



# TOWN COUNCIL REGULAR MEETING

Thursday, May 16, 2024 at 7:00 PM

Council Chambers - Bristol Municipal Complex and live  
streamed Town of Bristol YouTube channel

## AGENDA

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This meeting is held in the Bristol Municipal Complex is open for in-person participation.

The meeting is live streamed on Town of Bristol YouTube channel.

Livestream link is available on the Town Website

Bristol Indiana - YouTube

**1. CALL MEETING TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

**4. APPROVAL OF AGENDA**

**5. APPROVAL OF INVOICES**

**6. APPROVAL OF MINUTES**

- a. Approval of meeting minutes from April 18, April 25 and May 2, 2024

**7. PLANNING AND DEVELOPMENT ITEMS**

- a. Elkhart County CVB staff presentation
- b. Janice Terry requests a variance to the Ordinance to house additional chickens

**REPORTS**

**8. TOWN MANAGER**

- a. Report to Board on activities
- b. Updated Commerce Drive sign proposal
- c. Satellite Industries CF-1 Abatement for building expansion. **Recommend approving as substantially compliant.**

Additional employee count: estimated at 60. Actual 129

Salaries: estimated at \$2,186,64. Actual \$5,644,763

Total net Real Estate improvements: estimated \$9,886,194. Actual: \$10,029,452

- d. Proclamation honoring the life of Wendell Shaffer

**9. CLERK-TREASURER**

- a. Clerk-Treasurer recommends \$1K credit, as opposed to \$1K towards display
- b. Notice to taxpayers published;second reading and adoption of Ordinance No. 5/16/2024-11  
Additional Appropriation \$575,440  
2500-001-310 MS4-Stormwater \$8,440 MS-4 Monsanto Class Action Settlement > St. Joseph River Basin to Tritium Inc.  
2203-001-430 MVH Restricted \$57K CCMG 2024-1 match and paving projects  
2570-001-412 TIF #130 S SR 15 \$158,188.50 Right of way acquisition for water/sewer project  
2570-001-412.100 #130 S SR 15 \$321,811.50 CCMG 2023-1 Ineligible costs  
4436-001-443 edit \$30k part of CCMG 2024-1 match
- c. Salary ordinance amendment. Consider suspending rules to adopt.  
Corrects certain job descriptions  
Increases summer employee hourly rate

**10. TOWN MARSHAL**

- a. April Board report
- b. April Calls
- c. April Code Enforcement report

**11. FIRE CHIEF**

- a. April report

**12. PARK BOARD**

**13. TOWN ATTORNEY**

**14. NEW BUSINESS**

**15. PRIVILEGE OF THE FLOOR (Public Comments to Council)**

- a. Please state your name and address | 3-minute guideline for comments

**16. TOWN COUNCIL DISCUSSION ITEMS**

- a. Doug DeSmith
- b. Dean Rentfrow
- c. Cathy Burke
- d. Gregg Tuholski
- e. Jeff Beachy

**NEXT MEETINGS:**

**May 21 7:00 pm RDC meeting, TIF comprehensive plan review**

**June 6 6:30 PM RDC annual meeting**

**June 6 7:00 pm Council meeting**

**17. MOTION TO ADJOURN**