

TOWN OF BRISTOL, RHODE ISLAND

TOWN COUNCIL

Nathan T. Calouro, *Chairman*

Mary A. Parella, *Vice Chairwoman*

Antonio A. Teixeira

Timothy E. Sweeney

Aaron J. Ley



Council Clerk
Melissa Cordeiro

Town Council Meeting
Wednesday, January 17, 2024 at 6:00 PM
6:00 PM PUBLIC SERVICE INTERVIEWS/APPOINTMENTS
7:00 PM REGULAR ORDER OF BUSINESS
Town Hall - Council Chambers
10 Court Street, Bristol, RI 02809

Note: If communications assistance is needed or any other accommodations to ensure equal participation, please contact the Town Clerk's office at 253-7000. Anyone requesting interpretive services for the deaf or hard of hearing must notify the Town Clerk's office at 253-7000, 72 hours in advance of the meeting date and anyone requesting assistive listening devices or wishing to speak on a matter designated "CA" (consent agenda) or citizens public forum on the council docket must notify the Council Clerk prior to the commencement of the meeting.

In-Person Participation Only

The public may VIEW the meeting live by using the following link <https://zoom.us/j/87452984587>, or by visiting zoom.com meeting code 874-5298-4587. Please be advised, this link will NOT allow for public participation.

Please be advised that the council intends to discuss and/or act upon each and every item appearing on this agenda

Present:

Meeting Dates:

February 7, 2024 - Town Council Meeting
February 28, 2024 - Town Council Meeting
March 18, 19, 20, and 25, 2024 - Budget Workshops
March 27, 2024 - Town Council Meeting & Vote on Provisional Budget

Public Service Interviews and Appointments

Rogers Free Library Board of Trustees (2 unexpired terms set to expire January 2027)

- a. Cara Cromwell, 349 Hope Street, interest/appointment
- b. Anne Marie Silvia, 75 Maple Lane, interest/appointment
- c. Caroline W. Jacobus, 35 Church Street, interest/appointment

Historic District Commission (2 unexpired terms set to expire July 2025)

- a. Michael O'Loughlin, 114 Constitution Street, interest/appointment

Motion RE: Consent Agenda - To Approve the Consent Agenda

A. Submission of Minutes of Previous Meeting(s)

- A1.** Town Council Meeting - December 6, 2023
- A2.** Executive Session Minutes - December 6, 2023

B. Public Hearings

C. Ordinances

- C1.** Ordinance #2023-19 Chapter 16, Article V Stopping, Standing and Parking, Section 16-143 - Parking prohibited at all times (correction to Ordinance 2023-13 from east side to west side) (2nd reading)
(continued from November 15 - request to withdraw)
 - a. copy of original petition requesting parking modification
 - b. Patricia Esteves re - letter of concern
 - c. updated recommendation from the Chief of Police
 - d. memo Traghella re - withdrawal
- C2.** Ordinance #2023-24 Chapter 17, Article II Alcoholic Beverages Establishments, Section 17-82 - Number of Licenses (to decrease the number of Class BV Liquor Licenses from 32-31) **(2nd Reading) (see also E1)**

- C3.** Ordinance#2024-01 Chapter 11 & 18, Chapter 11 - Comprehensive Schedule of Fees. Sec 11-1 Comprehensive schedule of fees and Chapter 18-Parks and Recreation Article I - In General Sec 18-11 - Bristol Parks and Recreation special event **(1st reading)**

