



CITY of BRISBANE

Open Space and Ecology Committee Meeting Agenda

Wednesday, April 24, 2024 at 6:00 P.M. • Hybrid Meeting 50 Park Place, Brisbane, CA

The public may observe/participate in Committee meetings using remote public comment options or attending in person. Committee members shall attend in person unless remote participation is permitted by law. The Committee may take action on any item listed in the agenda.

TO ADDRESS THE COMMITTEE

IN PERSON

Location: 50 Park Place, Brisbane, CA 94005, Community Meeting Room

Masking is not required but according to the California Department of Public Health guidelines, people at higher risk for severe illness should consider masking. To help maintain public health and safety, we respectfully request that people not attend in-person if they are experiencing symptoms associated with COVID-19 or are otherwise ill and likely contagious (e.g., respiratory illnesses).

REMOTE PARTICIPATION

Members of the public may observe/participate in the Committee Meeting by logging into the Zoom Webinar listed below. Committee Meetings can also be viewed live and/or on-demand via the City's YouTube Channel, www.youtube.com/brisbaneca, or on Comcast Channel 27. Archived videos can be replayed on the City's website, <http://brisbaneca.org/meetings>. Please be advised that if there are technological difficulties, the meeting will nevertheless continue. The agenda materials may be viewed online at www.brisbaneca.org at least 24 hours prior to a Special Meeting, and at least 72 hours prior to a Regular Meeting.

Remote Public Comments:

Remote meeting participants may address the Committee. We also encourage you to submit public comments in writing in advance of the meeting. Aside from commenting while in the Zoom Webinar, the following email will be also monitored during the meeting and public comments received will be noted for the record during Oral Communications or during an agenda item.

Email: aetherton@brisbaneca.org

Join Zoom Meeting: www.brisbaneca.org/osec-zoom

Meeting ID: 976 4295 0160

Call In Number: 669.900.9128

Note: Callers dial *9 to "raise hand" and dial *6 to mute/unmute.

SPECIAL ASSISTANCE

If you need special assistance to participate in this meeting, please contact Adrienne Etherton at aetherton@brisbaneca.org or (415) 508-2118. Notification in advance of the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

CALL TO ORDER

ROLL CALL

- A. Consider any request of a committee member to attend the meeting remotely under the “Emergency Circumstances” of AB 2449

ADOPTION OF THE AGENDA

ANNOUNCEMENTS

ORAL COMMUNICATIONS

APPROVAL OF THE MINUTES

- B. Minutes of March 27, 2024

NEW BUSINESS

- C. Invasive Species Regulation
- D. Priority Conservation Area grant application

STAFF UPDATES

SUBCOMMITTEE REPORTS AND REORGANIZATION

CALENDAR ITEMS

CHAIR AND COMMITTEE MEMBER MATTERS

NEXT MEETING: May 22, 2024

ADJOURN TO DARK SKIES NIGHT HIKE BY 7:15 PM

File Attachments for Item:

B. Minutes of March 27, 2024



CITY of BRISBANE

Open Space and Ecology Committee Meeting Minutes

Wednesday, March 27, 2024 at 6:30 P.M. • Hybrid Meeting 50 Park Place, Brisbane, CA

CALL TO ORDER – 6:36 PM

ROLL CALL

- A. Consider any request of a committee member to attend the meeting remotely under the “Emergency Circumstances” of AB 2449

Committee members present: Becker, Calmes, Ebel, Fieldman, Rogers, Salmon

Staff members present: Sustainability Manager, Etherton; Deputy Director of Public Works, Kinser; Sustainability Fellow, Chase

ADOPTION OF THE AGENDA

Ebel moved to adopt the agenda and Calmes seconded; the motion was adopted unanimously.

ANNOUNCEMENTS – Ebel noted she is working on her annual carbon footprint; Fieldman noted attending a CA Native Plant Society event in Owl Canyon and there is another on April 9; Ebel noted some upcoming BayREN events

ORAL COMMUNICATIONS - Fieldman asked about the emailed public comment about leaf blowers and whether a response was needed; Etherton thought Assistant to the City Manager Cheung had likely already responded based on the background she had provided and will confirm

APPROVAL OF THE MINUTES

- B. Minutes of February 28, 2024 – Calmes moved to approve the minutes and Rogers seconded; the motion was adopted unanimously.

