

TOWN OF BRISTOL, RHODE ISLAND



TOWN COUNCIL

Nathan T. Calouro, *Chairman*

Mary A. Parella, *Vice Chairwoman*

Antonio A. Teixeira

Timothy E. Sweeney

Aaron J. Ley

Council Clerk
Melissa Cordeiro

Town Council Meeting
Wednesday, January 15, 2025 at 7:00 PM
10 Court Street, Bristol, Rhode Island 02809
Town Hall - Council Chambers

Note: If communications assistance is needed or any other accommodations to ensure equal participation, please contact the Town Clerk's office at 253-7000. Anyone requesting interpretive services for the deaf or hard of hearing must notify the Town Clerk's office at 253-7000, 72 hours in advance of the meeting date and anyone requesting assistive listening devices or wishing to speak on a matter designated "CA" (consent agenda) or citizens public forum on the council docket must notify the Council Clerk prior to the commencement of the meeting.

In-Person Participation Only

The public may VIEW the meeting live by using the following link <https://us06web.zoom.us/j/83676485402>, or by visiting zoom.com meeting code 8367-6485-402. Please be advised, this link will NOT allow for public participation.

Please be advised that the council intends to discuss and/or act upon each and every item appearing on this agenda

Present:

Meeting Dates:

February 5, 2025 - Town Council Meeting
February 26, 2025 - Town Council Meeting
March 17, 18, 19 and 24, 2025 - Budget Workshops
March 26, 2025 - Town Council Meeting/vote on provisional

Motion RE: Consent Agenda - To Approve the Consent Agenda

A. Submission of Minutes of Previous Meeting(s)

A1. Town Council Special Meeting Minutes - March 18, 2024

A2. Town Council Special Meeting Minutes - March 19, 2024

- A3. Town Council Special Meeting Minutes - March 20, 2024
- A4. Town Council Meeting Minutes - December 18, 2024
- A5. Town Council Executive Session (sealed, council only)
- December 18, 2024

B. Public Hearings

C. Ordinances

- C1. Ordinance No. 2024-19 Chapter 11 Fees and Charges and Chapter 16 Parking Violation Schedule of the Town Code (modifications to parking finds, violations, and penalties **(2nd reading)**)
- C2. Ordinance No. 2024-20 Chapter 5 Amusements, Article III Sec. 5-97 Restrictions (language adjusting outdoor establishment entertainment end times on Fridays and Saturdays to 11 pm) **(2nd Reading)**
- C3. Ordinance No. 2024-21 Chapter 17 Offenses and Miscellaneous Provisions, Article II Alcoholic Beverage Establishments, Sec. 17-82 Number of Licenses (to reduce the number of full liquor licenses from 33 to 32) **(2nd reading)**
- C4. Ordinance No. 2024-22 Chapter 8 Boats, Docks, and Waterways, Sec. 8-55-Transient anchoring and anchorages, Sec. 8-57-Mooring inspections, Sec. 8-60-Mooring permits, Sec. 8-64 Permitting of slips at town docks, Sec. 8-66 Additional requirements for commercial mooring permits, Sec. 8-70 Permitting of dinghy spaces, Sec 8-71 Insurance requirement for Town marina, Sec. 8-72 Parking Permits for Dock Holders, Sec. 8-73 Dock User Agreement, Sec. 8-74 Dock/Mooring Forfeiture, and Sec. 8-75 Standard of Review for Forfeiture Appeals **(2nd Reading)**

D. Licensing Board - New Petitions

- D1. Elizabeth A. Harvey, St. Elizabeth Holy Rosary Sodality, 577 Wood Street, re request for a Bingo License on Friday, January 17, 2025 from 5:30-10:00 pm
 - a. recommendation - Town Administrator and Chief of Police
 - b. recommendation - Town Administrator and Fire Chief