D. Licensing Board - New Petitions

- D1.** Robert McNeil, McNeil Design Collaborative, Inc., d/b/a The Northeast Golf Company (Bristol Golf Park), 96 Broadcommon Road re - request for a Dancing and Entertainment License **(continued from November 15, 2023)**
- a. 2024 Schedule of Events
 - b. recommendation - Town Administrator and Chief of Police
 - c. recommendation - Town Administrator and Zoning Official
 - d. recommendation - Town Administrator and Fire Chief
- D2.** Glenda Gonzalez, Oceanside Restaurant LLC., d/b/a California Taco, 20 Gooding Avenue re - request for Victualling License
- a. recommendation - Town Administrator and Fire Chief
 - b. recommendation - Town Administrator and Chief of Police
 - c. recommendation - Town Administrator and Water Pollution Control
- D3.** Barbara Palumbo for St. Elizabeth's Church, 577 Wood Street re - request for Bingo License for Friday, January 26, 2024, from 5:30PM - 9:00PM
- a. recommendation - Town Administrator and Fire Chief
 - b. recommendation - Town Administrator and Chief of Police
 - c. Rhode Island State Police Authorization to Conduct Special Bingo on Friday, January 26, 2024

E. Licensing Board - Renewals

- E1.** Sherry Scott, Beehive Cafe, 10 Franklin St., re - relinquish class BV Liquor License **(see also C2)**
- E2.** Elisio Castro, Bristol Sports Club, 417 Wood Street, re - six-month review of Dancing and Entertainment License **(continued from 6/21/2023)**
 - a. recommendation - Town Administrator and Chief of Police
- E3.** Jordan Sawyer, Brick Pizza Co., 500 Wood Street, Unit 211, re - six-month review of Dancing and Entertainment License **(continued from 7/12/2023)**
 - a. recommendation - Town Administrator and Chief of Police
- E4.** Alicia Saldana, Qhali, 34 Gooding Avenue, re - Six-month review of Dancing and Entertainment License **(continued from 7/12/2023)**
 - a. recommendation - Town Administrator and Chief of Police
- E5.** Junk and Secondhand License Renewals 2023-2024
 - a. recommendation - Town Administrator and Chief of Police
 - b. recommendation - Town Administrator and Department of Community Development

F. Petitions - Other

- F1.** Joseph B. Jorge, 27 Surf Drive re - Request for Abandonment of a Portion of Surf Drive Right of Way **(call for Public Hearing February 28, 2024)**
 - a. recommendation - Town Administrator and Fire Chief
 - b. recommendation - Town Administrator and Chief of Police
 - c. recommendation - Town Administrator and Department of Community Development

- d. recommendation - Town Administrator and Zoning Officer
- e. recommendation - Town Administrator and Code Compliance Officer
- f. recommendation - Town Administrator and Department of Public Works
- g. recommendation - Town Administrator and Tax Assessor

F2. Stephen R. Mascena, Bristol Picture Frame, 379 High Street re - request for 30-minute parking (M-F 10 a.m. - 4 p.m.) sign in front of business establishment on the west side of High Street

- a. recommendation - Town Administrator and Chief of Police
- b. recommendation - Town Administrator and Department of Public Works

F3. Charles Eli Dunn, Folklore, LLC, d/b/a Folklore Provisions, 301 Hope Street - request for one additional BV Liquor License (tentative 1st reading on February 7, 2024 and call for public hearing on February 28, 2024)

- a. recommendation - Town Administrator and Fire Chief
- b. recommendation - Town Administrator and Chief of Police
- c. recommendation - Town Administrator and Department of Community Development

G. Appointments

G1. Bristol Housing Authority (1 term set to expire January 2029 and 1 unexpired term set to expire January 2025) (position shall hold no other office)

- a. Helen "Tina" Barboza, 23 Jane Lane, interest/reappointment
- b. M. Candace Pansa, Executive Director, Bristol Housing Authority recommendation of Tina Barboza for reappointment

