

TOWN OF BRISTOL, RHODE ISLAND

TOWN COUNCIL

Nathan T. Calouro, *Chairman*

Mary A. Parella, *Vice Chairwoman*

Antonio A. Teixeira

Timothy E. Sweeney

Aaron J. Ley



Council Clerk
Melissa Cordeiro

Town Council Meeting
Wednesday, August 20, 2025 at 6:45 PM
6:45 PM INTERVIEWS/APPOINTMENTS
7:00 PM REGULAR ORDER OF BUSINESS
10 Court Street, Bristol, Rhode Island 02809
Town Hall - Council Chambers
*** Ammended to include D4 and JJ1**

Note: If communications assistance is needed or any other accommodations to ensure equal participation, please contact the Town Clerk's office at 253-7000. Anyone requesting interpretive services for the deaf or hard of hearing must notify the Town Clerk's office at 253-7000, 72 hours in advance of the meeting date and anyone requesting assistive listening devices or wishing to speak on a matter designated "CA" (consent agenda) or citizens public forum on the council docket must notify the Council Clerk prior to the commencement of the meeting.

In-Person Participation Only

The public may VIEW the meeting live by using the following link <https://us06web.zoom.us/j/84116740745>, or by visiting zoom.com, meeting code 841-1674-0745. Please be advised that this link will not allow for public participation, and access or live stream is **not** guaranteed.

Please be advised that the council intends to discuss and/or act upon each and every item appearing on this agenda

Present:

Meeting Dates:

September 10, 2025 - Town Council Meeting
October 1, 2025 - Town Council Meeting
October 22, 2025 - Town Council Meeting
November 12, 2025 - Town Council Meeting
December 10, 2025 - Town Council Meeting

Public Service Interviews and Appointments

Bristol Prevention Coalition - Appointment to fill one unexpired term, set to expire January 2027

a. Emily Marshall, 10 Roosevelt Drive - interest in appointment

Motion RE: Consent Agenda - To Approve the Consent Agenda

A. Submission of Minutes of Previous Meeting(s)

A1. Town Council Meeting Executive Session Minutes
(sealed, council only) - June 18, 2025 (*continued from 7/23/2025*)

A2. Town Council Meeting Minutes - July 23, 2025

A3. Town Council Meeting Executive Session Minutes
(sealed, council only) - July 23, 2025

B. Public Hearings

C. Ordinances

C1. Ordinance No. 2025-09 - Chapter 22 - Sewers and Sewage Disposal, **Article V** - (Building Sewers and Connections), **Sec. 22-109** (Operations and Maintenance); **Article VII**- (Industrial Pretreatment Program), **Section 22-235** (National categorical pretreatment standards); **Section 22-236** (Local Limits) **Article VIII**- (Industrial User Permit Fee Schedule), **Section 28-316** (Enumeration) **(1st reading)**

C2. Ord 2025-10 Chapter 16 Motor Vehicles and Traffic, Article V Stopping, Standing and Parking, Sec. 16-143 Parking prohibited at all times (amend parking on Thames Street) **(1st reading)**

C3. Director of Community Development Williamson re Application for Zoning Map Change of 214 Franklin LLC, for the southerly portion of 214 Franklin Street - R6 (Residential 6,000) zone to REHAB LDP (Urban Rehab Land Development Project Overlay Zone) **(1st reading and call for public hearing September 10, 2025)**

D. Licensing Board - New Petitions

- D1.** Courtney Guertin - for Mollypalooza, 230 Wood Street request for One-Day Dancing and Entertainment License to be held at the Cup Defenders on Sunday, October 12, 2025, from 3PM - 8PM
- a. recommendation - Town Administrator and Chief of Police
 - b. recommendation - Town Administrator and Fire Chief
- D2.** Carolyn Almonte, for Our Lady of Mount Carmel School, 127 State Street - Request for Bingo License - September 26, 2025, from 6:00 pm - 9:00 pm
- a. recommendation - Town Administrator and Chief of Police
 - b. recommendation - Town Administrator and Fire Chief
- D3.** Kevin Amaral for Vigilant Brewing Co. , 44 Ballou Blvd, request a One Day Dancing & Entertainment License for Octoberfesta Event - September 20, 2025, 6:00 PM - 10:00 PM (**live band**)
- a. recommendation - Town Administrator and Chief of Police
 - b. recommendation - Town Administrator and Fire Chief
- D4.** * Donna M. Falcoa, Benjamin Church Tenants Association, 1014 Hope Street re request for a Bingo License on Fridays bi-monthly September 2025 through August 31, 2026, located in Benjamin Church Community Room

E. Licensing Board - Renewals

- E1.** **6-month review** of modification of Dancing & Entertainment License (outdoor patio) for William Mitchell, Bristol Elks Lodge #1860, 1 Constitution Street
- a. recommendation - Town Administrator and Chief of Police

