 Award Letter - Town Administrator Contente to Nelson Silva, Graphic Ink

(CA) GG7. Council Chairman Calouro to Honorable Jack Reed re Town of Bristol's Congressional Directed Spending Request Improvements to DPW Work Facility

(CA) GG8. Bid Award Letter - 1083 Town Administrator Contente to Anthony Collins, Pyrotecnico Fireworks

(CA) GG9. Varnum Continentals, Inc. - re Bristol Flags update

- (CA) GG10. Governor Daniel J. McKee Special Recognition to Town of Bristol Department of Public Works
- (CA) GG11. Bristol Statehouse Foundation, 240 High Street, Lease to Town of Bristol
- (CA) GG12. Bristol Harbor Protection Team Report to the Town Council - April 14, 2026
- (CA) HH. Distributions/Notice of Meetings**  
(Office copy only)
- Approval of consent agenda = "motion to receive and place these items on file"**
- (CA) HH1. Fourth of July Committee Promotions Subcommittee Meeting - April 9, 2026
- (CA) HH2. Fourth of July Committee Karaoke Competition Subcommittee Meeting - April 6, 2026
- (CA) HH3. Conservation Commission Meeting - April 7, 2026
- (CA) HH4. Fourth of July Committee General Committee Meeting - April 7, 2026
- (CA) HH5. Housing Authority Meeting - April 8, 2026
- (CA) HH6. Fourth of July Committee Ball Subcommittee Meeting - April 13, 2026
- (CA) HH7. The North and East Burial Grounds Commission Meeting - April 8, 2026
- (CA) HH8. Revised Planning Board Meeting - April 9, 2026
- (CA) HH9. Bristol Fourth of July Committee BINGO Subcommittee Meeting - April 6, 2026
- (CA) HH10. Capital Projects Commission Meeting - April 14, 2026
- (CA) HH11. Bristol Housing Authority Meeting - April 9, 2026
- (CA) HH12. Bristol Christmas Festival Committee Meeting - April 13, 2026
- (CA) HH13. Bristol Fourth of July Spring Breakfast Subcommittee Meeting - April 20, 2026
- (CA) HH14. Harbor Commission Appeals Meeting - April 6, 2026

- (CA) HH15. Harbor Commission Meeting - April 6, 2026
- (CA) HH16. Rogers Free Library Board of Trustees Meeting - April 16, 2026
- (CA) HH17. Bristol Prevention Coalition Meeting - January 7, 2026
- (CA) HH18. Bristol Prevention Coalition Meeting - February 4, 2026
- (CA) HH19. Bristol Prevention Coalition Meeting - April 1, 2026
- (CA) HH20. Bristol Fourth of July Committee Parade Subcommittee Meeting - April 20, 2026
- (CA) HH21. Zoning Board of Review Meeting - May 4, 2026
- (CA) HH22. Bristol county Water Authority Board of Directors Meeting - April 23, 2026

**(CA) II. Claims (Referrals)**

**Approval of consent agenda = "motion to refer these items to the Insurance Committee and at its discretion to the Interlocal Trust"**

- (CA) II1. Gregory Toumasian, 248 Main Street, Apt 2 - Claim
- (CA) II2. Ann-Marie Lancaster, Westport, MA - claim
- (CA) II3. Jason Pacheco, 27 Noyes Avenue - claim for damages
- (CA) II4. Nicole Amesbury, 379 McCorrie Lane, Porthsmouth - claim for damages (48 Cottage Street)

**(CA) JJ. Miscellaneous Items Requiring Council Approval**

**Approval of consent agenda = "motion to approve these items"**

- (CA) JJ1. Use & Access Agreement - Town of Bristol/Bristol Theatre Company - Guiteras School (Draft)

**(CA) KK. Curb cut petitions as approved by the director of public works**

**Approval of consent agenda = "motion to grant these curb cuts per the recommendation of, and conditions specified by, the Director of Public Works"**

There being no further business, upon a motion by Vice Chairwoman Parella, seconded by Councilman Teixeira and voted unanimously, the Chairman declared this meeting to be adjourned at 9:35 pm.

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Melissa Cordeiro, Town Clerk  
Council Clerk