

# **TOWN OF BRISTOL, RHODE ISLAND**



## **TOWN COUNCIL**

Nathan T. Calouro, *Chairman*

Mary A. Parella, *Vice Chairwoman*

Antonio A. Teixeira

Timothy E. Sweeney

Aaron J. Ley

*Council Clerk*  
Melissa Cordeiro

**Town Council Meeting**  
**Wednesday, May 29, 2024 at 7:00 PM**  
**Town Hall - Council Chambers**  
**10 Court Street, Bristol, Rhode Island 02809**

Note: If communications assistance is needed or any other accommodations to ensure equal participation, please contact the Town Clerk's office at 253-7000. Anyone requesting interpretive services for the deaf or hard of hearing must notify the Town Clerk's office at 253-7000, 72 hours in advance of the meeting date and anyone requesting assistive listening devices or wishing to speak on a matter designated "CA" (consent agenda) or citizens public forum on the council docket must notify the Council Clerk prior to the commencement of the meeting.

### **In-Person Participation Only**

The public may VIEW the meeting live by using the following link <https://us06web.zoom.us/j/84316177705>, or by visiting zoom.com meeting code 843 1617 7705. Please be advised, this link will NOT allow for public participation.

**Please be advised that the council intends to discuss and/or act upon each and every item appearing on this agenda**

Present:

Meeting Dates:

June 26, 2024 - Town Council Meeting  
July 31, 2014 - Town Council Meeting  
August 21, 2024 - Town Council Meeting  
September 18, 2024 - Town Council Meeting  
October 9, 2024 - Town Council Meeting

**Motion RE: Consent Agenda - To Approve the Consent Agenda**

**A. Submission of Minutes of Previous Meeting(s)**

**A1. Town Council Meeting Minutes - April 17, 2024**

- A2. Town Council Minutes - May 8, 2024
- A3. Town Council Meeting Executive Session Minutes - May 8, 2024 (sealed, council only)
- A4. Town Council Special Meeting Minutes - May 14, 2024

**B. Public Hearings**

- B1. Alicia V. Saldana, Qhali Restaurant, 34 Gooding Avenue, request Class BV Liquor License **(see also C1 and D1)**

**C. Ordinances**

- C1. Ordinance No. 2024-10 Chapter 17 - Offenses and Miscellaneous Provisions, Article II - Alcoholic Beverages Establishments, Sec. 17-82. - Number of Licenses (to decrease the number of B Limited licenses from 7 to 6 and increase the number of BV Licenses from 32 to 33. **(2nd Reading) (see also B1 and D1)**
- C2. Ordinance No. 2024-11 Chapter 17 - Offenses and Miscellaneous Provisions, Article II - Alcoholic Beverages Establishments, Sec. 17-82. - Number of Licenses (decrease the number of B Limited licenses from 6 to 5 and increase number of class C licenses to a maximum of one) and Chapter 11- Fees and Charges, Sec. 11-1.- (Class C License Fee). **(modified 1st Reading) (continued from May 8th)**
- C3. Ordinance No. 2024-12 Chapter 8 - Boats, Docks and Waterways, Sec. 8-71. Insurance requirement for Town marina - (to include the limited liability threshold amount) **(1st reading)**
- C4. Ordinance No. 2024-13 Chapter 16 - Motor Vehicles and Traffic, Article V -Stopping, Standing and Parking, Sec. 16-143. - (to include no parking boxes on Dewolf Avenue, Ryan Avenue, Shaws Lane and Rock Street)

**D. Licensing Board - New Petitions**

- D1. Alicia Saldana, Qhali Restaurant, 34 Gooding Avenue, request for BV Liquor License **(see also B1 and C1)**
  - a. recommendation - Town Administrator and Fire Chief

