

TOWN OF BRISTOL, RHODE ISLAND



TOWN COUNCIL

Nathan T. Calouro, *Chairman*

Mary A. Parella, *Vice Chairwoman*

Antonio A. Teixeira

Timothy E. Sweeney

Aaron J. Ley

Council Clerk
Melissa Cordeiro

Town Council Meeting
Wednesday, March 26, 2025 at 7:00 PM
Town Hall - Council Chambers

Note: If communications assistance is needed or any other accommodations to ensure equal participation, please contact the Town Clerk's office at 253-7000. Anyone requesting interpretive services for the deaf or hard of hearing must notify the Town Clerk's office at 253-7000, 72 hours in advance of the meeting date and anyone requesting assistive listening devices or wishing to speak on a matter designated "CA" (consent agenda) or citizens public forum on the council docket must notify the Council Clerk prior to the commencement of the meeting.

In-Person Participation Only

The public may VIEW the meeting live by using the following link <https://us06web.zoom.us/j/89008583269>, or by visiting zoom.com meeting code 890-0858-3269. Please be advised, this link will NOT allow for public participation.

Please be advised that the council intends to discuss and/or act upon each and every item appearing on this agenda

Present:

Meeting Dates:

April 14, 2025 - Budget Public Hearing

April 16, 2025 - Town Council Meeting

May 7, 2025 - Town Council Meeting

May 28, 2025 - Town Council Meeting

June 18, 2025 - Town Council Meeting

July 23, 2025 - Town Council Meeting

Special Recognitions

Dominic Franco- Citation

James Dollins- Citation

Vote on Provisional Budget Fiscal Year 2025-2026

Motion RE: Consent Agenda - To Approve the Consent Agenda

A. Submission of Minutes of Previous Meeting(s)

A1. Town Council Meeting Minutes - February 26, 2025

A2. Town Council Special Meeting Minutes Capital Projects
- March 5, 2025

B. Public Hearings

C. Ordinances

D. Licensing Board - New Petitions

D1. Isabel Orterry on behalf of Banda Sta Isabel requests a one-day Dancing and Entertainment License for Dinner and Dancing, April 12, 2025 from 7:00 PM - 12:00 AM at 577 Wood Street (St. Elizabeths Auditorium)

a. recommendation - Town Administrator and Chief of Police

b. recommendation - Town Administrator and Fire Chief

D2. Carmen Anania on behalf of Our Lady of Mt. Carmel request a one-day Dancing and Entertainment License for Dinner/Dance Fundraiser, May 31, 2025 from 6:00 PM - 11:30 PM at 127 State Street (Our Lady of Mt. Carmel Auditorium)

a. recommendation - Town Administrator and Chief of Police

b. recommendation - Town Administrator and Fire Chief

D3. Renee Soto on behalf of Bristol BookFest request a one-day Dancing and Entertainment License for April 4, 2025 from 6:00 PM - 7:30 PM at the Rogers Free Library

a. recommendation - Town Administrator and Chief of Police

b. recommendation - Town Administrator and Fire Chief

D4. Jonathan Ferreira requests one-day Dancing & Entertainment License for Smoke on the Water

Fundraiser, 65 Ferry Road, June 21, 2025, from 1:00 PM
- 8:30 PM

a. recommendation - Town Administrator and Chief of
Police

b. recommendation - Town Administrator and Fire Chief

D5. Joseph Caron on behalf of the Bristol Merchants
Association (BMA) requests a One-Day Dancing &
Entertainment License(s) per the 2025 Event Schedule
(see attached) from 10:00 AM - 4:00 PM and request the
use and closure of lower State Street per the 2025
Event Schedule

a. recommendation - Town Administrator and Police
Chief

b. recommendation - Town Administrator and Fire Chief

c. recommendation - Town Administrator and Director of
Public Works

d. recommendation - Town Administrator and Director of
Community Development

E. Licensing Board - Renewals

E1. Tattoo License Renewals 2025-2026

a. recommendation - Town Administrator and Police
Chief

b. recommendation - Town Administrator and Director of
Community Development

E2. Cesspool License Renewals 2025-2026

a. recommendation - Town Administrator and
Superintendent Water Pollution Control Department

