

# **TOWN OF BRISTOL, RHODE ISLAND**



## **TOWN COUNCIL**

Nathan T. Calouro, *Chairman*

Mary A. Parella, *Vice Chairwoman*

Antonio A. Teixeira

Timothy E. Sweeney

Aaron J. Ley

*Council Clerk*  
Melissa Cordeiro

**Town Council Meeting**  
**Wednesday, February 07, 2024 at 7:00 PM**  
**Town Hall - Council Chambers**

Note: If communications assistance is needed or any other accommodations to ensure equal participation, please contact the Town Clerk's office at 253-7000. Anyone requesting interpretive services for the deaf or hard of hearing must notify the Town Clerk's office at 253-7000, 72 hours in advance of the meeting date and anyone requesting assistive listening devices or wishing to speak on a matter designated "CA" (consent agenda) or citizens public forum on the council docket must notify the Council Clerk prior to the commencement of the meeting.

### **In-Person Participation Only**

The public may VIEW the meeting live by using the following link <https://zoom.us/j/84476659154>, or by visiting zoom.com meeting code 844-7665-9154. Please be advised, this link will NOT allow for public participation.

**Please be advised that the council intends to discuss and/or act upon each and every item appearing on this agenda**

Present:

Meeting Dates:

February 28, 2024 - Town Council Meeting

March 18, 19, 20 and 25, 2024 - Budget Workshops

March 21, 2024- Joint Finance Committee Meeting

March 27, 2024 - Town Council Meeting & Vote on Provisional Budget

**Motion RE: Consent Agenda - To Approve the Consent Agenda**

**A. Submission of Minutes of Previous Meeting(s)**

**A1.** Town Council Meeting - January 17, 2024

**A2.** Town Council Special Workshop - January 24, 2024

**B. Public Hearings**

**C. Ordinances**

- C1.** Ordinance#2024-01 Chapter 11 & 18, Chapter 11 - Comprehensive Schedule of Fees. Sec 11-1 Comprehensive schedule of fees and Chapter 18-Parks and Recreation Article I - In General Sec 18-11 - Bristol Parks and Recreation special event **(2nd reading)**
- C2.** Ordinance 2024-02 Chapter 15 Junk, Secondhand and Antique Dealer Sec. 15-36 Required conditions; Sec. 15-38 Hearing on application by town council and Sec. 15-39 Prerequisites to issuance ( to comply with legislative changes exempting licensing requirements for businesses dealing with secondhand consignment goods, resale good, thief goods and antiques) **(1st Reading)**
- C3.** Ordinance #2024-03 Chapter 16, Article V Stopping, Standing and Parking, Section 16-146 - Parking time Limited in designated area (to add a 30 min parking restriction on High Street M-F 10 am - 4pm) **(1st Reading)**
- C4.** Ordinance #2024-4 Chapter 17, Article I1 Alcoholic Beverages Establishments, Section 17-82 - Number of Licenses (to increase the number of Class BV Limited Licenses from 7-8) **(1st Reading)**

**D. Licensing Board - New Petitions**

- D1.** Bristol Harbor Inn d/b/a BHI LLC, 259 Thames Street - request for Dancing & Entertainment License
  - a. recommendation - Town Administrator and Fire Chief
  - b. recommendation - Town Administrator and Chief of Police

**E. Licensing Board - Renewals**

**F. Petitions - Other**

- F1.** Edward J. Correia, Carnival Chairman for the Fourth of July Committee re - Request Use of Town Common for Carnival, June 17 - July 6, 2024, (set up June 17 - June 20, 2024, breakdown July 4 - July 6, 2024, Carnival open June 21 - July 4, 2024 from 5PM - 11PM except on July 4th from 12PM - 5PM)

- a. recommendation - Town Administrator and Fire Chief
- b. recommendation - Town Administrator and Chief of Police
- c. recommendation - Town Administrator and Director of Parks & Recreation
- d. recommendation - Town Administrator and Department of Public Works

**F2.** Library Director Dyer, on behalf of Rogers Free Library and Bristol BookFest Steering Committee, request to sell/serve alcohol on town property on April 5, 2024

- a. Recommendation - Town Administrator and Fire Chief
- b. Recommendation - Town Administrator and Chief of Police

**F3.** Stephen Cavalieri, 45 Congregational Street re Request for no a parking box on Congregational Street (from the southeast corner of his residence extending east on the north side of Congregational Street)

