

TOWN OF BRISTOL, RHODE ISLAND

TOWN COUNCIL

Nathan T. Calouro, *Chairman*

Mary A. Parella, *Vice Chairwoman*

Antonio A. Teixeira

Timothy E. Sweeney

Aaron J. Ley



Council Clerk
Melissa Cordeiro

Town Council Meeting
Wednesday, October 01, 2025 at 7:00 PM
Town Hall - Council Chambers
10 Court Street Bristol, Rhode Island 02809

Note: If communications assistance is needed or any other accommodations to ensure equal participation, please contact the Town Clerk's office at 253-7000. Anyone requesting interpretive services for the deaf or hard of hearing must notify the Town Clerk's office at 253-7000, 72 hours in advance of the meeting date and anyone requesting assistive listening devices or wishing to speak on a matter designated "CA" (consent agenda) or citizens public forum on the council docket must notify the Council Clerk prior to the commencement of the meeting.

In-Person Participation Only

The public may VIEW the meeting live by using the following link <https://us06web.zoom.us/j/89235154267>, or by visiting zoom.com, meeting code 892-3515-4267. Please be advised that this link will not allow for public participation, and access or live stream is **not** guaranteed.

Please be advised that the council intends to discuss and/or act upon each and every item appearing on this agenda

Present:

Meeting Dates:

October 22, 2025 - Town Council Meeting

November 12, 2025 - Town Council Meeting

December 10, 2025 - Town Council Meeting

Motion RE: Consent Agenda - To Approve the Consent Agenda

A. Submission of Minutes of Previous Meeting(s)

A1. Town Council Meeting Minutes - September 10, 2025

A2. Town Council Meeting Executive Session Minutes
(sealed, council only) - September 10, 2025

B. Public Hearings

C. Ordinances

- C1.** Ordinance No. 2025-11 Chapter 16 Motor Vehicles and Traffic, Article V Stopping, Standing and Parking, Sec. 16-143 Parking prohibited at all times (to include Siegel Street in the residential parking zone) **(2nd Reading)**
- C2.** Ordinance No. 2025-12 Chapter 16 Motor Vehicles and Traffic, Article V Stopping, Standing and Parking, Sec. 16-143 Parking prohibited at all times (to include no parking box in front of 208 Frankin Street) **(1st Reading)**
- C3.** Ordinance No. 2025-13 - Chapter 16 - Motor Vehicles and Traffic, Article V - Stopping, Standing and Parking, Section 16-143. Parking is prohibited at all times
Sec. 16-143. - Parking prohibited at all times (to add a no parking box on Franklin Street, south side, 26 feet from the east corner of the driveway in front of 208 Franklin Street eastward to utility pole #29) **(1st Reading)**

D. Licensing Board - New Petitions

- D1.** Barbara Palumbo, Bristol Prevention Coalition - re One Day Dancing and Entertainment License for Be Well Bash to be held on October 4th, from 1:00 PM - 4:00 PM at the Quinta Gamelin Community Center
- a. recommendation - Town Administrator and Chief of Police
- b. recommendation - Town Administrator and Fire Chief
- c. recommendation - Town Administrator and Director of Parks and Recreation

E. Licensing Board - Renewals

F. Petitions - Other

- F1.** Stephen and Michelle Mascena, 381 High Street re a consideration to draft and adopt a Resolution regarding the General Homestead Law, allowing mixed-use/combination properties to be eligible for an exemption on the portion of the residential property

a. recommendation - Town Administrator and Tax Assessor

F2. Michaela Frattarelli, 2 Hilltop Street, requesting to convert Hilltop Street, an unimproved paper road, to a paved road

a. recommendation - Town Administrator and Fire Chief

b. recommendation - Town Administrator and Principal Planner/Zoning Officer

G. Appointments

G1. Board of Canvassers - Appointment to fill one unexpired Republican alternate term, set to expire March 2026

a. recommendation - Thomas M. Carroll, Chairman, Republican Town Committee re Nomination of Lynette Lacerda, 365 Metacom Avenue

G2. Bristol 250th Commission - Appointment to fill one unexpired term set to expire November 2027

a. Sarah Griffin, 11 Liberty Street - interested in being elevated to full membership

b. recommendation - 250th Commission Chair, Alayne White re recommendation of Sarah Griffin

G3. Fourth of July Committee 2-year terms set to expire October 2027

a. Proposed Membership 2025-2027 of Fourth of July Committee Members

b. recommendation - Fourth of July Chairwoman, Camille Teixeira

G4. Nat Squatrito, Chair of the Fourth of July Policy Sub Committee - Review and Approval of Proposed Revisions to Fourth of July Committee Policies/Bylaws

H. Old Business

H1. Town Administrator Contente re Discussion and Consideration for MOU for Building Department Shared

Services with Town of Warren *(continued from Sept. 10, 2025)*

a. Draft MOU

H2. Blithewold Museum, Arboretum & Gardens, 101 Ferry Road
- Request for Council Consideration and Support of a
Resolution Seeking Exemption of its Building and
Tangible Personal Property from Local Property
Taxation **(continued from June 18th)**

a. (Draft) Resolution

I. Other New Business Requiring Town Council Action

I1. Barbara Palumbo on behalf of the Bristol Prevention
Coalition re Proclamation for Red Ribbon Week October
23-31, 2025.