E3. Charles "Eli" Dunn, Folklore LLC dba Folklore
Provisions, 301 Hope Street regarding six-month review
of BV Limited Liquor License

a. recommendation - Town Administrator and Chief of
Police

F. Petitions - Other

- F1.** Charles Eli Dunn, Folklore, LLC d/b/a Folklore Provisions, 301 Hope Street - Request for One Additional Class BV Liquor License (to increase the number of licenses from 32 to 33) and to modify and expand the alcohol service area
- a. recommendation - Town Administrator and Chief of Police
 - b. recommendation - Town Administrator and Fire Chief
 - c. recommendation - Town Administrator and Director of Community Development
- F2.** Maria Andrade, 28 Shaws Lane requesting removal of accessible parking space located across from residence and replace with a no parking box to assist with existing driveway (1st reading)
- a. recommendation - Town Administrator and Police Chief
 - b. recommendation - Town Administrator and Director of Public Works
- F3.** Jason Paganelli - True North Running Company re Colt State Park Half Marathon on November 2, 2025 from 8:30 AM - 12:00 PM - portion of race is on public roadway
- a. recommendation - Town Administrator and Chief of Police
 - b. recommendation - Town Administrator and Fire Chief
 - c. recommendation - Town Administrator and Department of Public Works
- F4.** Karen Cox with the North American Family Institute, re Run 4 The Kidz, 5K Race beginning and ending at Vigilant Brewing on Sunday, September 7, 2025 starting at 9:00 AM
- a. recommendation - Town Administrator and Chief of Police
 - b. recommendation - Town Administrator and Fire Chief

c. recommendation - Town Administrator and Director of Public Works

G. Appointments

- G1.** Harbor Commission (1 unexpired three-year term set to expire March 2027)
- a. Dominic Franco - letter of resignation
 - b. Pamela E. Romano, 37 Kingswood Road - interest/appointment
 - c. Michael Cabral, 10 Alves Street - interest/appointment
 - d. Bruce Palumbo, 6 Mallory Court - interest/appointment
 - e. Owen O'Rourke, 41 Fales Road - interest/appointment
- G2.** Harbor Commission Advisory Committee - 3 unexpired three-year terms set to expire 2 on August 2025 and 1 on August 2026 - Downtown Waterfront, Kickemuit River and Poppasquash Shore Representatives
- a. George Burman, 66 Highland Road - letter of resignation
 - b. Raymond S. DeLeo, 3 Captain Street - interest/appointment
 - c. Paul Labonte, 22 Casey Drive - interest/appointment
 - d. Michael Cabral, 10 Alves Street - interest/appointment
 - e. Jeff Doran, 4 Dolly Drive - interest/appointment
- G3.** Assistant Harbor Master (unexpired one-year term(s) set to expire January 2026)
- a. Recommendation Harbor Master to appoint John Quinn and Robert Ramos

- G4.** Bristol Planning Board - 1 two-year term set to expire April 2027 and 1 three-year term set to expire April 2028)

 - a. Richard Ruggiero, 21 Kingswood Road - interest/reappointment
 - b. Stephen Katz, 42 River Street - interest/reappointment

- G5.** Zoning Board of Review - (1 five-year term set to expire March 2030, One 1st Alternate two-year term set to expire March 2027 and One 2nd Alternate one-year term set to expire March 2026

 - a. George Duarte, Jr., 47 Lafayette Drive - interest/reappointment
 - b. Kimberly Teves, 32 Brooks Farm Drive - interest/reappointment

- G6.** Waypoysset Trust - One two-year term set to expire March 2027

 - a. Steven E. Johnson, 345 Channel View, Unit 101 Warwick, RI - interest/reappointment

- G7.** Police Pension Fund Board of Trustees - 1 three-year term set to expire April 2028

 - a. Kevin Manuel, 282 Chestnut Street - interest/reappointment

- G8.** Rogers Free Library Board of Trustees (2 unexpired three-year terms set to expire January 2027 and January 2028)

 - a. Elizabeth Hamilton, 423 Hope Street - interest/appointment
 - b. David Perry, 15 Ambrose Drive - interest/appointment
 - c. Kaitlyn Carmody, 12 Ellen Street - interest/appointment
 - d. Christina Palmer, 7 Church Cove Road - interest/appointment

- e. Jeanette Harney, 17 Hillside Road - interest/appointment
 - f. Lane Talbot Sparkman, 35 Central Street - interest/appointment
 - g. Matthew Benson, 8 Leila Jean Drive - interest/appointment
 - h. Nancy Kellner, 10 Hope Street - interest/appointment
 - i. Thomas Ferris, II, 142 High Street - interest/appointment
 - j. Christopher Allen, 423 Hope Street, Unit D - interest/appointment
 - k. Anne Silvia, Chair Board of Trustees - recommendation for Thomas Ferris, Christopher Allen and Nancy Kellner
- G9.** Fourth of July Committee re - proposed membership (two-year term set to expire September 2025)
- a. recommendation - membership list from Chairwoman Teixeira

