



CITY *of* BRISBANE

Fiscal and Administrative Policies Subcommittee Agenda

Tuesday, January 9th, 2024 at 2:00PM • Hybrid Meeting
Brisbane City Hall 50 Park Place, Brisbane, CA

The public may observe/participate in the Subcommittee meetings by using remote public comment options or attending in person. Subcommittee members shall attend in person unless remote participation is permitted by law. The Subcommittee may take action on any item listed in the agenda.

JOIN IN PERSON

Location: 50 Park Place, Brisbane, CA 94005 - [Large Conference Room](#)

Masks are no longer required but are highly recommended in accordance with California Department of Health Guidelines. To maintain public health and safety, please do not attend in person if you are experiencing symptoms associated with COVID-19 or respiratory illness.

JOIN VIRTUALLY

Join Zoom Webinar (please use the latest version: zoom.us/download):

<https://us06web.zoom.us/j/81690481250?pwd=ah01wpcGUs8Vkej4MYoZxla55QXXik.1>

Meeting ID: 816 9048 1250

Call In Number: 1 (669) 900-9128

Note: Callers dial *9 to "raise hand" and dial *6 to mute/unmute.

The agenda materials may be viewed online at www.brisbaneca.org at least 72 hours prior to a Meeting. Please be advised that if there are technological difficulties, the meeting will nevertheless continue.

TO ADDRESS THE SUBCOMMITTEE

IN PERSON PARTICIPATION

To address the Subcommittee on any item on or not on the posted agenda, please wait until Public Comments are being accepted.

REMOTE PARTICIPATION

Members of the public may observe/participate in the Committee meeting by logging into the Zoom Webinar. Aside from commenting while in the Zoom meeting, the following email line will be monitored during the meeting, and public comments received will be noted for the record during Public Comment or during an Item.

Email: aibarra@brisbaneca.org

SPECIAL ASSISTANCE

If you need special assistance to participate in this meeting, please contact Angel Ibarra at (415) 508-2109. Notification in advance of the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

SUBCOMMITTEE MEMBERS:

Mayor O’Connell, Mayor Pro-tem Councilmember Cunningham

ROLL CALL

- A. Consider any request of a City Councilmember to attend the meeting remotely under the “Emergency Circumstances” of AB 2449

PRESENTATIONS AND DISCUSSION ITEMS

- B. Review Proposed Projects on the City’s Capital Improvement Plan

PUBLIC COMMENT**ADJOURNMENT**

File Attachments for Item:

A. Review Proposed Projects on the City's Capital Improvement Plan



CITY COUNCIL FISCAL AND ADMINISTRATIVE ECONOMIC SUBCOMMITTEE AGENDA REPORT

Meeting Date: 1/09/2024

From: Carolina Yuen, Finance Director

Subject: Capital Improvement Plan Amendment

Community Goal/Result

Fiscally Prudent
Safe Community
Community Building
Ecological Sustainability
Economic Development

Purpose

Develop a plan to provide for the long-term replacement of infrastructure, and creation of new amenities for the community.

Recommendation

Review the proposed projects on the City's Capital Improvement Plan and set priorities for the completion of projects since the last review of January 20, 2022. Direct staff to return at mid-year to review potential funding sources for Council priority projects.

Background

The Capital Improvement Plan (CIP) provides information on the current and long-range infrastructure and equipment requirements of the City. It provides a mechanism for balancing needs and resources and for setting priorities and schedules for capital projects. It is based on needs identified through the planning process, request and recommendations of City departments and the concerns of citizens and elected officials.

The City Council developed the CIP in 2004. Council reviews the plan in the off year of the City's two-year operating budget cycle. Council reviewed the plan last in January 2022 to move forward on projects deemed high priority and to determine if additional projects were needed. Council requested to revisit after the results of Fiscal Year ending June 30, 2022 were known. Due to a planned City Manager transition, budgets were prepared for one-year cycles for Fiscal Years 2023 and 2024. Staff therefore delayed CIP requests until after the FY24 Budget was completed.

Based on the preliminary audited financials for Fiscal Year ending June 30, 2023, the General Fund Available Reserves is approximately \$11,400,000. This includes budgetary policy restrictions on those reserves for major disasters, economic recessions, and contract

commitments. When the Fiscal Year 2024 Budget was approved, Council directed staff to hold from spending on specific items until the economic conditions could be re-evaluated at mid-year. Until the holds on FY24 spending are released, staff has determined there are no reserves available to be used towards capital improvements. However, the projects to be presented today have been requested by staff for discussion including some deemed high priority, to commence if approved and once funds become available.

Discussion

Attached for City Council review is the City's Capital Improvement Plan, coded as follows:
Yellow is for completed projects.

Blue is for approved projects. (marked with +)

Bright Red is for projects that staff consider a priority. (marked with **)

Green is for projects that are new this year. (marked with N)

Brown is for projects that Council has requested to be presented again after additional research.

