



TOWN COUNCIL REGULAR MEETING

Thursday, September 18, 2025 at 7:00 PM

Council Chamber Bristol Municipal Complex

AGENDA

This meeting is held in the Bristol Municipal Complex is open for in-person participation.

The meeting is live streamed on Town of Bristol YouTube channel.

Livestream link is available on the Town Website

Bristol Indiana - YouTube

1. CALL MEETING TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. APPROVAL OF AGENDA

5. APPROVAL OF INVOICES

6. APPROVAL OF MINUTES

- a. Motion to approve the Council, and work session meeting minutes of August 21, September 4, and September 16, 2025 and Executive session memorandum from September 16, 2025.

7. PLANNING AND DEVELOPMENT ITEMS

- [a.](#) Town Ordinance 9.18.2025-20 County development ordinance amendment

REPORTS

8. TOWN MANAGER

- [a.](#) Baker Tilly CFP presentation.
- [b.](#) Certification of Title VI implementation plan and
Approve Resolution 9-18-2025-16 ADA transition plan
- c. Project updates
 - 1. Mottville Road apartment project

9. CLERK-TREASURER

- [a.](#) Annual distribution as previously approved by Council May 4, 2023 for distribution of opioid funds to Oaklawn for the Mental Health Crisis Center

Motion to publish and advance to second reading Additional Appropriation Ordinance No.
10.16.2025-22 in the amount of 9,285.49

10. TOWN MARSHAL

- [a.](#) BPD monthly operations report

11. FIRE CHIEF

- [a.](#) BFD monthly operations report

12. PARK BOARD

- [a.](#) Park Board monthly meeting report

13. TOWN ATTORNEY

- [a.](#) Resolution 9-18-2025 Build Operate Transfer

14. PRIVILEGE OF THE FLOOR (Public Comments to Council)

- a.** Please state your name and address | 3-minute guideline for comments

15. TOWN COUNCIL DISCUSSION ITEMS

- a.** Doug DeSmith
- b.** Dean Rentfrow
- c.** Cathy Burke
- d.** Gregg Tuholski
- e.** Jeff Beachy

NEXT MEETINGS:

October 2: Council meeting

October 14: work session

October 18: Council meeting | AWT rezoning

16. MOTION TO ADJOURN



ELKHART COUNTY DEVELOPMENT ORDINANCE

ELKHART
COUNTY
INDIANA



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158.06 BUFFERING AND SCREENING

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158.06(A) Purpose

The purpose of this Article is to require buffering and screening that will:

- (1) Mitigate the negative effects of noise and glare from buildings, uses, vehicle lights and outdoor lighting on the public right-of-way and neighboring property;
- (2) Conserve and stabilize neighboring property values; and
- (3) Otherwise facilitate the maintenance and creation of an attractive and prosperous community.

158.06(B) Applicability

This Section applies in the following circumstances:

- (1) New nonresidential development or change in use from residential to nonresidential
- (2) For existing structures and land uses when expanding the use, the areas required to comply with Buffering and Screening are the yards adjacent to the expansion or to the areas disturbed during the expansion.

158.06(C) General

- (1) A buffer is a specified land area, located parallel to and within the outer perimeter of a property and extending to the property line, together with the plantings required within the buffer. A buffer may also contain a barrier such as a wall or fence where additional screening is necessary to achieve the required level of buffering.
- (2) A screening device is a set of living evergreen plantings or man-made fences or walls of required height and material. Screening devices hide certain outdoor appurtenances from the public right-of-way and neighboring private property.
- (3) Water, sanitary sewer, electrical, telephone, natural gas, cable, storm drainage or other service lines are permitted within buffers. Monument signs, as established in [Sec. 158.08](#), are allowed within parking buffers.

- (4) The parking of vehicles as well as the outdoor storage, display and sales of merchandise are prohibited in a required buffer.
- (5) A required buffer may not encroach into required on-site drainage. In addition, a required buffer may not be placed within the 75-foot setback required of County-regulated drains unless approved by the Elkhart County Drainage Board.
- (6) Installation and Maintenance
 - (a) All required buffers and landscaped areas must be maintained to the standard to which they were designed and installed. Areas must be maintained free of trash and weeds and must not deteriorate into an unsafe condition. All plantings must be installed so that they may be maintained without trespassing onto the adjacent property.
 - (b) Wherever a buffer or landscaping is required adjacent to a parking space, such landscaping must be protected by bumper blocks, posts or curbing to avoid damage to the buffer or landscaping by vehicles.
 - ~~(c) Required buffers or landscaping must be installed during the first planting season after the start of any construction in the development, unless otherwise required by the Zoning Administrator.~~
 - (c) If there is construction as part of the development, the required buffers or landscaping must be installed within 1 year of the completion of the final building inspections, unless otherwise required by the Zoning Administrator.
- (7) Alternative Compliance with Buffer Requirements

The buffer requirements may be modified with approval by the Zoning Administrator upon a finding that:

 - (a) A modification would be consistent with the purpose of this Ordinance and of this Section;
 - (b) Such modification would not adversely affect the land use compatibility or public interest;
 - (c) Financial hardship is not the justification for the alternative compliance request; and
 - (d) The subject site or modified buffer complies with one or more of the following criteria:
 - ~~i. The buffer is parallel and adjacent to an existing utility or drainage easement of at least 100 feet in width;~~
 - ~~ii. The buffer is parallel and adjacent to property that is undevelopable due to access to public roadways, topography, shape or property or property shape;~~
 - ~~iii. The buffer is between uses that are to be developed under a Detailed Planned Unit Development; or~~
 - ~~iv. The buffer is parallel and adjacent to an existing railroad right-of-way.~~

158.06(F) Boundary Buffer Specifications

(1) Width

The width of a buffer may be narrower than required by a maximum of one-half of the required width provided that the average width of the entire buffer is the minimum required.

(2) Trees

- Required trees in a buffer must be a minimum of 8 feet in height **from ground level to top of crown** at installation and may be planted at regular intervals or in a meandering manner.
- Existing trees on site that are greater than eight feet in height may be preserved within a buffer for credit.
- Buffers planted below overhead utility lines must contain tree species that do not exceed 20 feet in height at maturity.

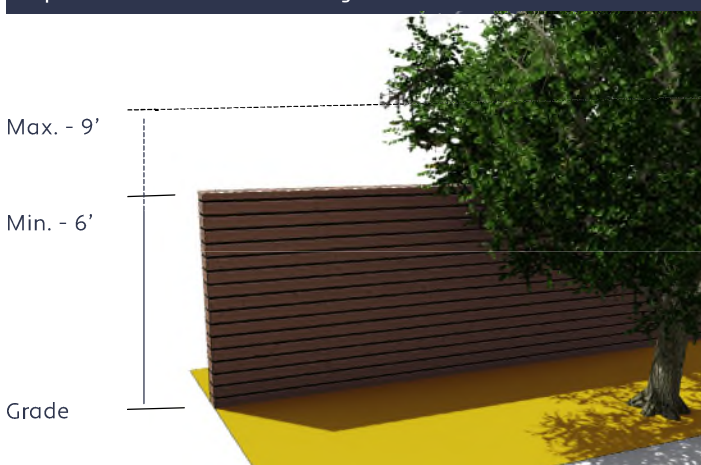
(3) Shrubs

Required shrubs in a buffer must be a minimum of 4 feet in height **from ground level to top of crown** at installation, evergreen, and may be planted at regular intervals or in a meandering manner.

(4) Fences and Walls

- Required fences and walls must be a minimum of 6 feet and a maximum of 9 feet in height.
- Wooden posts in opaque fences must be set in a masonry support column every 40 feet.
- A non-opaque fence may consist of wrought iron, vinyl, or other material acceptable to the Zoning Administrator.
- Breaks in a fence may be provided for pedestrian connections to adjacent developments.

Required Fence or Wall Minimum Height



(5) Berms

- Required shrubs and fences, but not required trees or walls, in a buffer may be replaced with a berm or series of berms.
- Berms must have a minimum height of 4 feet with an average height of 6 feet per 100-foot buffer segment.

- Side slopes may not be less than 4 feet horizontal for each 1-foot vertical with at least a 2-foot flat area on the top.
- In order to accommodate a berm, the buffer may need to be wider than required in the table above.

(6) Federal/State Highway or Major Road

Where a boundary buffer is required adjacent to a Federal/State Highway or Major Road, the buffer may be reduced by one class, except that a required Class 1 buffer may not be reduced.

158.06(G) Trash & Recycling Service Area Screening

- Trash collection, trash compaction, recycling collection and other similar service areas must be located on the side or rear of the building and be effectively screened from view from residential properties or public rights-of-way, not including an alley.
- Screening enclosures must consist of an opaque fence or wall compatible with the dominant material of the primary structure. Enclosures must be a minimum of 6 feet in height.
- All refuse and recycling service areas must be located a minimum of 25 feet away from any abutting residentially used or zoned property. This distance may be reduced to 10 feet if the service area is screened by a masonry wall.

158.06(H) Loading Dock Screening

- Loading docks must be completely screened from residentially zoned or used properties.
- Screening must consist of walls or plant material totaling 8 feet in height at installation. Wall materials must be compatible with the dominant material of the primary structure.
- Loading docks not in the B-3, M-1 or M-2 zoning district must be located to the side or rear of buildings, unless the loading docks is wholly within an enclosed building.

158.06(I) Outdoor Storage Screening

- Commercial, nonagricultural outdoor storage, as defined in Article 2, is prohibited in the A-1, A-3, A-4, B-1, B-2, B-3, R-1, R-2, R-3, and R-4 zoning districts.
- No outside storage is permitted within the following areas:
 - Required front or side setbacks; or
 - Required off-street parking areas or fire lanes.
- The following types of outdoor storage are exempt from screening requirements:
 - Commercial vehicles related to a permitted business on-site; and
 - Finished recreational vehicles, automobiles, portable buildings, boats, trailers, manufactured homes and other similar vehicles or equipment produced or sold by a permitted use on-site.

158.06(J) Lighting

- (1) All exterior lighting shall be designed in a consistent and coordinated manner for the entire site.
- (2) All exterior lighting shall be shielded to avoid casting light above three-tenths (0.3) foot candles or glare upon any property located in a residentially zoned district or used for residential purposes.
- (3) All exterior lighting shall be shielded to avoid casting light above five-tenths (0.5) foot candles or glare upon any property located in a non-residentially zoned district.
- (4) Exterior lighting whose light source is visible from off-site shall be prohibited on properties commercial or industrial in use. Specialized or decorative parking, site, and pedestrian lighting with a visible light source is permitted with the approval of the Zoning Administrator.
- (5) All exterior lighting shall be shielded so as to not cause fugitive light on street right-of-way.

(c) **Surfacing**

Off-street parking areas and driveways must be surfaced with dust free materials such as Asphalt (Bituminous Concrete), Concrete (Cement with various sized aggregate), paving brick, gravel, permeable pavement, or other materials agreed to in writing by the Zoning Administrator; and all materials must be maintained in good condition.

(c) **Lighting**

~~Any device illuminating an off-street parking area must reflect that light away from all adjoining residential properties.~~

See Sec. 158.06(J).

2) Computation of Required Parking Spaces

The minimum number of required parking spaces is obtained by calculating the sum of the requirements for the various individual uses, computed separately in accordance with this Section. Parking spaces for one use may not provide the required parking spaces for any other use in the same building or on the same lot, ~~except as allowed in by an Alternative Parking Plan in~~ Sec. 158.07(C)(6).

(3) Minimum Required Off-Street Parking Spaces

- (a) Requirements for the minimum number of required off-street parking spaces in relation to the use of the property are established in the table on the following pages. The parking requirements for any use not specified in the table below are the same as for a similar use, as determined by the Zoning Administrator based on the criteria in Sec. 158.10(K)(3).
- (b) The Zoning Administrator may require a land owner to provide additional off-street parking, even if the number of off-street parking spaces provided meets the minimum requirement for the established use, if customers or employees are consistently required to park on the street or other properties due to a lack of available off-street parking.

Use	Min. Required Off-Street Parking Spaces
NFA - Net Floor Area	sq. ft. - Square Feet
Agricultural Uses	
Agri-business	1 per 400 sq. ft. retail floor area + 1 per 2,000 sq. ft. outdoor sales area
Agriculture, Field and Row Crops	None
Agriculture, Livestock	None
Concentrated animal feeding operation	See <u>Sec. 158.04(D)</u> .
Greenhouse, retail	1 per 1,000 sq. ft. NFA
Livestock sale or auction	1 per 4 seats
Roadside Stand, tree farm, u-pick produce	1 per 400 sq. ft. retail floor area + 1 per 2,000 sq. ft. outdoor sales area
Stable, private and noncommercial	1 per stall
Stable, public or commercial	1 per stall
Winery	1 per 400 sq. ft. retail floor area + 1 per 2,000 sq. ft. outdoor sales area
Industrial Uses	
Animal Processing	1 per 300 sq. ft. office space + 1 per 1,000 sq. ft. outdoor storage area + 1 per 2,500 sq. ft. indoor storage area
Bulk storage of explosives/hazardous material	1 per 300 sq. ft. office space + 1 per 1,000 sq. ft. outdoor storage area + 1 per 2,500 sq. ft. indoor storage area
Contractor Offices and Yards	1 per 300 sq. ft. office space + 1 per 1,000 sq. ft. outdoor storage area + 1 per 2,500 sq. ft. indoor storage area
Fertilizer manufacturing and storage	1 per 300 sq. ft. office space + 1 per 1,000 sq. ft. outdoor storage area + 1 per 2,500 sq. ft. indoor storage area
Heavy Industrial, Intense	1 per 300 sq. ft. office space + 1 per 1,000 sq. ft. outdoor storage area + 1 per 2,500 sq. ft. indoor storage area
Heavy Industrial, Less Intense	1 per 300 sq. ft. office space + 1 per 1,000 sq. ft. outdoor storage area + 1 per 2,500 sq. ft. indoor storage area
Light Industrial	1 per 300 sq. ft. office space + 1 per 1,000 sq. ft. outdoor storage area + 1 per 2,500 sq. ft. indoor storage area
Resource Extraction	1 per employee on the largest shift
Warehousing and Freight Movement	1 per 300 sq. ft. office space + 1 per 1,000 sq. ft. outdoor storage area + 1 per 2,500 sq. ft. indoor storage area
Waste-Related Service	1 per 300 sq. ft. office space + 1 per 4 acres outdoor storage area
Welding, tool repair or machine shop	1 per 300 sq. ft. office space + 1 per 1,000 sq. ft. outdoor storage area + 1 per 2,500 sq. ft. indoor storage area

- vi. Installing a travel trailer or recreational vehicle on a site for more than 180 days.
- vii. Reconstruction or repairs made to a repetitive loss structure.
- viii. Addition or improvement made to any existing structure with a previous repair, addition or improvement constructed since the community's first floodplain ordinance.

(b) **Residential Construction**

- i. New construction or substantial improvement of any residential structures shall meet provisions described in [Sec. 158.09\(E\)\(1\)](#) and applicable general standards described in [Sec. 158.09\(E\)\(2\)](#).
- ii. In Zone A and Zone AE, new construction or substantial improvement of any residential structure shall have the lowest floor; including basement, at or above the FPG. Should solid foundation perimeter walls be used to elevate a structure, openings sufficient to facilitate the unimpeded movements of floodwaters shall be provided in accordance with the standards of [Sec. 158.09\(E\)\(3\)\(b\)\(iii\)](#). Should fill be used to elevate a structure, the standards of [Sec. 158.09\(E\)\(3\)\(b\)\(iv\)](#) must be met.
- iii. Fully enclosed areas formed by foundation and other exterior walls below the flood protection grade shall meet the following requirement:
 - I. Designed to preclude finished living space and designed to allow for the automatic entry and exit of floodwaters to equalize hydrostatic flood forces on exterior walls. Flood openings must be designed and installed in compliance with criteria set out in "FEMA Technical Bulletin 1".
 - II. Flood openings must be designed and certified by a registered design professional (requires supporting engineering certification or make/model specific ICC-ES Report), or meet the following criteria for non-engineered flood openings:
 - 1. Provide a minimum of two openings on different sides of an enclosure. If more than one enclosed area is present, each must have openings on exterior walls (having a total net area of not less than one square inch for every one square foot of enclosed area).
 - 2. The bottom of all openings shall be no more than one foot above the higher of the final interior grade (or floor) and the finished exterior grade immediately under each opening.
 - 3. If the floor of the enclosure is below the BFE, the openings must be located wholly below the BFE.
 - 4. If the floor of the enclosure is at or above the BFE, but below the FPG, the openings must be located wholly below the FPG.
 - 5. Doors and windows do not qualify as openings.
 - 6. Openings may be equipped with

screens, louvers, valves or other coverings or devices provided they permit the automatic flow of floodwaters in both directions.

- 7. Openings are to be not less than 3 inches in any direction in the plane of the wall. This requirement applies to the hole in the wall, excluding any device that may be inserted such as typical foundation air vent device.
- III. The floor of such enclosed area must be at or above grade on at least one side.
- iv. A residential structure may be constructed on fill in accordance with the following:
 - I. Fill shall be placed in layers no greater than 1 foot deep before compacting to 95% of the maximum density obtainable with either the Standard or Modified Proctor Test method. The results of the test showing compliance shall be retained in the permit file.
 - II. Fill shall extend 10 feet beyond the foundation of the structure before sloping below the BFE.
 - III. Fill shall be protected against erosion and scour during flooding by vegetative cover, riprap, or bulk heading. If vegetative cover is used, the slopes shall be no steeper than 3' horizontal to 1' vertical.
 - IV. Fill shall not adversely affect the flow of surface drainage from or onto neighboring properties.
 - V. Fill shall be composed of clean granular or earthen material.
- v. ~~VI.~~ A residential structure may be constructed using a stem wall foundation (also called chain wall, raised-slab-on-grade, and slab-on-stem-wall-with-fill). Any backfilled stem wall foundation (also called chain wall, raised-slab-on-grade, and slab-on-stem-wall-with-fill) must be backfilled with compacted structural fill, concrete, or gravel that supports the floor slab. No flood openings are required for this type of construction.

(c) **Non-Residential Construction**

- i. New construction or substantial improvement of any non-residential structures (excludes accessory structures) shall meet provisions described in [Sec. 158.09\(E\)\(1\)](#) and applicable general standards described in [Sec. 158.09\(E\)\(2\)](#).
- ii. In Zone A and Zone AE, new construction, or substantial improvement of any commercial, industrial, or non-residential structure (excludes accessory structures) shall either have the lowest floor, including basement, elevated to or above the FPG or be floodproofed to or above the FPG. Should solid foundation perimeter walls be used to elevate a structure, openings sufficient to facilitate the unimpeded movements of floodwaters shall be provided in accordance with the standards of [Sec. 158.09\(E\)\(3\)\(b\)\(iii\)](#). Should

security devices, and has no permanently attached additions), or

- II. Meet the requirements for “manufactured homes” as stated earlier in this section.

~~(e)~~ ~~(f)~~ **Accessory Structures**

Within SFHAs, new construction or placement of an accessory structure must meet the following standards:

- i. Shall have a floor area of 400 square feet or less.
- ii. Use shall be limited to parking of vehicles and limited storage.
- iii. Shall not be used for human habitation.
- iv. Shall be constructed of flood resistant materials.
- v. Shall be constructed and placed on the lot to offer the minimum resistance to the flow of floodwaters.
- vi. Shall be firmly anchored to prevent flotation.
- vii. Service facilities such as electrical and heating equipment shall be elevated or floodproofed to or above the FPG.
- viii. Shall be designed to allow for the entry and exit of floodwaters to automatically equalize hydrostatic flood forces on exterior walls as required for elevated structures in [Sec. 158.09\(E\)\(3\)\(b\)\(iii\)](#).
- ix. Shall not have subsequent additions or improvements that would preclude the structure from its continued designation as an accessory structure.

~~(f)~~ ~~(g)~~ **Free-standing Pavilions, Gazebos, Decks, Carports, and Similar Development.**

Within SFHAs, new construction or placement of free-standing pavilions, gazebos, decks, carports, and similar development must meet the following standards:

- i. Shall have open sides (having not more than one rigid wall).
- ii. Shall be anchored to prevent flotation or lateral movement.
- iii. Shall be constructed of flood resistant materials below the FPG.
- iv. Any electrical, heating, plumbing and other service facilities shall be located at/above the FPG.
- v. Shall not have subsequent additions or improvements that would preclude the development from its continued designation as a free-standing pavilion, gazebo, carport, or similar open-sided development.

~~(g)~~ ~~(f)~~ **Above Ground Gas or Liquid Storage Tanks.**

Within SFHAs, all newly placed or replacement aboveground gas or liquid storage tanks shall meet the requirements for a non-residential structure as required in [Sec. 158.09\(E\)\(3\)\(c\)](#).

(4) Standards for Subdivision and Other New Developments

- (a) All subdivision proposals and all other proposed new development shall be consistent with the need to minimize flood damage.
- (b) All subdivision proposals and all other proposed new development shall have public utilities and facilities such as sewer, gas, electrical, and water systems located and constructed to minimize flood damage.
- (c) All subdivision proposals and all other proposed new development shall have adequate drainage provided to reduce exposure to flood hazards.
- (d) In all areas of special flood hazard where base flood elevation data are not available, the applicant shall provide a hydrologic and hydraulic engineering analysis that generates base flood elevations for all subdivision proposals and all other proposed new development (including manufactured home parks and subdivisions), which is greater than the lesser of fifty (50) lots or five (5) acres, whichever is less.
- (e) All subdivision proposals shall minimize development in the SFHA and/or limit density of development permitted in the SFHA.
- (f) All subdivision proposals shall ensure safe access into/out of SFHA for pedestrians and vehicles (especially emergency responders).
- (g) Streets, blocks lots, parks and other public grounds shall be located and laid out in such a manner as to preserve and utilize natural streams and channels. Wherever possible the floodplains shall be included within parks or other public grounds.

(5) Standards for Critical Facilities

Construction of new critical facilities shall be, to the extent possible, located outside the limits of the SFHA. Construction of new critical facilities shall be permissible within the SFHA if no feasible alternative site is available. Critical facilities constructed within the SFHA shall have the lowest floor elevated to or above the FPG at the site. Floodproofing and sealing measures must be taken to ensure that toxic substances will not be displaced by or released into floodwaters. Access routes elevated to or above the FPG shall be provided to all critical facilities to the extent possible.

158.10 ADMINISTRATION

Sections

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158.10(A) General

(1) Purpose

This Section outlines the different development review bodies and assigns them their authority.

158.10(B) Board of County Commissioners & Other Legislative Bodies

(1) Final Action

The appropriate legislative body as outlined in the table below takes final action on the following development review applications within their respective jurisdictions:

- Development Ordinance Text Amendment;
- Zoning Map Amendment (Rezoning);
- General Planned Unit Development; and
- Detailed Planned Unit Development.

Jurisdiction	Legislative Body
Town of Bristol	Bristol Town Council
Town of Millersburg	Millersburg Town Council
Town of Middlebury	Middlebury Town Council
Town of Wakarusa	Wakarusa Town Council
Unincorporated Areas of Elkhart County	Elkhart County Board of County Commissioners

158.10(C) Plan Commission

(1) Designation

The Elkhart County Plan Commission is an Advisory Plan Commission in accordance with Indiana Code Section 36-7-4-200 et seq. Any reference to the “Plan Commission” in this Ordinance is deemed to be a reference to the Elkhart County Advisory Plan Commission. The Plan Commission exercises jurisdiction over the geographic area designated in Sec. 158.01(F).

(2) Review & Recommendation

The Plan Commission reviews and makes recommendations to the appropriate legislative body as outlined in 158.10(C) on the following development review applications:

- Development Ordinance Text Amendment;
- Zoning Map Amendment (Rezoning);
- General Planned Unit Development; and
- Detailed Planned Unit Development.

(3) Final Action

The Plan Commission takes final action on the following development review applications:

- Minor and Major Subdivisions; ~~and~~
- Major and minor changes to a Plan Commission approved site plan; ~~and~~
- Developmental Variances as part of Minor and Major Subdivision approval.

(4) Rules of Procedure

The Plan Commission must adopt Rules of Procedure concerning matters such as the filing of development review applications, the giving of public notice and the conduct of hearings.

158.10(D) Board of Zoning Appeals

(1) Designation

The Elkhart County Board of Zoning Appeals continues as an Advisory Board of Zoning Appeals under this Ordinance and in accordance with Indiana Code Section 36-7-4-900 et seq. Any reference to the “Board of Zoning Appeals” in this Ordinance is deemed to be a reference to the Elkhart County Advisory Board of Zoning Appeals.

(2) Final Action

The Board of Zoning Appeals takes final action on the following development review applications:

- Special Use Permit except for those related to mobile homes;
- Use Variance;
- Developmental Variance or Special Use Permit referred to the Board by the Zoning Administrator, Hearing Officer, petitioner or remonstrator in accordance with the Board of Zoning Appeals Rules of Procedure; and
- Appeal of Administrative or Hearing Officer Decision.

ORDINANCE NO. 9-18-2025-20

AN ORDINANCE OF THE TOWN OF BRISTOL, INDIANA, APPROVING THE
AMENDMENTS TO THE ELKHART COUNTY DEVELOPMENT ORDINANCE
PC 2024-04 AS FURTHER IDENTIFIED IN ORDINANCE PC 2025-09

WHEREAS Indiana Code Chapter 36-1-3 permits any unit in the State of Indiana to exercise any power or to perform any function necessary to the public interest in the context of its governmental or internal affairs, which is not prohibited by the Constitution of the United States or of the State of Indiana, or denied or pre-empted by any other law, or is not expressly granted by any other law to another governmental entity;

WHEREAS the Town Council of the Town of Bristol, Indiana, is the municipal legislative body and authorized by law to adopt ordinances and resolutions governing the administration of planning and zoning within the Town of Bristol, Indiana;

WHEREAS the County of Elkhart, Indiana, has an advisory plan commission and board of zoning appeals;

WHEREAS pursuant to Indiana Code Section 36-7-4-410, the legislative body of any municipality located in a county having an advisory plan commission may, by ordinance, designate the county plan commission as the municipal plan commission and also provide that the county board of zoning appeals has jurisdiction within the corporate boundaries of the municipality;

WHEREAS the Town of Bristol, Indiana, has previously delegated and consented to the exercise of municipal authority and jurisdiction to administer local planning and zoning under Indiana Code Chapter 36-7-4 by the County of Elkhart, Indiana, pursuant to Ordinance No. 12-1-2022(2);

WHEREAS Ordinance No. 12-1-2022(2) expressly provides that any changes to the planning and zoning ordinances and all policies and procedures will be binding upon the Town of Bristol, Indiana, upon approval of the Town of Bristol, Indiana;

WHEREAS, the County of Elkhart changed its planning and zoning ordinances by adopting Elkhart County Commissioner Ordinance No. PC 2024-04, which was approved by the Town of Bristol, Indiana, by adoption of Ordinance No. 7-18-2024-15; and

WHEREAS, the County of Elkhart further changed its planning and zoning ordinances by adopting Elkhart County Commissioner Ordinance No. PC 2025-09, which the Town of Bristol, Indiana, desires to approve by adoption of this Ordinance;

NOW, THEREFORE, BE IT ORDERED, ESTABLISHED, DETERMINED, AND ORDAINED by the Town of Bristol, Indiana, as follows:

- 1. Pursuant to Ordinance No. 12-1-2022(2) Sec. 1(c) and Indiana Code Section 36-7-4-410, the Town of Bristol, Indiana, approves Elkhart County Commissioner Ordinance No. PC 2025-09.
- 2. This Ordinance does not modify Ordinance Nos. 12-1-2022(2) and 7-18-2024-15 in any other aspect.

