



TOWN COUNCIL REGULAR MEETING

Thursday, August 20, 2026 at 7:00 PM
Council Chamber Bristol Municipal Complex

MINUTES

CALL TO ORDER - President Jeff Beachy called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE - was led by newly promoted Bristol Police Department Sergeant Kyle Hamood.

ROLL CALL

Members Present: Doug DeSmith, Tony Davidson, Cathy Burke, Gregg Tuholski and Jeff Beachy

Others in attendance: Town Manager Mike Yoder, Deputy Clerk-Treasurer/Assistant Town Manager Jill Swartz, Legal Counsel Alex Bowman, Town Marshal Steve Priem, and Fire Chief Nik Kantz.

APPROVAL OF AGENDA - The agenda stood as published.

APPROVAL OF INVOICES

- **Motion to approve the invoices** made by Cathy Burke, seconded by Doug DeSmith. Voting Yea: Doug DeSmith, Tony Davidson, Cathy Burke, Gregg Tuholski, Jeff Beachy. **Motion carries.**

APPROVAL OF MINUTES

- **Motion to approve the July 16, 2026 and August 6, 2026 Regular Meeting Minutes, August 18, 2026 Work Session Minutes, and August 4 and August 18, 2026 Executive Session Minutes** made by Tony Davidson, seconded by Gregg Tuholski. Voting Yea: Doug DeSmith, Tony Davidson, Cathy Burke, Gregg Tuholski, Jeff Beachy. **Motion carries.**

RECOGNITION - Town Marshal Steve Priem recognized Kyle Hamood on his promotion to Sergeant with the Bristol Police Department.

TOWN MANAGER REPORT from Mike Yoder

Project updates were provided regarding the Wastewater Treatment Plant, Street Department Building, downtown streetscape improvements, and NIPSCO bridge closure.

- **Motion to approve SRF Disbursement No. 58** (Crosby Construction \$158,063 with \$8,319 for retainage) made by Cathy Burke, seconded by Doug DeSmith. Voting Yea: Doug DeSmith, Tony Davidson, Cathy Burke, Gregg Tuholski, Jeff Beachy. **Motion carries.**

ASSISTANT TOWN MANAGER REPORT given by Jill Swartz

Ordinance No. 8.20.2026-19 Additional Appropriation Ordinance for the fire truck

payment \$772,000, public hearing was opened for public comment, hearing none, the hearing was then closed. Motion to approve Ordinance No. 8.20.2026-19 was made by Tony Davidson; Seconded by Doug DeSmith. Voting Yea: Doug DeSmith, Tony Davidson, Cathy Burke, Gregg Tuholski, Jeff Beachy. **Motion carries.**

Amendment to Salary Ordinance No. 8.20.2026-20 to look into hiring up to two non-exempt part-time employees in the street department while utilizing the Northridge High School work based learning program.

***Motion to waive the second reading of the amended Salary Ordinance No. 8.20.2026-20 and adopt on first reading made by Doug DeSmith; Seconded by Jeff Beachy.** Voting Yea: Doug DeSmith, Tony Davidson, Cathy Burke, Gregg Tuholski, Jeff Beachy. **Motion carries.**

***Motion to adopt the amended salary ordinance 8-20-2026-20** made by Jeff Beachy; Seconded by Doug DeSmith. Discussion verified that the high side of working hours would be 15-20 hours weekly, for about 40 hours per pay period. Voting Yea: Doug DeSmith, Tony Davidson, Cathy Burke, Gregg Tuholski, Jeff Beachy. **Motion carries.**

***Motion to publish Notice to Taxpayers of Additional Appropriations and advance to second reading a total of \$558,400** made by Cathy Burke; Seconded by Tony Davidson. Voting Yea: Doug DeSmith, Tony Davidson, Cathy Burke, Gregg Tuholski, Jeff Beachy. **Motion carries.**

Increase:

FUND #	Appropriation #	Amount	Reason
2570 TIF 130 S	2570-001-4412.2	\$150,000	Elk/St Joe water main & st bldg
2580 TIF 148 East	2580-001-4400	\$ 50,000	Elk/St Joe water main & st bldg
2565 TIF 171 GGT	2565-001-4412	\$ 87,000	Elk/St Joe water main & st bldg
2585 TIF 178 Seahawk	2585-001-4400	\$ 50,000	Street building & Hitch Holdings RW
2586 TIF 182 Rail Park	2586-001-4412.2	\$207,400	Street building & Hitch Holdings RW
2587 TIF 180 Valmont	2587-001-4412	\$ 14,000	Closing costs on Bristol Foam RW purchase

Total: \$558,400

Jill made note that the final Hometown Summer Night is tomorrow night and everyone is welcome to this free event, that includes a magician followed by music from Abby Thomas.

POLICE DEPARTMENT REPORT – Marshal Steve Priem

Marshal Priem reviewed the July activity report presented including 520 calls for service. The Council congratulated Sergeant Hamood and thanked the department personnel for their service.

FIRE DEPARTMENT REPORT – Fire Chief Nik Kantz

Chief Kantz presented the July activity report and reminded motorists to exercise caution as students return to school. He also spoke to a hazardous materials release that happened over the 4th of July weekend at a closed factory and Elkhart City Fire Department came in to assist, along with some off duty personnel.

United Way cardboard boat race was on August 14 and the BFD rowed away with their 4th win in a row for the 1st Responder Race and 2nd overall championship in a row. The winning boat is on display at the Bristol Fire Department. Chief Kantz gave a sincere thank you to Alliance Sheets for their continued partnership and assistance with the race materials. Special thanks to Lieutenant AJ Robertson for the building of the boat and the firefighters Clayton Corbin and Gage Wiles for their rowing skills!

PARK BOARD REPORT

Jill Swartz provided a Park Board update including budget discussion, park improvements, landscaping projects, and approval of park benches.

TOWN ATTORNEY REPORT – Legal Counsel Alex Bowman

Alex spoke to Ordinance No. 8-20-2026-22 An Ordinance of the Town Council of the Town of Bristol, Indiana Declaring Certain Municipal Funds Dormant and Authorizing the Transfer of the Balance of Such Funds to the Town's Rainy Day Fund. The nature is regarding dormant municipal funds associated with the Raber Golf Course. The floor was opened to the public for comment with no comments received.

• **Motion to advance Ordinance No. 8-20-2026-22 to second reading and schedule a public hearing for September 3, 2026** made by Tony Davidson, seconded by Cathy Burke. Voting Yea: Doug DeSmith, Tony Davidson, Cathy Burke, Gregg Tuholski, Jeff Beachy. **Motion carries.**

PRIVILEGE OF THE FLOOR - No public comments were received.

TOWN COUNCIL DISCUSSION ITEMS

Cathy Burke inquired about a tree overhanging a roadway. Mike Yoder advised the matter was scheduled for review.

ADJOURNMENT

• **Motion to adjourn** made by Tony Davidson, seconded by Gregg Tuholski. All in favor. **Meeting adjourned at 7:30pm.**

Jeff Beachy, Council President

Jill Swartz, Deputy Clerk-Treasurer

These minutes are a summary of actions taken at the Bristol Town Council meeting. The full video archive of the meeting is available for viewing through the Town meeting archive system for as long as the media is supported.