



# TOWN COUNCIL REGULAR MEETING

Thursday, January 16, 2025 at 7:00 PM

Council Chamber Bristol Municipal Complex

## AGENDA

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This meeting is held in the Bristol Municipal Complex is open for in-person participation.

The meeting is live streamed on Town of Bristol YouTube channel.

Livestream link is available on the Town Website

Bristol Indiana - YouTube

**1. CALL MEETING TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

**4. APPROVAL OF AGENDA**

**5. APPROVAL OF INVOICES**

**6. APPROVAL OF MINUTES**

- a. Approval of meeting minutes of December 5 and December 19, 2024 and of January 2, 2025 and work session minutes of January 14, 2025.

**REPORTS**

**7. TOWN MANAGER**

- a. Commonwealth has reviewed and recommends paying:

- 1. SRF Disbursement Request #19 Commonwealth Engineering fees \$48,667 and
- 2. SRF Disbursement Request #20 Crosby Construction Pay App #6 \$746,292.82  
((\$746,978.18 > Contractor and \$39,314.64 > retainage)

Request motion to approve each request individually.

- b. JPR has reviewed and recommends paying:

- 1. SRF Disbursement Request #13 Niblock Excavating 140,468 (\$133,779 to the Contractor and \$6,689 for retainage) - worksheet doesn't match disb form, table until next meeting
- 2. SRF Disbursement Request #14 JPR engineering fees \$50,372

Request motion to approve SRF Disbursement request #14.

- [c.](#) PD Holiday compensation discussion
- [d.](#) Salary Ordinance amendment 1-16-2025-2
- [e.](#) Project updates

**8. CLERK-TREASURER**

**9. TOWN MARSHAL**

- [a.](#) Monthly Operations reports

**10. FIRE CHIEF**

- [a.](#) BFD monthly operations report

**11. PARK BOARD**

- [a.](#) Park Board meeting minutes from December 10, 2024

**12. TOWN ATTORNEY**

- [a.](#) Resolution 1-16-2025-2 resolution approving the amending of the declaratory resolution of the Bristol RDC and order of the Elkhart County Plan Commission.
- [b.](#) Second reading and Adoption of Ordinance No. 1.16.2025-1 Amending Chapter 76 of the Town of Bristol, Indiana Code of Ordinance to Prohibit Parking along a Certain Portion of Commerce Drive in the Town of Bristol, Indiana

**13. PRIVILEGE OF THE FLOOR (Public Comments to Council)**

- [a.](#) Please state your name and address | 3-minute guideline for comments

**14. TOWN COUNCIL DISCUSSION ITEMS**

- [a.](#) Doug DeSmith
- [b.](#) Dean Rentfrow
- [c.](#) Cathy Burke
- [d.](#) Gregg Tuholski
- [e.](#) Jeff Beachy

**NEXT MEETINGS:**

**February 6 | Council meeting - BT analysis of main street property options**

**15. MOTION TO ADJOURN**



100 E Wayne St., Suite 315  
South Bend, IN 46601

PH : (317) 888-1177 FAX: (317) 887-8641

# MEMORANDUM

**TO:** Town of Bristol, Town Council

**DATE:** January 13, 2025

**SUBJECT:** Project Updates

## Wastewater Treatment Improvements Project

Work is progressing at the WWTP. SBR base slab was poured on 12/19 and Contractor is proceeding with SBR wall rebar fabrication. The post aeration structure has been backfilled successfully. Lift Stations 1, 3, and 8 submittals have been approved.

### Items to Present:

- |  |               |
|--|---------------|
| 1. Commonwealth Engineers SRF Disbursement Request #19         | \$ 48,667     |
| 2. Crosby Construction Pay App #6 SRF Disbursement Request #20 |               |
| a. Payment to Contractor                                       | \$ 746,978.18 |
| b. Payment to Retainage  | \$ 39,314.64  |

# SRF Disbursement Request Form

Section 7, Item a.

## Participant Information

Name:	Town of Bristol Municipal Sewage Works	SRF Loan Number:	WW22532001
UEI #:	NF3SQSFKCC57	CCR Number:	870T8
		Request Number:	19
Mailing Address:	308 E. Vistula Street, PO Box 122		
City:	Bristol	State:	IN
		ZIP Code:	46507-9489
Contact Person:	Mr. Mike Yoder	Contact Phone Number:	574-848-4853
Authorized Representative:	Ms. Cathy Antonelli	Authorized Representative Phone Number:	574-848-7007

If requesting reimbursement to the Participant by wire transfer please provide the following information:

Bank Name:		Bank Routing Number:	
Account Name:		Account Number:	

## Loan Information

Description of work for which claim is being made (services, fees, type of work, etc.):	Professional Engineering Service Fees		
Is any part of this claim funded by an alternate funding source?	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	
If yes, please identify the source and amount of the claim funded by the alternate source (OCRA, SAP, Local	\$		
Is any part of this claim funded by the Indiana Brownfields Program?	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	
Has the Participant paid the request and is now seeking reimbursement?	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	
Is any part of this claim a result of a change order? If yes, please attach the SRF change order approval letter.	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	
Are there Green Project Reserve components involved in this request? If yes, please describe:	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	
Are there any Lead Line replacement components in this request?	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	

## Loan Financial Information

Original Loan Amount:	\$	28,265,000
Total Amount of Previous Disbursements:	\$	5,397,273
Balance Available After this Disbursement:	\$	22,819,060
Amount to Contractor for this Request:	\$	48,667

Is any part of this request a partial or final release of retainage to the contractor?  YES  NO

Contractor Name:	Commonwealth Engineers, Inc.	DUNS #:	079578639
Mailing address:	7256 Company Drive		
City:	Indianapolis	State:	IN
		ZIP Code:	46237

## Wiring Information:

Bank Name:		Bank Routing Number:	
Account Name:		Account Number:	

**Retainage Amount for this Request:** \$ 0.00

Participant requests that the retainage amount be held by SRF:

Participant requests that the retainage amount be sent to the Participant via check to the mailing address listed above:

Participant requests that the retainage amount be sent to the following bank:

Bank Name:		Bank Routing Number:	
Account Name:		Account Number:	

**Total Amount of this Request:** \$ 48,667

The undersigned hereby certifies this request for disbursement is, to the best of my knowledge and belief, true and accurate and made in accordance with the conditions of the project agreement(s), that the certified payrolls received in connection with any enclosed construction invoices are in compliance with the **Davis Bacon Act**/ US Department of Labor requirements of 29 CFR 5.5(a)(1), and are in compliance with SRF incentive programs.

Authorized Representative Signature:		Date:	
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## For Internal Use Only:

Approved By:		Date:		GPR Amount:	\$	Lead Amount:	\$
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Revised on Feb. 7, 2019



**COMMONWEALTH™  
ENGINEERS, INC.**  
A wealth of resources to master a common goal.

Town of Bristol  
303 E. Vistula Street  
Bristol, IN 46507

Invoice number 61655  
Date 12/20/2024

Project S22145 Bristol - Wastewater Treatment  
Plant Improvements Project

For Basic Engineering Services rendered through November 30, 2024

Task Order 2022-01 signed 10/20/22

Task Order 2023-02 signed 09/21/23

Task Order 2024-02 signed 08/15/24

Email invoices to Amy Mendoza and Missy Thiele to prepare SRF Disbursement Forms.

Description	Contract Amount	% Work To Date	Previous Billed	Amount Billed	This Inv Billed
<b>PRELIMINARY DESIGN</b>	512,000.00	100.00	512,000.00	512,000.00	0.00
<b>FINAL DESIGN</b>	417,000.00	100.00	417,000.00	417,000.00	0.00
<b>ADDITIONAL FINAL DESIGN</b>	34,300.00	100.00	34,300.00	34,300.00	0.00
<b>Total</b>	<b>963,300.00</b>	<b>100.00</b>	<b>963,300.00</b>	<b>963,300.00</b>	<b>0.00</b>

**Construction**

Consultant

	Billed Amount
Architectural Consultant CMID, Inc.	2,711.13
Structural Consultant CE Solutions, Inc.	755.55
Consultant subtotal	3,466.68
Construction subtotal	3,466.68

**Additional Construction Engineering**

Professional Fees

	Hours	Billed Amount
Designer IV	1.50	302.13
Project Manager III	5.00	1,564.67
Project Manager II	2.00	510.42
Project Engineer I	31.50	5,732.09
Engineering Intern II	0.25	38.03
Engineering Intern I	45.50	6,242.60
Designer III	5.75	1,060.53
Clerical II	0.50	52.47

Section 7, Item a.

**Additional Construction Engineering**

Professional Fees

	Hours	Billed Amount
Reproduction Processor	2.25	216.50
CADD Specialist I	6.50	639.99
Professional Fees subtotal	100.75	16,359.43

Reimbursable Expenses

	Units	Billed Amount
Miles	121.10	93.30
Reimbursable Expenses subtotal		93.30
Additional Construction Engineering subtotal		16,452.73

**Resident Project Representative**

Professional Fees

	Hours	Billed Amount
Designer I	1.00	134.33
Construction Manager	2.00	422.94
Professional Fees subtotal	3.00	557.27

Reimbursable Expenses

	Units	Billed Amount
Subsistence		949.13
Miles	2,051.00	1,580.29
Lodging & Travel		2,504.33
Resident Project Representative II - Hours	184.00	23,156.40
Reimbursable Expenses subtotal		28,190.15
Resident Project Representative subtotal		28,747.42

	<b>Invoice total</b>	<b>48,666.83</b>
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**Invoice Summary**

Description	Contract Amount	Prior Billed	Total Billed	Remaining	Current Billed
<b>PRELIMINARY DESIGN</b>	512,000.00	512,000.00	512,000.00	0.00	0.00
<b>FINAL DESIGN</b>	417,000.00	417,000.00	417,000.00	0.00	0.00
<b>ADDITIONAL FINAL DESIGN</b>	34,300.00	34,300.00	34,300.00	0.00	0.00
<b>BIDDING OR NEGOTIATING</b>	51,300.00	51,294.94	51,294.94	5.06	0.00
<b>CONSTRUCTION</b>	140,000.00	96,082.53	99,549.21	40,450.79	3,466.68
<b>ADDITIONAL CONSTRUCTION ENGINEERING</b>	70,000.00	171.50	16,624.23	53,375.77	16,452.73
<b>RESIDENT PROJECT REPRESENTATIVE</b>	255,000.00	66,503.44	95,250.86	159,749.14	28,747.42
<b>ADDITIONAL RESIDENT PROJECT REPRESENTATIVE</b>	300,000.00	0.00	0.00	300,000.00	0.00
<b>Total</b>	1,779,600.00	1,177,352.41	1,226,019.24	553,580.76	48,666.83

# SRF Disbursement Request Form

Section 7, Item a.

Participant Information							
Name:	Town of Bristol Municipal Sewage Works	SRF Loan Number:	WW22532001				
UEI #:	NF3SQSFKCC57	CCR Number:	870T8	Request Number:	20		
Mailing Address:	308 E. Vistula Street, PO Box 122						
City:	Bristol	State:	IN	ZIP Code:	46507-9489		
Contact Person:	Mr. Mike Yoder	Contact Phone Number:	574-848-4853				
Authorized Representative:	Ms. Cathy Antonelli	Authorized Representative Phone Number:	574-848-7007				
If requesting reimbursement to the Participant by wire transfer please provide the following information:							
Bank Name:		Bank Routing Number:					
Account Name:		Account Number:					
Loan Information							
Description of work for which claim is being made (services, fees, type of work, etc.):	Partial Pay App #6						
Is any part of this claim funded by an alternate funding source?							<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
If yes, please identify the source and amount of the claim funded by the alternate source (OCRA, SAP, Local							\$
Is any part of this claim funded by the Indiana Brownfields Program?							<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
Has the Participant paid the request and is now seeking reimbursement?							<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
Is any part of this claim a result of a change order? If yes, please attach the SRF change order approval letter.							<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
Are there Green Project Reserve components involved in this request? If yes, please describe:							<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
Are there any Lead Line replacement components in this request?							<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
Loan Financial Information							
Original Loan Amount:		\$	28,265,000				
Total Amount of Previous Disbursements:		\$	5,445,940				
Balance Available After this Disbursement:		\$	22,072,082				
Amount to Contractor for this Request:		\$	746,978				
Is any part of this request a partial or final release of retainage to the contractor?							<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
Contractor Name:	Robert E. Crosby, Inc. dba Crosby Construction	DUNS #:	103466145				
Mailing address:	2805 Freeman Street						
City:	Fort Wayne	State:	IN	ZIP Code:	46802		
Wiring Information:							
Bank Name:	Lake City Bank	Bank Routing Number:	074903719				
Account Name:	RE Crosby Checking	Account Number:	1011496593				
Retainage Amount for this Request:		\$	39,315				
Participant requests that the retainage amount be held by SRF:							<input checked="" type="checkbox"/>
Participant requests that the retainage amount be sent to the Participant via check to the mailing address listed above:							<input type="checkbox"/>
Participant requests that the retainage amount be sent to the following bank:							<input type="checkbox"/>
Bank Name:		Bank Routing Number:					
Account Name:		Account Number:					
Total Amount of this Request:		\$	746,978				
The undersigned hereby certifies this request for disbursement is, to the best of my knowledge and belief, true and accurate and made in accordance with the conditions of the project agreement(s), that the certified payrolls received in connection with any enclosed construction invoices are in compliance with the <b>Davis Bacon Act</b> / US Department of Labor requirements of 29 CFR 5.5(a)(1), and are in compliance with SRF incentive programs.							
Authorized Representative Signature:		Date:					
For Internal Use Only:							
Approved By:		Date:		GPR Amount:	\$	Lead Amount:	\$



January 10, 2024

Mr. Mike Yoder  
Town Manager  
Town of Bristol  
303 E Vistula St  
Bristol, IN 46507

**RE: Job Number S22145  
WWTP Improvement Project  
Contractor’s Application for Partial Payment No. 6**

Dear Mr. Yoder:

Enclosed, please find the Contractor’s Application for Partial Payment No. 6 for the WWTP Improvements Project.

Commonwealth Engineers, Inc. (Commonwealth) has reviewed the Contractor’s Application for Payment and finds it to be complete and accurate. Therefore, Commonwealth recommends payment to Crosby Construction as follows:

- **Contractor Payment, Application No. 6:                   \$     746,978.18**

Commonwealth recommends payment to the project retainage account as follows:

- **Contractor Payment, Application No. 6:                   \$     39,314.64**

For summary reference purposes, the current record of recommended payments (including this recommendation, corrected) is:

<b>Partial Payment No.</b>	<b>Payment to Contractor</b>	<b>Retainage Withheld</b>	<b>Total</b>
1 (07/2024)	\$593,940.00	\$31,260.00	\$625,200.00
2 (08/2024)	\$274,468.30	\$14,445.70	\$288,914.00
3 (09/2024)	\$1,326,624.87	\$69,822.36	\$1,396,447.23
4 (10/2024)	\$727,739.90	\$38,302.10	\$766,042.00
5 (11/2024)	\$705,049.16	\$37,107.85	\$742,157.01
6 (12/2024)	\$746,978.18	\$39,314.64	\$786,292.82
<b>Total</b>	<b>\$4,374,800.41</b>	<b>\$230,252.65</b>	<b>\$4,605,053.06</b>
Project Completion for this Division of work based on monetary value:			19%
Project Completion for this Division of work based on contract duration:			33%



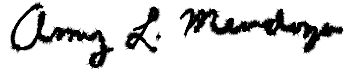
Mike Yoder  
Town of Bristol  
Page 2 of 2  
January 10, 2024

Section 7, Item a.

If you have any questions, comments, or concerns, please do not hesitate to contact us.

Sincerely,

**COMMONWEALTH ENGINEERS, INC.**



Amy Mendoza, PE  
Project Engineer

Enclosure

**Contractor's Application for Payment**

Section 7, Item a.

<b>Owner:</b>	Town of Bristol	<b>Owner's Project No.:</b>	WV
<b>Engineer:</b>	Commonwealth Engineers, Inc.	<b>Engineer's Project No.:</b>	522145
<b>Contractor:</b>	Crosby Construction	<b>Contractor's Project No.:</b>	24105-01
<b>Project:</b>	WWTP Improvement Project		
<b>Contract:</b>	WWTP Improvement Project		

<b>Application No.:</b>	6	<b>Application Date:</b>	1/3/2025
<b>Application Period:</b>	From 12/3/2024	to	1/3/2025

1. Original Contract Price	\$	24,293,749.00
2. Net change by Change Orders	\$	(212,968.70)
3. Current Contract Price (Line 1 + Line 2)	\$	24,080,780.30
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$	4,605,053.06
5. Retainage		
a. 5% X \$ 4,390,689.95 Work Completed	\$	219,534.50
b. 5% X \$ 214,363.11 Stored Materials	\$	10,718.16
c. Total Retainage (Line 5.a + Line 5.b)	\$	230,252.66
6. Amount eligible to date (Line 4 - Line 5.c)	\$	4,374,800.40
7. Less previous payments (Line 6 from prior application)	\$	3,627,822.23
8. Amount due this application	\$	746,978.17
9. Balance to finish, including retainage (Line 3 - Line 4)	\$	19,475,727.24

**Contractor's Certification**

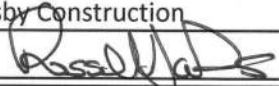
The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment; (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective; (4) all items and amounts on the face of this Contractor's Application for Payment are correct; (5) all Work has been performed and/or material supplied in full accordance with the requirements of the referenced Contract, and/or duly authorized deviations, substitutions, alterations, and/or additions; (6) the foregoing is a true and correct statement of the Contract account up to and including the last day of the period covered by this Periodic Estimate, (7) no part of the "Balance Due This Payment" has been received, and (8) the undersigned and his subcontractors have - (check applicable line):

a.  Complied with all labor provisions of said Contract.

b.  Complied with all labor provisions of said Contract except in those instances where an honest dispute exists with respect to said labor provisions (if (b) is checked, describe briefly nature of dispute on an attached sheet).

**Contractor:** Crosby Construction

**Signature:**  **Date:** 1/3/2025

<b>Recommended by Engineer</b>	<b>Approved by Owner</b>
<b>By:</b> 	<b>By:</b> _____
<b>Title:</b> Project Engineer	<b>Title:</b> _____
<b>Date:</b> 1/10/25	<b>Date:</b> _____
<b>Approved by Funding Agency</b>	
<b>By:</b> _____	<b>By:</b> _____
<b>Title:</b> _____	<b>Title:</b> _____
<b>Date:</b> _____	<b>Date:</b> _____

**Progress Estimate - Lump Sum Work**

**Contractor's Application for Payment**

Owner: Town of Bristol  
 Engineer: Commonwealth Engineers, Inc.  
 Contractor: Crosby Construction  
 Project: WWTP Improvement Project  
 Contract: WWTP Improvement Project

Owner's Project No.: WW 22532001  
 Engineer's Project No.: S22145  
 Contractor's Project No.: 24105-01

Application No.: 6		Application Period: From \$ 45,629.00 to 01/03/25		Application Date: 01/03/25				
Item No.	Description	C Scheduled Value (\$)	D Work Completed		F Materials Currently Stored (not in D or E) (\$)	G Work Completed and Materials Stored to Date (D + E + F) (\$)	H % of Scheduled Value (G / C) (%)	I Balance to Finish (C - G) (\$)
			(D + E) From Previous Application (\$)	This Period Completed (\$)				
Original Contract								
1	Bond / Insurance	242000	\$ 242,000.00			242,000.00	100%	-
2	Mobilization / Demobilization	958000	\$ 910,100.00			910,100.00	95%	47,900.00
3	General Conditions / Supervision	600000	\$ 87,500.00	\$ 25,000.00		112,500.00	19%	487,500.00
4	Dewatering - Installation	151440				-	0%	151,440.00
5	Dewatering Maintenance	355000				-	0%	355,000.00
6	Demo - Existing Treatment Facility Structures	144335				-	0%	144,335.00
7	Demo - Onsite Pipe Removal / Abandonment	70200				-	0%	70,200.00
8	Demo - Reed Sludge Drying Beds	39000	\$ 39,000.00			39,000.00	100%	-
9	Demo - Lab / Office Building	40825				-	0%	40,825.00
10	Demo - Maintenance Building	36800				-	0%	36,800.00
11	Demo - Pavement / Sidewalks	11500				-	0%	11,500.00
12	Concrete - Treatment Tank Slab	349280	\$ 74,928.00	\$ 274,352.00		349,280.00	100%	-
13	Concrete - Treatment Tank Walls	1342250	\$ 313,158.58		\$ 6,003.92	319,162.50	24%	1,023,087.50
14	Concrete - Treatment Tank Walkways / Top Slab	214760				-	0%	214,760.00
15	Concrete - Grout Tank Slabs	87320				-	0%	87,320.00
16	Concrete - UV Slabs	25370				-	0%	25,370.00
17	Concrete - UV Walls	92040				-	0%	92,040.00
18	Concrete - Cascade Slab	44530	\$ 44,530.00			44,530.00	100%	-
19	Concrete - Cascade Walls	140300	\$ 136,180.00			136,180.00	97%	4,120.00
20	Concrete - Headworks Slab	33040				-	0%	33,040.00
21	Concrete - Headworks Walls	257240				-	0%	257,240.00
22	Concrete - Headworks Top Slab	140300				-	0%	140,300.00
23	Concrete - ASH Modifications	43920				-	0%	43,920.00
24	Concrete - Lab/Off Foundations	52900				-	0%	52,900.00
25	Concrete - Lab/Off Slab	46000				-	0%	46,000.00
26	Concrete - Maintenance Foundations	51750				-	0%	51,750.00
27	Concrete - Maintenance Slab	57500				-	0%	57,500.00
28	Concrete - Blower Pads	54280				-	0%	54,280.00
29	Concrete - Generator Pad	11328				-	0%	11,328.00
30	Concrete - Outfall Structure	38940				-	0%	38,940.00
31	Concrete - Stoops / Sidewalks	47150				-	0%	47,150.00
32	Concrete - Poles Bases	6900				-	0%	6,900.00
33	Reinforcement - Material ONLY	402706	\$ 195,000.00	\$ 195,000.00		195,000.00	48%	207,706.00
34	Reinforcement - Treatment Tank	421850	\$ 65,000.00	\$ 171,084.00		236,084.00	56%	185,766.00
35	Reinforcement - UV	18300				-	0%	18,300.00
36	Reinforcement - Cascade	27450	\$ 24,587.00			24,587.00	90%	2,863.00
37	Reinforcement - Headworks	27450				-	0%	27,450.00

Section 7, Item a.

