



TOWN COUNCIL REGULAR MEETING

Thursday, July 17, 2025 at 7:00 PM

Council Chamber Bristol Municipal Complex

MINUTES

CALL MEETING TO ORDER

Doug DeSmith, Council President pro tempore called the regular council meeting to order on Thursday, July 17, 2025 at 7:00pm

PLEDGE OF ALLEGIANCE led by Gregg Tuholski

ROLL CALL

Members present: Dean Rentfrow, Cathy Burke, Gregg Tuholski, Doug DeSmith

Members absent: Jeff Beachy

Others in attendance: Clerk-Treasurer Cathy Antonelli, Town Manager Mike Yoder, Assistant Fire Chief James Hanes, Town Marshal Steve Priem and Legal Counsel George Lepeniotis

APPROVAL OF AGENDA

With one addition (5a) presentation by Mikel Ropp, Park Board, the agenda will stand as amended.

APPROVAL OF INVOICES

- Motion to approve the invoices made by Gregg Tuholski, seconded by Dean Rentfrow.
Voting Yea: Doug DeSmith, Dean Rentfrow, Cathy Burke, Gregg Tuholski. Motion carries.

Mikel Ropp, Park Board President and Bristol Community Garden coordinator, introduced himself to the Council and spoke to the purpose of the community garden and the ability to provide food to the pantry. The last garden water bill was extremely high and an **ask was made to split the cost of the bill between the Park and the Town and the Park Board will cover the cost going forward.**

- **Motion to pay one half of the community garden water bill**, May – September, 2025 made by Cathy Burke, seconded by Gregg Tuholski. Voting Yea: Doug DeSmith, Dean Rentfrow, Cathy Burke, Gregg Tuholski. **Motion carries.**

side note: Dean mentions concern for meter in Congdon park. This is to be considered.

PLANNING AND DEVELOPMENT ITEMS

Dynamic Packaging CF-1s, three year abatement-submitted late (due May 15, arrived in July), otherwise substantially in compliance. Commitments: Payroll: at least \$1,210,560 and 32 employees, equipment investment \$953,200, real estate investment \$2,700,000 / Actual: Current payroll \$1,415,157 with 62 employees, equipment Investment \$408,440, real estate investment \$2,913,647,

- **Motion to approve Dynamic Packaging CF-1** made by Gregg Tuholski, seconded by Cathy Burke. Voting Yea: Doug DeSmith, Dean Rentfrow, Cathy Burke, Gregg Tuholski. **Motion carries.**

REPORTS

TOWN MANAGER Mike Yoder

Welcome to Bristol signs

Mike Yoder suggests keeping the posts that are in place currently, to save some cost. Council member Cathy Burke noted these are not town limit signs, so no need to relocate the signs to the town limits. Update the four main sign in their current locations (State Road 120 E and W, State Road 15 N and S). Council agrees to use the existing posts, repainting them and installing new signs, updated pricing will be sent to Mike Yoder.

Niblock CCMG 2024-1 change order reduces the cost of CCMG for this segment.

- **Motion to approve CCMG 2024-1 change order** made by Dean Rentfrow, Seconded by Cathy Burke. Voting Yea: Doug DeSmith, Dean Rentfrow, Cathy Burke, Gregg Tuholski. **Motion carries.**

CCMG 2024-2 Pay App 1 \$276,397.29 to Niblock Excavating

- **Motion to approve CCMG 2024-2** made by Gregg Tuholski, Seconded by Cathy Burke. Voting Yea: Doug DeSmith, Dean Rentfrow, Cathy Burke, Gregg Tuholski. **Motion carries.**

2024-2 CCMG pay app #2 \$33,393.60 to Niblock Excavating

- **Motion to approve CCMG 2024-2 pay app #2** made by Cathy Burke, Seconded by Doug DeSmith. Voting Yea: Doug DeSmith, Dean Rentfrow, Cathy Burke, Gregg Tuholski. **Motion carries.**

2024-2 CCMG Pay App #3 \$34,421.21 to Niblock Excavating

- **Motion to approve CCMG 2024-2 pay app #3** made by Cathy Burke, Seconded by Dean Rentfrow. Voting Yea: Doug DeSmith, Dean Rentfrow, Cathy Burke, Gregg Tuholski. **Motion carries.**

SRF Disbursement Requests

- **Motion to approve SRF disbursement 31, \$39,569 to Commonwealth Engineering** made by Doug DeSmith, seconded by Dean Rentfrow. **Motion carries.**
- **Motion to approve SRF disbursement 32, \$1,009,197 to Crosby Construction, with retainage of \$53,116** made by Cathy Burke, seconded by Dean Rentfrow. **Motion carries.**

Water Contract A Change order #4, \$522,724.50 replacing water main under St Joe and Elkhart Street.