NEW BUSINESS

- C. Priority Conservation Area grant application and subcommittee
- Etherton provided background on PCAs and the grant opportunity; the Letter of Interest is due on May 8 and Etherton recommended the committee suggest some project ideas and assign a subcommittee
 - Not particularly interested in re-applying for the 2019 project
 - Greatest interest would be property acquisition: Peking Handicraft or Levinson property, or property in the Brisbane Acres; would require a willing seller. Kinser noted talking with Peter Sutherland about the Acres property available
 - Other suggestions included Quarry Road restoration, removal of eucalyptus near Lipman School and replacement with natives, starting a native seed bank, frog habitat, animal crossing to connect Icehouse Hill to San Bruno Mountain; the native seed bank was selected by vote as the second choice project

- Etherton will send out the guidelines and all committee members can send additional ideas back to her for forwarding to the subcommittee
- Subcommittee members: Ebel, Becker, we will ask Nunan if he's interested and Calmes will step in if he is not

D. San Bruno Mountain celebration event in May – Salmon noted that the celebration is much smaller than originally anticipated and it turns out there isn't really an opportunity for us

STAFF UPDATES

Etherton introduced Alejandra Chase, our new Sustainability Fellow through the Climate Corps program. Her year-long fellowship will focus on the Building Efficiency Program in the near term and on SB1383 implementation if our CalRecycle grant budget is approved. Chase introduced herself and provided some background on her work and personal history.

Etherton noted that the City's internal Green Team is relaunching, and the PlanIT Geo tree inventory is underway.

SUBCOMMITTEE REPORTS AND REORGANIZATION

Etherton flagged the reorganization to discuss filling subcommittee roles that Calmes will be vacating upon her departure

- Events (Rogers, Salmon, Nunan) – Etherton shared the flyer for the Earth Day Habitat Restoration event; Ariel recommended Buckeye Canyon for this event and registration will be through San Bruno Mountain Watch's website
- Education and Outreach (Fieldman, Rogers) – Rogers noted the committee had discussed potential programs for check-out or distribution of trash grabbers, Etherton needs to confirm eligibility for funding with CalRecycle. Fieldman asked about the "I litter because..." signs the committee had discussed; Etherton needs to investigate if these would be acceptable to put out. Etherton noted the posters were ready for subcommittee review.
- *Building Decarbonization (Becker, Ebel, Fieldman) – Etherton noted she is awaiting legal review on the proposed new reach code; she will schedule a meeting when we have news
- *Open Space Plan Update (Calmes, Rogers, Salmon) – Kinser got the OK for the letter to Acres owners asking about interest in selling or donating properties to be from OSEC instead of staff. Salmon asked Kinser to send the subcommittee the letter and schedule the meeting.
 - Becker noted she and Nunan had been prevented from joining the subcommittee due to their properties being adjacent to open space; Kinser said that staff would check in with the City Attorney on this. If the subcommittee is continuing to work on open space plan items, we may need to make it a standing meeting.
- *Crocker Trail Frog Habitat (Rogers, Nunan, Calmes) – Kinser asked the City Manager about getting a meeting with the property owner

- *Invasive Species Ordinance (Becker, Fieldman, Nunan) – Kinser is working with the city attorney regarding how to enforce the provisions on properties similar to fire abatement and may be able to move forward as a regulation instead
- *Ad hoc letter for invasives - Calmes provided input on the letter; Becker encouraged everyone to review and respond to the updated letter
- *Dark Skies Ordinance (Becker, Ebel, Salmon) – Ebel reported on the meeting to discuss outreach, including before/after picture campaign, and her research on products which Becker encouraged having a presentation on a future meeting on
 - Salmon mentioned the night hike suggestion to the water tank. Our next meeting date of April 24 is an ideal date for sunset/moon rise, or Friday May 24 or waiting until August. Becker asked about starting our OSEC meeting earlier, and Salmon encouraged the event to be captured on video; Etherton will check on both. The group agreed to try April 24 and we can do it again in the fall if desired.
- *Tree Issues (Calmes, Ebel, Salmon) – Ebel shared that she felt the canopy software was more of a blunt instrument than she envisioned but overall it was still a good tool and she was glad to have it. Salmon noted the meeting was not training with PlanIT Geo but rather a high-level overview with staff to identify questions and areas of focus for the official training. We'll put off the training for now.
- Baylands Specific Plan subcommittees – no meetings or news on EIR timing

CALENDAR ITEMS – Etherton noted the Earth Day event and that she is working with Scavenger for a date for the compost giveaway; Salmon reported wood chips are available at the Yacht Club

CHAIR AND COMMITTEE MEMBER MATTERS – Becker encouraged the public to consider applying to the open seat on the committee; members thanked Calmes for her service

NEXT MEETING: April 24, 2024

ADJOURNED – 8:28 PM

File Attachments for Item:

C. Invasive Species Regulation



CITY OF BRISBANE

Department of Public Works
50 Park Place
Brisbane, CA 94005-1310
(415) 508-2130

A REGULATION OF THE CITY OF BRISBANE PROHIBITING THE PLANTING OF INVASIVE SPECIES ON, AND ESTABLISHING THE PROCEDURES FOR REMOVING INVASIVE SPECIES FROM, PROPERTIES WITHIN THE CITY OF BRISBANE