ORDAINED AND ADOPTED this ____ day of _____, 2025.

Town Council of the Town of Bristol, Indiana

By: _____
Printed Name: _____
Title: _____
By: _____
Printed Name: _____
Title: _____
By: _____
Printed Name: _____
Title: _____

By: _____
Printed Name: _____
Title: _____
By: _____
Printed Name: _____
Title: _____
ATTEST:
By: _____
Printed Name: _____
Title: Town Clerk-Treasurer

ACCEPTANCE

The Board of Commissioners of the County of Elkhart, Indiana, does hereby accept the above-referenced Ordinance on behalf of the Town of Bristol, Indiana, with respect to the planning and zoning laws this ____ day of _____, 2025.

BOARD OF COMMISSIONERS OF THE
COUNTY OF ELKHART, INDIANA

By: _____
Bradley D. Rogers, President

ATTEST:
By: _____
Patricia A. Pickens, Auditor



TOWN OF BRISTOL, INDIANA

TOWN-WIDE ECONOMIC ANALYSIS
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Town of Bristol, Indiana

Overview and Insights



TOWN OF BRISTOL, INDIANA

OVERVIEW AND INSIGHTS

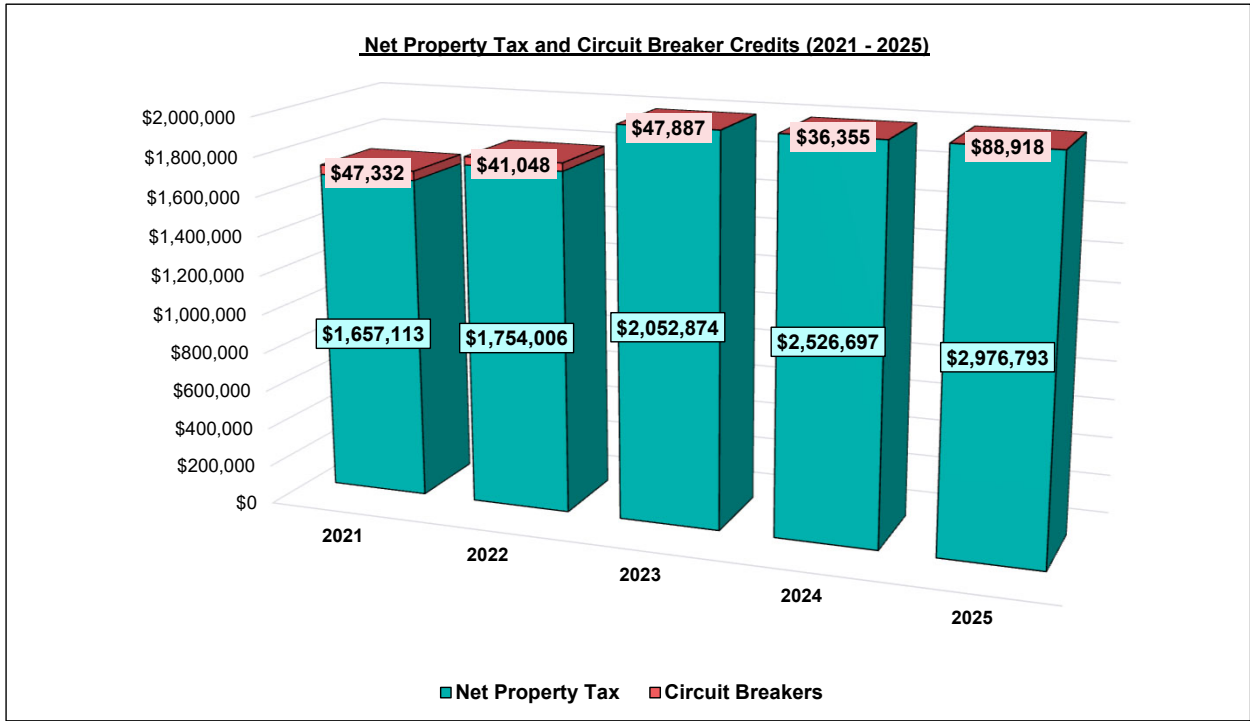
Municipalities are often challenged with limited or declining revenue sources; however, the demand for services rarely decreases. Balancing revenue decline with demand for services underscores the need for local units of government to extend their planning horizons beyond one year. In addition, it is important to maintain adequate cash reserves so that cash flow shortages can be managed internally, thus saving on interest costs associated with external borrowing. The recommended minimum cash reserve is equal to 15% of operating disbursements while a goal reserve recommendation is 50%. Effective management of cash reserves allows local government to plan and make minor budget adjustments rather than sweeping changes.

To complete this report, we have gathered information from a variety of resources including the Town's internal records, the Town's Gateway Annual Reports for 2023 and 2024, and the Town's 2025 Gateway Budget. Finally, we used our own internally generated expertise regarding property tax caps, local and state economic climates and our knowledge of available funding sources to shape our analysis and recommendations presented in this report. **We do not provide any assurance on the information included in this financial analysis.**

CIRCUIT BREAKER TAX CREDITS

In 2008, the State of Indiana began to limit the amount of property taxes paid by individual property owners. By 2010, these limits were fully phased in and are now incorporated in the State Constitution. For homeowners, property taxes are limited to 1% of the value of their home; for other residential property owners, long-term care facilities and agricultural landowners, property taxes are limited to 2% of the market value; for all other taxpayers, property taxes are limited to 3% of the property's market value. Unlike other forms of property tax relief, these limits, known as circuit breaker tax credits, are not funded by other sources but reduce the amount of property taxes collected. This property tax relief is funded by each individual taxing unit.

In 2025, 3% (\$88,918) of property taxes levied by the Town will be returned to property taxpayers through circuit breaker credits. The graph below compares the amount of property taxes assessed with the amount of property taxes collected. The amounts shown in red are the amounts of property tax relief given to property owners funded by the Town of Bristol through reductions in property tax collections.



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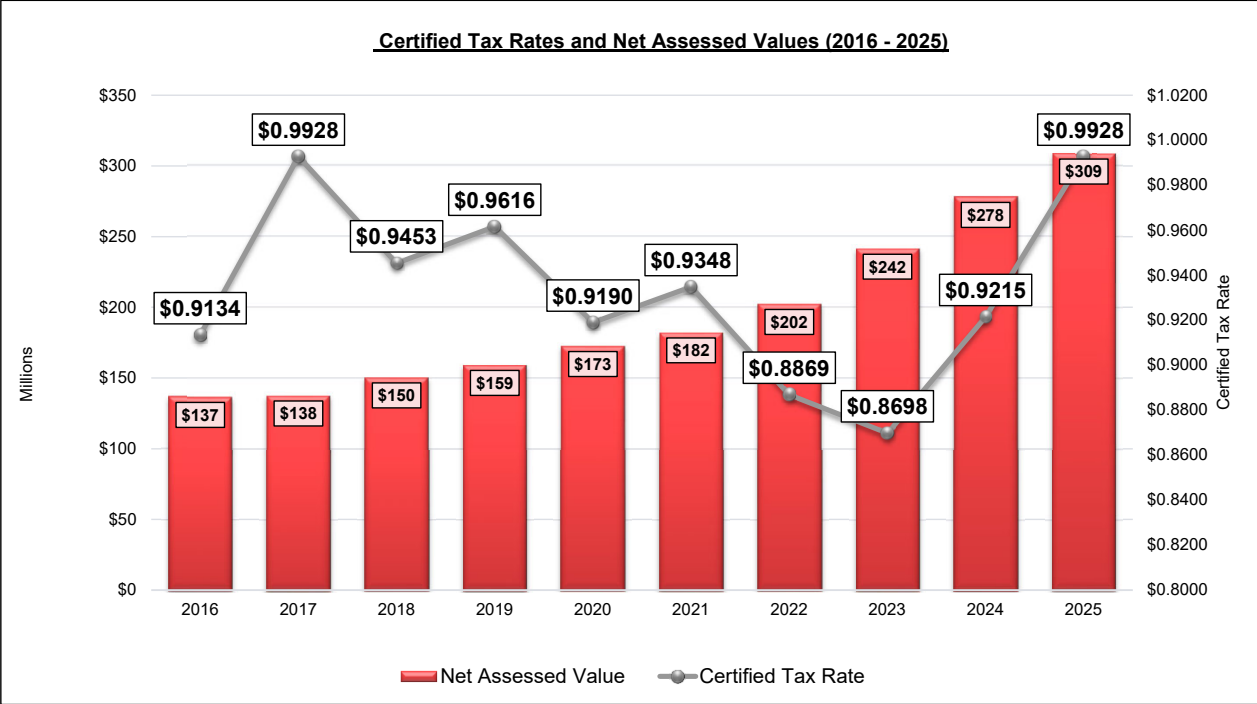
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TOWN OF BRISTOL, INDIANA

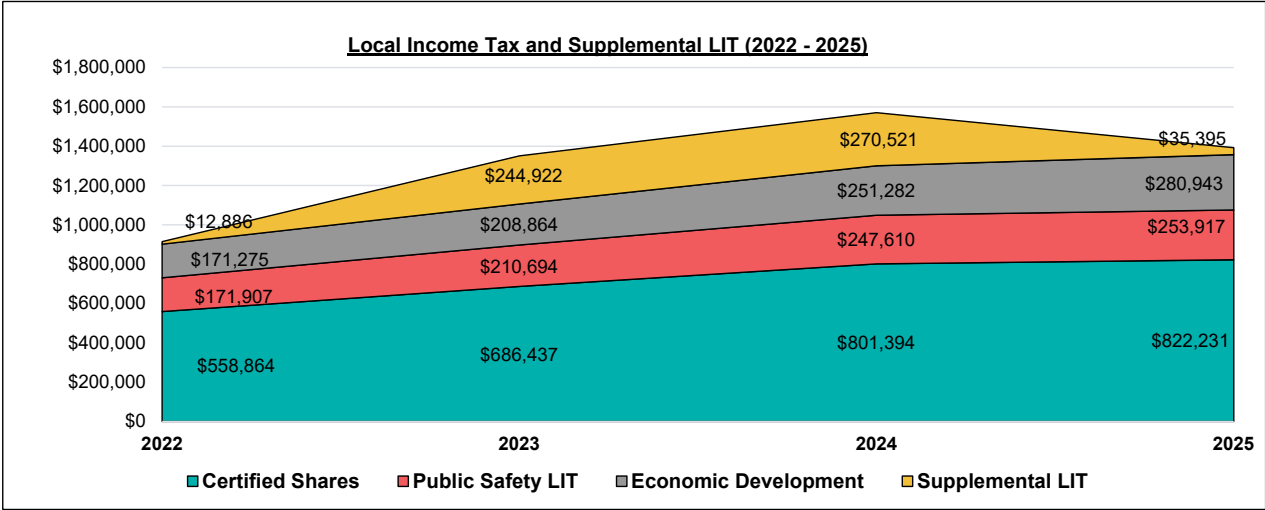
OVERVIEW AND INSIGHTS

HISTORICAL DATA

The graph below shows certified property tax rates and net assessed values for the Town of Bristol from 2016 through 2025. Since 2016, Town tax rates have increased by 8.69% from \$.9134 to \$.9928. Net assessed values during the same time period have increased by 125.9% from \$137 million to \$309 million.



The graph below shows the certified Local Income Tax received for the Town of Bristol from 2022 through 2025. Since 2022, total local income tax has increased approximately 52% from \$915k to \$1.39 million. However, when removing the supplemental LIT distribution, income tax revenues have actually increased by 50% from \$902k to \$1.35 million over that period of time.



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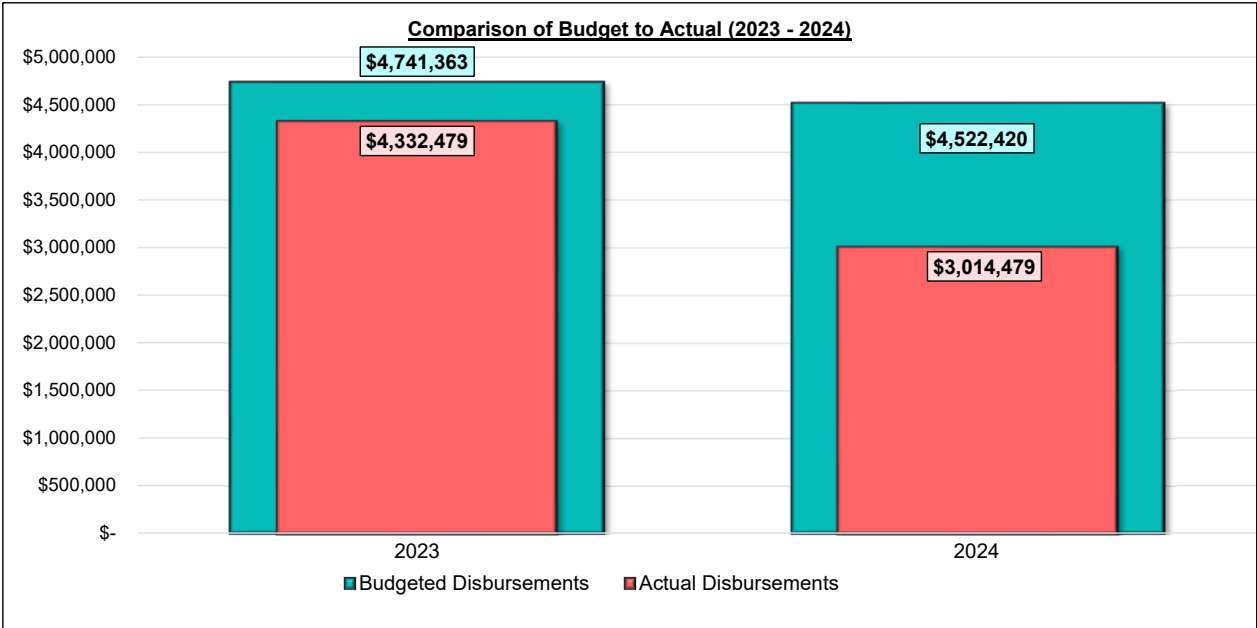
TOWN OF BRISTOL, INDIANA

OVERVIEW AND INSIGHTS

HISTORICAL DATA (CONT'D)

Accurate budgeting is vital for cities and towns to ensure efficient use of public funds and maintain financial health. It enables local governments to allocate resources effectively, prioritize essential services, and invest in infrastructure and community development. By meticulously tracking revenue and expenditures, cities and towns can avoid deficits, reduce debt, and plan for future growth. In essence, precise budgeting is the cornerstone of fiscal responsibility, helping to create sustainable and thriving communities.

The table below shows a breakdown of actual spending vs total budgeted disbursements for the selected funds shown. The Town of Bristol spent 91% of the budgeted disbursements in 2023 and 67% in 2024. In 2024, there was less spending out of Public Safety LIT Fund for personal services than budgeted and only \$73,800 of capital was spent compared to the \$400,000 capital outlay budget for the EDIT Fund. Additionally, the \$150,000 capital outlay budget out of Local Road and Street for resurfacing did not occur. These are all factors causing the decline in budget to actual spending from 2023 to 2024.



	2023		2024	
	Actual	Budget (1)	Actual	Budget (1)
General	\$2,506,811	\$2,805,230	\$2,187,300	\$2,660,563
MVH	227,765	287,300	319,548	498,690
Local Road and Street	199,962	200,000	-	150,000
Park	158,657	146,245	136,524	172,795
Cemetery	61,576	79,850	16,389	69,515
Public Safety LIT	408,427	468,738	193,053	386,857
EDIT	769,281	754,000	161,665	584,000
Totals	\$4,332,479	\$4,741,363	\$3,014,479	\$4,522,420
Total % of Budget Used	91%		67%	

(1) Includes passed additional appropriations.

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TOWN OF BRISTOL, INDIANA

OVERVIEW AND INSIGHTS

SENATE BIL 1 IMPACTS

Indiana Senate Bill 1, recently signed into law by Governor Braun, is poised to significantly impact municipalities across the state. The bill introduces a series of property tax reforms aimed at providing relief to homeowners. Here are some of the key impacts:

Phaseout of the Business Personal Property Tax (BPPT): This phaseout immediately removes the 30% depreciation floor for new personal property investments and provides a large increase in the de minimis exemption for small filers in 2027. As companies begin to replace equipment subject to the 30% floor with new equipment that can depreciate below the current floor, this phaseout will reduce a material revenue source for municipalities.

Elimination on Excess Levy Appeals: The bill eliminates excess levy appeals.

Expansion of the Homestead Credit: While offering short-term savings to property owners, this expansion will accelerate the approach to tax caps, potentially increasing tax rates and shifting taxpayer burden.

Restrictions on Short-Term Debt and Fire Territory Caps: These new restrictions will limit the financial flexibility of municipalities, which could be challenging to maintain essential services and infrastructure.

Local Income Tax: Establishes expiration of current LIT rates at the end of 2027 and requires an annual adoption to renew expenditure rate. County-wide maximum rate set at 2.9%, while municipalities are maxed at 1.2%. For municipalities of less than 3,500 in population, required to petition for rate through the county and is based on county adjusted gross income. For municipalities of greater than 3,500 in population, can be adopted independently and is based on municipalities adjusted gross income.

While we wait additional data, we are actively working to quantify the impacts. Further insights will be communicated as the year advances. The impacts presented throughout this report have been derived using conservative assumptions.

TOWN OF BRISTOL, INDIANA					
	2025 Actual	2026 Actual	2027 Est. (1)	2028 Est. (2)	2029 Est. (2)
Municipal LIT	\$ -	\$ -	\$ -	\$988,154	\$1,116,036
LIT Certified Shares	822,200	927,992	1,048,088	-	-
LIT Public Safety	253,900	288,142	325,432	-	-
LIT Economic Development	280,100	333,209	376,331	-	-
Totals	\$1,356,200	\$1,549,343	\$1,749,851	\$988,154	\$1,116,036

(1) Assumes an annual increase of 6% based off of the 3-year historical average growth.
(2) Years 2028 and 2029 are based on assumption that the County will adopt a rate for Municipal LIT for population less than 3,500 that would keep the current LIT distributions approximately the same, adjusted by the 13% annual growth factor and at 50% received for conservative purposes.

TOWN OF BRISTOL, INDIANA

OVERVIEW AND INSIGHTS

ASSUMPTIONS

Revenues

Maximum levy calculations for future years assume an estimated levy growth of 4.0% for 2026 through 2029. Levy allocations between property tax funds for years 2026 through 2029 are based off actual allocations from the 2025 certified levy, excluding tax rate driven funds.

Historical circuit breaker tax credits as a percentage of gross property tax levy have been 3%, 2%, and 2% for historical years 2023, 2024, and 2025, respectively. For years 2026 through 2029, circuit breakers are flatlined from 2025 and each year thereafter.

The Town's net assessed value has grown at an average of 12% annually from 2021 through 2025. For rate driven funds, we have estimated 0% growth for the Town's net assessed value for years 2026 through 2029 as a conservative approach towards Senate Bill 1 impacts until we have further information surrounding these impacts.

Disbursements:

Personal services, supplies, and other services and charges for 2025 reflect the DLGF approved budget. Years 2026 through 2029 reflect an inflationary increase of 3% for the aforementioned categories.

Capital outlays for years 2025 through 2029 reflect the detailed plan provided by Town management, which is detailed on Appendix A - 1 through A - 2.

Debt service for years 2025 through 2029 reflect the bond and interest payments per the corresponding amortization schedules in Gateway. The summary of all Debt per Gateway is detailed on Appendix A - 3.

TOWN OF BRISTOL, INDIANA

Section 8, Item a.

SUMMARY OF ESTIMATED IMPACT

Fund Name	Pg. #	ACTUAL		ESTIMATED					Five - Year Estimated Change
		2023	2024	2025	2026	2027	2028	2029	
(----- Rounded to the nearest \$100 -----)									
General	9	\$271,048	\$727,962	\$279,100	\$427,400	\$595,000	\$547,100	\$468,200	\$2,316,800
Motor Vehicle Highway	11	104,899	(24,694)	65,600	179,600	221,500	228,200	235,900	930,800
Local Road and Street	13	(154,869)	46,480	(36,900)	47,100	47,100	47,100	47,100	151,500
Restricted Motor Vehicle Highway	14	(24,752)	37,414	(133,400)	37,600	37,600	37,600	37,600	17,000
Park	15	(84,707)	(58,296)	36,300	32,100	33,900	35,300	37,100	174,700
Cemetery	17	(30,174)	6,636	4,300	4,200	3,600	3,100	2,600	17,800
Public Safety LIT	19	(150,807)	106,111	(11,000)	4,400	33,300	(300,800)	(19,900)	(294,000)
EDIT	21	(498,665)	153,057	(297,400)	(131,800)	273,300	(106,100)	(109,300)	(371,300)
Stormwater MS-4	23	(186,802)	58,955	(107,400)	76,400	75,000	73,500	72,000	189,500
Raber Golf Course	25	36,569	36,000	36,000	-	-	-	-	36,000
Cumulative Capital Improvement	27	(59)	(1,102)	3,000	3,000	3,000	3,000	3,000	15,000
Cumulative Fire Equipment	28	(50,753)	(38,717)	(38,100)	59,900	59,300	58,500	58,000	197,600
Cumulative Capital Development	29	(104,387)	45,545	154,000	30,200	150,200	149,900	150,000	634,300
TIF South Street	31	(422,132)	(738,324)	(440,800)	474,600	728,200	690,100	651,300	2,103,400
TIF North Street	31	35	1,667	1,700	1,700	1,700	1,700	1,700	8,500
TIF East	32	380,532	401,265	(501,700)	40,300	140,300	140,300	140,300	(40,500)
TIF GGT	33	10,813	135,050	316,100	139,000	529,500	529,500	529,500	2,043,600
TIF Seahawk	34	210,961	666,306	209,800	(659,200)	145,800	145,800	145,800	(12,000)
TIF Rail Park	35	-	117,130	97,100	173,300	650,800	650,700	650,600	2,222,500
TIF Valmount	36	-	137,674	368,300	(225,600)	242,900	261,300	279,700	926,600
Totals		\$801,750	\$1,749,602	(\$1,423,900)	\$714,200	\$3,972,000	\$3,195,800	\$3,381,200	\$9,839,300

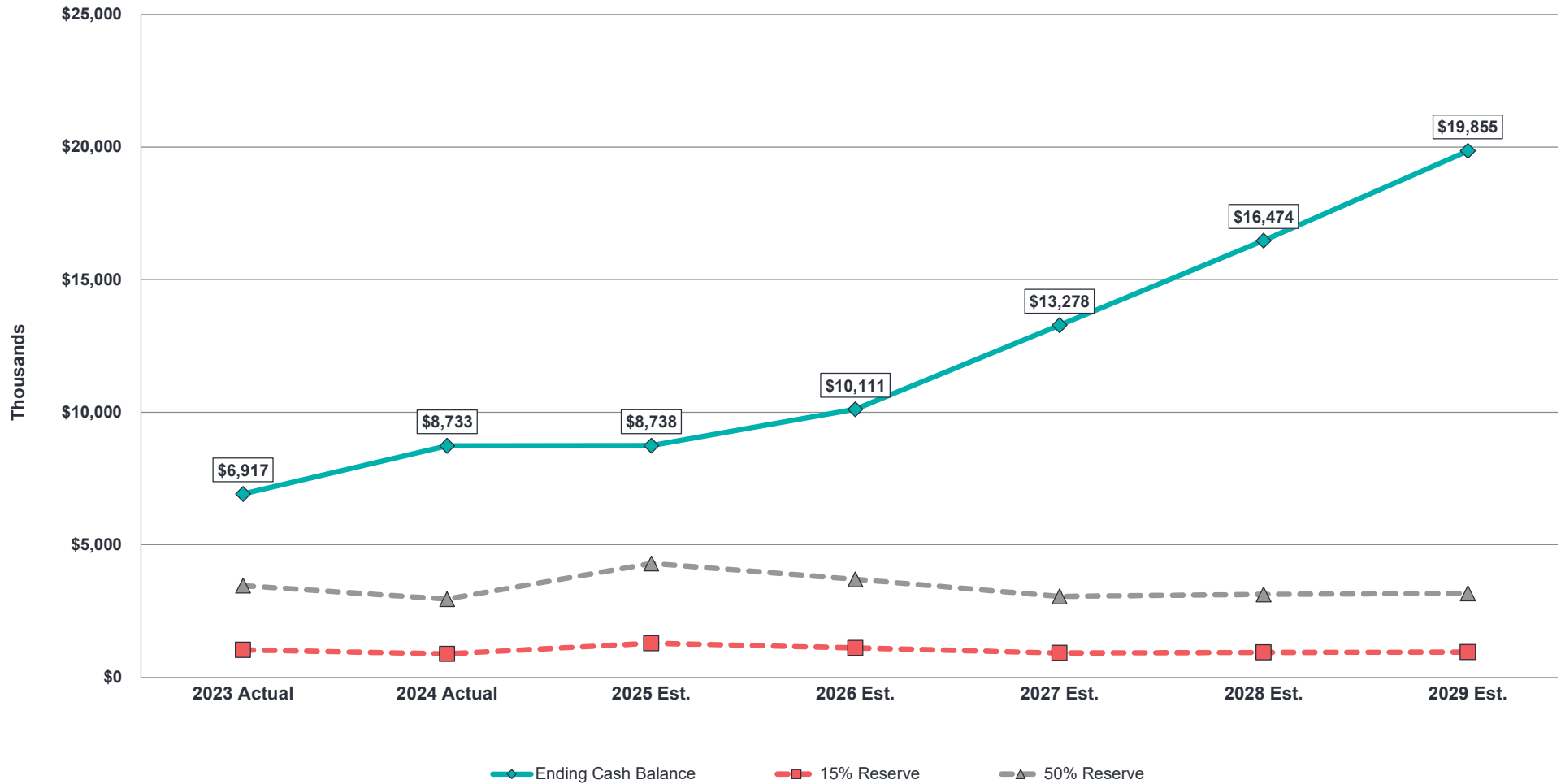
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TOWN OF BRISTOL, INDIANA
SUMMARY OF ESTIMATED IMPACT

Section 8, Item a.





Ending Fund Balances vs. Recommended Reserves



(Internal Use Only)
(No Assurance provided on this financial analysis.)

TOWN OF BRISTOL, INDIANA

SUMMARIZED SOLUTIONS

-  Consider potential budget impacts and necessary adjustments to prepare for the effects of Senate Bill 1, including the removal of PS LIT and CEDIT revenues in 2028 and possible reduction in overall LIT received by the Town.
-  Analyze the estimated revenues and begin discussions with the County surrounding the adoption of all or a portion of the maximum 1.2% municipal LIT available for adoption 2027 for collection in 2028.
-  Consider maintaining the debt service tax rate by reissuing or replacing the General Obligation Bonds in 2029 when the 2023 GO Bonds fall off. This also will allow for continued financing on future projects.
-  Consider maintaining and modifying the capital improvement plan for the Town on an annual basis to keep it accurate and aligned with the Town's changing needs.

(Internal Use Only)
(No Assurance provided on this financial analysis.)