- b. recommendation - Town Administrator and Chief of Police
  - c. recommendation - Town Administrator and Director of Community Development
- D2.** Kevin Francis, The Club House, 95 Tupelo Street, request for Modification of Dancing & Entertainment License to include outdoor patio area
- a. recommendation - Town Administrator and Fire Chief
  - b. recommendation - Town Administrator and Chief of Police
  - c. recommendation - Town Administrator and Director of Community Development
- D3.** Mary Kae Wright, Arts in Common Co-Chair of Bristol PorchFest 2024 request for a One-Day Sunday Dancing & Entertainment License on Sunday, September 15, 2024 from 2:30 PM-6:30 PM for PorchFest 2024 (rain date the following Sunday, September 22nd) **(see also F3)**
- a. recommendation - Town Administrator and Fire Chief
  - b. recommendation - Town Administrator and Police Chief
- D4.** Harbor Master Marsili, Harbor Festival Committee Co-Chair, request for a One-Day Dancing and Entertainment License at Rockwell Park for the 11th Annual Harbor Festival on Saturday, August 17, 2024 from 1:00 PM-8:00 PM **(see also F4)**
- a. recommendation - Town Administrator and Fire Chief
  - b. recommendation - Town Administrator and Director of Parks and Recreation
  - c. recommendation - Town Administrator and Chief of Police
  - d. recommendation- Town Administrator and Director of Community Development
- D5.** Shannon Rozea, Kickemuit Middle School request One-Day Sunday Dancing & Entertainment License at Mt. Hope Farm, Sunday, June 2, 2024 from 1:00PM-5:00PM for the

Fresh Air Family Fun Fundraiser to benefit the Outdoor Learning Zone construction

a. recommendation - Town Administrator and Fire Chief

b. recommendation - Town Administrator and Chief of Police

**E. Licensing Board - Renewals**

**E1.** Sidewalk Use License Renewals 2024-2025

a. recommendation - Town Administrator and Code Compliance Coordinator

b. recommendation - Town Administrator and Fire Chief

c. recommendation - Town Administrator and Chief of Police

**E2.** Sidewalk and Alcohol Use License 2024-2025

a. recommendation - Town Administrator and Department of Public Works

b. recommendation - Town Administrator and Chief of Police

**F. Petitions - Other**

**F1.** Shirley Collins, 22 Cottage Street, request to keep accessible parking space across the street from residence **(2nd reading)**

a. (draft) resolution

**F2.** Lorie Stevens, 20 ½ St. Elizabeth Street apartment #1 - request for no parking box, in vicinity of driveway

a. recommendation - Town Administrator and Director of Public Works

b. recommendation- Town Administrator and Chief of Police

**F3.** MayKae Wright, Arts in Common, Co-Chair of Bristol PorchFest 2024 request closure of a 6-block section of High Street, from Walley Street to Byfield Street on Sunday, September 15, 2024 from 2:30 PM-6:30 PM **(see D3)**

- a. recommendation- Town Administrator and Fire Chief
- b. recommendation- Town Administrator and Chief of Police
- c. recommendation- Town Administrator and Director of Public Works

**F4.** Harbor Master Marsili, Harbor Festival Committee Co-Chair, request permission to sell/serve Alcoholic Beverages at Rockwell Park for the 11th Annual Harbor Festival on Saturday, August 17, 2024 from 1:00 PM- 8:00 PM **(see also D4)**

- a. recommendation - Town Administrator and Fire Chief
- b. recommendation - Town Administrator and Director of Public Works
- c. recommendation - Town Administrator and Director of Parks and Recreation
- d. recommendation - Town Administrator and Chief of Police

**G. Appointments**

**H. Old Business**

**H1.** Robert McNeil, McNeil Design Collaborative d/b/a The Northeast Golf Company, 96 Broad Common Road, request to add a Class C Liquor License **(continued from 5/8/2024) (see also C2)**

- a. (Revised) Draft suggested restriction for Class C Alcohol license for Bristol Golf Park
- b. Bristol Golf Park Operational Protocol
- c. Bristol Golf Park Alcohol Menu
- d. Bristol Golf Park Food Menu
- e. Bristol Golf Park Service Area Plan