The following projects were completed since we met in January 2022:

CC-07	Crocker Trail Light Improvements
DPW-31	Sierra Point Lift Station Improvements (LS#4)
Fire-15	LED Light Upgrade Station 81

The following projects were updated or are new requests since we discussed in January 2022 for a total of \$3,021,500, including five projects that Staff has identified as high priority this year for a:

DPW-93	Brisbane Village DCFC Replacement (high priority)
DPW-94	Wastewater Infiltration and Inflow Study (high priority)
DPW-95	Guadalupe Canyon Parkway Flushing Unit (high priority)
DPW-96	Crocker Shuttle Stop Improvements (partially funded) (high priority)
Fire-12	Replace Carpet in Station 81 Office and Common Area (combined with Fire-13)
Fire-14	New Carpet or Alternative Materials in Station 81 Dorm Side Area
PR-02	Community Park Installation of Sport Court (combined with PR-28)
PR-11	Turf Renovation – Lipman Athletic Field (updated priority)
PR-15	Full Size Soccer Field Construction (removed)
PR-18	Mission Blue – Prelim Design Consultant (moved to Operating)
PR-19	Libr/Comm Ctr Special Analysis & Design Consult (moved to Operating)
PR-26	Sunrise Room Window Coverings (moved to Operating Budget)
PR-28	Community Park Playground Resurfacing (combined with PR-02)

Fiscal Impact

The priority projects at this time total \$3,956,500, for which \$2,890,700 is being requested from the General Fund. City Council has not allocated funds from reserves for Capital Projects at this time. Final fiscal impact to the City will be determined when the projects are approved and what funding source is used.

Measure of Success

The City maintains the infrastructure it owns and provides for new amenities the Community needs.

Attachments

1. Capital Improvement Plan Guidelines
2. Narratives for new and updated requests
3. Capital Improvement Plan Schedule

Carolina Yuen

Carolina Yuen, Finance Director



Clay Holstine, City Manager

Introduction

The Capital Improvement Plan guides the construction of major maintenance of City facilities and infrastructure. It constitutes a critical component in the City's system of planning, monitoring, and managing corporate business activities. This system links together in a single process the annual cycle of planning, budgeting, implementation, and quality assessment activities.

Capital Improvement Plan Definitions

The Capital Improvement Plan (CIP) is a planning and budgeting tool, which provides information about the City's infrastructure needs. Each year, the list of projects is reviewed for need, cost, and priority. New projects may be added and other projects deleted.

Generally, capital improvement projects are defined as physical assets, constructed or purchased, that have a useful life of ten years or longer and a cost of \$50,000 or more. The following are capital improvements included in the plan:

1. New and expanded facilities for the community.
2. Large scale rehabilitation or replacement of existing facilities.
3. Equipment for any public facility or improvement when first constructed or acquired.
4. The cost of engineering or architectural studies and services related to the improvement.
5. The acquisition of land for a community facility such as park, road, sewer line, etc.

What are Capital Outlays?

"Capital Outlays", which are budgeted within the City's operating budget, include such things as furniture, equipment, vehicles, and motorized equipment needed to support the operation of the City's programs. Generally, a capital outlay item may be defined as an item valued in excess of \$5,000 with a life expectancy of less than 10 years.

What are Capital Projects?

There are two types of capital expenditures. One is infrastructure projects and the other is operating programs. "Capital Projects", which are addressed in the CIP and budgeted within the City's adopted budget, generally include major fixed assets or infrastructure with long term value, such as buildings, roads, and parks; major equipment purchases (large vehicles), computer hardware and computer

software that over the life of the project cost \$250,000 or more. Any of these may involve some form of debt financing.

Capital project costs include all expenditures related to the planning, design, construction, and equipment necessary to open the facility. They include reimbursement for the project manager's time through a transfer from a capital project account.

Why have a Capital Improvement Plan?

The CIP provides information on the current and long-range infrastructure and equipment requirements of the City. It provides a mechanism for balancing needs and resources and for setting priorities and schedules for capital projects. It is based on needs identified through the planning process, requests and recommendations of City departments and the concerns of citizens and elected officials.

The CIP includes identification of the revenue sources, which will be utilized to fund capital improvements. Projects should be included even if revenues are not available to them. Projects may be funded by current revenues or by debt financing, depending on the availability of funds, the nature of the project, and the policies of the City Council.

The CIP strives for efficient use of capital improvement funds by identifying projects and prioritizing them according to their relative importance and urgency of need. Identification assures needed projects are known while prioritization ensures that those projects, which are most urgently needed, are funded first.

Why a separate Capital Improvement Plan?

The Capital Improvement Plan lays out long range capital improvement expenditures. Funds budgeted through the CIP for a specific project during a specific year remain with that project until the project is completed, while the operating budget "terminates" at the end of the fiscal year.

