

# **CITY of BRISBANE** Parks and Recreation Commission

# Meeting Agenda

Wednesday, September 14th, 2022 at 6:30 P.M. • Virtual Meeting

This meeting is compliant with the Ralph M. Brown act as amended by California Assembly Bill No. 361 effective September 16, 2021 providing for a public health emergency exception to the standard teleconference rules required by the Brown Act. The purpose of this is to provide a safe environment for the public, staff and Commissioners, while allowing for public participation. The public may address the Commission using exclusively remote public comment options. The Commission may take action on any item listed in the agenda.

The Parks & Recreation Commission Meeting will be an exclusively virtual meeting. Members of the public may view the meeting by logging into the Zoom webinar listed below or on Comcast Channel 27 and the City's YouTube channel at http://www.youtube.com/Brisbaneca. The agenda materials may be viewed online at www.brisbaneca.org/meetings.

Join Zoom Webinar: www.brisbaneca.org/parks-rec-webinar

Meeting ID: 920 4174 1911, Passcode: 123456

TO ADDRESS THE COMMISSION: Members of the public are encouraged to submit written comments before the meeting.

Members of the public who join the live Zoom webinar may address the Commission in the meeting when called upon by the Chairperson. Please use the "Chat" box in Zoom to alert staff that you want to address the Commission. Members of the public watching the meeting on YouTube or Channel 27 may email or text comments prior to the start of the particular agenda item to the below email and text line:

Email: jbondoc@brisbaneca.org, Text: 415.519.9588

A call-in number is also available for those watching the meeting on YouTube or Channel 27 for oral communications and public hearing items:

Phone Number: +1 (253) 215-8782, Meeting ID: 920 4174 1911

After entering the meeting ID and pressing #, simply press # a second time to enter the meeting waiting room. No participant code is required. Please wait to call until the Chairperson and/or staff announces that the phone line is open. When you are let into the meeting, press \*6 on your phone to unmute yourself before addressing the Commission. To avoid feedback, please turn off the volume of the meeting broadcast on your TV or computer. You will still be able to hear the Commissioners through your phone.

### **SPECIAL ASSISTANCE**

If you need special assistance to participate in this meeting, please contact the Parks & Recreation Department (415) 508-2140 in advance of the meeting. Notification in advance of the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

### Commissioners: Greenlee, Commerford, Davis, Kern, Ocampo, Seawell, Sims

- 1. CALL TO ORDER
- 2. ROLL CALL
- 3. ADOPTION OF AGENDA (Deletions, Additions, Changes)
- 4. APPROVAL OF MINUTES
  - A. July 13, 2022 (Attachment)
- 5. CITIZEN COMMUNICATIONS
- 6. PRESENTATIONS
  - **B. Sports Programs Presentation**
- 7. OLD BUSINESS
  - C. Event debrief Concerts in the Park
  - D. Event debrief Garden Show
  - E. Needs Assessment survey results discussion and next steps (Attachment)
- 8. NEW BUSINESS
  - F. City Council liaison meeting summary (meeting held 8/30/22)
- 9. REPORTS
  - G. Chairperson
  - H. Subcommittees
    - a. Derby and Day in the Park Subcommittee meetings (held on 7/19/22 and 8/25/22)
    - b. Setting Subcommittee Meetings (Attachment)
  - **I. Commissioners**
  - J. Staff

### 10. COMMISSION MATTERS

- K. Written Communications
- L. Commission Calendar (Attachment)

### 11. ADJOURNMENT

The next regularly scheduled meeting will be October 12, 2022.



### **Brisbane Parks and Recreation Commission Action Minutes**

### REGULAR MEETING

July 13, 2022

VIRTUAL COMMISSION MEETING, 50 PARK PL., BRISBANE, CA

### **CALL TO ORDER**

Chairperson Greenlee called the meeting to order at 6:38pm.

**ROLL CALL** 

Commissioners present: Greenlee, Kern, Ocampo, Seawell, Sims

Absent: Commerford, Davis

Staff present: Recreation Director Leek, Recreation Supervisor Houghton,

Administrative Assistant Bondoc

### ADOPTION OF AGENDA

Commissioner Ocampo moved, seconded by Commissioner Sims, to approve the July 13, 2022 agenda. The motion carried 5-0.

### APPROVAL OF MINUTES

### A. May 11, 2022

Commissioner Sims moved, seconded by Commissioner Ocampo, to approve the May 11, 2022 minutes. The motion carried 5-0.

### **CITIZEN COMMUNICATIONS**

None

### **PRESENTATIONS**

B. Club Lipman Afterschool Program
Michelle Chan provided an overview of the afterschool program at Lipman Middle
School.

### **OLD BUSINESS**

C. National Park & Recreation Month

Staff provided updates on Parks and Recreation activities and events for July.

D. LUNAFEST event debrief

Staff and commissioners recapped the 2022 LUNAFEST event.

E. Offsite facilities tour rescheduling

The offsite facilities tour originally scheduled for 6/8/22 has been rescheduled for 8/25/22 6pm-8pm.