**Progress Estimate - Lump Sum Work**

**Contractor's Application for Payment**

**Owner:** Town of Bristol  
**Engineer:** Commonwealth Engineers, Inc.  
**Contractor:** Crosby Construction  
**Project:** WWTP Improvement Project  
**Contract:** WWTP Improvement Project

**Owner's Project No.:** WW 22532001  
**Engineer's Project No.:** S22145  
**Contractor's Project No.:** 24105-01

Application No.:		6		Application Period:		From \$ 45,629.00 to \$		Application Date:		01/03/25	
Item No.	Description	C Scheduled Value (\$)	D Work Completed (D + E) From Previous Application (\$)		E This Period Completed (\$)	F Materials Currently Stored (not in D or E) (\$)	G Work Completed and Materials Stored to Date (D + E + F) (\$)	H % of Scheduled Value (G / C) (%)	I Balance to Finish (C - G) (\$)		
38	Reinforcement - Control / Maintenance Bldgs	27313						0%	27,313.00		
39	Reinforcement - ASH Tanks	4313						0%	4,313.00		
40	Masonry	270600						0%	270,600.00		
41	Masonry Veneers	98185						0%	98,185.00		
42	Treatment Tank - Stairs w/ HR	96380						0%	96,380.00		
43	Treatment Tank - Top HR	111020						0%	111,020.00		
44	Headworks - Stairs w/ HR	101260						0%	101,260.00		
45	Headworks - Misc Metals / Grating	30256						0%	30,256.00		
46	UV - Misc Metals / Grating	21960						0%	21,960.00		
47	Cascade - Misc Metals / Grating	40260						0%	40,260.00		
48	Pipe Bollards	41480						0%	41,480.00		
49	Headworks - Roof Structure	62535						0%	62,535.00		
50	Lab/Off - Pole Building	182900						0%	182,900.00		
51	Lab/Off - Interior Framing	63000						0%	63,000.00		
52	Maintenance - Pole Building	115000						0%	115,000.00		
53	Canopy Structures	46000						0%	46,000.00		
54	Drywall / Insulation	77000						0%	77,000.00		
55	Doors / Frames / Hrdw	97680						0%	97,680.00		
56	Access Hatches	45360						0%	45,360.00		
57	Coiling Doors	79560						0%	79,560.00		
58	Painting / Coatings	390000						0%	390,000.00		
59	Flooring	22080						0%	22,080.00		
60	Acoustical Ceilings	16215						0%	16,215.00		
61	Casework	52000						0%	52,000.00		
62	Toilet Accessories / Partitions / Lockers	39100						0%	39,100.00		
63	Cascade Aerator	11838						0%	11,838.00		
64	Chemical Feed Equipment / Storage Tank	118486						0%	118,486.00		
65	Samplers Equipment	19054						0%	19,054.00		
66	Influent Pumps	203583						0%	203,583.00		
67	Sludge Pumps	47298				\$ 11,220.19	11,220.19	24%	36,077.81		
68	Influent Screening	257888				\$ 55,750.00	55,750.00	22%	202,138.00		
69	UV Equipment	257600				\$ 16,198.00	16,198.00	6%	241,402.00		
70	SBR Equipment	1810555						0%	1,810,555.00		
71	Davit Cranes	22500						0%	22,500.00		
72	ASH Blowers	178361						0%	178,361.00		
73	Fine Bubble Aerators	114000						0%	114,000.00		
74	SCADA	480125						0%	480,125.00		
75	Process Piping - Influent Pump Sta.	239448						0%	239,448.00		

Section 7, Item a.

**Progress Estimate - Lump Sum Work**

**Contractor's Application for Payment**

<b>Owner:</b> Town of Bristol	<b>Owner's Project No.:</b> WW 22532001
<b>Engineer:</b> Commonwealth Engineers, Inc.	<b>Engineer's Project No.:</b> S22145
<b>Contractor:</b> Crosby Construction	<b>Contractor's Project No.:</b> 24105-01
<b>Project:</b> WWTP Improvement Project	
<b>Contract:</b> WWTP Improvement Project	

Item No.	Description	Application Period:		C	D		E	F	G	H	I
		From	To		(D + E) From Previous Application (\$)	Work Completed This Period (\$)					
76	Process Piping - SBR Piping			620388						0%	620,388.00
77	Process Piping - SBR Blowers			54420						0%	54,420.00
78	Process Piping - ASH Blowers			32652						0%	32,652.00
79	Process Piping - Headworks			32652						0%	32,652.00
80	Process Piping - UV			21768						0%	21,768.00
81	Process Piping - Sludge Holding Tank #1			65304						0%	65,304.00
82	Process Piping - Sludge Holding Tank #2			21768						0%	21,768.00
83	Process Valves - Influent PS			82824						0%	82,824.00
84	Process Valves - SBR Valve (Not by Aqua)			109620				83,691.00	83,691.00	76%	25,929.00
85	Process Valves - SBR Blower Valves			14616						0%	14,616.00
86	Process Valves - ASH Blower Valves			14616						0%	14,616.00
87	Process Valves - Sludge Holding Tank #1			21924						0%	21,924.00
88	Slide Gates - Headworks			19358						0%	19,358.00
89	Slide Gates - UV			38717						0%	38,717.00
90	Pipe Insulation - Headworks			31050						0%	31,050.00
91	Pipe Insulation - Sludge Holding Tank #1			51750						0%	51,750.00
92	Pipe Insulation - Sludge Holding Tank #2			69000						0%	69,000.00
93	Plumbing / HVAC - Headworks			136880						0%	136,880.00
94	Plumbing / HVAC - Lab/Off			325496						0%	325,496.00
95	Plumbing / HVAC - Maintenance			168432						0%	168,432.00
96	Plumbing / HVAC - Treatment Fac.			231768						0%	231,768.00
97	Electrical - Temp Electric / Structures			324000						0%	324,000.00
98	Electrical - New Lab/Off			215033						0%	215,033.00
99	Electrical - New Maintenance			149535						0%	149,535.00
100	Electrical - New Headworks			167122						0%	167,122.00
101	Electrical - New Treatment SBR			406827						0%	406,827.00
102	Electrical - New UV			106946						0%	106,946.00
103	Electrical - New WW / VV Structure			116571						0%	116,571.00
104	Electrical - Demolition			38506						0%	38,506.00
105	Electrical - Underground Conduit/Wire			563997						0%	563,997.00
106	Electrical - Generator / ATS			240100						0%	240,100.00
107	Electrical - Screen Equipment			66612						0%	66,612.00
108	Electrical - Blowers			80432						0%	80,432.00
109	Electrical - Pole Lights			25268						0%	25,268.00
110	Erosion Control			18000	13,500.00					0%	80,432.00
111	Excavation / Backfill - Wet Well / VV			192760					13,500.00	75%	25,268.00
112	Excavation / Backfill - Treatment Facility			471200	400,520.00				400,520.00	85%	70,680.00
113	Excavation / Backfill - UV			52080						0%	52,080.00

Section 7, Item a.

**Progress Estimate - Lump Sum Work**

**Contractor's Application for Payment**

Owner: Town of Bristol  
 Engineer: Commonwealth Engineers, Inc.  
 Contractor: Crosby Construction  
 Project: WWTP Improvement Project  
 Contract: WWTP Improvement Project

Owner's Project No.: WW 22532001  
 Engineer's Project No.: S22145  
 Contractor's Project No.: 24105-01

Application No.: 6		Application Period: From		to		Application Date: 01/03/25			
		From		to		Application Date: 01/03/25			
		\$ 45,629.00							
Item No.	Description	Scheduled Value (\$)	C	D	E	F	G	H	I
				(D + E) From Previous Application (\$)	Work Completed This Period (\$)	Materials Currently Stored (not in D or E) (\$)	Work Completed and Materials Stored to Date (D + E + F) (\$)	% of Scheduled Value (G / C) (%)	Balance to Finish (C - G) (\$)
114	Excavation / Backfill - Cascade	83235	\$	62,426.25			62,426.25	75%	20,808.75
115	Excavation / Backfill - Headworks	59520					-	0%	59,520.00
116	Excavation / Backfill - Control Bldg	21240					-	0%	21,240.00
117	Excavation / Backfill - Maintenance Bldg	29500					-	0%	29,500.00
118	Excavation / Backfill - Outfall Structures	9450					-	0%	9,450.00
119	Earth Retention - Treatment Facility	923614	\$	923,614.00			923,614.00	100%	-
120	Earth Retention - Cascade	148000	\$	29,600.00	40,000.00		69,600.00	47%	78,400.00
121	Backfill - Site / Existing Structures	112125					-	0%	112,125.00
122	Rough Grade / Top Soil	81650					-	0%	81,650.00
123	Auger Pipe Bollards	29325					-	0%	29,325.00
124	LS / WW / VV - Structures / Hatches	335500					-	0%	335,500.00
125	Oil / Water Separator	14375					-	0%	14,375.00
126	Site - Manhole Structures	91134					-	0%	91,134.00
127	Site - Storm Inlets	7021					-	0%	7,021.00
128	Site - 4"-8" Sewer	37496					-	0%	37,496.00
129	Site - 12" Forcemain	29264					-	0%	29,264.00
130	Site - 18" Influent	62066					-	0%	62,066.00
131	Site - 16" Effluent	75520					-	0%	75,520.00
132	Site - 24" Effluent (Headwall Str. Item #30)	221368					-	0%	221,368.00
133	Site - WW/VV 10" Piping	36600					-	0%	36,600.00
134	Site - 4" WAS	84913					-	0%	84,913.00
135	Site - 4" Sludge / Decant Lines	21830					-	0%	21,830.00
136	Site - 6" Air Lines	66541					-	0%	66,541.00
137	Site - 6"-8" Drain Lines	15576					-	0%	15,576.00
138	Site - 1"-3" Waterlines	62682					-	0%	62,682.00
139	Site - 4"-6" Waterlines	21240					-	0%	21,240.00
140	Live Tap / Patching	18703					-	0%	18,703.00
141	Asphalt	251575					-	0%	251,575.00
142	Stone Drives	69090					-	0%	69,090.00
143	Sidewalk Prep / Stone	10584					-	0%	10,584.00
144	Fencing	57600					-	0%	57,600.00
145	Landscaping / Seed	39600					-	0%	39,600.00
146	Primary Clarifier Liquid Sludge - Mobilize	14960					-	0%	14,960.00
147	Primary Clarifier Liquid Sludge (26,250 gals.)	32813					-	0%	32,813.00
148	Epoxy Injection Repair Type EI - 250 LF	18750					-	0%	18,750.00
149	Chem Grout Injection Type CG - 250 LF	26250					-	0%	26,250.00
150	Partial Depth Horiz Surface Type P - 500 SF	46500	\$	46,500.00			46,500.00	100%	-
151	Partial Depth Vert Surface Type P - 500 SF	46500	\$	46,500.00			46,500.00	100%	-

Section 7, Item a.

**Progress Estimate - Lump Sum Work**

**Contractor's Application for Payment**

Owner: Town of Bristol  
 Engineer: Commonwealth Engineers, Inc.  
 Contractor: Crosby Construction  
 Project: WWTP Improvement Project  
 Contract: WWTP Improvement Project

Owner's Project No.: WW 22532001  
 Engineer's Project No.: S22145  
 Contractor's Project No.: 24105-01

Application No.:		6	Application Period:		From	\$	45,629.00	to	01/03/25	Application Date:	01/03/25	
Item No.	Description	C		D		E	F	G	H	I		
		Scheduled Value (\$)		Work Completed (D + E) From Previous Application (\$)		Work Completed This Period (\$)	Materials Currently Stored (not in D or E) (\$)	Work Completed and Materials Stored to Date (D + E + F) (\$)	% of Scheduled Value (G / C) (%)	Balance to Finish (C - G) (\$)		
152	Epoxy Injection Repair Type EI - 200 LF	15000							0%	15,000.00		
153	Chem Grout Injection Type CG - 200 LF	21000							0%	21,000.00		
154	Partial Depth Vert Surface Type P - 500 SF	46500	\$	46,500.00				46,500.00	100%	-		
155	Reed / Sludge Drying Beds - Mobilize	7500	\$	7,500.00				7,500.00	100%	-		
156	Reed / Sludge Drying Beds - 2,500 Tons	167500	\$	167,500.00				167,500.00	100%	-		
157	All Treatment Strs - Debris / Grit - Mobilize	13400							0%	13,400.00		
158	All Treatment Strs - Debris / Grit - 100 CY	24000							0%	24,000.00		
159	Allowance - ASH Tank Inspection	3000							0%	3,000.00		
160	Allowance - Paint / Asbestos	10000	\$	5,614.00				5,614.00	56%	4,386.00		
161	Allowance - Decorative Masonry	100000							0%	100,000.00		
162	<b>MA-1 - Lift Station 1</b>											
163	Excavation / Backfill	204060							0%	204,060.00		
164	Lift Station Upgrades / Equipment	245100							0%	245,100.00		
165	Electrical	48840							0%	48,840.00		
166	<b>MA-2 - Lift Station 3</b>											
167	Excavation / Backfill	256500							0%	256,500.00		
168	Lift Station Upgrades / Equipment	359100							0%	359,100.00		
169	Electrical	54400							0%	54,400.00		
170	<b>MA-3 - Lift Station 8</b>											
171	Excavation / Backfill	236493							0%	236,493.00		
172	Lift Station Upgrades / Equipment	373350							0%	373,350.00		
173	Electrical	55157							0%	55,157.00		
174	<b>MA-4 - Lift Station 10</b>											
175	Excavation / Backfill	59,400.00							0%	59,400.00		
176	Chemical Tank / Equipment	102,600.00							0%	102,600.00		
177	Electrical	6,900.00							0%	6,900.00		
178	Value Engineering	156,100.00	\$	156,100.00				156,100.00	100%	-		
179	<b>MA-5 - Lift Station Upgrades SCADA</b>											
180	Controls / Equipment	188,000.00					41,500.00	41,500.00	22%	146,500.00		
181												
182	Work Owner Allowance	150,000.00				\$	65,949.82	65,949.82	44%	84,050.18		
183												
184												
185												
186												
<b>Original Contract Totals</b>		<b>\$ 24,293,749.00</b>	<b>\$</b>	<b>3,842,857.83</b>	<b>\$</b>	<b>771,385.82</b>	<b>\$</b>	<b>214,363.11</b>	<b>\$</b>	<b>4,828,606.76</b>	<b>20%</b>	<b>\$ 19,465.11</b>

Section 7, Item a.

**Progress Estimate - Lump Sum Work**

**Contractor's Application for Payment**

**Owner:** Town of Bristol  
**Engineer:** Commonwealth Engineers, Inc.  
**Contractor:** Crosby Construction  
**Project:** WWTP Improvement Project  
**Contract:** WWTP Improvement Project

**Owner's Project No.:** WW 22532001  
**Engineer's Project No.:** S22145  
**Contractor's Project No.:** 24105-01

Application No.:		6		Application Period:		From \$ 45,629.00 to \$ 01/03/25		Application Date:		01/03/25	
Item No.	Description	Scheduled Value (\$)	Work Completed		Materials Currently Stored (not in D or E) (\$)	Work Completed and Materials Stored to Date (D + E + F) (\$)	% of Scheduled Value (G / C) (%)	Balance to Finish (C - G) (\$)			
			(D + E) From Previous Application (\$)	This Period (\$)							
<b>Change Orders</b>											
CO1-1	Alternate MA-4 Value Adjustment	(156,100.00)	\$ (156,100.00)			(156,100.00)	100%				
CO1-2	Wage Scale Change	18,580.00	\$ 18,580.00			18,580.00	100%				
CO1-3	ASH Tank Patching via T&M	(139,500.00)	\$ (139,500.00)			(139,500.00)	100%				
CO1-4	Flexible Time Extension (150k Allowance - Item 182)										
CO2-1	Reed Bed Media Removal Payment	53,466.30	\$ 53,466.30			53,466.30	100%				
CO2-2	Driveway Revision	1,973.00					0%	1,973.00			
CO2-3	Lift Station 3 Revision	8,612.00					0%	8,612.00			
<b>Change Order Totals</b>		<b>\$ (212,968.70)</b>	<b>\$ (277,020.00)</b>	<b>\$ 53,466.30</b>	<b>\$ -</b>	<b>\$ (223,553.70)</b>	<b>105%</b>	<b>\$ 10,585.00</b>			
<b>Original Contract and Change Orders</b>											
<b>Project Totals</b>		<b>\$ 24,080,780.30</b>	<b>\$ 3,565,837.83</b>	<b>\$ 824,852.12</b>	<b>\$ 214,363.11</b>	<b>\$ 4,605,053.06</b>	<b>19%</b>	<b>\$ 19,475,727.24</b>			

Section 7, Item a.



**Stored Materials Summary**

**Contractor's Application for Payment**

**Owner:** Town of Bristol  
**Engineer:** Commonwealth Engineers, Inc.  
**Contractor:** Crosby Construction  
**Project:** WWTP Improvement Project  
**Contract:** WWTP Improvement Project

**Owner's Project No.:** WW 22532001  
**Engineer's Project No.:** 522145  
**Contractor's Project No.:** 24105-01

Application No.: 6		Application From 12/03/24 to 01/03/25										Application Date: 01/03/25	
A	B	C	D	E	F	G	H	I	J	K	L	M	
Item No. (Lump Sum Tab) or Bid Item No. (Unit Price Tab)	Supplier Invoice No.	Submittal No. (with Specification Section No.)	Description of Materials or Equipment Stored	Storage Location	Application No. When Materials Placed in Storage	Previous Amount Stored (\$)	Materials Stored Amount Stored this Period (\$)	Amount Stored to Date (G+H) (\$)	Amount Previously Incorporated in the Work (\$)	Amount Incorporated in the Work this Period (\$)	Total Amount Incorporated in the Work (J+K) (\$)	Materials Remaining in Storage (L-L) (\$)	
33	PS1450012A		Reinforcement Steel	Jobsite	3	\$17,852.06		17,852.06		17,852.06			
69	28388		UV - Trojan	Trojan	3	\$16,198.00		16,198.00				16,198.00	
84	33101		Valves - BL Anderson	Jobsite	3	\$3,540.00		3,540.00				3,540.00	
84	125627		Valves - DeZurik	Jobsite	3	\$250.00		250.00				250.00	
13	80028175781		Conc Access. - White Cap	Jobsite	3	\$6,003.92		6,003.92				6,003.92	
84	130649		Valves - DeZurik	Jobsite	4	\$13,200.00		13,200.00				13,200.00	
33	PS1452865A		Reinforcement Steel	Jobsite	5	\$31,927.43		31,927.43		31,927.43			
68	26015		Screen - Duperon	Duperon	5	\$55,750.00		55,750.00				55,750.00	
84	132956		valve chains 3 ea	DeZurik	5	\$426.00		426.00				426.00	
84	133272		Valves Tag: Sht 42 New Influent Ps	DeZurik	5	\$2,150.00		2,150.00				2,150.00	
84	130649		Valves Tag: 46 New SBR tank	DeZurik	5	\$13,200.00		13,200.00				13,200.00	
84	133882		Valves Tag: Sht 41 Influent PS & Sht 63, 64 Aerated Sludge holding tank	DeZurik	5	\$19,275.00		19,275.00				19,275.00	
84	135091		Valves Tag sheet 46 New SBR Tanks	DeZurik	5	\$31,650.00		31,650.00				31,650.00	
180	79531		American Pump - Lift Station Controls Submittal	American Pump	5	\$41,500.00		41,500.00				41,500.00	
67	3556056970		Xylern - NP Sludge Pump	Jobsite	6		\$11,220.19	11,220.19				11,220.19	
						<b>Totals \$</b>	<b>252,922.41 \$</b>	<b>11,220.19 \$</b>	<b>264,142.60 \$</b>	<b>0 \$</b>	<b>49,779.49 \$</b>	<b>214 \$</b>	

Section 7, Item a.

**Stored Materials Summary**

**Contractor's Application for Payment**

Owner: Town of Bristol  
 Engineer: Commonwealth Engineers, Inc.  
 Contractor: Crosby Construction  
 Project: WWTP Improvement Project  
 Contract: WWTP Improvement Project

Application No.: 6      From: 12/03/24      to: 01/03/25      Application Date: 01/03/25

A Item No. (Lump Sum Tab) or Bid Item No. (Unit Price Tab)	B Supplier Invoice No.	C Submittal No. (with Significa on Section No.)	D Description of Materials or Equipment Stored	E Storage Location	F Application No. When Materials Placed in Storage	G Previous Amount Stored (\$)		H Materials Stored		I Amount Stored to Date (G+H) (\$)	J Amount Previously Incorporated in the Work (\$)	K Incorporated in Work		L Total Amount Incorporated in the Work (J+K) (\$)	M Materials Remaining in Storage (I-L) (\$)	
						Amount	Date	Amount	Period			Amount	Period			Amount

Section 7, Item a.

# AFFIDAVIT

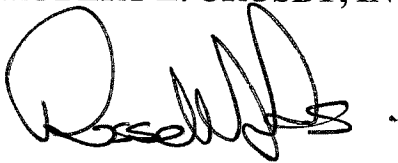
State of Indiana)  
Elkhart County

Michael R. Mattingly being duly sworn states that he is the President of Robert E. Crosby, Inc. and having contracted with the **Town of Bristol** for a project known as **WWTP Improvements Project** located in Elkhart County, Indiana and does hereby further state on behalf of the aforementioned contractor that receipt of

**\$2,195,033.17 is acknowledged and upon receipt of \$727,739.90 & \$705,049.16 & \$746,978.17**

Robert E. Crosby, Inc. will waive and release unto the Owner of said premises, any and all lien, right of lien or claim of whatsoever kind of character on the above described building and real estate, to and for said amount, on account of labor or material or both, furnished by the undersigned thereto through **January 3rd 2025**.

**ROBERT E. CROSBY, INC.**

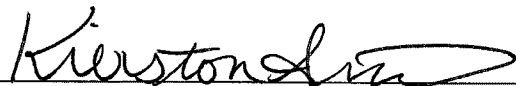


Russell Jacobs , Vice President

Subscribed to and sworn to before me this 3rd day of January, 2025 by Russell Jacobs, Vice President of Robert E. Crosby, Inc.



