



CITY of BRISBANE

Parks and Recreation Commission Meeting Agenda

Wednesday, July 14th, 2021 at 6:30 P.M. • Virtual Meeting

This meeting is compliant with the Governors Executive Order N-08-21 issued on June 21, 2021 allowing for deviation of teleconference rules required by the Brown Act. The purpose of this is to provide the safest environment for staff, Commissioners and the public while allowing for public participation. The public may address the council using exclusively remote public comment options. The Commission may take action on any item listed in the agenda.

The Parks & Recreation Commission Meeting will be an exclusively virtual meeting. Members of the public may view the meeting by logging into the Zoom webinar listed below or on Comcast Channel 27 and the City's YouTube channel at <http://www.youtube.com/Brisbaneca>. The agenda materials may be viewed online at www.brisbaneca.org/meetings.

Join Zoom Webinar: https://zoom.us/webinar/tJYtc-ivqjoIG9X0cNfbLJiBdE_G3cPO0g9F/ics?icsToken=98tyKuCqrj8rHdCUuRiGRowQAo-gd-3wiH5EifplzBzLBSJ_SArUMsd9FeF8IPeA

Meeting ID: 920 4174 1911

Passcode: 813855

TO ADDRESS THE COMMISSION: Members of the public are encouraged to submit written comments before the meeting.

Members of the public who join the live Zoom webinar may address the Commission in the meeting when called upon by the Chairperson. Please use the "Chat" box in Zoom to alert staff that you want to address the Commission. Members of the public watching the meeting on YouTube or Channel 27 may email or text comments prior to the start of the particular agenda item to the below email and text line:

Email: jfranco@brisbaneca.org

Text: 628.219.2912

A call-in number is also available for those watching the meeting on YouTube or Channel 27 for oral communications and public hearing items:

Phone Number: +1 (669) 900-9128

Meeting ID: 920 4174 1911

After entering the meeting ID and pressing #, simply press # a second time to enter the meeting waiting room. No participant code is required. Please wait to call until the Chairperson and/or staff announces that the phone line is open. When you are let into the meeting, press *6 on your phone to unmute yourself before addressing the Commission. To avoid feedback, please turn off the volume of the meeting broadcast on your TV or computer. You will still be able to hear the Commissioners through your phone.

SPECIAL ASSISTANCE

If you need special assistance to participate in this meeting, please contact the Parks & Recreation Department (415) 508-2140 in advance of the meeting. Notification in advance of the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

Commissioners: Ocampo, Marmion, Greenlee, Bologoff, Kern, Sims

1. CALL TO ORDER

2. ROLL CALL

3. ADOPTION OF AGENDA (Deletions, Additions, Changes)

4. APPROVAL OF MINUTES

A. May 12, 2021 (Attachment)

B. June 9, 2021 (Attachment)

5. CITIZEN COMMUNICATIONS

6. PRESENTATIONS

C. Introduction of new Recreation Coordinator, Scott Morris

7. OLD BUSINESS

D. National Parks & Recreation Month, July 2021

8. NEW BUSINESS – n/a

9. REPORTS

E. Chairperson

F. Subcommittees

a. LUNAFEST: Meeting Held June 26, 2021

b. Setting Subcommittee Meetings

G. Commissioners

H. Staff

10. COMMISSION MATTERS

I. Written Communications

J. Commission Calendar

11. ADJOURNMENT

(The next regularly scheduled meeting is August 11, 2021. The Commission may elect to skip the August meeting for summer break and return on September 8, 2021.)

A.

File Attachments for Item:

A. 5-12-21 Minutes Draft (Attachment)



Brisbane Parks and Recreation Commission **Action Minutes**

REGULAR MEETING

May 12, 2021

BRISBANE CITY HALL VIRTUAL COMMISSION MEETING, 50 PARK PL., BRISBANE, CA

CALL TO ORDER

Commissioner Marmion called the meeting to order at 6:40pm.

ROLL CALL

Commissioners present: Marmion, Bologoff, Greenlee, Kern, & Sims
Commissioners absent: Ocampo
Staff present: Recreation Director Leek, Recording Secretary Nahass López, and Recreation Coordinator Franco

ADOPTION OF AGENDA

Commissioner Bologoff moved, seconded by Commissioner Sims, to approve the May 12, 2021, agenda. The motion carried 5-0.

APPROVAL OF MINUTES

A. April 14, 2021

Commissioner Bologoff moved, seconded by Commissioner Greenlee, to approve the April 14, 2021 minutes. The motion carried 5-0.

CITIZEN COMMUNICATIONS

None

PRESENTATIONS

B. Recognition/acknowledgement for outgoing Commissioner Covino

Staff and Commissioners recognized Commissioner Covino's work during his time on the Parks & Recreation Commission.

OLD BUSINESS**C. Crocker Trail Final Master Plan Presentation by RRM Design Group**

RRM Design consultants presented the Crocker Trail Final Master Plan to Commissioners. The Commission was unanimous in recommending the master plan to City Council for adoption. The vote passed 5-0.

D. Commission Reorganization

Given Commissioner Covino's resignation due to relocation, the Commission appointed a new Vice Chair and Secretary.

- a. Commissioner Bologoff moved, seconded by Commissioner Kern, to nominate Commissioner Marmion as Vice Chairperson. The vote passed 4-0.
- b. Commissioner Bologoff moves, seconded by Commissioner Sims, to nominated Commissioner Greenlee as Secretary. The vote passed 4-0.

E. Commission Goals and Work Plan

- a. Commissioner Bologoff moves, seconded by Commissioner Greenlee, to approve the 2021 Parks & Recreation Commission Goals and Workplan. The motion carried 5-0

NEW BUSINESS**F. Discuss ideas for National Parks & Recreation Month, July 2021**

Staff and Commissioners discussed ideas for community events to be held during Parks & Recreation Month, July 2021.

REPORTS**G. Chairperson**

None

H. Subcommittees

- a. Concerts in the Park
Commissioner Bologoff reported the discussion held at the Concerts in the Park Subcommittee meeting on April 20, 2021.
- b. Day in the Park/Derby
Commissioner Bologoff reported the discussion held at the Day in the Park/Derby Subcommittee meeting on April 21, 2021.
- c. Setting Subcommittee Meetings
Public Art Subcommittee meeting was scheduled for May 25, 2021.

I. Commissioners

None

J. Staff

None

COMMISSION MATTERS

K. Written Communications

None

L. Commission Calendar

The next regularly scheduled meeting is June 9, 2021.

ADJOURNMENT

Commissioner Marmion moved to adjourn the meeting at 8pm.

File Attachments for Item:

B. 6-9-21 Minutes Draft (Attachment)



Brisbane Parks and Recreation Commission **Action Minutes**

REGULAR MEETING

June 9, 2021

BRISBANE OFFSITE COMMISSION MEETING, 50 PARK PL., BRISBANE, CA

ROLL CALL

Commissioners present: Ocampo, Marmion, Greenlee, Kern, & Sims
Commissioners absent: Bologoff
Staff present: Recreation Director Leek, Recreation Supervisor Beaty, and
Recording Secretary Nahass López

1. Offsite Facility Tour at the Mission Blue Center, Community Center, Sunrise Room, and New Library

Staff and Commissioners toured the Mission Blue Center, Community Center, Sunrise Room, and former Library space to review facility conditions and discuss improvements.