



CITY *of* BRISBANE

City Council Special Meeting Agenda

Thursday, January 18, 2024 at 7:00 PM • Hybrid Meeting, 50 Park Place, Brisbane, CA 94005

The public may observe/participate in City Council meetings using remote public comment options or attending in person. Members of the City Council shall attend in person unless remote participation is permitted by law. The City Council may take action on any item listed in the agenda.

TO ADDRESS THE COUNCIL IN PERSON

Location: 50 Park Place, Brisbane, CA 94005, Large Conference Room

Mayor O'Connell will be teleconferencing from 52 Josefa Ortiz de Dominguez Colibri Condos #104 Bucerias, Nayarit, Mexico

Masking is not required, but the California Department of Public Health recommends people at higher risk for severe illness consider masking. Similarly, to help maintain public health and safety, we respectfully request that people not attend public meetings in-person if they are experiencing symptoms associated with COVID-19 or are otherwise ill and likely contagious (e.g., respiratory illnesses).

REMOTE PARTICIPATION

Members of the public may participate in the Special Meeting by logging into the Zoom Meeting listed below.

The agenda materials may be viewed online at [brisbaneca.org](https://www.brisbaneca.org) at least 72 hours prior to a Regular Meeting, and at least 24 hours prior to a Special Meeting.

Remote Public Comments:

Remote meeting participants may address the City Council during public comment. We also encourage you to submit public comments in writing in advance of a meeting. Aside from commenting personally while in the Zoom Meeting, the following email and text line will be also monitored during the meeting and public comments received will be noted for the record during Public Comment.

Email: ipadilla@brisbaneca.org or **Text:** (628) 219-2922

Join Zoom: zoom.us (please use the latest version: zoom.us/download)

<https://us06web.zoom.us/j/85031706803?pwd=Nlc0NVdaREF5Y3hiN2o0bEhNNkNmQT09>

Meeting ID: 850 3170 6803

Call In Number: 1 (669) 900 9128

Note: Callers dial *9 to "raise hand" and dial *6 to mute/unmute.

SPECIAL ASSISTANCE

If you need special assistance to participate in this meeting, please contact the City Clerk at (415) 508- 2113. Notification in advance of the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

7:00 P.M. CALL TO ORDER

PUBLIC COMMENT

WORKSHOP

A. Council Review of the Ralph Brown Act

B. Council Discussion and Approval of County Assignments and Subcommittee Assignments

ADJOURNMENT

File Attachments for Item:

B. B. Council Discussion and Approval of County Assignments and Subcommittee Assignments

2023

CITY OF BRISBANE - CITY COUNCIL ASSIGNMENTS

The following is a list of Commissions, Subcommittees, Boards, Councils and Associations for which the Council selects a representative(s).

<u>County/Other JPA Assignments</u>	<u>Representative/Alternate</u>	<u>Mtg Sched.</u>
1. Association of Bay Area Governments http://www.abag.ca.gov/	Mayor/Mayor Pro Tem	Annually/April
2. League of California Cities http://www.cacities.org	Mayor/Mayor Pro Tem	Conferences
3. Airport Land Use Committee http://ccag.ca.gov/committees/	Terry O'Connell, Rep. Madison Davis, Alt	4 th Thurs/mo 4-6 pm
4. San Mateo County Emergency Services Council http://hsd.smcsheriff.com/	Terry O'Connell	3 rd Thurs/mo/Quart 5:30 pm
5. City/County Association of Governments http://ccag.ca.gov/committees/board-of-directors/	Karen Cunningham, Rep Cliff Lentz, Alt.	2 nd Thurs/mo 6:30-9:30pm
6. Peninsula Traffic Congestion Relief Alliance http://commute.org/	Cliff Lentz Karen Cunningham, Alt	3 rd Thurs/bi-month 8 – 9:30 am
7. County Library JPA Liaison with Friends of Brisbane Library http://www.smcl.org/en/node/11	Karen Cunningham Cliff Lentz, Alt	2 nd Mon/bi-month 8:15 am
8. SMC Pre-Hospital EMS Group Board of Directors (JPA-ALS Paramedic)	Karen Cunningham Terry O'Connell, Alt	3 rd Wed Jan/May/Sept 6 pm
9. Airport Community Roundtable http://sforoundtable.org	Terry O'Connell Madison Davis, Alt	1 st Wed/mo 7 pm
10. North County Fire Authority Board of Directors/Fire Services (JPA Board)	Madison Davis Terry O'Connell	Once a year in June/July
11. Brisbane Baylands Community Advisory Group (BBCAG)	Madison Davis Terry O'Connell	As Needed 7-9 pm
12. Peninsula Clean Energy JPA (SM County) www.peninsulacleanenergy.com	Coleen Mackin Madison Davis, Alt	4 th Thurs/mo 7-9 pm
13. Brisbane Emergency Services Council (Mayor & SMC Emergency Services Council Rep)	Coleen Mackin, Rep Terry O'Connell	
14. Bay Area Water Supply Conservation Agency (BAWSCA City Representative)	Jerry Flanagan (Term expires 6/30/23)	3 rd Thurs/mo 7pm