a. (draft) Resolution

CF. Citizens Public Forum

*PERSONS WISHING TO SPEAK DURING THE CITIZENS PUBLIC FORUM
MUST NOTIFY THE COUNCIL CLERK PRIOR TO THE COMMENCEMENT OF
THE MEETING*

J. Bills & Expenditures

J1. Bid No. 1072 - Maintenance of the Highview Avenue
Drainage Basin

J2. Bid No. 1073 - Fall 2025 Tree Sourcing and Delivery

J3. Town Administrator Contente re approval of an
expenditure of up to \$16,000 from the Finance
Department Salary Line to pay a financing and
accounting recruiting firm in Rhode Island to fill the
position of Deputy Town Treasurer

K. Special Reports

L. Town Solicitor

M. Executive Sessions

M1. Town Administrator Contente request for Executive
Session pursuant to RIGL § 42-46-5(a)(5) Discussion or
consideration related to the acquisition or lease of
real property for public purposes, or of the
disposition of publicly held property wherein advanced

public information would be detrimental to the interest of the public.

Consent Agenda Items:

(CA) AA. Submission of Minutes - Boards and Commissions

Approval of consent agenda = "motion to receive and place these items on file"

(CA) AA1. Bristol Housing Authority Meeting Minutes - August 14, 2025

(CA) AA2. Bristol Housing Authority Meeting Minutes - September 11, 2025

(CA) AA3. Bristol Fire Department Board of Engineers Meeting Minutes - September 2, 2025

(CA) AA4. Bristol Harbor Commission Meeting Minutes- September 8, 2025

(CA) AA5. Rogers Free Library Board of Trustees Meeting Minutes - June 12, 2025

(CA) AA6. Bristol 250th Commission Meeting Minutes - August 19, 2025

(CA) AA7. Bristol 250th Commission Draft Meeting Minutes - September 16, 2025

(CA) BB. Budget Adjustments

Approval of consent agenda = "motion to approve these adjustments"

(CA) BB1. Tax Assessor Leadem - Recommended Abatements & Additions for September 2025

(CA) CC. Financial Reports

Approval of consent agenda = "motion to receive and place these items on file"

(CA) DD. Proclamations, Resolutions & Citations

Approval of consent agenda = "motion to adopt these Proclamations, Resolutions and Citations as prepared and presented"

- (CA) DD1. Resolution 2025-9-10-H1 The Town Council of the Town of Bristol Adopting Safe Streets and Road for all Safety Action Plan (signed)
- (CA) DD2. Citation - Jacob Salinger - Eagle Scout Award
- (CA) EE. Utility Petitions**
- Approval of consent agenda = "motion to approve these petitions"**
- (CA) FF. City & Town Resolutions Not Previously Considered**
- Approval of consent agenda = "motion to receive and place these items on file"**
- (CA) FF1. Town of Westerly - Resolution preserving the name, significance and observance of the Victory Day Holiday
- (CA) GG. Distributions/Communications**
- Approval of consent agenda = "motion to receive and place these items on file"**
- (CA) GG1. Award Letter No. 1070 Burnside Street Streetscape Project
- (CA) HH. Distributions/Notice of Meetings**
(Office copy only)
- Approval of consent agenda = "motion to receive and place these items on file"**
- (CA) HH1. BCWA - Properties Committee Meeting - September 11, 2025
- (CA) HH2. The North and East Burial Grounds Commission Meeting - September 10, 2025
- (CA) HH3. Housing Authority Meeting Agenda - September 11, 2025
- (CA) HH4. Bristol Fourth of July Committee Special General Committee Meeting - September 18, 2025
- (CA) HH5. Bristol Fourth of July General Committee Meeting - September 18, 2025

- (CA) HH6. Rogers Free Library Board of Trustees Meeting - September 18, 2025
- (CA) HH7. Bristol 250th Commission Meeting Agenda - September 16, 2025
- (CA) HH8. Zoning Board of Review Meeting Agenda - October 6, 2025
- (CA) HH9. Historic District Commission Meeting Agenda - September 29, 2025
- (CA) HH10. BCWA Board of Directors Meeting - September 25, 2025
- (CA) HH11. Bristol Fourth of July Committee Sub Committee Meeting Macaroni Supper Meeting- September 25, 2025
- (CA) HH12. Bristol Harbor Commission Meeting- October 6, 2025
- (CA) HH13. Comprehensive Community Plan Meetings - September 30, 2025 & October 20, 2025

(CA) II. Claims (Referrals)

Approval of consent agenda = "motion to refer these items to the Insurance Committee and at its discretion to the Interlocal Trust"

- (CA) II1. Peter Casemira, 1203 Anthony Road, Portsmouth - claim for damages
- (CA) II2. Joao Correia, 35 Vernon Street, Warren - claim for damage

(CA) JJ. Miscellaneous Items Requiring Council Approval

Approval of consent agenda = "motion to approve these items"

- (CA) KK. Curb cut petitions as approved by the director of public works

Approval of consent agenda = "motion to grant these curb cuts per the recommendation of, and conditions specified by, the Director of Public Works"

- (CA) KK1. Dylan Levesque, 75 Charles Street - request for curb cut in front of residence

Adjourned: _____

/mc

Posted: September 26, 2025