



TOWN COUNCIL REGULAR MEETING

Thursday, June 05, 2025 at 7:00 PM

Council Chamber Bristol Municipal Complex

MINUTES

CALL MEETING TO ORDER

Council President Jeff Beachy called the regular Council meeting to order on Thursday, June 5, 2025 at 7:04p

PLEDGE OF ALLEGIANCE - led by Mike Yoder

ROLL CALL

Members present: Doug DeSmith, Cathy Burke, Gregg Tuholski, Jeff Beachy

Absent: Dean Rentfrow

Others in attendance: Town Marshal Steve Priem, Legal Counsel Alex Bowman, Clerk-Treasurer Cathy Antonelli, Town Manager Mike Yoder, Fire Chief Nik Kantz

APPROVAL OF AGENDA – stands as published

APPROVAL OF INVOICES

- **Motion to approve the invoices** made by Cathy Burke, Seconded by Gregg Tuholski. Voting Yea: Doug DeSmith, Cathy Burke, Gregg Tuholski, Jeff Beachy. **Motion carries.**

REPORTS

John Cannon, Deputy Director of External Affairs, from the Office of Attorney General Todd Rokita spoke to Indiana Unclaimed Property and scams, spam and robocalls. The IRS will not call you, they send a letter and ask you to call and share the code on the form to verify who you are. Please check indianaunclaimed.gov to see if you have money to be claimed.

TOWN MANAGER Mike Yoder

Bid packets received from Rieth-Riley and Niblock for the CCMG 2025-1 project at Elkhart and St. Joseph Streets.

Base bids given were from:

Rieth-Riley \$474,846 and Niblock \$527,962

Mark from JPR was in house to review the bids and give a recommendation. Mark came back later in the meeting and recommended that Rieth-Riley was the lowest responsive bidder.

Jeff Beachy made a motion to table this award until Mike Yoder talks to Rieth-Riley to see if the water main project in conjunction with the street improvement impacts their bid, Seconded by Doug DeSmith. Voting Yea: Doug DeSmith, Cathy Burke, Gregg Tuholski, Jeff Beachy. **Motion carries.**

Great Lakes Lamination 2025 pay 2026 CF-1s personal property was found substantially in compliance with their agreement.

- **Motion to approve Great Lakes Lamination CF-1** made by Cathy Burke, Seconded by Doug DeSmith. Voting Yea: Doug DeSmith, Cathy Burke, Gregg Tuholski, Jeff Beachy. **Motion carries.**

Doug Merritt from US Signcrafters gave a presentation for new non-illuminated town signs using the Bristol Town logo and newer materials for Council to consider. Council asked for a mock-up for a better visual for position, size and number of signs. (using EDIT funds)

Opera House fund raising activity

Assistant Town Manager/Deputy Clerk-Treasurer Jill Swartz spoke to a facade campaign and improvements project that was in the works with a monthly movie night. The opera house had a water line burst inside that has thrown the project a curveball and increased the need for donations. The movie night will now take place in Congdon Park on June 28. Monster Message will be on site for the movie presentation. Their cost is \$1,500, but gave a \$500 discount. The movie will be The Lorax and a hot dog cart and Kona ice will be present. Hoping to have repairs completed and a possible open house in July. Request to Council to support the event using the giveback fund for payment.

Monogram will be donating 200 corndogs for the movie night.

- **Motion to donate \$1,000 for the Monster Message board for the movie night** made by Jeff Beachy, Seconded by Doug DeSmith. Voting Yea: Doug DeSmith, Cathy Burke, Gregg Tuholski, Jeff Beachy. **Motion approved.**

Wastewater SRF disbursement requests:

- **Motion to approve Change Order #4** (total cost increase \$38,421) no change to contract duration made by Gregg Tuholski, Seconded by Doug DeSmith. Voting Yea: Doug DeSmith, Cathy Burke, Gregg Tuholski, Jeff Beachy. **Motion approved.**
- **Motion to approve SRF Disbursement #29 \$71,880 for Commonwealth engineering services** made by Doug DeSmith, Seconded by Gregg Tuholski. Voting Yea: Doug DeSmith, Cathy Burke, Gregg Tuholski, Jeff Beachy. **Motion approved.**

Water SRF disbursement requests:

- **Motion to approve SRF Disbursement #21 \$36,296 JPR for engineering** made by Gregg Tuholski, Seconded by Doug DeSmith. Voting Yea: Doug DeSmith, Cathy Burke, Gregg Tuholski, Jeff Beachy. **Motion approved.**
- **Motion to approve SRF Disbursement #22 \$396,817 with retainage \$20,885 for Phoenix Fabricators** made by Gregg Tuholski, Seconded by Cathy Burke. Voting Yea: Doug DeSmith, Cathy Burke, Gregg Tuholski, Jeff Beachy. **Motion approved.**
- **Motion to approve SRF Disbursement #23 \$618,043 with retainage of \$32,529 for Niblock** made by Gregg Tuholski, Seconded by Doug DeSmith. Voting Yea: Doug DeSmith, Cathy Burke, Gregg Tuholski, Jeff Beachy. **Motion approved.**
- **Motion to approve SRF Disbursement #24 Baker Tilly \$22,974** made by Gregg Tuholski, Seconded by Doug DeSmith. Voting Yea: Doug DeSmith, Cathy Burke, Gregg Tuholski, Jeff Beachy. **Motion approved.**
- **Motion to approve SRF Disbursement #25 \$33,846 for JPR engineering services** made by Gregg Tuholski, Seconded by Doug DeSmith. Voting Yea: Doug DeSmith, Cathy Burke, Gregg Tuholski, Jeff Beachy. **Motion approved.**

Robert Weed property – storage building. Three quotes being acquired for the renovation project that includes: strip steel from sides, shore up poles, new steel, new garage doors. Quotes to be shared next meeting.

Project Updates

Water and Wastewater plant pictures of project

Twin Rivers Trail completed

Elm Street nearing final work

CLERK-TREASURER Cathy Antonelli

Additional Appropriation Ordinance No. 6-5-2025-11 \$40K request from Park fund 4403, appropriation 4403-001-442, to update the basketball court.

Public hearing opened to take comment. Cathy Burke, 203 W Vistula, asked how much the total project would cost. Town Manager Mike Yoder responded stating that it would not cost more than \$40K. Hearing no further comments, the public hearing was closed. \

- Motion to adopt Additional Appropriation Ordinance No. 6/5/2025-11 in the amount of \$40K made by Cathy Burke, Seconded by Doug DeSmith. Voting Yea: Doug DeSmith, Cathy Burke, Gregg Tuholski, Jeff Beachy. **Motion carries.**

TOWN ATTORNEY

RW acquisition - hope to have a further update at work session.

PRIVILEGE OF THE FLOOR (Public Comments to Council) – no comments this evening

TOWN COUNCIL DISCUSSION ITEMS – no council items this evening.

Discussion covered an update surrounding the RFP for the corner property.

NEXT MEETINGS:

June 17 Work Session

June 19 Council Meeting

July 3 Council Meeting | B/T utility rate study report

MOTION TO ADJOURN

- **Motion to adjourn** made by Gregg Tuholski, Seconded by Doug DeSmith.
Voting Yea: Doug DeSmith, Cathy Burke, Gregg Tuholski, Jeff Beachy
- **Meeting adjourned at 8:55p**

These minutes are a summary of actions taken at the Bristol Town Council meetings. The full video archive of the meeting is available for viewing at <https://bristol-in.municodemeetings.com/> for as long as this media is supported.