Each year project costs will be reviewed and additional funds may be allocated to a project which, when combined with resources carried over from the prior year, constitute the budget for the new year.

City of Brisbane
Capital Projects Listed By Department

Completed projects		Approved Projects (+)		Staff Priority Project **	New Projects (N)	Revised Projects	Council requested (C)				
	Department	Name	Status	Cost 2020	Cost 2021	Cost 2024	Master Planned	Funding Sources	Funding Sources	Funding Sources	Anticipated Start Date
CC-01	City Council	City Entryway		113,000				General Fund			
CC-02	City Council	City Hall Photovoltaic Design-Build	Completed					General Fund			2018
CC-03	City Council	Expansion of Community Garden (CC)	Follow Up requested by Council for 2022	67,800	140,000	140,000		General Fund			
CC-04	City Council	Railing for Stairway between Mono and Sierra Point						General Fund			
CC-05	City Council	South Hill Drive Sidewalk Extension	Completed					General Fund			
CC-06	City Council	Stairway between Tulare and Santa Clara		400,000				General Fund			2019
CC-06a	City Council	Stairway between Santa Clara and Alvarado		282,500				General Fund			
CC-06b	City Council	Stairway between Tulare and Santa Clara Design (+)	Revised scope 10/8/20	50,000				General Fund			
CC-07	City Council	Crocker Trail Commuter Connectivity Upgrades	In design Completed 2023	1,000,000				GF - 115,000	Grant		
CC-08	City Council	Crocker Trail Lighting Improvements		500,000				GF - 200,000			
CC-09	City Manager	New Brisbane Library - Construction	Completed	6,702,862				Business License			Spring 2018
CC-10	DPW-OS&E	Firth Canyon Trail Restoration (+)		50,000				280 South Hill Funds			2020
DPW-02	DPW-Buildings	Construct Roof Replacement for Fire Station 81	Completed					General Fund			
DPW-03	DPW-OES	Emergency Fuel Supply/Propane Trap Wagons		223,288				General Fund			
DPW-04	DPW-OES	Purchase mobile showers for use when emergency shelter is open		79,100				General Fund			
DPW-05	DPW-OES	Upgrade City Hall standby generator		258,770				General Fund			
DPW-06	DPW-OES	Upgrade Station 81 standby generator	Grant received Council Match pending	190,000				General Fund-25%	HMGP-75%		Fall 2019
DPW-07	DPW-SD	Channel/conduit Bayshore/Industrial to Tunnel (AA/BB)		7,719,712			Yes	Developer			
DPW-08	DPW-SD	Guadalupe Channel Erosion Control (+)		550,000				Developer			
DPW-09	DPW-SD	New box conduit and detention basin on Bayshore near Industrial (Y)		2,211,664			Yes	Developer			
DPW-10	DPW-SD	SD Pipeline along Valley Dr. from Cypress Ln. to Bankers Ln. (N)		2,453,360			Yes	Developer			
DPW-11	DPW-SD	SD-Eastern Bayshore open channel culverts (U)		1,445,808			Yes	Developer			
DPW-12	DPW-SD	SD-roadway drainage improvements along Tunnel Ave. (X)		877,968			Yes	Developer			
DPW-13	DPW-SD	Upgrade to Brick Arch (BB)		11,399,024			Yes	Developer			
DPW-14	DPW-SD	18"-36" Pipelines in San Benito and San Bruno - Storm Drain (F)		975,520			Yes	General Fund			
DPW-15	DPW-SD	24" - 30" Pipelines in Vistacion Ave. from Sierra point Road to Klamath Storm Dran (G)		901,264			Yes	General Fund			
DPW-16	DPW-SD	30" Pipeline on Bayshore Blvd. - Storm Drain (K)		515,424			Yes	General Fund			
DPW-17	DPW-SD	BMP Modifications to West Hill Place Sediment Basin		55,328			Yes	General Fund			
DPW-18	DPW-SD	Main Street Detention Basin Improvements (W)		677,040			Yes	General Fund			
DPW-19	DPW-SD	New Storm Drainage Master Plan		302,848			Yes	General Fund			
DPW-20	DPW-SD	Pipeline - Park-n-Ride (J)		838,656			Yes	General Fund			
DPW-21	DPW-SD	Replace CMP on North Hill Drive (S), Humboldt Rd (CC), Kings Rd. (DD), Replace SD Humboldt and Solano (D)		248,976			Yes	General Fund			
DPW-22	DPW-SD	SD Culvert Guadalupe Canyon (T,V) and west end of South Hill Dr. (P)		1,482,208			Yes	General Fund			
DPW-23	DPW-SD	SD Pipeline along South Hill Dr. near Valley Drive (Z)		1,100,736			Yes	General Fund			
DPW-24	DPW-SD	SD Pipeline along Valley Dr. from South Hill Drive to Cypress Ln. (M)		1,648,192			Yes	General Fund			
DPW-25	DPW-SD	SD Pipeline for Bayshore Blvd. north of Fire Station (L)		413,504			Yes	General Fund			
DPW-26	DPW-SD	SD Sediment trap and pipeline-parking lot south of Valley Dr. (H)		489,216			Yes	General Fund			
DPW-27	DPW-SD	SD-inlet and grade modifications at Alana Way (EE)		165,984			Yes	General Fund			
DPW-28	DPW-SD	Sediment Trap and Pipeline, Main Street at Bayshore Blvd. (FF)		378,560			Yes	General Fund			
DPW-29	DPW-SD	Storm Drain Pipeline from Visitacion Ave. and San Francisco Ave to Bankers Lane/San Francisco Ave., West of Visitacion Ave./San Bruno Ave. north of Mariposa St. (B,C,E)		2,571,296			Yes	General Fund			
DPW-30	DPW-SD	Vege Ditch Cleaning and Improvements (Q,R)		295,568			Yes	General Fund			
DPW-31	DPW-Sewer	Sierra Point Lift Station Improvements (LS#4)	Construction Phase Completed	512,000			Yes	Developer			
DPW-32	DPW-Sewer	Bayshore Blvd. North - Sewer Replacement		3,887,520			Yes	Utility Fund			2025
DPW-33	DPW-Sewer	Lift Station Condition Assessment and Hydraulic Evaluation (+)		100,000			Yes	Utility Fund			2024
DPW-34	DPW-Sewer	New Sewer Master Plan		660,000			Yes	Utility Fund			2025