Town of Bristol, Indiana

Town Financial Model

Actual and Estimated Fund Results



TOWN OF BRISTOL, INDIANA

ACTUAL AND ESTIMATED FUND BALANCES FOR 2023 - 2029
GENERAL FUND - 1101

Index	ACTUAL		ESTIMATED					
	2023	2024	2025	2026	2027	2028	2029	
(-----Rounded to the Nearest \$100-----)								
1	Operating Receipts:							
2	Property Tax	\$1,690,173	\$1,840,446	\$2,123,000	\$2,509,800	(1) \$2,613,500	\$2,721,300	\$2,833,500
3	Circuit Breaker Tax Credits	(38,528)	(28,371)	(69,300)	(81,900)	(85,300)	(88,800)	(92,500)
4	Levy Excess/(Shortfall)	60,423	(64,835)	-	-	-	-	-
5	Est. Shortfall from SEA 1 - 2025	-	-	-	(62,400)	(63,900)	(72,500)	(72,700)
6	Net Property Tax Collections	1,712,068	1,747,240	2,053,700	2,365,500	2,464,300	2,560,000	2,668,300
7								
8	LIT Certified Shares	686,437	801,394	822,200	928,000	1,048,100	-	-
9	Municipal LIT	-	-	-	-	-	988,200	1,116,000
10	LIT Supplemental Distribution	151,673	167,602	22,000	-	-	-	-
11	Vehicle Excise, CVET, and FIT	60,435	55,373	63,900	75,500	78,700	81,900	85,300
12	Charges for Services	15,025	12,454	12,500	12,500	12,500	12,500	12,500
13	Earnings on Investments	74,102	99,714	66,900	50,500	48,600	48,000	45,100
14	Rental Receipts	4,300	4,300	4,300	4,300	4,300	4,300	4,300
15	Licenses and Permits	7,825	2,550	2,600	2,600	2,600	2,600	2,600
16	Other State Distributed Taxes	6,652	7,244	7,300	7,300	7,300	7,300	7,300
17	Riverboat Wagering Tax	10,060	10,245	10,200	10,200	10,200	10,200	10,200
18	Other Receipts	49,282	7,146	-	-	-	-	-
19								
20	Total Operating Receipts	2,777,859	2,915,262	3,065,600	3,456,400	3,676,600	3,715,000	3,951,600
21								
22	Operating Disbursements:							
23	Personal Services	1,401,089	1,445,368	1,973,900	2,097,200	2,160,200	2,225,000	2,291,700
24	Supplies	61,066	53,128	72,500	75,500	77,800	80,100	82,500
25	Services and Charges	908,562	554,730	606,600	620,200	638,800	658,000	677,700
26	Services and Charges - Hydrant Rental	134,074	134,074	133,500	236,100	204,800	204,800	204,800
27	Capital Outlays	2,020	-	-	-	-	-	-
28	Appropriations moved from PS LIT	-	-	-	-	-	-	226,700
29								
30	Total Operating Disbursements	2,506,811	2,187,300	2,786,500	3,029,000	3,081,600	3,167,900	3,483,400
31								
32	Increase/(Decrease) in Fund Balance	271,048	727,962	279,100	427,400	595,000	547,100	468,200
33	Beginning Fund Balance	825,013	1,096,061	1,824,000	2,103,100	2,530,500	3,125,500	3,672,600
34								
35	Ending Fund Balance	\$1,096,061	\$1,824,023	\$2,103,100	\$2,530,500	\$3,125,500	\$3,672,600	\$4,140,800

Notes:

(1) Includes the three-year levy growth appeal of \$286,429, assuming the appeal is approved and received in 2026.

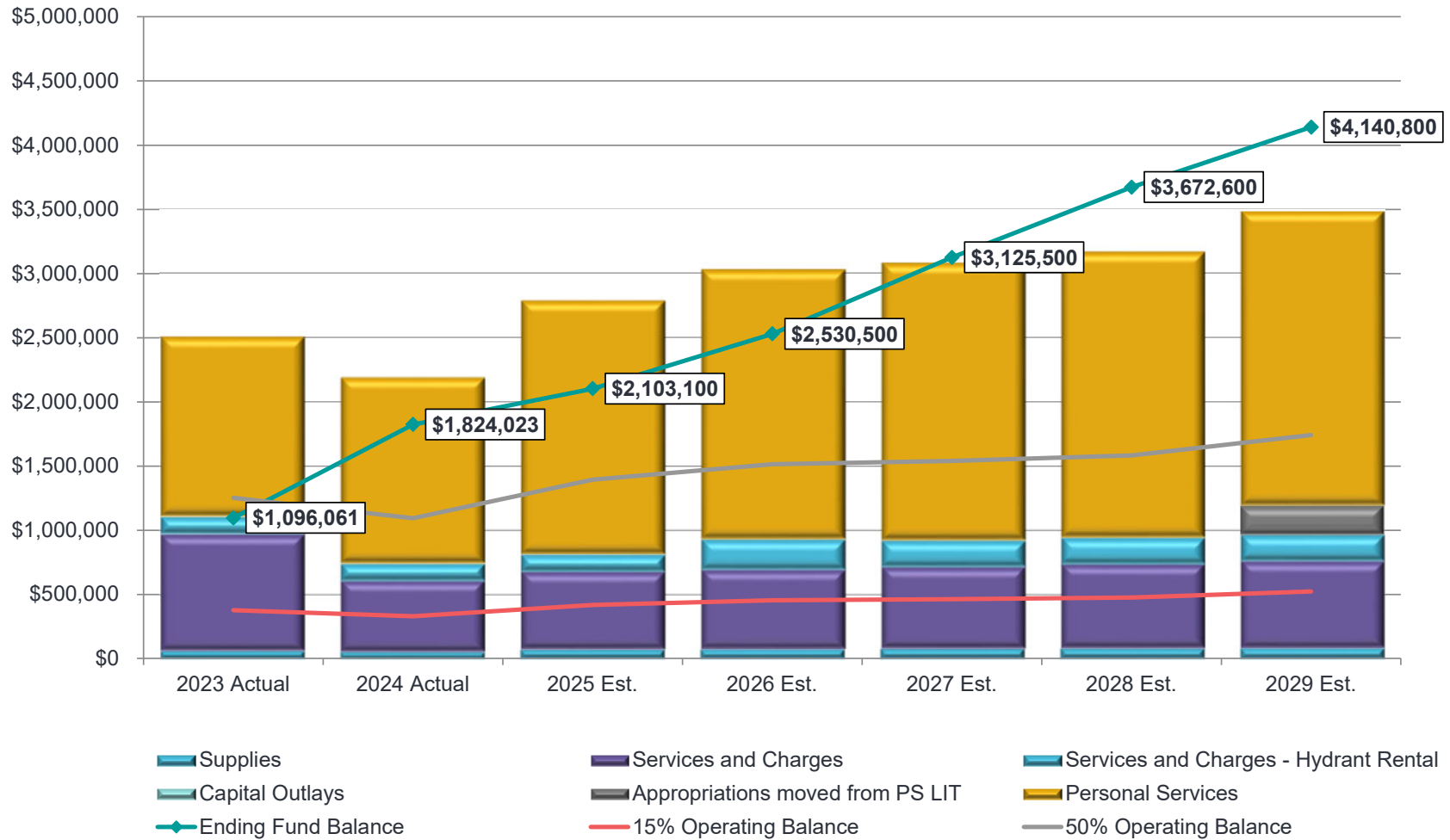
Line 5 - Estimated property tax reductions from changes made by Senate Enrolled Act 1 are based on information provided by the Legislative Services Agency.

Line 9 - Estimated LIT is based on the assumption that the County will adopt a rate for Municipal LIT for population less than 3,500 that would allow for the Town to receive 50% of what they are currently receiving with historical growth increase. Once AGI information is released from DOR, we will update this analysis accordingly.

Line 26 - Hydrant rental is estimated to be \$245,850 in 2025 per the Water Financial Management Report prepared by Baker Tilly dated July 8, 2025. Estimated years 2027 through 2029 are from the Water Financial Management Report prepared by Baker Tilly Dated July 8, 2025. It is assumed that \$50,000 of the total hydrant rental fee is paid out of Rail Park TIF and Valmont TIF starting in 2026.

(Internal Use Only)
 (No Assurance provided on this financial analysis.)

TOWN OF BRISTOL, INDIANA
ACTUAL AND ESIMATED FUND RESULTS
1101 - General



(Internal Use Only)
 (No Assurance provided on this financial analysis.)

TOWN OF BRISTOL, INDIANA

Section 8, Item a.

ACTUAL AND ESTIMATED FUND BALANCES FOR 2023 - 2029
MOTOR VEHICLE HIGHWAY - 2201

Index		ACTUAL		ESTIMATED				
		2023	2024	2025	2026	2027	2028	2029
		----- Rounded to the Nearest \$100 -----						
1	Operating Receipts:							
2	Property Tax	\$170,998	\$218,617	\$260,900	\$273,000	\$283,900	\$295,300	\$307,100
3	Circuit Breaker Tax Credits	(3,898)	(3,370)	(8,500)	(8,900)	(9,300)	(9,600)	(10,000)
4	Levy Excess/(Shortfall)	7,078	(7,714)	-	-	-	-	-
5	Est. Shortfall from SEA 1 - 2025	-	-	-	(6,800)	(6,900)	(7,900)	(7,900)
6	Net Property Tax Collections	174,178	207,533	252,400	257,300	267,700	277,800	289,200
7								
8	Vehicle Excise, CVET, and FIT	6,114	6,577	7,900	8,200	8,500	8,900	9,200
9	MVH Distribution	38,523	37,414	37,600	37,600	37,600	37,600	37,600
10	MVH Distribution - Restricted	3,483	-	-	-	-	-	-
11	Wheel Tax	50,126	42,549	42,500	42,500	42,500	42,500	42,500
12	Other Receipts	448	781	-	-	-	-	-
13								
14	Total Operating Receipts	272,872	294,854	340,400	345,600	356,300	366,800	378,500
15								
16	Operating Disbursements:							
17	Personal Services	4,512	930	6,400	7,400	7,600	7,800	8,100
18	Supplies	10,776	8,609	33,100	29,900	30,600	31,300	32,100
19	Services and Charges	91,052	69,762	76,100	93,700	96,600	99,500	102,400
20	CCMG Match	-	5,037	159,200	-	-	-	-
21	Capital Outlays	61,633	235,210	-	35,000	-	-	-
22								
23	Total Operating Disbursements	167,973	319,548	274,800	166,000	134,800	138,600	142,600
24								
25	Increase/(Decrease) in Fund Balance	104,899	(24,694)	65,600	179,600	221,500	228,200	235,900
26	Beginning Fund Balance	223,168	328,067	303,400	369,000	548,600	770,100	998,300
27								
28	Ending Fund Balance	<u>\$328,067</u>	<u>\$303,373</u>	<u>\$369,000</u>	<u>\$548,600</u>	<u>\$770,100</u>	<u>\$998,300</u>	<u>\$1,234,200</u>

Notes:

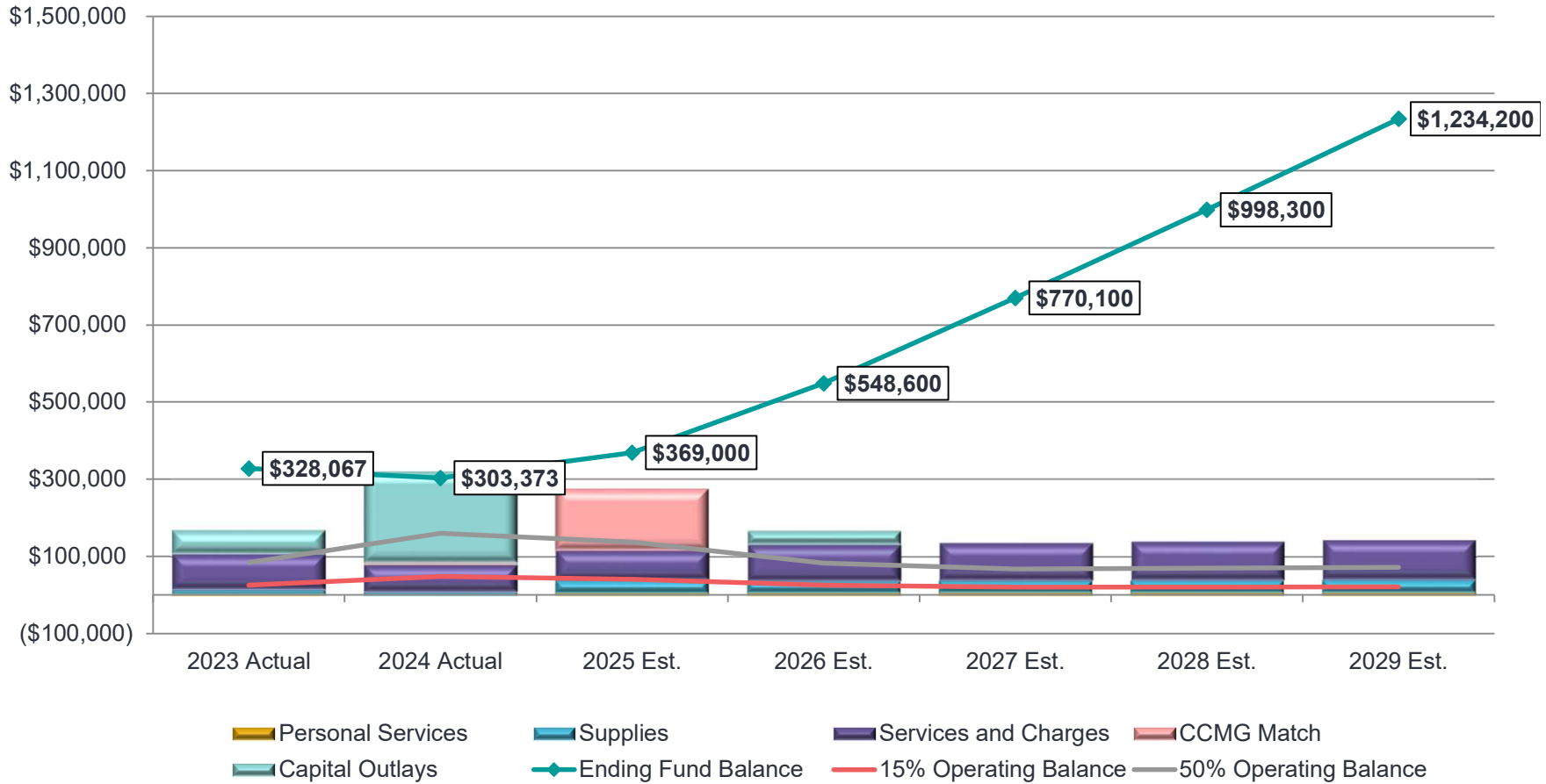
Line 5 - Estimated property tax reductions from changes made by Senate Enrolled Act 1 are based on information provided by the Legislative Services Agency.

Line 10 - 2023 includes April 2023 portion of MVH-restricted (fund 2203).

Line 21 - Capital Outlays are reflected based on the Capital Improvement Plan on Appendix A - 1 through A - 2. The Town has a Capital Outlay budget of \$319,000 in 2025 and \$209,000 in 2026.

(Internal Use Only)
 (No Assurance provided on this financial analysis.)

TOWN OF BRISTOL, INDIANA
ACTUAL AND ESIMATED FUND RESULTS
MOTOR VEHICLE HIGHWAY - 2201



(Internal Use Only)
 (No Assurance provided on this financial analysis.)

TOWN OF BRISTOL, INDIANA

Section 8, Item a.

ACTUAL AND ESTIMATED FUND BALANCES FOR 2023 - 2029
LOCAL ROAD AND STREET - 2202

Index		ACTUAL		ESTIMATED				
		2023	2024	2025	2026	2027	2028	2029
				(----- Rounded to the Nearest \$100 -----)				
1	Operating Receipts:							
2	LRS Distribution	\$45,093	\$46,480	\$47,100	\$47,100	\$47,100	\$47,100	\$47,100
3								
4	Operating Disbursements:							
5	Capital Outlays	199,962	-	50,000	-	-	-	-
6	Additional Appropriations	-	-	34,000	-	-	-	-
7								
8	Increase/(Decrease) in Fund Balance	(154,869)	46,480	(36,900)	47,100	47,100	47,100	47,100
9	Beginning Fund Balance	284,735	129,866	176,300	139,400	186,500	233,600	280,700
10								
11	Ending Fund Balance	\$129,866	\$176,346	\$139,400	\$186,500	\$233,600	\$280,700	\$327,800
12								

Notes:

Line 5 - Capital Outlays are reflected based on the Capital Improvement Plan on Appendix A - 1 through A - 2. The Town has a Capital Outlay budget of \$84,000 in 2025 and \$100,000 in 2026.

(Internal Use Only)
 (No Assurance provided on this financial analysis.)

TOWN OF BRISTOL, INDIANA

Section 8, Item a.

ACTUAL AND ESTIMATED FUND BALANCES FOR 2023 - 2029
MVH Restricted - 2203

Index		ACTUAL		ESTIMATED				
		2023	2024	2025	2026	2027	2028	2029
				(----- Rounded to the Nearest \$100 -----)				
1	Operating Receipts:							
2	MVH Distribution	\$35,040	\$37,414	\$37,600	\$37,600	\$37,600	\$37,600	\$37,600
3								
4	Operating Disbursements:							
5	Capital Outlays	59,792	-	-	-	-	-	-
6	CCMG Match	-	-	171,000	-	-	-	-
7								
8	Total Operating Disbursements	59,792	-	171,000	-	-	-	-
9								
10	Increase/(Decrease) in Fund Balance	(24,752)	37,414	(133,400)	37,600	37,600	37,600	37,600
11	Beginning Fund Balance	120,703	95,951	133,400	-	37,600	75,200	112,800
12								
13	Ending Fund Balance	\$95,951	\$133,365	\$ -	\$37,600	\$75,200	\$112,800	\$150,400

Notes:

Line 5 - Capital Outlays are reflected based on the Capital Improvement Plan on Appendix A - 1 through A - 2. The Town has a Capital Outlay budget of \$97,000 in 2025 and \$40,000 in 2026.

(Internal Use Only)
 (No Assurance provided on this financial analysis.)

TOWN OF BRISTOL, INDIANA

Section 8, Item a.

ACTUAL AND ESTIMATED FUND BALANCES FOR 2023 - 2029
PARK AND RECREATION - 2204

Index		ACTUAL		ESTIMATED				
		2023	2024	2025	2026	2027	2028	2029
				(----- Rounded to the Nearest \$100 -----)				
1	Operating Receipts:							
2	Property Tax	\$54,584	\$69,535	\$82,800	\$86,600	\$90,100	\$93,700	\$97,400
3	Circuit Breaker Tax Credits	(1,244)	(1,072)	(2,700)	(2,800)	(2,900)	(3,100)	(3,200)
4	Levy Excess/(Shortfall)	2,259	(2,370)	-	-	-	-	-
5	Est. Shortfall from SEA 1 - 2025	-	-	-	(2,200)	(2,200)	(2,500)	(2,500)
6	Net Property Tax Collections	55,599	66,093	80,100	81,600	85,000	88,100	91,700
7								
8	Vehicle Excise, CVET, and FIT	1,952	1,294	2,500	2,600	2,700	2,800	2,900
9	Rental Receipts	7,642	9,242	9,200	9,200	9,200	9,200	9,200
10	Other Receipts	8,757	1,599	-	-	-	-	-
11								
12	Total Operating Receipts	73,950	78,228	91,800	93,400	96,900	100,100	103,800
13								
14	Operating Disbursements:							
15	Personal Services	32,182	5,494	7,300	7,300	7,500	7,700	7,900
16	Supplies	9,418	2,029	9,700	9,500	9,700	9,900	10,100
17	Services and Charges	63,031	53,436	38,500	44,500	45,800	47,200	48,700
18	Capital Outlays	54,026	75,565	-	-	-	-	-
19								
20	Total Operating Disbursements	158,657	136,524	55,500	61,300	63,000	64,800	66,700
21								
22	Increase/(Decrease) in Fund Balance	(84,707)	(58,296)	36,300	32,100	33,900	35,300	37,100
23	Beginning Fund Balance	207,479	122,772	64,500	100,800	132,900	166,800	202,100
24								
25	Ending Fund Balance	<u>\$122,772</u>	<u>\$64,476</u>	<u>\$100,800</u>	<u>\$132,900</u>	<u>\$166,800</u>	<u>\$202,100</u>	<u>\$239,200</u>

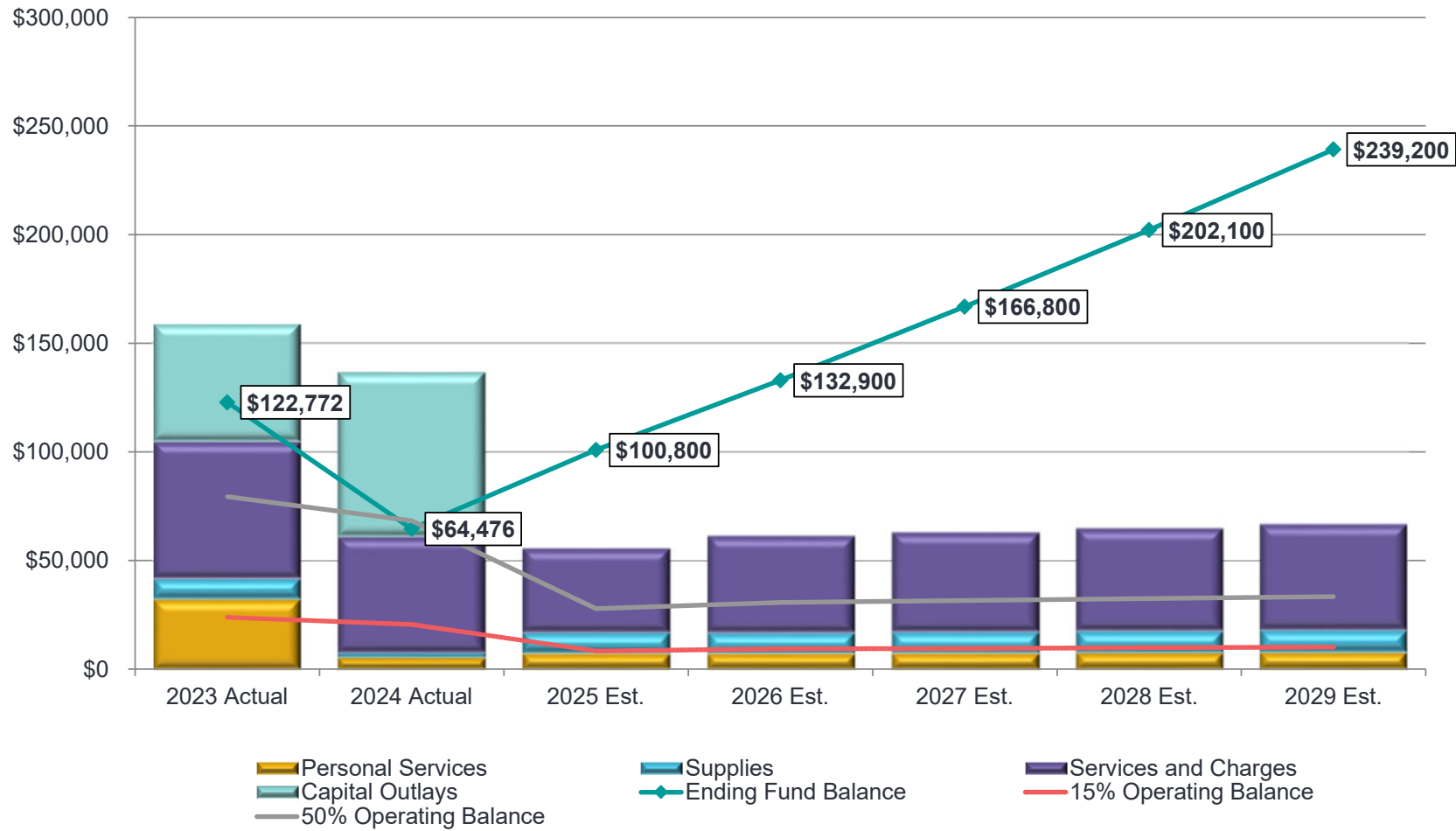
Notes:

Line 5 - Estimated property tax reductions from changes made by Senate Enrolled Act 1 are based on information provided by the Legislative Services Agency.

Line 18 - Capital Outlays are reflected based on the Capital Improvement Plan on Appendix A - 1 through A - 2. The Town has a Capital Outlay budget of \$35,000 in 2025 and \$30,000 in 2026.

(Internal Use Only)
 (No Assurance provided on this financial analysis.)

TOWN OF BRISTOL, INDIANA
ACTUAL AND ESIMATED FUND RESULTS
PARK AND RECREATION - 2204



(Internal Use Only)
 (No Assurance provided on this financial analysis.)

TOWN OF BRISTOL, INDIANA

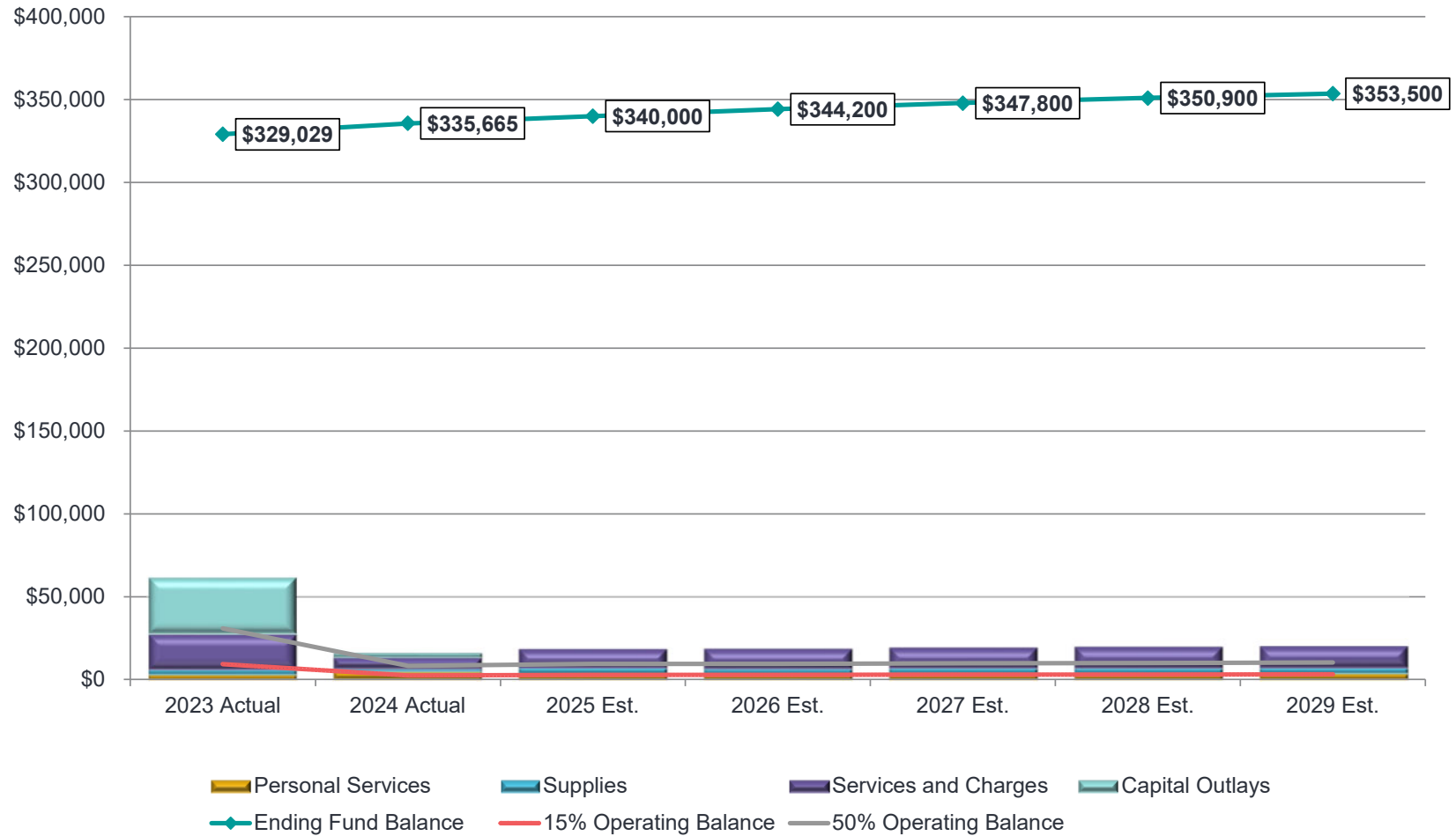
Section 8, Item a.