**KIERSTON SIMS, Notary Public**  
**Allen County, State of Indiana**  
**Commission Number NP0743180**  
**My Commission Expires August 22, 2030**

  
\_\_\_\_\_  
Notary Public

**Contractor's Application for Payment**

<b>Owner:</b>	Town of Bristol	<b>Owner's Project No.:</b>	WW 22532001
<b>Engineer:</b>	Commonwealth Engineers, Inc.	<b>Engineer's Project No.:</b>	522145
<b>Contractor:</b>	Crosby Construction	<b>Contractor's Project No.:</b>	24105-01
<b>Project:</b>	WWTP Improvement Project		
<b>Contract:</b>	WWTP Improvement Project		
<b>Application No.:</b>	6	<b>Application Period:</b>	From 12/03/24 to 01/03/25
		<b>Application Date:</b>	01/03/25

1. Total Value of Original Contract Work Completed This Estimate Period:	\$ 771,385.82
2. Total Value of Change Order Work Completed This Estimate Period:	\$ 53,466.30
3. Total Net Contract Work Completed This Estimate Period:	\$ 824,852.12
4. Total Value of Stored Materials From <u>PREVIOUS</u> Pay Estimate:	\$ 252,922.41
5. Total Value of Stored Materials For <u>THIS</u> Pay Estimate Period:	\$ 214,363.11
6. Net Increase/Decrease For Stored Materials on This Pay Estimate:	\$ -\$38,559.30
7. Total Value of ALL Work Completed & Stored Material This Estimate Period (Line 3 + Line 6):	\$ 786,292.82
8. Total Value of Retainage (ESCROW) Payment This Estimate Period @ 5%:	\$ 39,314.64
9. Total Amount Due to Contractor This Estimate Period:	\$ 746,978.18

Section 7, Item a.

# Xylem Water Solutions U.S.A., Inc.

Section 7, Item a.

7615 W. NEW YORK STREET  
 INDIANAPOLIS, IN 46214  
 Tel. (317) 273-4470 Fax: (317) 273-4480



**26717 Network Place  
 Chicago, IL 60673-1267**

*24105  
 FLYGT  
 12/26/24*

<b>INVOICE</b>			YOUR PURCHASE ORDER 24105-1150	
INVOICE NO. 3556D56970	FUS NO. E78872	DATE SHIPPED 12/26/24	DELIVERY NOTE J71591	
INVOICE DATE 12/26/24	TRN P1	WHS 123	PAYMENT TERMS 90%N60;10%NTE 120 FR INV	

Sold To:

Customer No. 204325
Global No. 5018594

Ship To:

R E CROSBY INC

2805 FREEMAN ST

FORT WAYNE

IN 46802-4426

BRISTOL WWTP  
 C/O RE CROSBY  
 1300 W VISTULA STREET  
 BRISTOL IN 46507

FREIGHT TERMS		DELIVERY TERMS		ORDER PROCESSED BY	
Jobsite		NOT APPLICABLE THIS		FLYGT-INDIANAPOLIS, IN BRA	
SHIP VIA		ORDER TEXT		CUSTOMER TEXT	
PER CONTRACT		BRISTOL WWTP		VICKI LEFEBER P2-E78148	
LINE	ITEM/DESCRIPTION	QUANTITY SHIPPED UM	UNIT PRICE DISCOUNT/CHARGE	NET PRICE	EXTENDED AMOUNT
001	1400000699976W FLYGT EQUIPMENT DELIVERY MILESTONE-NO TAX NZ TO NP SLUDGE PUMP	1 EA		11,220.190	11,220.19
	CONVERSION / FREIGHT				
	NET AMOUNT BEFORE TAXES USD				11,220.19
					ORDER TOTAL USD
					11,220.19

IMPORTANT - This invoice is governed by and subject to TERMS AND CONDITIONS OF SALE - XYLEM AMERICAS. Different terms are hereby rejected unless expressly assented to in writing. Terms are accessible at <http://www.xylem.com/en-us/Pages/terms-conditions-of-sale.aspx>. Please contact Xylem at the number listed on this invoice within 72 hours should you have any issues or concerns pertaining to this invoice.

LOAN AMOUNT \$15,709,000.00

REQUEST NUMBER	CONTRACTOR NAME	INVOICE RECEIVED	REQUEST SUBMITTED TO SRF	PAYMENT RECEIVED FROM SRF	AMOUNT	TOTAL PAID	BALANCE	INVOICE NO.	COMMENTS
1	Baker Tilly		5/28/2024	6/11/2024	\$ 17,000.00	\$ 17,000.00	\$15,692,000.00	BTMA25476	Financial Advisor Fees - Loan Closing
2	Krieg DeVault LLP		5/28/2024	6/11/2024	\$ 37,500.00	\$ 54,500.00	\$15,654,500.00	558857	Legal Fees - Loan Closing
3	Krieg DeVault LLP		5/28/2024	6/11/2024	\$ 10,000.00	\$ 64,500.00	\$15,644,500.00	558858	Legal Fees - Loan Closing
4	Horizon Bank		5/28/2024	6/11/2024	\$ 1,224,096.00	\$ 1,288,596.00	\$14,420,404.00	9976081	BAN - Loan Closing
5	Dentons Bingham Greenebaum LLP	5/14/2024	12/11/2024		\$ 4,668.00	\$ 1,293,264.00	\$14,415,736.00	4577283	Bond Attorney Fees
6	Bose McKinney & Evans LLP	5/30/2024	12/11/2024		\$ 1,718.00	\$ 1,294,982.00	\$14,414,018.00	881291	Legal Fees
7	Niblock Excavating	9/28/2024	12/30/2024		\$ 111,625.00	\$ 1,406,607.00	\$14,302,393.00		Contractor Pay App. No. 1 (Contract A - Water Main)
8	Shipman Consulting, LLC	10/1/2024	12/30/2024		\$ 3,531.00	\$ 1,410,138.00	\$14,298,862.00		Labor Standards Administrator
9	Niblock Excavating	10/31/2024	12/30/2024		\$ 322,803.00	\$ 1,732,941.00	\$13,976,059.00		Contractor Pay App. No. 2 (Contract A - Water Main)
10	Jones Petrie Rafinski	10/31/2024	12/30/2024		\$ 172,955.00	\$ 1,905,896.00	\$13,803,104.00	0049402, 0049635, 0049926, 0050062	Engineering Fees
11	Phoenix Fabricators and Erectors, LLC		1/3/2025		\$ 163,400.00	\$ 2,069,296.00	\$13,639,704.00		Contractor Pay App. No. 1 (Contract B - Water Tower)
12	Niblock Excavating	11/30/2024	1/3/2025		\$ 255,492.00	\$ 2,324,788.00	\$13,384,212.00		Contractor Pay App. No. 3 (Contract A - Water Main)
13	Niblock Excavating	12/31/2024			\$ 133,779.00	\$ 2,458,567.00	\$13,250,433.00		Contractor Pay App. No. 4 (Contract A - Water Main)
14	Jones Petrie Rafinski	12/31/2024			\$ 50,372.00	\$ 2,508,939.00	\$13,200,061.00	0050355, 0050406	Engineering Fees
15									
16									
17									
18									
19									
20									
21									
22									
23									
24									
25									
26									
27									
28									
29									
30									
<b>SUMMARY</b>					\$ 2,508,939.00	\$ 2,069,296.00	\$13,639,704.00		

# SRF Disbursement Request Form

Section 7, Item b.

Participant Information									
Name:	Town of Bristol Water Utility	SRF Loan Number:	DW22282001						
UEI #:	NF35QSFKCC57	Cage Code:	870T8	Request Number:	14				
Mailing Address:	PO Box 122								
City:	Bristol	State:	IN	ZIP Code:	46507-9489				
Contact Person:	Mr. Mike Yoder		Contact Phone Number:	574-848-4853					
Authorized Representative:	Ms. Cathy Antonelli		Authorized Representative Phone Number:	574-848-7007					
If requesting reimbursement to the Participant by wire transfer please provide the following information:									
Bank Name:			Bank Routing Number:						
Account Name:			Account Number:						
Loan Information									
Description of work for which claim is being made (services, fees, type of work, etc.):			Engineering Fees						
Is any part of this claim funded by an alternate funding source?							<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	
If yes, please identify the source and amount of the claim funded by the alternate source (OCRA, SAP, Local							\$		
Is any part of this claim funded by the Indiana Brownfields Program?							<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	
Has the Participant paid the request and is now seeking reimbursement?							<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	
Is any part of this claim a result of a change order? If yes, please attach the SRF change order approval letter.							<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	
Are there Green Project Reserve components involved in this request? If yes, please describe:							<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	
Are there any Lead Line replacement components in this request?							<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	
Loan Financial Information									
Original Loan Amount:					\$	15,709,000			
Total Amount of Previous Disbursements:					\$	2,458,567			
Balance Available After this Disbursement:					\$	13,250,433			
Amount to Contractor for this Request:					\$	50,372			
Is any part of this request a partial or final release of retainage to the contractor?							<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	
Contractor Name:	Jones Petrie Rafinski		DUNS #:						
Mailing address:	325 S Lafayette Blvd								
City:	South Bend	State:	IN	ZIP Code:	46601				
Wiring Information:									
Bank Name:	1 <sup>st</sup> Source Bank		Bank Routing Number:	071212128					
Account Name:	Jones Petrie Rafinski		Account Number:	10001519					
Retainage Amount for this Request:					\$	0			
Participant requests that the retainage amount be held by SRF:							<input type="checkbox"/>		
Participant requests that the retainage amount be sent to the Participant via check to the mailing address listed above:							<input type="checkbox"/>		
Participant requests that the retainage amount be sent to the following bank:							<input type="checkbox"/>		
Bank Name:			Bank Routing Number:						
Account Name:			Account Number:						
Total Amount of this Request:					\$	50,372			
The undersigned hereby certifies this request for disbursement is, to the best of my knowledge and belief, true and accurate and made in accordance with the conditions of the project agreement(s), that the certified payrolls received in connection with any enclosed construction invoices are in compliance with the <b>Davis Bacon Act</b> / US Department of Labor requirements of 29 CFR 5.5(a)(1), and are in compliance with SRF incentive programs.									
Authorized Representative Signature:					Date:				
For Internal Use Only:									
Approved By:			Date:			GPR Amount:	\$	Lead Amount:	\$



**South Bend & Fort Wayne / www.jpr1source.com**

Civil Engineering / Architecture / Landscape Architecture / Land Surveying  
 Planning / GIS Consulting / Environmental / Utility Management

Town of Bristol  
 303 E. Vistula St.  
 Bristol, IN 46507

December 31, 2024  
 Project No: 2023-00005  
 Invoice No: 0050406  
 Due Date: January 30, 2025

<b>Invoice Total</b>	<b>18,919.75</b>
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Project 2023-00005 Water System Improvements  
**Professional Services from December 01, 2024 to December 31, 2024**

Phase 001 101 - Study & Report  
**Fee**

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
Study & Report	30,000.00	100.00	30,000.00	30,000.00	0.00
Preliminary Design	560,000.00	100.00	560,000.00	560,000.00	0.00
Final Design	300,000.00	100.00	300,000.00	300,000.00	0.00
Bidding	51,000.00	100.00	51,000.00	51,000.00	0.00
Construction Admin	324,000.00	26.4809	85,798.01	79,314.26	6,483.75
Post Construction Services	60,000.00	0.00	0.00	0.00	0.00
RPR (Inspection)	391,000.00	14.2212	55,605.00	44,770.00	10,835.00
Es'mt & Land Acquisition Assistance	135,000.00	32.4067	43,748.98	42,158.98	1,590.00
<b>Total Fee</b>	<b>1,851,000.00</b>		<b>1,126,151.99</b>	<b>1,107,243.24</b>	<b>18,908.75</b>
	<b>Total Fee</b>				<b>18,908.75</b>
			<b>Total this Phase</b>		<b>18,908.75</b>

Phase 009 109 - Direct Expenses  
**Reimbursable Expenses**

Pitney Bowes					
12/23/2024	Pitney Bowes	Postage		11.00	
	<b>Total Reimbursables</b>			<b>11.00</b>	<b>11.00</b>
			<b>Total this Phase</b>		<b>11.00</b>
			<b>Total this Invoice</b>		<b>18,919.75</b>

**Outstanding Invoices**

Number	Date	Balance	
<del>0049402</del>	<del>6/30/2024</del>	<del>73,571.13</del>	Included in Disbursement Request No. 10

Please remit all payments to **Jones Petrie Rafinski Corp. 325 S. Lafayette Blvd. South Bend, IN 46601.**  
 If you have any questions or would like to pay via ACH or credit card please call 574-232-4388 or email us at [accounting@jpr1source.com](mailto:accounting@jpr1source.com).

**We appreciate the opportunity to be of service!**

*SERVICE CHARGE: A delinquency charge of 1.5% per month (which is an ANNUAL PERCENTAGE RATE of 18%) will be added to all amounts not paid 30 days after invoice date.*



Project	2023-00005	Water System Improvements	Invoice	00
<del>0049635</del>	<del>7/31/2024</del>	<del>23,710.00</del>	<del>Included in Disbursement Request No. 10</del>	
<del>0049926</del>	<del>10/1/2024</del>	<del>44,963.76</del>	<del>Included in Disbursement Request No. 10</del>	
<del>0050062</del>	<del>10/31/2024</del>	<del>30,709.74</del>	<del>Included in Disbursement Request No. 10</del>	
	0050355	11/30/2024	31,462.73	
	<b>Total</b>		<b>204,417.36</b>	

Please remit all payments to **Jones Petrie Rafinski Corp. 325 S. Lafayette Blvd. South Bend, IN 46601.**  
If you have any questions or would like to pay via ACH or credit card please call 574-232-4388 or email us at [accounting@jpr1source.com](mailto:accounting@jpr1source.com).

**We appreciate the opportunity to be of service!**

*SERVICE CHARGE: A delinquency charge of 1.5% per month (which is an ANNUAL PERCENTAGE RATE of 18%) will be added to all amounts not paid 30 days after invoice date.*

# SRF Disbursement Request Form

Section 7, Item b.

## Participant Information

Name:	Town of Bristol Water Utility	SRF Loan Number:	DW22282001
UEI #:	NF35QSFKCC57	Cage Code:	870T8
		Request Number:	13
Mailing Address:	PO Box 122		
City:	Bristol	State:	IN
		ZIP Code:	46507-9489
Contact Person:	Mr. Mike Yoder	Contact Phone Number:	574-848-4853
Authorized Representative:	Ms. Cathy Antonelli	Authorized Representative Phone Number:	574-848-7007

If requesting reimbursement to the Participant by wire transfer please provide the following information:

Bank Name:	Bank Routing Number:	
Account Name:	Account Number:	

## Loan Information

Description of work for which claim is being made (services, fees, type of work, etc.):	Contractor Pay Application No. 4		
Is any part of this claim funded by an alternate funding source?	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	
If yes, please identify the source and amount of the claim funded by the alternate source (OCRA, SAP, Local	\$		
Is any part of this claim funded by the Indiana Brownfields Program?	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	
Has the Participant paid the request and is now seeking reimbursement?	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	
Is any part of this claim a result of a change order? If yes, please attach the SRF change order approval letter.	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	
Are there Green Project Reserve components involved in this request? If yes, please describe:	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	
Are there any Lead Line replacement components in this request?	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	

## Loan Financial Information

Original Loan Amount:	\$	15,709,000
Total Amount of Previous Disbursements:	\$	2,324,788
Balance Available After this Disbursement:	\$	13,384,212
Amount to Contractor for this Request:	\$	133,779

Is any part of this request a partial or final release of retainage to the contractor?	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	
Contractor Name:	Niblock Excavating	DUNS #:	
Mailing address:	PO Box 211		
City:	Bristol	State:	IN
		ZIP Code:	46507

Wiring Information:

Bank Name:	1 <sup>st</sup> Source Bank	Bank Routing Number:	071212128
Account Name:	Niblock Excavating	Account Number:	10307098

Retainage Amount for this Request:	\$	6,689
Participant requests that the retainage amount be held by SRF:	<input checked="" type="checkbox"/>	
Participant requests that the retainage amount be sent to the Participant via check to the mailing address listed above:	<input type="checkbox"/>	
Participant requests that the retainage amount be sent to the following bank:	<input type="checkbox"/>	

Bank Name:	Bank Routing Number:	
Account Name:	Account Number:	
<b>Total Amount of this Request:</b>		<b>\$ 133,779</b>

The undersigned hereby certifies this request for disbursement is, to the best of my knowledge and belief, true and accurate and made in accordance with the conditions of the project agreement(s), that the certified payrolls received in connection with any enclosed construction invoices are in compliance with the **Davis Bacon Act**/ US Department of Labor requirements of 29 CFR 5.5(a)(1), and are in compliance with SRF incentive programs.

Authorized Representative Signature:	Date:	
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## For Internal Use Only:

Approved By:		Date:		GPR Amount:	\$	Lead Amount:	\$
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Revised on July 1, 2021

Contractor's Application for Payment No. 4

Project: Town of Bristol Water System Improvements - Contract A  
 Owner: Town of Bristol  
 Contractor: Niblock

For work completed through:  
 December 31, 2024

Change Order Summary			
Change Order no.	Additions	Deductions	
1	\$ 56,699.00		
2	\$ 43,865.50		
<b>Totals</b>	\$ 100,564.50	\$ -	
<b>Net change by change orders</b>	\$ 100,564.50	\$ 100,564.50	

Original Contract Price	\$	5,987,307.00
Net change by change orders	\$	100,564.50
Current Contract Price	\$	6,087,871.50
Total Work installed	\$	867,051.10
Total, Materials stored on site	\$	-
Total, Installed and stored	\$	867,051.10
Retainage		
5% of work completed	\$	43,352.56
5% of stored Materials	\$	-
Total retainage	\$	43,352.56
Amount Eligible to date:	\$	823,698.55
Less Previous Payments	\$	689,919.55
<b>Amount Due</b>	<b>\$</b>	<b>133,779.00</b>
Balance to finish	\$	5,264,172.96

**Contractor's Certification**

The undersigned Contractor certifies, to the best of its knowledge, the following:  
 (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment.

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

**Engineer Recommends Payment of:**

**\$133,779.00**

*JFAY*

Signature

01-13-2025

Date

**Owner approves payment of:**

\$ \_\_\_\_\_

Signature

Date

01-13-25

Date

Contractor Signature

Section 7, Item b.

Contractor's Application for Payment No. 4  
 Project: Town of Bristol Water System Improvements  
 Owner: Town of Bristol  
 Contractor: Nibleck  
 Progress Worksheet