City of Brisbane
Capital Projects Listed By Department

Completed projects		Approved Projects (+)		Staff Priority Project **	New Projects (N)	Revised Projects	Council requested (C)				
	Department	Name	Status	Cost 2020	Cost 2021	Cost 2024	Master Planned	Funding Sources	Funding Sources	Funding Sources	Anticipated Start Date
DPW-35	DPW-Sewer	Sewer Pipeline Replacements - Priority 1 (+)	Completes 3 of 4 remaining Priority 1 Projects (1. Pipe burst 270LF of existing 6" VCP sewer main w/ 8" HDPE pipe on West Hill Drive; 2. Pipe burst 290LF of existing 6" VCP sewer main w/ 8" HDPE pipe on Upper Bicentennial Walkway; 3. Replace 25LF of existing 6" VCP w/ 8" HDPE with new manhole on Solano.)	330,000			Yes	Utility Fund	Bond		2019
DPW-36	DPW-Sewer	Sewer Pipeline Replacements - Priority 2/3		1,388,800			Yes	Utility Fund			2021
DPW-37	DPW-Sewer	Terminal Manhole Installation		203,280				Utility Fund			2021
DPW-38	DPW-Sewer	Trinity Sewer Replacement		123,200				Utility Fund			2021
DPW-39	DPW-Sewer	Bayshore Blvd. South - 8" Force Main Underground Relcotation	Completed					Utility Fund			
DPW-40	DPW-Sewer	Television Inspection and Evaluation - Sewer	Completed					Utility Fund			
DPW-41	DPW-Streets	Slope Stability for 900 block Humboldt Road	Completed					Disaster Relief	General Fund		
DPW-42	DPW-Streets	Pavement Maintenance Project (Annual)	Funded	300,000				Gas Tax	Measure A		
DPW-43	DPW-Streets	Alley Improvements - Alvarado to San Benito **	Staff Priority	350,000	320,000	320,000		TDA - \$240K	Gen Fund - \$80K		
DPW-43a	DPW-Streets	Alley Improvements - Alvarado to San Benito (study)	Completed - FY21/22	20,000				General Fund			
DPW-43b	DPW-Streets	Alley Improvements - Sierra Point to Humboldt (study)	Completed	20,000				General Fund			
DPW-43c	DPW-Streets	Improvements to San Benito to Humboldt Walkway (handrails & lighting) +	To-be-completed-FY2022-2023 In progress		60,000			General Fund			
DPW-44	DPW-Streets	Intersection Improvements at Bayshore/San Bruno	Completed - FY21/22	52,000				General Fund			
DPW-44a	DPW-Streets	Intersection Improvements at Bayshore/San Bruno (Traffic Light)		550,000				General Fund			
DPW-45	DPW-Streets	Slope Stability Analysis - Bayshore at Ice House Hill	Completed					General Fund -C			
DPW-46	DPW-Streets	Controller Upgrades & Replacements		400,000				Grant	Developer	General Fund	
DPW-47	DPW-Streets	Video Detection Upgrade - Phase 2	Completed					Grant	Developer	General Fund	
DPW-48	DPW-Streets	Pedestrian Path - Humboldt Road to Kings Road		420,134				South Hill Land Sale	General Fund		
