

TOWN OF BRISTOL, RHODE ISLAND



TOWN COUNCIL

Nathan T. Calouro, *Chairman*
Mary A. Parella, *Vice Chairwoman*
Antonio A. Teixeira
Timothy E. Sweeney
Aaron J. Ley

Council Clerk
Melissa Cordeiro

Town Council Meeting
Wednesday, February 28, 2024 at 6:30 PM
6:30 PM PUBLIC SERVICE INTERVIEWS/APPOINTMENTS
7:00 PM REGULAR ORDER OF BUSINESS
Town Hall - Council Chambers
10 Court Street, Bristol, RI 02809

Note: If communications assistance is needed or any other accommodations to ensure equal participation, please contact the Town Clerk's office at 253-7000. Anyone requesting interpretive services for the deaf or hard of hearing must notify the Town Clerk's office at 253-7000, 72 hours in advance of the meeting date and anyone requesting assistive listening devices or wishing to speak on a matter designated "CA" (consent agenda) or citizens public forum on the council docket must notify the Council Clerk prior to the commencement of the meeting.

In-Person Participation Only

Please be advised that the council intends to discuss and/or act upon each and every item appearing on this agenda

The public may VIEW the meeting live by using the following link <https://us06web.zoom.us/j/85153936012>, or by visiting zoom.com meeting code 851-5393-6012. Please be advised, this link will NOT allow for public participation.

Present:

Meeting Dates:

February 29, 2024 - Joint Finance Committee Meeting
March 6, 2024-Special Meeting - Capital Projects
March 18, 19, 20 and 25, 2024 - Budget Workshops
March 21, 2024- Joint Finance Committee Meeting
March 27, 2024 - Town Council Meeting & Vote on Provisional Budget

6:30 pm - Public Service Interviews and Appointments

Newport and Bristol County Convention & Visitors Bureau - One member to fill an unexpired term ending September 2026

- a. Stephan H. Brigidi, 30 Bradford Street - Interest/Appointment
- b. Brian J. Travers, 474 Hope Street - Interest/Appointment

7:00 PM REGULAR ORDER OF BUSINESS

Motion RE: Consent Agenda - To Approve the Consent Agenda

A. Submission of Minutes of Previous Meeting(s)

- A1.** Town Council Special Workshop Meeting Minutes - January 10, 2024
- A2.** Town Council Meeting Minutes - February 7, 2024
- A3.** Town Council Executive Session Minutes - February 7, 2024 (sealed council only)

B. Public Hearings

- B1.** Charles Eli Dunn, Folklore, LLC, d/b/a Folklore Provisions, 301 Hope Street - request for Class B Limited Liquor License (*see also agenda items C1,D1, and D2*)

C. Ordinances

- C1.** Ordinance #2024-02 Chapter 15 Junk, Secondhand and Antique Dealer Sec. 15-36 Required conditions; Sec. 15-38 Hearing on application by town council and Sec. 15-39 Prerequisites to issuance (to comply with legislative changes exempting licensing requirements for businesses dealing with secondhand consignment goods, resale good, thrift goods and antiques) **(2nd Reading)**
- C2.** Ordinance #2024-03 Chapter 16, Article V Stopping, Standing and Parking, Section 16-146 Parking time

Limited in designated area (to add a 30 min parking restriction on High Street M-F 10 am - 4pm) **(2nd Reading)**

- C3.** Ordinance #2024-4 Chapter 17, Article II Alcoholic Beverages Establishments, Section 17-82 Number of Licenses (to increase the number of Class BV Limited Licenses from 7-8) **(2nd Reading)**
- C4.** Ordinance #2024-5 Chapter 16 Motor Vehicles and Traffic, Article V. Stopping, Standing and Parking, Sec. 16-143 Parking prohibited at all times (one space adjacent to the driveway at 45 Congregational Street) **(1st reading)**
- C5.** Ordinance #2024-06 Chapter 27, Article I Taxation, Sec. 27-7 Exemptions of persons over the age of 65 years and Sec. 27-9 Entitlements and amounts **(1st Reading)**
- C6.** Ordinance #2024-07 Chapter 27 Taxation, Sec. 27-9 Entitlements and amounts (amendments to the hardship exemption) **(1st Reading)**

D. Licensing Board - New Petitions

- D1.** Charles Eli Dunn, Folklore, LLC, d/b/a Folklore Provisions, 301 Hope Street - request for a Victualling License
 - a. recommendation - Town Administrator and Fire Chief
 - b. recommendation - Town Administrator and Chief of Police
 - c. recommendation - Town Administrator and Water Pollution Control
- D2.** Charles Eli Dunn, Folklore, LLC, d/b/a Folklore Provisions, 301 Hope Street - request for Class B Limited Liquor License
 - a. recommendation - Town Administrator and Fire Chief
 - b. recommendation - Town Administrator and Chief of Police
 - c. recommendation - Town Administrator and Department of Community Development