ITEM NO	DESCRIPTION	Original Contract Quantity	Revised Contract Quantity	Unit	Original Contract Unit Price	Revised Contract Unit Price	Original Contract Value	Revised Contract Value	Installed this period	Installed to date	Value of work installed to date
A1	1.1 Mobilization & Demobilization, Max 5%	1	1	LSUM	\$ 122,500.00	\$ 122,500.00	\$ 122,500.00	\$ 122,500.00	0.50	0.50	\$ 122,500.00
A1	2.1 Construction Staking	1	1	LSUM	\$ 25,500.00	\$ 25,500.00	\$ 25,500.00	\$ 25,500.00	0.50	0.50	\$ 25,500.00
A1	3.1 Erosion Control	1	1	LSUM	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	0.75	0.75	\$ 10,000.00
A1	4.1 Tower & Well Site Clearing	1	1	LSUM	\$ 75,000.00	\$ 75,000.00	\$ 75,000.00	\$ 75,000.00	1.00	1.00	\$ 75,000.00
A1	5.1 Dewatering	1	1	LSUM	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	1.00	1.00	\$ 1,000.00
A1	6.1 Maintenance of Traffic	1	1	LSUM	\$ 35,000.00	\$ 35,000.00	\$ 35,000.00	\$ 35,000.00	0.25	0.75	\$ 35,000.00
A1	7.1 10" C900 PVC Water Main	1,630	1,630	LFT	\$ 97.50	\$ 97.50	\$ 158,925.00	\$ 158,925.00	1,629.00	1,629.00	\$ 158,925.00
A1	7.2 8" C900 PVC Water Main	3	3	LFT	\$ 95.00	\$ 95.00	\$ 285.00	\$ 285.00	-	-	\$ -
A1	7.3 6" C900 PVC Water Main	40	40	LFT	\$ 65.50	\$ 65.50	\$ 2,620.00	\$ 2,620.00	-	40.00	\$ 2,620.00
A1	8.1 10" Gate Valve & Box	9	9	EA	\$ 4,775.00	\$ 4,775.00	\$ 42,975.00	\$ 42,975.00	-	9.00	\$ 42,975.00
A1	8.2 8" Gate Valve & Box	1	1	EA	\$ 3,335.00	\$ 3,335.00	\$ 3,335.00	\$ 3,335.00	-	-	\$ -
A1	8.3 6" Gate Valve & Box	2	2	EA	\$ 2,435.00	\$ 2,435.00	\$ 4,870.00	\$ 4,870.00	-	-	\$ -
A1	9.1 2" PE CTS Water Service	390	243	LFT	\$ 45.00	\$ 45.00	\$ 17,550.00	\$ 10,935.00	-	243.00	\$ 10,935.00
A1	9.2 2" Water Service Curb Stop Assembly	1	1	EA	\$ 3,250.00	\$ 3,250.00	\$ 3,250.00	\$ 3,250.00	-	-	\$ -
A1	9.3 1" PE CTS Water Service	1,610	1,610	LFT	\$ 41.50	\$ 41.50	\$ 66,815.00	\$ 74,119.00	297.00	1,475.00	\$ 73,638.00
A1	9.4 1" Water Service Curb Stop Assembly	32	32	EA	\$ 1,890.00	\$ 1,890.00	\$ 60,480.00	\$ 60,480.00	5.00	5.00	\$ 9,450.00
A1	9.5 Corp & Connect to Existing	0	32	EA	\$ -	\$ 2,065.00	\$ -	\$ 41,120.00	13.00	19.00	\$ 35,980.00
A1	9.6 Meter Pits, Installed & Connected	0	6	EA	\$ 10,000.00	\$ 10,000.00	\$ 60,000.00	\$ 60,000.00	4.00	24.00	\$ 240,000.00
A1	10.1 Fire Hydrant Assembly - Type 1	4	4	EA	\$ 750.00	\$ 750.00	\$ 3,000.00	\$ 3,000.00	4.00	6.00	\$ 4,500.00
A1	10.2 Fire Hydrant Assembly - Removal	1	1	EA	\$ 1,285.00	\$ 1,285.00	\$ 1,285.00	\$ 1,285.00	-	1.00	\$ 1,285.00
A1	11.1 10" DI 90 Deg. Bend	6	6	EA	\$ 1,065.00	\$ 1,065.00	\$ 6,390.00	\$ 6,390.00	-	6.00	\$ 6,390.00
A1	11.2 10" DI 45 Deg. Bend	2	2	EA	\$ 1,050.00	\$ 1,050.00	\$ 2,100.00	\$ 2,100.00	-	-	\$ -
A1	11.3 10" DI 22.5 Deg. Bend	1	1	EA	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	-	-	\$ -
A1	11.4 12" x 10" Tee Fitting	1	1	EA	\$ 2,375.00	\$ 2,375.00	\$ 2,375.00	\$ 2,375.00	-	1.00	\$ 2,375.00
A1	11.5 10" x 10" Tee Fitting	1	1	EA	\$ 900.00	\$ 900.00	\$ 900.00	\$ 900.00	-	-	\$ -
A1	11.6 10" x 6" Tee Fitting	2	2	EA	\$ 2,000.00	\$ 2,000.00	\$ 4,000.00	\$ 4,000.00	-	2.00	\$ 4,000.00
A1	11.7 10" x 8" Tee Fitting	1	1	EA	\$ 630.00	\$ 630.00	\$ 630.00	\$ 630.00	-	1.00	\$ 630.00
A1	11.8 10" Plug	1	1	EA	\$ 650.00	\$ 650.00	\$ 650.00	\$ 650.00	-	-	\$ -
A1	11.10 6" DI 90 Deg. Bend	1	1	EA	\$ 650.00	\$ 650.00	\$ 650.00	\$ 650.00	-	1.00	\$ 650.00
A1	11.11 8" x 8" Tee Fitting	16	16	TON	\$ 250.00	\$ 250.00	\$ 4,000.00	\$ 4,000.00	-	12.46	\$ 3,115.00
A1	11.12 INDOT Pavement Restoration - HMA Intermediate	25	25	TON	\$ 200.00	\$ 200.00	\$ 5,000.00	\$ 5,000.00	-	11.73	\$ 2,346.00
A1	11.23 INDOT Pavement Restoration - HMA Base	96	96	TON	\$ 150.00	\$ 150.00	\$ 14,400.00	\$ 14,400.00	-	22.31	\$ 3,346.50
A1	12.4 INDOT Pavement Restoration - Compacted Subgrade Type 1C	115	115	TON	\$ 55.00	\$ 55.00	\$ 6,325.00	\$ 6,325.00	-	59.22	\$ 3,257.10
A1	13.1 Local Roadway Pavement Restoration - HMA Surface	4	4	TON	\$ 250.00	\$ 250.00	\$ 1,000.00	\$ 1,000.00	1.00	7.00	\$ 250.00
A1	13.2 Local Roadway Pavement Restoration - HMA Intermediate	7	7	TON	\$ 200.00	\$ 200.00	\$ 1,400.00	\$ 1,400.00	-	-	\$ -
A1	13.3 Local Roadway Pavement Restoration - HMA Base	13	13	TON	\$ 150.00	\$ 150.00	\$ 1,950.00	\$ 1,950.00	5.00	7.00	\$ 1,050.00
A1	14.1 SR 120 Streetscape - 6" Sidewalk	940	940	SYD	\$ 85.00	\$ 85.00	\$ 79,900.00	\$ 79,900.00	2.20	145.00	\$ 12,512.00
A1	14.2 SR 120 Streetscape - 6" RCCP	150	150	SYD	\$ 175.00	\$ 175.00	\$ 26,250.00	\$ 26,250.00	-	-	\$ -
A1	14.3 SR 120 Streetscape - INDOT No. 8 Agg. Backfill	289	289	SYD	\$ 100.00	\$ 100.00	\$ 28,900.00	\$ 28,900.00	-	-	\$ -
A1	15.1 SR 120 Streetscape - Concrete Curb Restoration	55	55	SYD	\$ 300.00	\$ 300.00	\$ 16,500.00	\$ 16,500.00	-	-	\$ -
A1	16.1 Tower Site Temporary Access Road	205	205	LFT	\$ 45.00	\$ 45.00	\$ 9,225.00	\$ 9,225.00	35.00	98.00	\$ 5,985.00
A1	17.1 Tower Site Temporary Access Road	1,420	1,420	SYD	\$ 17.50	\$ 17.50	\$ 24,850.00	\$ 24,850.00	-	1,420.00	\$ 5,885.00
A1	17.2 Tower Site Temporary Access Road - Local Roadway Pavement Restoration - HMA Surface	0	49	TON	\$ -	\$ 250.00	\$ -	\$ 5,637.50	-	22.15	\$ 24,850.00
A1	17.3 Tower Site Temporary Access Road - Local Roadway Pavement Restoration - HMA Base	0	49	TON	\$ -	\$ 150.00	\$ -	\$ 7,325.00	-	48.82	\$ 8,975.00
A1	17.4 Tower Site Temporary Access Road - Local Roadway Pavement Restoration - Additional Clearing & Grubbing	0	1	LSUM	\$ -	\$ 8,975.00	\$ -	\$ 8,975.00	-	1.00	\$ 8,975.00
A1	18.1 Landscape Restoration & Seeding	2	2	EA	\$ 7,750.00	\$ 7,750.00	\$ 15,500.00	\$ 15,500.00	0.75	-	\$ -
A1	19.1 Water Main Line Stop - 6"	2	2	EA	\$ 10,500.00	\$ 10,500.00	\$ 21,000.00	\$ 21,000.00	-	-	\$ -
A1	20.1 Flowable Fill, Installed, for AC Pipe Support, as Directed by Engineer or Town	0	20	CY	\$ -	\$ 415.00	\$ -	\$ 8,300.00	5.00	11.00	\$ 6,640.00
A1	21.1 Storm Piping Repairs, Unforeseen Conditions	0	4	EA	\$ -	\$ 1,895.00	\$ -	\$ 7,580.00	4.00	4.00	\$ 7,580.00
A1	22.1 Force Main Repairs, Unforeseen Conditions	0	1	EA	\$ -	\$ 6,150.00	\$ -	\$ 6,150.00	-	1.00	\$ 6,150.00
A2	1.1 Mobilization & Demobilization, Max 5%	1	1	LSUM	\$ 6,500.00	\$ 6,500.00	\$ 6,500.00	\$ 6,500.00	-	-	\$ -
A2	2.1 Construction Staking	1	1	LSUM	\$ 25,500.00	\$ 25,500.00	\$ 25,500.00	\$ 25,500.00	-	-	\$ -
A2	3.1 Erosion Control	1	1	LSUM	\$ 8,500.00	\$ 8,500.00	\$ 8,500.00	\$ 8,500.00	-	-	\$ -
A2	4.1 Tower/Well Site Earthwork & Grading	1	1	LSUM	\$ 133,500.00	\$ 133,500.00	\$ 133,500.00	\$ 133,500.00	-	-	\$ -
A2	5.1 Dewatering	1	1	LSUM	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	-	-	\$ -
A2	6.1 Landscape Restoration & Seeding	1	1	LSUM	\$ 65,000.00	\$ 65,000.00	\$ 65,000.00	\$ 65,000.00	-	-	\$ -
A2	7.1 Maintenance of Traffic	1	1	LSUM	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	-	-	\$ -
A2	8.1 12" C900 PVC Water Main	230	230	LFT	\$ 107.50	\$ 107.50	\$ 24,725.00	\$ 24,725.00	-	-	\$ -
A2	8.2 16" C900 PVC Water Main	150	150	LFT	\$ 315.00	\$ 315.00	\$ 47,250.00	\$ 47,250.00	-	-	\$ -
A2	8.3 10" C900 PVC Water Main	15	15	LFT	\$ 95.00	\$ 95.00	\$ 1,425.00	\$ 1,425.00	-	-	\$ -
A2	8.4 8" C900 PVC Water Main	15	15	LFT	\$ 95.00	\$ 95.00	\$ 1,425.00	\$ 1,425.00	-	-	\$ -
A2	9.1 12" Gate Valve & Box	2	2	EA	\$ 5,725.00	\$ 5,725.00	\$ 11,450.00	\$ 11,450.00	-	-	\$ -
A2	9.2 16" Gate Valve & Box	1	1	EA	\$ 17,000.00	\$ 17,000.00	\$ 17,000.00	\$ 17,000.00	-	-	\$ -
A2	9.3 10" Gate Valve & Box	1	1	EA	\$ 4,775.00	\$ 4,775.00	\$ 4,775.00	\$ 4,775.00	-	-	\$ -
A2	10.1 1" PE CTS Water Service	120	120	LFT	\$ 17.50	\$ 17.50	\$ 2,100.00	\$ 2,100.00	-	-	\$ -
A2	10.2 1" Water Service Curb Stop Assembly	1	1	EA	\$ 1,650.00	\$ 1,650.00	\$ 1,650.00	\$ 1,650.00	-	-	\$ -
A2	11.1 16" DI 45 Deg. Bend	2	2	EA	\$ 2,790.00	\$ 2,790.00	\$ 5,580.00	\$ 5,580.00	-	-	\$ -
A2	11.2 10" DI 45 Deg. Bend	4	4	EA	\$ 1,065.00	\$ 1,065.00	\$ 4,260.00	\$ 4,260.00	-	-	\$ -

Contractor's Application for Payment No. 4  
 Project: Town of Bristol Water System Improvements  
 Owner: Town of Bristol  
 Contractor: Nibleck  
 Progress Worksheet

ITEM NO	DESCRIPTION	Original Contract Quantity	Revised Contract Quantity	Unit	Original Contract Unit Price	Revised Contract Unit Price	Original Contract Value	Revised Contract Value	Installed this period	Installed previous period	Installed to date	Value of work installed to date
A2	11.3 8" DI 45 Deg. Bend	2	2	EA	\$ 750.00	\$ 750.00	\$ 1,500.00	\$ 1,500.00	-	-	-	\$
A2	11.4 16" x 12" Reducer Fitting	1	1	EA	\$ 2,050.00	\$ 2,050.00	\$ 2,050.00	\$ 2,050.00	-	-	-	\$
A2	11.5 12" x 10" Reducer Fitting	1	1	EA	\$ 1,135.00	\$ 1,135.00	\$ 1,135.00	\$ 1,135.00	-	-	-	\$
A2	11.6 12" x 12" Tee Fitting	1	1	EA	\$ 2,425.00	\$ 2,425.00	\$ 2,425.00	\$ 2,425.00	-	-	-	\$
A2	11.7 12" x 8" Tee Fitting	1	1	EA	\$ 2,265.00	\$ 2,265.00	\$ 2,265.00	\$ 2,265.00	-	-	-	\$
A2	11.8 8" x 8" Tapping Valve & Sleeve	1	1	EA	\$ 7,900.00	\$ 7,900.00	\$ 7,900.00	\$ 7,900.00	-	-	-	\$
A2	12.1 Tower/Well Site 12" PVC Storm Sewer	160	160	LFT	\$ 70.00	\$ 70.00	\$ 11,200.00	\$ 11,200.00	-	-	-	\$
A2	12.2 Tower/Well Site Storm Inlet	2	2	EA	\$ 1,900.00	\$ 1,900.00	\$ 3,800.00	\$ 3,800.00	-	-	-	\$
A2	12.3 Tower/Well Site Drywell	2	2	EA	\$ 6,500.00	\$ 6,500.00	\$ 13,000.00	\$ 13,000.00	-	-	-	\$
A2	12.4 Tower/Well Site 4" PVC Sewer	45	45	LFT	\$ 100.00	\$ 100.00	\$ 4,500.00	\$ 4,500.00	-	-	-	\$
A2	13.1 Tower Site - INDOT No. 53 Compacted Aggregate	1,040	1,040	TON	\$ 41.00	\$ 41.00	\$ 42,640.00	\$ 42,640.00	-	-	-	\$
A2	14.1 Wellhouse #6 Structure	1	1	LSUM	\$ 52,500.00	\$ 52,500.00	\$ 52,500.00	\$ 52,500.00	-	-	-	\$
A2	14.2 Wellhouse #6 Mechanical & Electrical	1	1	LSUM	\$ 94,750.00	\$ 94,750.00	\$ 94,750.00	\$ 94,750.00	-	-	-	\$
A2	15.1 Water Well No. 6 - Peerless Midwest	1	1	LSUM	\$ 153,000.00	\$ 153,000.00	\$ 153,000.00	\$ 153,000.00	-	-	-	\$
A2	15.2 Existing Well No. 3 & No. 4 Improvements - Peerless Midwest	1	1	LSUM	\$ 93,290.00	\$ 93,290.00	\$ 93,290.00	\$ 93,290.00	-	-	-	\$
A2	16.1 Chemical Building Structure	1	1	LSUM	\$ 81,500.00	\$ 81,500.00	\$ 81,500.00	\$ 81,500.00	-	-	-	\$
A2	16.2 Chemical Building Mechanical & Electrical	1	1	LSUM	\$ 235,000.00	\$ 235,000.00	\$ 235,000.00	\$ 235,000.00	-	-	-	\$
A2	17.1 Well Site Electrical	1	1	LSUM	\$ 70,000.00	\$ 70,000.00	\$ 70,000.00	\$ 70,000.00	-	-	-	\$
A2	18.1 Water Main Line Stop - 8" Undistributed	2	2	EA	\$ 11,500.00	\$ 11,500.00	\$ 23,000.00	\$ 23,000.00	-	-	-	\$
<b>Mandatory Bid Alternate A3</b>												
A3	1.1 Mobilization & Demobilization, Max 5%	1	1	LSUM	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	-	-	-	\$
A3	2.1 Construction Staking	1	1	LSUM	\$ 25,500.00	\$ 25,500.00	\$ 25,500.00	\$ 25,500.00	-	-	-	\$
A3	3.1 Erosion Control	1	1	LSUM	\$ 12,750.00	\$ 12,750.00	\$ 12,750.00	\$ 12,750.00	-	-	-	\$
A3	4.1 Tower & Well Site Clearing	1	1	LSUM	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	-	-	-	\$
A3	5.1 Dewatering	1	1	LSUM	\$ 45,000.00	\$ 45,000.00	\$ 45,000.00	\$ 45,000.00	-	-	-	\$
A3	6.1 Maintenance of Traffic	1	1	LSUM	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	-	-	-	\$
A3	7.1 12" C900 PVC Water Main	1,040	1,040	LFT	\$ 101.50	\$ 101.50	\$ 105,560.00	\$ 105,560.00	-	-	-	\$
A3	7.2 C900 PVC Water Main by HDD	8,550	8,550	LFT	\$ 130.00	\$ 130.00	\$ 1,111,500.00	\$ 1,111,500.00	-	-	-	\$
A3	7.3 12" C900 PVC Water Main by Bore and Jack - Railroad Crossing	113	113	LFT	\$ 700.00	\$ 700.00	\$ 79,100.00	\$ 79,100.00	-	-	-	\$
A3	7.4 12" HDPE Water Main	390	390	LFT	\$ 95.00	\$ 95.00	\$ 37,050.00	\$ 37,050.00	-	-	-	\$
A3	7.5 12" HDPE Water Main & Casing - SR 120 Crossing	110	110	LFT	\$ 450.00	\$ 450.00	\$ 49,500.00	\$ 49,500.00	-	-	-	\$
A3	7.6 8" C900 PVC Water Main	20	20	LFT	\$ 95.00	\$ 95.00	\$ 1,900.00	\$ 1,900.00	-	-	-	\$
A3	7.7 8" C900 PVC Water Main	20	20	LFT	\$ 65.50	\$ 65.50	\$ 1,310.00	\$ 1,310.00	-	-	-	\$
A3	8.1 12" Gate Valve & Box	28	28	EA	\$ 5,725.00	\$ 5,725.00	\$ 160,300.00	\$ 160,300.00	-	-	-	\$
A3	8.2 8" Gate Valve & Box	1	1	EA	\$ 3,335.00	\$ 3,335.00	\$ 3,335.00	\$ 3,335.00	-	-	-	\$
A3	8.3 6" Gate Valve & Box	1	1	EA	\$ 2,435.00	\$ 2,435.00	\$ 2,435.00	\$ 2,435.00	-	-	-	\$
A3	9.1 2" PE CTS Water Service	40	40	LFT	\$ 45.00	\$ 45.00	\$ 1,800.00	\$ 1,800.00	-	-	-	\$
A3	9.2 2" Water Service Curb Stop Assembly	2	2	EA	\$ 3,250.00	\$ 3,250.00	\$ 6,500.00	\$ 6,500.00	-	-	-	\$
A3	10.1 Fire Hydrant Assembly - Type 1	20	20	EA	\$ 10,000.00	\$ 10,000.00	\$ 200,000.00	\$ 200,000.00	-	-	-	\$
A3	10.2 Fire Hydrant Assembly - Type 2	3	3	EA	\$ 10,000.00	\$ 10,000.00	\$ 30,000.00	\$ 30,000.00	-	-	-	\$
A3	10.3 Fire Hydrant Assembly Removal	1	1	EA	\$ 750.00	\$ 750.00	\$ 750.00	\$ 750.00	-	-	-	\$
A3	11.1 12" DI 45 Deg. Bend	1	1	EA	\$ 1,400.00	\$ 1,400.00	\$ 1,400.00	\$ 1,400.00	-	-	-	\$
A3	11.2 12" DI 22.5 Deg. Bend	6	6	EA	\$ 1,300.00	\$ 1,300.00	\$ 7,800.00	\$ 7,800.00	-	-	-	\$
A3	11.3 12" DI 11.25 Deg. Bend	4	4	EA	\$ 1,285.00	\$ 1,285.00	\$ 5,140.00	\$ 5,140.00	-	-	-	\$
A3	11.4 12" x 12" Tapping Valve & Sleeve	1	1	EA	\$ 11,500.00	\$ 11,500.00	\$ 11,500.00	\$ 11,500.00	-	-	-	\$
A3	11.5 12" x 12" Tee Fitting	5	5	EA	\$ 2,425.00	\$ 2,425.00	\$ 12,125.00	\$ 12,125.00	-	-	-	\$
A3	11.6 12" x 8" Tee Fitting	1	1	EA	\$ 2,265.00	\$ 2,265.00	\$ 2,265.00	\$ 2,265.00	-	-	-	\$
A3	11.7 12" x 8" Reducer Fitting	1	1	EA	\$ 1,030.00	\$ 1,030.00	\$ 1,030.00	\$ 1,030.00	-	-	-	\$
A3	11.8 12" HDPE/PVC Material Transition Fitting	2	2	EA	\$ 1,785.00	\$ 1,785.00	\$ 3,570.00	\$ 3,570.00	-	-	-	\$
A3	11.9 12" HDPE Thrust Anchor	2	2	EA	\$ 5,000.00	\$ 5,000.00	\$ 10,000.00	\$ 10,000.00	-	-	-	\$
A3	11.10 12" Plug	4	4	EA	\$ 825.00	\$ 825.00	\$ 3,300.00	\$ 3,300.00	-	-	-	\$
A3	11.11 8" x 8" Tapping Valve & Sleeve	2	2	EA	\$ 7,900.00	\$ 7,900.00	\$ 15,800.00	\$ 15,800.00	-	-	-	\$
A3	12.1 River Crossing Monitoring Structure	1	1	EA	\$ 32,500.00	\$ 32,500.00	\$ 32,500.00	\$ 32,500.00	-	-	-	\$
A3	13.1 Clean Water Release Valve	8	8	TON	\$ 24,250.00	\$ 24,250.00	\$ 24,250.00	\$ 24,250.00	-	-	-	\$
A3	14.1 Local Roadway Pavement Restoration - HMA Surface	15	15	TON	\$ 250.00	\$ 250.00	\$ 3,750.00	\$ 3,750.00	-	-	-	\$
A3	14.2 Local Roadway Pavement Restoration - HMA Intermediate	15	15	TON	\$ 200.00	\$ 200.00	\$ 3,000.00	\$ 3,000.00	-	-	-	\$
A3	14.3 Local Roadway Pavement Restoration - HMA Base	15	15	TON	\$ 150.00	\$ 150.00	\$ 2,250.00	\$ 2,250.00	-	-	-	\$
A3	14.4 Local Roadway Pavement Restoration - Compacted Aggregate No. 53 Base	30	30	TON	\$ 80.00	\$ 80.00	\$ 2,400.00	\$ 2,400.00	-	-	-	\$
A3	15.1 Parking Lot Pavement Restoration - HMA Surface	2	2	TON	\$ 125.00	\$ 125.00	\$ 250.00	\$ 250.00	-	-	-	\$
A3	15.2 Parking Lot Pavement Restoration - HMA Base	3	3	TON	\$ 100.00	\$ 100.00	\$ 300.00	\$ 300.00	-	-	-	\$
A3	15.3 Parking Lot Pavement Restoration - Compacted Aggregate No. 53 Base	5	5	TON	\$ 41.50	\$ 41.50	\$ 207.50	\$ 207.50	-	-	-	\$
A3	16.1 Landscape Restoration & Seeding	1	1	LSUM	\$ 23,500.00	\$ 23,500.00	\$ 23,500.00	\$ 23,500.00	-	-	-	\$
A3	17.1 Water Main Line Stop - 8" Undistributed	1	1	EA	\$ 11,500.00	\$ 11,500.00	\$ 11,500.00	\$ 11,500.00	-	-	-	\$
A3	17.2 Water Main Line Stop - 12" Undistributed	1	1	EA	\$ 14,500.00	\$ 14,500.00	\$ 14,500.00	\$ 14,500.00	-	-	-	\$
<b>Mandatory Bid Alternate A4</b>												
A4	1.1 Mobilization & Demobilization, Max 5%	1	1	LSUM	\$ 12,500.00	\$ 12,500.00	\$ 12,500.00	\$ 12,500.00	-	-	-	\$
A4	2.1 Construction Staking	1	1	LSUM	\$ 25,500.00	\$ 25,500.00	\$ 25,500.00	\$ 25,500.00	-	-	-	\$
A4	3.1 Erosion Control	1	1	LSUM	\$ 18,000.00	\$ 18,000.00	\$ 18,000.00	\$ 18,000.00	-	-	-	\$
A4	4.1 Site Clearing	1	1	LSUM	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00	-	-	-	\$
A4	5.1 Dewatering	1	1	LSUM	\$ 1.00	\$ 1.00	\$ 1.00	\$ 1.00	-	-	-	\$
A4	6.1 Maintenance of Traffic	1	1	LSUM	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	-	-	-	\$
A4	7.1 12" C900 PVC Water Main	60	60	LFT	\$ 107.50	\$ 107.50	\$ 6,450.00	\$ 6,450.00	-	-	-	\$
A4	7.2 12" C900 PVC Water Main by HDD	450	450	LFT	\$ 130.00	\$ 130.00	\$ 58,500.00	\$ 58,500.00	-	-	-	\$

Contractor's Application for Payment No. 4  
 Project: Town of Bristol Water System Improvements  
 Owner: Town of Bristol  
 Contractor: Nblock  
 Progress Worksheet

