



# TOWN COUNCIL REGULAR MEETING

Thursday, May 15, 2025 at 7:00 PM

Council Chamber Bristol Municipal Complex

## MINUTES

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### CALL MEETING TO ORDER

Council President Jeff Beachy called the regular council meeting to order at 7:00pm on Thursday, May 15, 2025.

**PLEDGE OF ALLEGIANCE** led by Elkhart County Commissioner Susie Weirich

### ROLL CALL

Members present: Doug DeSmith, Dean Rentfrow, Cathy Burke, Gregg Tuholski, Jeff Beachy

Others in attendance: Marshal Steve Priem, Legal Counsel Alex Bowman, Clerk-Treasurer Cathy Antonelli, Town Manager Mike Yoder, Fire Chief Nik Kantz

### APPROVAL OF AGENDA

ECVB visitor present. Add to the agenda following Commissioner Suzie Weirich  
The agenda will stand as modified.

### APPROVAL OF INVOICES

- **Motion to pay the bills** made by Cathy Burke, Seconded by Dean Rentfrow. Voting Yea: Doug DeSmith, Dean Rentfrow, Cathy Burke, Gregg Tuholski, Jeff Beachy. **Motion carries.**

### APPROVAL OF MINUTES

- **Motion to approve the Executive Session minutes from April 24, 2024 and Council meeting minutes from April 17, 2025 and May 1, 2025** made by Doug DeSmith, Seconded by Gregg Tuholski. Voting Yea: Doug DeSmith, Dean Rentfrow, Cathy Burke, Gregg Tuholski, Jeff Beachy. **Motion carries.**

### REPORTS

Special Guests:

County Commissioner Susie Weirick spoke to I & M looking to decommission the Elkhart dam at Johnson St bridge, how this may impact property values and quality of life in Elkhart County and the Town of Bristol. A group has been formed, Elkhart County Gives a Dam, and they are pushing for the preservation of the dam. The group has a website with more details: [elkhartcountygivesadam.com](http://elkhartcountygivesadam.com) and they have a facebook page. SJRA (St Joseph River Association) also has a facebook page with information. Suzie encouraged all to like and share information.

Janice Logston, Director of sales and marketing with the Elkhart County Visitor's Bureau. Janice spoke to the start of the quilt garden season and wanted to thank the Council for the Town of Bristol being an active supporter of the annual quilt garden and county murals. A quilt garden can be found in

Bristol in front of the Elkhart County Historical Museum and there is a mural at the Bristol Opera House and Bonneyville Mill. These do help to promote tourism in the County.

**TOWN MANAGER** Mike Yoder

Certified Payment Application No. 4 / CCMG 2023-2 Community Crossings Project for \$65,798.70 (Indiana Street)

- **Motion to approve Pay App #4 \$65,798.70** made by Gregg Tuholski, Seconded by Doug DeSmith. Voting Yea: Doug DeSmith, Dean Rentfrow, Cathy Burke, Gregg Tuholski, Jeff Beachy. **Motion carries.**

New entrance signage - Mike spoke to new signage for the Town and shared options. He will get a couple of proposals based on Council discussion.

Lamar billboard contract - Legal Counsel to draft a letter to request to opt out of the agreement from the Town. Follow up to another billboard - no response back from other Counsel following request of information. Legal Counsel also to draft a letter requesting removal.

WWTP disbursement requests

- **Motion to approve SRF disbursement request #27, payable to Commonwealth \$48,961** made by Cathy Burke, Seconded by Gregg Tuholski. Voting Yea: Doug DeSmith, Dean Rentfrow, Cathy Burke, Gregg Tuholski, Jeff Beachy. **Motion carries.**
- **Motion to approve SRF disbursement request #28, Crosby Construction Pay App #10, payment to contractor \$1,894,450, retainage \$99,708 (\$1,994,157.75)** made by Doug DeSmith, Seconded by Gregg Tuholski. Voting Yea: Doug DeSmith, Dean Rentfrow, Cathy Burke, Gregg Tuholski, Jeff Beachy. **Motion carries.**
- **Motion to approve change order #3 \$48,065** made by Cathy Burke, Seconded by Dean Rentfrow. Voting Yea: Doug DeSmith, Dean Rentfrow, Cathy Burke, Gregg Tuholski, Jeff Beachy. **Motion carries.**

