

TOWN OF BRISTOL, RHODE ISLAND

TOWN COUNCIL

Nathan T. Calouro, *Chairman*

Mary A. Parella, *Vice Chairwoman*

Antonio A. Teixeira

Timothy E. Sweeney

Aaron J. Ley



Council Clerk
Melissa Cordeiro

Town Council Meeting
Wednesday, May 07, 2025 at 6:45 PM
Town Hall - Council Chambers
***AMENDED**

Note: If communications assistance is needed or any other accommodations to ensure equal participation, please contact the Town Clerk's office at 253-7000. Anyone requesting interpretive services for the deaf or hard of hearing must notify the Town Clerk's office at 253-7000, 72 hours in advance of the meeting date and anyone requesting assistive listening devices or wishing to speak on a matter designated "CA" (consent agenda) or citizens public forum on the council docket must notify the Council Clerk prior to the commencement of the meeting.

In-Person Participation Only

The public may VIEW the meeting live by using the following link <https://us06web.zoom.us/j/85410024929>, or by visiting zoom.com meeting code 854-1002-4929. Please be advised, this link will NOT allow for public participation.

Please be advised that the council intends to discuss and/or act upon each and every item appearing on this agenda

Present:

Meeting Dates:

May 28, 2025 - Town Council Meeting
June 18, 2025 - Town Council Meeting
July 23, 2025 - Town Council Meeting
August 20, 2025 - Town Council Meeting
September 10, 2025 - Town Council Meeting

Public Service Interviews and Appointments

Recreation Board - 1 three-year unexpired term set to expire February 2027 **(see agenda item G3)**

a. Timothy L Palmer, 7 Church Cove Road - interest/appointment

Motion RE: Consent Agenda - To Approve the Consent Agenda

Proclamation - Lt. Ricardo Mourato

Motion RE: Consent Agenda - To Approve the Consent Agenda

A. Submission of Minutes of Previous Meeting(s)

- A1.** Town Council Meeting Minutes - April 23, 2025
- A2.** Town Council Meeting Executive Session Minutes
(sealed, council only) - April 23, 2025
- A3.** Town Council Special Meeting Minutes - April 28, 2025

B. Public Hearings

- B1.** Charles Eli Dunn, 301 Hope Street Folklore, LLC d/b/a Folklore Provisions request for Class BV Liquor License and expansion of premises **(see also C1, C2 and D1, D2, D3)**
- B2.** Public Hearing - Community Development Block Grant (CDBG) Application regarding proposed activities for inclusion in the Town of Bristol's 2025 Community Development Block Grant application, including Renovation of the Walley School building - \$800,000 and Renovation of the food pantry portion of the East Bay Food Pantry & Thrift Shop - \$250,000. Also under consideration is the adoption of a resolution authorizing the Town to file the CDBG application in the amount of \$1,050,000.

a. Draft Resolution

C. Ordinances

- C1.** Ordinance 2025-03 - Chapter 17, Article II Alcoholic Beverages Establishments, Section 17-82 - (to decrease the number of limited BV Licenses from 8 to 7) **(2nd Reading)**
- C2.** Ordinance No. 2025-04 Chapter 17, Article II Alcoholic Beverages Establishments, Section 17-82 Number of Licenses (to increase the number of Class BV Licenses from 32-33) **(2nd reading)**

- C3.** Ordinance No. 2025-05 - Chapter 16 - Motor Vehicles and Traffic, Article V - Stopping Standing and Parking (no parking box located across from 28 Shaws Lane) **(2nd reading)**
- C4.** Ordinance No. 2025-06 Chapter 16 Motor Vehicles and Traffic, Article IX Residential Parking, Sec. 16-343 Designated residential parking zone and Sec 16-345 Designated residential parking streets (To include portions of Hope Street to the Residential Zone and update designated residential parking zones) **(2nd Reading)**
- C5.** Ordinance No. 2025-08 Chapter 8, Sec 72 Independence Park Boat Ramp (Vehicle load restrictions) **(1st reading)**