E. Licensing Board - Renewals

E1. Junk and Secondhand License Renewals 2025-2026

a. recommendation - Town Administrator and Chief of Police

b. recommendation - Town Administrator and Director of Community Development

F. Petitions - Other

F1. George Burman, 66 Highland Road, Chairman, 2nd Wind Foundation re consideration of allocating an annual non-profit dock slip at town marina for the 2nd Wind Foundation

a. recommendation - Harbor Master Marsili

F2. George Voutes, 17 Shore Road re consideration to enact an ordinance to conserve resources by regulating outdoor application of synthetic pesticides, insecticides, and fertilizers

a. recommendation- Town Administrator and the Conservation Commission

F3. Kellie Zentz, 78 State Street re removal of limited-time parking restriction located in front of residence

a. recommendation - Town Administrator and Chief of Police

b. recommendation - Town Administrator and Director of Public Works

F4. James Pomposelli, 115 Aaron Avenue re Council consideration to approve a letter of no objection to CRMC for a reduced setback of approximately 16.5 feet from the property line abutting the town right-of-way on the south side (Plat Map 65, Lot 64), instead of the standard 25-foot requirement

a. recommendation - Town Administrator and Harbor Master

- F5.** Jose Diogo, 212 State Street re - Request for accessible parking space in the vicinity of residence on First Street (also see F6)
- a. recommendation - Town Administrator and Chief of Police
 - b. recommendation - Town Administrator and Director of Public Works
- F6.** Town Clerk Cordeiro re memo to remove Accessible Parking Space located at 204 State Street
- A. recommendation - Town Administrator and Chief of Police

G. Appointments

- G1.** Auxiliary Harbor Master (1 year term(s) to expire January 2026)
- a. recommendation - Harbor Master Marsili
- G2.** Assistant Harbor Master (1 year term (s) to expire January 2026)
- a. recommendation - Harbor Master Marsili
- G3.** Board of Tax Assessment Review (2 three-year expired terms set to expire December 2027 1 vacant (R) and 1 vacant (D))
- a. Erich Haslehurst, Chair, Democratic Town Committee re nomination Robert Faris, 40 Graylock Road - reappointment
 - b. Thomas Carroll, Chair, Republican Town Committee re nomination of Anthony Rego, 1176 Hope Street - reappointment
- G4.** Board of Tenants' Affairs (2 two-year expired terms set to expire January 2027)
- a. Arthur Medeiros - 1014 Hope Street Apt H1 - interest/reappointment
 - b. Paula J. Ferreira - 1014 Hope Street Apt X3 - interest/reappointment

- c. Donna M. Falcoa, 1014 Hope Street Apt S5 - interest/appointment
- G5.** Bristol Prevention Coalition (2-year expired terms set to expire January 2027)
 - a. recommendation - Barbara Palumbo, Bristol Prevention Coalition Coordinator
- G6.** Conservation Commission - (2 three-year expired terms set to expire December 2027)
 - a. Jay Maciel, 81 King Philip Avenue - interest/reappointment
 - b. Lee Ann Freitas, 134 Bay View Avenue- interest/reappointment
- G7.** Juvenile Hearing Board (2 three-year expired terms set to expire December 2027)
 - a. Wayne Marshall, 33 Cooke Street - interest/reappointment
 - b. Scott Aksamit, 27 Cole Street- interest/appointment
 - c. Carla DaCosta, 40 Peckham Place - interest/appointment
 - d. JoAnne M. Waite, 55 Mulberry Road - interest/appointment
 - e. Marykae Wright, 165 Wood Street- interest/appointment
- G8.** Mount Hope Trust - (1 two-year expired term set to expire December 2026)
 - a. Theresa Rigsby Dougherty, 4 Linden Street - interest/reappointment
- G9.** Newport & Bristol County Convention & Visitors Bureau - by-law change to effect end term date (changed from September 1, 2026 to June 30, 2026)
- G10.** North and East Burial Grounds Commission (1 five-year unexpired term set to expire January 2029 and 2 five-year expired terms set to expire January 2030)

- a. Kathleen J. Moran, 87 Hopeworth - Avenue - letter of resignation
 - b. Susan C. Church, 29 Garfield Avenue - letter of resignation
 - c. Herman Martin, 2 Pagnano Street - interest/reappointment
 - d. Jennifer Ouellette, 4 Evangeline Court- interest in elevation to full member
 - e. Shirley Louise Mancieri, 10 Kathy Court - interest/appointment
- G11.** Personnel Board (1 four-year expired term expiring December 2028)
- a. Renee Wetterland, 3 Leila Jean Drive - interest/reappointment
- G12.** Recreation Board -(2 three-year expired terms set to expire February 2025 and 1 first Alternate unexpired position set to expire February 2027)
- a. N. Diane Davis, 25 Butterworth Avenue - interest/reappointment
 - b. Karl Antonevich, 1215 Hope Street - interest/reappointment
 - c. Kevin Manuel, 19 Peckham Place - interest in elevation to full member
 - d. Timothy L Palmer, 7 Church Cove Road - interest/appointment
- G13.** Special Constables, Private Investigators, Matrons & Retiree Officers - (expired one-year terms set to expire January 2026)
- a. recommendation - Town Administrator and Chief of Police
- G14.** Tree Warden -(1 one-year expired term set to expire January 2026)
- a. Steven Saracino, 219 A Queens River Drive, West Kingston - interest/reappointment