ITEM NO	DESCRIPTION	Original Contract Quantity	Revised Contract Quantity	Unit	Original Contract Unit Price	Revised Contract Unit Price	Original Contract Value	Revised Contract Value	Installed this period	Installed previous period	Installed to date	Value of work installed to date
A4	7.3 12" HDPE Water Main	790	790	LFT	\$ 95.00	\$ 95.00	\$ 75,050.00	\$ 75,050.00	-	-	-	\$ -
A4	7.4 10" C900 PVC Water Main	90	90	LFT	\$ 87.50	\$ 87.50	\$ 7,875.00	\$ 7,875.00	-	-	-	\$ -
A4	7.5 10" C900 PVC Water Main by HDD	2,900	2,900	LFT	\$ 102.50	\$ 102.50	\$ 297,250.00	\$ 297,250.00	-	-	-	\$ -
A4	7.6 8" C900 PVC Water Main	9	9	LFT	\$ 95.00	\$ 95.00	\$ 855.00	\$ 855.00	-	-	-	\$ -
A4	7.7 6" C900 PVC Water Main	215	215	LFT	\$ 92.50	\$ 92.50	\$ 19,887.50	\$ 19,887.50	-	-	-	\$ -
A4	8.1 12" Gate Valve & Box	1	1	EA	\$ 5,725.00	\$ 5,725.00	\$ 5,725.00	\$ 5,725.00	-	-	-	\$ -
A4	8.2 10" Gate Valve & Box	4	4	EA	\$ 4,775.00	\$ 4,775.00	\$ 19,100.00	\$ 19,100.00	-	-	-	\$ -
A4	8.3 6" Gate Valve & Box	4	4	EA	\$ 2,435.00	\$ 2,435.00	\$ 9,740.00	\$ 9,740.00	-	-	-	\$ -
A4	9.1 Fire Hydrant Assembly - Type 1	1	1	EA	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	-	-	-	\$ -
A4	9.2 Fire Hydrant Assembly - Type 2	3	3	EA	\$ 1,400.00	\$ 1,400.00	\$ 4,200.00	\$ 4,200.00	-	-	-	\$ -
A4	10.1 12" DI 45 Deg. Bend	2	2	EA	\$ 1,300.00	\$ 1,300.00	\$ 2,600.00	\$ 2,600.00	-	-	-	\$ -
A4	10.2 12" DI 22.5 Deg. Bend	1	1	EA	\$ 1,135.00	\$ 1,135.00	\$ 1,135.00	\$ 1,135.00	-	-	-	\$ -
A4	10.3 12" x 10" Reducer Fitting	1	1	EA	\$ 1,030.00	\$ 1,030.00	\$ 1,030.00	\$ 1,030.00	-	-	-	\$ -
A4	10.4 12" x 8" Reducer Fitting	2	2	EA	\$ 5,000.00	\$ 5,000.00	\$ 10,000.00	\$ 10,000.00	-	-	-	\$ -
A4	10.5 12" HDPE Thrust Anchor	2	2	EA	\$ 1,785.00	\$ 1,785.00	\$ 3,570.00	\$ 3,570.00	-	-	-	\$ -
A4	10.6 12" HDPE/PVC Material Transition	2	2	EA	\$ 2,375.00	\$ 2,375.00	\$ 4,750.00	\$ 4,750.00	-	-	-	\$ -
A4	10.7 10" x 10" Tee Fitting	3	3	EA	\$ 2,000.00	\$ 2,000.00	\$ 6,000.00	\$ 6,000.00	-	-	-	\$ -
A4	10.8 10" x 6" Tee Fitting	1	1	EA	\$ 760.00	\$ 760.00	\$ 760.00	\$ 760.00	-	-	-	\$ -
A4	10.9 10" x 6" Reducer Fitting	2	2	EA	\$ 630.00	\$ 630.00	\$ 1,260.00	\$ 1,260.00	-	-	-	\$ -
A4	10.10 10" Plug	1	1	EA	\$ 7,900.00	\$ 7,900.00	\$ 7,900.00	\$ 7,900.00	-	-	-	\$ -
A4	10.11 8" x 8" Tapping Valve, Sleeve & Box	1	1	EA	\$ 1,005.00	\$ 1,005.00	\$ 1,005.00	\$ 1,005.00	-	-	-	\$ -
A4	10.12 6" x 6" Tee Fitting	2	2	EA	\$ 6,500.00	\$ 6,500.00	\$ 13,000.00	\$ 13,000.00	-	-	-	\$ -
A4	10.13 6" x 6" Tapping Valve, Sleeve & Box	3	3	EA	\$ 380.00	\$ 380.00	\$ 1,140.00	\$ 1,140.00	-	-	-	\$ -
A4	10.14 6" Plug	1	1	EA	\$ 32,500.00	\$ 32,500.00	\$ 32,500.00	\$ 32,500.00	-	-	-	\$ -
A4	11.1 River Crossing Monitoring Structure	15	15	TON	\$ 200.00	\$ 200.00	\$ 3,000.00	\$ 3,750.00	-	-	-	\$ -
A4	12.1 Local Roadway Pavement Restoration - HMA Surface	25	25	TON	\$ 150.00	\$ 150.00	\$ 3,750.00	\$ 3,750.00	-	-	-	\$ -
A4	12.2 Local Roadway Pavement Restoration - HMA Intermediate	25	25	TON	\$ 80.00	\$ 80.00	\$ 2,000.00	\$ 2,000.00	-	-	-	\$ -
A4	12.3 Local Roadway Pavement Restoration - HMA Base	45	45	TON	\$ 16,850.00	\$ 16,850.00	\$ 7,582.50	\$ 7,582.50	-	-	-	\$ -
A4	13.1 Landscape Restoration & Seeding	1	1	LSUM	\$ 14,850.00	\$ 14,850.00	\$ 14,850.00	\$ 14,850.00	-	-	-	\$ -
A4	14.1 Inserta Valve - 8"	1	1	EA	\$ 11,500.00	\$ 11,500.00	\$ 11,500.00	\$ 11,500.00	-	-	-	\$ -
A4	15.1 Water Main Line Stop - 8" Undistributed	1	1	EA	\$ 10,500.00	\$ 10,500.00	\$ 10,500.00	\$ 10,500.00	-	-	-	\$ -
A4	15.2 Water Main Line Stop - 6" Undistributed	2	2	EA	\$ 10,500.00	\$ 10,500.00	\$ 21,000.00	\$ 21,000.00	-	-	-	\$ -
<b>Mandatory Bid Alternate A5</b>												
A5	1.1 Mobilization & Demobilization, Max 5%	1	1	LSUM	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	-	-	-	\$ -
A5	2.1 Construction Staking	1	1	LSUM	\$ 6,500.00	\$ 6,500.00	\$ 6,500.00	\$ 6,500.00	-	-	-	\$ -
A5	3.1 Erosion Control	1	1	LSUM	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	-	-	-	\$ -
A5	4.1 Tower/Well Site Final Grading & Cleanup	1	1	LSUM	\$ 12,800.00	\$ 12,800.00	\$ 12,800.00	\$ 12,800.00	-	-	-	\$ -
A5	5.1 Tower Site Pavement - HMA Surface	212	212	TON	\$ 135.00	\$ 135.00	\$ 28,620.00	\$ 28,620.00	-	-	-	\$ -
A5	5.2 Tower Site Pavement - HMA Intermediate	422	422	TON	\$ 105.00	\$ 105.00	\$ 44,310.00	\$ 44,310.00	-	-	-	\$ -
A5	5.3 Tower Site Pavement - HMA Base	422	422	TON	\$ 105.00	\$ 105.00	\$ 44,310.00	\$ 44,310.00	-	-	-	\$ -
A5	6.1 Landscape Restoration & Seeding	1	1	LSUM	\$ 75,000.00	\$ 75,000.00	\$ 75,000.00	\$ 75,000.00	-	-	-	\$ -
A5	7.1 Water System Control Installation & Integration	1	1	LSUM	\$ 560,000.00	\$ 560,000.00	\$ 560,000.00	\$ 560,000.00	-	-	-	\$ -
A5	8.1 Well & Tower System Start-Up	1	1	LSUM	\$ 25,500.00	\$ 25,500.00	\$ 25,500.00	\$ 25,500.00	-	-	-	\$ -
<b>TOTAL AMOUNT</b>							<b>\$5,987,307.00</b>	<b>\$6,087,871.50</b>				



## Partial Waiver of Lien

State of Indiana, ss:

Whereas, the undersigned **Niblock Excavating Inc.** has been heretofore employed by the Town of Bristol to furnish certain material and labor for the Water System Improvements – Contract A project located in Bristol, IN.

Now Therefore, Know Ye, That the undersigned, contingent upon receipt of \$133,779.00 hereby waives and releases unto the said owner of said premises, any and all lien, right of lien or claim of whatsoever kind of character on the above described building and real estate, TO AND FOR SAID AMOUNT, on account of any and all labor, material, or both, furnished for or incorporated into said building as well as products from the asphalt plant which is owned by Niblock Excavating, by the undersigned, up to this date, and does further certify that the consideration moving to the undersigned for executing this **Partial Waiver of Lien** has been mutually given and accepted as a part payment to or on account of the said Contract for said building and real estate.

Signed, sealed and delivered this 13<sup>th</sup> day of January 2025.

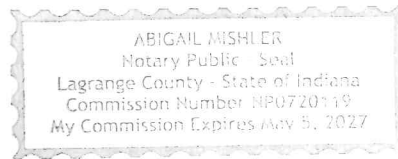
Signed : **Niblock Excavating, Inc.**

By:   
Chad Niblock, President

Personally appeared before me this 13<sup>th</sup> day of January 2025, Chad Niblock, who, being duly sworn on oath, says: That he is President of **Niblock Excavating, Inc.**, and that he hereby acknowledges the execution of the foregoing instrument for and on behalf of said corporation and at its special instance and request.

State of Indiana  
County of Elkhart





Notary Public: Abigail Mishler, Resident of LaGrange County  
My Commission Expires: May 5, 2027



Holiday pay policy for the Bristol Police Department.

Goal: Eliminate holidays from Bristol PD work schedule

**Current policy:**

When an officer works on a holiday, they receive 8 hours of regular time pay and receive 12 hours of comp time. Since comp hours are maxed at 40 hours. The 12 hours of comp time accrued on holidays are paid.

Budget cost of current policy: \$44,951.52

**Option 1:**

Eliminate holiday pay schedule. Each full-time sworn police officer receives a holiday pay stipend of \$350 per holiday, paid on the first payroll in December.

Budget cost for option 1: \$45,500.00

**Option 2:**

Eliminate holiday pay schedule. Each full-time sworn police officer receives a holiday pay stipend based upon current salary and paid on the first payroll in December of each year. Current comp time value is 1.5 times hourly rate. This option uses a rate of 1.25 to calculate each full-time sworn police officers Holiday stipend.

Budget cost for option 2: \$ 47,794.50

**Note**

If a full-time sworn police officer's employment ends before the end of the year, or if they are a new hire, their holiday payout will be prorated to include on the Town of Bristol holidays that occurred during their employment.

**TOWN OF BRISTOL, INDIANA**  
**Amendment ORD. NO. 1-16-2025-2**  
**SALARY ORDINANCE NO. 12-19-2024-28**

**WHEREAS** the Town of Bristol is desirous of establishing a schedule of total compensation to include the salaries and benefits for its employees for the year 2025; and

**WHEREAS** the Town of Bristol Town Council has reviewed the financial condition of the Town for purposes of arriving at proposed total compensation to include salaries and benefits that are fiscally responsible, and which are fair, just, and equitable to its employees.

**NOW THEREFORE BE IT ORDAINED** by the Town of Bristol Town Council, that the total compensation for its elected officials and employees **for January 1, 2025, through December 31, 2025, or from the date amended through December 31, 2025, shall be as follows:**

**2025 BASE PAY RATE SCHEDULE**

TITLE	CLASSIFICATION	BASE PAY RATE	BUDGETED FUNDS
Town Council President	Elected Official Stipend	\$2,383.50 paid in June and December	100% General Fund
Town Council Member(s)	Elected Official Stipend	\$2,121.00 paid in June and December	100% General Fund
Park Board Member(s)	Appointed Official Stipend	\$975.00 paid in December	100% Park Fund
Town Manager [MY]	Exempt Full-Time	\$2,947.67 biweekly	100% General Fund
Clerk-Treasurer [CA]	Elected Official Exempt Full-Time	\$2,718.93 biweekly	100% General Fund
Deputy Clerk / Assistant Town Manager [JS]	Nonexempt Full-Time	\$31.50 per hour	100% General Fund
Utility Clerk [DT]	Nonexempt Full-Time	18.58 per hour	100% Water Fund
Town Marshal [SP]	Exempt Full-Time	\$3,651.69 biweekly	100% Police Fund
Sergeant [AD]	Nonexempt Full-Time	\$43.17 per hour	100% Police Fund
Chief Deputy [DL]	Nonexempt Full-Time	\$44.65 per hour	100% Police Fund
Detective [NR]	Nonexempt Full-Time	\$39.69 per hour	100% Police Fund
Corporal [KH]	Nonexempt Full-Time	\$42.18 per hour	100% Police Fund
Deputy Police Officer [JL]	Nonexempt Full-Time	\$34.23 per hour	100% Police Fund

**TOWN OF BRISTOL, INDIANA**  
**Amendment ORD. NO. 1-16-2025-2**  
**SALARY ORDINANCE NO. 12-19-2024-28**

TITLE	CLASSIFICATION	BASE PAY RATE	BUDGETED FUNDS
Deputy Police Officer [CP]	Nonexempt Full-Time	\$30.76 per hour	100% Police Fund
Deputy Police Officer [VA]	Nonexempt Full-Time	\$30.76 per hour	100% Police Fund
Deputy Police Officer [CS]	Nonexempt Full-Time	\$32.75 per hour	100% Public Safety Fund
Deputy Police Officer [GS]	Nonexempt Full-Time	\$38.70 per hour	100% Public Safety Fund
Deputy Police Officer [JD]	Nonexempt Full-Time	\$29.81 per hour	100% Public Safety Fund
Ordinance Officer [RC]	Nonexempt Part-Time	\$24.04 per hour	100% Police Fund
Police Department Clerical Personnel [AA]	Nonexempt Full-Time	\$24.81 per hour	100% Police Fund
Street Department Employee – 1 [WB]	Nonexempt Full-Time	\$32.68 per hour	100% General Fund
Street Department Superintendent [EF]	Nonexempt Full-Time	\$32.68 per hour	100% General Fund
Street Department Employee – 3 [MG]	Nonexempt Full-Time	\$26.50 per hour	100% General Fund
Utility Superintendent [TM]	Nonexempt Full-Time	\$38.27 per hour	65 % Wastewater 35 % MS4
Utility Employee-3 [KB]	Nonexempt Full-Time	\$29.65 per hour	100% Wastewater Fund
Utility Employee 4 [JM]	Nonexempt Full-Time	\$33.58 per hour	100% Water fund
Utility Employee 5 [DD]	Nonexempt Full-Time	\$31.50 per hour	100% Water Fund
Utility Department 1 Seasonal Employee	Nonexempt Season	\$15.00 per hour	100% Water Fund
2 Seasonal Employee(s) Various departments	Nonexempt Part-Time	\$18.00 per hour \$21.00 per hour	25% MVH Fund 75% Cemetery

**TOWN OF BRISTOL, INDIANA  
Amendment ORD. NO. 1-16-2025-2  
SALARY ORDINANCE NO. 12-19-2024-28**

**GUIDELINES FOR THE PAYMENT OF BASE RATES**

The Clerk-Treasurer and all full-time and part-time employees shall be paid bi-weekly in 2025 with the first biweekly pay date of January 10, 2025, based on the pay period designated as Sunday, December 24, 2024, through Saturday, January 04, 2025. The standard workweek is from Sunday through Saturday. All employees are paid biweekly which equates to 26 pays during 2025.

Exempt (EX) employees are paid to “get the job done” and their pay does not vary from week to week. Nonexempt (NE) employees are paid by the hour for all hours worked during each workweek.

The Town Council President and the Town Council members will be paid on May 30, 2025, and on November 29, 2025, for the pay rates as listed in the 2025 Base Pay Rate Schedule above. Park Board members are paid on November 28, 2025, for the amount listed in the 2025 Base Pay Rate Schedule above.

**Work Schedules/Hours/Breaks**

The Town of Bristol will establish the standard workday, workweek, and starting and ending times for each department, considering current and anticipated workloads, public service needs, and other factors. Each department is responsible for communicating these work parameters to their employees. No established schedule will be construed as a guarantee of work hours or as a restriction of the Town of Bristol’s right to restructure the workday or workweek.

Street Department employees will work from 7:00 a.m. until 3:00 p.m. Monday through Friday with two 15-minute paid breaks.

Water and Wastewater Department employees will work four 10-hour days per week. Either Monday through Thursday or Tuesday through Friday. Work hours are 6:30 am to 4:30 pm with two 15-minute paid breaks. An optional schedule is four 10-hour workdays with work hours of 6:30 am to 5:00 pm, with two 15-minute breaks and a 30-minute lunch break. Each employee is required to work a minimum of 1 weekend per month to perform IDEM-mandated testing. The weekend shift will be aligned with on-call duty schedules.

Police Department employees are assigned to one of the following seven shifts:

- Shift A            6:00 a.m. – 2:00 p.m.
- Shift B            8:00 a.m. – 4:00 p.m.
- Shift C            10:00 a.m. – 6:00 p.m.
- Shift D            2:00 p.m. – 10:00 p.m.
- Shift E            4:00 p.m. – 12:00 a.m.
- Shift F            6:00 p.m. – 2:00 a.m.
- Shift M            10:00 p.m. – 6:00 a.m.

Police officers may be assigned to a non-routine shift beyond the shifts listed above.

The Town Manager, Assistant Town Manager, Clerk-Treasurer, Deputy Clerk, and Park Coordinator work from 8:00 a.m. until 4:00 p.m. Monday through Friday with two 15-minute paid breaks.

**TOWN OF BRISTOL, INDIANA  
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At the discretion of the Town of Bristol, nonexempt employees may be authorized to take break periods during each shift. Such breaks may not interfere with the proper performance of the employee’s work responsibilities and may be set by Supervisors, or the Department Head.

Base wages are set by this salary ordinance for 2025, and any changes will require approval from the Town Council.

Employees of the Town of Bristol must meet the following guidelines in order to receive the base rates listed above per each department’s guidelines.

**Civilian Employees**

**PAY CONSIDERATION**

All full-time civilian employees may be scheduled to work 40-hours per work week based upon 2,080 hours per calendar year. Five 8-hour days or four 10-hour days depending upon the department's established work schedule.

All seasonal and/or part-time civilian employees may be scheduled to work less than the normal 40-hour workweek, or eight-hour shifts. However, there is no set schedule for these employees.

The Town Manager, or the Clerk-Treasurer, will determine the pay rate for their direct report employees who are hired mid-year for a position listed in the chart above, with the approval from the Town Council.

**Police Department Employees**

Full-time Police Department employees may be scheduled to work 40 hours in a seven-day work period.

Full-time Police Department employees voluntarily participating in the Selective Enforcement program will be compensated at one and one-half times their hourly rate for all hours worked in the Selective Enforcement program, above and beyond their normal daily duties. In 2025, there are approximately 10 hours per month for all Police Department employees collectively. The total hours worked will be paid from the Police Fund, based on an approved Elkhart County grant.

**Overtime/Compensatory Time/Flextime  
Civilian Employees**

Overtime compensation will be paid to nonexempt employees at time and one-half of the employee’s hourly pay rate for all hours worked over 40 in a standard workweek and in accordance with the Fair Labor Standards Act (FLSA). An employee’s time off while using vacation, personal leave time, holidays, bereavement leave, jury or witness duty leave, or any other leave of absence will not be considered hours worked for purposes of performing overtime calculations. Overtime is generally discouraged and must be approved by an employee’s Supervisor in advance, except in an unusual or emergency situation.

The Town of Bristol may allow compensatory time in lieu of overtime pay for nonexempt employees. Compensatory time is earned at the rate of one and one-half times the actual time worked. For example, a nonexempt employee who works one hour of overtime will receive one and one-half hours of compensatory time. Compensatory time may be accrued to a maximum of 40-hours and employees should use banked time as soon as possible after it has been earned. Upon termination of employment, the nonexempt employee is entitled to receive

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payment for earned and unused compensatory time at the regular hourly wage rate in effect at the date of termination, or the average of the past three-years, whichever is greater.

It may be possible for employees in certain situations, with the permission of their supervisor, to work an adjusted or flexible work schedule. The schedule must not cause a reduction in the ability of that employee’s department to properly perform its duties and responsibilities. The establishment of a flexible schedule may not result in the need to hire other employees or the use of overtime to cover those “traditional” hours not worked by the employee working a flexible schedule. A flexible schedule may allow for nonexempt employees to work more than eight hours in a day but must not exceed 40-hours in a workweek.

**Police Department Employees**

All full-time Police Department employees who are engaged in law enforcement activities will be compensated in accordance with the Section 7(k) partial overtime pay exemption of the Fair Labor Standards Act (FLSA). In conjunction with the use of Section 7(k), the Town of Bristol adopts the use of a seven-day work period for the purposes of determining compensation for overtime hours worked. Based upon the foregoing, the wage rates for full-time employees of the Police Department as set forth in the Town of Bristol’s annual salary ordinance constitutes straight-time compensation for all regularly scheduled hours of employment during each work period. All full-time Police Department employees will be paid straight time compensation for up to 40-hours in the seven-day work period. Overtime pay will be earned for all hours worked in excess of 40 hours during a seven-day work period. Overtime earned during a work period will be paid in the first regularly scheduled paycheck (the first paycheck after the seven-day work period) issued subsequent to the work period in which the extra compensation was earned.

**“Call-In” Pay – Civilian and Police Department Employees**

Nonexempt civilian employees who are called-in to work during nonworking hours will be paid a minimum of one-hour at their normal rate of pay for all hours worked and the hours worked will be used in the calculation of overtime for all hours worked over 40 in a workweek payable from the appropriate departmental budget.

Nonexempt civilian employees who are called-in to work during an approved scheduled vacation or personal leave time will be paid a minimum of one-hour at a rate of time and one-half their normal rate of pay for all hours worked. The hours worked will be paid from the appropriate departmental budget.

Nonexempt employees who are called-in to work during a holiday will be paid a minimum of one-hour at a rate of time and one-half their normal rate of pay for all hours worked in addition to their holiday pay, payable from the appropriate departmental budget.

Nonexempt employees in the Police Department who provide supervisory consultation will be paid in blocks of 15-minutes which will be counted towards the 40-hours in a seven-day work period payable from the Police Department budget. Nonexempt employees in the Police Department who are “called-in” to work will be paid a minimum of one-hour. If they work beyond one hour, the amount of time will be rounded up in 15-minute increments and will be counted towards the 40-hours in a seven-day work period payable from the Police Department budget.