D. Licensing Board - New Petitions

- D1.** Charles Eli Dunn, Folklore, LLC d/b/a Folklore Provisions, 301 Hope Street - Request for Class BV Liquor License and expand the Alcohol Service Area **(see also B1, C1, C2, D2, D3)**
 - a. recommendation - Town Administrator and Chief of Police
 - b. recommendation - Town Administrator and Fire Chief
 - c. recommendation - Department of Community Development
- D2.** Charles Eli Dunn, Folklore, LLC dba Folklore Provisions, 301 Hope Street - Request to expand the sidewalk alcohol service license area
 - a. recommendation - Town Administrator and Chief of Police
 - b. recommendation - Town Administrator and Fire Chief
 - c. recommendation - Town Administrator and Director of Public Works
 - d. recommendation - Town Administrator and Code Compliance Coordinator
- D3.** Charles Eli Dunn, Folklore, LLC d/b/a Folklore Provisions, 301 Hope Street - re Dancing and Entertainment License (2-3 person entertainment)

a. recommendation - Town Administrator and Chief of Police

b. recommendation - Town Administrator and Fire Chief

- D4.** Rosa Paiva, St. Elizabeth's Church United Brotherhood Committee, 577 Wood Street - Request for One-Day Dancing and Entertainment License (Live Auction), June 7, 2025 from 5:30PM - 11:00PM

a. recommendation - Town Administrator and Chief of Police

b. recommendation - Town Administrator and Fire Chief

- D5.** Rosa Paiva, St. Elizabeth's Church United Brotherhood Committee, 577 Wood Street - Request for One-Day Dancing and Entertainment License, June 13, 2025 (6PM - 11PM), June 14, 2025 (6PM - 11PM), and June 15, 2025 (6PM - 10PM)

a. recommendation - Town Administrator and Chief of Police

b. recommendation - Town Administrator and Fire Chief

- D6.** Rosa Paiva, St. Elizabeth's Church Santo Cristo Committee, 577 Wood Street - Request for One-Day Dancing and Entertainment License, June 20, 2025 (6PM - 11PM), June 21, 2025 (6PM - 11PM), and June 22, 2025 (6PM - 10PM)

a. recommendation - Town Administrator and Chief of Police

b. recommendation - Town Administrator and Fire Chief

E. Licensing Board - Renewals

F. Petitions - Other

- F1.** Selcan and Marlon Mckenzie, 56 Greenway Drive, request for acquisition of town land, described as Plat #159 Lot #1057 on Greenway Drive

a. recommendation - Town Administrator and Chief of Police

- b. recommendation - Town Administrator and Bristol Fire Chief
- c. recommendation - Town Administrator and Director of Public Works
- d. recommendation - Town Administrator and Director of Community Development
- e. recommendation - Town Administrator and Tax Assessor

F2. Ana Isabel dos Reis Couto-RI Day of Portugal Committee re request to fly Portuguese Flag with a flag-raising ceremony on June 2, 2025, 11:00 AM

- a. memo from Clerk of Canvassers re qualifying signatures received

G. Appointments

G1. Rogers Free Library Board of Trustees- (2 unexpired three-year terms set to expire January 2027 and January 2028)

- a. Nancy Kellner, 10 Hope Street- interest/appointment
- b. Thomas "Bart" Ferris, 142 High Street - interest/appointment
- c. Chris Allen, 423 Hope Street, Unit D - interest/appointment
- d. Kaitlyn Carmody, 12 Ellen Street - interest/appointment
- e. David Perry, 15 Ambrose Drive - interest/appointment
- f. Christina (Tina) Palmer, 7 Church Cove Road - interest/appointment (not present for TC interview)
- g. recommendation - RFL Board of Trustees

G2. Harbor Commission Advisory Committee - 3 three-year terms, 2 set to expire August 2025 and 1 term set to expire August 2026

- a. Michael Cabral, 10 Alves St.- interest/appointment

- b. Jeff Doran, 4 Dolly Drive - interest/appointment
- c. Raymond DeLeo, 3 Captain St. - interest/appointment
- d. Paul Labonte, 22 Casey Drive- interest/appointment
- G3.** Recreation Board - (1 three-year unexpired Alternate term set to expire February 2027)
 - a. Patti Nenna, 12 Greg Drive - interest/appointment
 - b. Timothy L Palmer, 7 Church Cove Road - interest/appointment
- G4.** Alayne White, Chairwoman of the Bristol 250th Commission, re consideration to expand the number of commission members.