- c. Donna St Angelo, 25 Duffield Road,
interest/appointment (interview scheduled for January
10, 2024)
- d. Kimberly Ann Teves, 32 Brooks Farm Drive,
interest/appointment (interview scheduled for January
10, 2024)
- G2.** Tree Warden (term to expire January 2025)
 - a. Steven Saracino, 219A Queens River Drive,
interest/reappointment.
 - b. George Voutes, 17 Shore Road, interest/appointment
 - c. Town Administrator recommendation
- G3.** Capital Project Commission (1 vacant term set to
expire May 2027)
 - a. Alan Spen, 133 Ferry Road, interest/appointment
- G4.** Juvenile Hearing Board (2 full term members and 1
alternate member term set to expire December 2026)
 - a. Matthew P. Cabral, 5 Polk Court,
interest/reappointment (full member)
 - b. N. Diane Davis, 25 Butterworth Avenue,
interest/reappointment (full member)
 - c. Henry Cabral, 54 Sefton Drive,
interest/reappointment (alternate member)
 - d. JoAnne M. Waite, 55 Mulberry Road,
interest/appointment
 - e. Victoria Ramos, 47 Wapping Drive,
interest/appointment
 - f. Scott Aksamit , 27 Cole Street,
interest/appointment
 - g. Mark Rhynard, 23 Rosedale Drive,
interest/appointment
- G5.** Harbor Master (term set to expire January 2027)
 - a. Gregg Marsili, 9 Etelvina Court,
Interest/reappointment

- G6.** Assistant Harbormaster (term(s) to Expire January 2025)
- a. recommendation - Harbor Master
- G7.** Auxiliary Harbormaster (term (s) to expire January 2025)
- a. recommendation - Harbormaster
- G8.** CRMC Representative (term to expire January 2025)
- a. John Troiano III, 707 Hope Street,
interest/reappointment
- G9.** Special Constables, Private Investigators, Matrons & Retiree Officers (term(s) to expire January 2025)
- a. recommendation for appointment - Chief of Police
- G10.** Special Constables - Fire Police (term(s) to expire January 2025)
- a. recommendation for appointment - Fire Chief
- G11.** Board of Tenant's Affairs (2 terms to expire January 2026)
- a. Linda Heroux, 1014 Hope Street Apt AA3,
interest/reappointment
- b. Richard Hunter, 1014 Hope Street, Apt E6,
interest/reappointment
- c. Donna M. Falcoa, 1014 Hope Street, Apt S-5,
interest/appointment
- G12.** North & East Burial Grounds Commission (1 term set to expire January 2029)
- a. Kathleen Moran, 87 Hope Street,
interest/reappointment
- b. Jennifer R. Ouelette, 4 Evangeline Court,
interest/appointment

G13. Bristol County Water Authority (1 unexpired term set to expire February 2025)

a. Georgina MacDonald, 180 Ferry Road, letter of resignation

G14. Zoning Board of Review (2 unexpired terms set to expire March 2025) (position shall hold no other office)

a. Derek Tipton, 10 Dixon Avenue, Letter of Resignation

b. Paul Blasbalg, 60 DeWolf Avenue, interest/appointment

c. George Duarte, 7 Lafayette Drive, interest/appointment

d. Kim Teves, 32 Brook Farm Drive, interest/appointment

G15. Harbor Commission Advisory Committee (1 vacant seat set to expire August 2026)

a. George S. Burman, 66 Highland Road, interest/appointment

H. Old Business

H1. Town Administrator Contente re - Consideration of Traffic Calming Policy and Police Department presentation (continued from December 6, 2023)

a. (revised draft) traffic calming policy and extended speed summary

b. (renderings) Pilot speed bumps on Peck Avenue

c. Joe Balestracci letter in favor

I. Other New Business Requiring Town Council Action

I1. Town Clerk Cordeiro re - request for amendment to local Ordinances regarding License Requirements for Second-Hand Consignment Goods, Resale Goods, Thrift Goods and Antiques.

a. copy of legislation

b. draft ordinance

- I2.** Sharon and Warren Wollschlager, 123 Beach Road re Voter Initiative to enact a proposed ordinance prohibiting Deer Hunting on Town of Bristol Properties as follows
"all forms of deer hunting, including but not limited to bow hunting, on all property owned, leased or otherwise controlled by the Town of Bristol is here by prohibited" council to enact the proposed ordinance -
"all forms of deer hunting, including but not limited to bow hunting, on all property owned, leased or otherwise controlled by the Town of Bristol is here by prohibited"

a. Memo Clerk Cordeiro- re BOC signature qualification

- I3.** Director Parks & Recreation Rensehausen re - Request from RWU Students for Beach entry building replacement

