



TOWN COUNCIL REGULAR MEETING

Thursday, May 21, 2026 at 7:00 PM

Council Chamber Bristol Municipal Complex

AGENDA

This meeting is held in the Bristol Municipal Complex is open for in-person participation.

The meeting is live streamed on Town of Bristol YouTube channel.

Livestream link is available on the Town Website

Bristol Indiana - YouTube

1. CALL MEETING TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. APPROVAL OF AGENDA

5. APPROVAL OF INVOICES

6. APPROVAL OF MINUTES

- a. Council to approve the meeting minutes from the following dates: April 14 work session, April 16 Council meeting and Council Executive session, May 7 Council meeting, & May 19 work session and Council Executive session.

REPORTS

Presentation by Elkhart County Convention and Visitors Center

7. TOWN MANAGER

a. Great Lakes and BESAAM LLC CF-1s

1. Great Lakes CF- 1 PP Commitment \$ 1.7 million. Actual to date \$2,279,252. 3year abatement. Initiated 2025

2. BESAAM LLC CF-1 RE Commitment \$3.2 million AV. Actual to date \$2,295,300 AV to date. 3 year abatement. initiated 2025

New employee commitment is 12, actual new employee count is 5. Company reports the project is still under construction and the rest of the investment as close to completion. Tight job market is hindering new employee hires.

Recommend approving CF-1 s as substantially compliant.

b. Special event funding Requests :

ADEC : \$250 to \$500

Homecoming: \$5,000

Give Back Fund 2545-4315 Total Budgeted \$60,000. Remaining balance \$ \$20,652

c. WWTP: SRF pay app #52. \$119,515 to Crosby Construction. \$6,290 to Retainage.

d. Water project SRF pay apps:

SRF #59 : \$397,109 to Niblock and \$20,900 to retainage

SRF# 60 : \$303,848 Phoenix Fabricators and \$15,992 retainage

SRF #61: \$83,172 JPR

8. CLERK-TREASURER

9. TOWN MARSHAL

a. Bristol PD report

b. Purchase new Body Cams

Total Cost = \$ 50,862

Grant funds = \$8,000

Balance from non-reverting equipment fund

10. FIRE CHIEF

a. May report

11. PARK BOARD

12. TOWN ATTORNEY

13. PRIVILEGE OF THE FLOOR (Public Comments to Council)

a. Please state your name and address | 3-minute guideline for comments

14. TOWN COUNCIL DISCUSSION ITEMS

a. Doug DeSmith

b. Anthony Davidson

c. Cathy Burke

d. Gregg Tuholski

e. Jeff Beachy

NEXT MEETINGS:

Tomorrow morning 7:30 am Bristol elementary event

June 4 : Council meeting

June 16: Council work session

June 18 : Council meeting, rezoning Frost property on Blakesly

15. MOTION TO ADJOURN



**COMPLIANCE WITH STATEMENT OF BENEFITS
REAL ESTATE IMPROVEMENTS**

State Form 51766 (R6 / 4-23)
Prescribed by the Department of Local Government Finance

Section 7, Item a.

20 26 PAY TO 21
FORM CF-1 / Real Property

PRIVACY NOTICE
The cost and any specific individual's salary information is confidential; the balance of the filing is public record per IC 6-1.1-12.1-5.3 (k) and (l).

INSTRUCTIONS:

1. Property owners must file this form with the county auditor and the designating body for their review regarding the compliance of the project with the Statement of Benefits (Form SB-1/Real Property).
2. This form must accompany the initial deduction application (Form 322/RE) that is filed with the county auditor.
3. This form must also be updated each year in which the deduction is applicable. It is filed with the county auditor and the designating body before May 15 or by the due date of the real property owner's personal property return that is filed in the township where the property is located. (IC 6-1.1-12.1-5.3(j))
4. With the approval of the designating body, compliance information for multiple projects may be consolidated on one (1) compliance form (Form CF-1/Real Property).

