



TOWN COUNCIL REGULAR MEETING

Thursday, July 03, 2025 at 7:00 PM

Council Chamber Bristol Municipal Complex

MINUTES

This meeting is held in the Bristol Municipal Complex is open for in-person participation.

The meeting is live streamed on Town of Bristol YouTube channel.

Livestream link is available on the Town Website

Bristol Indiana – YouTube

CALL MEETING TO ORDER

Doug DeSmith, Council President pro tempore called the regular Council meeting to order Thursday, July 3, 2025 at 7:00pm.

PLEDGE OF ALLEGIANCE led by Cathy Burke

ROLL CALL

Members present: Dean Rentfrow, Cathy Burke, Gregg Tuholski, Doug DeSmith

Members absent: Jeff Beachy

Others in attendance: Clerk-Treasurer Cathy Antonelli, Town Manager Mike Yoder, Fire Chief Nik Kantz, Town Marshal Steve Priem, Legal Counsel Alex Bowman

APPROVAL OF AGENDA – the agenda stands as published.

APPROVAL OF INVOICES

- **Motion to approve the invoices** made by Cathy Burke, Seconded by Dean Rentfrow. Voting Yea: Doug DeSmith, Dean Rentfrow, Cathy Burke, Gregg Tuholski. **Motion carries.**

REPORTS

TOWN MANAGER Mike Yoder

Adam Skrzyszewski of US Signcrafters gave a presentation on the signage for Town Hall signage.

Town Hall sign funding options: North TIF 132 current balance =\$8,480

Cum Cap Dev 4424 projected EOY balance = \$453,409

EDIT 4436 projected EOY balance =\$ 317,944

Costs reviewed, brick veneer to match the building, 25 year depreciating warranty. Council member Cathy Burke would like to see Bristol Town Hall / Police Department instead of Municipal Complex. The request should not change the pricing. General consensus for title change. Mike to share brick specification information from the municipal complex binder.

- **Motion to move forward with the full brick and both front and back signs** made by Cathy Burke, Seconded by Gregg Tuholski. Voting Yea: Cathy Burke, Gregg Tuholski, Doug DeSmith. Voting Nay: Dean Rentfrow. **Motion carries.**

Welcome to Bristol signs survey update, it was not limited to the Town residents alone. The majority of the votes opt to keep the sign similar to the current version. Signcrafters is able to replicate. Discussion on smaller signs and possible new locations to mark boundaries.

Wastewater Project

- **Motion to approve SRF Disbursement request #27 - \$35,561 to JPR for engineering services** made by Dean Rentfrow, Seconded by Cathy Burke. Voting Yea: Doug DeSmith, Dean Rentfrow, Cathy Burke, Gregg Tuholski. **Motion carries.**

Water Project

- **Motion to approve SRF Disbursement request #28 for Phoenix Fabricators \$449,540 with retainage of \$26,660** made by Gregg Tuholski, Seconded by Doug DeSmith. Voting Yea: Doug DeSmith, Dean Rentfrow, Cathy Burke, Gregg Tuholski. **Motion carries.**

Bristol's Facebook page policy discussion. Mike Yoder and Alex Bowman

1. As a public forum. We establish a comments policy (packet includes Amnesty International's policy)
2. As a Government Communication page. No comments allowed.

Note: Bristol's Facebook page is monitored by Archive Social. By state statute our social media account is constantly archived. All posts and comments are archived for retrieval for use in litigation or public records requests. All posts and comments are archived including deleted and hidden comments.

Page was originally created for information purposes.

- **Motion to make our facebook page a government information page only** made by Cathy Burke, Seconded by Gregg Tuholski. Voting Yea: Doug DeSmith, Dean Rentfrow, Cathy Burke, Gregg Tuholski. **Motion carries.**

Project Updates

1. Water Tower

2. Water Main work on North River Road -

Niblock successfully completed the connection to the existing main on the East end of CR 8, just East of Swan. Additionally, the connection into the Riverwatch neighborhood on Turtle has been completed. For the remainder of the week, Niblock will focus on restoration work along CR 8. The asphalt patches that were removed on Turtle have been temporarily filled with crushed concrete until an asphalt crew becomes available. A pressure test was conducted from Turtle to the end of the line, which passed successfully.

3. WasteWater Plant

4. Development Standards - Scheduling a meeting with business owners in the downtown area and the transition area at 10:00 am and then follow with an evening meeting for the general public at 6:00 pm. July 21, 2025.

Water tower: just completed ring nine out of 15

CLERK-TREASURER Cathy Antonelli

Software services - Boyce Cloud approx \$9,585 includes annual fee, implementation and training

- **Motion to approve the move to BS&A transition** made by Cathy Burke, Seconded by Doug DeSmith. Voting Yea: Doug DeSmith, Dean Rentfrow, Cathy Burke, Gregg Tuholski. **Motion carries.** Cathy A to follow up with Parker from BS&A on a contract.

Salary Ordinance amendment 7.3.2025-12 . Increase Street department employee \$1 per hour.

- **Motion to approve \$1 per hour increase per Mike's recommendation amended salary ordinance 7.3.2025-12 on first reading** made by Cathy Burke, Seconded by Gregg

Tuholski. Voting Yea: Doug DeSmith, Dean Rentfrow, Cathy Burke, Gregg Tuholski. **Motion carries.**

- **Motion to approve amended salary ordinance 7.3.2025-12** made by Gregg Tuholski, Seconded by Dean Rentfrow. Voting Yea: Doug DeSmith, Dean Rentfrow, Cathy Burke, Gregg Tuholski. **Motion carries.**

TOWN ATTORNEY Alex Bowman

Status of I&M easement title. Legal Counsel Alex Bowman shared a bit of history of the ownership of from 1835 to 1996 to current. The Town is trying to determine who is the owner of the property (since 1996)

PRIVILEGE OF THE FLOOR (Public Comments to Council)

Maxine Foster, 105 County Road 104, Bristol –Asked Council to consider finding a way to safely & legally dispose of or recycle electronics, such as computers and televisions for our residents. Possibly setting up an agreement with Borden’s once a year. Council member Gregg Tuholski asked if we could add a dumpster just for electronics. Council member Dean Rentfrow said they did that one year and the cost was very expensive. Town Manager Mike Yoder knows of a Chicago group that might be interested in picking up electronics. He will inquire.

Gagin Singh, manager at Handy Spot Liquor – wanted to share that they are having a Car Show July 18 3:00-7:00p and wanted to invite the community engagement. Proceeds going to the HUB.

TOWN COUNCIL DISCUSSION ITEMS

Doug DeSmith - Jessica Craig who lives by Doug on Fox Chase had a utility issue and Tim McCandless, our utility superintendent, who was on vacation, took her call and tried to assist. She wanted to extend a thank you to Tim.

Dean Rentfrow – no items this evening

Cathy Burke – noted that brush pick up was missed behind her house on Elkhart Street.

Gregg Tuholski – no items this evening

Jeff Beachy – not present

NEXT MEETINGS:

July 15 7:00 pm: Work session. Baker Tilly water sewer rate study discussion.

July 17 7:00 pm: Regular Council meeting

MOTION TO ADJOURN

- **Motion to adjourn** made by Gregg Tuholski, Seconded by Cathy Burke. Voting Yea: Doug DeSmith, Dean Rentfrow, Cathy Burke, Gregg Tuholski.
- **Meeting adjourned at 8:18pm**

These minutes are a summary of actions taken at the Bristol Town Council meetings. The full video archive of the meeting is available for viewing at <https://bristol-in.municodemeetings.com/> for as long as this media is supported.