



TOWN COUNCIL SPECIAL MEETING

Thursday, February 22, 2024 at 4:00 PM
Council Chambers - Bristol Municipal Complex and live
streamed Town of Bristol YouTube channel

AGENDA

This meeting is held in the Bristol Municipal Complex is open for in-person participation.

The meeting is live streamed on Town of Bristol YouTube channel.

Livestream link is available on the Town Website

Bristol Indiana - YouTube

1. **CALL MEETING TO ORDER**
2. **ROLL CALL**
3. **APPROVAL OF AGENDA**
4. **TOWN MANAGER**

Open Bids for CCMG 2023-2 construction project

a. Award wastewater treatment plant contract.

5. **NEW BUSINESS**

Appointment to Bristol FD board

Consolidated Metals Inc. expansion tax phase-in

Update on Fire Territory and Possible use of TIF to offset Cap Equipment fund

2025 = \$345,765

2026 = \$354,165

2027 = \$359,520

6. **TOWN COUNCIL DISCUSSION ITEMS**

- a. Doug DeSmith
- b. Dean Rentfrow
- c. Cathy Burke

d. Gregg Tuholski

e. Jeff Beachy

7. MOTION TO ADJOURN



February 15, 2024

Town of Bristol
303 East Vistula Street
Bristol, IN 46507

**RE: Town of Bristol
Wastewater Treatment Plant Improvements
Bid Evaluation and Recommendation Letter**

Town Council:

Commonwealth Engineers, Inc. (CEI) has reviewed the bid received on February 1, 2024, for the Wastewater Treatment Plant Improvements project. A certified tabulation is attached to this letter.

One (1) bid was received and is summarized below, for your reference.

Bidder	Total Base Bid	Total Base Bid plus Mandatory Alternates
Robert E. Crosby, Inc. DBA Crosby Construction	\$21,947,749.00	\$24,293,749.00

As established in the Contract Documents, award of the Wastewater Treatment Plant Improvements project shall be based on the Base Bid plus all Mandatory Alternates. Therefore, the apparent low bidder for the Wastewater Treatment Plant Improvements project is the sole and only bidder Robert E. Crosby, Inc. DBA Crosby Construction for their bid of \$24,293,749.00 for the Base Bid plus all Mandatory Alternates.

As identified on the attached bid tabulation, the Engineer’s Estimate was \$21,507,650.00 for the Base Bid plus all Mandatory Alternates. The low bidder is \$2,786,099.00 more than the Base Bid plus all Mandatory Alternates. However, it is the Town and CEI’s intent upon contract award to immediately evaluate value engineering opportunities with the contractor to reduce the contract amount via deductive change order.

CEI has past experience working with Robert E. Crosby, Inc. DBA Crosby Construction. Past projects have been completed successfully, on time, and with excellent communication and coordination.

Therefore, it is CEI’s recommendation, after further discussion with the Town, pending review and approval by the Town’s Attorney and availability of project funds, that the Town Council accept the low Base Bid plus all Mandatory Alternate Additive Bid Items from Robert E. Crosby, Inc. DBA Crosby Construction, in the amount of \$24,293,749.00.



Should you have any questions, comments, or concerns, regarding the above information please feel free to contact us.

Sincerely,

COMMONWEALTH ENGINEERS, INC.



Darren S. Wells, P.E, BCEE, ENV SP
Senior Project Manager

DSW/az

Enclosures:
Engineers Certified Bid Tabulation

CC: Jeff Beachy, Council President
Mike Yoder, Town Manager
Tim McCandless, Wastewater Superintendent
Alex C. Bowman, Town Attorney



**TOWN OF BRISTOL
WASTEWATER TREATMENT PLANT IMPROVEMENTS PROJECT
BID TABULATION**

Section 4, Item a.

Tabulation of Bids Received: February 1, 2024							
Prepared By: A. Zarakas							
CONTRACTORS:				Engineer's Estimate		Robert E. Crosby, Inc. DBA Crosby Construction 2805 Freeman Street Fort Wayne, IN 46802	
Bid Bond						Yes	
Evidence to do Business in State of Indiana						Yes	
Form No. 96 w/Non-Collusion Affidavit						Yes	
List of Project References						Yes	
Bid Form (EJCDC C-410)						Yes	
Acknowledgment of Addenda Received (1) (2) (3)						Yes	
Qualifications Statement (EJCDC C-451)						Yes	
Financial Statement						Yes	
E-Verify Affidavit						Yes	
Certificate of No Investment in Iran						Yes	
Drug Testing						Yes	
Item #	Description	Qty	Unit	Unit Price	Total	Unit Price	Total
1	Bristol Wastewater Treatment Improvements	1	LS		\$ 19,687,350.00		\$ 21,947,749.00
TOTAL BASE BID					\$ 19,687,350.00		\$ 21,947,749.00
* Total Must Agree With Amount Shown on Form 96							
MANDATORY ADDITIVE BID ALTERNATE SCHEDULE							
Item #	Description	Qty	Unit	Unit Price	Total	Unit Price	Total
MA-1	Lift Station 1 Replacement	1	LS		\$ 426,000.00		\$ 498,000.00
MA-2	Lift Station 3 Replacement	1	LS		\$ 520,500.00		\$ 670,000.00
MA-3	Lift Station 8 Replacement	1	LS		\$ 560,700.00		\$ 665,000.00
MA-4	Lift Station 10 Upgrades	1	LS		\$ 167,200.00		\$ 325,000.00
MA-5	Lift Stations System-Wide SCADA Upgrades	1	LS		\$ 145,900.00		\$ 188,000.00
TOTAL MANDATORY ALTERNATES					\$ 1,820,300.00		\$ 2,346,000.00
TOTAL BASE BID					\$ 19,687,350.00		\$ 21,947,749.00
TOTAL MANDATORY ALTERNATES					\$ 1,820,300.00		\$ 2,346,000.00
TOTAL BASE BID PLUS MANDATORY ALTERNATES					\$ 21,507,650.00		\$ 24,293,749.00