SECTION 1 TAXPAYER INFORMATION		
Name of Taxpayer BESAAM, LLC		County Elkhart
Address of Taxpayer (number and street, city, state, and ZIP code) 21861 Protecta Drive, Elkhart, IN 46516		DLGF Taxing District Number 031/031
Name of Contact Person Joseph Rowan	Telephone Number (574) 389-9663	Email Address jrowan@glfp.net
SECTION 2 LOCATION AND DESCRIPTION OF PROPERTY		
Name of Designating Body Bristol Town Council	Resolution Number 9-4-2025-13	Estimated Start Date (month, day, year) 06/01/2025
Location of Property 1103 S. Maple Street, Bristol, IN 46507		Actual Start Date (month, day, year) 06/01/2025
Description of Real Property Improvements We are expanding our current footprint by adding approximately 50,000 square feet to the existing building. This will include manufacturing/warehousing space, as well as, office space. We expect this project to create 15 positions.		Estimated Completion Date (month, day, year) 12/31/2025
		Actual Completion Date (month, day, year) in process
SECTION 3 EMPLOYEES AND SALARIES		
EMPLOYEES AND SALARIES	AS ESTIMATED ON SB-1	ACTUAL
Current Number of Employees	191	196
Salaries	7,994,300	11,202,979
Number of Employees Retained	191	191
Salaries	7,994,300	10,917,189
Number of Additional Employees	12	5
Salaries	424,320	285,790
SECTION 4 COST AND VALUES		
COST AND VALUES	REAL ESTATE IMPROVEMENTS	
AS ESTIMATED ON SB-1	COST	ASSESSED VALUE
Values Before Project	\$	\$ 11,803,900
Plus: Values of Proposed Project	\$	\$ 3,200,000
Less: Values of Any Property Being Replaced	\$	\$
Net Values Upon Completion of Project	\$	\$ 15,003,900
ACTUAL	COST	ASSESSED VALUE
Values Before Project	\$ 12,584,004	\$ 11,805,900
Plus: Values of Proposed Project	\$ 1,755,091	\$ 2,295,300
Less: Values of Any Property Being Replaced	\$	\$
Net Values Upon Completion of Project	\$ 14,339,095	\$ 14,101,200
SECTION 5 WASTE CONVERTED AND OTHER BENEFITS PROMISED BY THE TAXPAYER		
WASTE CONVERTED AND OTHER BENEFITS	AS ESTIMATED ON SB-1	ACTUAL
Amount of Solid Waste Converted		
Amount of Hazardous Waste Converted		
Other Benefits:		
SECTION 6 TAXPAYER CERTIFICATION		
I hereby certify that the representations in this statement are true.		
Signature of Authorized Representative 	Title CFO	Date Signed (month, day, year) 5-14-2026

Town of Bristol, Indiana

Community Event Support Application Form

Please complete this application to request financial or in-kind support from the Town of Bristol for a community event. Attach additional pages as convenient or necessary.

Organization Name:

ADEC

Contact Person:

Jenny Holcomb

Address:

1671 W Vistula
Bristol, IN 46507

Phone:

574-848-2421

Email:

holcombj@adecinc.com

Event Name:

ADEC 50th Anniversary Ride-A-Bike

Event Date(s):

Saturday, Oct. 3rd, 2026

Location:

Elkhart County 4-H Fairgrounds

Requested Financial Amount:

\$ 250 - \$ 500

In-Kind Support Requested (Police, Town Staff, Equipment, Facilities, etc.):

Please describe the event and/or attached event material that answers the questions below

* See Flyer

Event Description (include purpose, activities, expected attendance, and schedule):

Celebrating our 50th Golden Anniversary of our annual Ride-A-Bike event. Music by Froggy, Food Trucks, Activities, Bike ride, Giveaways, many more. Expected around 250 riders plus public attendance. Saturday, Oct 3rd, 2006 from 9a-12p

Explanation of Public Benefit (explain how this event primarily benefits Bristol residents):

This is a family friendly event with a variety of accessible and inclusive activities. It is an amazing opportunity to connect with our neighbors with disabilities.