E2. 6-month review Dancing & Entertainment License for Christopher Kerr, Tragmar Ale Works, 87-1 Gooding Avenue

a. recommendation - Town Administrator and Chief of Police

F. Petitions - Other

F1. Lisa Heffernan, 1 Siegel Street, Apt. 1 - request for non-residential hardship parking sticker

a. recommendation- Town Administrator and Police Department

b. recommendation - Town Administrator and Director of Community Development

F2. Camron Rancourt, Rhode Races & Events Inc. in Partnership with the Bristol 4th of July Committee to hold a Half Marathon on Saturday, June 27, 2026 6:30AM-10:00AM at Independence Park

a. recommendation - Town Administrator and Chief of Police

b. recommendation - Town Administrator and Fire Chief

c. recommendation - Town Administrator and Director of Public Works

d. recommendation - Town Administrator and Director of Parks and Recreation

G. Appointments

G1. Post Retirement Benefits Fund Board of Trustees - (2) three-year term expires August 2028

a. Peter Hewett - 11 Wendy Drive - interest/reappointment

G2. Bristol Harbor Advisory Committee - Appointment of 2 Members to Three-Year Terms Expiring August 2028

a. Bruce Palumbo, 6 Mallory Court - interest/reappointment

b. Paul Hebert, 80 Duffield Road -
interest/reappointment

G3. Bristol 250th Commission - Appointment to fill one
unexpired term set to expire November 2027

a. Douglas O'Roak- 513 Wood Street, resignation

H. Old Business

I. Other New Business Requiring Town Council Action

I1. (Town Treasurer Carulli) re Hague, Sahady, & Co.,
P.C. - Presentation of FY 2024 Annual Financial
Statements

I2. Adam McGovern, Chairperson of BWRSD - request for use
of \$2465.00 of Colt Funds for replacement of Colt
School Sign

I3. Community Development Director Williamson regarding
the Safe Streets for All Plan, in relation to future
federal grant funding opportunities to enhance roadway
and pedestrian safety.

I4. Narragansett Electric and Verizon request to install
inline P28-50 on the corner of Thames and Church
Street

a. recommendation (to deny)- Town Administrator and
Director of Public Works

I5. Public Notice from CRMC re - David & Valerie McCue, 4
Viking Drive, requires response by August 29, 2025

a. recommendation - Bristol Harbor Commission

b. recommendation- Bristol Harbor Master

I6. Public Notice from CRMC re - Gregory & Renata Hayes,
458 Poppasquash Road, required response by August 16,
2025

a. recommendation - Bristol Harbor Commission

b. recommendation- Bristol Harbor Master

I7. Public Notice from CRMC re - Terry & Mary Steelman, 6
Portside Drive requires response by July 24, 2025
(continued from 7/23/2025)

a. recommendation- Bristol Harbor Commission

b. recommendation- Bristol Harbor Master

CF. Citizens Public Forum

*PERSONS WISHING TO SPEAK DURING THE CITIZENS PUBLIC FORUM
MUST NOTIFY THE COUNCIL CLERK PRIOR TO THE COMMENCEMENT OF
THE MEETING*

J. Bills & Expenditures

K. Special Reports

L. Town Solicitor

M. Executive Sessions

Consent Agenda Items:

(CA) AA. Submission of Minutes - Boards and Commissions

**Approval of consent agenda = "motion to receive and
place these items on file"**

(CA) AA1. Zoning Board of Review Meeting Minutes - June 2,
2025

(CA) AA2. Rogers Free Library Board of Trustees Meeting
Minutes - April 17, 2025

(CA) AA3. Conservation Commission Meeting Minutes - May 6,
2025

(CA) AA4. Bristol Housing Authority meeting minutes May 8,
2025 (amended)

(CA) AA5. Bristol Housing Authority meeting minutes June 12,
2025

(CA) BB. Budget Adjustments

**Approval of consent agenda = "motion to approve
these adjustments"**

(CA) BB1. Tax Assessor Leadem - re - Recommended Abatements & Additions for August 2025

(CA) CC. Financial Reports

Approval of consent agenda = "motion to receive and place these items on file"

(CA) CC1. Treasurer Carulli Year to Date Budget Report - August 2025

(CA) DD. Proclamations, Resolutions & Citations

Approval of consent agenda = "motion to adopt these Proclamations, Resolutions and Citations as prepared and presented"

(CA) EE. Utility Petitions

Approval of consent agenda = "motion to approve these petitions"

(CA) EE1. Water Pollution Control Facility - Sewer Permits

(CA) FF. City & Town Resolutions Not Previously Considered

Approval of consent agenda = "motion to receive and place these items on file"