ACTUAL AND ESTIMATED FUND BALANCES FOR 2023 - 2029
CEMETERY - 2205

Index		ACTUAL		ESTIMATED				
		2023	2024	2025	2026	2027	2028	2029
				(----- Rounded to the Nearest \$100 -----)				
1	Operating Receipts:							
2	Charges for Services	\$30,750	\$23,025	\$23,000	\$23,000	\$23,000	\$23,000	\$23,000
3	Other Receipts	652	-	-	-	-	-	-
4								
5	Total Operating Receipts	31,402	23,025	23,000	23,000	23,000	23,000	23,000
6								
7	Operating Disbursements:							
8	Personal Services	2,928	4,776	3,300	3,300	3,400	3,500	3,600
9	Supplies	3,099	1,830	3,700	3,300	3,400	3,400	3,400
10	Services and Charges	21,488	6,957	11,700	12,200	12,600	13,000	13,400
11	Capital Outlays	34,061	2,826	-	-	-	-	-
12								
13	Total Operating Disbursements	61,576	16,389	18,700	18,800	19,400	19,900	20,400
14								
15	Increase/(Decrease) in Fund Balance	(30,174)	6,636	4,300	4,200	3,600	3,100	2,600
16	Beginning Fund Balance	359,203	329,029	335,700	340,000	344,200	347,800	350,900
17								
18	Ending Fund Balance	\$329,029	\$335,665	\$340,000	\$344,200	\$347,800	\$350,900	\$353,500
19								
20	Notes:							
21	Line 11 - Capital Outlays are reflected based on the Capital Improvement Plan on Appendix A - 1 through A -2 The Town has a Capital Outlay budget of \$7,000 in 2025 and \$90,000 in 2026							

(Internal Use Only)
 (No Assurance provided on this financial analysis.)

TOWN OF BRISTOL, INDIANA
ACTUAL AND ESIMATED FUND RESULTS
CEMETERY - 2205



(Internal Use Only)
 (No Assurance provided on this financial analysis.)

TOWN OF BRISTOL, INDIANA

Section 8, Item a.

ACTUAL AND ESTIMATED FUND BALANCES FOR 2023 - 2029
PUBLIC SAFETY LIT - 2240

Index		ACTUAL		ESTIMATED				
		2023	2024	2025	2026	2027	2028	2029
				(----- Rounded to the Nearest \$100 -----)				
1	Operating Receipts:							
2	LIT Public Safety	\$210,694	\$247,610	\$253,900	\$288,100	\$325,400	\$ -	\$ -
3	LIT Supplemental Distribution	46,925	51,554	6,700	-	-	-	-
4								
5	Total Operating Receipts	257,619	299,164	260,600	288,100	325,400	-	-
6								
7	Operating Disbursements:							
8	Personal Services	81,309	31,005	147,500	160,100	164,900	169,800	19,900
9	Supplies	5,068	-	15,600	15,600	16,000	16,500	-
10	Services and Charges	314,408	162,048	56,000	108,000	111,200	114,500	-
11	Capital Outlays	7,641	-	-	-	-	-	-
12	Additional Appropriations	-	-	52,500	-	-	-	-
13								
14	Total Operating Disbursements	408,426	193,053	271,600	283,700	292,100	300,800	19,900
15								
16	Increase/(Decrease) in Fund Balance	(150,807)	106,111	(11,000)	4,400	33,300	(300,800)	(19,900)
17	Beginning Fund Balance	338,673	187,866	294,000	283,000	287,400	320,700	19,900
18								
19	Ending Fund Balance	\$187,866	\$293,977	\$283,000	\$287,400	\$320,700	\$19,900	\$ -
20								
21								

Notes:

Line 2 - Public Safety local income tax will expire at the end of 2027 pursuant to SEA 1 - 2025. The Town will need to shift budgeted disbursements to the General fund once this fund is depleted.

Line 10 - In 2023, part of services and charges includes a portion of the fire contract payment. For years 2025 through 2029, the Proposed Fire Contract Funding is reflected based on Appendix A - 3. The total 2025 budget for the fire contract is \$920,114.

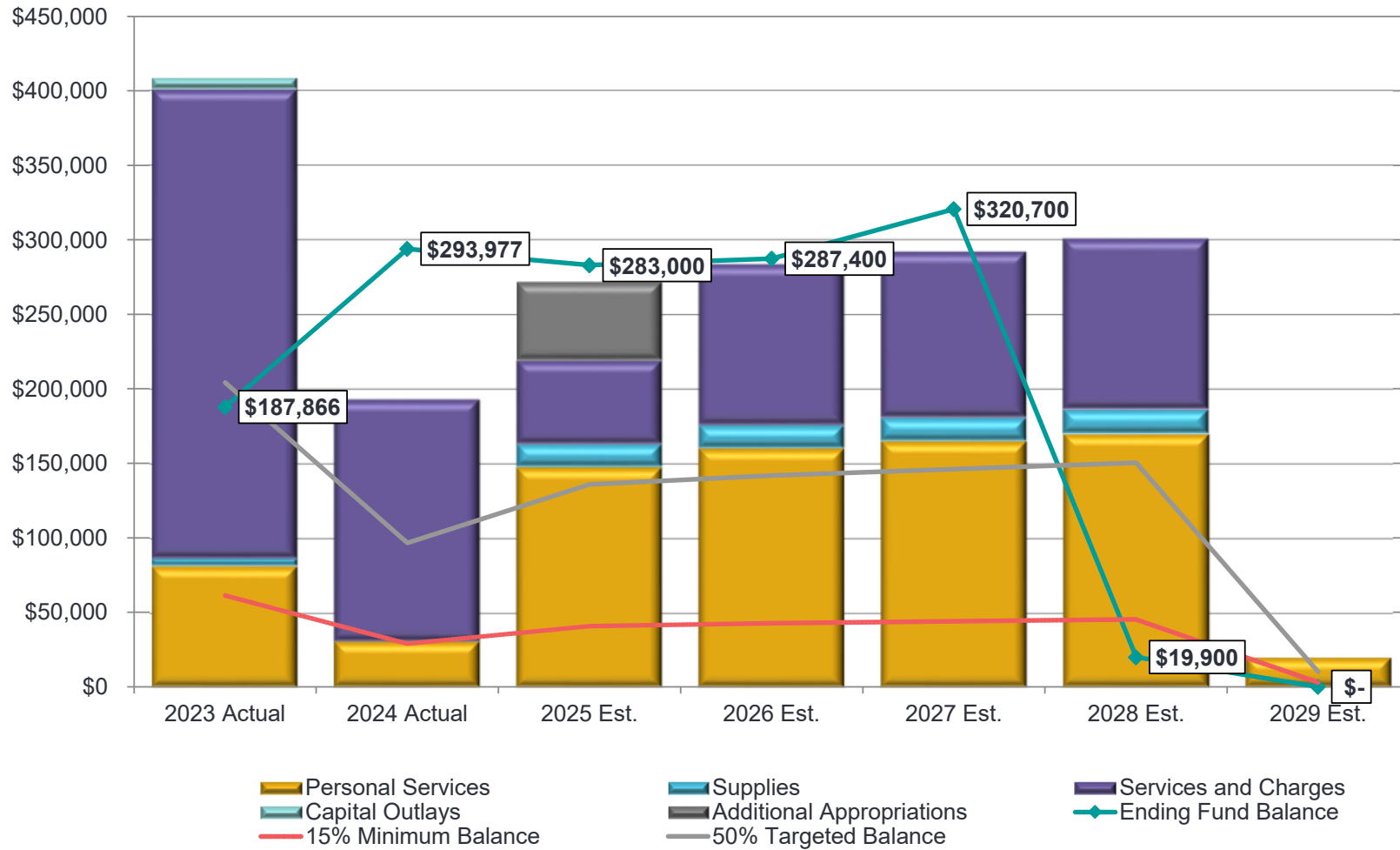
Line 11 - Capital Outlays are reflected based on the Capital Improvement Plan on Appendix A - 1 through A -2 The Town has a Capital Outlay budget of \$52,500 in 2025 and \$30,000 in 2026.

(Internal Use Only)

(No Assurance provided on this financial analysis.)

TOWN OF BRISTOL, INDIANA

ACTUAL AND ESIMATED FUND RESULTS
PUBLIC SAFETY LIT - 2240



(Internal Use Only)
(No Assurance provided on this financial analysis.)

TOWN OF BRISTOL, INDIANA

Section 8, Item a.

ACTUAL AND ESTIMATED FUND BALANCES FOR 2023 - 2029
EDIT - 4436

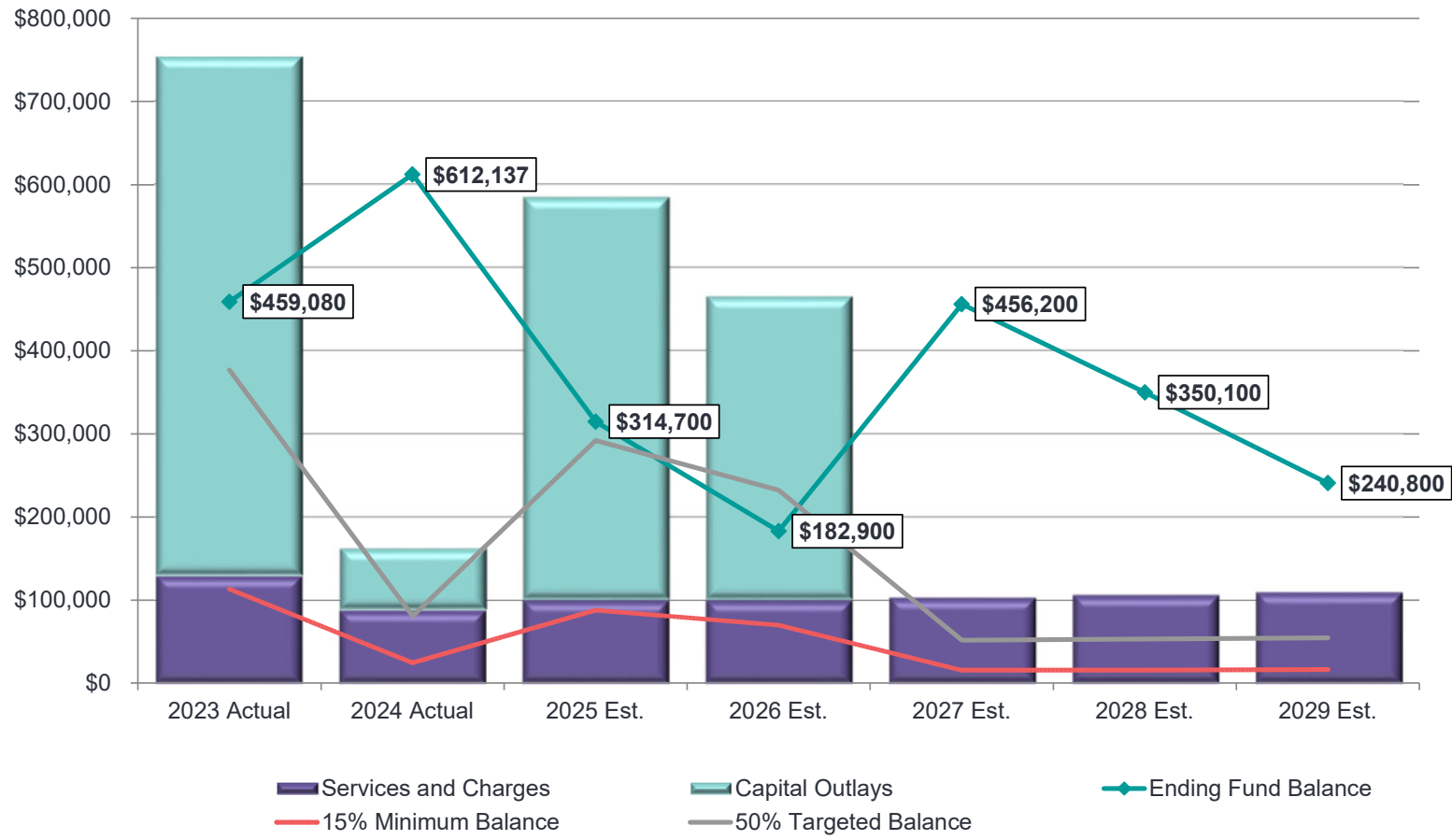
Index		ACTUAL		ESTIMATED				
		2023	2024	2025	2026	2027	2028	2029
						(----- Rounded to the Nearest \$100 -----)		
1	Operating Receipts:							
2	LIT Economic Development	\$208,864	\$251,282	\$280,100	\$333,200	\$376,300	\$ -	\$ -
3	LIT Supplemental Distribution	46,324	51,365	6,700	-	-	-	-
4	Other Receipts	-	12,075	-	-	-	-	-
5								
6	Total Operating Receipts	255,188	314,722	286,800	333,200	376,300	-	-
7								
8	Operating Disbursements:							
9	Services and Charges	128,858	87,831	100,000	100,000	103,000	106,100	109,300
10	Capital Outlays	624,995	73,834	484,200	365,000	-	-	-
11								
12	Total Operating Disbursements	753,853	161,665	584,200	465,000	103,000	106,100	109,300
13								
14	Increase/(Decrease) in Fund Balance	(498,665)	153,057	(297,400)	(131,800)	273,300	(106,100)	(109,300)
15	Beginning Fund Balance	957,745	459,080	612,100	314,700	182,900	456,200	350,100
16								
17	Ending Fund Balance	\$459,080	\$612,137	\$314,700	\$182,900	\$456,200	\$350,100	\$240,800

Notes:

- Line 2 - Economic Development local income tax will expire at the end of 2027 pursuant to SEA 1 - 2025. The Town will need to shift budgeted disbursements to the General fund once this fund is depleted.
- Line 4 - Other receipt in 2025 relates to refund of license fee for new encased water pipe.
- Line 10 - Capital Outlays are reflected based on the Capital Improvement Plan on Appendix A - 1 through A - 2. The Town has a Capital Outlay budget of \$705,000 in 2025 and \$700,000 in 2026.
- Line 11 - Relates to professional services the Town plans to spend in excess of the \$100,000 approved budget for 2025 per line 9.

(Internal Use Only)
 (No Assurance provided on this financial analysis.)

TOWN OF BRISTOL, INDIANA
ACTUAL AND ESIMATED FUND RESULTS
EDIT - 4436



(Internal Use Only)
 (No Assurance provided on this financial analysis.)

TOWN OF BRISTOL, INDIANA

Section 8, Item a.

ACTUAL AND ESTIMATED FUND BALANCES FOR 2023 - 2029
Stormwater MS-4 - 2500

Index		ACTUAL		ESTIMATED				
		2023	2024	2025	2026	2027	2028	2029
				(----- Rounded to the Nearest \$100 -----)				
1	Operating Receipts:							
2	Stormwater Receipts	\$84,313	\$123,680	\$123,700	\$123,700	\$123,700	\$123,700	\$123,700
3	Other Receipts	17,414	-	-	-	-	-	-
4								
5	Total Operating Receipts	101,727	123,680	123,700	123,700	123,700	123,700	123,700
6								
7	Operating Disbursements:							
8	Personal Services	-	7,049	12,800	12,800	13,200	13,600	14,000
9	Services and Charges	10,172	44,532	28,500	34,500	35,500	36,600	37,700
10	CCMG Match	-	-	86,800	-	-	-	-
11	Capital Outlays	278,357	13,144	46,200	-	-	-	-
12	Additional Appropriations	-	-	56,800	-	-	-	-
13								
14	Total Operating Disbursements	288,529	64,725	231,100	47,300	48,700	50,200	51,700
15								
16	Increase/(Decrease) in Fund Balance	(186,802)	58,955	(107,400)	76,400	75,000	73,500	72,000
17	Beginning Fund Balance	410,467	223,665	282,600	175,200	251,600	326,600	400,100
18								
19	Ending Fund Balance	<u>\$223,665</u>	<u>\$282,620</u>	<u>\$175,200</u>	<u>\$251,600</u>	<u>\$326,600</u>	<u>\$400,100</u>	<u>\$472,100</u>

Notes:

Line 3 - Relates to the Monsanto Class Action Settlement in 2023.

Line 11 - Capital Outlays are reflected based on the Capital Improvement Plan on Appendix A - 1 through A - 2. The Town has a Capital Outlay budget of \$100,000 in 2025 and \$75,000 in 2026.

Line 12 - Relates to professional services the Town plans to spend in excess of the \$21,300 approved budget for 2025 per lines 8 and 9.

(Internal Use Only)
 (No Assurance provided on this financial analysis.)

TOWN OF BRISTOL, INDIANA

Section 8, Item a.

ACTUAL AND ESTIMATED FUND BALANCES FOR 2023 - 2029
Rainy Day - 4438

Index		ACTUAL		ESTIMATED				
		2023	2024	2025	2026	2027	2028	2029
					(-----)	Rounded to the Nearest \$100	-----	
1	Operating Receipts:							
2	Other Receipts	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
3								
4	Increase/(Decrease) in Fund Balance	-	-	-	-	-	-	-
5	Beginning Fund Balance	228,065	228,065	228,100	228,100	228,100	228,100	228,100
6								
7	Ending Fund Balance	<u>\$228,065</u>	<u>\$228,065</u>	<u>\$228,100</u>	<u>\$228,100</u>	<u>\$228,100</u>	<u>\$228,100</u>	<u>\$228,100</u>

(Internal Use Only)
(No Assurance provided on this financial analysis.)

TOWN OF BRISTOL, INDIANA

Section 8, Item a.

ACTUAL AND ESTIMATED FUND BALANCES FOR 2023 - 2029
Raber Golf Course - 2550

Index		ACTUAL		ESTIMATED				
		2023	2024	2025	2026	2027	2028	2029
				(----- Rounded to the Nearest \$100 -----)				
1	Operating Receipts:							
2	Charges for Services	\$36,000	\$36,000	\$36,000	\$ -	\$ -	\$ -	\$ -
3	Other Receipts	569	-	-	-	-	-	-
4								
5	Increase/(Decrease) in Fund Balance	36,569	36,000	36,000	-	-	-	-
6	Beginning Fund Balance	463,937	500,506	536,500	572,500	572,500	572,500	572,500
7								
8	Ending Fund Balance	<u>\$500,506</u>	<u>\$536,506</u>	<u>\$572,500</u>	<u>\$572,500</u>	<u>\$572,500</u>	<u>\$572,500</u>	<u>\$572,500</u>

Notes:

Capital Outlays are reflected based on the Capital Improvement Plan on Appendix A - 1 through A - 2. The Town has a Capital Outlay budget of \$65,000 in 2025.

Raber Golf Course will be sold on 1/1/2026, therefore, no estimated revenues are shown in year 2026 and beyond. The Town will need to spend this fund down accordingly or consider a Dormant Resolution to transfer the balance to General or Rainy Day.

(Internal Use Only)
(No Assurance provided on this financial analysis.)

TOWN OF BRISTOL, INDIANA

Section 8, Item a.

ACTUAL AND ESTIMATED FUND BALANCES FOR 2023 - 2029
DEBT SERVICE - 3306

Index		ACTUAL		ESTIMATED				
		2023	2024	2025	2026	2027	2028	2029
				(----- Rounded to the Nearest \$100 -----)				
1	Operating Receipts:							
2	Property Tax	\$ -	\$221,399	\$362,500	\$371,300	\$360,600	\$336,700	\$156,700
3	Circuit Breaker Tax Credits	-	(258)	(700)	(700)	(700)	(600)	(300)
4	Levy Excess/(Shortfall)	-	(8,057)	-	-	-	-	-
5	Vehicle Excise, CVET, and FIT	-	6,661	9,800	10,000	9,700	9,100	4,200
6								
7	Total Operating Receipts	-	219,745	371,600	380,600	369,600	345,200	160,600
8								
9	Operating Disbursements:							
10	Debt Service - 2023 G.O. Bonds	-	180,157	362,400	362,100	362,500	362,200	181,500
11								
12	Increase/(Decrease) in Fund Balance	-	39,588	9,200	18,500	7,100	(17,000)	(20,900)
13	Beginning Fund Balance	-	-	39,600	48,800	67,300	74,400	57,400
14								
15	Ending Fund Balance	\$ -	\$39,588	\$48,800	\$67,300	\$74,400	\$57,400	\$36,500
16								
17	Operating Balance Percentage		21.97%	13.47%	18.59%	20.52%	15.85%	20.11%

(Internal Use Only)
 (No Assurance provided on this financial analysis.)

TOWN OF BRISTOL, INDIANA

Section 8, Item a.

ACTUAL AND ESTIMATED FUND BALANCES FOR 2023 - 2029
CCI - 4401

Index		ACTUAL		ESTIMATED				
		2023	2024	2025	2026	2027	2028	2029
				(----- Rounded to the Nearest \$100 -----)				
1	Operating Receipts:							
2	Other State Distributed Taxes	\$3,247	\$2,894	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000
3								
4	Operating Disbursements:							
5	Capital Outlays	3,306	3,996	-	-	-	-	-
6								
7	Increase/(Decrease) in Fund Balance	(59)	(1,102)	3,000	3,000	3,000	3,000	3,000
8	Beginning Fund Balance	171,984	171,925	170,800	173,800	176,800	179,800	182,800
9								
10	Ending Fund Balance	<u>\$171,925</u>	<u>\$170,823</u>	<u>\$173,800</u>	<u>\$176,800</u>	<u>\$179,800</u>	<u>\$182,800</u>	<u>\$185,800</u>

Notes:

Line 5 - Capital Outlays are reflected based on the Capital Improvement Plan on Appendix A - 1 through A - 2. The Town has a Capital Outlay budget of \$30,000 in 2025 and \$40,000 in 2026.

(Internal Use Only)
(No Assurance provided on this financial analysis.)

TOWN OF BRISTOL, INDIANA

Section 8, Item a.

ACTUAL AND ESTIMATED FUND BALANCES FOR 2023 - 2029
Cumulative Fire - 4425

Index		ACTUAL		ESTIMATED				
		2023	2024	2025	2026	2027	2028	2029
				(----- Rounded to the Nearest \$100 -----)				
1	Operating Receipts:							
2	Property Tax	\$64,245	\$73,985	\$82,100	\$82,100	\$82,100	\$82,100	\$82,100
3	Circuit Breaker Tax Credits	(1,464)	(1,141)	(2,700)	(2,700)	(2,700)	(2,700)	(2,700)
4	Levy Excess/(Shortfall)	2,659	(2,521)	-	-	-	-	-
5	Est. Shortfall from SEA 1 - 2025	-	-	-	(2,000)	(2,000)	(2,200)	(2,100)
6	Vehicle Excise, CVET, and FIT	2,297	2,257	2,500	2,500	2,500	2,500	2,500
7	Other Receipts	97	-	-	-	-	-	-
8								
9	Total Operating Receipts	67,834	72,580	81,900	79,900	79,900	79,700	79,800
10								
11	Operating Disbursements:							
12	Services and Charges	118,587	11,297	120,000	20,000	20,600	21,200	21,800
13	Capital Outlays	-	100,000	-	-	-	-	-
14								
15	Total Operating Disbursements	118,587	111,297	120,000	20,000	20,600	21,200	21,800
16								
17	Increase/(Decrease) in Fund Balance	(50,753)	(38,717)	(38,100)	59,900	59,300	58,500	58,000
18	Beginning Fund Balance	201,870	151,117	112,400	74,300	134,200	193,500	252,000
19								
20	Ending Fund Balance	<u>\$151,117</u>	<u>\$112,400</u>	<u>\$74,300</u>	<u>\$134,200</u>	<u>\$193,500</u>	<u>\$252,000</u>	<u>\$310,000</u>

21 Notes:

22 Line 5 - Estimated property tax reductions from changes made by Senate Enrolled Act 1 are based on information provided by the Legislative Services Agency.

(Internal Use Only)
 (No Assurance provided on this financial analysis.)

TOWN OF BRISTOL, INDIANA

Section 8, Item a.

ACTUAL AND ESTIMATED FUND BALANCES FOR 2023 - 2029
CCD - 4424

Index		ACTUAL		ESTIMATED				
		2023	2024	2025	2026	2027	2028	2029
				(----- Rounded to the Nearest \$100 -----)				
1	Operating Receipts:							
2	Property Tax	\$120,761	\$139,070	\$154,400	\$154,400	\$154,400	\$154,400	\$154,400
3	Circuit Breaker Tax Credits	(2,753)	(2,144)	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)
4	Levy Excess/(Shortfall)	4,999	(5,004)	-	-	-	-	-
5	Est. Shortfall from SEA 1 - 2025	-	-	-	(3,800)	(3,800)	(4,100)	(4,000)
6	Vehicle Excise, CVET, and FIT	4,319	4,185	4,600	4,600	4,600	4,600	4,600
7								
8	Total Operating Receipts	127,326	136,107	154,000	150,200	150,200	149,900	150,000
9								
10	Operating Disbursements:							
11	Capital Outlays	231,713	90,562	-	120,000	-	-	-
12								
13	Increase/(Decrease) in Fund Balance	(104,387)	45,545	154,000	30,200	150,200	149,900	150,000
14	Beginning Fund Balance	532,252	427,865	473,400	627,400	657,600	807,800	957,700
15								
16	Ending Fund Balance	<u>\$427,865</u>	<u>\$473,410</u>	<u>\$627,400</u>	<u>\$657,600</u>	<u>\$807,800</u>	<u>\$957,700</u>	<u>\$1,107,700</u>

Notes:

Line 5 - Estimated property tax reductions from changes made by Senate Enrolled Act 1 are based on information provided by the Legislative Services Agency.

Line 11 - Capital Outlays are reflected based on the Capital Improvement Plan on Appendix A - 1 through A - 2. The Town has a Capital Outlay budget of \$160,000 in 2025 and \$130,000 in 2026.

(Internal Use Only)
 (No Assurance provided on this financial analysis.)

TOWN OF BRISTOL, INDIANA

ACTUAL AND ESTIMATED FUND BALANCES FOR 2023 - 2029
2023 G.O. Bond Project Fund - 4651

Index		ACTUAL		ESTIMATED				
		2023	2024	2025	2026	2027	2028	2029
				(----- Rounded to the Nearest \$100 -----)				
1	Operating Receipts:							
2	Bond Proceeds	\$1,580,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
3								
4	Operating Disbursements:							
5	Bond Issuance Costs	85,000	-	-	-	-	-	-
6	Capital Outlays	-	66,517	1,428,500	-	-	-	-
7								
8	Increase/(Decrease) in Fund Balance	1,495,000	(66,517)	(1,428,500)	-	-	-	-
9	Beginning Fund Balance	-	1,495,000	1,428,500	-	-	-	-
10								
11	Ending Fund Balance	\$1,495,000	\$1,428,483	\$ -	\$ -	\$ -	\$ -	\$ -

Notes:

Line 6 - Capital Outlays are reflected based on the Capital Improvement Plan on Appendix A - 1 through A - 2.

(Internal Use Only)
 (No Assurance provided on this financial analysis.)

TOWN OF BRISTOL, INDIANA

Section 8, Item a.