Certification

I certify that the information provided in this application is true, complete, and accurate to the best of my knowledge. I understand that approval of this request is subject to Town Council discretion and availability of funds.

Signature: [Handwritten Signature] Date: 5/11/26

Printed Name and Title: Jennifer Holcomb
Community Engagement Specialist

RIDE A BIKE

50TH ANNIVERSARY

THE GOLDEN YEAR IS HERE!

You're invited to Ride A Bike's 50th Anniversary! Join ADEC as we celebrate **FIVE DECADES** of impact and create lasting memories alongside our neighbors with disabilities.



	Elkhart County 4H Fairgrounds	SATURDAY OCTOBER 3RD 2026	START 9 AM END 12 PM
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Get registered to participate or fundraise for the 50th Ride A Bike celebration!





In 1972, ADEC launched its first Ride A Bike event to support people with disabilities. Since then, it has grown into an ongoing source of support for the individuals we serve.

ABOUT THE RIDE

Our family-friendly bike loop will take you through multiple “Pedal Portals”, bringing excitement with every turn. For more advanced riders, the longer Pumpkinvine Trail extends from the main loop. ADEC has created a variety of **accessible, inclusive activities** for people of all ages and abilities to enjoy!

ADDED FUN

- GIVEAWAYS
- INFLATABLE GAMES
- CARICATURE ARTIST
- ART BY ADEC
- SELFIE STOP
- FOOD TRUCKS
- YARD GAMES AND MORE!

MAKE AN IMPACT

Register or **fundraise** for Ride A Bike and help ADEC fulfill our mission of empowering people with disabilities to live fulfilled lives in their communities! Every contribution makes a difference; your generosity has a **direct impact** right here **in your community.**



Town of Bristol, Indiana

Community Event Support Application Form

Please complete this application to request financial or in-kind support from the Town of Bristol for a community event. Attach additional pages as convenient or necessary.

Organization Name:

BRISTOL HOMECOMING FESTIVAL

Contact Person:

CATHY BURKE

Address:

PO BOX 7
203 W VISTULA, BRISTOL, IN 46507

Phone:

574-596-2626

Email:

CATHYBURKE17@GMAIL.COM

Event Name:

BRISTOL HOMECOMING FESTIVAL

Event Date(s):

JULY 9, 10, 11, 2026

Location:

CONGDON PARK

Requested Financial Amount:

\$5,000.

In-Kind Support Requested (Police, Town Staff, Equipment, Facilities, etc.):

Please describe the event and/or attached event material that answers the questions below

Event Description (include purpose, activities, expected attendance, and schedule):

Explanation of Public Benefit (explain how this event primarily benefits Bristol residents):

Certification

I certify that the information provided in this application is true, complete, and accurate to the best of my knowledge. I understand that approval of this request is subject to Town Council discretion and availability of funds.

Signature: Cathy Burke Date: 5-21-26

Printed Name and Title: CATHY BURKE, TREASURER

Town of Bristol Grant Application 2026

This festival is a 3 day family oriented festival (no admission fees) that has been operating since 1883 and believed to be the longest continual running festival in the state of Indiana. Providing free children games and activities as well as musical entertainment, magic shows, demonstrations, etc for the entire family. We also have rides, games, crafters, food, parade. tractor pull and a safe gathering for all. All this brings the community together. This event is a family plan to attend each year.

The community comes together to put on this festival with volunteers from non-profit groups, citizens and churches. This allows for everyone to feel a part of our community and its growth.

Different non-profit groups such as our police department, fire department, animal adopting opportunities, etc booths provide informational materials for festival goers.

Also, churches and organizations in town hold special events of their own during this time which brings the community together during the festival.

The Festival draws people from all over Elkhart County, an estimated 10,000, to enjoy a family time for all. There is something for all people of all ages. We provide a free area for children to enjoy games, win prizes, receive face painting, twisted balloons and even a bike raffle. This area is for all children but especially provides for families that may not be able to afford the normal festival activities for their children to enjoy. Music and rides are provided to teens and adults as well as carnival games. We also provide a parade and a tractor pull.