Whereas, San Bruno Mountain is home to a number of rare and endangered plant and animal species, several of which are federally listed under the Endangered Species Act; and

Whereas, the listed insect endangered species (butterflies) depend on specific native host plants, which are required by their young; and

Whereas, invasive plants used in landscaped areas within the City of Brisbane are, by definition, plants that spread outside the areas in which they are planted, and thereby crowd out, compete for water, sunlight and food, and otherwise pose a threat to the native species of plants on San Bruno Mountain, including those that are used by the butterflies; and

Whereas, one of the invasive plants, French Broom, is a fire hazard that contributes to the rapid spread of wildfire and therefore it poses a fire threat to Brisbane homes and businesses; and

Whereas, Section 15.44.120 of the Brisbane Municipal Code provides that properties within Brisbane are to be maintained in such a way as to prevent a fire from rapidly spreading, and the planting of invasive species that are a fire hazard that could cause a fire to spread rapidly; and

Whereas, Section 15.44.120 of the Brisbane Municipal Code sets forth procedures for the removal of invasive species from properties within Brisbane, including a notice to remove such invasive species, authorizing the City to enter property to remove such invasive species from the property should the property owner fail to do so, and authorizing the City to place a lien on the property if the City incurs costs to remove the invasive species from property but the owner fails to pay such costs; and

Whereas, Section 15.44.120 authorizes the City Manager to promulgate regulations to implement and carry out the purpose of that Section.

NOW, THEREFORE, the City Manager of the City of Brisbane issues this Regulation to prohibit the planting of invasive species, to identify more specifically the invasive species set forth in Section 15.44.120, Brisbane Municipal Code and to set forth more specifically the procedures to be followed concerning the removal of invasive species from properties within Brisbane.

Section 1. The following table refers to the plants covered by the definition of “invasive species” as defined in Section 15.44.120, Brisbane Municipal Code. No invasive species in the table shall be planted on public or private property, including planting invasive species in containers.

Common	Latin	Do not plant	Must remove	Clear 2' perimeter from all property lines
Broom (any), Gorse		X	X	
Jubota, Pampas Grass	Cortaderia selloana	X	X	
Cotoneaster, pyracantha	Cotoneaster panossus, lacteus, frachetii, integrifolius	X	X	
Ivy (any)	Hedera (any), Delairea odorata	X	X *	X
Ice Plant	Ice Plant (any)	X		X
Himalayan blackberry	Rubus armeniacus	X		X
Fennel	Foeniculum vulgare	X		X
Cherry plum and Myrobalan plum	Prunus cerasifera	X		X
Coral Seas Passion Flower Vine	Passiflora Jamesonii	X		X
Pincushion flower	Scabiosa atropurpurea	X		
Acacia (any)		X		
Copper Tips (bulb), Fire Lily	Crocsmia	X		
Eucalyptus (any)		X		

* = must remove all ivy from any protected tree

Section 2. After the date this Regulation is issued, no invasive species in the table in Section 1 shall be planted on public or private property, including planting invasive species in containers.

Section 3. Within one year after the date this Regulation is issued, invasive plants with an X in the “Must remove” column must be removed. Invasive species with an X in the final column must be removed to within two feet of the property line on the property in which they are growing, such that a two-foot buffer is established.

Section 4. A property owner may apply for an extension of the one year deadline in Section 3 by submitting a request to the public works director at least 90 days before the compliance deadline and explaining why an extension is needed. Upon demonstration of good cause for providing a

property owner additional time to comply with the requirements of this Regulation, the public works director may extend the property owner’s time to comply and/or may require a plan for compliance. For purposes of this section, the term “good cause” shall mean a significant financial or other hardship which warrants an extension or conditional extension of the time limit for compliance established herein. The extension of the compliance period shall be tied to the property area and degree of hardship, may not extend beyond ten years, and shall require a plan for compliance that requires partial compliance in advance of full compliance. A property owner may appeal to the city manager any decision of the public works director concerning the request for an extension. The property owner must file such appeal with the city clerk not more than ten (10) days after the date on which the public works director has made a final written decision. The city manager may uphold, reverse or modify the decision and may refer the matter to the director of public works for such further consideration. The decision of the public works director, or the city manager if the decision is appealed, is the final administrative decision..

Section 6. The public works director, or his or her designee, in conjunction with the Code Enforcement Officer, shall notify property owners whose property has, or may have, invasive species and inform them of the provisions of this Regulation.

Section 7. The provisions of Section 15.44.120 shall apply to any property owner who fails or refuses to comply with this Regulation.

Dated: April 10, 2024

Clayton Holstine, City Manager