ACTUAL AND ESTIMATED FUND BALANCES FOR 2023 - 2029

TIF South St - 2570

Index		ACTUAL		ESTIMATED				
		2023	2024	2025	2026	2027	2028	2029
				(----- Rounded to the Nearest \$100 -----)				
1	Operating Receipts:							
2	TIF Revenue	\$1,231,928	\$1,315,939	\$1,659,600	\$1,658,000	\$1,656,100	\$1,653,500	\$1,651,300
3	Other Receipts	-	73,074	-	-	-	-	-
4	Biannual Abatement Fee	1,500	-	-	-	-	-	-
5								
6	Total Operating Receipts	1,233,428	1,389,013	1,659,600	1,658,000	1,656,100	1,653,500	1,651,300
7								
8	Operating Disbursements:							
9	Services and Charges	144,851	711,503	570,100	647,700	682,100	717,600	754,200
10	Debt Service - Interlocal Agreement	400,000	373,717	400,000	89,900	-	-	-
11	Debt Service - 2021 General Bonds	245,560	272,961	245,800	245,800	245,800	245,800	245,800
12	Capital Outlays	865,149	313,438	884,500	200,000	-	-	-
13	CCMG Match	-	455,718	-	-	-	-	-
14								
15	Total Operating Disbursements	1,655,560	2,127,337	2,100,400	1,183,400	927,900	963,400	1,000,000
16								
17	Increase/(Decrease) in Fund Balance	(422,132)	(738,324)	(440,800)	474,600	728,200	690,100	651,300
18	Beginning Fund Balance	2,210,695	1,788,563	1,050,200	609,400	1,084,000	1,812,200	2,502,300
19								
20	Ending Fund Balance	<u>\$1,788,563</u>	<u>\$1,050,239</u>	<u>\$609,400</u>	<u>\$1,084,000</u>	<u>\$1,812,200</u>	<u>\$2,502,300</u>	<u>\$3,153,600</u>

Notes:

Line 2 - Future estimated years are based on the Tax Increment Report prepared by Baker Tilly dated July 15, 2025.

Line 9 - Part of services and charges includes the fire contract payment, which is reflected on the Proposed Fire Contract Funding on page 11. The total budget for the fire contract is \$920,114 in 2025 with a 3% inflationary increase each year thereafter.

Line 10 - Per the Amendment to the Interlocal Agreement for Road Funding effective March 18, 2021. This is expected be paid off in 2026.

Line 12 - Capital Outlays are reflected based on the Capital Improvement Plan on Appendix A - 1 through A - 2. The Town has a Capital Outlay budget of \$815,000 in 2025.

(Internal Use Only)
(No Assurance provided on this financial analysis.)

TOWN OF BRISTOL, INDIANA

Section 8, Item a.

ACTUAL AND ESTIMATED FUND BALANCES FOR 2023 - 2029
TIF North St - 2575

Index		ACTUAL		ESTIMATED				
		2023	2024	2025	2026	2027	2028	2029
				(----- Rounded to the Nearest \$100 -----)				
1	Operating Receipts:							
2	TIF Revenue	\$35	\$1,667	\$1,700	\$1,700	\$1,700	\$1,700	\$1,700
3								
4	Increase/(Decrease) in Fund Balance	35	1,667	1,700	1,700	1,700	1,700	1,700
5	Beginning Fund Balance	6,772	6,807	8,500	10,200	11,900	13,600	15,300
6								
7	Ending Fund Balance	\$6,807	\$8,474	\$10,200	\$11,900	\$13,600	\$15,300	\$17,000
8								
9	<u>Notes:</u>							
10	Line 2 - Future estimated years are based on the Tax Increment Report prepared by Baker Tilly dated July 15, 2025.							

(Internal Use Only)
(No Assurance provided on this financial analysis.)

TOWN OF BRISTOL, INDIANA

Section 8, Item a.

ACTUAL AND ESTIMATED FUND BALANCES FOR 2023 - 2029

TIF East - 2580

Index		ACTUAL		ESTIMATED				
		2023	2024	2025	2026	2027	2028	2029
				(------ Rounded to the Nearest \$100 -----)				
1	Operating Receipts:							
2	TIF Revenue	\$380,532	\$514,962	\$598,300	\$640,300	\$640,300	\$640,300	\$640,300
3								
4	Operating Disbursements:							
5	Services and Charges	-	104,879	500,000	500,000	500,000	500,000	500,000
6	Capital Outlays	-	8,818	300,000	100,000	-	-	-
7	Additional Appropriations	-	-	300,000	-	-	-	-
8								
9	Total Operating Disbursements	-	113,697	1,100,000	600,000	500,000	500,000	500,000
10								
11	Increase/(Decrease) in Fund Balance	380,532	401,265	(501,700)	40,300	140,300	140,300	140,300
12	Beginning Fund Balance	198,506	579,038	980,300	478,600	518,900	659,200	799,500
13								
14	Ending Fund Balance	\$579,038	\$980,303	\$478,600	\$518,900	\$659,200	\$799,500	\$939,800

Notes:

Line 2 - Future estimated years are based on the Tax Increment Report prepared by Baker Tilly dated July 15, 2025.

Line 5 - Starting in 2025, part of services and charges includes the fire contract payment, which is reflected on the Proposed Fire Contract Funding on page 13. The total budget for the fire contract is \$920,114 in 2025 with a 3% inflationary increase each year thereafter.

Line 6 - Capital Outlays are reflected based on the Capital Improvement Plan on Appendix A - 1 through A - 2. The Town has a Capital Outlay budget of \$0 in 2025 and \$100,000 in 2026.

(Internal Use Only)
(No Assurance provided on this financial analysis.)

TOWN OF BRISTOL, INDIANA

Section 8, Item a.

ACTUAL AND ESTIMATED FUND BALANCES FOR 2023 - 2029
GGT EDA TIF - 2565

Index		ACTUAL		ESTIMATED				
		2023	2024	2025	2026	2027	2028	2029
				(----- Rounded to the Nearest \$100 -----)				
1	Operating Receipts:							
2	TIF Revenue	\$179,456	\$343,300	\$471,100	\$666,500	\$684,500	\$684,500	\$684,500
3								
4	Operating Disbursements:							
5	Capital Outlays	-	-	-	372,500	-	-	-
6	Debt Service	168,643	208,250	155,000	155,000	155,000	155,000	155,000
7								
8	Increase/(Decrease) in Fund Balance	10,813	135,050	316,100	139,000	529,500	529,500	529,500
9	Beginning Fund Balance	96,884	107,697	242,700	558,800	697,800	1,227,300	1,756,800
10								
11	Ending Fund Balance	\$107,697	\$242,747	\$558,800	\$697,800	\$1,227,300	\$1,756,800	\$2,286,300

13 Notes:

14 Line 2 - Future estimated years are based on the Tax Increment Report prepared by Baker Tilly dated July 15, 2025.

15 Line 5 - Capital Outlays are reflected based on the Capital Improvement Plan on Appendix A - 1 through A - 2. The Town has a Capital Outlay budget of \$0 in 2025 and 2026.

16 Line 6 - Relates to reimbursement payments from the reimbursement agreement that is in place for infrastructure investment. The agreement terminates 2/23/2034 or when \$3,063,466.12 is reimbursed.

(Internal Use Only)
 (No Assurance provided on this financial analysis.)

TOWN OF BRISTOL, INDIANA

ACTUAL AND ESTIMATED FUND BALANCES FOR 2023 - 2029
SEAHAWK TIF - 2585

Index		ACTUAL		ESTIMATED				
		2023	2024	2025	2026	2027	2028	2029
				(----- Rounded to the Nearest \$100 -----)				
1	Operating Receipts:							
2	TIF Revenue	\$351,602	\$834,594	\$910,800	\$910,800	\$910,800	\$910,800	\$910,800
3								
4	Operating Disbursements:							
5	Debt Service - 2021 TIF Bonds	140,641	168,288	701,000	770,000	765,000	765,000	765,000
6	Capital Outlays	-	-	-	800,000	-	-	-
7								
8	Total Operating Disbursements	140,641	168,288	701,000	1,570,000	765,000	765,000	765,000
9								
10	Increase/(Decrease) in Fund Balance	210,961	666,306	209,800	(659,200)	145,800	145,800	145,800
11	Beginning Fund Balance	-	210,961	877,300	1,087,100	427,900	573,700	719,500
12								
13	Ending Fund Balance	\$210,961	\$877,267	\$1,087,100	\$427,900	\$573,700	\$719,500	\$865,300

Notes:

Line 2 - Future estimated years are based on the Tax Increment Report prepared by Baker Tilly dated July 15, 2025.

Line 6 - Capital Outlays are reflected based on the Capital Improvement Plan on Appendix A - 1 through A - 2. The Town has a Capital Outlay budget of \$0 in 2025 and \$300,000 in 2026.

(Internal Use Only)
 (No Assurance provided on this financial analysis.)

TOWN OF BRISTOL, INDIANA

ACTUAL AND ESTIMATED FUND BALANCES FOR 2023 - 2029
RAIL PARK TIF - 2586

Index		ACTUAL		ESTIMATED				
		2023	2024	2025	2026	2027	2028	2029
				(----- Rounded to the Nearest \$100 -----)				
1	Operating Receipts:							
2	TIF Revenue	\$ -	\$117,130	\$247,100	\$700,800	\$700,800	\$700,700	\$700,600
3								
4	Operating Disbursements:							
5	Services and Charges - Hydrant Rental	-	-	-	50,000	50,000	50,000	50,000
6	Capital Outlays	-	-	150,000	477,500	-	-	-
7								
8	Increase/(Decrease) in Fund Balance	-	117,130	97,100	173,300	650,800	650,700	650,600
9	Beginning Fund Balance	-	-	117,100	214,200	387,500	1,038,300	1,689,000
10								
11	Ending Fund Balance	\$ -	\$117,130	\$214,200	\$387,500	\$1,038,300	\$1,689,000	\$2,339,600
12								

Notes:

Line 2 - Future estimated years are based on the Tax Increment Report prepared by Baker Tilly dated July 15, 2025.

Line 5 - Capital Outlays are reflected based on the Capital Improvement Plan on Appendix A - 1 through A - 2. The Town has a Capital Outlay budget of \$200,000 in 2025 and \$300,000 in 2026.

(Internal Use Only)
 (No Assurance provided on this financial analysis.)

TOWN OF BRISTOL, INDIANA

ACTUAL AND ESTIMATED FUND BALANCES FOR 2023 - 2029
VALMONT TIF - 2587

Index		ACTUAL		ESTIMATED				
		2023	2024	2025	2026	2027	2028	2029
				(----- Rounded to the Nearest \$100 -----)				
1	Operating Receipts:							
2	TIF Revenue	\$ -	\$137,674	\$368,300	\$274,400	\$292,900	\$311,300	\$329,700
3								
4	Other Disbursements:							
5	Services and Charges - Hydrant Rental				50,000	50,000	50,000	50,000
6	Capital Outlays	-	-	-	450,000	-	-	-
7								
8	Total Other Disbursements	-	-	-	500,000	50,000	50,000	50,000
9								
10	Increase/(Decrease) in Fund Balance	-	137,674	368,300	(225,600)	242,900	261,300	279,700
11	Beginning Fund Balance	-	-	137,700	506,000	280,400	523,300	784,600
12								
13	Ending Fund Balance	\$ -	\$137,674	\$506,000	\$280,400	\$523,300	\$784,600	\$1,064,300
14								

Notes:

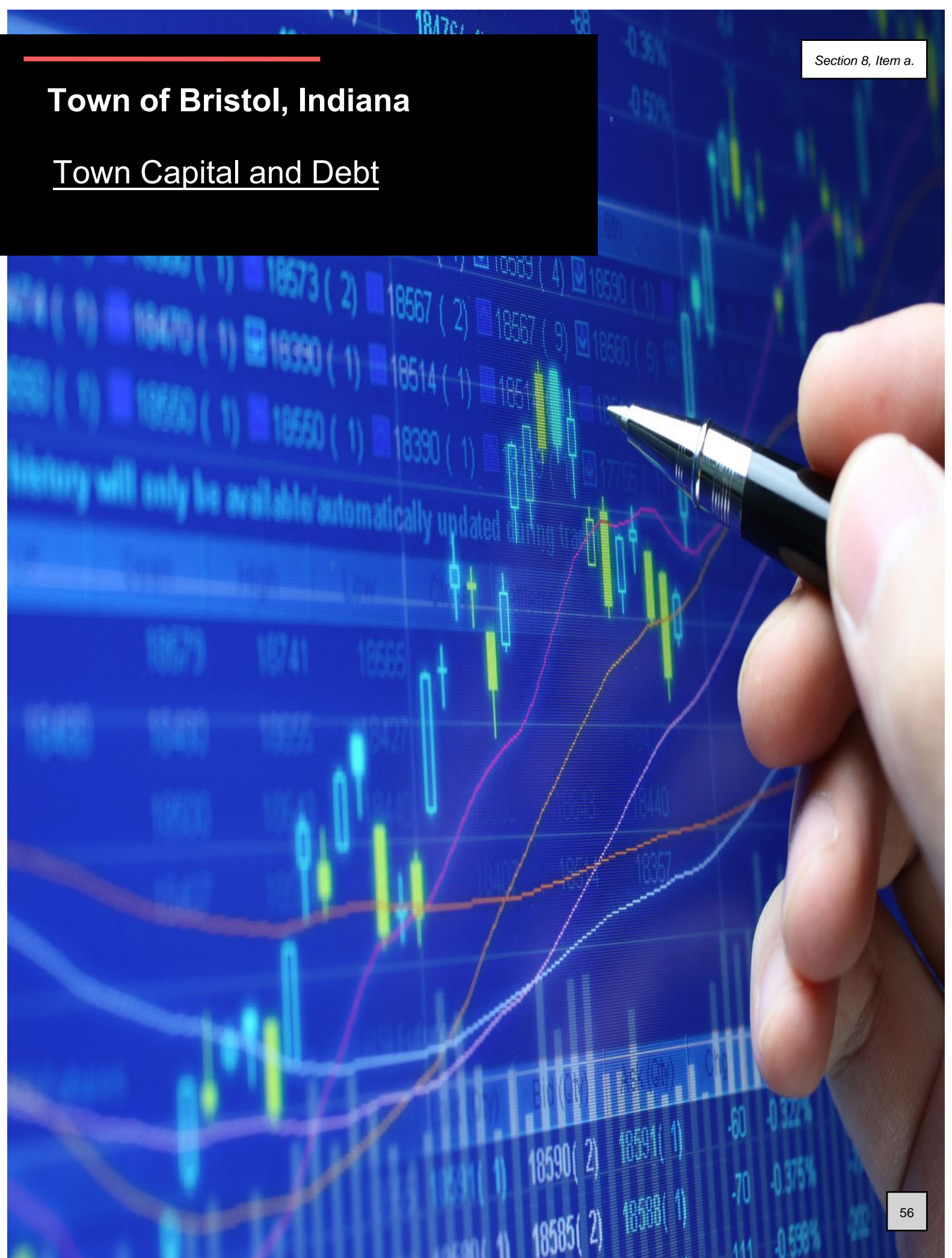
Line 2 - Future estimated years are based on the Tax Increment Report prepared by Baker Tilly dated July 15, 2025.

Line 6 - Capital Outlays are reflected based on the Capital Improvement Plan on page 11. The Town has a Capital Outlay budget of \$200,000 in 2025 and \$500,000 in 2026.

(Internal Use Only)
 (No Assurance provided on this financial analysis.)

Town of Bristol, Indiana

Town Capital and Debt



TOWN OF BRISTOL, INDIANA

PROPOSED CAPITAL IMPROVEMENT PLAN (NEEDS)

(Rounded to the Nearest \$100)

Proposed Funding	Project Description	2025	2026	2027	2028	2029
TIF 130 South	New police car	\$65,000	\$ -	\$ -	\$ -	\$ -
CCD	New police car	-	85,000	-	-	-
MVH - Unrestricted	Street signs and sidewalks	-	35,000	-	-	-
EDIT	Elkhart/St. Joe water main replacement	80,000	-	-	-	-
TIF 130 South	Elkhart/St. Joe water main replacement	321,090	-	-	-	-
ARPA	Elkhart/St. Joe water main replacement	121,600	-	-	-	-
LRS	Ponderosa improvements	50,000	-	-	-	-
EDIT	Ponderosa realignment	-	65,000	-	-	-
TIF 130 South	RDC property acquisitions -- Weed	120,000	-	-	-	-
TIF 148 East	RDC property acquisitions -- Weed	100,000	-	-	-	-
Rail Park TIF	RDC property acquisitions -- Weed	150,000	-	-	-	-
TIF 130 South	Earthway to Bloomingdale connection - RW Purchase	232,400	-	-	-	-
Alt Route County Loan	Earthway to Bloomingdale connection - RW Purchase	117,600	-	-	-	-
TIF 130 South	Earthway to Bloomingdale connection - Construction	-	200,000	-	-	-
TIF Seahawk	Earthway to Bloomingdale connection - Construction	-	350,000	-	-	-
EDIT	Earthway to Bloomingdale connection - Construction	-	300,000	-	-	-
Rail Park TIF	Earthway to Bloomingdale connection - Construction	-	300,000	-	-	-
Valmont TIF	Earthway to Bloomingdale connection - Construction	-	450,000	-	-	-
TIF GGT	New street department building	-	372,500	-	-	-
TIF Seahawk	New street department building	-	450,000	-	-	-
Rail Park TIF	New street department building	-	177,500	-	-	-
TIF 148 East	Weed Street dept. property improvements	100,000	-	-	-	-
2023 GO Bond	BFD Truck	772,000	-	-	-	-
EDIT	New street lights	274,194	-	-	-	-
2023 GO Bond	New street lights	324,163	-	-	-	-
2023 GO Bond	Capital Allowance	300,300	-	-	-	-
CCD	Capital Allowance	-	35,000	-	-	-
EDIT	INDOT payment for main street lights installation	130,000	-	-	-	-
2023 GO Bond	INDOT payment for main street lights installation	32,000	-	-	-	-
TIF 148 East	Commerce Drive / SR 15 Intersection improvement	100,000	-	-	-	-
MS4	Earthway drainage maintenance (completed)	35,200	-	-	-	-
MS4	Watershed study remaining contract	11,000	-	-	-	-
TIF 130 South	RDC property acquisitions -- Stoll (completed)	146,000	-	-	-	-
MVH - Unrestricted (CCMG Match)	CCMG 2024-1 Elkhart and St Joe (2025 construction)	107,100	-	-	-	-
MS4 (CCMG Match)	CCMG 2024-1 Elkhart and St Joe (2025 construction)	52,800	-	-	-	-
MVH - Restricted (CCMG Match)	CCMG 2024-2 Twin River Trail & Elm street	86,100	-	-	-	-
MVH - Restricted (CCMG Match)	CCMG 2025-1 Elk and St Joe	97,000	-	-	-	-
MVH - Unrestricted (CCMG Match)	CCMG 2025-1 Elk and St Joe	40,000	-	-	-	-
LRS (CCMG Match)	CCMG 2025-1 Elk and St Joe	7,722	-	-	-	-
MS4 (CCMG Match)	CCMG 2025-1 Elk and St Joe	34,000	-	-	-	-
MVH - Unrestricted (CCMG Match)	CCMG 2026-1 Ponderosa	-	-	250,000	-	-
Rail Park TIF (CCMG Match)	CCMG 2027-1 RailPark and Earhway Paving	-	-	-	500,000	-
TIF 130 South (CCMG Match)	CCMG 2027-1 RailPark and Earhway Paving	-	-	-	400,000	-
TIF 148 East	CCMG match/paving projects	-	100,000	-	-	-
EDIT (CCMG Match)	Cummings parking lot/repaving projects (CCMG)	-	400,000	-	-	-
TOTAL PROJECT FUNDING (NEEDS)		\$4,007,269	\$3,320,000	\$250,000	\$900,000	\$ -

(Continued on the next page)

(Internal Use Only)
(No Assurance provided on this financial analysis.)

TOWN OF BRISTOL, INDIANA

PROPOSED CAPITAL IMPROVEMENT PLAN (WANTS)

Proposed Funding	Project Description	2025	2026	2027	2028	2029
To Be Determined	Pedestrian bridge	\$5,000,000	\$ -	\$ -	\$ -	\$ -
To Be Determined	New park pavilion	650,000	-	-	-	-
To Be Determined	Commerce Drive business sign	60,000	-	-	-	-
To Be Determined	Charles Street parking lot	50,000	-	-	-	-
To Be Determined	MACOG EV charging station project (postponed)	15,000	-	-	-	-
TOTAL PROJECT FUNDING (WANTS)		\$5,775,000	\$ -	\$ -	\$ -	\$ -
TOTAL PROJECT FUNDING (NEEDS & WANTS)		\$9,782,269	\$3,320,000	\$250,000	\$900,000	\$ -
Fund		2025	2026	2027	2028	2029
PROPOSED FUNDING SUMMARY	2023 GO Bond	\$1,428,463	\$ -	\$ -	\$ -	\$ -
	Alt Route County Loan	117,600	-	-	-	-
	ARPA	121,600	-	-	-	-
	EDIT	484,194	365,000	-	-	-
	LRS	50,000	-	-	-	-
	MS4	46,200	-	-	-	-
	MVH - Unrestricted	-	35,000	-	-	-
	CCD	-	120,000	-	-	-
	Rail Park TIF	150,000	477,500	-	-	-
	TIF 130 South	884,490	200,000	-	-	-
	TIF 148 East	300,000	100,000	-	-	-
	TIF Seahawk	-	800,000	-	-	-
	TIF GGT	-	372,500	-	-	-
	Valmont TIF	-	450,000	-	-	-
	TOTALS	\$3,582,547	\$2,920,000	\$ -	\$ -	\$ -
CCMG MATCHES	MS4 (CCMG Match)	\$86,800	\$ -	\$ -	\$ -	\$ -
	MVH - Restricted (CCMG Match)	183,100	-	-	-	-
	MVH - Unrestricted (CCMG Match)	147,100	-	250,000	-	-
	LRS (CCMG Match)	7,722	-	-	-	-
	EDIT (CCMG Match)	-	400,000	-	-	-
	Rail Park TIF (CCMG Match)	-	-	-	500,000	-
	TIF 130 South (CCMG Match)	-	-	-	400,000	-
	TOTALS	\$424,722	\$400,000	\$250,000	\$900,000	\$ -
TOTAL PROJECT FUNDING		\$4,007,269	\$3,320,000	\$250,000	\$900,000	\$ -

PROPOSED FUNDING SUMMARY

CCMG MATCHES

(Internal Use Only)
(No Assurance provided on this financial analysis.)

TOWN OF BRISTOL, INDIANA

PROPOSED FIRE CONTRACT FUNDING

(Rounded to the Nearest \$100)

Proposed Funding	2025	2026	2027	2028	2029
TIF 130 South	\$420,100	\$447,703	\$476,134	\$505,418	\$535,581
TIF 148 East	500,000	500,000	500,000	500,000	500,000
	\$920,100	\$947,703	\$976,134	\$1,005,418	\$1,035,581

Note:

Assumes a 3% increase each year starting in 2026.

(Internal Use Only)
(No Assurance provided on this financial analysis.)

TOWN OF BRISTOL, INDIANA

Section 8, Item a.

SCHEDULE OF OUTSTANDING DEBT

Index	Debt	Type	Purpose	Debt Limit?	Funding Source		Outstanding as of 12/31/2024	Final Maturity
					Primary	Secondary		
1	Taxable Economic Development Tax Increment Revenue Bonds of 2021	Bond	Finance acquisition, construction, installation, and equipping of infrastructure improvements.	No	TIF revenue	N/A	\$6,967,000	8/1/2034
2	General Revenue Bonds of 2021	Bond	To refinance the Town's outstanding loan for the municipal complex facility.	No	TIF revenue	N/A	1,640,000	8/1/2031
3	Taxable General Obligation Bonds of 2023	Bond	To finance certain capital expenditures and to pay issuance expenses.	Yes	Property Tax	N/A	1,610,000	2/1/2029
5	Sewage Works Revenue Bonds of 2024	Bond	Expansion and Improvement Projects, including renovation and construction of improvements	No	Wastewater	N/A	28,265,000	1/1/2059
6	Waterworks Revenue Bonds of 2024	Bond	Design, acquisition, construction, installation and equipping of improvements to the waterworks	No	Water	N/A	15,709,000	1/1/2059
7	Major Moves Loan - Elkhart County Loan	Bond	Road improvement projects	No	TIF	N/A	467,153	1/31/2026

(Internal Use Only)
(No Assurance provided on this financial analysis.)

2026 MAXIMUM DEBT LIMITATION - GENERAL OBLIGATION BONDS

Step 1:	2026 Assessed Value (1)	\$308,794,401
Step 2:	Assessed Value (Step 1) Divided by 3	<u>3</u>
	Sub-total	102,931,467
Step 3:	Step 2 Multiplied by 2%	<u>2%</u>
	2025 Maximum Debt Limitation	2,058,629
	Less Current General Obligation Bonds Outstanding: (2)	<u>(1,174,000)</u>
	Remaining Debt Limitation - General Obligation Bonds	<u><u>\$884,629</u></u>

Notes:

(1) The 2026 certified assessed value.

(2) As of August 1, 2025.

(Internal Use Only)
 (No Assurance provided on this financial analysis.)

2025 TITLE VI IMPLEMENTATION PLAN



APPROVED BY THE TOWN COUNCIL

THIS _____ DAY OF _____, 2025

Jeff Beachy
President

Cathy Burke
Member

Dean Rentfrow
Member

Gregg Tuholski
Member

Doug DeSmith
Member

ATTEST:

Cathy Antonelli, Clerk-Treasurer

Title VI Coordinator
Mike Yoder
Town Manager
303 E Vistula Street,
Bristol, IN 46507
Office: (574) 848-7007 ext. 1
Email: townmanager@bristolindiana.org

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INTRODUCTION

This document is intended to serve as a demonstration of the Town of Bristol's continual and ongoing effort to maintain compliance with Title VI of the Civil Rights Act of 1964 and related statutes and regulations to ensure that no person is excluded from participation in, denied the benefits of, or subjected to discrimination under any program or activity receiving federal financial assistance from the U.S. Department of Transportation (DOT) on the grounds of religion, race, color, national origin, disability, sex, sexual orientation, gender identity, age, low income status, limited English proficiency, or status as a Veteran. As recipients of federal funds, public entities are required to comply with Title VI of the Civil Rights Act of 1964 ("Title VI"), the Americans with Disabilities Act of 1992, ("ADA"), and other laws, executive orders and regulations related to nondiscrimination and accessibility.

Federal funds stem from tax dollars paid by all people and the programs and facilities developed from them must benefit everyone equally. In addition, recipients and sub-recipients of federal funds (those who receive federal funds as they trickle down to develop programs and projects) have contractual obligations to comply with Assurances of Non-discrimination (Assurances) as a condition of receiving those funds, and also with INDOT's annual Pre-Awarding Certification Process pertaining to the Local Public Agency (LPA) and all other Federal Grant opportunities.

ACCOMPLISHMENTS & GOALS

Accomplishments in 2025

- Update Title VI Implementation Plan

List of Goals / Three Year Plan

- Develop and train employees on Title VI policy and procedures.
- Compile a list of programs, activities, and the facilities where they are held, that could have Title VI implications.
- Develop a plan to address implications that are identified.
- Develop and implement procedures for collection of pertinent data.
- Develop and implement pre/post-award protocols related to sub-recipients to ensure sub-recipient(s) also remain compliant with Title VI.
- Work with liaisons, representatives, and Title VI team members on ways to improve related communication and community involvement.
- Work with GIS to develop and identify public participation plan maps.
- Develop voluntary surveys to gather data to determine limited English proficiency disparity impact (if any).
- Update Title VI Implementation Plan annually.
- Complete the Annual Pre-Award Certification & Assurance Survey
- Become a member of the Indiana ADA and Title VI Coordinator's Association
- Participated in IACT's Webinar for Title VI & ADA/How They Work Together
- Update Town Website
- Update future LPA Contractor Construction Contracts

POLICY STATEMENT / NOTICE

The Town of Bristol (hereafter referred to as “Town”) is required to comply with Title VI of the Civil Rights Act of 1964 (Title VI) and all related statutes, regulations, and directives, which provide that no person shall be excluded from participation in, denied benefits of, or subjected to discrimination under any program or activity receiving federal financial assistance from the U.S. Department of Transportation (DOT) on the grounds of race, color, age, national origin, gender, disability or income status.