DPW-48a	DPW-Streets	Pedestrian Path - Humboldt Road to Kings Road - Design		50,000				South Hill Land Sale	General Fund		
DPW-49	DPW-Water	Water Main Installation Aqueduct Zone		1,600,144				Developer			
DPW-50	DPW-Water	Water Storage Tank Installation-Aqueduct Zone		6,500,000			Yes	Developer			
DPW-51	DPW-Water	Crocker Tank Replacement	not needed until 2030	3,753,000			Yes	Utility Fund			
DPW-52	DPW-Water	Extended Period Simulation Hydraulic Analysis		75,000			Yes	Utility Fund			2021
DPW-53	DPW-Water	Glen Park Pump Station Upgrade (+)	Funded	2,600,000			Yes	Utility Fund	Bond		2018
DPW-54	DPW-Water	New Water Master Plan	Completed				Yes	Utility Fund			2025
DPW-55	DPW-Water	North Hill Pump Station Upgrade		1,317,680			Yes	Utility Fund			2024
DPW-56	DPW-Water	PRV Construction and Fire Main on Annis/Line F,G,H,I,J and Annis PRV	Completed				Yes	Utility Fund	Bond		2017
DPW-57	DPW-Water	Pump Station Condition Assessment	New	100,000			Yes	Utility Fund			2024
DPW-58	DPW-Water	SCADA System Replacement (+)	Funded	682,000			Yes	Utility Fund	Bond		2018
DPW-59	DPW-Water	Seismic Studies/Plans		200,000			Yes	Utility Fund			2024
DPW-60	DPW-Water	Water Main Replacement-San Bruno and Trinity		448,000				Utility Fund			2024
DPW-61	DPW-Water	Water Meter AMI Sysetm (+)		1,500,000				Utility Fund	Bond		2020
DPW-62	DPW-Water	Water Pipeline Replacements -Priority 1 (+)	Completes remaining Priority 1 Projects (1. New 6" water main interconnection btw. Mariposa & San Bruno Ave.; 2. Replace existing PRV at Placer with new 10" PRV on Humboldt Road)	500,000			Yes	Utility Fund	Bond		2022
DPW-63	DPW-Water	Water Pipeline Replacements -Priority 2		1,534,400			Yes	Utility Fund			2020
DPW-64	DPW-Water	Water Pipeline Replacements -Priority 3		151,200			Yes	Utility Fund			2021
DPW-65	DPW-Water	Golden Aster Pump Station Upgrade		1,129,856			Yes	Utility Fund			2022
DPW-66	DPW-Streets	Sierra Point Parkway Dip Repairs		40,250				General Fund			2020
DPW-67	DPW-SD	Quarry Road 42" CMP Storm Drain Replacement		364,000				General Fund			2023
DPW-68	DPW- Sewer	Valley Drive Lift Station Rehabilitation		280,000			Yes	Utility Fund			2022
DPW-69	DPW-Water	Water System Enhancement		100,000				Utility Fund			2022
DPW-70	DPW-Streets	Bus Stop improvements Van Water and Rodgers Road		450,000				Grant Funding	General Fund		
DPW-71	DPW-Streets	Guadalupe Canyon Parkway Safety Improvments	Completed					Grant Funding	General Fund		2020
DPW -72	DPW- Water	Water/Sewer Station Backup Power Connection	Completed - FY21/22	33,000				Utility Fund			2020