### **NEW BUSINESS**

F. Needs Assessment survey results

Staff shared and commissioners discussed the results of the 2022 needs assessment survey. Commissioners will continue to discuss results at future meetings and at the subcommittee level.

### REPORTS

### G. Chairperson

Chairperson Greenlee discussed scheduling the Garden Show for 8/27/22 and reported community feedback regarding access to the park behind the old library.

### H. Subcommittees

- a. Public Art Advisory Committee meeting (held on 5/23/22 and 5/26/22) Subcommittee members reported discussions held at the meetings.
- b. Teen Services Subcommittee meeting (held on 5/24/22) Subcommittee members reported discussions held at the meeting.
- c. Events Subcommittee: LUNAFEST meeting (held on 5/25/22) Subcommittee members reported discussions held at the meeting.
- d. Setting Subcommittee Meetings
  Derby and Day in the Park Subcommittee meeting scheduled for 7/19/22 at 3pm.

### I. Commissioners

None

### J. Staff

Staff reported updates on Leaders in Training involvement with summer camp and preschool, summer swim lessons, the 6/24 and 8/26 cornhole tournaments, ongoing fall registration for Club Rec, Volunteer of the Year nominations, mid-August release of the activity guide spanning September and December, the 10/15 commissioner workshop in Burlingame, July Concerts in the Park, 7/23 City-Wide Yard Sale, and 8/12 Brisbane Community Night at the Giants Game.

### **COMMISSION MATTERS**

### **K.** Written Communications

None

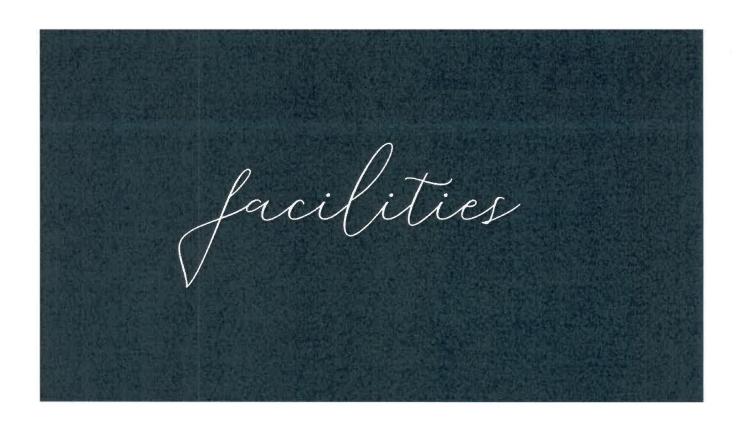
### L. Commission Calendar

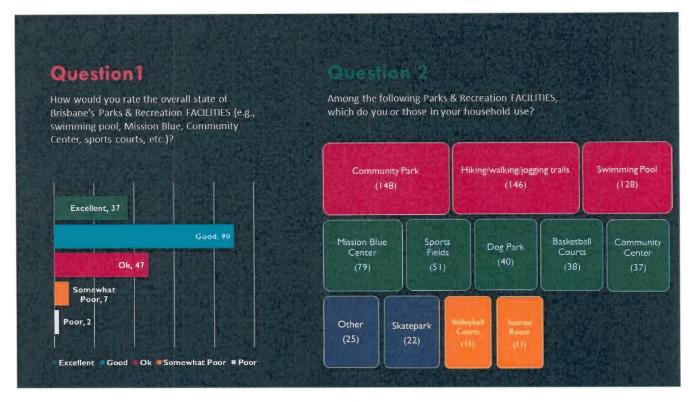
The next regularly scheduled meeting is September 14, 2022.

### **ADJOURNMENT**

Chairperson Greenlee moved to adjourn the meeting at 8:31pm.



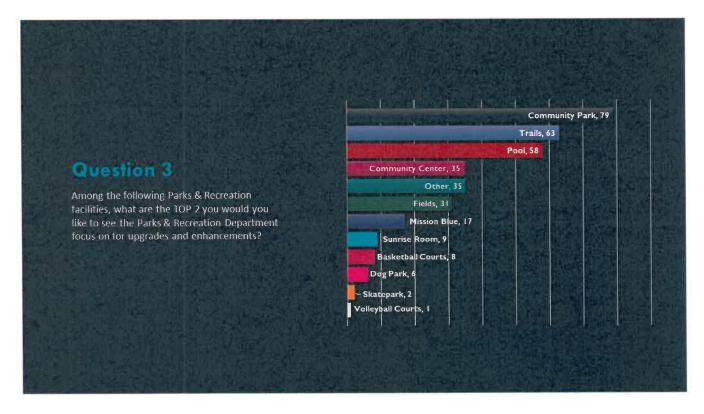




### 2a. If you chose "Hiking/walking/jogging trails" and/or "Other", please specify:

Crocker Trail (57)
Quarry Trail (55)
All trails, walking paths, staircases (14)
San Bruno Mountain Trails (9)
Marina/Bay Trail (7)
Tennis Courts (6)
Brisbane Acres (4)

- Old Ranch Road
- Glen Canyon
- Firth Canyon, costonoa canyon, trail by water tower, switchback trail
- Rails to Trails
- Replacing/resurfacing waking/biking trail at Sierra Point; separate paths for walking/rollerblading/scooter and biking