- a. recommendation - Town Administrator and Chief of Police
- b. recommendation - Town Administrator and Director of Public Works

**F4.** Town Administrator and Director of Public Works recommendation re Stephen Cavalieri request for no parking box on Congregational Street

**G. Appointments**

**G1.** Newport and Bristol County Convention & Visitors Bureau

- a. Brian J. Travers, 474 Hope Street  
Interest/Appointment
- b. Stephan Brigidi, 30 Bradford Street  
Interest/Appointment

**G2.** Board of Fire Engineers (terms set to expire February 2025)

- a. recommendation - Town Administrator and Fire Chief
- G3.** Auxiliary Harbormaster (term to expire January 2025)
  - a. recommendation - Harbor Master to Appoint Thomas Lake, 6 Deer Run Road
- G4.** Bristol 250th Commission (total of nine (9) terms set to expire December 2027- members consisting of - (3) council appointments - (1) Town Administrator Appointment- (1) rep. Explore Bristol- (1) rep. Fourth of July- (1)rep. BHPS (1)-rep. BWRSD (1)-rep. RWU)
  - a. Douglas O'Roak, 513 Wood St, Apt 3 (TC) (interest/appointment)
  - b. Andrea Rounds, 15 Mild Street (TC) (interest/appointment)
  - c. Michael Reilly, 21 Sandy Lane (TC) (interest/appointment)
  - d. Warren Rensehausen, 112 Church Street (TC) (interest/appointment)
  - e. Alayne White, recommendation Explore Bristol Representative
  - f. Carol Zipf, recommendation Bristol Historical and Preservation Society Representative
  - g. Jessica Almeida, recommendation BWRSC Representative
  - h. Town Administrator recommendation, Louis P. Cirillo, 28 Central Street
- G5.** Assistant Harbormasters (term to expire January 2025)
  - a. recommendation - Harbor Master to Appoint:
    - Sean McCormack, 206 Poppasquash Road
    - James Vieira, 181 Mt. Hope Avenue
    - Michael Mazzone, 2 Ambrose Court

**H. Old Business**

- H1. Pare Engineering - Bristol Elks Lodge Dock update
  - a. Memo - recommendation from Bristol Harbor Master and Pare Engineering
  - b. Bristol Elks Lodge minutes
- H2. Stephan Brigidi, 93 Highland Road re Presentation of Selected Design Sculpture for Bristol Middle Passage Port Marker Project
  - a. Middle Passage Port Marker Project Minutes, September 21, 2022
  - b. Port Marker Intro
  - c. Proposed Port Marker Design
  - d. Passage Port Marker additional supporting information

**I. Other New Business Requiring Town Council Action**

- I1. WPC Superintendent DaSilva re Screw Pump Repairs
  - a. Main Lift Pump Station Supporting Documentation
- I2. Bristol Christmas Festival Committee re Grand Illumination Celebration and European Christmas Festival

**CF. Citizens Public Forum**

*PERSONS WISHING TO SPEAK DURING THE CITIZENS PUBLIC FORUM MUST NOTIFY THE COUNCIL CLERK PRIOR TO THE COMMENCEMENT OF THE MEETING*

**J. Bills & Expenditures**

- J1. Bid #1031 Souvenir Trailer Bristol Fourth of July Committee
- J2. Bid #1033 Town Beach Stage Project
- J3. Bid #1034 Elevator and Installation Package for Town-Owned Building

**K. Special Reports**

- K1. Juan Mariscal, Chairman, Bristol County Water Authority. Tri-Town Monthly Report, January 23, 2024

**L. Town Solicitor**

**M. Executive Sessions**

- M1. Director Williamson request for Executive Session  
Pursuant to RIGL § 42-46-5(a) (5) Open Space  
Acquisition

Consent Agenda Items:

**(CA) AA. Submission of Minutes - Boards and Commissions**

**Approval of consent agenda = "motion to receive and  
place these items on file"**

- (CA) AA1. Bristol Warren Regional School District, Joint Finance  
Committee Meeting Minutes, May 17, 2023

- (CA) AA2. Bristol Planning Board Minutes, September 14, 2023

- (CA) AA3. Bristol Planning Board Minutes, October 12, 2023

- (CA) AA4. Bristol Planning Board Minutes, November 21, 2023

- (CA) AA5. Rogers Free Library Board of Trustees Meeting Minutes,  
November 16, 2023