H. Old Business

- H1.** Director Williamson, Community Development re Program Update for Curbside Compost Collection 2-year Pilot

I. Other New Business Requiring Town Council Action

- I1.** Dylan Ferreira, RI DEM Fish & Wildlife Division - Deer Archery Co-Op Updates
- I2.** Public Notice from CRMC, re Heritage Foundation of RI/Blithewold Inc., 101 Ferry Road, requires a response by May 22, 2025
 - a. recommendation - Town Administrator and Harbor Master
 - b. recommendation - Town Administrator and Director of Community Development
- I3.** Town Administrator Contente re Solid Waste and Recycling Services - RI Resource Recovery Corp
- I4.** DPW Director Parella re Council consideration of a resolution in support of House Bill 5393 and Senate Bill 0057, which would designate the State as responsible for all maintenance of sidewalks along state highways, excluding snow and ice removal
 - a. (draft) Resolution

- I5. Tax Assessor Leadam regarding proposed changes to the property tax rates by classification for owner/non-owner occupied

CF. Citizens Public Forum

PERSONS WISHING TO SPEAK DURING THE CITIZENS PUBLIC FORUM MUST NOTIFY THE COUNCIL CLERK PRIOR TO THE COMMENCEMENT OF THE MEETING

J. Bills & Expenditures

- J1. Bid No 1064 Pedestrian Improvements - Gooding Avenue

K. Special Reports

- K1. Tri-Town Monthly Report - April 2025

L. Town Solicitor

M. Executive Sessions

- M1. Executive Session - 42-46-5(a)(2): Litigation, SU-2025-0036-A, City of Newport v. 6365 Fourth Avenue Corp (short-term rental regulation)

Consent Agenda Items:

(CA) AA. Submission of Minutes - Boards and Commissions

Approval of consent agenda = "motion to receive and place these items on file"

- (CA) AA1. BCWA Personnel Committee Minutes - February 27, 2025

- (CA) AA2. BCWA Board Meeting Minutes - February 27, 2025

- (CA) AA3. BCWA Properties Committee Meeting Minutes - March 13, 2025

(CA) BB. Budget Adjustments

Approval of consent agenda = "motion to approve these adjustments"

(CA) CC. Financial Reports

Approval of consent agenda = "motion to receive and place these items on file"

(CA) DD. Proclamations, Resolutions & Citations

Approval of consent agenda = "motion to adopt these Proclamations, Resolutions and Citations as prepared and presented"

- (CA) DD1. Proclamation - Mental Health Awareness Month (signed)
- (CA) DD2. Citation - Mt. Hope Huskies Swim Team (signed)
- (CA) DD3. Resolution No. 2025-4-23-I3 Pokanoket Management Group (signed)
- (CA) DD4. Resolution No. 2025-4-23-F1 Removal of accessible parking of 28 Shaws Lane (signed)
- (CA) DD5. Proclamation - 2025 Police Week May 11-17, 2025 (signed)
- (CA) DD6. Proclamation - 2025 Professional Municipal Clerks Week May 4-10, 2025 (signed)

(CA) EE. Utility Petitions

Approval of consent agenda = "motion to approve these petitions"

(CA) FF. City & Town Resolutions Not Previously Considered

Approval of consent agenda = "motion to receive and place these items on file"

(CA) GG. Distributions/Communications

Approval of consent agenda = "motion to receive and place these items on file"

- (CA) GG1. Award of Bid No. 1058-Town Administrator Contente to Christopher Cronin, Beta Group regarding Award of Bid No. 1058 - Professional Engineering Services Related to Wastewater Treatment Facility and Collection System Projects
- (CA) GG2. DEM Bureau of Environmental Protection (Compliance and Inspection) to Town Administrator Contente re Notice of Violation resolution
- (CA) GG3. Amended Town Administrators 2024 Annual Report
- (CA) GG4. Craig Evans, Bristol-Warren Village Organization

(CA) HH. Distributions/Notice of Meetings

(Office copy only)

Approval of consent agenda = "motion to receive and place these items on file"

(CA) HH1. CRMC Meeting Notice re 267 Thames Street - May 13, 2025

(CA) HH2. Bristol Fourth of July Sub Committee Parade - May 6, 2025

(CA) HH3. Bristol Fourth of July General Committee Meeting - May 6, 2025

(CA) HH4. Conservation Commission Meeting - May 6, 2025

(CA) II. Claims (Referrals)

Approval of consent agenda = "motion to refer these items to the Insurance Committee and at its discretion to the Interlocal Trust"

(CA) JJ. Miscellaneous Items Requiring Council Approval

Approval of consent agenda = "motion to approve these items"

(CA) KK. Curb cut petitions as approved by the director of public works

Approval of consent agenda = "motion to grant these curb cuts per the recommendation of, and conditions specified by, the Director of Public Works"

Adjourned: _____

/mc

Posted: MONTH, DD 2021