### 3a. If you chose "Hiking/jogging trails" and/or "Other", please specify:

Crocker Trail (21)
Quarry Road (11)
San Bruno Mountain (7)
Tennis Courts (4)
All trails (3)

### **Comments regarding existing trails:**

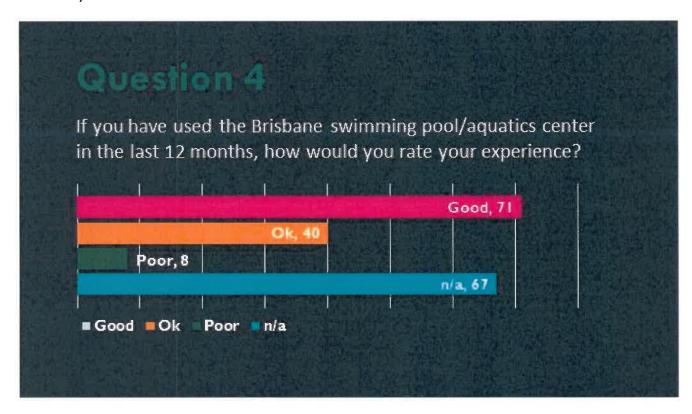
- Improve trail accessibility and signage (5)
- better lighting and plant pruning
- Firth Park and firth Canyon trail is unmaintained. Playgrounds need upgrades
- Crocker park trail could use some clean up and beautification
- Crocker Trail install exercise equipment along the trail
- keep the poison oak cut, keep the trails safe, some areas need reinforcement
- Lower and Upper Acres
- Maintaining the various stairs and walkways that run uphill and downhill between the streets.
- Make more of them!
- Marina
- Quarry Rd. is badly neglected needs surface repairs in spots, drainage ditch is not maintained, remove dead wood & poison oak.
- Replacing/ resurfacing of all of the Bay Trail at Sierra Point to match the new walkway
- The little park and the entrance to Quarry Road needs to be taken care of better.
- The trail that connects the middle school to the main path has not been maintained
- The trail that leaves from the near the post office starts out so promising and gets weird quick. Some signs on where to go/map

### **Comments regarding existing facilities:**

- Comm. Center-Reconfigure space for classes & activities, upgrade/enlarge kitchen, outdoor fresh air access 2nd level i.e. deck
- Fix the off-center basketball hoops please.
- I think the existing facilities are great. Adding new options would be my top priority
- It'd be nice to have more dedicated parking around the Community Park & downtown
- Lipman field and BES field need improvements for various sports example soggy field, uneven playing surface, dog poop on field
- Lipman Tennis court parking area and need for a restroom vs. porta potty
- Refresh the senior center to make it more inviting. And add a Pickleball Court by lining the tennis courts
- tennis courts. Not well maintained lighting not reliable. sometimes hard to get a court.
- lack of biking

### **New facility/program suggestions:**

- Pickleball (4)
- Bocce court
- Bike lanes, ideally protected, especially around the business park
- bike racks at the community park
- Biking path
- Disc golf course!
- We don't have anything for Teenagers, which are building block years for Adults. We need Teen Center, and Voluntary activities.
- Would like more adult community rec programming such as yoga and dance classes (not only Tahitian dance)



### 4a. If applicable, please share why your experience was good, OK, or poor:

### **Comments regarding staff:**

- Excellent staff, clean facilities and a lot of space to move around.
- Friendly staff and water always in good condition
- Friendly staff, clean, adequate supplies for kids classes
- Good staff, smoothly run system. However, the pool is always dirty on the bottom.
- Great and helpful staff. Facilities all work
- Great staff, nice pool and location.
- staff are helpful, locker room/shower could use a deep clean
- Staff very nice. Pool clean and water nice.
- The lifeguards seemed very power hungry. Excessive corrections, yelling, and blowing the whistle. Really ruined the mood