**H2.** Town Administrator Contente re update on the Downtown Holiday Light Survey Results

**I. Other New Business Requiring Town Council Action**

- I1. Fire Chief DeMello, request to utilize opioid settlement funds for the purchase of a ventilator
- I2. North and East Burial Grounds Commission re proposed price changes to cemetery fee schedule
- I3. Public Notice from DEM, re RIPDES Remediation General Permit, requires a response by June 21, 2024
- I4. Joint Public Notice CRMC/DEM re Thames Street Landing, TSL, LLC, 267 Thames Street, requires a response by June 15, 2024
  - a. Howard G. Sutton, President, Stone Harbor Board of Directors re letter of objection
  - b. Thomas Moses, MR Moses Ryan LTD re letter of objection (Received at Meeting)
- I5. Councilman Sweeney re Black Earth Composting
- I6. Draft Resolution Certifying Financial Authorization (2024-5-29-I6)

**CF. Citizens Public Forum**

*PERSONS WISHING TO SPEAK DURING THE CITIZENS PUBLIC FORUM MUST NOTIFY THE COUNCIL CLERK PRIOR TO THE COMMENCEMENT OF THE MEETING*

**J. Bills & Expenditures**

- J1. Bid #1044 Town Wide HVAC Repair & Maintenance
- J2. Bid #1045 Replacement of Garage Doors at Bristol Department of Public Works
- J3. Bid #1046 School Bus Transportation Services
- J4. Bid #1047 Walley School Fire Suppression System
- J5. Bid #1048 Charter Bus Transportation Services

**K. Special Reports**

**L. Town Solicitor**

**M. Executive Sessions**

- M1. Town Administrator Contente re Request for Executive Session Pursuant to RIGL § 42-46-5(a)(1) job performance

Consent Agenda Items:

**(CA) AA. Submission of Minutes - Boards and Commissions**

**Approval of consent agenda = "motion to receive and place these items on file"**

- (CA) AA1. Zoning Board Minutes - April 1, 2024
- (CA) AA2. Bristol Housing Authority Minutes - April 11, 2024
- (CA) AA3. Planning Board Meeting Minutes - April 11, 2024
- (CA) AA4. Rogers Free Library Meeting Minutes - March 21, 2024
- (CA) AA5. Historic District Commission Meeting Minutes - March 7, 2024
- (CA) AA6. Historic District Commission Meeting Minutes - April 4, 2024
- (CA) AA7. Revised Harbor Commission Meeting Minutes - May 6, 2024

**(CA) BB. Budget Adjustments**

**Approval of consent agenda = "motion to approve these adjustments"**

**(CA) CC. Financial Reports**

**Approval of consent agenda = "motion to receive and place these items on file"**

**(CA) DD. Proclamations, Resolutions & Citations**

**Approval of consent agenda = "motion to adopt these Proclamations, Resolutions and Citations as prepared and presented"**

- (CA) DD1. Proclamation Bristol Police Department, Police Week - May 12-18, 2024
- (CA) DD2. Recognition - The Bristol Conservation Commission and The King Phillip Little League re Arbor Day Celebration Ceremonies May 15, 2024

**(CA) EE. Utility Petitions**

**Approval of consent agenda = "motion to approve these petitions"**

(CA) EE1. Narragansett Electric and Verizon of New England, Inc. re relocation of Pole 10-1 on Constitution Street

a. recommendation - Town Administrator and Director of Public Works

**(CA) FF. City & Town Resolutions Not Previously Considered**

**Approval of consent agenda = "motion to receive and place these items on file"**

(CA) FF1. Town of Exeter Resolution No. 2024-05 re to the Honorable RI General Assembly in Opposition to H 7983

(CA) FF2. Town of Exeter Resolution No. 2024-06 In Opposition to any revival of the Old Saybrook to Kenyon Bypass

(CA) FF3. Town of Exeter Resolution No. 2024-07 in support of fully funding state aid to libraries to the full twenty-five percent level

(CA) FF4. Town of Exeter Resolution No. 2024-08 in opposition to House Bill 2024-H 7763 and Senate Bill 2024-S 2679 relating to public records-access to public records act

(CA) FF5. Resolutions from the Towns of Hopkinton and Barrington re Funding for permanent safety barriers on RI bridges over Narragansett Bay