- D3.** Philip Fitting, British Motorcars in Bristol, in support of Explore Bristol - request for One-Day Dancing & Entertainment License at Independence Park on June 7, 2024, 5:30 p.m. to 9:00 p.m.
- a. recommendation - Town Administrator and Fire Chief
 - b. recommendation - Town Administrator and Chief of Police
 - c. recommendation - Town Administrator and Director of Recreation
- D4.** Philip Fitting, British Motorcars in Bristol, request for food truck event permit in support of Explore Bristol at the lower field of the town beach, south side of Asylum Road on June 8, 2024, from 8 a.m. to 5 p.m.
- a. recommendation - Town Administrator and Fire Chief
 - b. recommendation - Town Administrator and Chief of Police
 - c. recommendation - Town Administrator and Director of Recreation
- D5.** Our Lady of Mt. Carmel School, 127 State Street - request for One-Day Dancing & Entertainment License for a fundraising event on May 18, 2024, from 6 p.m. - 11 p.m.
- a. recommendation - Town Administrator and Fire Chief
 - b. recommendation - Town Administrator and Chief of Police
- D6.** Bristol Police Department request for One-Day Dancing & Entertainment License for the 3rd Annual Community Night Out Event at the Town Common on August 14, 2024, from 5:30 p.m.-8:30 p.m.
- a. recommendation from Town Administrator and Fire Chief
 - b. recommendation from Town Administrator and Chief of Police

- c. recommendation from Town Administrator and Director of Parks and Recreation
- D7.** Bristol Police Department request for One Food Truck at the 3rd Annual Community Night Out Event at the Twn Common on August 14, 2024, from 5:30 p.m. - 8:30 p.m.
 - a. recommendation from Town Administrator and Fire Chief
 - b. recommendation from Town Administrator and Chief of Police
 - c. recommendation from Town Administrator and Director of Parks and Recreation
- D8.** Victor Gomes, Vic's Corner Seafood & Catering, 465 Wood Street- request for Victualling license
 - a. recommendation - Town Administrator and Fire Chief
 - b. recommendation - Town Administrator and Chief of Police
 - c. recommendation - Town Administrator and Director of Community Development
 - d. recommendation - Town Administrator and Water Pollution Control Chemist/Pretreatment Coordinator
- D9.** Camille Teixeira, Chairwoman, Bristol Fourth of July Committee, request for Bingo License at the VFW Post on March 26, 2024 and September 18, 2024, both events from 6 p.m.- 8:30 p.m.
 - a. recommendation - Town Administrator and Fire Chief
 - b. recommendation - Town Administrator and Chief of Police
- D10.** Charles MacDonough, Bristol Fourth of July Summer Concert Series, request for Food Truck, June 19 - July 2, 2024 at Independence Park from 4:30 p.m. - 9:45 p.m. daily
 - a. recommendation - Town Administrator and Fire Chief
 - b. recommendation - Town Administrator and Director of Parks and Recreation

c. recommendation - Town Administrator and Director of Public Works

d. recommendation - Town Administrator and Chief of Police

D11. Maria J. Cesario, Treasurer, Bristol Rotary Club, request for One-Day Bingo License for a fundraiser on March 21, 2024, at St. Elizabeth's Church from 5:30 p.m. - 9 p.m.

a. recommendation - Town Administrator and Fire Chief

b. recommendation - Town Administrator and Chief of Police

E. Licensing Board - Renewals

E1. Fabio Lopes, Bristol Sunset Cafe, 499 Hope Street - Six-Month Review and Request for Consideration of One Additional Class BV Liquor License (**continued from 7-12-2023- Licensed issued August 2023**)

F. Petitions - Other

F1. Philip Fitting, British Motorcars in Bristol, request to sell/serve alcohol in support of Explore Bristol at Independence Park on June 7, 2024, 5:30 p.m. to 9:00 p.m.

a. recommendation -Town Administrator and Fire Chief

b. recommendation - Town Administrator and Chief of Police

c. recommendation - Town Administrator and Director of Public Works

d. recommendation - Town Administrator and Director of Community Development

e. recommendation - Town Administrator and Director of Parks and Recreation

- F2.** Joao D. Medeiros, Facility Manager, St. Elizabeth's Auditorium, request to relocate two accessible parking spaces in the vicinity of 577 Wood Street
- a. recommendation from Town Administrator and Chief of Police
 - b. recommendation from Town Administrator and Director of Public Works
- F3.** Bristol Police Department request for Use of Town Common and Support of Town Council for the 3rd Annual Community Night Out Event on August 14, 2024 (event hours from 5:30-8:30 PM - set up hours begin at 11 AM)
- a. recommendation from Town Administrator and Fire Chief
 - b. recommendation from Town Administrator and Chief of Police
 - c. recommendation from Town Administrator and Director of Parks and Recreation
- F4.** Clara Read, 11 Noyes Avenue, request for no parking in front of 8 - 10 Noyes Avenue
- a. recommendation - Town Administrator and Chief of Police
 - b. recommendation - Town Administrator and Director of Public Works
- F5.** Jason Paganelli, True North Running Company re Colt State Park Half Marathon on November 3, 2024 (portion of race on public roadway)
- a. recommendation - Town Administrator and Fire Chief
 - b. recommendation - Town Administrator and Chief of Police
 - c. recommendation - Town Administrator and Department of Public Works

