



# CITY of BRISBANE

## City Council Workshop Agenda

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Thursday, January 20, 2022 at 6:00 PM • Virtual Meeting

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This workshop is compliant with the Ralph M. Brown act as amended by California Assembly Bill No. 361 effective September 16, 2021 providing for a public health emergency exception to the standard teleconference rules required by the Brown Act. The purpose of this is to provide a safe environment for the public, staff and Councilmembers, while allowing for public participation. The public may address the Council using exclusively remote public comment options. The Council may take action on any item listed in the agenda.

### **TO ADDRESS THE COUNCIL**

The City Council Workshop will be an exclusively virtual meeting. The City Council Workshop agenda materials may be viewed online at [www.brisbaneca.org](http://www.brisbaneca.org) at least 24 hours prior to a Special Meeting, and at least 72 hours prior to a Regular Meeting.

Please join the meeting with the Zoom information below.

### **Remote Public Comments:**

Members of the public are encouraged to submit public comments in writing in advance of the workshop. Aside from the commenting while in the Zoom meeting, the following email and text line will also be monitored during the workshop and public comments received will be noted into the record during Public Comment.

Email: [ipadilla@brisbaneca.org](mailto:ipadilla@brisbaneca.org)

Text: 628-219-2922

### **Join Zoom Meeting:**

<https://us06web.zoom.us/j/88399092273?pwd=LzM3aCtYcGJNbUxKcEp5dC93Q01jUT09>

Meeting ID: 883 9909 2273

Passcode: 123456

Call In Number: 1 (669) 900 9128

### **SPECIAL ASSISTANCE**

If you need special assistance to participate in this workshop, please contact the City Clerk at (415) 508-2113. Notification in advance of the workshop will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

Agendas, adopted minutes, and information/documents received after posting of the agenda for public meetings of the City Council are posted on the Internet at: [brisbaneca.org/meetings](http://brisbaneca.org/meetings) and in hard copy at City Hall.

**1. 6:00 P.M. CALL TO ORDER**

**2. PUBLIC COMMENT**

**3. WORKSHOP**

A. Council Review of the Ralph Brown Act

B. Council Discussion and Approval of County Assignments and Subcommittee Assignments

**4. ADJOURNMENT**

**File Attachments for Item:**

B. Council Discussion and Approval of County Assignments and Subcommittee Assignments

# 2021

## CITY OF BRISBANE - CITY COUNCIL ASSIGNMENTS

The following is a list of Commissions, Subcommittees, Boards, Councils and Associations for which the Council selects a representative(s).

<b><u>County/Other JPA Assignments</u></b>	<b><u>Representative/Alternate</u></b>	<b><u>Mtg Sched.</u></b>
1. Association of Bay Area Governments <a href="http://www.abag.ca.gov/">http://www.abag.ca.gov/</a>	Mayor/Mayor Pro Tem	Annually/April
2. League of California Cities <a href="http://www.cacities.org">http://www.cacities.org</a>	Mayor/Mayor Pro Tem	Conferences
3. Airport Land Use Committee <a href="http://ccag.ca.gov/committees/">http://ccag.ca.gov/committees/</a>	Terry O'Connell, Rep. Madison Davis, Alt	4 <sup>th</sup> Thurs/mo 4-6 pm
4. San Mateo County Emergency Services Council <a href="http://hsd.smcsheriff.com/">http://hsd.smcsheriff.com/</a>	Karen Cunningham	3 <sup>rd</sup> Thurs/mo/Quart 5:30 pm
5. City/County Association of Governments <a href="http://ccag.ca.gov/committees/board-of-directors/">http://ccag.ca.gov/committees/board-of-directors/</a>	Karen Cunningham, Rep Cliff Lentz, Alt.	2 <sup>nd</sup> Thurs/mo 6:30-9:30pm
6. Peninsula Traffic Congestion Relief Alliance <a href="http://commute.org/">http://commute.org/</a>	Cliff Lentz Karen Cunningham, Alt	3 <sup>rd</sup> Thurs/bi-month 8 – 9:30 am
7. County Library JPA Liaison with Friends of Brisbane Library <a href="http://www.smcl.org/en/node/11">http://www.smcl.org/en/node/11</a>	Karen Cunningham Cliff Lentz, Alt	2 <sup>nd</sup> Mon/bi-month 8:15 am
8. SMC Pre-Hospital EMS Group Board of Directors (JPA-ALS Paramedic)	Karen Cunningham Terry O'Connell, Alt	3 <sup>rd</sup> Wed Jan/May/Sept 6 pm
9. Airport Community Roundtable <a href="http://sforoundtable.org">http://sforoundtable.org</a>	Terry O'Connell Madison Davis, Alt	1 <sup>st</sup> Wed/mo 7 pm
10. North County Fire Authority Board of Directors/Fire Services (JPA Board) June/July	Madison Davis Terry O'Connell	Once a year in
11. Brisbane Baylands Community Advisory Group (BBCAG)	Madison Davis Terry O'Connell	As Needed 7-9 pm
12. Peninsula Clean Energy JPA (SM County) <a href="http://www.peninsulacleanenergy.com">www.peninsulacleanenergy.com</a>	Coleen Mackin Clay Holstine, Alt	4 <sup>th</sup> Thurs/mo 7-9 pm
13. Brisbane Emergency Services Council (Mayor & SMC Emergency Services Council Rep)	Terry O'Connell, Rep Karen Cunningham	
14. Bay Area Water Supply Conservation Agency	Sepi Richardson	3 <sup>rd</sup> Thurs/mo