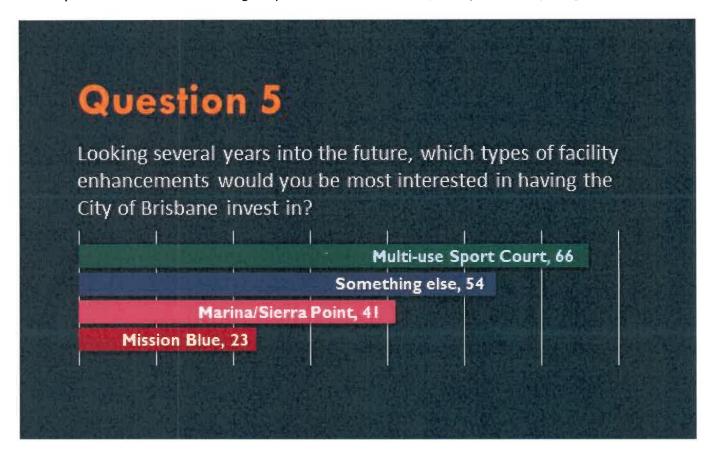
### **Comments regarding programs:**

- Easy to get in but the recreational swim hours are too late in the day
- Good since it was not crowded when I brought grandkids to rec swim (& Good when I attended water aerobics before pandemic)
- Hours are not great for families, during colder times of the day, kids pool not great
- It's hard to make private swim lessons (no one really answers/they respond in an untimely fashion).
- Lap hour swim time is difficult during the week for working people. Overcrowded on weekends, with simultaneous lessons for kids
- Limited free swim hours for kids, baby pool has been out of service forever
- Limited hours, hard to access swimming lessons, pool too cold for young kids
- Not enough classes for children- add classes like pre pandemic
- organized for water aerobics, have not been indoors since covid
- Organized times for lap swim good
- Outdoor pool equals kids get sick, too many kids per swim class
- Poor communication from staff asking for private swim lessons, discontinuing piranha swim club, need swim team options for teens
- Really appreciated the opportunity for swimming lessons, I would love to see lessons offered at even more times
- The times I tried to go to swim, we had to be in a waiting list and did not make it.
- Wonderful water aerobics class
- Would like more rec swim hours; on hot days, it would be great to give residents priority admission
- Youth swim classes filled too quickly, and then there was no room to adjust swim level class. The pool/bldg. itself was great.
- Good for kids cannot swim but can enjoy the water.
- I like our pool, but would like to be able to reserve 20-30 min for swimming
- Like the ease of swimming nearby, also few enough people so don't need to circle swim
- Too few hours

### **Comments regarding the facility/general:**

- Pool should be warmer (10)
- Pool/facility is clean (8)
- Pool/facility is dirty (7)
- Bathrooms/locker rooms need improvements (3)
- Add wall-mounted hair dryers (2)

- Beautiful outdoor pool.
- Facilities are dated, hard to get in for rec swim when it's actually hot out
- in need of modernization and a hot tub better separate for women and men
- No complaints about staff but what happened to the grassy area? It is dead and dry
- Pool is great, and I'm grateful for the facility. Please keep soap dispensers in shower stalls always refilled!
- Pool itself in great condition. Amply wide lanes. Good staff.
- The pool is beautiful with a great view of the mountain
- Water aerobics had been essential to my health and well-being
- limited learning classes which fill up quickly, no adult learning programs
- Love the pool; it's like a country club close to home, very affordable
- so nice to have an outdoor pool. generally good condition. Like the availability of kick boards etc. for lap swim.
- Why is the whole town subsidizing the pool that so few use \$200,000+/year? Raise pricing.



### 5a. If you chose "Something else", please specify:

### **Outdoor facilities:**

- Renovations to the existing community park or new playground (8)
- Sport field maintenance/improvements (6)
- Bike Pump Track (4)
- Pickleball! (4)
- Bike trails (4)
- Disc golf course (2)
- Kayak launch (2)
- Another basketball court

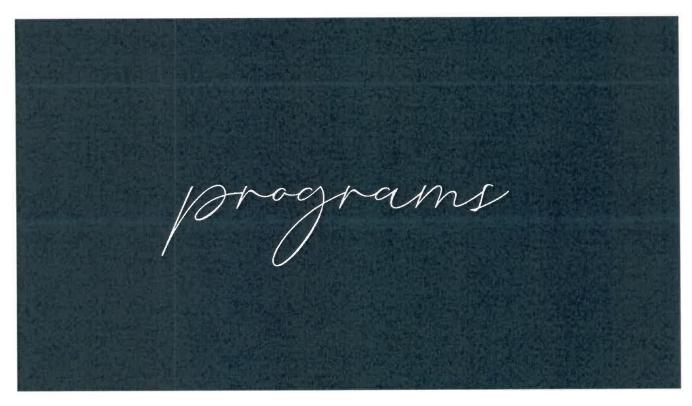
- Badminton!!
- Bouldering walls

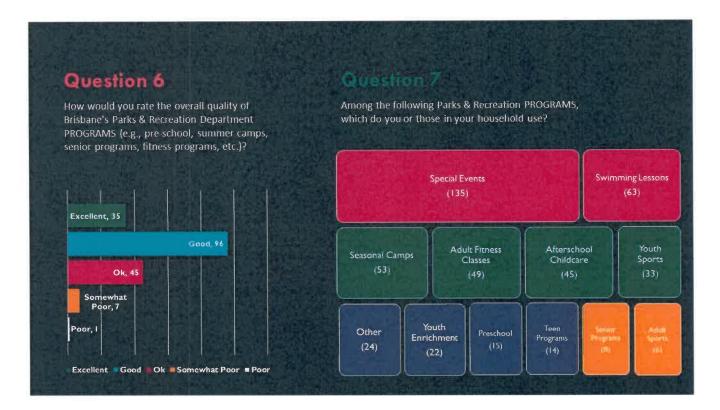
### Trails and open space:

- Fifth park landscaping, new tables/benches/BBQ, new trees, more trees in community park for shade.
- Fix Quarry Rd, adding a painted marker for every 100 yards, and 1/2 mile, and 1 mile.
- Implement the Crocker park trail master plan with a pump track
- More natural habitat and open space
- more trails walking to marina and around lagoon. safer foot/bike access to Caltrain station
- Walkable route to the bay trail
- Repave Quarry Road and have the Quarry pay for it.

