



TOWN COUNCIL REGULAR MEETING

Thursday, April 17, 2025 at 7:00 PM

Council Chamber Bristol Municipal Complex

MINUTES

CALL MEETING TO ORDER

Council President Jeff Beachy called the regular Council meeting to order at 7:00p on Thursday, April 17, 2025.

PLEDGE OF ALLEGIANCE led by Alex Bowman

ROLL CALL

Members present: Doug DeSmith, Dean Rentfrow, Cathy Burke, Gregg Tuholski, Jeff Beachy

Others in attendance: Town Manager Mike Yoder, Clerk-Treasurer Cathy Antonelli, Legal Counsel Alex Bowman, Town Marshal Steve Priem, Fire Chief Nik Kantz

APPROVAL OF AGENDA

-one addition to Clerk-Treasurer's report – request to transfer funds

-note from legal counsel that the approval of the additional appropriation Ordinance No. 4-17-2025-7 is subject to a public hearing

- the agenda will stand as amended

APPROVAL OF INVOICES

- **Motion to approve the invoices** made by Gregg Tuholski, Seconded by Doug DeSmith. Voting Yea: Doug DeSmith, Dean Rentfrow, Cathy Burke, Gregg Tuholski, Jeff Beachy.
- **Motion carries.**

APPROVAL OF MINUTES

- Motion to approve the work session and meeting minutes from March 6, 18, 20, April 3 and 15, 2025 made by Cathy Burke, Seconded by Dean Rentfrow. Voting Yea: Doug DeSmith, Dean Rentfrow, Cathy Burke, Gregg Tuholski, Jeff Beachy
- **Motion carries.**

REPORTS

TOWN MANAGER Mike Yoder

- **Motion to finalize approval for the Bristol Fire Department Service Agreement for 2025 in the amount of \$920,114** made by Dean Rentfrow, Seconded by Doug DeSmith. Voting Yea: Doug DeSmith, Dean Rentfrow, Cathy Burke, Gregg Tuholski, Jeff Beachy.
- **Motion carries.**

Commonwealth Engineers Invoice SRF Disbursement Request #25 - \$30,572.00

- **Motion to approve SRF Disbursement Request #25 \$30,572** made by Doug DeSmith, Seconded by Cathy Burke. Voting Yea: Doug DeSmith, Dean Rentfrow, Cathy Burke, Gregg Tuholski, Jeff Beachy. **Motion carries.**

Crosby Construction Pay App#9 SRF Disbursement Request #26, Payment to Contractor \$403,436.03 with Retainage \$ 21,233.48

- **Motion to approve SRF Disbursement Request #26 \$403,436.03 to the contractor and \$21,233.48 for retainage** made by Gregg Tuholski, Seconded by Dean Rentfrow. Voting Yea: Doug DeSmith, Dean Rentfrow, Cathy Burke, Gregg Tuholski, Jeff Beachy. **Motion carries.**

Change order # 3 water project, Net credit of \$113,351.80 . Primary reason for reduction is shifting from concrete to asphalt for temporary sidewalks.

- **Motion to approve change order #3** made by Gregg Tuholski, Seconded by Jeff Beachy. Voting Yea: Doug DeSmith, Dean Rentfrow, Cathy Burke, Gregg Tuholski, Jeff Beachy. **Motion carries.**

SRF Disbursement # 20 to Lori Shipman Consulting, LLC \$7,063.00

retainage is included in the amount \$358,197.50 = \$358,198

- **Motion to approve SRF Disbursement #19 to Phoenix Fabricators and Erectors \$358,198, retainage of \$18,852 included in that total** made by Dean Rentfrow, Seconded by Doug DeSmith. Voting Yea: Doug DeSmith, Dean Rentfrow, Cathy Burke, Gregg Tuholski, Jeff Beachy. **Motion carries.**
- **Motion to approve SRF Disbursement #20 to Lori Shipman Consulting, LLC \$7,063** made by Cathy Burke, Seconded by Doug DeSmith. Voting Yea: Doug DeSmith, Dean Rentfrow, Cathy Burke, Gregg Tuholski, Jeff Beachy. **Motion carries.**

CLERK-TREASURER

Public hearing opened at 7:14p to take comments on Additional Appropriations Ordinance No. 4-17-2025-7, hearing none, the public hearing was closed at 7:15p.

FUND # Increase	Appropriation #	Amount	Reason
4424 CCD	4424-001-466	\$20,000.00	Outfitting a Police Vehicle for the K9 Unit
4651 G.O. Bond Project	4651-001-316	\$1,910.38	To fully appropriate the funds for the streetlights.
4436 EDIT	4436-001-443	\$190,000.00	INDOT payment for new main streetlights and installation and Water Main project on St. Joseph and Elkhart Street
2410 ARP	2410-001-421	\$121,634.37	Water Main project on St. Joseph and Elkhart Street.
2202 LRS	2202-001-430	\$34,000.00	Repair work on Ponderosa Street
2500 MS4	2500-001-441	\$56,785.00	Stormwater work associated with CCMG projects on St Joseph Street and the Earthway project
2580 East TIF #148	2580-001-550	\$300,000.00	Commerce Drive and SR 15 N intersection improvement & RDC acquisition and improvements for the Street Department property.