15. Caltrain Modernization Local Policy Maker Group
www.caltrain.com/calmod
(Assigned at Council Mtg of 9/7/17)

Terry O'Connell
 Cliff Lentz, Alt

4th Thursday at
 6pm

16. HEART of SMC's Membership Agency
 Committee (MAC)

Cliff Lentz
 Coleen Mackin (alt)

Annually (May)

City Council Subcommittees

17. Infrastructure, Utilities, & Franchise
*(Water & Sewer, rates & plans, Franchise agreements,
 Other Infrastructure plans, Storm drains, streets,
 City Facilities - buildings, marina, etc.)*

Coleen Mackin
 Cliff Lentz

18. School/City Subcommittee 2x2

Madison Davis
 Karen Cunningham

19. Education Ad hoc Subcommittee Meeting
(Created 1/17/19)

Madison Davis
 Karen Cunningham

20. Fiscal & Administrative Policies
*(Review of Fiscal policies, such as OPEB,
 Fund Balances Policies, unfunded liabilities.)*

Terry O'Connell
 Karen Cunningham

21. Affordable Housing

Cliff Lentz
 Madison Davis

22. Public Information/Technology
(Website, Newsletter, Broadcasting, security)

Coleen Mackin
 Karen Cunningham

23. Economic Development

Karen Cunningham
 Cliff Lentz + Mitch

24. Baylands
*(All things Baylands, BSP - UPC application and is
 various studies, i.e., financial, survey, sustainability,
 HSR, Soil Processing, Recology)*

Terry O'Connell
 Karen Cunningham
 + 1 PC (Sayasane), + 1 CSSC (Cabrera)
 + 1 OSEC (?) + 1 Art (Davis/Salmon)
 Possible Youth and/or At-Large position/s

25. Sierra Point Parkway Design Guidelines

Terry O'Connell
 Cliff Lentz + Mitch

26. Sierra Point Parkway Park & Open Space
*(For parks and open space projects at SPP)
 (Created 1/7/21)*

Coleen Mackin
 Cliff Lentz
 + 1 P&R, + 1 OSEC Member,
 + 1 Complete Streets

27. History Subcommittee

Coleen Mackin
 Madison Davis

- | | |
|---|--|
| 28. Airport Noise Subcommittee | Terry O’Connell
Madison Davis |
| 29. Crocker Park Noise Ad hoc
<i>(created 10/26/17)</i> | Cliff Lentz
Coleen Mackin |
| 30. Planning Issues | Coleen Mackin
Karen Cunningham |
| 31. Cannabis Issues
<i>(created 1/17/19)</i> | Madison Davis
Terry O’Connell |
| 32. Public Art Advisory Committee &
Public Art Selection Committee | Madison Davis
Karen Cunningham
+ 2 P&R, + 1 Business owner
+ 1 Artist, + 1 Community member |
| 33. Beautification Subcommittee
<i>(created 9/5/19)</i> | Karen Cunningham
Coleen Mackin
+ 1 P&R , + 1 OSEC Member,
+ 1 Complete Streets |
| 34. Transportation Demand Management Policy
<i>(created Sept 2021)</i> | Cliff Lentz
Karen Cunningham |
| 35. Community Garden
<i>(created Nov 2021)</i> | Madison Davis
Karen Cunningham |
| 36. City Manager Employment Issues Ad hoc
<i>(created Feb 2022)</i> | Karen Cunningham
Cliff Lentz |
| 37. City Manager Recruitment Ad hoc | Terry O’Connell
Madison Davis |
| 38. LUNAFEST Co-Sponsorship with Lions Club
<i>(dissolved 4/21/22; now Lions Club event)</i> | Madison Davis & Terry O’Connell
Lions: Sharon Boggs & Deb Horen
+ 3 P&R (Greenlee, Kern & Seawell) |
| 39. Committee/Commission Acknowledgements Ad hoc
<i>(created Jan 2023)</i> | Coleen Mackin
Cliff Lentz |
| 40. Ordinance 528 Ad hoc | Karen Cunningham
Coleen Mackin |
| 41. Best Practices Ad hoc | XXX
XXX |

Council Liaisons**Representative/Alternate**

** Meet with two representatives from each Commission for Liaison meetings: involves discussion around the Commission's achievements, goals and their upcoming workplan.

42. Liaison to Parks & Recreation Commission	Madison Davis Karen Cunningham
43. Liaison to Open Space & Ecology Committee	Coleen Mackin Terry O'Connell
44. Liaison to Planning Commission	Cliff Lentz Coleen Mackin
45. Liaison to Complete Streets Safety Committee	Karen Cunningham Coleen Mackin
46. Liaison to Equity Plus Inclusion Committee (EPIC) and Inclusion, Diversity Equity & Accountability (IDEA) <i>(created 1/7/21)</i>	Madison Davis Cliff Lentz