- **Motion to approve water contract A change order #4** made by Cathy Burke, Seconded by Dean Rentfrow. Voting Yea: Doug DeSmith, Dean Rentfrow, Cathy Burke, Gregg Tuholski. **Motion carries.**

Mike shared photos of the water tower project and spoke to the boring that was taking place underneath the river from the North side of the river on County Road 8

CLERK-TREASURER Cathy Antonelli

Request to advertise additional appropriation for the police dept \$87K (to help budget for holiday and overtime pay, radio dispatch, software, records management update)

- **Motion to publish notice to taxpayers and advance Additional Appropriation Ordinance No. 8-7-2025-15 to second reading \$87K** made by Cathy Burke, seconded by Doug DeSmith. Voting Yea: Doug DeSmith, Dean Rentfrow, Cathy Burke, Gregg Tuholski. **Motion carries.**

SRF Distribution #30 for JPR \$47,201

- **Motion to approve SRF Disb #30** made by Gregg Tuholski, Seconded by Cathy Burke. Voting Yea: Doug DeSmith, Cathy Burke, Gregg Tuholski. **Motion carries.**

TOWN MARSHAL Steve Priem

Marshal Priem reviewed the monthly operations report for the department.

FIRE CHIEF

Assistant Fire Chief James Hanes reviewed the monthly operations report for the department.

short staffed one firefighter/EMT

United Way cardboard boat race Rock 'n roll themed. Our fire department has won last two years!

Please come support them on Friday, August 15 at 3:00 pm at LaSalle Bristol pond on County Road 17.

Thanks to the homecoming committee for another great festival!

Safety reminder: Stay hydrated in this heat, it doesn't take much to get dehydrated.

PARK BOARD Linda Powell

July Board Report/ Community Garden report

Park Board request for water bill assistance

Thanks to the homecoming committee, clean up after the homecoming.

Congdon: Summerfest with the library, successful despite the weather. Movie in the park (Town and Bristol on the River) proceeds to the Bristol Opera House for water damage during a recent leak.

Kayak launch needs post replaced. Homecoming/Corndog committees would like to have the launch closed during events. Picnic tables: Council member Gregg Tuholski asked if picnic tables will be anchored to the concrete slabs, to help stop vandalism and theft. Two picnic tables - supports missing, just need bolts to repair.

Hermance: Street Superintendent Eric Funkhouser working on keeping supplies maintained. Dutch cleaning to clean semi-annually.

Cummins: basketball remodel to begin soon. Scott asked Mike to talk with museum director to see if bathrooms could be used by park renters. Parking thoughts - will leave the climbing apparatus but move the swing sets to help keep the rubber mulch from the splash pad.

Park rental agreements for Cummins and Congdon are currently \$50 to rent. Implementing a \$15 cancellation fee, dependent upon the situation and timing of the cancellation, park board grants office administrators permission to handle as they see fit.

Mike Yoder presented a concept of wooden chairs and tables being available for park renters to rent, more to come on that idea.

Sun sails donated by Linda for the park.

Memorial park: - tree cut down \$3K

TOWN ATTORNEY

George Lepeniotis in attendance to support the Council while Alex Bowman enjoys vacation.

PRIVILEGE OF THE FLOOR (Public Comments to Council) – no comments this evening.

TOWN COUNCIL DISCUSSION ITEMS

Doug DeSmith - none

Dean Rentfrow - none

Cathy Burke – when can we pull the utility flag markers along 120? Legal Counsel George Lepeniotis stated the markers are only good for so many days. Due to the length of time they've been there, it is okay to pull the flags.

Gregg Tuholski - none

Jeff Beachy -not present

NEXT MEETINGS:

July 21 : 10:00 am and 6:00 pm community review of development standards

August 7 : Wilhelm Farm rezoning

July 21 new development standards with an overlay, opportunity for the community 10a for businesses and 6p specifically for the general public to come. social activity, no food or drinks, NO VOTES.

August 7 regular Council meeting

MOTION TO ADJOURN

- **Motion to adjourn** made by Gregg Tuholski, Seconded by Cathy Burke.
All in favor.
- **Meeting adjourned at 8:15pm**

These minutes are a summary of actions taken at the Bristol Town Council meetings. The full video archive of the meeting is available for viewing at <https://bristol-in.municodemeetings.com/> for as long as this media is supported.

Doug DeSmith, Council President pro tempore

Cathy Antonelli, Clerk-Treasurer