This grant would help to maintain a quality festival for all. With prices going up, our committee has been and is doing everything we can to keep costs at a minimum. With this grant, we would be able to do so.

Schedule to 2026: July 9, 10, 11, 2026 (see attached brochure from 2025)

History:

This Festival has been every year, except for 2020, since 1883. Of course, it has changed over the years and that is do to input from citizens as to what they would like to see happen at it.

In 1883 is was called the Watermelon Festival with no rides, etc. Then a parade was added in the early 1900's and the name was changed to the Harvest Festival and held in August adding different kinds of harvested food items. Rides, carnival games, etc were added, it is believed, in the 1940's. When the name was changed to the Homecoming Festival is not clear but it encouraged people to come and see old friends and neighbors.

Thursday, July 10th, 2025

5:00pm-10:00pm Rides, Concessions, Crafts and Food at Congdon Park.

5:00pm-10:00pm Wristband Day for rides - \$25

6:00pm Bristol Homecoming Queen Pageant
Bristol Community Church
201 S. Division, Bristol, IN

7:00pm-9:00pm Live Music by **Surf Inc**
on Main Stage in Gazebo at Congdon Park

10:00pm - Park Closes

Friday, July 11th, 2025

5:00pm-11:00pm Rides, Concessions, Crafts and Food at Congdon Park

5:30pm-10:00pm Tractor Pull on Elkhart Street, from Apollo St to Washington St

5:00pm-10:00pm Pulled Pork & Coney Dog sale at Tri-State Parking Lot sponsored by Masonic Lodge

5:00pm-10:00pm Food Booth provided by St Mary's Knights of Columbus at Tractor Pull

5:00pm-10:00pm Job's Daughter's bake sale at the Tractor Pull

5:00pm-9:00pm Children's Activities sponsored by One20 Church in Congdon Park

7:00pm-10:00pm Live Music by

Groupies Wanted

on Main Stage in Gazebo at Congdon Park -

11:00pm - Park Closes

Saturday, July 12th, 2025

7:00-11:00am Breakfast at Bristol Community Church 201 S. Division, Bristol, IN

Adults \$8 Kids under 12 \$4.00 Under 5 Free

10:00am-5:00pm Original Coney Dog and Pulled Pork Sale at Masonic Lodge

Noon -2:00pm Parade Registration at Bristol Church of Nazarene

(Entry Forms available at Town Hall, Key Bank)

1:00pm Judging of Parade

2:00pm Bristol Homecoming Parade

2:00pm Knights of Columbus Food Booth in St Mary's parking lot during the parade.

2:00pm-5:00pm Strawberry Shortcakes at St. John's Episcopal Church, 601 East Vistula St. Cost Free Limit 1 per Person.

After Parade - 11:00pm Rides, Concessions, Crafts and Food in Congdon Park

4:00pm - Quilt of Valor Presentation on Main Stage in Gazebo at Congdon Park

4:00pm-9:00pm Children's Activities sponsored by One20 Church in Congdon Park

4:30pm Steve's Gym Tae Kwon Do demo on Main Stage in Gazebo at Congdon Park

6:00pm Eastern Star "Cutest Baby" Contest Voting ends

8:00pm Boy & Girl Bike Give-Away on Main Stage in Gazebo at Congdon Park - sponsored by the concessions on food row

8:00pm Eastern Star "Cutest Baby" Contest winner announced on Main Stage in Gazebo at Congdon Park

7:00-10:00pm Live Music by **The Super Kools** on Main Stage in Gazebo at Congdon Park

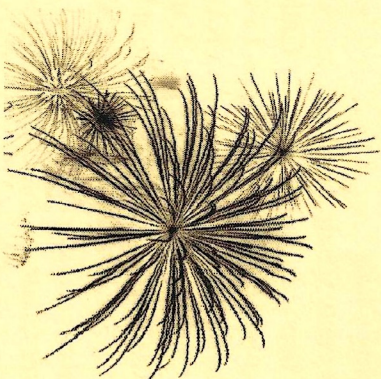
Dusk Fireworks

11:00pm - Park Closes

INCREDIBLE FIREWORKS

DISPLAY AT DUSK ON

SATURDAY!