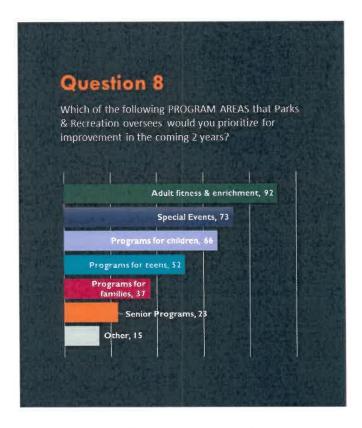
### **Indoor facilities:**

- Swimming Pool updates or indoor swimming pool (4)
- New Teen Center (3)
- Gym/Fitness Center (3)
- Community Center updates (3)
- Modernize facilities (pool, community center, park)
- Remodel old library space above community center into multi-purpose classrooms/meeting space





- Pool (4)
- Water aerobics (4)
- Adult art class (3)
- Senior lunch
- Yoga



12 & under programs & youth sports (6)

Special events (4)

Yoga/Pilates (2)

Special needs programming for youth and adults (2)

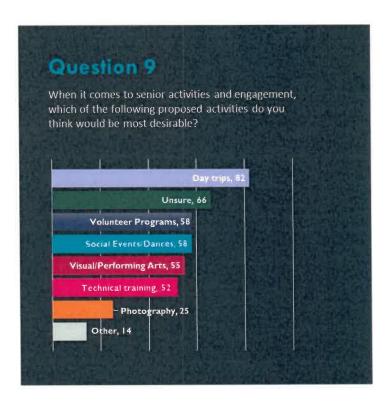
Adult fitness options (2)

Pool (2)

Tennis (2)

- biking, biking, biking.
- Less rock concerts; Let's celebrate cultural diversity food fair/ music. Turn Community Center into an art center w/facilities
- Maintenance and maintenance
- More events for younger seniors.
- More open space and natural habitat availability including hiking and marina
- More pool hours for adults
- none, no more programs, let people recreate the way they want
- Pickle ball
- Pilates
- Self defense
- Swimming pool
- Teens there is very little for our teen population to utilize in town. Our teens need a place to go and hang out safely
- Volunteer opportunities for all ages

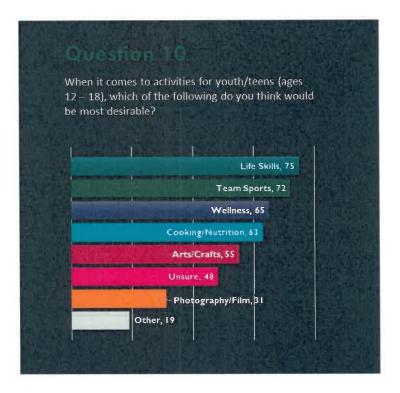
 Would be great to see any martial arts offerings, gymnastics, maybe in conjunction with the library maker space



### 9a. If you chose "Other", please specify:

Fitness/movement/balance (3)
Social events (3)
Cooking (2)
Volunteer/Mentorship programs (2)
Tennis (2)

- More creative opportunities like painting, crafts and relevant activities
- Music/ choir/ instruments / ways to interact with kids and other adults-art/bocce ball teams
- Outdoor walks and activities with community.
- Pickleball
- Themed events such as classic movies, baseball history, SF history, etc.
- Sports, Art (music)
- Basketball team
- Writing class



Life skills (leadership, career development, social media ethics, communication, urban gardening) (5) A dedicated space for socializing/gathering (5)

Sports (3)

Volunteer opportunities (3)

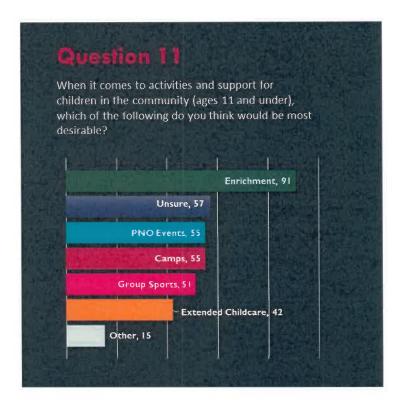
Bike trails/pump track (3)

Tennis (3)

Meditation/Wellbeing (2)

Art programming (2)

- A program pairing up Youth with Senior citizens face to face (less screen time)
- Activities on the weekends, during their breaks winter and summer in our town
- Dance classes, foreign languages
- Habitat restoration, hiking, environmental activities like a mountaineer club
- Martial arts
- Social like dances etc.
- summer camp, date nights, enrichment classes



Group sports (basketball, soccer, lacrosse, dodgeball, softball) (16)

Creative programs (art, music) (7)

Dance classes (6)

Specialty summer camps (mountain camp, STEM, sports, theatre) (5)

Expanded childcare hours (5)

Tennis (3)

Childcare for parent date nights (3)

Martial arts (3)

STEM classes (3)