Grand total: \$724,329.75

- **Motion to approve Additional Appropriation Ordinance No. 4.17.2025-7 \$724,329.75** made by Cathy Burke, Seconded by Doug DeSmith. Voting Yea: Doug DeSmith, Dean Rentfrow, Cathy Burke, Gregg Tuholski, Jeff Beachy. **Motion carries.**

First reading of Additional Appropriation Ordinance No. 5.15.2025-9 \$252,454.42, requesting permission to advertise and continue to second reading.

Increase:

FUND #	Appropriation #	Amount	Reason
2240 PS LIT	2240-001-441	\$ 10,586.42	Outfitting a Police Vehicle (Detective) & graphics
2240 PS LIT	2240-001-440	\$ 41,868.00	Purchase of 2023 Ford Police Interceptor 4WD
4436 EDIT	4436-001-443	\$200,000.00	St Joseph/Elkhart Projects, Water Mains and professional services

Total: \$252,454.42

- **Motion to advance Additional Appropriation Ordinance No. 5.15.2025-9 \$252,454.42** to second reading made by Dean Rentfrow, Seconded by Gregg Tuholski. Voting Yea: Doug DeSmith, Dean Rentfrow, Cathy Burke, Gregg Tuholski, Jeff Beachy. **Motion carries.**
- **Added agenda item** two funds being used for the same purpose, one fund overdrawn. Requesting permission to transfer \$421.89 from 2560 Criminal Justice Selective Enforcement OPO into 2401 Police Impaired/Drugs to zero it out and close out at year end.
- **Motion to approve the transfer to zero out the duplicate account and close at year end** made by Cathy Burke, Seconded by Gregg Tuholski. Voting Yea: Doug DeSmith, Dean Rentfrow, Cathy Burke, Gregg Tuholski, Jeff Beachy. **Motion carries.**

TOWN MARSHAL

BPD Operations report was shared by Marshal Steve Priem.

Two of our officers, Vincent Ambrose and Chandler Pittman are completing the Academy. Marshal and Chief Deputy Dustin Lundgren will be attending the graduation. Joshua Dibley will be headed to the Academy the first of May, 2025.

FIRE CHIEF

BFD Operations report was shared by Fire Chief Nik Kantz

The new ambulance is now certified, still looking for fulltime and parttime staff members.

Training facility updates being made. The police department is also utilizing the facility for some training as well

PARK BOARD

Linda Powell presented the April Report

Congdon and Cummins Parks – Summerfest to kick off June 14 this year. This is the library's kickoff to their summer reading program. Sienna from the library attended the park board meeting to give an update. They are expecting about 600 people and among live music, family fun, games, food and crafts, they will have a Kiss A Pig event.

The park board is looking to expand parking in Cummins and may need to move the climbing rope and swings in order to allow for about 12 more spaces. Consideration to add mulch or mats, but not until

the parking expansion is completed. The basketball courts will be redone and pickleball is in full motion!

Eric Funkhouser, street superintendent was present. Plans are being made to incorporate four concrete picnic tables in Congdon Park. The storm knocked several branches down, but no major damages.

Master Gardner Mary Anne Martin would like to see more flowers in Congdon Park and ideas are being formed.

Need to revisit the grading at the kayak launch to see if more work needs to be done or if it meets the public's needs

Hermance Park - ice damage to new handicap launch, will need repair. The pavilion floors had a good scrubbing with the fire department floor equipment, but may need to try another scrubber that they have to see if it does a better job on the floor. Donna Anderson and her team of cardio drummers cleaned the windows in the pavilion (inside and out) and they look brand new! Kudos to them on their elbow grease and willingness to assist!

Jill Swartz suggested a parks brochure, so work on that will begin.
The next park board meeting is May 5, 2025. All guests are welcome!

TOWN ATTORNEY – no items this evening

PRIVILEGE OF THE FLOOR (Public Comments to Council)

Gagin Singh - team member at Handy Spot Liquors stopped by to introduce himself and speak to the new business and how they would like to be engaged with the community. A local taco truck is often there on site for all to enjoy.

TOWN COUNCIL DISCUSSION ITEMS

Cathy Burke - speaking as a member of the Bristol Homecoming Festival committee, invited anyone interested to attend the first organizational meeting for the 2025 festival. Volunteers are welcomed. The meeting will be held Monday, April 21 at 6:00pm at the Bristol library. The 2025 Festival will be July 10, 11, 12 this year and the theme is Honoring Our Heroes

Gregg Tuholski – posed a concern to Fire Chief Kantz related to the approximate 15% budget cut and where he thinks those cuts might have to come into play. Chief Kantz is hoping it won't be to staffing, as that is already too low, but will have to review the budget more in depth.

NEXT MEETINGS:

April 24 5:00 pm Executive Session

May 1 7:00 pm Council meeting

MOTION TO ADJOURN

Motion by Gregg, Seconded by everybody. **Meeting adjourned 7:45pm**

These minutes are a summary of actions taken at the Bristol Town Council meetings. The full video archive of the meeting is available for viewing at <https://bristol-in.municodemeetings.com/> for as long as this media is supported.