Amusement ride tickets

\$1.25 ea

Dates, times, and events are subject to change

Bring your own chairs

No Pets

No Alcohol

April 2026

Citations: 137

Warnings: 79

Calls Taken: 430

Impounded Vehicles: 10

Miles Driven: 14,953

Cases Taken: 52

Domestic Battery: 1

Warrant: 4

Possession of Marijuana: 8

OWI - Felony: 1

OWI: 2

Driving While License Suspended - Prior: 6

Never Receiving a License: 5

Crashes:

Property Damage: 8

Hit and Run: 1

Personal Injury: 2

Other: 6

Habitual Traffic Violator: 1

Possession of a Legend Drug: 1

Possession of Methamphetamine: 2

Invasion of Privacy: 1

Resisting Arrest:: 2

24-Hour Committal: 1

Battery: 1

Theft: 1

Disorderly Conduct: 1

Possession of a Controlled Substance: 1

Burglary: 1

Found Property: 1

Overtime Hours: 47.50

Code Enforcement

Abandoned and Junk Vehicles: 4

Signs and Devices: 13

Illegal Parking: 4

Other: 2

Citizen's Complaints: 7

Code Enforcement Officer: 16

Respectfully,

Stephen M. Priem, Marshal



Quote	QUO-05455-B5B4T8
Date	3/18/2026
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6366 College Blvd
 Overland Park, KS 66211
 1-800-440-4947 www.digitalallyinc.com

Customer:

Bristol Police Department Accounts Payable PO Box 325 Bristol, IN 46507

Customer ID	Salesperson	Shipping Method	Payment Terms	Created By	Quote Valid
BRIINO	RC1-IB		Subscription	Robert Cantley	90 Days

Ordered	Item Number	Description	Retail Price	Item Discount	Discount	Ext. Price
11	K001-15252-FVPULTD	FVPRO-366 UltSt 5Yr Sub	\$4320.00	\$0.00	\$0.00	\$47,520.00
11	002-05459-00	Charger Kit, FirstVu PRO	\$150.00	\$0.00	\$0.00	\$1,650.00
11	K002-05486-00	MntKlickFast, Magnet Mount, Dock - Center w/ Adapter	\$87.00	\$0.00	\$0.00	\$957.00
11	012-00042-00	Activation Fee	\$30.00	\$0.00	\$0.00	\$330.00
11	002-05482-00	Glove, FirstVu PRO	\$25.00	\$0.00	\$0.00	\$275.00

Notes:

All hardware and batteries under warranty during subscription.

Year #1 \$ 12,846
 Year #2,3,4,5 \$ 9,504 per year
 TOTAL \$50,862.00

Total Discount	\$0.00
Subtotal	\$50,732.00
Misc	
Tax	\$0.00
Freight	\$130.00
Total	\$50,862.00

Thank you for your interest in Digital Ally products. If you would like to place an order, please contact the Digital Ally Sales Team at 1-800-440-4947.



Quote	QUO-05455-B5B4T8
Date	3/18/2026
Page	2

Subscription (3, 5 or 8 Year) Plan Includes:

- **Advance Exchange Equipment Program on All Hardware (Batteries Included) With Subscription**
- All Inclusive Plans – No Hidden Costs
- Warranty for Life of Subscription
- Support for Life of Products

EVO In-Car Features & Options:

- **Built-In Patented VuLink Auto-Activation**
- Tablet Interface Sold Separately (EVO Only)
- Near Real-Time Mapping & Geofencing
- Dispatch Activation
- Remote Firmware Updates & Diagnostics

Complete Evidence Management Solution (EVO Web):