Updated 1/14/2022

(BAWSCA City Representative)

(Term expires 6/30/23)

7pm

## 15. Caltrain Modernization Local Policy Maker Group

[www.caltrain.com/calmod](http://www.caltrain.com/calmod)*(assigned at Council Mtg of 9/7/17)*

Terry O'Connell

Cliff Lentz, Alt

4<sup>th</sup> Thursday at

6pm

16. HEART of SMC's Membership Agency  
Committee (MAC)

Cliff Lentz

Coleen Mackin (alt)

Annually (May)

**City Council Subcommittees****Representative/Alternate**

## 17. Infrastructure, Utilities, &amp; Franchise

*(Water & Sewer, rates & plans, Franchise agreements,  
Other Infrastructure plans, Storm drains, streets,  
City Facilities - buildings, marina, etc.)*

Coleen Mackin

Terry O'Connell

## 18. School/City Subcommittee 2x2

Madison Davis

Coleen Mackin

## 19. Education Ad hoc Subcommittee Meeting

*(created 1/17/19)*

Madison Davis

Coleen Mackin

## 20. Fiscal &amp; Administrative Policies

*(Review of Fiscal policies, such as OPEB,  
Fund Balances Policies, unfunded liabilities.)*

Terry O'Connell

Karen Cunningham

## 21. Affordable Housing

Cliff Lentz

Madison Davis

## 22. Public Information/Technology

*(Website, Newsletter, Broadcasting, security)*

Coleen Mackin

Karen Cunningham

## 23. Economic Development

Karen Cunningham

Cliff Lentz

## 24. Baylands

*(All things Baylands, BSP - UPC application and its  
various studies, i.e., financial, survey, sustainability,  
HSR, Soil Processing, Recology)*

Cliff Lentz

Karen Cunningham

+ 1 PC (Sayasane), + 1 CSSC (Cabrera)

+ 1 OSEC (Dykes) + 1 Art (Davis/Salmon)

Possible Youth and/or At-Large position/s

## 25. Sierra Point Parkway Design Guidelines Ad hoc

Terry O'Connell

Cliff Lentz

## 26. Sierra Point Parkway Park Ad hoc

*(For parks and open space projects at SPP)**(created 1/7/21)*

Terry O'Connell

Cliff Lentz

+ 1 P&amp;R , + 1 OSEC Member,

+ 1 Complete Streets

27. History Subcommittee	Coleen Mackin Madison Davis
27. Airport Noise Subcommittee	Terry O'Connell Madison Davis
28. Crocker Park Noise Ad hoc (created 10/26/17)	Cliff Lentz Coleen Mackin
29. Planning Issues	Coleen Mackin Karen Cunningham
30. Cannabis Issues Ad hoc (created 1/17/19)	Madison Davis Terry O'Connell
31. Luna Fest Film Festival Ad hoc (created 1/17/19)	Madison Davis Terry O'Connell + 3 P&R (Greenlee, Kern & ?)
32. Public Art Advisory Committee & Public Art Selection Committee	Madison Davis Karen Cunningham + 2 P&R, + 1 Business owner + 1 Artist, + 1 Community member
33. Beautification Ad hoc Subcommittee (created 9/5/19)	Karen Cunningham Coleen Mackin + 1 P&R , + 1 OSEC Member, + 1 Complete Streets
34. Gun Safety Ad hoc Subcommittee (created 5/6/21)	Cliff Lentz Coleen Mackin
35. Special Events Ad hoc subcommittee (Library events, City Anniversary) Created 6/3/21	Karen Cunningham Madison Davis
36. Transportation Demand Management Policy Ad hoc (created Sept 2021)	Cliff Lentz Karen Cunningham
37. Community Garden Ad hoc (created Nov 2021)	Madison Davis Karen Cunningham

**Council Liaisons**

\*\* Meet with two representatives from each Commission for Liaison meetings: involves discussion around the Commission's achievements, goals and their upcoming workplan.

38. Liaison to Parks & Recreation Commission

Madison Davis  
Karen Cunningham

39. Liaison to Open Space & Ecology Committee

Karen Cunningham  
Terry O'Connell

40. Liaison to Planning Commission

Cliff Lentz  
Coleen Mackin

41. Liaison to Complete Streets Safety Committee

Karen Cunningham  
Coleen Mackin

42. Liaison to Equity Plus Inclusion Committee  
(created 1/7/21)

Madison Davis  
Cliff Lentz