H. Old Business

I. Other New Business Requiring Town Council Action

- I1.** Jay Maciel on behalf of Bristol Conservation Commission - Keep Bristol Clean re Invitation to 36th Annual Town-Wide Cleanup, April 19, 2025, from 9:00 AM - 12:00 PM. Event will begin at Bristol Department of Public Works, 111 Mt. Hope Avenue.
- I2.** (Draft) Resolution No. 2025-26-3-F4 Bristol Fourth of July Celebration - 2025
- I3.** Community Development Director Williamson re: Composting Pilot Program Opportunity for program funding through 11th Hour Racing
- I4.** Council Chairman Calouro re (Draft) Resolution regarding the Restoration of General Revenue Sharing to Cities and Towns

I5. Council Chairman Calouro re (Draft)Resolution in support of the Rhode Island League of Cities and Towns Legislative Priorities

I6. Council Chairman Calouro re consideration of allocation of council contingency funds to help support Tom's Grove non-profit organization.

I7. Town Clerk Cordeiro re proposed Amendment to Residential Parking Zones

CF. Citizens Public Forum

PERSONS WISHING TO SPEAK DURING THE CITIZENS PUBLIC FORUM MUST NOTIFY THE COUNCIL CLERK PRIOR TO THE COMMENCEMENT OF THE MEETING

J. Bills & Expenditures

K. Special Reports

K1. BCWA Tri-Town Monthly Report - February 2025

L. Town Solicitor

M. Executive Sessions

Consent Agenda Items:

(CA) AA. Submission of Minutes - Boards and Commissions

Approval of consent agenda = "motion to receive and place these items on file"

(CA) AA1. Rogers Free Library Board of Trustees Meeting Minutes - November 21, 2024

(CA) AA2. BCWA Meeting Minutes - January 23, 2025

(CA) AA3. BCWA Meeting Minutes - January 23, 2025

(CA) AA4. Harbor Commission Meeting Minutes - February 3, 2025

(CA) AA5. Bristol Fire Department Board of Engineers Meeting Minutes - March 3, 2025

(CA) AA6. Historic District Commission Meeting Minutes - February 6, 2025

- (CA) AA7. Historic District Commission Meeting Minutes - February 13, 2025
- (CA) AA8. Housing Authority Meeting Minutes - February 13, 2025
- (CA) AA9. Bristol Planning Board Meeting Minutes - February 13, 2025
- (CA) AA10. Rogers Free Library Board of Trustees Meeting Minutes - December 19, 2025
- (CA) BB. Budget Adjustments**
- Approval of consent agenda = "motion to approve these adjustments"**
- (CA) CC. Financial Reports**
- Approval of consent agenda = "motion to receive and place these items on file"**
- (CA) CC1. Treasurer Carulli Year-to-Date Budget Report - March 2025
- (CA) DD. Proclamations, Resolutions & Citations**
- Approval of consent agenda = "motion to adopt these Proclamations, Resolutions and Citations as prepared and presented"**
- (CA) DD1. Citation -James Dollins - 22 years on the Harbor Commission - March 3, 2025 (signed)
- (CA) DD2. Citation -Dominic Franco - 44 years on the Harbor Commission - March 3, 2025 (signed)
- (CA) EE. Utility Petitions**
- Approval of consent agenda = "motion to approve these petitions"**
- (CA) EE1. Narragansett Electric and Verizon request to install a new pole on State Street, 50 Feet West of the centerline of the intersection of State and High Street.
- a. recommendation - Town Administrator and Director of Public Works

(CA) FF. City & Town Resolutions Not Previously Considered

Approval of consent agenda = "motion to receive and place these items on file"