- (CA) AA6. Bristol Conservation Commission Meeting Minutes,  
December 5, 2023

- (CA) AA7. Recreation Board Meeting Minutes, October 30, 2023

- (CA) AA8. Capital Project Commission, November 6, 2023

**(CA) BB. Budget Adjustments**

**Approval of consent agenda = "motion to approve these  
adjustments"**

- (CA) BB1. Tax Assessor DiMeo re Recommended Abatements &  
Additions for January 2024

**(CA) CC. Financial Reports**

**Approval of consent agenda = "motion to receive and  
place these items on file"**

**(CA) DD. Proclamations, Resolutions & Citations**

**Approval of consent agenda = "motion to adopt these Proclamations, Resolutions and Citations as prepared and presented"**

**(CA) EE. Utility Petitions**

**Approval of consent agenda = "motion to approve these petitions"**

**(CA) FF. City & Town Resolutions Not Previously Considered**

**Approval of consent agenda = "motion to receive and place these items on file"**

**(CA) GG. Distributions/Communications**

**Approval of consent agenda = "motion to receive and place these items on file"**

(CA) GG1. Tupelo Realty, LLC - Renewal of Lease

(CA) GG2. Town Administrator Contente re award Bid #1030 Bristol Fourth of July Ball to Pranzi Catering & Events

(CA) GG3. Bristol Warren Regional School Committee Resolution requesting Change to Transportation Region-Senate Bill No. 0184

(CA) GG4. Citation re The Portuguese Beneficial Association Dom Luiz Filipe

(CA) GG5. Town Clerk Cordeiro - Thank you letter to Georgina MacDonald for serving on the Bristol County Water Authority

(CA) GG6. Town Clerk Cordeiro - Thank you letter Derek Tipton for serving on the Zoning Board of Review

(CA) GG7. Town Administrator Contente award Bid #1029 Stage and Sound Bristol 4th of July Concert Series 2024

**(CA) HH. Distributions/Notice of Meetings**

(Office copy only)

**Approval of consent agenda = "motion to receive and place these items on file"**

(CA) HH1. Bristol Warren Regional School District Joint Finance Committee Meeting, February 29, 2024

- (CA) HH2. Rogers Free Library Board of Trustees Meeting, January 18, 2024
- (CA) HH3. Bristol County Water Authority Meeting, January 23, 2024
- (CA) HH4. Bristol Planning Board, Technical Review Committee Meeting, January 30, 2024
- (CA) HH5. Zoning Board of Review Meeting, February 5, 2024
- (CA) HH6. Bristol Fourth of July Committee, Souvenir Subcommittee Meeting, January 31, 2024
- (CA) HH7. Bristol Fourth of July Committee Meeting, Wine Tasting, January 29, 2024
- (CA) HH8. Bristol Fourth of July Committee, General Committee Meeting, January 22, 2024
- (CA) HH9. Bristol Planning Board, Technical Review Committee Meeting, January 30, 2024
- (CA) HH10. Capital Projects Commission Meeting, January 23, 2024
- (CA) HH11. Bristol Fourth of July Committee, Photography Contest Subcommittee Meeting, January 30, 2024
- (CA) HH12. Bristol Historic District Commission Meeting, January 23, 2024
- (CA) HH13. Bristol Planning Board Technical Review Committee Meeting, January 30, 2024
- (CA) HH14. Capital Projects Commission Meeting, January 29, 2024
- (CA) HH15. Zoning Board of Review Amended Meeting Agenda, February 5, 2024
- (CA) HH16. Planning Board Meeting, February 8, 2024
- (CA) HH17. Bristol Fourth of July Committee, Membership Subcommittee Meeting, February 15, 2024
- (CA) HH18. Bristol Fourth of July Committee, Pageant Subcommittee Meeting, February 15, 2024



(CA) HH19. Bristol Fourth of July Committee, Music & Entertainment Meeting, February 8, 2024

**(CA) II. Claims (Referrals)**

**Approval of consent agenda = "motion to refer these items to the Insurance Committee and at its discretion to the Interlocal Trust"**

**(CA) JJ. Miscellaneous Items Requiring Council Approval**

**Approval of consent agenda = "motion to approve these items"**

**(CA) KK. Curb cut petitions as approved by the director of public works**

**Approval of consent agenda = "motion to grant these curb cuts per the recommendation of, and conditions specified by, the Director of Public Works"**

Adjourned: \_\_\_\_\_

/mc

Posted: February 2, 2024