(CA) GG. Distributions/Communications

Approval of consent agenda = "motion to receive and place these items on file"

(CA) GG1. Town Clerk Cordeiro - Condolences on behalf of the Town Council to the Family of Michael Smith

(CA) GG2. Town Administrator Contente - Thomas Pariseault appointment to Post Retirement Benefits Fund Board of Trustees

(CA) GG3. Town Clerk Cordeiro - Thank you letter to Jessica Almeida for serving on the Bristol 250th Commission

(CA) GG4. Bid No. 1064 - Pedestrian Improvements, Gooding Avenue Correspondence

a. Town Administrator Contente - Bid No. 1064 award to D'Ambra Construction Co.

b. Town Administrator Contente - Bid No. 1064
notifying D'Ambra that the award was rescinded and
request for revised bids for project

c. Town Administrator Contente - Bid No. 1064 award
to True North Civil, LLC

(CA) GG5. Town Clerk Cordeiro - CRMC regarding continuation of
public comment period

(CA) GG6. Executive Director Mushen, East Bay Food Pantry -
Thank you for donation

(CA) GG7. Notification to Abutters, Unity Park, 500 Wood
Street - public comments due by August 21, 2025

(CA) GG8. Town Administrator Contente re Bid No. 1044 Town
Wide HVAC Repairs & Maintenance

(CA) GG9. Marny Kindness and Lauren Enjeti, Art Night Bristol
Warren - Thank you

(CA) HH. Distributions/Notice of Meetings
(Office copy only)

**Approval of consent agenda = "motion to receive and
place these items on file"**

(CA) HH1. Rogers Free Library Board of Trustees Meeting - July
17, 2025

(CA) HH2. Bristol Fourth of July Committee Music &
Entertainment Sub Committee - July 31, 2025

(CA) HH3. Harbor Commission Meeting Agenda - August 4, 2025

(CA) HH4. Public Hearing Notice Unity Park Major Land
Development - August 7, 2025

(CA) HH5. Bristol Fourth of July Committee Nomination Sub
Committee Meeting - August 12, 2025

(CA) HH6. Planning Board Meeting - August 7, 2025

(CA) HH7. Planning Board Technical Review Committee Meeting -
July 29, 2025

(CA) HH8. Division of Statewide Planning State Planning
Council - Transportation Advisory Committee Public
Notice - August 12, 2025

- (CA) HH9. North and East Burial Grounds Commission Meeting - July 31, 2025
- (CA) HH10. BCWA Special Board of Directors Meeting - August 6, 2025
- (CA) HH11. Bristol Fourth of July Committee Wine Tasting Sub Committee - August 12, 2025
- (CA) HH12. Community Development Director Williamson re notification of upcoming Comprehensive Plan public engagement workshops
- (CA) HH13. Bristol Planning Board- Technical Review Committee Meeting- August 20, 2025 at 10:00 am
- (CA) HH14. Bristol Planning Board- Technical Review Committee Meeting- August 20, 2025 at 10:30 am
- (CA) HH15. Bristol Christmas Festival Committee - August 11, 2025
- (CA) HH16. Bristol Housing Authority Meeting - August 14, 2025
- (CA) HH17. Harbor Commission Meeting - August 4, 2025
- (CA) HH18. Bristol Fourth of July Committee, Membership Subcommittee Meeting - August 21, 2025
- (CA) HH19. Technical Review Committee meeting- August 25, 2025, at 2:00 pm
- (CA) HH20. Technical Review Committee meeting- August 25, 2025, at 1:00 pm
- (CA) HH21. Technical Review Committee meeting- August 26, 2025, at 1:00 pm
- (CA) HH22. Zoning Board of Review Meeting - September 2, 2025

(CA) II. Claims (Referrals)

Approval of consent agenda = "motion to refer these items to the Insurance Committee and at its discretion to the Interlocal Trust"

- (CA) II1. William Low, 24 Low Lane - claim for damages
- (CA) II2. Elisabeth Aguiar, 20 Thompson Avenue - claim for damages

(CA) II3. Joseph & Linda Oliveira, 278 Wood Street re claim for property damage

(CA) JJ. Miscellaneous Items Requiring Council Approval

Approval of consent agenda = "motion to approve these items"

(CA) JJ1. * Notification of option to renew Tupelo Realty, LLC of Court Street parking lot lease

(CA) KK. Curb cut petitions as approved by the director of public works

Approval of consent agenda = "motion to grant these curb cuts per the recommendation of, and conditions specified by, the Director of Public Works"

(CA) KK1. Adriano Andrade, 1245 Hope Street - request for curb cut on the side of residence **(Aaron Avenue)**

a. recommendation with conditions - Town Administrator and Director of Public Works

Adjourned: _____

/mc

Posted: August 15, 2025