



SEPTEMBER 21, 2023 TOWN COUNCIL REGULAR MEETING

Thursday, September 21, 2023 at 7:00 PM
Council Chambers – Bristol Municipal Complex and Via Zoom

AGENDA

This meeting can be accessed via Zoom. Virtual attendance for the public is encouraged however, the Bristol Municipal Complex is open for in-person participation.

JOIN ZOOM MEETING

<https://us02web.zoom.us/j/2011667863?pwd=ZkJKGK2ZMcTZGNHBCaW9adUgvdUtYZz09>

Dial in to 312-626-6799 / Meeting ID: 201 166 7863 / Passcode: 1czEDo

Call in any time after 6:30 / meeting will begin at 7:00PM

1. CALL MEETING TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. APPROVAL OF AGENDA
5. APPROVAL OF INVOICES
6. APPROVAL OF MINUTES
7. PRIVILEGE OF THE FLOOR (AKA Public Comment)
 - a. Please state your name and address

REPORTS

8. TOWN MANAGER
 - a. Approve Town of Bristol 2023 Title VI implementation plan
 - b. Approve Commonwealth contract amendment for design of new office/lab and maintenance building

JPR quote	\$93,500
Commonwealth	\$87,840
 - c. Proclamation renaming Congdon Park to Corn Dog Park for September 23, 2023
 - d. Tax abatement discussion - Synergy
 - e. Commerce Drive sign update \$80,220.78 East TIF balance \$298,087.14

1. Determine ownership of existing sign
 2. Determine appropriate location for new sign
 3. Acquire Right or Way?
 4. Price panels for companies to purchase. (current has 10 businesses/new sign has 12)
- f. Approve EMS sign design
- g. Final pay application for Community Crossings 2022-2 Division Street \$30,925.75 Fund source MVH Restricted 9/14 balance \$85,753
- h. Amendment to Commonwealth services agreement Wastewater plant improvements \$34,300

The Town has requested we conduct a cost-benefit analysis in the form of a technical memo to compare the cost of the existing system to potential alternative sludge processing systems. The deliverable for this task will be a memorandum summarizing the options and the present worth cost of each. This task does not include design of alternate sludge handling / disposal methods.

- i. Fire Territory additional BT study cost not to exceed \$3,500
- A Historical perspective (5Years) of NAV and tax rates in Washington Township and Town of Bristol.
- Using historic based trend create a conservative 3 -year projection of tax bill impact of Fire Territory
- Include local property tax credit in tax calculations instead of advertised tax rates.

9. CLERK-TREASURER

- a. Levy Appeal Petition
- b. Permission to advertise for & first reading of addt'l approp \$80K (contractual)

10. TOWN MARSHAL

- a. August reports
 - 1) Call report
 - 2) Operations report
 - 3) Code Enforcement report
- b. Resignation of Officer Russo
- c. ILEA update
- d. Resolution No. 9/21/2023-20 Adoption of Police Procedure Manual (SOP)

11. FIRE CHIEF

- a. Operations Report

12. PARK BOARD Report

13. TOWN ATTORNEY

- a. **2nd Reading** Ordinance 9-21-2023-21 establishing an annexation fee
- b. Resolution 9-21-2023-19 Fiscal plan for Voluntary annexation of Wilhelm Trust property
- c. **2nd Reading** and public comment on annexation of property ordinance 9-21-2023-19
(Wilhelm Farm)
- d. Request for Voluntary annexation

14. NEW BUSINESS

15. UNFINISHED BUSINESS

16. TOWN COUNCIL DISCUSSION ITEMS

- a. Doug DeSmith
- b. Andrew Medford
- c. Cathy Burke
- d. Gregg Tuholski
- e. Jeff Beachy

NEXT MEETINGS:

Next Meeting is Thursday, October 5, 2023 at 7:00 pm

17. MOTION TO ADJOURN