b. recommendation - Town Administrator Contente

G15. Zoning Board - (1 five-year unexpired term set to expire March 2025)

a. Memo from Town Clerk Cordeiro re Zoning Board Member David Simoes

b. George Duarte, 47 Lafayette Drive - interest in elevating from 1st Alternate to Full Member

c. Kimberly Teves, 32 Brooks Farm Drive - interest in elevating from 2nd Alternate to 1st Alternate

G16. Board of Fire Engineers - (1-year expired terms set to expire January 2026)

a. recommendation - Town Administrator and Fire Chief

G17. Bristol Christmas Festival - (1-year expired term (s) set to expire February 2026)

a. recommendation - David Scarpino, Chairman, Bristol Christmas Festival

b. David Scarpino, Chairman, Bristol Christmas Festival - letter of resignation

c. Laura Scarpino, Vice Chairwoman, Bristol Christmas Festival - letter of resignation

H. Old Business

I. Other New Business Requiring Town Council Action

I1. Director of Community Development Williamson re proposed Mt. Hope High School Drainage Maintenance

I2. Director of Community Development Williamson requests authorization to allocate up to \$541,000 in town funds for the Brown Property Acquisition on Tower Street, pending the award of a grant.

I3. Approval of authorization of vote and Clerk's Certificate for the purchase of the Brown University Land on Tower Road (to include ratifying action of purchase and sales agreement, conservation easement with DEM, acceptance of US Forest Service Grant, and execution and delivery of documentation required by US Forest Service and/or RI DEM) **(Draft)**

CF. Citizens Public Forum

PERSONS WISHING TO SPEAK DURING THE CITIZENS PUBLIC FORUM MUST NOTIFY THE COUNCIL CLERK PRIOR TO THE COMMENCEMENT OF THE MEETING

J. Bills & Expenditures

- J1.** Bid #1055 - Rehabilitation for Reuse of the Former Walley School to Create a Community Resource and Senior Center
- J2.** Bid #1056 - Stage and Sound - Bristol 4th of July Concert Series 2025
- J3.** Town Administrator Contente re for Inter-department Line-Item Transfer from Salaries- Town Hall Complex to Salaries - Department of Public Works

K. Special Reports

- K1.** BCWA - Tri-Town Monthly Report - December 11, 2025

L. Town Solicitor

M. Executive Sessions

- M1. Town Administrator Contente requests for Executive Session Pursuant to RIGL § 42-46-5(a)(2) potential litigation
- M2. Town Administrator Contente re request for Executive Session Pursuant to RI Gen. Laws 42-46-5 (a) (5) discussion or consideration related to the acquisition or lease of real property for public purposes

Consent Agenda Items:

(CA) AA. Submission of Minutes - Boards and Commissions

Approval of consent agenda = "motion to receive and place these items on file"

- (CA) AA1. Tri-Town BCWA Board of Directors Meeting Minutes- December 11, 2024
- (CA) AA2. Bristol Housing Authority Meeting Minutes - November 14, 2024
- (CA) AA3. Rogers Free Library Board of Trustees Meeting Minutes - October 17, 2027

(CA) AA4. Conservation Commission Meeting Minutes - December 10, 2024

(CA) BB. Budget Adjustments

Approval of consent agenda = "motion to approve these adjustments"

(CA) BB1. Tax Assessor DiMeo - Recommended Abatements & Additions for January 15, 2025

(CA) CC. Financial Reports

Approval of consent agenda = "motion to receive and place these items on file"

(CA) CC1. Treasurer Carulli Year-to-Date Budget Report - January 2026

(CA) DD. Proclamations, Resolutions & Citations

Approval of consent agenda = "motion to adopt these Proclamations, Resolutions and Citations as prepared and presented"