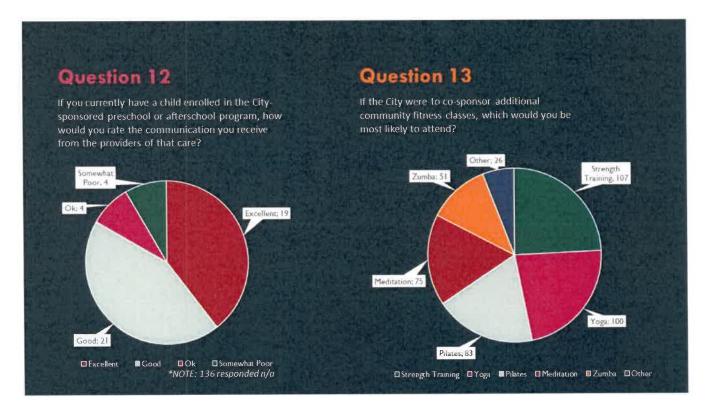
Outdoor/Nature programs (3)

Tumbling/Gymnastics (2)

Gardening & Cooking (2)

Skateboarding/Roller-skating (2)

- bike skills features on Crocker trail and pump track
- senior outreach-interaction
- Family runs like parent/child 5k/10k walk/runs
- Inclusive sports for individuals with disabilities
- other-Girl Scouts
- public speaking, debate
- Pickle ball
- We don't need more sports but do need more coaches. We've had a very hard time finding parents who
  are willing to coach AYSO



Dance (4)

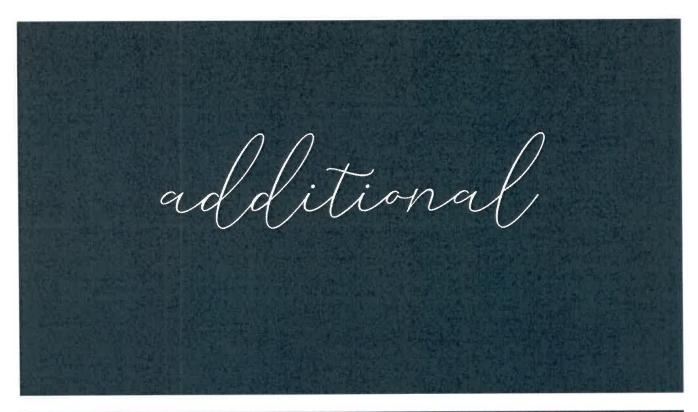
Tai Chi (3)

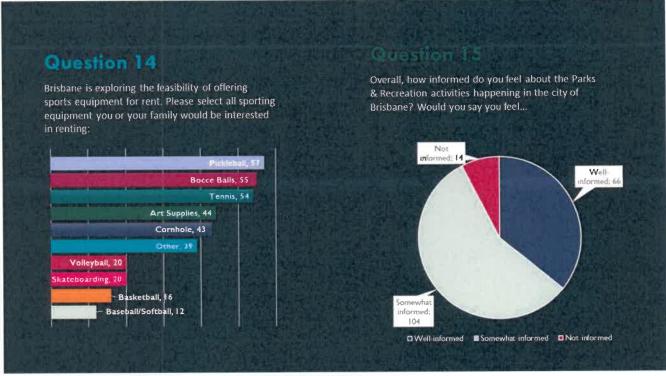
Stretching/Core strengthening (3)

Biking (2)

Cross/Circuit training (2)

- Ballet barre
- Boot camp
- Climbing
- Feldenkrais
- Gymnastics for kids.
- I would love more classes for adults I cannot find anything, other than the 6 a.m. Collective Camp classes.
- Just exercise class but not boot camp
- Mother/daughter dance class
- tennis
- Walking groups
- Yes!! I'd LOVE to join these classes. I've been waiting for the yoga class to come back at Mission Blue!!
   Convenient location!!





14a. If you chose "Art equipment" or "Something else", please specify:

Easels/Paint/Watercolors/Canvas/Brushes (12) Bikes (6)

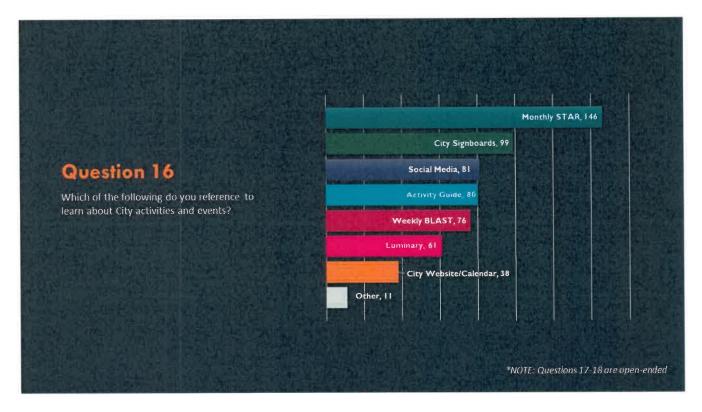
Croquet (3)
Sewing machine (3)
Tools (3)
Pottery Wheel (2)
Badminton (2)

### **Additional comments:**

- archery, badminton, shuffleboard would be great, horseshoes
- Free weights if Rec offers weight training-good for both Youth & Seniors
- Bocce ball
- Clay equipment, film equipment
- Digital drawing tablet
- dumb bells/Pilates equipment or bands
- Ping pong, darts
- Pitching Machine
- Telescopes
- Water toys that are acceptable at the swimming pool. Last year the guard rejected our pool noodle and kickboards.
- well maybe paint sprayer gun or printing equipment.

