



# TOWN COUNCIL REGULAR MEETING

Thursday, March 07, 2024 at 7:00 PM

Council Chambers - Bristol Municipal Complex and live  
streamed Town of Bristol YouTube channel

## MINUTES

---

---

**CALL MEETING TO ORDER:** Thursday, March 7, 2024 Bristol Town Council regular meeting was called to order by Town Council President Jeff Beachy at 7:00pm.

**PLEDGE OF ALLEGIANCE** led by Assistant Fire Chief Jimmy Hanes

**ROLL CALL:** Doug DeSmith, Dean Rentfrow, Cathy Burke, Gregg Tuholski, Jeff Beachy

Others in attendance: Fire Chief Nik Kantz, Town Manager Mike Yoder, Assistant Town Manager/Deputy Clerk-Treasurer Jill Swartz, Town Legal Counsel Alex Bowman

Absent: Cathy Antonelli

**APPROVAL OF AGENDA:** stands as published, but please note that the Privilege of the Floor/public comment has been moved towards the end of the meeting based on some requests that were made. Jeff Beachy reviewed the Public Comment Guidelines for those present this evening.

### APPROVAL OF INVOICES:

- **Motion to pay the bills** made by Cathy Burke, Seconded by Dean Rentfrow.  
Voting Yea: Doug DeSmith, Dean Rentfrow, Cathy Burke, Gregg Tuholski, Jeff Beachy.  
**Motion carries.**

### APPROVAL OF MINUTES:

- **Motion to approve the minutes** from February 1 and February 22, 2024 Special Meeting made by Cathy Burke, Seconded by Dean Rentfrow. Voting Yea: Doug DeSmith, Dean Rentfrow, Cathy Burke, Gregg Tuholski, Jeff Beachy. **Motion carries.** Note: February 13 work session was cancelled, so no meeting minutes to approve from that date.

### REPORTS

#### TOWN MANAGER Mike Yoder

Consideration to Approve Wastewater Treatment Plant bid - subject to funding.

- **Motion to approve the wastewater treatment plant bid contingent on SRF funding** made by Gregg Tuholski, Seconded by Cathy Burke. Voting Yea: Doug DeSmith, Dean Rentfrow, Cathy Burke, Gregg Tuholski, Jeff Beachy. **Motion carries.**

Approve Peerless Midwest Sole Source Proposal Packages. Brett Konarski from JPR reviewed the summary of costs provided by Peerless Midwest for the well field improvements and new well #6.

- **Motion to accept the Sole Source pricing for Peerless Midwest for the wellfield improvements and new well** made by Doug DeSmith, Seconded by Jeff Beachy. Voting Yea: Doug DeSmith, Dean Rentfrow, Cathy Burke, Gregg Tuholski, Jeff Beachy. **Motion carries.**

Approve 2024 interlocal agreement with County for the Humane Shelter services \$4,840.00

- **Motion to approve the 2024 Interlocal agreement with Elkhart County for the Humane Society contract** made by Jeff Beachy, Seconded by Dean Rentfrow. Voting Yea: Doug DeSmith, Dean Rentfrow, Cathy Burke, Gregg Tuholski, Jeff Beachy. **Motion carries.**

#### **Town Manager update**

1. Rate ordinance meetings and closing of State Revolving Funds. Special meetings may be on the horizon for bid openings in March or April in order to meet the deadlines.
2. Fire Territory public hearings took several hours for the four meetings. Consideration of making a donation to the Church for using their space after hours to hold those public meetings. Mike to follow up with the church for more information.
3. Electric power and economic development, possible risks of losing potential new businesses due to shortages of the availability/capacity (and cost) for power.
4. Oak Ridge Cemetery location outside of Town Limits and no recorded deed found at this time. (Technical difficulties and the video audio of this meeting cut out during this segment, so I am not able to validate anything beyond this point, as I was not in attendance. Cathy Antonelli)
5. CMI visit by Mike and Jill Swartz and review of upcoming abatement

#### **CLERK-TREASURER**

#### **TOWN ATTORNEY**

**NEW BUSINESS** - none

**UNFINISHED BUSINESS** - none

#### **PRIVILEGE OF THE FLOOR (AKA Public Comment)**

Cynthia 'Cindy' Chadwell, 62946 Fairview Dr., Goshen, IN 46528 introduced herself and shared that she was running for the Elkhart County Treasurers position.

**TOWN COUNCIL DISCUSSION ITEMS:** no items this evening from what I could tell from the video

#### **NEXT MEETINGS:**

March 19 work session  
March 21 Council meeting - open water project bids  
March 22 Cassopolis streetscape visit

#### **MOTION TO ADJOURN**

You Tube video shows the recording was 41:09 seconds in length. The meeting was called to order one minute and twenty seconds into the video, so based on that, I will say the meeting adjourned at approximately 7:39pm.

not present  
Jeff Beachy, Council President

Jill Swartz  
Jill Swartz, Deputy Clerk-Treasurer

Doug DeSmith  
Doug DeSmith, pro tempore on date minutes were approved

Minutes submitted by Cathy Antonelli based on recording and notes from DCT