City of Brisbane
Capital Projects Listed By Department

Completed projects		Approved Projects (+)		Staff Priority Project **	New Projects (N)	Revised Projects	Council requested (C)				
Department		Name	Status	Cost 2020	Cost 2021	Cost 2024	Master Planned	Funding Sources	Funding Sources	Funding Sources	Anticipated Start Date
DPW-73	DPW- Water	Fire Hydrant Maintenance	Completed	120,000				Utility Fund			
DPW -74	DPW-Streets	Retaining Wall - 400 Block Kings Road Study	Completed					General Fund			
DPW-74a	DPW-Streets	Retaining Wall - 400 Block Kings Road	Completed					General Fund			
DPW-75	DPW-Streets	18-30 Solano Retaining Wall	Completed	230,000				General Fund			
DPW-76	DPW - Park Maintenance	Bay Trail Rodent Removal (+)		21,000				General Fund			
DPW-77	DPW - Park Maintenance	Community Garden Lumber Replacement		50,000				General Fund			
DPW-78	DPW - Open Space	EV Charging Stations at 3 Locations (+)		100,000				General Fund			
DPW-79	DPW - Streets	Investigation of Widening Trinity cul-de-sac		25,000				General Fund			
DPW-80	DPW - Water	Modified Urban Water Management Plan		40,000				Utility Fund			
DPW-81	DPW -Water	Preparation of Risk and Resilience Assessment and Emergency Response Plan for Drinking Water (+)		50,000				Utility Fund			2021
DPW-82	DPW - SD	Provide System Maintenance of Existing Stormdrain Filters	Completed - FY21/22	20,000				General Fund			
DPW-83	DPW - Streets	San Francisco to Old County at Bayshore Walkway Design		45,000				General Fund			
DPW-84a	DPW - Streets	Shared Use Parking Light Standard Replacements (+)		70,000				General Fund			2021
DPW-84b	DPW - Streets	Shared Use Parking Light Standard Replacements **	Staff Priority	70,000	70,000	70,000		General Fund			2022
DPW-84c	DPW - Streets	Shared Use Parking Light Standard Replacements		70,000				General Fund			2023
DPW-84d	DPW - Streets	Shared Use Parking Light Standard Replacements		70,000				General Fund			2024
DPW-85	DPW - Streets	Shared Use Parking Lot Slurry Seal		180,000				General Fund			
DPW-86	DPW - SD	Update City's FEMA Flood Maps		182,000				General Fund			
DPW-87	DPW - Utilities	BRS Zone 1 Water Tank						Developer			
DPW-88	DPW - Utilities	SPLL Irrigation Retrofits	Completed	266,700				Developer			
DPW-89	DPW - Utilities	HET Retrofit Program	Completed	76,600				Developer			
DPW-90	DPW - Utilities	Aquifer Injection/Water Banking Investigation	Completed	50,000				Developer			
DPW-91	DPW - Streets	Street Light Meters for Visitacion Avenue	Completed	50,000				General Fund			
DPW-92	DPW - Streets	San Bruno Retaining Wall at McLain (construction) (+)	To complete 2022-2023		250,000			General Fund			
DPW-93	DPW - Open Space	Brisbane Village DCFC Replacement **	Staff Priority			40,500		General Fund			
DPW-94	DPW - Sewer	Wastewater Infiltration and Inflow Study **	Staff Priority			120,000		Enterprise Fund			
DPW-95	DPW - Water	Guadalupe Canyon Parkway Flushing Unit **	Staff Priority			50,000		Enterprise Fund			
DPW-96	DPW - Streets	Crocker Shuttle Stop Improvements **	Staff Priority			500,000		25,000 Match (General Fund 475,000 SMC Co TA ACR/TDM Grant)			
FIRE-01	Fire	Communication System	completed					General Fund			
FIRE-02	Fire	Fire Station #81 Seismic Retro-Fit		1,000,000		2,000,000		General Fund			2023
FIRE-09	Fire	Upgrading Exhaust System for Fire Apparatus	completed					General Fund			
FIRE-10	Fire	Painting Exterior of Fire Station	Completed - DPW					General Fund			
Fire-11	Fire	Public Safety Apparatus and Equipment Storage **		175,000	175,000	250,000		General Fund			
Fire-12	Fire	Replace carpet Polished Concrete Floor in Station 81 Office and Common Area with alternative material (N)			35,000	35,000		General Fund			
Fire-13	Fire	New Carpet in Station 81 Office and Living Side Area	alternative to Polished Concrete Floor		15,000			General Fund			
Fire-14	Fire	New Carpet/alternative material in Station 81 Dorm Side Area (N)			8,000	16,000		General Fund			
Fire-15	Fire	LED Light Upgrade Station 81	Completed 2023		12,000			General Fund			
MARINA-01	Marina	Hand Launch Facility		682,000				Grant			
MARINA-02	Marina	Bathymetric Survey of Marina and Entrance Channel	Completed					Marina			2019
MARINA-03	Marina	Dumpster/Recycling Enclosure		56,500				Marina			
MARINA-04	Marina	Preliminary Design and Cost Estimating for R&R of flotation billets, dock utilities and dock boxes		66,964				Marina Fund			2019
MARINA-05	Marina	Pump-a-Head Replacement	Grant reimbursement received FY20					Grant	Marina		
MARINA-06	Marina	Fishing Pier Improvements (+)		97,500				Marina			
MARINA-07	Marina	Small Boat House	Needed only when hand launch facility is built	242,385				Marina			
MARINA0-9	Marina	Creosote Piling Removal	Completed					Marina			
MARINA-10	Marina	Dock Sections Replacement Project	Completed					Marina			
MARINA-11	Marina	Marina Approach Channel Maintenance Dredging	Completed					Marina			
MARINA-12	Marina	Marina Maintenance Dredging	Completed					Marina			
MARINA-14	Marina	North and South Boater Restrooms	Completed					Marina Fund			
MARINA-15	Marina	North and South Public Restrooms	Completed					Marina Fund			
MARINA-16	Marina	Replace Promenade Lights	Completed					Marina Fund			