G. Appointments

- G1.** Waypoysset Trust (1 term set to expire February 2026)
 - a. Bryan Leffingwell, 12 Fried Avenue, Interest/Reappointment

- G2.** North & East Burial Grounds Commission (one unexpired term set to expire January 2025)
 - a. Charles C. Cavalconte, 88 Church Street re letter of resignation

- G3.** Bristol 250th Commission (total of nine (9) terms set to expire December 2027- members consisting of - (3) council appointments - (1) Town Administrator Appointment- (1) rep. Explore Bristol- (1) rep. Fourth of July- (1)rep. BHPS (1)-rep. BWRSD (1)-rep. RWU)
 - a. Carol Gafford, 700 Metacom Avenue, Apt. 133, recommendation Fourth of July Committee
 - b. Amanda Marsili, 9 Etelvina Court, recommendation Roger Williams University

- G4.** Recreation Board (3 terms set to expire February 2027 - 1 full member; 1 alternate members and 1 alternate vacancy)
 - a. Michael S. Cabral, 10 Alves Street - Interest/Reappointment
 - b. Kevin Manuel, 282 Chestnut Street, 1st Alternate Member Interest/Reappointment

- G5.** Harbor Commission (One term set to expire March 2024)
 - a. Dominic S. Franco, 26 Tower Street - Interest/Reappointment
 - b. Vasco Castro, III, 101 Woodlawn Avenue - Interest/Appointment

- G6.** Zoning Board of Review (two terms set to expire March 2029)
 - a. Joseph P. Asciola, 1220 Hope Street - Interest/Reappointment
 - b. Donald S. Kern, 32 Defiance Avenue - Interest/Reappointment

G7. Bristol County Water Authority (total of two terms- 1 term set to expire February 2027 and one vancant unexpired term set to expire February 2025)

a. Robert J. Martin, 10 St. Anna Avenue - Interest/Reappointment

G8. Christmas Festival Committee (David Scarpino, Chair) re Proposed Membership 2024-2025

H. Old Business

H1. Harbor Master Marsili re - Consideration of Proposed Ordinance to include Insurance Requirements for Town Marina (continued from December 6, 2023)

a. Harbor Commission recommendation

I. Other New Business Requiring Town Council Action

I1. Library Director Dyer re Council consideration to support resolution for FY 2025 State Budget Allocation for Funding Rogers Free Library

I2. Bristol Bookfest Committee re council consideration to support Proclamation recognizing April 5-6, 2024 as Bristol Bookfest Weekend

I3. Town Clerk Cordeiro Re (Draft) Budget Workshop Schedule for Fiscal Year 2024-2025

I4. Council Consideration re 2024 Town Council Meeting Schedule Changes

I5. Director Williamson, DCD, Subdivision and Development Review Regulations Update per State Law

a. Subdivision and Development Review Regulations

I6. Draft Resolution in Support of Legislation Amending the Town of Bristol's Real Estate Tax Exemption for Persons Over the Age of Sixty-five (65) Years to Require that Eligible Properties be Owned and Occupied by Said Persons for a Period of twenty (20) Years

CF. Citizens Public Forum

PERSONS WISHING TO SPEAK DURING THE CITIZENS PUBLIC FORUM MUST NOTIFY THE COUNCIL CLERK PRIOR TO THE COMMENCEMENT OF THE MEETING

J. Bills & Expenditures

- J1.** Bid #1035 Asbestos Abatement, Demolition and Site Restoration at 216 Bayview Avenue
- J2.** Bid #1036 Walley School Roof Replacement
- J3.** Bid #1037 Fourth of July Celebration Fireworks Display for 2024 and 2025

K. Special Reports

L. Town Solicitor

M. Executive Sessions

Consent Agenda Items:

(CA) AA. Submission of Minutes - Boards and Commissions

Approval of consent agenda = "motion to receive and place these items on file"