**CLERK-TREASURER** Cathy Antonelli

Additional Appropriation Ordinance No. 5.15.2025-9 \$252,454.42

| FUND #      | Appropriation # | Amount       | Reason  |
|-------------|-----------------|--------------|---|
| 2240 PS LIT | 2240-001-441    | \$ 10,586.42 | Outfitting a Police Vehicle (Detective)                           |
| 2240 PS LIT | 2240-001-440    | \$ 41,868.00 | Purchase of 2023 Ford Police Interceptor 4WD                      |
| 4436 EDIT   | 4436-001-443    | \$200,000.00 | St Joseph/Elkhart Projects, Water Mains and professional services |

- **Motion to adopt Additional Appropriation Ordinance No. 5.15.2025-9 in the amount of \$252,454.42** made by Cathy Burke, Seconded by Jeff Beachy. Voting Yea: Doug DeSmith, Dean Rentfrow, Cathy Burke, Gregg Tuholski, Jeff Beachy. **Motion carries.**

Additional Appropriation Ordinance No. 6.5.2025-11 \$40K  
updates to the basketball court in Cummins Park

| FUND #                  | Appropriation # | Amount    | Reason                    |
|-------------------------|-----------------|-----------|---------------------------|
| 4403 Park Non-Reverting | 4403-001-442    | \$ 40,000 | Basketball court updating |

- **Motion to approve the publication for a Notice to Taxpayers and move forward to second reading** made by Doug DeSmith, Seconded by Gregg Tuholski. Voting Yea: Doug DeSmith, Dean Rentfrow, Cathy Burke, Gregg Tuholski, Jeff Beachy. **Motion carries.**

#### **TOWN MARSHAL Steve Priem**

Marshal Steve Priem reviewed the monthly operations report and the code enforcement report. Steve has a 2017 Ford Explorer in his fleet that he would like to have the vehicle declared as salvaged. VIN 1FM5K8AR0HGB33688

- **Motion to declare the vehicle as salvage** made by Cathy Burke, Seconded by Jeff Beachy. Voting Yea: Doug DeSmith, Dean Rentfrow, Cathy Burke, Gregg Tuholski, Jeff Beachy. **Motion carries.**

#### **FIRE CHIEF Nik Kantz**

Fire Chief Nik Kantz reviewed his monthly operations report.

#### **PARK BOARD**

Linda Powell was not present this evening, but the park board meeting minutes are included in the meeting packet for review.

#### **TOWN ATTORNEY Alex Bowman**

Alex spoke to the second and final reading of Ordinance 2025.4.17.08 An Ordinance of the Town of Bristol, Indiana Amending Chapters 51 and 52 of the Town of Bristol, Indiana Code of Ordinances Relating to Water and Sewer Utility Rates and Other Purposes. Changes include a delay to the proposed increase to August 1, 2025 with other minor revisions, without impact to SRF loans.

Council President Beachy opened a public hearing at 7:47pm to take comments. Council member Cathy Burke had a question about the difference between Exhibits A & B (A is a usage chart and B is a minimum rate), hearing no other comments the public hearing was closed at 7:50p

- **Motion to approve Ordinance 2025.4.17.08 as amended** made by Gregg Tuholski, Seconded by Doug DeSmith. Voting Yea: Doug DeSmith, Dean Rentfrow, Cathy Burke, Gregg Tuholski, Jeff Beachy. **Motion carries.**

**PRIVILEGE OF THE FLOOR** (Public Comments to Council)- no comments this evening

#### **TOWN COUNCIL DISCUSSION ITEMS**

Doug DeSmith -When do we think the WWTP will be up and running? Mike Yoder stated possibly January, February, 2026

Dean Rentfrow – no comments this evening

Cathy Burke – no comments this evening

Gregg Tuholski- no comments this evening

Jeff Beachy – no comments this evening

Mike Yoder referenced some additional signage for the Bristol Municipal Complex, out front, but specifically off Elkhart Street. Council will consider this.

Council President Beachy asked the Town Manager to talk with Handy Spot to get rid of mid-states construction sign out front and also in the MJB area, there is an ARCA Construction sign for overhead lines and that build has been completed for over a year.

**NEXT MEETINGS:**

June 5 7:00 PM Town of Bristol Redevelopment Commission meeting - consider pass through AV

June 5 7:00 PM Bristol Town Council Meeting - CCMG 2025-1 bid opening and awarding

**MOTION TO ADJOURN**

- **Motion to adjourn** made by Gregg Tuholski, Seconded by Cathy Burke. All in Favor.
- **Meeting adjourned at 7:57p**

These minutes are a summary of actions taken at the Bristol Town Council meetings. The full video archive of the meeting is available for viewing at <https://bristol-in.municodemeetings.com/> for as long as this media is supported.

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Jeff Beachy, Council President

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Cathy Antonelli, Clerk-Treasurer