CF. Citizens Public Forum

PERSONS WISHING TO SPEAK DURING THE CITIZENS PUBLIC FORUM MUST NOTIFY THE COUNCIL CLERK PRIOR TO THE COMMENCEMENT OF THE MEETING

J. Bills & Expenditures

J1. BID #1027 - Souvenir Merchandise for the 239th and 240th Fourth of July Celebration

J2. BID #1028 - Screw Pump Repair - Main Lift Pumping Station

J3. BID# 1029 - Stage and Sound Bristol 4th of July Concert Series 2024

J4. BID #1030 - Bristol Fourth of July Ball 2024

K. Special Reports

K1. Juan Mariscal, Chairman, Bristol County Water Authority Board of Directors Tri-Town Monthly Report, December 2023

L. Town Solicitor

M. Executive Sessions

Consent Agenda Items:

(CA) AA. Submission of Minutes - Boards and Commissions

Approval of consent agenda = "motion to receive and place these items on file"

- (CA) AA1. Conservation Commission Meeting Minutes, November 14, 2023
- (CA) AA2. Bristol Housing Authority Meeting Minutes, November 9, 2023
- (CA) AA3. Rogers Free Library Board of Trustees Meeting Minutes, October 19, 2023
- (CA) AA4. Bristol Housing Authority Meeting Minutes, December 14, 2023
- (CA) AA5. Zoning Board of Review Meeting Minutes, November 6, 2023
- (CA) AA6. Zoning Board of Review Meeting Minutes, December 4, 2023
- (CA) AA7. Board of Fire Engineers Meeting Minutes, January 2, 2024
- (CA) AA8. Bristol Housing Authority Minutes - December 14, 2023

(CA) BB. Budget Adjustments

Approval of consent agenda = "motion to approve these adjustments"

- (CA) BB1. Tax Assessor DiMeo re - Recommended Abatements & Additions - January 2024

(CA) CC. Financial Reports

Approval of consent agenda = "motion to receive and place these items on file"

(CA) DD. Proclamations, Resolutions & Citations

Approval of consent agenda = "motion to adopt these Proclamations, Resolutions and Citations as prepared and presented"

- (CA) DD1. Resolution of the Town of Bristol for the Formation of the Bristol 250th Commission **(signed)**
- (CA) DD2. Proclamation - Major Brian Burke, retirement after 27 years **(signed)**
- (CA) DD3. Citation - Beta Engineering, 2023 Engineering Excellence Award **(signed)**
- (CA) DD4. Citation - Susan Battle, retirement from Linden Place **(signed)**
- (CA) EE. Utility Petitions**
Approval of consent agenda = "motion to approve these petitions"
- (CA) FF. City & Town Resolutions Not Previously Considered**
Approval of consent agenda = "motion to receive and place these items on file"
- (CA) FF1. Resolution of the Town of Hopkinton in Support of Maintaining the Water Level of the Pawcatuck River
- (CA) FF2. Resolution of the Town of Warren - To the Honorable RI General Assembly requesting an Amendment to RIGL § 44-18-18.1 to include Class A liquor licensee sales in the Levy and Imposition of a one percent tax on the gross receipts of the licensee
- (CA) FF3. Chariho Regional School District
- (CA) GG. Distributions/Communications**
Approval of consent agenda = "motion to receive and place these items on file"
- (CA) GG1. Town Administrator Contente to James M. Ramos re - rejected award Bid #1022 - Screw Pump Repair - Main Lift Pumping Station
- (CA) GG2. Bid #1025 tabulation - Statistical Update Revaluation
- (CA) GG3. Bid #1026 tabulation - Library Strategic Planning Services