The Town assures that no person in the United States shall, on the grounds of race, color, age, national origin, or gender, disability, or income status be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination under any program or activity receiving federal assistance (23 CFR 200.9 Title 49 CFR 21).

The Civil Rights Restoration Act of 1987 broadened the scope of Title VI coverage by expanding the definition of terms “programs or activities” to include all programs and activities of Federal Aid recipients, sub-recipients, and contractors, whether such programs and activities are federally assisted or not (Public Law 100-259 [S.557] March 22, 1988).

Pursuant to the requirements of Section 504 of the Rehabilitation Act of 1973 (29 USC §794), the Town hereby gives assurance that no qualified disabled person shall, solely by reason of his disability, be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination, including discrimination in employment under, any program or activity that receives or benefits from Federal financial assistance.

In the event the Town distributes federal aid funds to a sub-recipient, the Town will include Title VI language in all written agreements and will monitor for compliance. The Town’s Title VI Coordinator is the appointed Mike Yoder, Town Manager, 303 E Vistula Street, Bristol, IN 46507. Office (574) 848-7007 ext. 1 Email townmanger@bristolindiana.org.

Additionally, the Town values each individual’s civil rights and intends to provide equal opportunity and equitable services for the residents and patrons of the town, and acknowledges throughout the years, additional regulations, statutes, directives and executive orders have been passed which expand the breadth of Title VI, and has endeavored to provide non-discrimination in all areas (including employment opportunities).

Therefore, regardless of receiving any federal funds, the Town prohibits discrimination or the exclusion of individuals from employment or participation opportunities, its municipal facilities, programs, activities and services not only based on the individual person’s race, color, national origin, disability, sex, age, income status or limited English proficiency (Title VI), but also individual person’s religion, citizenship status, military status, genetic information, or any other category protected under federal, state, or local law. Further, irrespective of whether sexual orientation or transgender status are legally-protected statuses, the Town does not tolerate discrimination on the basis of sexual orientation or transgender status.

The Town has recognized these tenets, to include INDOT’s annual Pre-Awarding Certification Process pertaining to the Local Public Agency (LPA) and all other Grant opportunities, and will continue to monitor policies for compliance. (see Appendix – Title VI - Notice)

ADMINISTRATION / ACTION OF PLAN

The Town Council President of Town of Bristol, Indiana is responsible for ensuring the implementation of the Town’s Title VI Program. The Town Manager serves as the Title VI Coordinator, on behalf of the Town Council President, and is responsible for the overall management of the Title VI Program to ensure compliance with provisions of the Town’s policy of non-discrimination with the law, including the requirements of 23 Code of Federal Regulation (CFR) 200 and 49 Code of Federal Regulation 21.

Title VI Coordinator

Mike Yoder
Town Manager, 303 E Vistula Street,
Bristol, IN 46507
Office: (574) 848-7007 ext. 1
Email: townmanger@bristolindiana.org

NON-DISCRIMINATION MEASURES

Elimination of Discrimination – Work with the Title VI Liaisons (Department Heads) to establish procedures for promptly resolving deficiencies, as needed. Recommend procedures to identify and eliminate discrimination that may be discovered in the Town’s processes. Develop and implement the Town of Bristol’s Limited English Proficiency (LEP) Plan; provide training to the Department Heads on procedure to follow when a person requests an interpreter. Establish procedures for reviewing contracts with sub-recipients, special interest programs and activities to include Title VI assurance; Attend Title VI Training as required by INDOT.

Public Dissemination - Work with the Title VI Liaisons to develop and disseminate Title VI Program information to the Town employees and sub-recipients, including contractors, subcontractors, consultants, sub-consultant and the general public. Public dissemination may include postings of official statements, inclusions of Title VI language in contracts or other agreements, website postings, and an annual publication of the Town’s Title VI Policy Statement in the newspaper and informational brochures. Ensure public service announcements or notices are posted of proposed projects, hearings, meetings, or formation of public advisory boards, in newspapers or other media reaching the affected community. Ensure the full utilization of available minority publications or media; and, where appropriate, provide written or verbal information in languages other than English. (See Appendix – US Census 2020 Language Identification Card)

Collection of Data The Town of Bristol shall utilize a voluntary Title VI public involvement survey performed by the Title VI Liaisons (Department Heads) that will be made available at public hearing, meeting, program, activity, or on participation enrollments, and review and analyze the statistical data gathering process periodically to ensure sufficiency of data for meeting the requirements of the Title VI program administration, and document the analysis for the Federal Highway Administration (FHWA).

The voluntary survey will allow respondents to remain anonymous and will ask questions regarding any category protected under federal, state, or local law. Completed surveys will be retained by the Title VI Coordinator for three (3) years. (See Appendix – Voluntary Title VI Public Involvement Survey)

Monitoring Contractors and Consultants - The Town of Bristol, Indiana will ensure that all federally funded contracts contain required Title VI assurances prohibiting discrimination as herein defined by consultants and contractors to ensure compliance with the non-discrimination policy and will promptly investigate any alleged claim of discrimination and will work with the consultant or contractor to maintain compliance with the Town's non-discrimination policy.

Training of Employees - The Title VI Coordinator will train Department Heads and employees on Title VI compliance. In addition, Title VI training will be available to contractors and sub-contractors when needed. The training will provide information on Title VI provisions and operations, and identify Title VI issues and resolutions of complaints. Training will include the collection of participation data all departments, events, programs, surveys, and complaints.

Reporting – The Title VI Coordinator will conduct reviews of the Town’s Title VI Program to assess for Title VI compliance to assure effectiveness in compliance with Title VI provisions. The Title VI Coordinator and the Title VI Liaisons (Department Heads) will coordinate efforts to ensure the requirements of Title VI are met.

Complaints – The Title VI Coordinator will ensure the Complaint Procedure for filing, review and investigating Title VI complaints received by the Town of Bristol will follow procedural guidelines in order to ensure every effort is made to resolve complaints and that they are properly documented, the Clerk Treasurer will maintain a detailed log of all complaints. (See Appendix – Title VI Complaint Log)

Department Head (Title VI Liaison) Responsibilities - Each Department Head within the Town of Bristol is responsible for the following items related to Title VI:

- Ensuring all Town contract documents contain the appropriate Title VI provisions;
- Consulting with the Town Manager and the Town Council when Title VI complaints are received or issues arise;
- Ensure that all people are treated equitably regardless of race, color, national origin, disability, gender, age, income status or limited English proficiency;
- Developing internal policies and procedures to ensure Title VI compliance during all phases of projects, activities, etc.;
- Ensuring all business pertaining to the selection, negotiation and administration of consultant contracts and agreements is accomplished without discrimination based on race, color, national origin, disability, gender, age, income status or limited English proficiency (LEP);
- Ensuring internal and external publications and all other relevant communications disseminated to the public include a Title VI policy reference; and
- Providing information in the appropriate language or interpreters as needed for individuals with disabilities or LEP persons.

Department Head (Title VI Liaisons) Reporting - The Department Heads must submit the Title VI Compliance Review Form to the Title VI Coordinator as an assessment tool to determine whether the departments are in compliance with Title VI and to ascertain instances where the Title VI Coordinator may provide training to help the Department Heads achieve its Title VI goals and maintain compliance. The Title VI Coordinator will review the data collection procedures for each department periodically to ensure compliance with the Town’s Title VI policies.

The Department Heads should prepare the report and submit it annually on or around June 30th of each year. The information that should be included in each annual report submitted shall include, at a minimum: The number of federally funded projects awarded during the past year; Number of Title VI complaints received during the past year; The attendance at a related public meetings/hearings tracked and broken down by ethnicity, race, gender and disability; Statistical data collected on ethnicity, race, gender and disability for communities impacted by construction projects, activities, events, and/or programs.

ENVIRONMENTAL JUSTICE

In accordance with Presidential Executive Order 12898 (EO12898) Environmental Justice for Low Income & Minority Populations of 1994, each federal agency shall ensure that all programs or activities receiving Federal financial assistance make achieving environmental justice part of its mission by identifying and addressing, as appropriate, disproportionately high adverse human health or environmental effects of its activities on minority and low-income populations, particularly when such analysis is required by the National Environmental Policy Act (NEPA). EO12898 emphasizes the importance of NEPA's public participation process, directing that each Federal agency shall provide opportunities for community input in the NEPA process. Agencies are further directed to identify potential effects and mitigation measures in consultation with affected communities. EO12898 requires agencies to work to ensure effective public participation and access to information. Thus, within its NEPA process and through other appropriate mechanisms, each federal agency should, translate crucial public documents, notices and hearings, relating to human health or the environmental for limited English proficiency populations when it is practical and appropriate.

In accordance with Title VI of the Civil Rights Act of 1964, each Federal agency shall ensure that all programs or activities receiving Federal financial assistance that affect human health or the environment do not directly, or through other arrangements, use criteria, methods, or practices that discriminate on the basis of race, color, age, national origin, gender, disability, or income status. Part of Title VI reads, *"No person in the United States shall, on the ground of race, color, age, national origin, gender disability, or income status be excluded from participation in, be denied the benefits of, or be subject to discrimination under any program or activity receiving Federal financial assistance."*

The three fundamental environmental justice principles are:

- To avoid, minimize, or mitigate disproportionately high and adverse human health and environmental effects, including social and economic effects, on minority populations and low-income populations;
- To ensure the full and fair participation by all potential by all potentially affected communities in the transportation decision-making process; and
- To prevent the denial of, reduction in, or significant delay in the receipt of benefits by minority populations and low-income population.

The Town of Bristol is committed to these environmental justice principles in all work that the Town performs.

TITLE VI ASSURANCES

These are standard U.S. Department of Transportation assurances that outline the Town of Bristol's guarantee for compliance with Title VI of the Civil Rights Act of 1964 as a recipient of federal financial assistance.

Standard INDOT Title VI Assurances Version 2016.1

The Town of Bristol, Indiana (hereinafter referred to as the "Town") HEREBY AGREES THAT as a condition to receiving any Federal financial assistance from the Department of Transportation and the Federal Highway Administration, it will comply with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d-42 U.S.C. 2000d-4 (hereinafter referred to as the Act), and all requirements imposed by or pursuant to Title 49, Code of Federal Regulations (CFR), Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation-Effectuation of Title VI of the Civil Rights Act of 1964, Title 23 Code of Federal Regulations, Part 200, Title VI Program and Related Statutes - Implementation and Review Procedures (hereinafter referred to as the Regulations) and other pertinent nondiscrimination authorities and directives, to the end that in accordance with the Act, Regulations, and other pertinent nondiscrimination authorities and directives, no person in the United States shall, on the grounds of race color, or national origin, sex (23 USC 324), age (42 USC 6101), disability/handicap (29 USC 790), low income (Executive Order 12898), or limited English proficiency, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the Town receives Federal financial assistance from the Department of Transportation, including the Indiana Department of Transportation, and HEREBY GIVES ASSURANCE THAT it will promptly take any measures necessary to effectuate this agreement. This assurance is required by Title 49 Code of Federal Regulations, subsection 21.7(a)(1) and Title 23 Code of Federal Regulations, section 200.9(a) (1) of the Regulations.

More specifically and without limiting the above general assurance, the Town hereby gives the following specific assurances with respect to its Federal Aid Transportation Program.

1. That the Town agrees that each "program" and each "facility" as defined in 49 CFR subsections 21.23(e) and (b) and 23 CFR 200.5(k) and (g) of the Regulations, will be (with regard to a "program") conducted, or will be (with regard to a "facility") operated in compliance with all requirements imposed by, or pursuant to, the Regulations.
2. That the Town shall insert the following notification in all solicitations for bids for work or material subject to the Regulations and made in connection with the Federal Aid Transportation Program and, in adapted form in all proposals for negotiated agreements: *Town of Bristol in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office the Secretary, Part 21, Nondiscrimination in Federally assisted programs of the Department of Transportation and Title 23 Code of Federal Regulations, Part 200, Title VI Program and Related Statutes, issued pursuant to such Acts, hereby notifies all bidders that it will affirmatively insure that in any contact entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of religion, race, color, national origin, sex, sexual orientation, gender identity, age, disability/handicap and low income in consideration for an award.*
3. That the Town shall insert the clauses of Appendix A of this assurance in every contract subject to the Act and the Regulations.
4. That the Town shall insert the clauses of Appendix B of this assurance, 'as a covenant running

with the land, in any deed from the United States effecting a transfer of real property, structures, or improvements thereon, or interest therein.

5. That where the Town receives Federal financial assistance to construct a facility, or part of a facility, the assurance shall extend to the entire facility and facilities operated in connection therewith.

6. That where the Town receives Federal financial assistance in the form, or for the acquisition of real property or an interest in real property, the assurance shall extend to rights to space on, over or under such property.

7. That the Town shall include the appropriate clauses set forth in Appendix C of this assurance, as a covenant running with the land, in any future deeds, leases, permits, licenses, and similar agreements entered into by the Town with other parties: (a) for the subsequent transfer of real property acquired or improved under the Federal Aid Highway Program; and (b) for the construction or use of or access to space on, over or under real property acquired, or improved under the Federal Aid Transportation Program.

8. That this assurance obligates the Town for the period during which Federal financial assistance is extended to the program, except where the Federal financial assistance is to provide, or is in the form of, personal property, or real property or interest therein or structures or improvements thereon, in which case the assurance obligates the Town or any transferee for the longer of the following periods: (a) the period during which the property is used for a purpose for which the Federal financial assistance is extended, or for another purpose involving the provision of similar services or benefits; or (b) the period during which the Town retains ownership or possession of the property.

9. The Town shall provide for such methods of administration for the program as are found by the Secretary of Transportation or the official to whom it delegates specific authority to give reasonable guarantee that it, other recipients, subgrantees, contractors, subcontractors, transferees, successors in interest, and other participants of Federal financial assistance under such program will comply with all requirements imposed or pursuant to the Act, the Regulations and this assurance.

10. The Town agrees that the United States has a right to seek judicial enforcement with regard to any matter arising under the Act, the Regulations, and this assurance.

THIS ASSURANCE is given in consideration of and for the purpose of obtaining any and all Federal grants, loans, contracts, property, discounts or other Federal financial assistance extended after the date hereof to the Town Department of Transportation under the Federal Aid Highway Program and is binding on it, other recipients, subgrantees, contractors, subcontractors, transferees, successors in interest and other participants in the Federal Aid Transportation Program.

APPENDIX A

During the performance of this contract, the contractor, for itself, its assignees and successors in interest (hereinafter referred to as the "Contractor") agrees as follows:

(1) **Compliance with Regulations:** The Contractor shall comply with the Regulation relative to nondiscrimination in Federally-assisted programs of the Department of Transportation (hereinafter, "DOT") Title 49, Code of Federal Regulations, Part 21, and the Federal Highway Administration (hereinafter "FHWA") Title 23, Code of Federal Regulations, Part 200 as they may be amended from time to time, (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this contract.

(2) **Nondiscrimination:** The Contractor, with regard to the work performed by it during the contract, shall not discriminate on the grounds of race, color, national origin, disability, sex, sexual orientation, gender identity, religion, age, income status or limited English proficiency in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The Contractor shall not participate either directly or indirectly in the discrimination prohibited by 49 CFR, section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulations.

(3) **Solicitations for Subcontractors, Including Procurements of Materials and Equipment:** In all solicitations either by competitive bidding or negotiation made by the Contractor for work to be performed under a subcontract, including procurements of materials or leases of equipment, each potential subcontractor or supplier shall be notified by the Contractor of the Contractor's obligations under this contract and the Regulations relative to nondiscrimination on the grounds of race, color, national origin, disability, sex, sexual orientation, gender identity, religion, age, low income status or limited English proficiency.

(4) **Information and Reports:** The contractor shall provide all information and reports required by the Regulations or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Town or the Indiana Department of Transportation (hereinafter referred to as "INDOT") or the FHWA to be pertinent to ascertain compliance with such Regulations, orders and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish this information the contractor shall so certify to the Town, or INDOT or the FHWA as appropriate, and shall set forth what efforts it has made to obtain the information.

(5) **Sanctions for Noncompliance:** In the event of the Contractor's noncompliance with the nondiscrimination provisions of this contract, the Town shall impose such contract sanctions as it or INDOT or FHWA may determine to be appropriate, including, but not limited to: (a.) withholding of payments to the Contractor under the contract until the Contractor complies, and/or (b.) cancellation, termination or suspension of the contract, in whole or in part.

(6) **Incorporation of Provisions:** The contractor shall include the provisions of paragraphs (1) through (6) in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Regulations, or directives issued pursuant thereto.

The Contractor shall take such action with respect to any subcontract or procurement as the Town or INDOT or FHWA may direct as a means of enforcing such provisions including sanctions for noncompliance: Provided, however, that, in the event a contractor becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, the Contractor may request the Town or INDOT or FHWA to enter into such litigation to protect the interests of the Town or INDOT or FHWA and, in addition, the contractor may request the United States to enter into such litigation to protect the interests of the United States.

APPENDIX B

A. The following clauses shall be included in any and all deeds effecting or recording the transfer of real property, structures or improvements thereon, or interest therein for the United States.

(GRANTING CLAUSE)

NOW, THEREFORE, the Department of Transportation, as authorized by law, and upon the condition that the Town will accept title to the lands and maintain the project constructed thereon, in accordance with Title 23, United States Code of Federal Regulations, the Regulations for the Administration of Federal-Aid Highway Programs and the policies and procedures prescribed by INDOT or FHWA and, also in accordance with and in compliance with all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in federally assisted programs of the Department of Transportation and Title 23 Code of Federal Regulations, Part 200, Title VI Program and Related Statutes (hereinafter referred to as the Regulations) pertaining to and effectuating the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252; 42 U.S.C. 2000d to 2000d-4), does hereby remise, release, quitclaim and convey unto the Town all the right, title and interest of the Department of Transportation in and to said lands described in Exhibit "A" attached hereto and made a part hereof.

(HABENDUM CLAUSE)

TO HAVE AND TO HOLD said lands and interests therein unto the Town and its successors forever, subject, however, to the covenants, conditions, restrictions and reservations herein contained as follows, which will remain in effect for the period during which the real property or structures are used for a purpose for which Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits and shall be binding on the Town, its successors and assigns.

The Town, in consideration of the conveyance of said lands and interests in lands, does hereby covenant and agree as a covenant running with the land for itself, its successors and assigns, that (1) no person shall on the grounds of race, color, or national origin, disability, sex, sexual orientation, gender identity, religion, age, low income status or limited English proficiency, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination with regard to any facility located wholly or in part on over or under such lands hereby conveyed [,][and]* (2) that the Town shall use the lands and interests in lands and interests in lands so conveyed, in compliance with all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of -the Secretary, Part 21, Nondiscrimination in Federally-assisted programs of the Department of Transportation-Effectuation of Title VI of the Civil Rights Act of 1964, Title 23 Code of Federal Regulations, Part 200, Title VI Program and Related Statutes - Implementation and Review Procedures, and as said Regulations may be amended [,] and (3) that in the event of breach of any of the above-mentioned nondiscrimination conditions, the Department of Transportation shall have a right to re-enter said lands and facilities on said land, and the above described land and facilities shall thereon revert to and vest in and become the absolute property of the Department of Transportation and its assigns as such interest existed prior to this instruction.*

*Reverter clause and related language to be used only when it is determined that such a clause is necessary in order to effectuate the purposes of Title VI of the Civil Rights Act of 1964.

APPENDIX C

The following clauses shall be included in all deeds, licenses, leases, permits, or similar instruments entered into by the Town pursuant to the provisions of Assurance 7(a).

The (grantee, licensee, lessee, permittee, etc., as appropriate) for itself, its heirs, personal representatives, successors in interest, and assigns, as part of the consideration hereof, does hereby covenant and agree [in the case of deeds and leases add "as a covenant running with the land"] that in the event facilities are constructed, maintained, or otherwise operated on the said property described in this (deed, license, lease, permit, etc.) for a purpose for which a Department of Transportation program or activity is extended or for another purpose involving the provision of similar services or benefits, the (grantee, licensee, lessee, permittee, etc.) shall maintain and operate such facilities and services in compliance with all other requirements imposed pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-assisted programs of the Department of Transportation-Effectuation of Title VI of the Civil Rights Act of 1964, Title 23 Code of Federal Regulations, Part 200, Title VI Program and Related Statutes - Implementation and Review Procedures, and as said Regulations may be amended.

[Include in licenses, leases, permits, etc.]*

That in the event of breach of any of the above nondiscrimination covenants, the Town shall have the right to terminate the [license, lease, permit, etc.] and to re-enter and repossess said land and the facilities thereon, and hold the same as if said [license, lease, permit, etc.] had never been made or issued.

[Include in deeds]*

That in the event of breach of any of the above nondiscrimination covenants, the Town shall have the right to re-enter said lands and facilities thereon, and the above described lands and facilities shall thereupon revert to and vest in and become the absolute property of the Town and its assigns.

The following shall be included in all deeds, licenses, leases, permits, or similar agreements entered into by the Town pursuant to the provisions of Assurance 7(b).

The (grantee, licensee, lessee, permittee, etc., as appropriate) for itself, its personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree (in the case of deeds, and leases add "as a covenant running with the land") that (1) no person on the grounds of race, color, or national origin, disability, sex, sexual orientation, gender identity, religion, age, low income status or limited English proficiency shall be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities, (2) that in the construction of any improvements on, over or under such land and the furnishing of services thereon, no person on the ground of race, color, or national origin, disability, sex, sexual orientation, gender identity, religion, age, low income status or limited English proficiency shall be excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination, (3) that the (grantee, licensee, lessee, permittee, etc.) shall use the premises in compliance with all other requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-assisted programs of the Department of Transportation-Effectuation of Title VI of the Civil Rights Act of 1964, Title 23 Code of Federal Regulations, Part 200, Title VI Program and Related Statutes - Implementation and Review Procedures, and as said Regulations may be amended.

[Include in licenses, leases, permits, etc.]*

That in the event of breach of any of the above nondiscrimination covenants, the Town shall have the right to terminate the [license, lease, permit, etc.] and to reenter and repossess said land and the facilities thereon, and hold the same as if said [license, lease, permit, etc.] had never been made or issued.

[Include in deeds]*

That in the event of breach of any of the above nondiscrimination covenants, the Town shall have the right to re-enter said land and facilities thereon, and the above described lands and facilities shall thereupon revert to and vest in and become the absolute property of the Town and its assigns.

**Reverter clause and related language to be used only when it is determined that such a clause is necessary in order to effectuate the purposes of Title VI of the Civil Rights Act of 1964.*

APPENDIX D

The following clauses will be included in deeds, licenses, permits, or similar instruments/agreements with Indiana Department of Transportation:

A. The (grantee, licensee, permittee, etc., as appropriate) for himself/herself, his/her heirs, personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree (in the case of deeds and leases add, "as a covenant running with the land") that (1) no person on the ground of race, color, or national origin, will be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities, (2) that in the construction of any improvements on, over, or under such land, and the furnishing of services thereon, no person on the ground of race, color, or national origin, will be excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination, (3) that the (grantee, licensee, lessee, permittee, etc.) will use the premises in compliance with all other requirements imposed by or pursuant to the Acts and Regulations, as amended, set forth in this Assurance.

B. With respect to (licenses, leases, permits, etc.), in the event of breach of any of the above Non- discrimination covenants, Indiana Department of Transportation will have the right to terminate the (license, permit, etc., as appropriate) and to enter or re-enter and repossess said land and the facilities thereon, and hold the same as if said (license, permit, etc., as appropriate) had never been made or issued.*

C. With respect to deeds, in the event of breach of any of the above Nondiscrimination covenants, Indiana Department of Transportation will there upon revert to and vest in and become the absolute property of Indiana Department of Transportation and its assigns.*

(*Reverter clause and related language to be used only when it is determined that such a clause is necessary to make clear the purpose of Title VI.)

APPENDIX E

During performances, the contractor, for itself, its assignees, and successors in interest agrees to comply with the following non-discrimination statutes and authorities; including but not limited to:

Pertinent Non-Discrimination Authorities:

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 CFR Part 21.
- The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- Federal-Aid Highway Act of 1973, (23 U.S.C. § 324 et seq.), (prohibits discrimination on the basis of sex).
- Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 et seq.), as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27;
- The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 et seq.), (prohibits discrimination on the basis of age);
- Airport and Airway Improvement Act of 1982, (49 USC § 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex);
- The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage, and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal-aid recipients, subrecipients and contractors, whether such programs or activities are Federally funded or not);
- Titles II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131-12189) as implemented by Department of Transportation regulations at 49 C.F.R. parts 37 and 38;
- The Federal Aviation Administration's Non-discrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);
- Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures Nondiscrimination against minority populations by discouraging programs, 17 policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations.
- Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of Limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100);
- Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. 1681 et seq)

LIMITED ENGLISH PROFICIENCY (LEP) PERSONS

The Town of Bristol, Indiana will take reasonable steps to ensure that persons with Limited English Proficiency (LEP) have meaningful access and an equal opportunity to participate in our services, activities, programs and other benefits.

Presidential Executive Order No. 13166, titled “Improving Access to Services for Persons with Limited English Proficiency,” indicates that individuals treated differently based upon their inability to speak, read, write or understand English is a type of national origin discrimination. Presidential Executive Order No. 13166 defines limited English proficiency persons as those individuals who do not speak English as their primary language and have limited ability to read, speak, write or understand English.

For any program or project receiving federal funds the Town of Bristol, Indiana will conduct a four part analysis to determine what, if any, limited English proficiency services will be required. The four factors to be considered in determining the need and type of language assistance services are:

- 1. Number or proportion of LEP persons encountered in need for assistance
- 2. Frequency of contact with LEP persons
- 3. Nature and importance of program or service provided
- 4. Resources available to the Town of Bristol, Indiana

If a review of the first two factors show that less than five percent (5%) of the intended beneficiaries of the program or project are limited English proficient, no language assistance measures will be developed for that program or project. This will be determined through United States Census Bureau data as well as a review of Encounter Forms completed by town personnel.

However, in an effort to ensure that persons with Limited English Proficiency have meaningful access and equal opportunity, the Town of Bristol, Indiana will accommodate any and all requests for oral or written translation services. If more than five percent (5%) of the intended beneficiaries of the program or project are limited English proficient, the Town of Bristol, Indiana will review the nature and importance of the program or project to determine what language assistance measures should be developed for the program or project.

The resources available to the Town of Bristol, Indiana should be considered in determining the appropriate language assistance measures. Language assistance measures may include, but are not limited to, oral interpreter service, either in-person or through a telecommunication service, written translation service, bilingual staff, use of community volunteers, language cards, and use of universal signs, symbols and pictures.

The Town of Bristol strives to serve its population to the best of its ability and will provide upon request, services to assist the LEP population including translation of vital documents and interpretation services deemed necessary to provide meaningful access to Town services.

A U.S. Census Bureau Language Identification card is available as part of this document (see Appendix – US Census 2020 Language Identification Card) and on the Town’s website (bristolindiana.org) and is also available at Town Hall located at 303 E Vistula Street, Bristol, IN 46507. This card allows LEP individuals to communicate their preferred language to Town staff whereas Town staff may then access a language translation service to accommodate the needs of the person with LEP. A translation service called INDY Translations, phone number (317) 566-8200 is available to Town staff or other translation services may be used as determined by the Town.