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**ADDITIONAL PAY CONSIDERATIONS**

**Hiring Bonuses**

The Police Department offers a recruitment/hiring bonus to qualified police applicants who are hired after successfully completing the Indiana Law Enforcement Academy (ILEA) 16-week Basic Training Course. The hiring bonus is set at a maximum of \$5,000.00 and is payable in two parts. Part one of the hiring bonus is \$2,500.00, payable after the first full year of employment with satisfactory performance reviews. Part two of the hiring bonus is \$2,500.00, payable after the second full year of employment with satisfactory performance reviews. Recruitment/hiring bonuses are paid from the Police Department budget.

**Training and Professional Development**

On-the-job training (OTJ) prepares employees to perform the responsibilities required of his or her position. The Clerk-Treasurer and regular full-time and part-time employees may obtain training or education leave without loss of pay for the purpose of participating in training that will increase the knowledge and efficiency in their jobs. Employees may be paid straight-time pay for eight-hours per day while attending seminars, conferences, or training classes. Time spent in training and professional development will be considered hours worked. Employees may utilize flex-time, or be compensated with overtime or compensatory time for any hours over 40 in a training workweek. Expenses involved in attending training shall be paid for in advance, if possible, from the applicable departmental budget.

**Certifications**

Full-time employees in the Water and Wastewater Departments will receive pay for certifications that are required for the duties of their jobs. The total amount paid will be considered hours worked for purposes of performing overtime calculations and will be paid from the Water and Wastewater budgets.

**Clothing Allowances**

Members of the Town of Bristol Police Department Reserve Officer program, to include: Chaplain Officers, Reserve Officers, and Probationary Reserve Officers will receive a clothing allowance two times in 2025: one distribution in June of 2025 and one distribution in December of 2025 in the amounts listed below. Probationary Reserve Officers are not eligible for the clothing allowance until they satisfactorily complete the Pre-Basic Academy training and the Field Training Officer (FTO) program.

- Chaplain Officer = Up to \$400.00 per distribution
- Reserve Officer = Up to \$500.00 per distribution
- Probationary Reserve Officer = Up to \$500.00 per distribution after completion of required training. If required training is completed between distributions, the clothing allowance shall be prorated.

All clothing allowances will be taxed according to IRS rules and included on the employee's W-2.

**Tenure Incentive Pay (TIP)**

Tenure Incentive Pay (TIP) is available to regular full and part-time employees as a reward and recognition in response to their continued acceptable level of job performance after two years of service. Any full-time civilian employee is eligible for TIP under the civilian employee guidelines at a rate of \$100.00 per year of employment, not to exceed \$2,000.00. Any part-time employee is eligible for TIP under the civilian employee guidelines at a rate of \$50.00 per year of employment, not to exceed \$1,000.00. TIP compensation will be paid on the first available pay

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date in December. Any eligible employee employed by the Town on that date shall receive the TIP. Any employee who terminates employment prior to this date,

they will not be eligible for the TIP. The total amount paid will be considered hours worked for purposes of performing overtime calculations and will be paid from the budgetary funds as noted in the 2025 Base Pay Rate Schedule above.

Police officers should refer to Appendix #1 - TIP Full-Time Sworn Law Enforcement Compensation Matrix at the end of the Salary Ordinance for information on Tenure Incentive Pay.

**Emergency Closings**

Non-critical service employees are expected to report for their regular work unless the County Emergency Management issues a media broadcast statement requiring that citizens are to remain off Town streets, or their Department Head contacts them prior to the start of the workday with alternate instructions. When the decision to close is made prior to the workday, or when the decision to close is made after the workday has begun, time off from scheduled work will be paid.

Critical service employees are expected to report for their regular shift assignment during emergency closings unless their Department Head has contacted the employees personally with alternate instructions. In these circumstances, employees who work will receive regular pay. A critical service employee may request to use vacation or personal leave time. However, the request may be denied with no recourse available to the employee except to report to work for his or her regular full-time employees who do not report to work on a day in which the workplace is open may use available vacation, personal leave time, or compensatory time, or the time will be unpaid. The Department Head may allow the employee to make up time missed, provided that the time is documented. Regular part-time employees who cannot report to work due to a weather or civil emergency will receive no pay for the day.

Refer to the Town of Bristol Employee Handbook for additional information regarding emergency closings.

**BENEFITS SCHEDULE**

**Health Insurance**

Medical, dental, and vision benefits are offered to the Clerk-Treasurer and eligible employees on the first day of employment. Eligible employees include:

- Regular full-time employees

The Town of Bristol contributes 90% of the medical insurance premium from the General Fund on behalf of the employee and their dependents and the employee is required to contribute 10% of the medical insurance tiered-based premium through payroll deduction as follows



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Section 7, Item d.

2025 – United Heath Care (UHC)

	Aim Option 1		Aim Option 2	
	\$1,500 PPO Plan 5		\$3,300 HDHP Plan 8	
	IN	OON	IN	OON
<b>Provider &amp; Network</b>	UHC Choice Plus		UHC Choice Plus	
<b>Annual Deductible</b>	Embedded		Embedded	
Individual	\$1,500	\$3,000	\$3,300	\$6,000
Family	\$3,000	\$6,000	\$6,400	\$12,000
<b>Plan Coinsurance</b>	Embedded		Embedded	
Paid by Plan <i>(after ded. is met)</i>	80%	60%	80%	60%
Paid By Individual <i>(after ded. is met)</i>	20%	40%	20%	40%
<b>Annual Out of Pocket Maximum</b>	Embedded		Embedded	
Individual <i>(after ded./coins. is met)</i>	\$4,000	\$8,000	\$4,350	\$9,000
Family <i>(after ded./coins. is met)</i>	\$8,000	\$16,000	\$8,700	\$18,000
<b>Copayments (paid by individual)</b>	Embedded		After Deductible is Met	
PCP Office Visit <i>(Premium)</i>	\$15	40%	10%	40%
PCP Office Visit <i>(Non-Premium)</i>	\$25	40%	20%	40%
SCP Office Visit <i>(Premium)</i>	\$30	40%	10%	40%
SCP Office Visit <i>(Non-Premium)</i>	\$60	40%	20%	40%
Virtual Visit	\$0	N/A	20%	N/A
Urgent Care	\$75	40%	20%	40%
Emergency Room	\$250	\$250	20%	20%
Inpatient Hospital	20%	40%	20%	40%
<b>Wellness Benefit</b>	No Charge		No Charge	
Wellness Benefit	Not Covered		Not Covered	
<b>Prescriptions (paid by individual)</b>	No Charge		After Deductible is Met	
Tier 1	\$20	\$20	20%	20%
Tier 2	\$40	\$40	20%	20%
Tier 3	\$60	\$60	20%	20%
Specialty	\$100	N/A	20%	N/A
<b>Premiums</b>	Rates		Rates	
<b>Monthly Premium Rates</b>	Rates		Rates	
Employee Only	\$1,029.14		\$849.21	
Employee + Spouse	\$2,058.29		\$1,698.42	
Employee + Child(ren)	\$1,955.37		\$1,613.50	
Employee + Family	\$2,984.52		\$2,462.70	
<b>Total Monthly Premium</b>	<b>\$31,183</b>		<b>\$25,731</b>	

The Town of Bristol contributes 100% for both the dental and vision insurance premiums from the General Fund on behalf of eligible employees and their dependents, as follows:

Delta Dental	Monthly Employer Contribution
Employee Only	\$26.32
Employee plus One	\$52.66
Employee plus Children	\$71.12
Employee plus Family	\$106.88

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<b>VSP Vision Care</b>	<b>Monthly Employer Contribution</b>
Employee Only	\$6.15
Employee plus One	\$12.33
Employee plus Children	\$13.16
Employee plus Family	\$21.05

The renewal dates for medical and dental insurance are on January 1, 2025. The renewal date for vision insurance is also on January 1, 2025, and there may or may not be an increase in the premium totals after this date.

Refer to each Summary of Benefits and Coverage (SBC) document for additional information on medical, dental, and vision benefits offered by the Town of Bristol.

**Life and AD&D Insurance**

The Town of Bristol offers all eligible employees upon their date of hire participation in The Standard Life and AD&D insurance benefits. Eligible employees include:

- Regular full-time employees

Eligible employees will be provided with a policy equal to a \$50,000 benefit. The Town of Bristol pays 100% of the premium totaling \$21.25 per employee per month. The renewal date for life and AD&D insurance is on January 1, 2025, and there may or may not be an increase in the premium totals after this date. Refer to the Plan Document for additional information on the life and AD&D insurance plan.

**Short-Term Disability Insurance**

The Town of Bristol provides a short-term disability insurance plan through The Standard at no cost to the employees. Eligible employees include:

- Regular full-time

The Town of Bristol pays 100% of the employees' salary-based premiums per month from the General, Water, and Sewer Fund. The renewal date for short-term disability insurance is on January 1, 2025, and there may or may not be an increase in the premium totals after this date.

Employees may be eligible for short-term disability insurance on the first day of the month following 30-days of employment. Employer Paid Short Term - Elimination Period (Accident) – 0 days & Elimination Period (Sickness) – 7 days. Eligible employees may participate in the short-term disability insurance plan for one event each year. Benefits begin on the seventh day after the onset of a qualifying disability and may continue for up to 26-weeks at a rate of 60 percent of the eligible employee's pre-disability wages. The benefit may be reduced by other income benefits, disability earnings, and the employee's costs related to insurance benefits. All wages for short-term disability will be paid from the particular employee's budget lines as stated in the 2025 Base Pay Rate Schedule.

Refer to the Town of Bristol Employee Handbook for additional information on short-term disability insurance offered by the Town of Bristol.

**NationWide - Civilian and Police Department Sworn Officers**

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SALARY ORDINANCE NO. 12-19-2024-28**

**Civilian**

NationWide 457 and 401(a) plans offer eligible employees of the Town of Bristol a voluntary way to save for their retirement through tax-deferred contributions to their own individual accounts. Eligible employees include:

- Regular full-time employees
- Regular part-time employees

Eligible employees may participate in the 457(b)-retirement savings plan or a Roth IRA plan from their first day of employment.

Upon hire and during an employee’s first anniversary year, the Town of Bristol will give a \$1,500.00 match to the full-time employee and \$750.00 to the part-time employee if they contribute to the 457(b)-retirement savings plan or a Roth IRA from the General Fund. This match will be deposited into the employee’s 401(a) account, divided into 26 or 27 bi-weekly amounts, given the particular year.

After an employee’s first anniversary, the Town will contribute \$2,000.00 to the full-time employee’s 401(a) account and \$1,000.00 to the part-time employee’s account, divided into equal bi-weekly portions for the remainder of the calendar year from the General Fund. Each subsequent calendar year, the Town will contribute \$2,000 to the full-time employee’s 401(a) account and \$1,000 to the part-time employee’s account, divided into 26 or 27 bi-weekly amounts, given the particular year.

**PoliceDepartment–SwornOfficer**

Upon hire and during an employee’s first anniversary year, the Town of Bristol will give a \$1,500.00 match to the full-time employee and \$750.00 to the part-time employee if they contribute to the 457(b)-retirement savings plan or a Roth IRA from the General Fund. This match will be deposited into the employee’s 401(a) account, divided into 26 or 27 bi-weekly amounts, given the particular year.

After an employee’s first anniversary, the Town will contribute \$3,000.00 to the full-time employee’s 401(a) account and \$2,000.00 to the part-time employee’s account, divided into equal bi-weekly portions for the remainder of the calendar year from the General Fund. Each subsequent calendar year, the Town will contribute \$3,000 to the full-time employee’s 401(a) account and \$2,000 to the part-time employee’s account, divided into 26 or 27 bi-weekly amounts, given the particular year.

The Clerk-Treasurer has been appointed as the administrator of the Plan and is authorized to make deductions from the pay of employees who voluntarily participate, and to make such other arrangements as are necessary to implement the plan. The Town of Bristol bears the incidental expense of collecting the employees’ deferrals and other minor administrative expenses.

Refer to the Summary Plan Description (SPD) document for additional information on retirement savings benefits offered by the Town of Bristol.

**Vacation Benefits**

Vacation benefits with pay are available to eligible employees to provide opportunities for rest, relaxation, and personal pursuits. Elected officials are exempt from vacation benefits. Employees in the following employment classification(s) are eligible to earn and use vacation benefits as described in this policy:

- Regular full-time employees

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- Regular part-time employees who work 30 or more hours per week

The amount of vacation benefits that employees receive each year increases with the length of their employment as shown in the following schedule:

<b>Years of Continuous Service</b>	<b>Number of Vacation Hours Earned by Full-Time Employees</b>	<b>Number of Vacation Hours Earned by Part-Time Employees</b>
Upon hire or transfer into an eligible employment classification	One-day (eight-hours) for every two-months (five-days or 40-hour maximum)	One-half day (four-hours) for every two-months (2.5 days or 20-hour maximum)
On January 1 <sup>st</sup> after an employee's first anniversary	Five-days (40-hours)	Two and one-half days (20-hours)
On the second January 1 <sup>st</sup> through the fourth January 1 <sup>st</sup>	Ten-days (80-hours)	Five-days (40-hours)
On January 1 <sup>st</sup> of years five through nine	15-days (120-hours)	Seven and one-half days
On January 1 <sup>st</sup> in year ten and thereafter	20-days (160-hours)	Ten- (80-

Nonexempt employees may use vacation benefits in minimum increments of 15-minutes. Exempt employees may use vacation benefits in minimum increments of four-hours. Vacation benefits are credited for all years of continuous service for eligible employees who are on an active pay status. Vacation benefits are not earned while an employee is in a non-paid status, e.g. leave under the Family and Medical Leave Act (FMLA).

In the event that available vacation is not used by the end of the calendar year, the unused time will be forfeited. In certain situations, the Town Council may approve an extension of up to 40-hours of vacation benefits to be carried over into the next year to be used within the first 30-days of that year. Newly hired employees may carry over up to 40-hours of vacation benefits into the next year, but it must be used within the first 30-days of that year.

Upon voluntary termination of employment, employees will be paid for unused vacation benefits that have been earned through the last day of work. Upon involuntary termination of employment, employees will not be paid for unused vacation benefits that have been earned through the last day of work.

Vacation benefits are paid at the employee's base pay rate at the time of the day off times the number of hours the employee would normally have worked on that day. Vacation benefits are not considered hours worked for purposes of performing overtime calculations.

Refer to the Town of Bristol Employee Handbook for additional information on vacation benefits.

**Personal Leave Time (PLT) Benefits**

The Town of Bristol provides personal leave time (PLT) to all eligible employees for periods of temporary absence due to illnesses, injuries, or to take care of personal matters. Eligible employee classification(s):

- Regular full-time employees
- Regular part-time employees who work 30 or more hours per week

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Newly hired eligible full-time employees will receive PLT at the rate of one working day (eight-hours) for every four months of employment (January 1, May 1, and September 1). Newly hired eligible part-time employees will receive PLT at the rate of four hours for every four months of employment. All other employees will receive five (5) PLT days on January 1<sup>st</sup> of each year. Employees will not receive PLT if they are on unpaid leave, or on a disability leave.

PLT may be used in one-half day increments. In the event that available PLT is not used by the end of the calendar year, it may be carried over to be used by the end of the following calendar year, or it will be paid out. Upon termination of employment, employees will not be paid for unused PLT that has been earned through the last day of work.

PLT is paid at the employee's base pay rate at the time of the day off times the number of hours the employee would normally have worked on that day. PLT is not considered hours worked for purposes of performing overtime calculations.

In the event that available PLT is not used by the end of the calendar year, full-time employees may carry over four-days and part-time employees may carry over one-half that amount to be used by the end of the following calendar year. Upon termination of employment, employees will not be paid for unused PLT that has been earned through their last day of work.

Refer to the Town of Bristol Employee Handbook for additional information on personal leave time (PLT) benefits.

**Holidays**

The Town of Bristol may grant paid holidays to all eligible employees. Eligible employee classification(s) include:

- Regular full-time employees
- Regular part-time employees who work 30 or more hours per week

**Paid holidays in 2025 include the following:**

<b>Holiday</b>	<b>Date</b>
<b>New Year's Day</b>	<b>1/1/2025</b>
<b>Martin Luther King Jr. Day</b>	<b>01/20/2025</b>
<b>Presidents Day</b>	<b>02/17/2025</b>
<b>Memorial Day</b>	<b>5/26/2025</b>
<b>Independence Day</b>	<b>7/4/2025</b>
<b>Labor Day</b>	<b>9/1/2025</b>
<b>Columbus Day</b>	<b>10/13/2025</b>
<b>Veterans Day</b>	<b>11/11/2025</b>
<b>Thanksgiving Day</b>	<b>11/27/2025</b>
<b>Day after Thanksgiving</b>	<b>11/28/2025</b>
<b>Christmas Eve Day</b>	<b>12/24/2025</b>
<b>Christmas Day</b>	<b>12/25/2025</b>
<b>New Year's Eve Day Observed</b>	<b>12/31/2025</b>
<b>New Year's Day</b>	<b>01/01/2026</b>

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Newly hired employees are eligible to receive holiday pay as soon as their employment begins.

The holiday schedule is determined by the Town Council. However, the holiday schedule may be amended by a Department Head, with written notice distributed to all departments within the municipality. If the holiday falls on a Sunday, it will be observed on the following Monday. If a holiday falls on a Saturday, it will be observed on the preceding Friday.

If a recognized holiday falls during an eligible employee's approved paid absence such as vacation, personal leave time, or holiday pay will be provided instead of the paid time off benefit that would otherwise have applied. An employee absents without authorization on the workday preceding or following a holiday will not receive holiday pay. An employee scheduled to return from an unpaid leave on the day after a holiday, or whose leave without pay is approved through the end of the last business day preceding a holiday will not be paid for the holiday.

If eligible civilian full-time nonexempt employees work on a recognized holiday, they will receive holiday pay plus wages at a rate of time and one-half for the hours worked on the holiday. Police officers will receive straight-time pay for all hours worked on the holiday and will receive

compensatory time at a rate of time and one-half the police officer's regular rate of pay for all hours work on that day, in lieu of holiday pay.

Paid time off for holidays is paid at the employee's base pay rate at the time of the day off. A holiday is considered an eight-hour day for civilian full-time employees and a four-hour day for civilian part-time employees. Paid time off for holidays is not considered hours worked for purposes of performing overtime calculations.

Refer to the Town of Bristol Employee Handbook for additional information on holidays.

**Bereavement Leave**

Employees who wish to take time off due to the death of an immediate family member should notify their Supervisor immediately. Employees in the following categories are eligible for bereavement leave:

- Regular full-time employees
- Regular part-time employees who work 30 or more hours per week

Up to five consecutive days of paid bereavement leave may be provided to eligible employees in the event of the death of a spouse, child, parent or parent-in-law, sibling, grandparent or other resident of the employee's household. In the event of the death of a family member not listed above, an employee may use vacation or personal leave time to cover the absence. In extenuating circumstances, a Department Head may approve an extended bereavement leave.

Bereavement leave is paid at the employee's base pay rate at the time of the day off. One day of bereavement leave is considered an eight-hour day for full-time employees and a four-hour day for part-time employees. Paid time off for bereavement leave is not considered hours worked for purposes of performing overtime calculations.

Refer to the Town of Bristol Employee Handbook for additional information on bereavement leave.

**Jury Duty**

Employees may request up to one-week of paid jury duty leave each time they receive a jury duty summons. Employee classifications that qualify for paid jury duty leave are:

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- Regular full-time employees
- Regular part-time employees
- Temporary/seasonal employees

Jury duty pay will be calculated on the employee's base pay rate times the number of hours the employee would otherwise have worked on the day of absence. The employee shall turn in any compensation received for the jury duty, or employees may request vacation, or personal leave time and retain any compensation earned for jury duty.

Jury duty is paid at the employee's base pay rate at the time of the day off times the number of hours the employee would normally have worked on that day and is not considered hours worked for purposes of performing overtime calculations.

Refer to the Town of Bristol Employee Handbook for additional information on jury duty.

**Witness Duty**

If a civilian employee has been subpoenaed or otherwise requested to testify as witnesses by the Town of Bristol, they will receive paid time for the entire period of witness duty. Any employee who is called to testify in court by the Town of Bristol will be paid his or her normal rate of pay for the time expended. Police officers who have been subpoenaed will receive paid time for the entire period of witness duty plus one hour of preparation time.

Employees will be granted time off to appear as a witness when requested by a party in a court of law when subpoenaed to do so other than by the Town of Bristol. Employees may utilize any available vacation, personal leave time, or compensatory time to receive compensation for the period of the absence, however, are not required to do so.

Refer to the Town of Bristol Employee Handbook for additional information on witness duty.

**Time Off to Vote**

Generally, employees can find time to vote either before or after their regular work schedule. If nonexempt employees are unable to vote in an election during their nonworking hours, the Town of Bristol may grant unpaid time off to vote.

Refer to the Town of Bristol Employee Handbook for additional information on time off to vote.

**Military Leave**

A military leave of absence will be granted to employees who are absent from work because of service in the U.S. Uniformed Services in accordance with the Uniformed Services Employment and Reemployment Rights Act (USERRA). Advance notice of military service is required, unless military necessity prevents such notice, or it is otherwise impossible or unreasonable. Employees will continue to receive full pay while on leave for 15-day training assignments and shorter absences. The portion of any military leaves of absence in excess of 15-days will be unpaid. However, employees may use any available vacation, or personal leave time for the absence.

Continuation of health insurance benefits is available as required by USERRA based on the length of the leave and subject to the terms, conditions, and limitations of the applicable plans for which the employee is otherwise eligible.

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Benefit accruals, such as vacation, personal leave time, or holidays, etc., will be suspended during the leave after the first 30-days and will resume upon the employee's return to active employment.

Refer to the Town of Bristol Employee Handbook for additional information on military leave.

**Business Travel Expense Policy**

The Town of Bristol may reimburse employees for reasonable business travel expenses incurred while on assignments away from the normal work location. All business travel must be approved in advance by the Town Marshal, the Clerk-Treasurer, or the Town Manager. Civilian employees whose travel plans have been approved are responsible for making their own travel arrangements. Arrangements for police officers will be made by the Police Department.