- **Access to Share/Prosecution Portal & Redaction Software**
- Event Tagging, Notations, Playback Review, & Reporting
- Security Groups & Granular Permission Controls
- Case Management & GPS Mapping
- Multi-Angle Playback

Body Camera Features & Options:

- **S.O.S – Officer Down with Remote Activation (FVPRO Only)**
- Built-In Patented VuLink Auto-Activation. Vulink Hardware Sold Separately
- Near Real-Time Mapping & Geofencing
- Docking Stations: 8 & 24-Bay Docking Station with Interactive Touchscreen
- Unlimited Body Camera Messaging Alert Notifications (FVPRO ONLY)

InterVu Room Features:

- **Advance Exchange Equipment Program on All Hardware with Subscription**
- Full EVO Web Functionality
- 90-Day Warranty on Installation Services
- All Cloud Licenses on Unlimited Retention/Storage Plan

Deployment & Activation Includes:

- Dedicated Project Manager
- Product Setup & Configuration
- Remote Deployment
- System Administrator & Officer Training Session
- Best Practices & Implementation Planning Session

Optional Products & Services:

- Turnkey Services: Includes Remote or Onsite Training and Activation
- Additional Storage Purchased in Blocks of 100GB.
- Accessories Sold Separately
- Vulink Auto-Activation. Hardware Only.

If applicable, taxes and freight are due upon signing.
 3% Additional Fee to be Charged Upon Purchasing with Credit Card
Contact Your Local Representative for Additional Information and Pricing



BRISTOL FIRE DEPARTMENT

405 E. ELKHART STREET
BRISTOL, IN. 46507
Office 1-574-848-4155 / Fax 1-574-848-0459



Section 10, Item a.

Nicholas J. A. Kantz Fire Chief

James A. Hanes Jr. Assistant Chief

April 2026 Operations Report:

We responded to 101 calls in April.

We had 307 responses in April.

Primary Incident Type	Incidents
Abdominal pain / problems	1
Accidental alarm	5
Animal bites	1
Assault	1
Back pain (non-trauma)	1
Breathing problems	8
Cancelled	5
Cardiac arrest	1
Chest pain (non-trauma)	6
Citizen assist / service call	1
Convulsions / seizures	1
Fall	8
Fire / smoke alarm	2
Gas leak / gas odor	1
Heart problems	1
Hemorrhage / laceration	1
Lift assist	4
Malfunctioning alarm	1
Motor vehicle collision	8
Nausea / Vomiting	2
No appropriate choice (medical response)	4
No incident found upon arrival / location error	1
Other false call	1
Other traumatic injury	5
Psychological / behavior issues	2
Sick case	12
Standby (public service)	1
Stroke / CVA	1
Structural involvement	4
Trash / rubbish fire	1
Unconscious victim	6
Unknown problem (medical)	1



BRISTOL FIRE DEPARTMENT

405 E. ELKHART STREET
BRISTOL, IN. 46507

Office 1-574-848-4155 / Fax 1-574-848-0459



Section 10, Item a.

Nicholas J. A. Kantz Fire Chief

James A. Hanes Jr. Assistant Chief

Vegetation / grass fire	1
Weather response	1
Well person check	1

Total for April	101
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April 21st Asst. Chief Hanes and I brought back the town’s new fire engine. We again would like to thank the town board, town manager, and the clerk treasure for making this possible.

April 24th a group of us went to the Fire Department Instructors Conference in Indianapolis. We were able to speak with some of our current equipment and supply vendors as well as speak with some new ones. This conference is an international conference, and we get to talk to firefighters from all over the world.

May 30th at the training property we will be doing a vehicle extrication training starting at 9:00am. We will be using battery powered equipment from 3 different manufacturers.

Stay safe this Memorial Day weekend by focusing on these key areas: travel, water recreation, and grilling. With heavy traffic and outdoor celebrations kicking off the summer, always wear your seatbelt, designate a sober driver, supervise children around water, and keep your grill at least 10 feet from structures.

Thank you,
Nicholas J.A. Kantz
Fire Chief