- (CA) AA1. Harbor Commission Meeting Minutes, January 8, 2024
- (CA) AA2. Board of Fire Engineers Meeting Minutes, February 5, 2024
- (CA) AA3. Zoning Board of Review Minutes, January 2, 2024
- (CA) AA4. Harbor Commission Meeting Minutes, February 5, 2024
- (CA) AA5. Historic District Commission Meeting Minutes, January 4, 2024
- (CA) AA6. Planning Board Meeting Minutes, January 11, 2024
- (CA) AA7. North and East Burial Grounds Commission Meeting Minutes September 13, 2023
- (CA) AA8. North and East Burial Grounds Commission Meeting Minutes, November 15, 2023
- (CA) AA9. Conservation Commission Meeting Minutes, January 9, 2024
- (CA) AA10. Bristol Housing Authority Meeting Minutes, January 11, 2024

(CA) BB. Budget Adjustments

Approval of consent agenda = "motion to approve these adjustments"

(CA) CC. Financial Reports

Approval of consent agenda = "motion to receive and place these items on file"

(CA) DD. Proclamations, Resolutions & Citations

Approval of consent agenda = "motion to adopt these Proclamations, Resolutions and Citations as prepared and presented"

(CA) EE. Utility Petitions

Approval of consent agenda = "motion to approve these petitions"

(CA) FF. City & Town Resolutions Not Previously Considered

Approval of consent agenda = "motion to receive and place these items on file"

(CA) FF1. Town of Richmond Opposing Option A Chariho Regional School District New School Initiative & Stage II Application

(CA) FF2. Burrillville Town Council Resolution Supporting House Bill 2024-H7462 Relating to Amendments to the Energy Facility Siting Act

(CA) FF3. Middletown Town Council Resolution Increasing the Allowance for Reimbursement for New Library Construction

(CA) FF4. Middletown Town Council Resolution in Support of Fully Funding State Aid to Libraries to the Full Twenty-Five Percent

(CA) GG. Distributions/Communications

Approval of consent agenda = "motion to receive and place these items on file"

(CA) GG1. Town Administrator Contente to Graphic Ink re Award Bid #1027 Souvenir Merchandise for the 239th and 240th Fourth of July Celebrations

- (CA) GG2. Town Administrator Contente to Constructive Disruption, LLC re Award Bid #1026 Library Strategic Planning Services
- (CA) GG3. Town Administrator Contente to Hart Engineering Corporation re Award Bid #1028 Screw Pump Repair-Main Lift Pumping Station
- (CA) GG4. Town Administrator Contente re Rejection of Bid #1033 Town Beach Stage Project
- (CA) GG5. Town Administrator Contente to Westway Construction Inc. re Award Bid #1034 Elevator and Installation Package for Town-Owned Building

(CA) GG6. Annual Review of Mobile Food Establishments

(CA) HH. Distributions/Notice of Meetings
(Office copy only)

Approval of consent agenda = "motion to receive and place these items on file"

- (CA) HH1. Historic District Commission Meeting, February 9, 2024
- (CA) HH2. Bristol Fourth of July Committee, Special General Committee Meeting, February 20, 2024
- (CA) HH3. Bristol Fourth of July Committee, Reception for Military and Town Officials, February 21, 2024
- (CA) HH4. Conservation Commission Meeting, February 12, 2024
- (CA) HH5. North and East Burial Grounds Commission Meeting, February 14, 2024
- (CA) HH6. Bristol Fourth of July Committee, Souvenir Sub-Committee Meeting, February 15, 2024
- (CA) HH7. Bristol Fourth of July Committee Meeting, February 20, 2024
- (CA) HH8. Bristol Fourth of July Committee, Freedom Raffle Sub-Committee Meeting, February 21, 2024
- (CA) HH9. Bristol Fourth of July Committee, Block Dance Sub-Committee Meeting, February 22, 2024
- (CA) HH10. Bristol Fourth of July Committee, Interfaith Sub-Committee Meeting, February 28, 2024

- (CA) HH11. Zoning Board of Review Meeting, March 4, 2024
- (CA) HH12. Capital Projects Commission Meeting, February 27, 2024
- (CA) HH13. Historic District Commission Meeting, March 7, 2024
- (CA) HH14. Technical Review Committee Meeting, February 26, 2024

(CA) II. Claims (Referrals)

Approval of consent agenda = "motion to refer these items to the Insurance Committee and at its discretion to the Interlocal Trust"

- (CA) II1. Matt Clarizio, 9 Deer Run Road, Claim for Damage to Property
- (CA) II2. Cheryl Zamil, 685 Hope Street, Claim for Personal Injury

(CA) JJ. Miscellaneous Items Requiring Council Approval

Approval of consent agenda = "motion to approve these items"

- (CA) KK. Curb cut petitions as approved by the director of public works

Approval of consent agenda = "motion to grant these curb cuts per the recommendation of, and conditions specified by, the Director of Public Works"

Adjourned: _____

/mc

Posted: February 23, 2024