When approved, the actual costs of travel, meals, lodging, and other expenses directly related to accomplishing business travel objectives may be reimbursed by the Town of Bristol. Employees are expected to limit expenses to reasonable amounts. Expenses that generally will be reimbursed include the following:

- Airfare or train fare for travel in coach or economy class or the lowest available fare.
- Car rental fees, only for compact or mid-sized cars.
- Fares for shuttle or airport bus service, where available; costs of public transportation for other ground travel.
- Taxi, Uber, or Lyft fares, only when there is no less expensive alternative.
- Mileage costs for use of personal vehicles, only when less expensive transportation is not available, and payable at the current IRS rate cents per mile, provided the employee demonstrates proof that he or she carries motor vehicle liability insurance as required by law. No mileage reimbursement will be made for travel between an employee's home and their workplace.
- Parking costs and highway-related tolls when an employee is entitled to claim reimbursement for mileage (see above).
- Cost of standard accommodations in low to mid-priced hotels, or similar lodgings, to include room costs, associated local taxes, and necessary business-related charges.
- Reimbursement for meals at a rate of \$45.00 per diem per day.
- The Town of Bristol will not reimburse employees for the purchase of alcoholic beverages under any circumstance.
- Tips not exceeding 15% of the total cost of a meal or 10% of a ground transportation fare.
- Charges for telephone calls, fax, and similar services required for business purposes.

Personal expenses incurred in traveling are not reimbursable, including but not limited to: room service, personal telephone calls, laundry, entertainment, in-room movies, and alcoholic beverages.

Per diem rates paid in advance or by reimbursement on a claim form must document the name of the employee, the date(s) for reimbursement, and additional details, as required.

When travel is completed, employees should submit completed travel expense reports to include itemized receipts or other proper documentation, approved by his or her Department Head of the actual expenses incurred to the Clerk-Treasurer. Employees should contact their Department Head for guidance and assistance on procedures related to travel arrangements, expense reports, reimbursement for specific expenses, or any other business travel issues. The Town Council in its absolute and sole discretion shall make the final determination as to whether any such claim(s) will be paid.

Refer to the Town of Bristol Employee Handbook for additional information on business and travel expenses.



**TOWN OF BRISTOL, INDIANA**  
**Amendment ORD. NO. 1-16-2025-2**  
**SALARY ORDINANCE NO. 12-19-2024-28**

Section 7, Item d.

**PASSED** by the Town Council of the Town of Bristol, Elkhart County, Indiana, this  
16 day of January, 2025

**YAY**

**NAY**

_____	Jeff Beachy, Pres.	_____
_____	Cathy Burke	_____
_____	Gregg Tuholski	_____
_____	Doug DeSmith	_____
_____	Raymond D Rentfrow	_____

**ATTEST:** \_\_\_\_\_  
Cathy Antonelli, Clerk-Treasurer, Town of Bristol, Indiana

**TOWN OF BRISTOL, INDIANA**  
**Amendment ORD. NO. 1-16-2025-2**  
**SALARY ORDINANCE NO. 12-19-2024-28**

**Appendix #1 - Tenure Incentive Pay (TIP)**  
**Full-Time Sworn Law Enforcement Compensation Matrix**

Year(s) of service	1	2	3	4	5	6	7	8	9	10	11	12	13
1 Point	\$ -	\$ 200.00	\$ 300.00	\$ 400.00	\$ 500.00	\$ 600.00	\$ 700.00	\$ 800.00	\$ 900.00	\$ 1,000.00	\$ 1,100.00	\$ 1,200.00	\$ 1,300.00
2 Points	\$ -	\$ 300.00	\$ 400.00	\$ 500.00	\$ 600.00	\$ 700.00	\$ 800.00	\$ 900.00	\$ 1,000.00	\$ 1,100.00	\$ 1,200.00	\$ 1,300.00	\$ 1,400.00
3 Points	\$ -	\$ 400.00	\$ 500.00	\$ 600.00	\$ 700.00	\$ 800.00	\$ 900.00	\$ 1,000.00	\$ 1,100.00	\$ 1,200.00	\$ 1,300.00	\$ 1,400.00	\$ 1,500.00
4 Points	\$ -	\$ 500.00	\$ 600.00	\$ 700.00	\$ 800.00	\$ 900.00	\$ 1,000.00	\$ 1,100.00	\$ 1,200.00	\$ 1,300.00	\$ 1,400.00	\$ 1,500.00	\$ 1,600.00
5 Points	\$ -	\$ 600.00	\$ 700.00	\$ 800.00	\$ 900.00	\$ 1,000.00	\$ 1,100.00	\$ 1,200.00	\$ 1,300.00	\$ 1,400.00	\$ 1,500.00	\$ 1,600.00	\$ 1,700.00
6 Points	\$ -	\$ 700.00	\$ 800.00	\$ 900.00	\$ 1,000.00	\$ 1,100.00	\$ 1,200.00	\$ 1,300.00	\$ 1,400.00	\$ 1,500.00	\$ 1,600.00	\$ 1,700.00	\$ 1,800.00
7 Points	\$ -	\$ 800.00	\$ 900.00	\$ 1,000.00	\$ 1,100.00	\$ 1,200.00	\$ 1,300.00	\$ 1,400.00	\$ 1,500.00	\$ 1,600.00	\$ 1,700.00	\$ 1,800.00	\$ 1,900.00
8 Points	\$ -	\$ 900.00	\$ 1,000.00	\$ 1,100.00	\$ 1,200.00	\$ 1,300.00	\$ 1,400.00	\$ 1,500.00	\$ 1,600.00	\$ 1,700.00	\$ 1,800.00	\$ 1,900.00	\$ 2,000.00
9 Points	\$ -	\$ 1,000.00	\$ 1,100.00	\$ 1,200.00	\$ 1,300.00	\$ 1,400.00	\$ 1,500.00	\$ 1,600.00	\$ 1,700.00	\$ 1,800.00	\$ 1,900.00	\$ 2,000.00	\$ 2,100.00
10 Points	\$ -	\$ 1,100.00	\$ 1,200.00	\$ 1,300.00	\$ 1,400.00	\$ 1,500.00	\$ 1,600.00	\$ 1,700.00	\$ 1,800.00	\$ 1,900.00	\$ 2,000.00	\$ 2,100.00	\$ 2,200.00
11 Points	\$ -	\$ 1,200.00	\$ 1,300.00	\$ 1,400.00	\$ 1,500.00	\$ 1,600.00	\$ 1,700.00	\$ 1,800.00	\$ 1,900.00	\$ 2,000.00	\$ 2,100.00	\$ 2,200.00	\$ 2,300.00
12 Points	\$ -	\$ 1,300.00	\$ 1,400.00	\$ 1,500.00	\$ 1,600.00	\$ 1,700.00	\$ 1,800.00	\$ 1,900.00	\$ 2,000.00	\$ 2,100.00	\$ 2,200.00	\$ 2,300.00	\$ 2,400.00
13 Points	\$ -	\$ 1,400.00	\$ 1,500.00	\$ 1,600.00	\$ 1,700.00	\$ 1,800.00	\$ 1,900.00	\$ 2,000.00	\$ 2,100.00	\$ 2,200.00	\$ 2,300.00	\$ 2,400.00	\$ 2,500.00
14 Points	\$ -	\$ 1,500.00	\$ 1,600.00	\$ 1,700.00	\$ 1,800.00	\$ 1,900.00	\$ 2,000.00	\$ 2,100.00	\$ 2,200.00	\$ 2,300.00	\$ 2,400.00	\$ 2,500.00	\$ 2,600.00
15 Points	\$ -	\$ 1,600.00	\$ 1,700.00	\$ 1,800.00	\$ 1,900.00	\$ 2,000.00	\$ 2,100.00	\$ 2,200.00	\$ 2,300.00	\$ 2,400.00	\$ 2,500.00	\$ 2,600.00	\$ 2,700.00
16 Points	\$ -	\$ 1,700.00	\$ 1,800.00	\$ 1,900.00	\$ 2,000.00	\$ 2,100.00	\$ 2,200.00	\$ 2,300.00	\$ 2,400.00	\$ 2,500.00	\$ 2,600.00	\$ 2,700.00	\$ 2,800.00
17 Points	\$ -	\$ 1,800.00	\$ 1,900.00	\$ 2,000.00	\$ 2,100.00	\$ 2,200.00	\$ 2,300.00	\$ 2,400.00	\$ 2,500.00	\$ 2,600.00	\$ 2,700.00	\$ 2,800.00	\$ 2,900.00
18 Points	\$ -	\$ 1,900.00	\$ 2,000.00	\$ 2,100.00	\$ 2,200.00	\$ 2,300.00	\$ 2,400.00	\$ 2,500.00	\$ 2,600.00	\$ 2,700.00	\$ 2,800.00	\$ 2,900.00	\$ 3,000.00
19 Points	\$ -	\$ 2,000.00	\$ 2,100.00	\$ 2,200.00	\$ 2,300.00	\$ 2,400.00	\$ 2,500.00	\$ 2,600.00	\$ 2,700.00	\$ 2,800.00	\$ 2,900.00	\$ 3,000.00	\$ 3,100.00
20 Points	\$ -	\$ 2,100.00	\$ 2,200.00	\$ 2,300.00	\$ 2,400.00	\$ 2,500.00	\$ 2,600.00	\$ 2,700.00	\$ 2,800.00	\$ 2,900.00	\$ 3,000.00	\$ 3,100.00	\$ 3,200.00
21 Points	\$ -	\$ 2,200.00	\$ 2,300.00	\$ 2,400.00	\$ 2,500.00	\$ 2,600.00	\$ 2,700.00	\$ 2,800.00	\$ 2,900.00	\$ 3,000.00	\$ 3,100.00	\$ 3,200.00	\$ 3,300.00
22 Points	\$ -	\$ 2,300.00	\$ 2,400.00	\$ 2,500.00	\$ 2,600.00	\$ 2,700.00	\$ 2,800.00	\$ 2,900.00	\$ 3,000.00	\$ 3,100.00	\$ 3,200.00	\$ 3,300.00	\$ 3,400.00
23 Points	\$ -	\$ 2,400.00	\$ 2,500.00	\$ 2,600.00	\$ 2,700.00	\$ 2,800.00	\$ 2,900.00	\$ 3,000.00	\$ 3,100.00	\$ 3,200.00	\$ 3,300.00	\$ 3,400.00	\$ 3,500.00

Year(s) of service	14	15	16	17	18	19	20	21	22	23	24	25+
1 Point	\$ 1,400.00	\$ 1,500.00	\$ 1,600.00	\$ 1,700.00	\$ 1,800.00	\$ 1,900.00	\$ 2,000.00	\$ 2,100.00	\$ 2,200.00	\$ 2,300.00	\$ 2,400.00	\$ 2,500.00
2 Points	\$ 1,500.00	\$ 1,600.00	\$ 1,700.00	\$ 1,800.00	\$ 1,900.00	\$ 2,000.00	\$ 2,100.00	\$ 2,200.00	\$ 2,300.00	\$ 2,400.00	\$ 2,500.00	\$ 2,600.00
3 Points	\$ 1,600.00	\$ 1,700.00	\$ 1,800.00	\$ 1,900.00	\$ 2,000.00	\$ 2,100.00	\$ 2,200.00	\$ 2,300.00	\$ 2,400.00	\$ 2,500.00	\$ 2,600.00	\$ 2,700.00
4 Points	\$ 1,700.00	\$ 1,800.00	\$ 1,900.00	\$ 2,000.00	\$ 2,100.00	\$ 2,200.00	\$ 2,300.00	\$ 2,400.00	\$ 2,500.00	\$ 2,600.00	\$ 2,700.00	\$ 2,800.00
5 Points	\$ 1,800.00	\$ 1,900.00	\$ 2,000.00	\$ 2,100.00	\$ 2,200.00	\$ 2,300.00	\$ 2,400.00	\$ 2,500.00	\$ 2,600.00	\$ 2,700.00	\$ 2,800.00	\$ 2,900.00
6 Points	\$ 1,900.00	\$ 2,000.00	\$ 2,100.00	\$ 2,200.00	\$ 2,300.00	\$ 2,400.00	\$ 2,500.00	\$ 2,600.00	\$ 2,700.00	\$ 2,800.00	\$ 2,900.00	\$ 3,000.00
7 Points	\$ 2,000.00	\$ 2,100.00	\$ 2,200.00	\$ 2,300.00	\$ 2,400.00	\$ 2,500.00	\$ 2,600.00	\$ 2,700.00	\$ 2,800.00	\$ 2,900.00	\$ 3,000.00	\$ 3,100.00
8 Points	\$ 2,100.00	\$ 2,200.00	\$ 2,300.00	\$ 2,400.00	\$ 2,500.00	\$ 2,600.00	\$ 2,700.00	\$ 2,800.00	\$ 2,900.00	\$ 3,000.00	\$ 3,100.00	\$ 3,200.00
9 Points	\$ 2,200.00	\$ 2,300.00	\$ 2,400.00	\$ 2,500.00	\$ 2,600.00	\$ 2,700.00	\$ 2,800.00	\$ 2,900.00	\$ 3,000.00	\$ 3,100.00	\$ 3,200.00	\$ 3,300.00
10 Points	\$ 2,300.00	\$ 2,400.00	\$ 2,500.00	\$ 2,600.00	\$ 2,700.00	\$ 2,800.00	\$ 2,900.00	\$ 3,000.00	\$ 3,100.00	\$ 3,200.00	\$ 3,300.00	\$ 3,400.00
11 Points	\$ 2,400.00	\$ 2,500.00	\$ 2,600.00	\$ 2,700.00	\$ 2,800.00	\$ 2,900.00	\$ 3,000.00	\$ 3,100.00	\$ 3,200.00	\$ 3,300.00	\$ 3,400.00	\$ 3,500.00
12 Points	\$ 2,500.00	\$ 2,600.00	\$ 2,700.00	\$ 2,800.00	\$ 2,900.00	\$ 3,000.00	\$ 3,100.00	\$ 3,200.00	\$ 3,300.00	\$ 3,400.00	\$ 3,500.00	\$ 3,600.00
13 Points	\$ 2,600.00	\$ 2,700.00	\$ 2,800.00	\$ 2,900.00	\$ 3,000.00	\$ 3,100.00	\$ 3,200.00	\$ 3,300.00	\$ 3,400.00	\$ 3,500.00	\$ 3,600.00	\$ 3,700.00
14 Points	\$ 2,700.00	\$ 2,800.00	\$ 2,900.00	\$ 3,000.00	\$ 3,100.00	\$ 3,200.00	\$ 3,300.00	\$ 3,400.00	\$ 3,500.00	\$ 3,600.00	\$ 3,700.00	\$ 3,800.00
15 Points	\$ 2,800.00	\$ 2,900.00	\$ 3,000.00	\$ 3,100.00	\$ 3,200.00	\$ 3,300.00	\$ 3,400.00	\$ 3,500.00	\$ 3,600.00	\$ 3,700.00	\$ 3,800.00	\$ 3,900.00
16 Points	\$ 2,900.00	\$ 3,000.00	\$ 3,100.00	\$ 3,200.00	\$ 3,300.00	\$ 3,400.00	\$ 3,500.00	\$ 3,600.00	\$ 3,700.00	\$ 3,800.00	\$ 3,900.00	\$ 4,000.00
17 Points	\$ 3,000.00	\$ 3,100.00	\$ 3,200.00	\$ 3,300.00	\$ 3,400.00	\$ 3,500.00	\$ 3,600.00	\$ 3,700.00	\$ 3,800.00	\$ 3,900.00	\$ 4,000.00	\$ 4,100.00
18 Points	\$ 3,100.00	\$ 3,200.00	\$ 3,300.00	\$ 3,400.00	\$ 3,500.00	\$ 3,600.00	\$ 3,700.00	\$ 3,800.00	\$ 3,900.00	\$ 4,000.00	\$ 4,100.00	\$ 4,200.00
19 Points	\$ 3,200.00	\$ 3,300.00	\$ 3,400.00	\$ 3,500.00	\$ 3,600.00	\$ 3,700.00	\$ 3,800.00	\$ 3,900.00	\$ 4,000.00	\$ 4,100.00	\$ 4,200.00	\$ 4,300.00
20 Points	\$ 3,300.00	\$ 3,400.00	\$ 3,500.00	\$ 3,600.00	\$ 3,700.00	\$ 3,800.00	\$ 3,900.00	\$ 4,000.00	\$ 4,100.00	\$ 4,200.00	\$ 4,300.00	\$ 4,400.00
21 Points	\$ 3,400.00	\$ 3,500.00	\$ 3,600.00	\$ 3,700.00	\$ 3,800.00	\$ 3,900.00	\$ 4,000.00	\$ 4,100.00	\$ 4,200.00	\$ 4,300.00	\$ 4,400.00	\$ 4,500.00
22 Points	\$ 3,500.00	\$ 3,600.00	\$ 3,700.00	\$ 3,800.00	\$ 3,900.00	\$ 4,000.00	\$ 4,100.00	\$ 4,200.00	\$ 4,300.00	\$ 4,400.00	\$ 4,500.00	\$ 4,600.00
23 Points	\$ 3,600.00	\$ 3,700.00	\$ 3,800.00	\$ 3,900.00	\$ 4,000.00	\$ 4,100.00	\$ 4,200.00	\$ 4,300.00	\$ 4,400.00	\$ 4,500.00	\$ 4,600.00	\$ 4,700.00

<b>Rank</b>	<b>Patrolman</b>	<b>Corporal</b>	<b>Sergeant</b>	<b>Detective</b>	<b>Chief Deputy</b>	<b>Marshal</b>
Points earned	1	2	3	3	4	5
<b>Education</b>		<b>AA</b>	<b>BS/BA</b>	<b>MA</b>	<b>Ph.D.</b>	
Points earned		2	4	6	8	
<b>Specialized Training</b>		<b>1 Week</b>	<b>2 Weeks</b>	<b>3-10 Weeks</b>	<b>10-20 Weeks</b>	
Points earned (Max 10 Points)		1	2	3	4	





**Bristol Police Department**  
**December 2024**

		<u>Monthly Total</u>	<u>Yearly Total</u>
<b>Traffic Enforcement:</b>	Citations:	38	436
	Warnings:	29	421
<b>Calls for Service:</b>		483	4490
<b>Calls:</b>		307	2933
<b>Vehicle Crashes:</b>	Property Damage:	9	88
	Personal Injury:	1	8
	Fatal:	0	0
	Leaving Scene:	2	8
<b>Criminal Enforcement:</b>	Cases Taken:	38	424
	Cases w/arrest:	4	57
	OWI:	0	14
	Felony:	0	3
	Poss. Drugs/ Para:	1	24
<b>Impounded Vehicles:</b>		3	67
<b>Miles Driven:</b>		16,638	129,718

**Criminal Enforcement:** In December we investigated 38 cases and 4 of those cases were closed by immediate arrest. Two thefts, 1 possession of a controlled substance, 3 burglaries, 3 warrant arrests, 1 intimidation and 1 criminal mischief. We continue to investigate several cases from this and previous months. As always, we wish to remind everyone that there are still many scams or attempts. Always know who you are dealing with and never give out pertinent information over the phone.

**Traffic Enforcement:** In December officers investigated 12 vehicle crashes. Officers issued 38 traffic citations, addressing speed, signal and sign violations. There were 8 of our citations that were for driving while license suspended or never receiving a license. They also issued 29 written warning tickets.

Please report any suspicious activity when you see it. Our continued work together can only make our community better and safer. Our thanks to all for your continued support and cooperation.

Together we can make a better community

Respectfully,  
Stephen M. Priem, Marshal

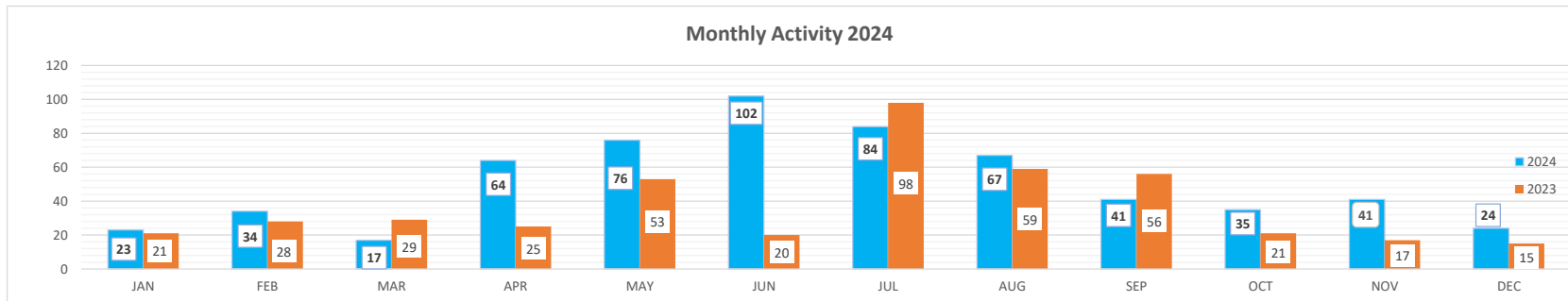
## Code Enforcement Dashboard 2024

Section 9, Item a.

Measure	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Current 2024	2023	Warning Issued	Notice Issued	Parking Citation	Impound	Violation Corrected	Unfounded	Open
Abandoned & Junk Vehicles (Property)	0	3	0	2	1	0	0	0	0	0	0	1	7	18	7	0	0	0	7	0	0
Abandoned & Junk Vehicles (Street)	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0
Animals	1	3	0	0	2	0	2	0	0	1	1	0	10	11	10	0	0	0	10	1	0
Bicycles & foot scooters	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Golf Carts	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
High Grass	0	0	0	14	37	40	26	16	8	6	0	0	147	144	147	1	0	0	146	1	0
Illegal Parking	11	20	8	18	14	27	34	20	19	15	14	18	218	140	218	0	0	0	216	1	2
Improper disposal of trash	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0
Litter & Dumping	0	0	0	0	0	0	2	0	0	0	0	0	2	23	2	1	0	0	2	0	0
Loud Noise or disturbing the peace	1	0	0	1	1	0	0	0	0	0	1	0	4	2	4	0	0	0	2	2	0
Nuisance issues	0	2	5	4	1	2	0	0	0	4	5	0	23	26	23	0	0	0	17	4	2
Snowmobiles	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Snow and Ice from sidewalk	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Signs and devices	2	0	3	21	15	28	8	24	7	5	17	5	135	35	135	0	0	0	135	0	0
Trash on property	2	2	0	2	0	3	3	2	1	0	2	0	17	3	17	1	0	0	16	1	0
Trees & Bushes	0	1	0	0	5	0	1	1	1	1	0	0	10	6	11	0	0	0	10	1	0
Weeds & Rank Vegetation	0	0	0	0	0	0	1	0	0	0	0	0	1	1	1	0	0	0	1	0	0
Vehicles for sale on grass	1	0	1	0	0	0	0	0	2	0	0	0	4	9	4	0	0	0	4	0	0
Other	5	3	0	2	0	2	7	4	3	3	1	0	30	22	30	0	0	0	26	4	0
<b>TOTAL</b>	<b>23</b>	<b>34</b>	<b>17</b>	<b>64</b>	<b>76</b>	<b>102</b>	<b>84</b>	<b>67</b>	<b>41</b>	<b>35</b>	<b>41</b>	<b>24</b>	<b>608</b>	<b>442</b>	<b>609</b>	<b>3</b>	<b>0</b>	<b>0</b>	<b>592</b>	<b>15</b>	<b>4</b>

Citizens' complaints	6	4	2	6	11	3	10	4	7	6	5	0	64
Code enforcement officer	17	30	15	58	65	99	74	63	34	29	36	24	544

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	
Chicken Permits Issued	0	0	0	1	0	0	0	0	0	0	0	0	1



2023    21    28    29    25    53    20    98    59    56    21    17    15

# *Elkhart County Public Safety Communications Center*

## *Number Of Calls Report by Department*

Section 9, Item a.