PROCESS FOR CHANGE ORDERS IN BASE BID

For the purpose of establishing a process for change orders of the actual, installed quantities of Aerated Sludge Holding Tanks Concrete Repairs as identified in DS-31 and shown on the Structural Drawings, as approved and field verified by Owner and Engineer, the Bidder agrees to the following unit prices to be added to or subtracted from the Total Base Bid amount (regardless of total repair area/footage quantities):

Description	Unit	Unit Price	Unit Price
Epoxy Injection (EI) = per lineal foot	LF		\$ 75.00
Chemical Grout Inspection (CG) = per lineal foot	LF		\$ 105.00
Partial Depth Patch Horizontal Surface (P) = per square foot	SF		\$ 102.00
Partial Depth Patch Vertical Surface (P) = per square foot	SF		\$ 102.00

For the purpose of establishing a process for change orders of the actual quantities of accumulated Liquid/Sludge/Grit removal and disposal as identified in DS-31 and as approved and field verified by Owner and Engineer, the Bidder agrees to the following unit prices to be added to or subtracted from the Total Base Bid amount (regardless of total quantities):

Description	Unit	Unit Price	Unit Price
Existing Reed Beds Dewatered Sludge = per ton	TN		\$ 66.00
Existing Primary Clarifier Liquid Sludge = per gallon	GAL		\$ 1.25
Existing Accumulated Grit/Debris = per cubic yard	CY		\$ 239.00

Certified by:

Date 2/14/2024

Darren S. Wells, P.E., BCEE, ENV SP
Indiana Registered P.E. No. 10100200



NOTICE OF AWARD

Date of Issuance:

Owner: Town of Bristol Owner's Project No.: WW 22 53 20 01
Engineer: Commonwealth Engineers, Inc. Engineer's Project No.: S22145
Project: Wastewater Treatment Plant Improvements
Contract Name: Wastewater Treatment Plant Improvements
Bidder: Robert E. Crosby, Inc. DBA Crosby Construction
Bidder's Address: 2805 Freeman Street, Fort Wayne, IN 46802

You are notified that Owner has accepted your Bid dated February 1, 2024 for the above Contract, and that you are the Successful Bidder and are awarded a Contract for:

Wastewater Treatment Plant Improvements

The Contract Price of the awarded Contract is \$24,293,749*. Contract Price is subject to adjustment based on the provisions of the Contract, including but not limited to those governing changes, Unit Price Work, and Work performed on a cost-plus-fee basis, as applicable.

*Base Bid plus all Mandatory Alternate Bids

Four (4) unexecuted counterparts of the Agreement accompany this Notice of Award, and one copy of the Contract Documents accompanies this Notice of Award, or has been transmitted or made available to Bidder electronically.

[X] Drawings will be delivered separately from the other Contract Documents.

You must comply with the following conditions precedent within 15 days of the date of receipt of this Notice of Award:

- 1. Deliver to Owner Four (4) counterparts of the Agreement, signed by Bidder (as Contractor).
2. Deliver with the signed Agreement(s) the Contract security (such as required performance and payment bonds) and insurance documentation, as specified in the Instructions to Bidders and in the General Conditions, Articles 2 and 6.
3. Other conditions precedent (if any): Notice of Award is contingent upon SRF funding approval/closing on or before May 1, 2024.

Failure to comply with these conditions within the time specified will entitle Owner to consider you in default, annul this Notice of Award, and declare your Bid security forfeited.

Within 10 days after you comply with the above conditions, Owner will return to you one fully signed counterpart of the Agreement, together with any additional copies of the Contract Documents as indicated in Paragraph 2.02 of the General Conditions.

Owner: Town of Bristol
By (signature):
Name (printed):
Title:

Copy: Commonwealth Engineers, Inc.

February 16, 2024

Indiana Finance Authority
State Revolving Fund Loan Program
100 N. Senate Avenue, Room 1275
Indianapolis, IN 46204

Attn: Ms. Tracey R. Irwin, P.E., SRF Engineer/Project Manager

**RE: Town of Bristol
Wastewater Treatment Plant Improvements**

Dear Ms. Irwin:

We have reviewed the bids and are satisfied with the apparent low, responsive, responsible bidder. In keeping with the recommendation of our Engineer, we hereby accept the bid from Robert E. Crosby, Inc. DBA Crosby Construction pending review and approval of the State Revolving Fund Loan Program.

Sincerely,

TOWN OF BRISTOL

Jeff Beachy
Town Council President

JB/DSW/az

Attachments

Cc: Darren S. Wells, P.E., BCEE, ENV SP, Commonwealth Engineers, Inc.