- (CA) FF1. Burrillville Town Council Resolution No 25-03 - Support of House Bill 2025- H 5371
- (CA) FF2. Burrillville Town Council Resolution No. 25-02 - RI League of Cities and Towns 2025 Legislative Priorities
- (CA) FF3. Burrillville Town Council Resolution No. 25-01 - Support and Subsidy for Transportation of Homeless Students
- (CA) FF4. The following Towns and Cities have submitted the following Resolutions regarding the Restoration of General Revenue Sharing to Cities and Towns
 - Town of Portsmouth Resolution No. 2025-02-24
 - Town of Middletown Resolution No. 2025-16
 - Town of Westerly Resolution 24/25-74
 - Town of Narragansett Resolution No. 2025-03
 - Town of Lincoln Resolution No. 2025-5
 - City of Woonsocket Resolution 25 R 4
- (CA) FF5. Westerly Town Council - Resolution in Support of House Bill H 5457 - An Act Relating to Public Records - Access to Public Records
- (CA) FF6. Exeter-West Greenwich Regional School District re Resolution of the Exeter-West Greenwich Regional School District Committee
- (CA) FF7. Exeter-West Greenwich Regional School District re Resolution in Support of Full Funding of Categorical Transportation Aid as outlined in RIGL § 16-7.2-6
- (CA) FF8. Town of Lincoln - Resolution 2025-6 Opposition to RI 2025 Gun Control Legislation
- (CA) FF9. Town of Middletown Resolution No. 2025-17 - Support of the RI League of Cities and Towns 2025 Legislative Priorities
- (CA) FF10. Town of Charlestown Resolution in support of House Bill 2025-H5315 Amendment to the General Laws of the

State of RI to allow for the Temporary Service of
Election Officials after Retirement

(CA) GG. Distributions/Communications

**Approval of consent agenda = "motion to receive and
place these items on file"**

(CA) GG1. DEM re WQC File No. 25-028 Jacobs Point Salt Marsh
Restoration Project Plat 54, Lot 12 - Water Quality
Certification

(CA) GG2. Director Williamson to BWRSD Chairman McGovern re
Drainage Maintenance at future Mt. Hope School

(CA) GG3. Town Administrator Contente to David Taylor - Award
Bid #1059 Bristol Historic District Standards Guide

(CA) HH. Distributions/Notice of Meetings

(Office copy only)

**Approval of consent agenda = "motion to receive and
place these items on file"**

(CA) HH1. Planning Board Meeting - March 13, 2025

(CA) HH2. BCWA Personnel Committee Meeting - February 27, 2025

(CA) HH3. Bristol Fourth of July General Committee Meeting -
February 27, 2025

(CA) HH4. Bristol Fourth of July Military and Town Officials
Sub Committee Meeting - February 25, 2025

(CA) HH5. Recreation Board Meeting - February 26, 2025

(CA) HH6. BCWA Board of Directors Meeting - February 27, 2025

(CA) HH7. Rogers Free Library Board of Trustees Meeting -
February 27, 2025

(CA) HH8. Harbor Commission Meeting - March 3, 2025

(CA) HH9. Historic District Commission Meeting - March 6, 2025

(CA) HH10. Conservation Commission Meeting - March 4, 2025

(CA) HH11. BCWA Properties Committee Meeting - March 13, 2025

(CA) HH12. Housing Authority Meeting - March 13, 2025

- (CA) HH13. Bristol Christmas Festival Committee Meeting - March 10, 2025
- (CA) HH14. Recreation Board Meeting - March 26, 2025 (canceled)
- (CA) HH15. North and East Burial Grounds Commission Meeting - March 12, 2025
- (CA) HH16. Bristol 4th of July Sub Committee Meeting Photography Contest - March 10, 2025
- (CA) HH17. Bristol 4th of July Committee, General Committee Meeting - March 13, 2025
- (CA) HH18. Bristol 4th of July, Flag Day Sub Committee Meeting - March 13, 2025
- (CA) HH19. Planning Board Meeting - March 13, 2025
- (CA) HH20. Historic District Commission Meeting - April 3, 2025
- (CA) HH21. Rogers Free Library Board of Trustees Meeting - March 20, 2025
- (CA) HH22. Bristol Fourth of July Committee, Promotions Meeting - March 20, 2025
- (CA) HH23. Zoning Board of Review Meeting - April 7, 2025
- (CA) HH24. Bristol Fourth of July Wine Tasting Sub Committee Meeting - March 24, 2025
- (CA) HH25. Bristol Fourth of July Souvenir Sub Committee Meeting - March 27, 2025

(CA) II. Claims (Referrals)

Approval of consent agenda = "motion to refer these items to the Insurance Committee and at its discretion to the Interlocal Trust"

- (CA) II1. Brian Authelet - complaint/claim
- (CA) II2. Brian Authelet - complaint/claim

(CA) JJ. Miscellaneous Items Requiring Council Approval

Approval of consent agenda = "motion to approve these items"

(CA) KK. Curb cut petitions as approved by the director of public works

Approval of consent agenda = "motion to grant these curb cuts per the recommendation of, and conditions specified by, the Director of Public Works"

(CA) KK1. Joshua Cordeiro, 151 Sunrise Drive re curb cut

a. recommendation - Town Administrator and Director of Public Works

Adjourned: _____

/mc

Posted: March 21, 2025