*First Date:* 12/01/2024

*Jurisdiction:* ECC

*Last Date:* 12/31/2024

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	<i>Department</i>	<i>Number</i>
1	4	307

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*Total:* 307





# BRISTOL FIRE DEPARTMENT

405 E. ELKHART STREET  
BRISTOL, IN. 46507

Office 1-574-848-4155 / Fax 1-574-848-0459



Section 10, Item a.

Nicholas J. A. Kantz Fire Chief

James A. Hanes Jr. Assistant Chief

---

## **January 2025 Operations Report:**

We responded to 1,124 calls in 2024

We had 4,665 responses in 2024

We responded to 103 calls in December.

We had 402 responses in December.

## **Staffing:**

We have hired Clayton Corvin, he is a certified FF/EMT. Clayton lives in Elkhart but grew up in Washington Township just outside of the Town of Bristol. His mother still lives there.

We are short 1 Fulltime Firefighter/Paramedic.

## **Additional:**

We have started 2025 off very busy. As of January 16<sup>th</sup>, we have had 59 calls. With 2 of them being significant structure fires.

Have an uptick of people driving to the fire station with medical emergencies. This causes concern because on three of these our crews were already on calls and we had to call in mutual aid. We are also seeing an uptick in residents calling the fire station directly when they are having an emergency, again we may not be at the station. We may be on other calls, out training, or doing activities off site. We are asking our residents to call 911 if you are having an emergency.

## **Weather**

We are preparing for a 3-day cold spell with some of the coldest temperatures we have had this year. Please use caution if you are going to use electric space heaters. Plug them directly into an outlet. Do not use a power strip or extension cord with electric space heaters. Make sure you have plenty of room around any heating device.

If you are going to be out in the cold, dress in layers, including wearing a hat and gloves. Keep extra blankets in your car in case you get stranded.

If you have any questions, please feel free to contact the fire station. If you have an emergency call 911.

**Thank you,**  
**Nicholas J.A. Kantz**  
**Fire Chief**

Filter statement

Filters Alarm Date Range 1/1/24 to 12/31/24

# Total Incidents & False Alarms

Total Incidents w/false alarms i...

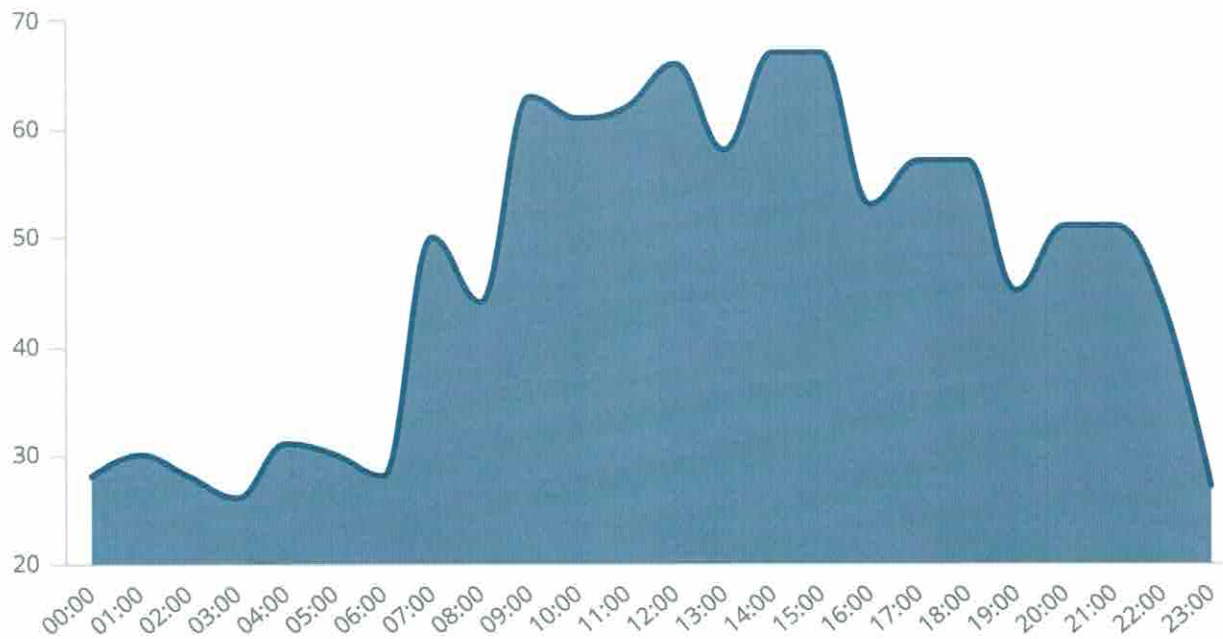
1,124

Percent of Incidents with False Alarm

Percent of False Alarm Calls

0.89%

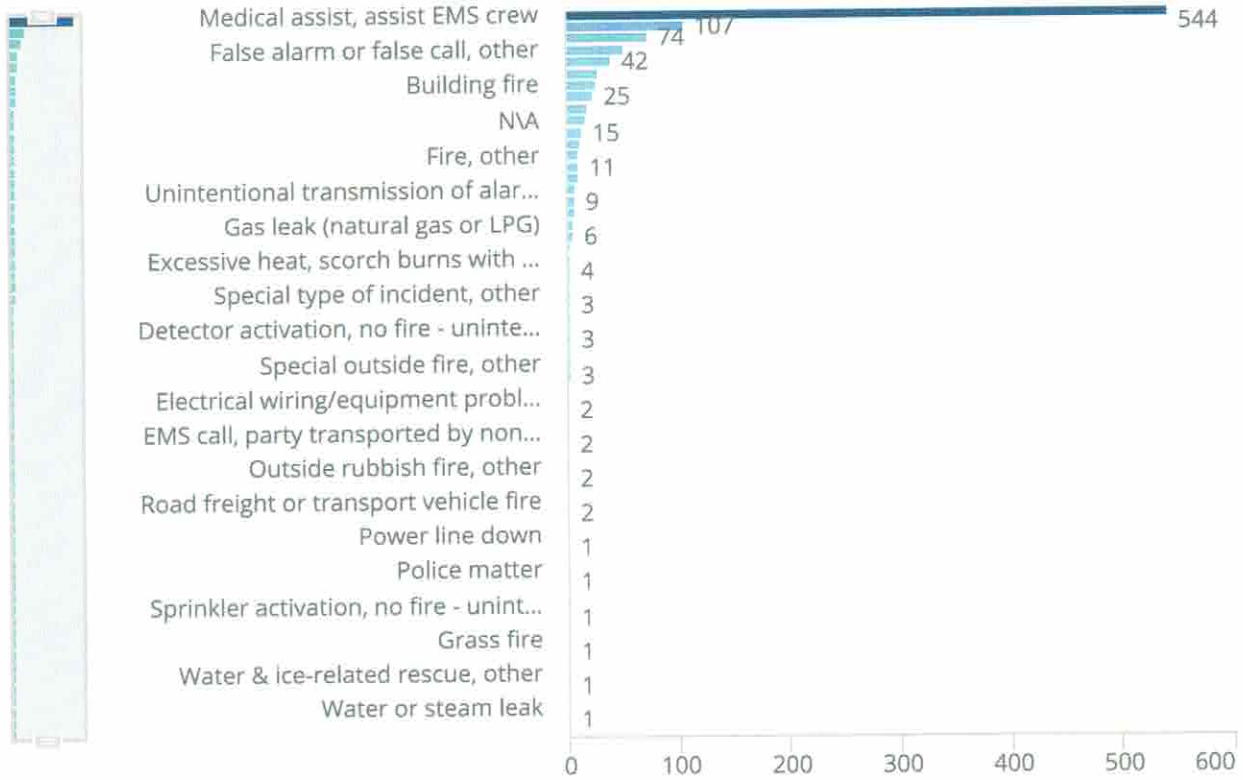
Incidents over Time



Filter statement

Filters **Alarm Date Range** 1/1/24 to 12/31/24

Breakdown of False Alarm Incidents by Type



Filter statement

Filters Alarm Date Range 12/1/23 to 12/31/23

# Total Incidents & False Alarms

Total Incidents w/false alarms i...

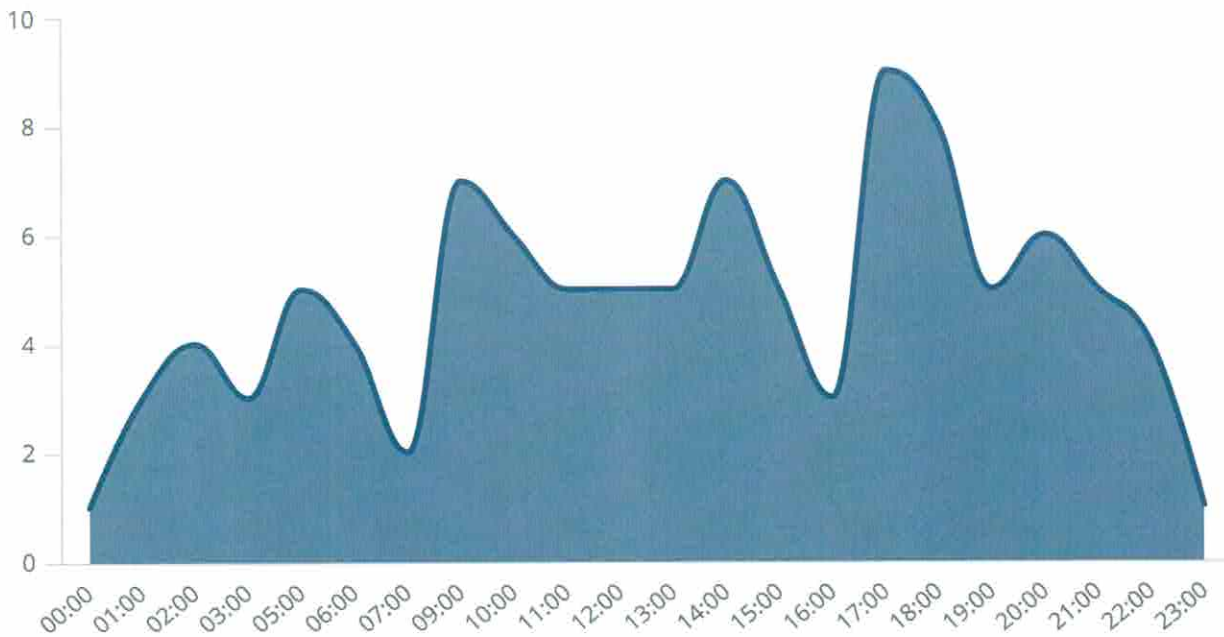
103

Percent of Incidents with False Alarm

Percent of False Alarm Calls

6.80%

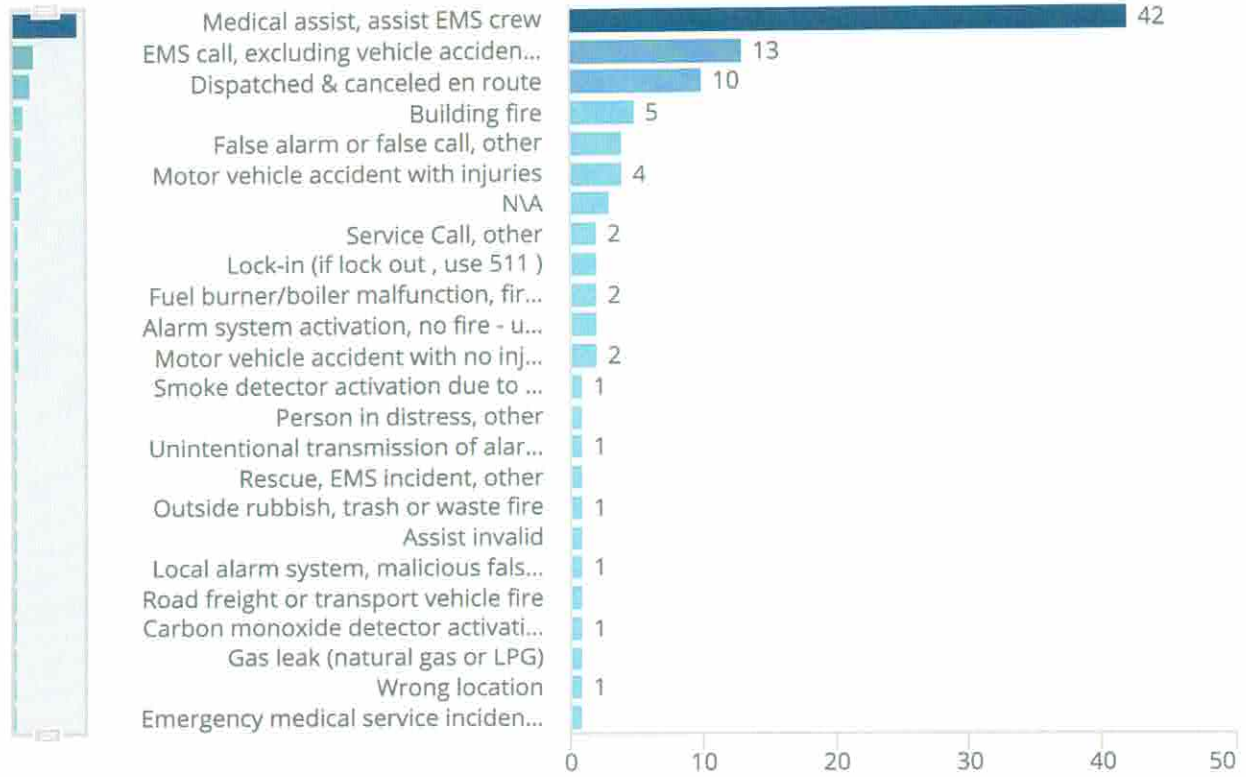
Incidents over Time



Filter statement

Filters **Alarm Date Range** 12/1/23 to 12/31/23

Breakdown of False Alarm Incidents by Type



# *Bristol Indiana Parks*

PO Box 505 Bristol, IN 46507

Tel: 574 848-7007 email:[bristolparks@bristolindiana.org](mailto:bristolparks@bristolindiana.org)



December 10,2024. Bristol Park Board  
NOTES

Attendance Scott Dreamer( FaceTime) Mikel Ropp, Andrew Medford  
(absent) Linda Powell RoseMary McDaniel and Jill Swartz

Jill's report. Jill recommend that all appropriations that were negative be balanced out. Linda made the motion and Mikel second. Motion passed.

Cummins Park The new LED lights are now installed.

Pickle Ball tournaments: More information is needed on groups and individuals wanting to set up tournaments. What is the fund raiser, Who is putting it on, who will it benefit, it must benefit a local community charity Or organization. More discussion needed.

Congdon Park the kayak launch regarding has been done, but it may need more grading next Spring. We'll take a look after everything has settled over the winter.

Hermance Park. The pavilion floors have deep stains that are not easily coming off. There was a discussion and the results were we needed to set up a cleaning company to come in quarterly to deep clean the pavilion. When talking to the Elkhart park representatives that came to one of our open 5 year plan meetings they had some idea that could help us. Jill asked about a set up charge for people who want to come into the pavilion a day ahead of time to set up for their party.

Memorial Park. The Congdon heirs have donated the land next to Memorial Park to the town. The large tree will probably need to come down this year.

The 5 Year Plan will be completed by next March.

The next ParkBoard Meeting will be January 14, 2025 at 6:00pm at the town hall.

RESOLUTION NO. 1-16-2025- 2

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF BRISTOL, INDIANA APPROVING AN AMENDING DECLARATORY RESOLUTION OF THE BRISTOL REDEVELOPMENT COMMISSION AND ORDER OF THE ELKHART COUNTY PLAN COMMISSION

WHEREAS, the Redevelopment Commission ("Commission") of the Town of Bristol, Indiana ("Town") serves as the governing body of the Town's Redevelopment District ("District") under Indiana Code 36-7-14, as amended, (collectively, the "Act");

WHEREAS, the Commission previously adopted, confirmed and amended resolutions establishing economic development areas, and subsequently consolidating such areas into the Consolidated State Road 15 Economic Development Area (the "Consolidated State Road 15 EDA"), and approving an economic development plan for the Consolidated State Road 15 EDA (the "Consolidated Plan") pursuant to the Act;

WHEREAS, on December 19, 2024, the Redevelopment Commission adopted Resolution No. 12-19-2024-14 (the "Resolution"), as attached to the Plan Commission Order (as defined herein) as Exhibit A, to amend the Consolidated Plan by adopting a supplemental to the Consolidated Plan as attached thereto as Exhibit A (the "Plan Supplement");

WHEREAS, on January 9, 2025, the Elkhart County Plan Commission issued its order (the "Plan Commission Order"), attached hereto as Exhibit A, approving the Resolution and Plan Supplement and determining that the Resolution and Plan Supplement conform, in all respects, to the plan of development for the Town; and

WHEREAS, pursuant to the Act, the Commission has submitted the Declaratory Resolution to the Town Council of the Town (the "Council").

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF BRISTOL, INDIANA, AS FOLLOWS:

- Section 1. The Council hereby determines that the Resolution and Plan Supplement, in all respects, conforms to the plan of development for the Town.
- Section 2. The Council hereby approves in all respects the Resolution, Plan Supplement and the Plan Commission Order.
- Section 3. This Resolution shall be in full force and effect immediately from and after is passage.

\* \* \* \* \*



ADOPTED THIS 16<sup>TH</sup> DAY OF JANUARY, 2025.

TOWN COUNCIL  
OF THE TOWN OF BRISTOL, INDIANA

\_\_\_\_\_  
Jeff Beachy, President

\_\_\_\_\_  
Cathy Burke

\_\_\_\_\_  
Dean Rentfrow

\_\_\_\_\_  
Gregg Tuholski

\_\_\_\_\_  
Doug DeSmith

ATTEST:

\_\_\_\_\_  
Cathy Antonelli, Clerk-Treasurer

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EXHIBIT A

PLAN COMMISSION ORDER 2025-\_\_\_\_

ORDER OF THE ELKHART COUNTY PLAN COMMISSION  
DETERMINING THAT A RESOLUTION AMENDING THE  
ECONOMIC DEVELOPMENT PLAN FOR THE  
CONSOLIDATED STATE ROAD 15 ECONOMIC  
DEVELOPMENT AREA CONFORMS TO THE PLAN OF  
DEVELOPMENT FOR THE TOWN OF BRISTOL, INDIANA  
AND APPROVING THE AMENDING DECLARATORY  
RESOLUTION

(See Attached)

ORDINANCE NO. 1-16-2025-1

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF BRISTOL, INDIANA AMENDING CHAPTER 76 OF THE TOWN OF BRISTOL, INDIANA CODE OF ORDINANCES TO PROHIBIT PARKING ALONG A CERTAIN PORTION OF COMMERCE DRIVE IN THE TOWN OF BRISTOL, INDIANA

WHEREAS, the Town of Bristol, Indiana (the “Town”) is a duly formed municipal corporation within the State of Indiana governed by its duly elected Town Council (the “Council”); and

WHEREAS, Indiana Code § 9-21-1-3(a)(1) confers upon the Council the power to regulate the standing or parking of vehicles as such power is within the reasonable exercise of its police powers; and

WHEREAS, the east-west public right of way commonly known as Commerce Drive is a public highway under the jurisdiction of the Town;

WHEREAS, the Code of Ordinances for the Town (the “Code”), Chapter 75, provides for the prohibition of parking along streets within the Town’s jurisdiction and for the erection of appropriate signage to notify the public of such prohibitions; and

WHEREAS, Chapter 76, Schedule I, designates specific areas in the Town where parking is prohibited; and

WHEREAS, the Council believes it is in the best interests of the public’s health, safety, and welfare to prohibit the parking of all vehicles along the north and south lanes of Commerce Drive from its intersection with State Road 15 to the west and Blakesley Parkway to the east; and

WHEREAS, the Council must amend Chapter 76 of the Code to designate such area of Commerce Drive as a specific area where parking is prohibited.

NOW, THEREFORE, BE IT ORDAINED by the Town Council of the Town of Bristol, Indiana, meeting in regular session, as follows:

Section 1. The foregoing Recitals are incorporated herein by this reference.

Section 2. As of the effective date of this Ordinance, Chapter 76, Schedule I, Section K of the Code is hereby renumbered as “(L)” to read as follows:

“(L) The penalty for violating this schedule shall be a fine of up to \$500. Each violation shall constitute a separate offense.”

Section 3. As of the effective date of this Ordinance, Chapter 76, Schedule I of the Code is hereby amended to include a new subsection (K) as follows:

“(K) The north and south sides of Commerce Drive from its intersection with State Road 15 to the east and Blakesley Parkway to the west.”

Section 4. The remaining portions of Chapter 76 of the Code are not affected by this Ordinance and shall remain in full force and effect.

Section 5. The Council hereby directs and authorizes the Town Marshal to order and procure such signage as necessary and appropriate and to install them along Commerce Drive to carry out this Ordinance.

Section 6. This Ordinance shall be in full force and effect in accordance with Indiana Law, upon passage of any applicable waiting periods, all as provided by the laws of the State of Indiana. All ordinances or parts thereof in conflict herewith are hereby ordered amended or repealed. All acts pursuant to the adoption of this ordinance are hereby ratified.

\* \* \* \* \*

ADOPTED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2025.

TOWN COUNCIL OF THE  
TOWN OF BRISTOL, INDIANA

\_\_\_\_\_  
Jeff Beachy, President

\_\_\_\_\_  
Cathy Burke

\_\_\_\_\_  
Dean Rentfrow

\_\_\_\_\_  
Gregg Tuholski

\_\_\_\_\_  
Doug DeSmith

ATTEST:

\_\_\_\_\_  
Cathy-Antonelli, Clerk-Treasurer