FILING A COMPLAINT

Complaint Procedure - Any person may who believes that he or she as a member of a protected class, has been discriminated against based on race, color, national origin, disability, sex, age, low income status or limited English proficiency, sexual orientation or transgender status, religion, citizenship status, military status, genetic information, or any other category protected under federal, state, or local law, or in violation of Title VI of the Civil Rights Act of 1964, as amended and its related statutes, regulations and directives, Section 504 of the Vocational Rehabilitation Act of 1973, Americans with Disabilities Act of 1990, as amended, the Civil Rights Restoration Act of 1987, as amended, and any other Federal nondiscrimination statute may submit a complaint. A complaint may also be submitted by a representative on behalf of such a person. (See Appendix – Title VI - Complaint Form).

It is the policy of the Town of Bristol to conduct a prompt and impartial investigation of all allegations of discrimination and to take prompt effective corrective action when a claim of discrimination is substantiated. No one may intimidate, threaten, coerce or engage in other discriminatory conduct against anyone because they have taken action or participated in an action to secure rights protected by the civil rights laws. Any individual alleging such harassment or intimidation may submit a complaint by following the procedure printed below.

Individuals with requests for services, questions or complaints concerning “Section 504 of the ADA” or “Title VI Non-Discrimination Policy on Public Access to Facilities, Programs, Activities & Services, Employment or Participation Opportunities” should submit a written or verbal complaint to the Title VI Coordinator.

Title VI Coordinator
Mike Yoder, Town Manger
303 E Vistula Street, Bristol, IN 46705
Office: (574) 848-7007 ext. 1
Email: townmanager@bristolindiana.org

The complaint should be submitted within 180 days of the alleged discrimination. Complaint forms may be found on the Town’s website (bristolindiana.org) or at Town Hall located at 303 E Vistula Street, Bristol, IN 46705. Although it is highly recommended, individuals are not required to use the Town’s complaint form. If necessary, the Town will help an individual reduce their complaint to writing for signature.

The complaint should address all sections as applicable in the Title VI - Complaint Form including, but not limited to, the name, address and telephone number of the individual complaining (complainant) and a brief description of the alleged discriminatory conduct including the date of harm. An individual submitting a complaint alleging discrimination may include any relevant evidence, including the names of witnesses and supporting documentation.

Within 60 days of the receipt of the complaint the Town will conduct an investigation of the allegation based on the information provided and issue a written report of its findings to the complainant. The Town will try to obtain an informal voluntary resolution to all complaints at the lowest level possible. A complainant’s identity shall be kept confidential except to the extent necessary to conduct an investigation. All complaints shall be kept confidential. These procedures do not deny the right of any individual to file a formal complaint with any government agency or affect an individual’s right to seek private counsel for any complaint alleging discrimination.

Complaints may also be filed with the following government agencies:

Indiana Department of Transportation Economic Opportunity Division 100 N. Senate, Room N755B Indianapolis, IN 46204 Phone: (317) 233-6511 Fax: (317) 233-0891	Indianapolis District EEOC Office 101 West Ohio Street, Ste 1900 Indianapolis, IN 46204 Phone: (800) 669-4000 Fax: (317) 226-7953 TTY: 1 (800) 669-6820 ASL Video Phone: (844) 234-5122	Indiana Civil Rights Commission 100 N. Senate Ave., Room N300 Indianapolis, IN 46204 Toll Free: 1 (800) 628-2909 Phone: (317) 232-2600 Fax: (317) 232-6560 Hearing Impaired: 1 (800) 743-3336
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Processing the Complaint - The Title VI Coordinator will review the complaint upon receipt to ensure that all information is provided, the complaint meets the 180 day filing deadline and falls within the jurisdiction of the Town, and will then investigate the complaint. If the complaint is against the Title VI Coordinator, then the Town Council will investigate the complaint. Additionally, a copy of the complaint will be forwarded to the Town Attorney.

If the complaint warrants a full investigation, the complainant will be notified in writing by certified mail. This notice will name the investigator and investigating agency.

The party alleged to have acted in a discriminatory manner will also be notified by certified mail as of the complaint. This letter will also include the investigator’s name and will request that this party be available for an interview.

Any comments or recommendations from legal counsel will be reviewed by the Title VI Coordinator. Once the Town has investigated the report findings, the Town will adopt a final resolution and all parties will be properly notified of the outcome of the Town’s investigative report.

If the complainant is not satisfied with the results of the investigation of the alleged discriminatory practice(s), she/he shall be advised of their right to appeal the Town’s decision. Appeals must be filed within 180 days after the Town’s final resolution. Unless new facts not previously considered come to light, reconsideration of the Town’s determination will not be available.

The foregoing complaint resolution procedure will be implemented in accordance with the Department of Justice guidance manual entitled “Investigation Procedures Manual for the Investigation and Resolution of Complaints Alleging Violations of Title VI and Other Nondiscrimination Statutes,” available online at:

[http://www.enviro-lawyer.com/DOJ%20investigations%20Procedures%20Manual%20\(1998\).pdf](http://www.enviro-lawyer.com/DOJ%20investigations%20Procedures%20Manual%20(1998).pdf)

Title VI Complaint Filing - Complaints filed with the Town of Bristol, Indiana, based on violations of Title VI of the Civil Rights Act of 1964, must include the following information: Name of Complainant; Date of Complaint; Address of Complainant; Telephone Number of Complainant; Name of Agency / Department Accused of Discriminatory Practices; Name of Individual Accused of Discriminatory Practices; Description of Alleged Discrimination; Date of Alleged Discrimination; and/or Supporting Documentation. (See Appendix – Title VI Complainant Consent / Release Form) and (See Appendix – Title VI Complaint Form).

Alleged Discrimination – If your complaint is in regard to discrimination in the delivery of services or discrimination that involved the treatment of you by others by the agency or department indicated above, the basis on which you believe these discriminatory actions were taken must be included. *Note: The Town of Bristol, Indiana prohibits retaliation or intimidation against anyone because that individual has either taken action or participated in action to secure rights protected by policies of the Town. Please inform the Title VI Coordinator if you feel you were intimidated or experience perceived retaliation in relation to filing a complaint.*

Letter Acknowledging Receipt of Complaint – Following receipt of the complaint alleging discriminatory actions / behavior, the Title VI Coordinator will send the complainant a letter acknowledging receipt by the Town of Bristol of the complaint.

Letter Notifying Complainant that the Complaint is Substantiated - If, after investigation, the Town of Bristol determines that the filed complaint alleging a Title VI violation has been substantiated, the Town shall notify the complainant of such determination and that the Town has implemented measures to correct the issue. Such notice shall also indicate that the complainant may be notified again by the Town or state or federal authorities if an administrative hearing process is initiated.

Letter Notifying Complainant that the Complaint is Not Substantiated - If, after investigation, the Town of Bristol determines that the filed complaint alleging a Title VI violation has not been substantiated, the Town shall notify the complainant of such determination and that the Town is closing the file for this issue. Such notice shall also indicate that the complainant has the right to appeal within seven (7) calendar days of receipt of this final written decision from the Town of Bristol, and/or file a complaint externally with the U.S. Department of Transportation and/or the Federal Transit Administration at Federal Transit Administration Office of Civil Rights Attention: Title VI Program Coordinator East Building, 5th Floor – TCR 1200 New Jersey Ave SE Washington DC, 20590

COMPLIANCE

The Town of Bristol shall make every effort to regulate, monitor, review, and report on the federal programs to ensure compliance. Upon a finding by the Town of Bristol of noncompliance, the Town of Bristol shall take the following actions with regard to:

Processing - The compliance officer shall immediately notify the Responsible Official in writing of the violation(s) held to constitute noncompliance with Title VI and of the steps necessary to correct these violation(s).

Reporting - The compliance officer shall notify the sub-recipient or employee found to be in noncompliance in writing within thirty (30) days of the compliance officer's report of noncompliance and of the violation(s) and corrective measures necessary to remedy the violation(s).

Resolution - The Town of Bristol shall attempt to secure voluntary compliance with Title VI. In the event that efforts to secure voluntary compliance are not secured within a reasonable period of time, the compliance officer will notify the Responsible Official, in writing, of the recommended corrective action.

Enforcement/Corrective Actions - The Responsible Official shall implement corrective actions within thirty (30) days of receipt and acceptance of the notification of recommended corrective action.

Employees or grant sub-recipients who refuse to voluntarily comply with Title VI or to take corrective actions required by the Town of Bristol shall face disciplinary action, or in the case of grant sub-recipients, may face termination or suspension of the contractual relationship with the Town of Bristol.

Monitoring of Programs - The Town of Bristol shall undertake to periodically monitor all programs funded through federal assistance for those sub-recipients who have been found by the Town of Bristol to be in non-compliance with Title VI.

APPENDICES / ATTACHMENTS

THE TOWN OF BRISTOL, INDIANA
TITLE VI - NOTICE

The Town of Bristol (hereafter referred to as “Town”) is required to conform to Title VI of the Civil Rights Act of 1964 (Title VI) and all related statutes, regulations, and directives, which provide that no person shall be excluded from participation in, denied benefits of, or subjected to discrimination under any program or activity receiving federal financial assistance from the U.S. Department of Transportation (DOT) on the grounds of race, color, age, national origin, gender, disability or income status.

The Town assures that no person in the United States shall, on the grounds of race, color, national origin, or sex be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity receiving federal assistance (23 CFR 200.9 Title 49 CFR 21).

The Civil Rights Restoration Act of 1987 broadened the scope of Title VI coverage by expanding the definition of terms “programs or activities” to include all programs and activities of Federal Aid recipients, sub-recipients, and contractors, whether such programs and activities are federally assisted or not (Public Law 100-259 [S.557] March 22, 1988).

Pursuant to the requirements of Section 504 of the Rehabilitation Act of 1973 (29 USC §794), the Town hereby gives assurance that no qualified disabled person shall, solely by reason of his disability, be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination, including discrimination in employment, under any program or activity that receives or benefits from Federal financial assistance.

In the event the Town distributes federal aid funds to a sub-recipient, the Town will include Title VI language in all written agreements and will monitor for compliance. The Town’s Title VI Coordinator is the appointed Town Manager, Mike Yoder, Town of Bristol, 303 E Vistula Street, Bristol, IN 46507. Office: (574) 848-7007 ext. 1, Email: townmanger@bristolindiana.org.

Additionally, the Town values each individual’s civil rights and intends to provide equal opportunity and equitable services for the residents and patrons of the Town, and acknowledges throughout the years, additional regulations, statutes, directives and executive orders have been passed which expand the breadth of Title VI, and has endeavored to provide non-discrimination in all areas (including employment opportunities).

Therefore, regardless of receiving federally funds, the Town prohibits discrimination and/or the exclusion of individuals from employment or participation opportunities, its municipal facilities, programs, activities and services not only based on the individual person’s race, color, national origin, disability, sex, age, low income status or limited English proficiency (Title VI), but also individual person’s religion, citizenship status, military status, genetic information, or any other category protected under federal, state, or local law. Further, irrespective of whether sexual orientation or transgender status are legally-protected statuses, the Town does not tolerate discrimination on the basis of sexual orientation or transgender status.

The Town has recognized these tenets, to include INDOT’s annual Pre-Awarding Certification Process pertaining to the Local Public Agency (LPA) and all other Grant opportunities, and will continue to monitor policies for compliance.

Jeff Beachy, Town Council President
Town of Bristol

Date

US CENSUS 2020 LANGUAGE IDENTIFICATION CARD

OMB No. 0607-1006: Approval Expires 11/30/2021

**United States[®]
Census
2020****Language Identification Card**

I work for the U.S. Census Bureau. Is someone here now who speaks English and can help us?
If not, someone may contact you who speaks _____.

Español (Spanish 02)

Trabajo para la Oficina del Censo de los EE. UU. ¿Se encuentra alguien que hable inglés y pueda ayudarnos? Si no, alguien que habla español podría comunicarse con usted.

普通话、广东话 (Chinese simplified)

我是美国人口普查局的工作人员。请问您这里有没有会说英语的人可以帮助我们？

(Mandarin 03): 如果没有，可能会有会讲普通话的人与您联系。

(Cantonese 04): 如果没有，可能会有会讲广东话的人与您联系。

如果您閱讀繁體中文，請參閱第2頁（普通話或廣東話） (Chinese traditional on pg 2)

Tiếng Việt (Vietnamese 05)

Tôi làm việc cho Cục Thống Kê Dân Số Hoa Kỳ. Hiện có ai ở đây biết nói tiếng Anh và có thể giúp quý vị và tôi không? Nếu không, một nhân viên nói tiếng Việt có thể sẽ liên lạc với quý vị.

한국어 (Korean 06)

저는 미국 인구조사국에서 일하고 있습니다. 여기 계신 분 중에서, 영어를 하실 수 있어서 저희를 도와주실 수 있는 분이 혹시 계신지요? 없으시면, 한국어를 하시는 분이 연락을 드릴 수도 있습니다.

Русский (Russian 07)

Я представляю Бюро переписи населения США. Присутствует здесь кто-нибудь, кто говорит по-английски и мог бы помочь нам? Если нет, то тогда возможно, с Вами свяжется наш сотрудник, говорящий по-русски.

العربية (Arabic 08)

أنا أعمل مكتب الإحصاء الأمريكي. هل يوجد شخص هنا يتكلم الإنجليزية و يمكنه ان يساعدنا الآن؟ إذا لا، فقد يتصل بكم شخص يتكلم اللغة العربية.

Tagalog (Tagalog 09)

Nagtatrabaho ako para sa Kawanihan ng Senso ng U.S. Mayroon ba rito ngayong nagsasalita ng Ingles at maaaring tumulong sa amin? Kung wala, maaaring may kumontak sa inyo na nagsasalita ng Tagalog.

Polski (Polish 10)

Jestem pracownikiem Urzędu Spisu Ludności USA. Czy w tej chwili jest tu ktoś, kto mówi po angielsku i może nam pomóc? Jeżeli nie, może skontaktować się z Państwem ktoś, kto mówi po polsku.

Français (French 11)

Je travaille pour le Bureau de recensement des États-Unis. Y a-t-il quelqu'un ici qui parle anglais et qui pourrait nous aider? Sinon, quelqu'un qui parle français pourrait vous contacter.

Kreyòl Ayisyen (Haitian Creole 12)

Mwen travay pou Biwo Resansman Etazini. Èske gen yon moun la ki pale anglè ki ka ede nou? Si pa genyen, yon moun isit la ki pale kreyòl ka rele ou.

Português (Portuguese 13)

Trabalho para a Agência do Censo dos EUA. Há alguém aqui, agora, que fale inglês e que possa nos ajudar? Caso não haja, uma pessoa que fala português poderá entrar em contato com você.

日本語 (Japanese 14)

私はアメリカ合衆国国勢調査局の係員です。こちらには英語を理解でき この調査にご協力いただける方がいらっしゃいますか？もしない場合は、日本語を話す係員があなたに連絡をすることがあります。

D-ID (09-19-19)

Shqip (Albanian 15)

Unë punoj për Byronë Amerikane të Censurit. A ka njeri këtu tani që flet anglisht dhe mund të na ndihmojë? Nëse jo, dikush që flet shqip mund t'ju kontaktojë.

አማርኛ (Amharic 17)

እኔ የአሜሪካ ህዝብ ቆጠራ ቢሮ ሰራተኛ ነኝ። እንግሊዝኛ የሚናገርና ሊረዳን የሚችል ሰው አለ? ከሌለ አማርኛ የሚችል ሰው ሊያነጋግርዎ ይችላል።

Հայերեն (Armenian 18)

Ես աշխատում եմ ԱՄՆ Մարդահամարի բյուրոյի համար: Ներկա է այստեղ այժմ արևել մեկը, ով խոսում է անգլերեն և կարող է օգնել մեզ: Եթե ոչ, ապա հայերեն խոսող արևել մեկը կարող է կապվել Ձեզ հետ:

বাংলা (Bengali 19)

আমি ইউ.এস. জনগণনা ব্যুরোতে কাজ করি। এখানে এখন কি এমন কেউ আছেন যিনি ইংরেজি বলতে পারেন এবং আমাদের সাহায্য করতে পারবেন? না থাকলে বাংলা বলতে পারেন এমন কেউ আপনার সাথে যোগাযোগ করতে পারেন।

Босански/ Bosanski (Bosnian 20)

Ja radim za Američki biro za popis stanovništva. Ima li ovdje nekoga ko govori engleski i može nam pomoći? Ako nema, s Vama bi mogao kontaktirati neko ko govori bosanski.

Ja radim za Američki biro za popis stanovništva. Ima li ovdje nekoga ko govori engleski i može nam pomoći? Ako nema, s Vama bi mogao kontaktirati neko ko govori bosanski.

Български (Bulgarian 21)

Служител съм на Бюрото за преброяване на населението на САЩ. Има ли тук някой, който говори английски и би могъл да ни помогне? Ако няма, с вас може да се свърже някой от нашите служители, който говори български.

မြန်မာဘာသာ (Burmese 22)

ကျွန်တော်/ကျွန်မက အမေရိကန်ပြည်ထောင်စု သန်းခေါင်စာရင်းဌာနအတွက် အလုပ်လုပ်ပါတယ်။ ဒီမှာ အင်္ဂလိပ်စကားပြောတတ်ပြီး ကျွန်တော်/ကျွန်မတို့ကို ကူညီနိုင်သူ ရှိပါသလား။ မရှိဘူးဆိုရင်တော့ မြန်မာစကားပြောတတ်သူတစ်ဦးက လူကြီးမင်းကို ဆက်သွယ်ပါလိမ့်မယ်။

普通话、廣東話 (Chinese traditional)

我是美國人口普查局的工作人員。請問您這裡有沒有會說英語的人可以幫助我們？

(Mandarin 03): 如果沒有，可能會有會講普通話的人聯絡您。

(Cantonese 04): 如果沒有，可能會有會講廣東話的人聯絡您。

Hrvatski (Croatian 23)

Ja radim za američki Ured za popis stanovništva. Ima li trenutno ovdje nekoga tko govori engleski i tko bi nam mogao pomoći? Ako nema, mogao bi Vas kontaktirati netko tko govori hrvatski.

Čeština (Czech 24)

Pracuji pro Americký úřad pro sčítání lidu. Je zde někdo, kdo hovoří anglicky a může nám pomoci? Pokud ne, je možné, že Vás bude kontaktovat někdo, kdo hovoří česky.

Nederlands (Dutch 25)

Ik werk voor het Censusbureau van de VS. Is er hier iemand die Engels spreekt en ons kan helpen? Zo niet, dan kan iemand contact met u opnemen die Nederlands spreekt.

فارسی (Farsi 26)

من برای اداره سرشماری ایالات متحده کار می‌کنم. آیا هم‌اکنون اینجا کسی هست که به زبان انگلیسی حرف بزند و بتواند به من و شما کمک کند؟ اگر نیست، در این صورت احتمال دارد یک نفر از اداره سرشماری که به زبان فارسی صحبت می‌کند یا شما تماس بگیرد.

Deutsch (German 27)

Ich arbeite für die US-amerikanische Statistikbehörde. Kann ich mit jemandem sprechen, der Englisch spricht und der uns helfen kann? Wenn nicht, kann jemand, der Deutsch spricht, Kontakt mit Ihnen aufnehmen.

Ελληνικά (Greek 28)

Εργάζομαι στο Γραφείο Απογραφής Πληθυσμού των ΗΠΑ. Είναι κανείς εδώ αυτή τη στιγμή που μιλάει Αγγλικά να μας εξυπηρετήσει; Αν όχι, μπορεί κάποιος να επικοινωνήσει μαζί σας στα Ελληνικά.

ગુજરાતી (Gujarati 29)

હું યુ.એસ. જન ગણના બ્યુરો માટે કામ કરું છું. શું હાલમાં અહીં એવી કોઈ વ્યક્તિ છે જે અંગ્રેજી બોલી શકે અને અમને મદદ કરી શકે? જો કોઈ ના હોય તો, ગુજરાતી બોલતી કોઈપણ વ્યક્તિ તમારી સાથે સંપર્ક કરી શકે છે.

עברית (Hebrew 30)

אני עובד עבור לשכת מפקד האוכלוסין של ארה"ב. האם נמצא כאן עכשיו מישהו שמדבר אנגלית ויכול לעזור לנו? במידה ולא, ישנה אפשרות שיצור אתכם קשר מישהו שמדבר עברית.

हिंदी (Hindi 31)

मैं यू.एस. जनगणना ब्यूरो के लिए काम करता हूँ। क्या यहां अभी कोई ऐसा है जो अंग्रेज़ी बोलता हो और हमारी मदद कर सकता हो? अगर नहीं तो, कोई आपसे संपर्क करेगा जो हिंदी में बात करता हो।

Hmoob (Hmong 32)

Kuv ua hauj lwj rau Teb Chaws Asmeskas Koom Haum Suav Pej Xeem. Puas muaj leej twg tam sim no txawj hais lus Askiv thiab yuav pab tau peb? Yog tsis muaj, muaj neeg hais Lus Hmoob yuav hu rau koj.

Magyar (Hungarian 33)

Az Egyesült Államok Népszámlálási Hivatalánál dolgozom. Van a közelben valaki, aki beszél angolul, és segíteni tud most nekünk? Ha nincs, akkor lehet, hogy egy magyarul beszélő munkatársunk fel fogja venni Önnel a kapcsolatot.

Igbo (Igbo 34)

Ana m arurụ ndị Ngalaba Gọmentị U.S. na-ahụ maka Onyogugụ ndị mmadụ oru. Ẹ nwèrè onye nọ ebe à ugbo, a bụ onye na-asụ Igbo nwere ike inyere anyị aka? Ọ bụrụ nà ẹ nweghi, otù onye nà-asụ Igbo nwèrè ike ikpọturụ gị.

Ilokano 35)

Agtrabtrabahoak para iti U.S. Census Bureau. Adda kadi ditoy ita iti siasinoman a makapagsao iti Ingles ken makatulong kadakami? No awan, adda maysa a mangkontak kadakayo a makapagsao iti Ilokano.

Bahasa Indonesia (Indonesian 36)
Saya bekerja untuk Biro Sensus A.S. Apakah di sini ada yang bisa berbahasa Inggris dan dapat membantu kami? Jika tidak, seseorang yang berbahasa Indonesia mungkin menghubungi Anda.
Italiano (Italian 37)
Lavoro per conto dell'Ufficio Censimento degli Stati Uniti. C'è qualcuno qui adesso che parli inglese e possa aiutarci? In caso contrario, qualcuno che parla italiano potrebbe contattarla.
ខ្មែរ (Khmer 38)
ខ្ញុំធ្វើការធ្វើការវិចារណ៍យល់ឆ្លើយរបស់សហរដ្ឋអាមេរិក តើនៅទីនេះ មាននរណាម្នាក់ ចេះនិយាយភាសាអង់គ្លេស ហើយអាចជួយយើងខ្ញុំបានទេ? បើសិនជាគ្មានទេ នោះនឹងមានគេដែលចេះនិយាយភាសាខ្មែរទាក់ទងទៅលោកអ្នក។
ພາສາລາວ (Lao 39)
ຂ້າພະເຈົ້າເຮັດວຽກຢູ່ສຳນັກງານສຳຫຼວດພົນລະເມືອງແຫ່ງສະຫະລັດ. ຕອນນີ້ມີໃຜຢູ່ທີ່ນີ້ທີ່ສາມາດເວົ້າພາສາອັງກິດ ແລະ ຊ່ວຍເຫຼືອພວກເຮົາໄດ້ບໍ່? ຖ້າບໍ່ມີ, ຈະມີຄົນທີ່ເວົ້າພາສາລາວໄດ້ຕິດຕໍ່ຫາທ່ານ
Lietuvių (Lithuanian 40)
Aš esu iš JAV gyventojų surašymo biuro. Ar čia dabar yra kas nors, kas kalba angliškai ir galėtų man ir jums padėti? Jei ne, su jumis gali susisiekti lietuviškai kalbantis asmuo.
മലയാളം (Malayalam 41)
ഞാൻ യു.എസ്. സെൻസസ് ബ്യൂറോയിൽ ജോലി ചെയ്യുന്നു. ഇപ്പോൾ ഇംഗ്ലീഷ് ഭാഷ സംസാരിക്കുന്ന, ഞങ്ങളെ സഹായിക്കാൻ കഴിയുന്ന ഒരാൾ ഇവിടെ ഉണ്ടോ? ഇല്ലെങ്കിൽ, മലയാളം സംസാരിക്കുന്ന ആരെങ്കിലും നിങ്ങളെ ബന്ധപ്പെടുത്താം
मराठी (Marathi 42)
मी यू.एस. जनगणना कार्यालयासाठी काम करतो. इथे आता कुणी अशी व्यक्ती आहे का जी इंग्रजी बोलते व आम्हाला मदत करू शकेल? नसेल तर, कुणी मराठी बोलणारी व्यक्ती आपल्याशी संपर्क करेल.
Diné (Navajo 43)
U.S. Wááshindoondi Diné Nídawólta' Bina'anishgi naashnish. Ła'kóóh hóló k'ad Bilagáana bizaad yee yálti'igíi dóó nihiká adoolwolígíi? Doodago éi ła' da shíí naanidinóotaał Dinék'ehji yálti'igíi.
नेपाली (Nepali 44)
म अमेरिकी जनगणना ब्यूरोमा काम गर्छु । अहिले यहाँ अंग्रेजी बोल्न जाने र हामीलाई मद्दत गर्नसक्ने कोही मान्छे हुनुहुन्छ? यदि कोही छैन भने, तपाईंसँग नेपाली भाषामा कुरा गर्ने कसैले सम्पर्क गर्न सक्दछ ।
ਪੰਜਾਬੀ (Punjabi 45)
ਮੈਂ ਯੂ.ਐਸ. ਜਨਗਣਨਾ ਬਿਊਰੋ ਲਈ ਕੰਮ ਕਰਦਾ ਹਾਂ। ਕੀ ਇਥੇ ਹੁਣ ਕੋਈ ਅੰਗਰੇਜ਼ੀ ਬੋਲਣ ਅਤੇ ਸਾਡੀ ਮਦਦ ਕਰਨ ਵਾਲਾ ਵਿਅਕਤੀ ਹੈ? ਜੇਕਰ ਨਹੀਂ, ਤਾਂ ਤੁਹਾਡੇ ਨਾਲ ਪੰਜਾਬੀ ਬੋਲਣ ਵਾਲਾ ਵਿਅਕਤੀ ਸੰਪਰਕ ਕਰੇਗਾ।
Română (Romanian 46)
Lucrez pentru Biroul pentru recensământ al SUA. Aveți pe cineva lângă dumneavoastră care vorbește limba engleză și ne poate ajuta? Dacă nu aveți pe nimeni, este posibil să fiți contactat(ă) de o altă persoană care vorbește limba română.

