



# MARCH 2, 2023 RDC & REGULAR TOWN COUNCIL MEETING

Thursday, March 02, 2023 at 7:00 PM

Council Chambers – Bristol Municipal Complex and Via Zoom

## MINUTES

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These meetings were offered to the public via a Zoom option.

### **RDC Meeting**

The RDC meeting was called to order by RDC President Cathy Burke at 7:00pm.

**RDC Roll Call:** Gregg Tuholski, Andrew Medford, Cathy Burke

Absent: Jeff Beachy

### **Resolution 3-2-2023- 5:**

Scott Frissell, Attorney from Krieg Devault, presented R3-2-2023-5 as a Declaratory Resolution for the Town of Bristol Redevelopment Commission amending the economic development plan for the SR15 economic development area. The purpose of the amendment is to acquire parcels 509 and 511 East St. Joseph street and demolish blighted structures.

**Future Actions:** March 9 Elkhart County Plan Commission approval

March 16 Town Council to approve the Plan Commission Order to Amend the Declaratory Resolution

April 6 Public Hearing and Adoption of the Confirmatory Resolution

**Resolution 3-2-2023-6** purchase of 509 E St Joseph Street from Donna Free for a verbally agreed to price of \$50,000 for both lots. Town Manager, Mike Yoder, negotiated the purchase price from two appraisals: one at \$26,300 and the other \$65,000. Funds for the purchase will be from TIF 130.

**Motion made by** Gregg Tuholski, seconded by Andrew Medford.

**Voting Yea:** Andrew Medford, Cathy Burke, Gregg Tuholski **Motion carried.**

**RDC meeting adjourned at 7:17pm**

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Cathy Burke, RDC President

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Gregg Tuholski, Secretary

**BRISTOL TOWN COUNCIL MONTHLY MEETING**  
Meeting Minutes – **March 2, 2023**  
COUNCIL CHAMBERS-BRISTOL MUNICIPAL COMPLEX  
With a zoom option opened to the public

**MEETING CALLED TO ORDER** by Cathy Burke at 7:17pm. immediately following the Bristol Redevelopment Commission meeting.

**PLEDGE OF ALLEGIANCE** was led by Cathy Antonelli.

**ROLL CALL:** Andrew Medford, Cathy Burke, Gregg Tuholski, Doug DeSmith, Town Attorney Alex Bowman, Clerk-Treasurer Cathy Antonelli, Town Manager Mike Yoder, Fire Chief Nik Kantz

**Absent:** Council President Jeff Beachy, Marshal Mike Albin

**APPROVAL OF AGENDA- one addition:** add agenda item to Clerk-Treasurer section, permission to publish for an additional appropriation.

- **Motion to approve the agenda** made by Cathy Burke, seconded by Andrew Medford.  
Voting Yea: Andrew Medford, Cathy Burke, Gregg Tuholski, Doug DeSmith

**APPROVAL OF INVOICES:**

- **Motion to approve the previous month's invoices** made by Gregg Tuholski, seconded by Andrew Medford.  
Voting Yea: Andrew Medford, Cathy Burke, Gregg Tuholski  
Voting Abstaining: Doug DeSmith

**APPROVAL OF MINUTES**

- **Approval of last month's meeting minutes made by** Cathy Burke, Seconded by Gregg Tuholski.  
Voting Yea: Andrew Medford, Cathy Burke, Gregg Tuholski  
Voting Abstaining: Doug DeSmith

**PRIVILEGE OF THE FLOOR (AKA Public Comment)**

Sarah Stalter, 604 W Vistula - looking for a status update on having chickens in Town.

Response: Topic on tonight's agenda #13.

**PLANNING AND DEVELOPMENT ITEMS-** No Planning and Development items for this meeting

**REPORTS**

**TOWN MANAGER** – Mike Yoder

**Wastewater Treatment Cost of Services study** – Jeff Rowe from Baker Tilly appeared in-person to provide an overview. Our last rate adjustment was in 2019, suggested rate review every three years. Bidding and bonding for the projects will be later this year or beginning of next. estimated project cost \$10M/\$11M

**new RR crossing contract presented for approval** (approx \$650K) Maple St /JPR found a grant that we are applying for to help us with costs (\$40K)

- **Motion made by** Gregg Tuholski, Seconded by Andrew Medford.  
**Voting Yea:** Andrew Medford, Cathy Burke, Gregg Tuholski, Doug DeSmith **Motion carried.**

**Elkhart Community School Board has recommended Jeff Bliler to the Bristol RDC as a non-voting member** representative. This is a Council president appointment, but with Jeff Beachy absent, pro tem Cathy Burke welcomes Jeff Bliler to the Bristol Redevelopment Commission as a non-voting member.

**2023 Humane Society contract presented for approval.** \$4,400 is our portion of the contract, **Motion to approve** the contract was made by Gregg Tuholski, seconded by Cathy Burke.  
**Voting Yea:** Andrew Medford, Cathy Burke, Gregg Tuholski, Doug DeSmith **Motion Carried.**

**CLERK-TREASURER-** Cathy Antonelli

**Request approval of Ordinance No 3.02.2023-7 Additional Appropriations \$143,844.27**

Fund 2204/Park Fund	\$20,000.00	appropriation 2204-001-112	towards the Park Coordinator Salary
Fund 2565/TIF #171 GGT	\$63,844.27	appropriation 2565-001-500	GGT payment
Fund 2500/MS-4	\$60,000.00	appropriation 2500-001-442	NRR project

- **Motion to suspend the rule and pass on one reading** made by Gregg Tuholski, Seconded by Cathy Burke. **Voting Yea:** Andrew Medford, Cathy Burke, Gregg Tuholski, Doug DeSmith
- **Motion to approve Ordinance No. 3/2/2023-7** made by Gregg Tuholski/seconded by Andrew Medford. **Voting Yea:** Andrew Medford, Cathy Burke, Gregg Tuholski, Doug DeSmith **Motion carried.**
- **Motion to give permission to publish for additional appropriation of remaining funds from our ARP fund in the amount of \$196,258.90** made by Cathy Burke, seconded by Andrew Medford. **Voting Yea:** Andrew Medford, Cathy Burke, Gregg Tuholski, Doug DeSmith. **Motion carried.**

**TOWN LAWYERS** – Attorney Alex Bowman, Attorney Scott Frissell, Attorney George Lepeniotis were introduced

**NEW BUSINESS** -no new business this evening

**UNFINISHED BUSINESS**

**Is the Council wanting to move forward on amending the ordinance to allow chickens?** This will be tabled until the work session, so that some 'sample' Ordinance information may be shared with the Council and a more in-depth discussion may take place at the work session as well.

**Lamar Advertising - changes to the billboard in Memorial Park** - Town Manager and Attorneys to review the existing grandfathered billboard contract to help determine if changes would negate the contract.

**TOWN COUNCIL DISCUSSION ITEMS**

- Andrew Medford - no additions this evening.
- Cathy Burke - no additions this evening.
- Gregg Tuholski - no additions this evening
- Jeff Beachy - not present this evening.
- Doug DeSmith - no additions this evening.

**NEXT MEETINGS:**

Tuesday, March 14, 2023, work session

Thursday, March 16, 2023, Council Meeting

**MOTION TO ADJOURN** made by Andrew Medford/seconded by Gregg Tuholski.  
**Meeting adjourned at 8:14pm.**