(CA) DD1. Resolution - Suspending Enforcement of Ordinance No. 2024-12 (Insurance Requirement for Town Marina) (signed)

(CA) DD2. Resolution - (to borrow and issue bonds up to \$2,500,000) (signed)

(CA) DD3. Resolution -borrow and issue bonds up to \$2,000,000 (signed)

(CA) DD4. Resolution - Authorization CDBG application for Home Repair Program and Bristol Housing Authority for Repairs (signed)

(CA) EE. Utility Petitions

Approval of consent agenda = "motion to approve these petitions"

(CA) EE1. The Narragansett Electric and Verizon New England Inc. - Installing P2-2 for new service to 7 Riverview Avenue

a. recommendation - Town Administrator and Director of Public Works

(CA) FF. City & Town Resolutions Not Previously Considered

Approval of consent agenda = "motion to receive and place these items on file"

(CA) GG. Distributions/Communications

Approval of consent agenda = "motion to receive and place these items on file"

- (CA) GG1. Town Administrator Contente to CP's Catering & Sandwich Shop, re award Bid# 1052 - Catering Services for the 2025 Fourth of July Ball
- (CA) GG2. Town Administrator Contente to Mr. Richard Devault re Personnel Board
- (CA) GG3. Town Administrator Contente to Thomas Pariseault, 45 Shore Road, re appointment to Personnel Board
- (CA) GG4. Scoutmaster Leffingwell, Troop 6 re Nathan C Silvia, Eagle Scout Ceremony, January 19, 2025, at 1:00 PM, 135 State Street, Bristol
- (CA) GG5. Town Administrator Contente to Gerhard Leib re reappointment to the Waypoysset Trust Committee
- (CA) GG6. Town Administrator Contente to Gary Mesagno, 116 Peck Avenue re reappointment to the Bristol Building Code of Appeals
- (CA) GG7. Town Administrator Contente to Susan Rabideau, 17 Sandra Drive re reappointment to the Bristol Building Code of Appeals
- (CA) GG8. Town Clerk Cordeiro to DEM Office of Water Resources - Water Quality Certification Program re Application WQC- File No. 24-187 - Council Recommendation (Gibson Road)
- (CA) GG9. Town Administrator Contente to Brian Morrisette re appointment to the Building Code of Appeals Board
- (CA) GG10. Department of Community Development Williamson re Resilient Route 114 Plan Regional Public Workshop
- (CA) GG11. A&R Marine Amendment 4, Fully Executed - December 19, 2024 (signed)

(CA) HH. Distributions/Notice of Meetings

(Office copy only)

Approval of consent agenda = "motion to receive and place these items on file"

- (CA) HH1. Recreation Board Meeting - December 18, 2024
- (CA) HH2. Rogers Free Library Board of Trustees Meeting - December 19, 2024
- (CA) HH3. Zoning Board of Review Meeting - January 6, 2025
- (CA) HH4. Special Town Council Meeting - January 30, 2025
- (CA) HH5. Planning Board Meeting Agenda - January 9, 2025
- (CA) HH6. Harbor Commission Agenda - January 6, 2025
- (CA) HH7. Conservation Commission - January 6, 2025
- (CA) HH8. Bristol County Water Authority, Board of Directors Meeting - January 9, 2025
- (CA) HH9. Bristol Republican Town Committee 2025 Calendar
- (CA) HH10. Historic District Commission Meeting Schedule for 2025 (UPDATED)
- (CA) HH11. BCWA Meeting - January 23, 2025

(CA) II. Claims (Referrals)

Approval of consent agenda = "motion to refer these items to the Insurance Committee and at its discretion to the Interlocal Trust"

- (CA) II1. Kathleen A. Kelley, 201 Forge Road, North Kingston - Damage to vehicle
- (CA) II2. David J. Coccio, 33 Greenway Drive - Damage to sewer line

(CA) JJ. Miscellaneous Items Requiring Council Approval

Approval of consent agenda = "motion to approve these items"

- (CA) KK. Curb cut petitions as approved by the director of public works

Approval of consent agenda = "motion to grant these curb cuts per the recommendation of, and conditions specified by, the Director of Public Works"

Adjourned: _____

/mc

Posted: January 10, 2025