Српски / Srpski (Serbian 47)
<p>Ja radim za Američki biro za popis stanovništva. Da li ovde ima nekoga ko govori engleski i može da nam pomogne? Ako nema, postoji mogućnost da sa Vama kontaktira osoba koja govori srpski jezik.</p> <p>Ja radim za Američki biro za popis stanovništva. Da li ovde ima nekoga ko govori engleski i može da nam pomogne? Ako nema, postoji mogućnost da sa Vama kontaktira osoba koja govori srpski jezik.</p>
සිංහල (Sinhala 48)
<p>මම එක්සත් ජනපද සංගණන කාර්යාංශයේ සේවය කරමි. මෙහි සිටින ඉංග්‍රීසි බස කථා කරන කෙනෙක්ට අපට උදව් කළ හැකිද? එසේ නොමැති නම් සිංහල බස කථා කරන කෙනෙක් ඔබව සම්බන්ධ කරගනු ඇත.</p>
Slovenčina (Slovak 49)
<p>Pracujem pre Úrad pre sčítanie obyvateľstva USA. Je tu teraz niekto, kto hovorí po anglicky a môže nám pomôcť? Ak nie, možno Vás bude kontaktovať niekto, kto hovorí po slovensky.</p>
Soomaali (Somali 50)
<p>Waxaan u shaqeeyaa Xafiiska Tirakoobka Mareykanka. Hadda ma joogaa qof ku hadla af Ingiriis oo na caawin kara? Haddii uusan joogin, waxaa laga yaabaa inuu idin la soo xiriiro qof ku hadla af Soomaali.</p>
Kiswahili (Swahili 51)
<p>Ninafanya kazi na Shirika la Sensa ya Marekani. Je, kuna mtu hapa ambaye anazungumza Kiingereza na anaweza kutusaidia? Ikiwa hamna, mtu anaweza kuwasiliana nawe anayezungumza Kiswahili.</p>
தமிழ் (Tamil 52)
<p>நான் அமெரிக்க மக்கள்தொகைக் கணக்கெடுப்பு பணியகத்தில் வேலை செய்கிறேன். இங்கே இப்போது யாராவது ஆங்கிலம் பேசுபவர் இருக்கிறாரா மேலும் அவரால் நமக்கு உதவி செய்ய முடியுமா? இல்லையென்றால் யாராவது தமிழ் பேசும் ஒருவர் உங்களைத் தொடர்புக்கொள்ளலாம்.</p>
తెలుగు (Telugu 53)
<p>నేను యు.ఎస్. జనాభా గణన బ్యూరో కోసం పని చేస్తున్నాను. నాకు సహాయం చెయ్యడానికి ఆంగ్లంలో మాట్లాడేవారు ఎవరైనా ప్రస్తుతం ఇక్కడ ఉన్నారా? లేకపోతే, తెలుగు మాట్లాడే వారు మిమ్మల్ని సంప్రదించారు.</p>
ไทย (Thai 54)
<p>ฉันทำงานให้กับสำนักงานสำมะโนสหรัฐฯ ตอนนี้ที่ฉันมีใครที่พูดภาษาอังกฤษได้และสามารถช่วยเราแปลได้หรือไม่ หากไม่มี อาจมีคนพูดภาษาไทยได้ติดต่อกับคุณในภายหลัง</p>
ትግርኛ (Tigrinya 55)
<p>ደ/ይ/ቲ፡ ስቴቲስቲክስ ቢሮ ለዋሽንግተን ድርጅት፡ ኣብዚ ሕዚ ቅንቅ እንግሊዝ ዝፈልጥን ክነግዘና ዝኽእልን ሰብ ኣሎ? ተዘየለ ካሊእ ትግርኛ ዝፈልጥ ከዛርበኩም ይኽእል እዩ።</p>
Türkçe (Turkish 56)
<p>A.B.D. Nüfus Sayım Bürosu'ndanım. Burada İngilizce konuşan ve bize yardımcı olabilecek birisi var mı? Yoksa, Türkçe konuşan biri sizinle irtibata geçebilir.</p>

Twi (Twi 57)

Me ne U.S. Nnipakan Asoee a wɔye nnipakan ne nhwehwemu adwuma na eye adwuma. Obi a aka Brɔfo kasa a ɔbetumi aboa yen wɔ ha seesei anaa? Se obiara nni ha saa a, yɛbema obi a aka Twi ne mo abekasa.

Українська (Ukrainian 58)

Я представляю Бюро перепису населення США. Поряд із Вами є будь-яка особа, що розмовляє англійською мовою та зможе нам допомогти? Якщо ні, можливо, до Вас звернеться наш представник, що розмовляє українською мовою.

اردو (Urdu 59)

میں امریکی مردم شماری بیورو کے لئے کام کرتا ہوں۔ کیا ابھی یہاں کوئی ایسا شخص ہے جو انگریزی بول سکتا ہو اور ہماری مدد کر سکتا ہو؟ اگر نہیں، تو کوئی شخص آپ سے رابطہ کرے گا جو اردو میں بات کرے گا۔

יידיש (Yiddish 60)

איך אַרבעט פֿאַר דעם צענזוס ביוראָ פֿון די פֿאַראײניקטע שטאַטן. איז עמעצער איצט דאָ אין דער היים וואָס רעדט ענגליש און קען אונדז העלפֿן? אויב נישט, וועט עמעצער וואָס רעדט ייִדיש אייך אפֿשר קאָנטאַקטירן.

Yorùbá (Yoruba 61)

Mo nbá Ilé-ìṣẹ́ Ìkàniyàn Ilẹ̀ Amẹ́ríkà ṣiṣẹ́. Njẹ́ ẹnìkàn wà nìbí yìí nìsisiyí tí ó nsọ̀ Èdè Gẹ̀ẹ́sì tí ó sì lè ràn wá lówọ́? Bí bẹ̀ẹ̀kó, ẹnìkàn lè kàn sí ọ́ tí ó nsọ̀ èdè Yorùbá.

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The Town of Bristol, Indiana
VOLUNTARY TITLE VI PUBLIC INVOLVEMENT SURVEY

As a recipient of federal funds, the Indiana Department of Transportation (INDOT) is requiring local agencies to develop a procedure for gathering statistical data regarding participants and beneficiaries of its federal-aid highway programs and activities (23 CRF §200.9(b)(4)). The Town of Bristol is distributing this voluntary survey to fulfill that requirement to gather information about the populations affected by proposed projects.

You are not required to complete this survey. Submittal of this information is voluntary. This form is a public document that the Town of Bristol will use to monitor its programs and activities for compliance with Title VI and the Civil Rights Act of 1964, as amended and its related statutes and regulations.

If you have any questions regarding the Town of Bristol's responsibilities under Title VI of the Civil Rights Act of 1964 or the Americans with Disabilities Act, please contact the Title VI Coordinator.

You may return the survey via hand-delivery to the Town Hall by folding it and placing it on the front desk, by mail, or email with the given information below.

Date: (month, day, year)		
Project Name:		
Proposed Project Location:		
Gender: Female Male _____	Ethnicity: Hispanic or Latino Not Hispanic or Latino	
Race: (Circle one or more) White Black or African-American Multiracial American Indian or Alaska Native Asian Native Hawaiian or Other Pacific Islander		
Age: 1-21 22-40 41-65 65+	Disability: Yes No	Household Income: 0-\$12,000 \$12,001-\$24,000 \$24,001-\$36,000 \$36,001-\$48,000 \$48,001-\$60,000 \$60,001 or above

Title VI Coordinator
Mike Yoder, Town Manager
303 E Vistula Street,
Bristol, IN 46507
Office: (574) 848-7007 ext. 3
Email: townmanager@bristolindiana.org

The Town of Bristol, Indiana
TITLE VI COMPLAINT CONSENT / RELEASE FORM

Name:	Telephone Number:				
Address (number and street, town, state, ZIP code):					
<p><i>As a complainant, I understand that during an investigation it may become necessary for The Town of Bristol (Town) to reveal my identity to individuals outside of the Town government in the course of verifying information or gathering facts and evidence to develop a basis for making a civil rights compliance determination. I understand that it may be necessary for the Town to share information, including personal details collected as part of its complaint investigation. In addition, I understand that as a complainant, I am protected by Title VI of the Civil Rights Act of 1964, as amended, and its related statutes and regulations prohibiting intimidation or retaliation for taking action or participating in an action to secure rights protected by the nondiscrimination statutes enforced by the Town.</i></p>					
<p><i>Please read both paragraphs below, select your choice of CONSENT or CONSENT DENIED by circling one and sign below.</i></p>					
<p>CONSENT</p> <p>I have read and understand the above information and authorize the Town of Bristol to disclose my identity to individuals as needed during the course of the investigation for the purpose of verifying information or gathering facts and evidence relevant to the investigation of my complaint. I authorize the Town of Bristol to receive, review, and discuss material and information about me relevant to the investigation of my complaint.</p> <p>I understand that the material and information will be used for authorized civil rights compliance and enforcement activities. I further understand that I am not required to authorize this release and volunteer to do so.</p>					
<p>CONSENT DENIED</p> <p>I have read and understand the above information and do not want the Town of Bristol to disclose my identity to any individual during the course of the investigation. I understand this choice could delay the investigation of my complaint and may, in some circumstances, result in an administrative closure of the investigation of my complaint without the Town of Bristol making a determination in my case.</p>					
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; padding: 5px;">Signature:</td> <td style="width: 50%; padding: 5px;">Date:</td> </tr> <tr> <td colspan="2" style="padding: 5px;">Printed Name:</td> </tr> </table>		Signature:	Date:	Printed Name:	
Signature:	Date:				
Printed Name:					

The Town of Bristol, Indiana TITLE VI – COMPLAINT FORM

Complaints Must Be Filed Within 180 Days Of The Alleged Act of Discrimination.

Please Print Clearly.

Illegible or Incomplete Answers To The Following Questions May Delay or Prohibit Timely Processing.

Section I

Name:			
Address:		Town:	Zip Code:
Telephone Number (include area code):			
Alternate Number (include area code):			
Email Address:			
Do you need alternative accessible format for communication? If Yes, please check:			
<input type="checkbox"/> Large Print	<input type="checkbox"/> Audio Tape	<input type="checkbox"/> TDD	<input type="checkbox"/> Other (specify):

Section II

Are you filing this complaint on your own behalf? Please check Yes or No: ☐ Yes ☐ No

If checked Yes, please go to Section III

If checked No, please supply the name and relationship of the person for whom you are complaining:

Please explain why you have filed for a third party:

Please confirm that you have obtained the permission of the aggrieved party if you are filing on behalf of a third party. Please check Yes or No: ☐ Yes ☐ No

Section III

I believe the discrimination I experienced was based on (check all that apply):

<input type="checkbox"/>	Religion	<input type="checkbox"/>	Race	<input type="checkbox"/>	Color	<input type="checkbox"/>	National	Origin	<input type="checkbox"/>	Disability	<input type="checkbox"/>	Sex	<input type="checkbox"/>	Sexual Orientation
<input type="checkbox"/>	Gender	<input type="checkbox"/>	Age	<input type="checkbox"/>	Low Income	<input type="checkbox"/>	Limited English	<input type="checkbox"/>	Status as a Veteran					
<input type="checkbox"/>	Other (specify):													

Date of alleged discrimination (Month, Day, Year):

(1) Explain as clearly as possible what happened and why you believe you were discriminated against. (2) Describe all persons who were involved. (3) Include the name and contact information of the person(s) who discriminated against you (if known) as well as the names and contact information of any witnesses. (4) Please securely attach and identify additional forms as needed.

(Please Continue To Next Page)

**Section III
(continued)**

Section IV

Have you previously filed a Title VI complaint with the Town of Bristol?
Please check Yes or No: ☐ Yes ☐ No

Section V

Have you filed this complaint with any Federal, State, or Local Agency, or with any Federal or State Court?
Please check Yes or No: ☐ Yes ☐ No
If checked No, please go to Section VI
If checked Yes, check all that Apply:
☐ Federal Agency ☐ State Agency ☐ Local Agency ☐ Federal Court ☐ State Court
Please provide information about a contact person at the Agency and/or Court where the complaint was filed. If filed with more than one Agency and/or Court, please securely attach and identify additional forms as needed.
Name: _____
Title: _____
Agency: _____
Address: _____
Telephone: _____
Email Address: _____

Section VI

Name of Agency Complainant is concerning: _____
Contact person: _____
Title: _____
Telephone: _____
Email Address: _____

You may securely attach and identify any written materials or other additional information that you think is of relevance to your complaint. Signature, printed name and date are required below:

Signature: _____ Printed Name: _____ Date: _____

(NOTE: we cannot accept your complaint without a signature)

Please mail or email this completed form:
ATTN: Mike Yoder (Title VI Coordinator), Town Manager, 303 E Vistula Street, Bristol, IN 46507
Office: (574) 848-7007 ext. 3 Email: townmanager@bristolindiana.org

Office Use Only

Date Town Received	Received By	Start Date	Closed Date
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The Town of Bristol, Indiana
TITLE VI COMPLAINT LOG

Case No.	Investigator	Complainant	Sub-Recipient	Protected Category	Date Filed	Final Report Date	Disposition

Resolution # 9-18-2025-16

A RESOLUTION OF THE TOWN OF BRISTOL, INDIANA

ADOPTING THE AMERICANS WITH DISABILITIES ACT TRANSITION PLAN

WHEREAS, the federal government enacted the Americans with Disabilities Act of 1990 (ADA) to prevent discrimination of the physically and mentally disabled relating to employment and access to public facilities; and

WHEREAS, Title II of the ADA requires that municipalities adopt the *ADA Standards for Accessible Design* that provide accessibility, through proposed structural modifications to remove accessibility barriers; and

WHEREAS, Title II of the ADA recommends that municipalities adopt the United States Access Board *Guidelines for Pedestrian Facilities in the Public Right-of-Way* that provide accessibility, through proposed structural modifications to remove accessibility barriers; and

WHEREAS, the United States Department of Justice recently modified the *ADA Standards for Accessible Design and the Guidelines for Pedestrian Facilities in the Public Right-of-Way* in 2010 and 2005, respectively; and

WHEREAS, the Town of Bristol remains committed to the ADA and the elimination of barriers to public facilities, and has adopted and approved certain preliminary resolutions, plans and procedures to being the implementation of an ADA transition plan; and

WHEREAS, there has now been prepared a proposed ADA transition plan for the Town of Bristol with the assistance of Jones Petrie Rafinski Corp, which plan is now presented to the council for approval.

NOW THEREFORE, BE IT RESOLVED by the Town Council of the Town of Bristol that:

SECTION I

The Town of Bristol hereby adopts and approves the **AMERICANS WITH DISABILITIES ACT TRANSITION PLAN** which is attached hereto and made a part hereof, which plan is intended to move the town toward compliance with the accessibility requirements of the Americans with Disabilities Act of 1990 (as amended) for Town facilities within and outside of the public right-of-way.

SECTION II

The express or implied repeal or amendment by this Resolution of any other Resolution of part of any other Resolution does not affect any right or liabilities accrued, penalties incurred or procedures begun prior to the effective date of this Resolution. Those rights, liabilities, and proceedings are continued, and penalties shall be imposed and enforced under the repealed or amended Resolution as if this Resolution had not been adopted.

SECTION III

No part of this Resolution shall be interpreted to conflict with any local, state or federal laws, and all reasonable efforts should be made to harmonize same. Should any section or part thereof of this Resolution to be declared by a court of competent jurisdiction to be invalid, such decision shall not affect

the validity of the Resolution as a whole, or any other portion thereof other than that portion so declared to be invalid, and for this purpose the provisions of this Resolution are hereby declared to be severable.

SECTION IV

This Resolution shall become effective upon promulgation according to law.

BE IT HEREBY RESOLVED THIS _____DAY OF _____, 2022

PASSED by the Town Council of the Town of Bristol, Indiana this _____ day of _____, 2025.

	YEA	NAY	ABSTAIN	ABSENT
Jeff Beachy	_____	_____	_____	_____
Cathy Burke	_____	_____	_____	_____
Delbert Schrock	_____	_____	_____	_____
Whitney Pierle	_____	_____	_____	_____
Floyd Lynch	_____	_____	_____	_____

APPROVED:

ATTESTED:

Michael Yoder, Town Manager

Cathy Antonelli, Clerk-Treasurer

NOTICE TO TAXPAYERS OF ADDITIONAL APPROPRIATIONS

Notice is hereby given to the taxpayers of the Town of Bristol, Elkhart County, Indiana, that the proper legal officers will consider the following additional appropriations in-excess of the budget for the current year at their regular meeting place at the **Bristol Municipal Complex, 303 E Vistula, at 7:00 p.m., on Thursday, October 16, 2025 - Ordinance No. 10-16-2025-22**

Increase:

FUND #	Appropriation #	Amount	Reason
2256	2256-001-325	\$3,708.79	Opioid unrestricted distribution to Oaklawn for the Mental Health Crisis Center
2257	2257-001-325	\$5,576.70	Opioid restricted distribution to Oaklawn for the Mental Health Crisis Center

Total: \$9,285.49

Taxpayers appearing at the meeting shall have a right to be heard. The additional appropriations as finally made will be referred to the Department of Local Government Finance (Department). The Department will make a written determination as to the sufficiency of funds to support the appropriations within fifteen (15) days of receipt of a Certified Copy of the action taken.

Dated: September 18, 2025
Cathy Antonelli, Clerk-Treasurer

Ordinance No. 10.16.2025-22

Additional Appropriation Ordinance

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the 2025 annual budget,

NOW, THEREFORE, BE IT ORDAINED by the Town Council of the Town of Bristol, Indiana that for the expenses of the taxing unit the following additional sums of money are hereby appropriated out of the funds named and for the purpose specified, subject to laws governing the same:

PASSED AND ADOPTED by the Town Council of the Town of Bristol, Indiana, on this164th day of September, 2025.

Increase:

FUND #	Appropriation #	Amount	Reason
2256	2256-001-325	\$3,708.79	Opioid unrestricted distribution to Oaklawn for the Mental Health Crisis Center
2257	2257-001-325	\$5,576.70	Opioid restricted distribution to Oaklawn for the Mental Health Crisis Center

Total: \$9,285.49

BRISTOL TOWN COUNCIL - TOWN OF BRISTOL, INDIANA

By _____
Jeff Beachy, President

By _____
Doug DeSmith

By _____
Cathy Burke

By _____
Dean Rentfrow

ATTEST:

By _____
Gregg Tuholski

Cathy Antonelli, Clerk-Treasurer

August 2025

Citations: 89

Warnings: 82

Calls Taken: 673

Impounded Vehicles: 10

Miles Driven: 17,622

Cases Taken: 54

Warrant: 5

Possession of Paraphernalia:

Intimidation: 1

Possession of Marijuana: 5

OWI: 2

Criminal Trespass: 1

Child Molest: 1

Domestic Battery: 2

Driving While License Suspended: 15

Crashes: 9

Other: 5

Theft: 2

Habitual Traffic Violator: 1

Possession of Methamphetamine: 1

Fraud: 1

Overtime Hours: 24.50

Respectfully,

Stephen M. Priem, Marshal



BRISTOL FIRE DEPARTMENT

405 E. ELKHART STREET

BRISTOL, IN. 46507

Office 1-574-848-4155 / Fax 1-574-848-0459



Section 11, Item a.

Nicholas J. A. Kantz Fire Chief

James A. Hanes Jr. Assistant Chief

September 2025 Operations Report:

We responded to 104 calls in August.

We had 434 responses in August.

Incident Type Group	Count of Incidents
300 - Rescue & EMS	69
600 - Good Intent Call	16
700 - False Alarm	7
100 - Fire	5
400 - Hazardous Condition	3
500 - Service Call	3
N/A	1

Staffing:

We are still short 1 Fulltime FF/EMT

Additional:

We are now a part of Northridge High School's Work Base Learning Program. We have 2 high school students that come every morning to the fire station Monday-Friday. They are learning what it takes to be a firefighter. They will start a state-certified course that will allow them to help with certain emergency calls. This is another way to help get new volunteers in the future with a younger generation.

We want to thank our community for all the support.

Thank you,
Nicholas J.A. Kantz
Fire Chief

Filter statement

Filters

Alarm Date Range 8/1/25 to 8/31/25

Total Incidents & False Alarms

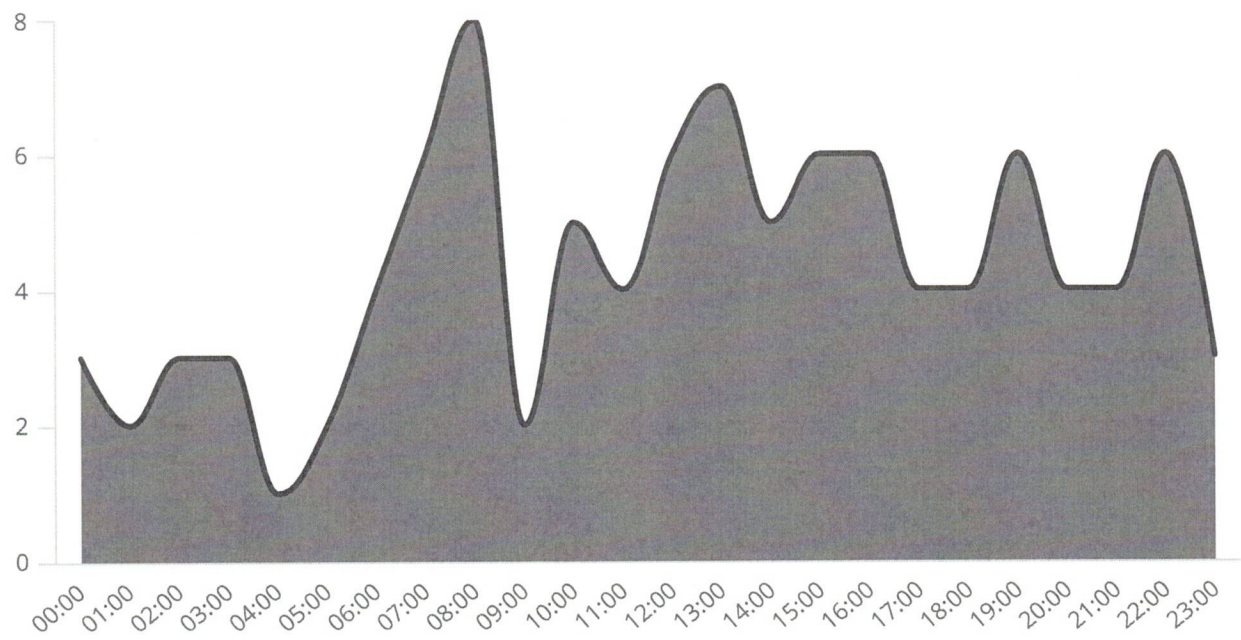
Total Incidents w/false alarms i...

104

Percent of Incidents with False Alarm

Percent of False Alarm Calls
6.73%

Incidents over Time



Park Board Report Sept. 2, 2025

Attendees: Mikel Ropp, Andrew Medford, Linda Powell, Scott Dreamer (Zoom), Mike Yoder, Jill Swartz, Eric Funkhouser, (zoom), Gregg Tuholski
Rosemary McDaniel, Secretary.

Minutes from last meeting were approved as corrected.

It was moved by Andrew and seconded by Linda to accept the minutes as corrected. The Correction being 50 to a 100 people per game, not event.

Mikel asked if the administration could provide us with some statistics on park facility rentals from the previous month, and any future rentals that they may want to share with us.

There was a discussion on rentals and the impact that cleanliness has to do with these rentals. Jill answered that we have had very few problems with the cleanliness this year, and that would be mainly happening when there were back to back Friday/Saturday rentals. So far this season we have only had 2 complaints about not having air conditioning. The Board had a discussion about air conditioner for Hermance Park pavilion, and it was decided to table this discussion until we know the future of the pavilion in that park. Or the heating unit goes out.

Visitor: Gregg Tuholski from the Bristol Town Board talked to us about Raber's Golf Course. He was wondering if the Park Board was considering the possibility of taking over the operation of the golf course. This was a new subject for the Park Board, and Mikel asked Mike Yoder to explain what was going on with the golf course. Mike explained that the owner/operator of the golf course was retiring at the end of the year., and there were two possible parties wanting to buy the golf course. This golf course has a rider on the deed which says that it will only be used as a golf course or green space. Gregg was really hoping that it could stay under the Town's umbrella.

The Park Board decided that they did not have the money or the man power to run the golf course at this time. Mike Yoder said that the Town Council was handling the situation at the next few meetings.

Next on the agenda, Mikel wanted to talk about establishing guidelines for recurring reservations or special use facilities. He wants the Park Board to think and consider ideas for a discussion next month.

Congdon Park:

Jill talked about the Car Show that the Library sponsored, and they had 103 cars and the weather was good, and there was a lot of positive feedback for the show. It seems to be growing bigger each year.

There was a discussion on wasp nests, and Eric said they would be checking in the parks for nests to be removed. They do this each time that they mow the parks.

Jill said that the Library was discussing the possibility of moving the Summer Fest Festival event to later in the fall, however, we already have the Corn Dog and the Halloween Festival in the fall. So the timing of these events would have to be coordinated.

Cummins Park:

First thing Mike Yoder said is we needed to vote on an appropriation to advance money to pay for the additional parking project. Linda moved that we appropriate \$50,000 from non-referring fund. Motion was seconded by Scott. Motion was passed.

Page 2

The next thing on the agenda was a discussion on the baby swings in Cummins Park that had been taken down for repair. Eric said it is back up now, and parts have been replaced. We now have one in Cummins Park and one in Congdon Park.

Basketball court reconstruction is on hold until we can find a new contractor. John Young is retiring. But he is trying to pass his contract to a new contractor. Meanwhile, Eric is also looking for contractors.

Eric was wanting to know our thoughts on shutting down the Splash Pad. He wants to have both the Splash Pad and Pickle Ball Courts power washed at the end of the Season.

The Company that power washed the Town Hall is H&H Power washing. This is the company Eric wants to use for the Pickle Courts and Splash Pad.

Hermance Park

All cleaning supplies have been stocked in the pavilion, and One Wild Man is changing both dry and wet mops out two times a month. There is a small problem with people taking our supplies. Eric is looking into ways to eliminate putting full bottles of the supplies out.

Memorial Park:

Jill said the stump from the removed tree has been grounded out. The irrigation has been damaged and some will need to be replaced after all construction is done in the downtown area in 2026.

The Budget:

Mikel wanted Scott's approval of the 2026 budget since he wasn't at the last meeting. Scott gave his approval.

Mike Yoder showed the Board a picture of a lady on a bicycle pulling books out of library boxes in Congdon Park, and throwing them on the ground. This has been turned over to the police department. This small Library was donated by Bail Home Services.

Andrew motioned for the meeting to be adjourned and Linda seconded. Motion passed.

Next Park Board Meeting will be Oct. 7, 2025, 6pm at the Town Hall. Visitors are welcome.

RESOLUTION NO. 9-18-2025-15

**A RESOLUTION OF THE TOWN COUNCIL FOR THE TOWN
OF BRISTOL, INDIANA ADOPTING PROVISIONS OF
INDIANA CODE 5-23**

WHEREAS, the Town of Bristol, Indiana (the “Town”) is a political subdivision of the State of Indiana governed by its duly elected Town Council (the “Council”); and

WHEREAS, the Council is the legislative body of the Town pursuant to Indiana Code § 36-5-2-2; and

WHEREAS, Indiana Code 5-23 authorizes political subdivisions to procure goods and services through the use of Public-Private Agreements, as such are defined in Indiana Code § 5-23-2-13; and

WHEREAS, pursuant to Indiana Code 5-23-1-1, to make use of the procurement method made available under Indiana Code 5-23, the legislative body of a political subdivision must first adopt the provisions of Indiana Code 5-23 by resolution or ordinance; and

WHEREAS, the Council wishes to have the discretion to use the procurement methods set forth in Indiana Code 5-23 in those situations where such methods would be advantageous to the Town, and, therefore, desires to adopt the provisions of Indiana Code 5-23.

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Bristol, Indiana meeting in a duly noticed and regularly scheduled meeting as follows:

- Section 1. The foregoing recitals are fully incorporated herein by this reference.
- Section 2. In accordance with Indiana Code 5-23-1-1, the provisions of Indiana Code 5-23 are hereby adopted by the Town in their entirety.
- Section 3. This Resolution shall be in full force and effect immediately upon its adoption.

* * * * *

RESOLVED THIS 18TH DAY OF SEPTEMBER 2025.

TOWN COUNCIL OF THE
TOWN OF BRISTOL, INDIANA

Jeff Beachy, President

Cathy Burke

Dean Rentfrow

Gregg Tuholski

Doug DeSmith

ATTEST:

Cathy Antonelli, Clerk-Treasurer