- (CA) GG4. Town Administrator Contente to Brewster Thornton Group Architects LLP re - award Bid #978 (extension award)- On-Call Architectural Services
- (CA) GG5. Town Administrator Contente to Catalis Tax & CAMA, Inc. re - Bid #1025 - 2024 Statistical Update Revaluation
- (CA) GG6. Town Clerk Cordeiro re - Documentation of Bid rejection for Bid #1026 - Library Strategic Planning Services
- (CA) GG7. Town Clerk Cordeiro - Thank you letter to Carolyn Medina for serving on the Board of Tax Assessment Review
- (CA) GG8. Town Clerk Cordeiro re - Documentation of Bid Rejection for Bid #1023 - July Ball 2024
- (CA) GG9. Newport and Bristol County Convention and Visitors Bureau and Subsidiary Annual Comprehensive Financial Report (fiscal year ended June 30, 2023)
- (CA) GG10. Town Administrator Contente to Pranzi Catering and Events re - Rejection of Bid #1023 - 4th of July Ball 2024
- (CA) GG11. Town Administrator Contente to Blackstone Caterers re - Rejection of Bid #1023 - 4th of July Ball 2024
- (CA) GG12. Town Administrator Contente to Common Pub & Grille re - Rejection of Bid #1023 - 4th of July Ball 2024
- (CA) GG13. Town Administrator Contente to Keane's Wood-Fired Catering re - Rejection of Bid #1023 - 4th of July Ball 2024
- (CA) GG14. Town Administrator Contente to Emery's Catering re - Rejection of Bid #1023 - 4th of July Ball 2024
- (CA) GG15. Warrant - Peter Withers, Plumbing Inspector
- (CA) GG16. Town Clerk Cordeiro letter to DEM office of Water Resources Freshwater Wetlands Program re - comments on Application #22-0264 Council concerns and additional information
- (CA) GG17. BCWA Notice of Public Hearing, January 23, 2024
- (CA) GG18. Treasurer Hassell Update on Energy Contract

(CA) HH. Distributions/Notice of Meetings

(Office copy only)

Approval of consent agenda = "motion to receive and place these items on file"

- (CA) HH1. BCWA Finance Committee Meeting, December 6, 2023
- (CA) HH2. BCWA Board of Directors Meeting, December 6, 2023
- (CA) HH3. Bristol Housing Authority Meeting, December 14, 2023
- (CA) HH4. Zoning Board of Review Meeting, January 2, 2024
- (CA) HH5. Rogers Free Library Board of Trustees Meeting, December 21, 2023
- (CA) HH6. Planning Board Meeting, January 11, 2024
- (CA) HH7. Historic District Commission Meeting, January 4, 2024
- (CA) HH8. Bristol Planning Board Technical Review Committee Meeting, January 9, 2024
- (CA) HH9. Bristol Planning Board Meeting Amended, January 11, 2024
- (CA) HH10. Conservation Commission Meeting, January 9, 2024
- (CA) HH11. The North and East Burial Grounds Commission Meeting, January 10, 2024
- (CA) HH12. Town of Bristol Housing Authority, January 11, 2024
- (CA) HH13. Bristol Planning Board Technical Review Committee Meeting, January 23, 2024

(CA) II. Claims (Referrals)

Approval of consent agenda = "motion to refer these items to the Insurance Committee and at its discretion to the Interlocal Trust"

- (CA) II1. Joseph Furtado, 15 Collins Street claim for damages to vehicle

(CA) JJ. Miscellaneous Items Requiring Council Approval

Approval of consent agenda = "motion to approve these items"

(CA) JJ1. Item received at meeting re - (ACEC) of RI - Tanyard Brook - 2023 Engineering Excellence Award Project of the Year to BETA Engineering (council date of 12/6/2023)

(CA) KK. **Curb cut petitions as approved by the director of public works**

Approval of consent agenda = "motion to grant these curb cuts per the recommendation of, and conditions specified by, the Director of Public Works"

(CA) KK1. Peggy Frederick, 195 High Street - request for curb cut

a. recommendation - Town Administrator and Department of Public Works

Adjourned: _____

/mc

Posted: January 12, 2024