City of Brisbane
Capital Projects Listed By Department

Completed projects		Approved Projects (+)		Staff Priority Project **	New Projects (N)	Revised Projects	Council requested (C)				
Department		Name	Status	Cost 2020	Cost 2021	Cost 2024	Master Planned	Funding Sources	Funding Sources	Funding Sources	Anticipated Start Date
MARINA-17	Marina	Wooden Component Dock Maintenance Project	Complete	78,000				Marina Fund			
MARINA-18	Marina	Paint Marina Office and Bathroom Buildings		106,000				Marina Fund			
MARINA-19	Marina	Marina Bathroom Building 1	To be completed FY2021-2022		25,000			General Fund			
PR-01	Parks and Recreation	All-Weather Volleyball Court - Lipman	School District did this on it's own					School District			
PR-02	Parks and Recreation	Community Park - Installation of Sport Courts -Beece-Ball-Courts (N)	Combined with PR-28	50,000		60,000		General Fund			
PR-03	Parks and Recreation	Dog Park Lighting (+)		10,000				General Fund			
PR-04	Parks and Recreation	Electronic Signboards @ Community Park and Mission Blue	Completed - FY21/22	80,000				General Fund			
PR-05	Parks and Recreation	Full-Size Soccer Field Construction	Not a Current Request To be removed	1,300,000				General Fund			
PR-07	Parks and Recreation	Modular Addition - Brisbane Elementary School	Completed					General Fund	County	School District	
PR-08	Parks and Recreation	Quarry Road Lighting (+)		40,000				General Fund			
PR-10	Parks and Recreation	Turf Renovation - B.E.S. Lower Athletic Field		2,200,000		2,200,000		General Fund			
PR-11	Parks and Recreation	Turf Renovation – Lipman Athletic Field (status change) **	Staff Priority	2,200,000		2,200,000		General Fund			
PR-12	Parks and Recreation	Community Center Park Renovation	Completed					General Fund -C			
PR-13	Parks and Recreation	Restroom & Storage Buildings Installation – Lipman School Athletic Field		150,000		175,000		General Fund			
PR-15	Parks and Recreation	Restroom and Storage Buildings Installation - Brisbane Elementary School	Completed					State Bond	General Fund		
PR-16	Parks and Recreation	Master Plan for Guadalupe Valley Trail (Crocker Trail)	Completed - FY21/22					South Hill Land Sale			2019
PR-17	Parks and Recreation	Sound System Replacement at the Community Center						Donated			
PR-18	Parks and Recreation	Mission Blue—Preliminary Design Consultant (+)	Moved to Operating Budget	45,000				General Fund			
PR-19	Parks and Recreation	Library / Comm Ctr Spatial Analysis & Design Consultant (+)	Moved to Operating Budget	45,000				General Fund			
PR-20	Parks and Recreation	Lipman Tennis Court Resurfacing		60,000		60,000		General Fund			
PR-21	Parks and Recreation	Lipman Tennis Court Lighting		120,000		120,000		General Fund			
PR-22	Parks and Recreation	Turf Renovation - Mission Blue Field		2,200,000		2,200,000		General Fund			
PR-23	Parks and Recreation	Mission Blue Sports Complex Amenities		20,000		25,000		General Fund			
PR-24	Parks and Recreation	Heat Pump Water Heating System for Community Pool **	In progress	50,000	180,000	180,000		General Fund			late 2022
PR-25	Parks and Recreation	New Tables for Community Pool		20,000		20,000		General Fund			
PR-26	Parks and Recreation	Sunrise Room Window Coverings	Moved to Operating Budget	10,000		8,000		General Fund			
PR-27	Parks and Recreation	Bankshot Basketball Court		100,000		100,000		General Fund			
PR-28	Parks and Recreation	Sport Court Installation at Community Park		50,000				General Fund			
PR-29	Parks and Recreation	Community Park Playground Resurfacing **			226,046	226,046		State grant - \$180.8K	GF 20% match - \$45.2K		
PD-01	Police	Police Radio System Replacement with Encryption		177,831				General Fund			2023
CS-01	Central Svcs	City Hall Annex - 25 Park Place						Bond			2023

Project Title: Brisbane Village DCFC replacement

Project Number: DPW - 93

Description: Replace the inoperable Electric Vehicle fast charger (DCFC) at the Brisbane Village shopping center.

High Priority

Year to be completed (Fiscal Year): FY25

Funding Source: City's General Fund.

Grant sources have been considered but this is not an eligible project type for current EV infrastructure funds since it is an existing source. Sources which might otherwise fund replacements rely on newer federal standards which require 4+ stations in the same location and/or higher charging capacities, neither of which are feasible in this location.

Projected Cost in 2024: \$40,500

Any additional staff needed: none

On-going costs created by completion of this project: Network and maintenance fees of \$250/month. Energy costs which will be offset by station revenues.