### **Comments opposing this idea:**

- don't need to rent equipment
- Honestly don't think the city should get into this business
- It looks like Brisbane is desperate to spend more money. This town is very wealthy. People can buy whatever they want.
- Lots of things to purchase for that experience
- None of these.
- probably wouldn't use this service



Word of Mouth (6)
Emails from staff (4)
MOB
Parks and Rec website
Residents of Brisbane Facebook

## 17. If you were to offer one suggestion on how to improve our City's Parks & Recreation programs, events, or facilities, what would it be?

Facility maintenance/improvements/cleaning/renovations (39)

More class offerings/variety (19)

Expanded marketing efforts/more communication (13)

Improved/new events (6)

Teen trips/life skills/programs/center (5)

More lap swim times/offerings (4)

Bike trails/paths/skills features (4)

Go back to pool lane reservations (3)

More adult offerings (2)

Expanded swim lesson offerings (2)

Lower cost (2)

Expanded sport offerings (2)

- Aftercare and camps need to be updated to reflect current best practices in positive discipline, child led and STEAM activities.
- Already great

- bocce ball courts
- bring back youth swim team
- Bring in Voluntary opportunities, Internships and
- Convert the guarry into and amphitheater and call it "the old guarry"
- Distribute funding better across all age groups. Very childcare centric.
- Have an opt in text message system for key updates/reminders
- I'm really insufficiently educated tbh; excited to engage more and then will have a better opinion. So far I'm impressed!
- Inclusive Programs for Individuals with Disabilities
- Keep improving we are good but keep improving! We love Brisbane and want things to be great
- Kayaking in the Lagoon
- Line Tennis Courts for Pickleball for shared use
- Longer rec swim hours
- Meditation, mindfulness and life skills are very important in today's environment
- More improvements for children under 12 (childcare, playground, enrichment activities)
- More sports fields are needed to accommodate our growing number of teams. They also need to be maintained better, lots of holes
- Offer a fulltime/daycare option for the preschool
- Physical activity/movement with childcare options, FAMILY oriented movement
- Pickleball
- Priority offerings for residents before non-residents
- Signage and maps on hiking trails
- Solve the gopher hole and dog poop problems at the BES, Lipman and Mission Blue fields
- Subsidize (partial) art classes (sports), especially for families with multiple kids
- Thank you Rec! More activities within rec would be cool. We have loved drawing class every Thursday.
- Using digital purchasing platform named UrbanLeap.io it is at no cost for the city and will help use the budget in a better way

### 18. Do you have anything else to add?

### **Affirmations:**

- I don't. The Parks and Rec's staff is amazing!
- I think for our small town our Park & Rec Dept is doing pretty good
- Keep up the great work you all do in the City office!
- Love the city
- Love the city of Brisbane and everything everyone does to improve it
- Love the staff!
- Doing great Brisbane. Thank goodness for public works.
- Great Job on keeping everyone active!
- No, thank you, you all do a fantastic job, Brisbane is a wonderful community, and we consider it a privilege to live here
- Staff is wonderful! More options for kids' activities and parents would be great! Thank you!
- Thank you for all that you do!
- Thank you for all you do!
- thank you for all you do!
- Thank you for asking. No.
- Thank you for collecting this info and making this city even better

- Thank you for keeping costs affordable. I realize Staff needs to be paid well as they should be. Thank you Brisbane Rec!!
- Thank you for your efforts. Look forward to continued improvements
- Thank you!
- Thank you! A dance class could be fun & outdoors for space & movement! Thank you for everything!
- Thanks for everything the city offers, we rely on these activities. Would love to see more activities
- The staff is wonderful!
- We have a great and very caring staff. More local bands for concerts in the park
- We love the Brisbane Parks & Rec dept.!
- You guys have been amazing!! My child loves the afterschool park & rec! More kid & adult classes would be awesome!!
- Honestly, not a lot to improve on, I'm really reaching here:)

### **Facility suggestions:**

- A climbing wall would be a great thing to add to the city. It would get a lot of engagement from kids and parents.
- bigger basketball courts, etc.
- Consider using the old library as a community gym fitness/health center
- Convert the quarry into any amphitheater
- Create a walking path from Inyo St to Solano St, so kids to walk to the pool or school safely. coming from other side of Brisbane
- DPW is very bad about curb appeal, and ineffective safety measures, drought resistant plants still need some water!
- If the Crocker park master plan isn't feasible now, find a place to put in a pump track
- Include walkability, bike paths/parking, and public trans in the conversation.
- It would be nice if the swimming pool were heated.
- Most hiking trails are in serious need of maintenance.
- Need new signs at schools to state no dogs allowed. They are all faded.
- Parks and trails are frequently littered and should be cleaned more often
- Pickle ball courts would be awesome
- Pickleball
- Please do not cut down any trees along the Crocker Park Recreational Trail
- Please get rid of the tree stumps at the park and that silly fence around one of the stumps.
- The baseball field at Lipman is in terrible shape. The little leaguers deserve a better field to play on.
- The community center is in a great location, used by many, and should really be updated
- Purchase pitching machine for batting cages please!