**(CA) GG. Distributions/Communications**

**Approval of consent agenda = "motion to receive and place these items on file"**

(CA) GG1. Revised correspondence from Town Clerk Cordeiro to Honorable Governor Daniel McKee, Honorable Speaker K. Joseph Shekarchi, and Senate President Dominick J. Ruggiero re urging the RI State Legislature to support allocating funding for permanent safety barriers on Rhode Island's bridges over Narragansett Bay. (revised from May 8th meeting - GG3)

(CA) GG2. Town Administrator Contente re signed lease agreement with Lamar Companies

(CA) GG3. Town Administrator Contente to Westway Construction Inc. re award bid #1038 Walley School Plumbing



- (CA) GG4. Public Service Announcement, Roger Dubord, Chair of the Bristol Fourth of July Orange Crate Derby Sub-Committee re date change for the annual Orange Crate Derby
- (CA) GG5. Town Administrator Contente to J.R. Vinagro Corporation re award bid for Bid #1043 Road Resurfacing Project
- (CA) GG6. RIDEM re Thames Street, Independence Park Right-Of-Way, Bristol Harbor
- (CA) GG7. RIDEM re Sherman Avenue Right-of- Way, Kickemuit River
- (CA) HH. Distributions/Notice of Meetings**  
(Office copy only)
- Approval of consent agenda = "motion to receive and place these items on file"**
- (CA) HH1. Conservation Commission Meeting - May 7, 2024
- (CA) HH2. Bristol Fourth of July Committee Ball Meeting - May 8, 2024
- (CA) HH3. Bristol Fourth of July Committee Freedom Raffle Meeting - May 8, 2024
- (CA) HH4. Bristol Fourth of July Committee Special General Committee Meeting - May 9, 2024
- (CA) HH5. The North and East Burial Grounds Commission Meeting - May 8, 2024
- (CA) HH6. Harbor Commission Meeting - May 6, 2024
- (CA) HH7. Planning Board Meeting - May 9, 2024
- (CA) HH8. Bristol Fourth of July Committee Meeting, Music & Entertainment - May 14, 2024
- (CA) HH9. Bristol Fourth of July Committee, Interfaith Subcommittee Meeting - May 14, 2024
- (CA) HH10. Bristol Fourth of July Committee, General Committee Meeting - May 9, 2024
- (CA) HH11. Bristol Fourth of July Committee, Pickleball Meeting - May 13, 2024

- (CA) HH12. Bristol Housing Authority Meeting - May 9, 2024
- (CA) HH13. CRMC Meeting Calendar - May 2024
- (CA) HH14. Capital Project Commission Meeting - May 21, 2024
- (CA) HH15. Rogers Free Library Meeting - May 16, 2024
- (CA) HH16. Zoning Board of Review Meeting - June 3, 2024
- (CA) HH17. Planning Board Public Workshop Agenda - May 22, 2024
- (CA) HH18. Fourth of July General Committee Meeting - May 21, 2024
- (CA) HH19. Fourth of July Committee Military and Town Officials Reception Meeting - May 23, 2024
- (CA) HH20. Fourth of July Committee Parade Floats Meeting - May 23, 2024
- (CA) HH21. Recreation Board Meeting - May 22, 2024
- (CA) HH22. Recreation Board Meeting Schedule 2024-2025

**(CA) II. Claims (Referrals)**

**Approval of consent agenda = "motion to refer these items to the Insurance Committee and at its discretion to the Interlocal Trust"**

- (CA) III1. John Sousa, 5 Mason Avenue claim for damages to boat trailer on Orchard Street

**(CA) JJ. Miscellaneous Items Requiring Council Approval**

**Approval of consent agenda = "motion to approve these items"**

- (CA) KK. Curb cut petitions as approved by the director of public works

**Approval of consent agenda = "motion to grant these curb cuts per the recommendation of, and conditions specified by, the Director of Public Works"**

- (CA) KK1. Edineia Mello, Home Enterprises 2, 324 State Street - request for curb cut

a. recommendation - Town Administrator and Director of Public Works

(CA) KK2. Paul Mello, 84 Burton Street - request for curb cut  
a. recommendation - Town Administrator and Director  
of Public Works

Adjourned: \_\_\_\_\_

/mc

Posted: May 24, 2024