Community need to be met: EV charging to support the conversion from gas to electric vehicles, meeting city climate goals and state zero-emission vehicle requirements. This station was heavily utilized when it was operable due to its convenient location just off Bayshore with food and other amenities nearby. The fast charging use case is distinct from Level 2 EV charging (which is soon to be available across Bayshore at the Park & Ride lot) in that it provides a relatively quick charge to get drivers back on the road rather than requiring several hours or more to "fill up."

Project Title: Wastewater Infiltration and Inflow Study

Project Number: DPW-94

Description: Perform a system-wide Infiltration and Inflow (I&I) study to evaluate the impacts of I&I on the overall sanitary sewer system, measure the degree of which rainfall-derived inflow occurs, and prioritize future system assessment and rehabilitation efforts.

High Priority

Year to be completed (Fiscal Year): 2024

Funding Source: Enterprise

Projected Cost in 2024: \$120,000

Any additional staff needed: None

On-going costs created by completion of this project: None

Community need to be met: The I&I study will assess the overall performance and efficiency of the existing sanitary system by identifying existing deficiencies in the built sanitary sewer infrastructure and will identify and recommend steps to minimize unaccounted-for flows entering the City's sanitary sewer system that have been observed during significant rainfall events.

Project Title: **Guadalupe Canyon Parkway Flushing Unit**

Project Number: DPW-95

Description: Install a programmable flushing unit on the existing 12-inch diameter water main that supplies and draws water from the 1 million gallon Guadalupe Tank.

High Priority

Year to be completed (Fiscal Year): 2024

Funding Source: Enterprise

Projected Cost in 2024: \$50,000

Any additional staff needed: None

On-going costs created by completion of this project: minimal

Community need to be met: The programmable flushing unit will assist the City's water system operators in more efficiently managing water quality in the Guadalupe Tank and the associated water system mains that service the City's water customers.

Project Title: Crocker Shuttle Stop Improvements

Project Number: DPW-96

Description: Install benches, some bus shelters and ADA improvements at Commute.org stops in Crocker Industrial Park

High Priority

Year to be completed (Fiscal Year): 2025

Funding Source: General Fund

Projected Cost in 2023: \$25,000 Local Match to \$475,000 SMC Co TA ACR/TDM grant

Any additional staff needed: None

On-going costs created by completion of this project: Future maintenance costs will be captured in the city's overall budget for street and sidewalk repairs.

Community need to be met: Will provide a safer and more comfortable commuter experience and encourage further ridership of Commute.org shuttle system.

Project Title: Replace Carpet in Office and Common Area Station 81 with Alternative Materials (Combined with Fire-13)

Project Number: Fire-12

Description: Replace carpeted offices and common areas on Office side of facility with alternative materials

Year to be completed Fiscal Year: 2024

Funding Source: General Fund

Projected Cost in 2024: \$35,000

Any additional staff needed: None

On-going costs created by completion of this project: None

Community need to be met: Ensuring employee safety by providing a safe working environment

Project Title: New Carpet / Alternative Material in Station 81 Dorm Side Area

Project Number: Fire-14

Description: Remove and install new carpet or alternative material in dorm side of facility

Year to be completed Fiscal Year: 2024

Funding Source: General Fund

Projected Cost in 2024: \$16,000

Any additional staff needed: None

On-going costs created by completion of this project:

Annual professional carpet cleaning costs

Community need to be met:

Ensuring employee safety by providing a safe working environment

Project Title: Sport Courts Installation at Community Park

Project Number: PR-02 (Combined with PR-28)

Description: Install permanently affixed recreational infrastructure at the Community Park. Potential games on a sport court could include: Bocce Ball, concrete Cornhole, Table Tennis, etc. which would allow for additional recreational opportunities for residents of all ages.

Year to be completed Fiscal Year: TBD

Funding Source: General Fund

Projected Cost in 2024: \$60,000

Any additional staff needed: n/a

On-going costs created by completion of this project: General maintenance of the area consistent with existing park maintenance (blowing, weeding, etc.).

Community need to be met: This would activate existing passive park space into a more engaging and active recreational amenity. This type of park amenity could be utilized by parkgoers of all ages and abilities.

Project Title: Lipman Field Turf Renovation

Project Number: PR-11

Description: Install all-weather turf surfacing **OR** conduct full reconstruction of existing grass field to improve safety.

Upgraded to High Priority

Year to be completed Fiscal Year: TBD

Funding Source: General Fund or shared cost with School District if it can be negotiated

Projected Cost in 2024: \$2,200,000

Any additional staff needed: n/a

On-going costs created by completion of this project: TBD

Community need to be met: Replacing the existing grass with an all-weather turf surfacing would alleviate complications from poor drainage in the area and allow for increased use. It would also reduce water consumption necessary for maintaining a grass field. Full reconstruction of the field and installation of new grass would help to improve drainage complications and mitigate safety hazards.