### **Program suggestions:**

- Flag football?
- Focus on programs for kids, demand is high if it can double as childcare
- For Q11, Frisbee game as Additional group sport activities
- Have some music class, reading or playing class at outdoor parks
- Expand the pool hours for adult lap swim, more options
- Include a link to cancel activities on the registration website.
- Maybe offer once a month guided hiking group
- More activities for teens to get involved in internships, clubs (environment, leadership, etc)
- I'd like more offerings near Visitacion/community park or please let me know if there's a free shuttle to get to Mission Blue

- Our approaches to childcare are very outdated and need a big update. The providers need more training and better resources.
- Sewing classes for adults who are interested and social events for school parents.
- Staff at afterschool and camp should be more engaged with kids
- Team sports and other enrichment classes for teens, piranha swim club,
- Tennis (2)
- The early morning fitness class at the park is a little loud.
- We need an area for mountain bikes to ride besides boring streets. A pump track would be perfect!
- We need sports teams for middle school kids
- Yes, our city has great programs for kids, under 12, but Teens don't have much avenues to volunteer or do internships.

### **Event suggestions:**

- Bigger farmers market & night events
- I would love Brisbane fundraiser 5k/10k walk/runs for parents + children
- The mini golf in the park was an absolute blast and I hope you do it again!
- Tired of the rock concerts in Park. Have cultural groups perform, HS band or classical artists or give it up!

# PARKS & RECREATION COMMISSION SUBCOMMITTEES: Updated 4/14/22

The purpose of designated subcommittees is to investigate specific topics of interest to the Parks & Recreation Commission. They are to gather information and develop proposed solutions which are then to be presented to the Commission at a regular or special meeting as determined by the Chairperson.

SUBCOMMITTEE	COMMISSIONERS	STAFF
BRISBANE DERBY / DAY IN THE PARK	(3) COMMERFORD, GREENLEE, OCAMPO	MONROY & FRANCO
BEAUTIFICATION AD HOC	(1) COMMERFORD	SCHILLINGER (W/CITY COUNCIL)
CONCERTS IN THE PARK	(3) DAVIS, OCAMPO, SIMS	FRANCO
EVENTS	(3) GREENLEE, KERN, SEAWELL	LEEK & NAHASS
FESTIVAL OF LIGHTS	(3) DAVIS, SIMS	MONROY
HABITAT RESTORATION	(3) COMMERFORD, SIMS	FRANCO & ETHERTON (W/OSEC)
PUBLIC ART ADVISORY	(2) GREENLEE, SEAWELL	SCHILLINGER (W/ COMMITTEE)
RECREATION PROGRAMS	(3) COMMERFORD, OCAMPO, SIMS	LEEK
RECREATIONAL FACILITIES	(3) KERN, SEAWELL	LEEK & FRANCO
SENIORS	(3) DAVIS, KERN	MORRIS & NAHASS
TEEN SERVICES (YAC)	(3) OCAMPO, KERN, SIMS	NAHASS
TRAILS DEVELOPMENT	(3) COMMERFORD, GREENLEE, KERN	LEEK
SIERRA POINT PARK AD HOC	(1) DAVIS	LEEK
STAFF CONTACT INFORMATION		
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2022	COLL	RICCIONI C	
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JANUARY (1/12)	Review/update Commission work plan & goals	
FEBRUARY (2/19)	Consider Commission Calendar (Swearing in of new P&R Commissioners at City Council meeting on 2/17)	
	Finalize/Adopt Commission Calendar New Commissioners seated	
MARCH (3/16)	Needs assessment survey – finalize questions and adopt survey  Annual CPRS Conference (March 8-11)	
	Program presentation: YAC/Teens	
APRIL (4/13)	Commission reorganization Subcommittee reassignments	
(., )	Finalize and adopt needs assessment survey, determine timeframes & outreach	
	Program presentation: ClubRec/Summer Preview/ Preschool	
MAY (5/11)	Needs Assessment Survey progress check in	
MAI (5/11)	Registration process review and priority registration periods	
	Discuss ideas for National Parks & Recreation Month	
JUNE (6/8)	Offsite: Facilities Tour	
	Program Presentation: Club Lipman	
HH V (7 /42)	Review needs assessment survey results, Identify priorities from needs assessment survey	
JULY (7/13)	National Parks & Recreation Month *Proclamation at City Council meeting	
	Event debrief: LUNAFEST	
AUGUST* (8/10)	Cancellation for Summer Break	
	Program presentation: Sports	
SEPTEMBER (9/14)	City Council Liaison Meeting- Annual achievements & Work plan presentation	
	Identify priorities from needs assessment survey  Event debriefs: Concerts in the Park, Garden Show	
	Event debriefs. Concerts in the Fark, Garden Show	
OCTOBER (10/12)	Program presentation: Aquatics	
	Event debriefs: Lagoon Clean up, Day in the Park/Derby	
NOVEMBER (11/9)	Program presentation: Tentative: Seniors	
DECEMBER* (12/14)	Event debrief: Festival of Lights	