



CITY of BRISBANE

City Council Meeting Agenda

Thursday, June 15, 2023 at 7:30 PM • Hybrid Meeting 50 Park Place, Brisbane, CA

The public may observe/participate in City Council meetings using remote public comment options or attending in person. Members of the City Council shall attend in person unless remote participation is permitted by law. The City Council may take action on any item listed in the agenda.

TO ADDRESS THE COUNCIL

IN PERSON

Location: 50 Park Place, Brisbane, CA 94005, Community Meeting Room

Masking is not required, but the California Department of Public Health recommends people at higher risk for severe illness consider masking. Similarly, to help maintain public health and safety, we respectfully request that people not attend public meetings in-person if they are experiencing symptoms associated with COVID-19 or are otherwise ill and likely contagious (e.g., respiratory illnesses).

To address the City Council on any item – whether on the posted agenda or not – please fill out a Request to Speak Form located in the Community Meeting Room Lobby and submit it to the City Clerk. Speakers are not required to submit their name or address.

REMOTE PARTICIPATION

Members of the public may participate in the City Council meeting by logging into the Zoom Webinar identified below. City Council meetings may also be viewed live and/or on-demand via the City's YouTube Channel, [youtube.com/brisbaneca](https://www.youtube.com/brisbaneca), or on Comcast Ch. 27. Archived videos may be replayed on the City's website, brisbaneca.org/meetings. Please be advised that if there are technological difficulties, the meeting will nevertheless continue if remote participation is available.

The agenda materials may be viewed online at brisbaneca.org at least 72 hours prior to a Regular Meeting, and at least 24 hours prior to a Special Meeting.

Remote Public Comments:

Remote meeting participants may address the City Council. We also encourage remote participants to submit public comments in writing in advance of a meeting. Aside from commenting personally while in the Zoom Webinar, the following email and text line will be monitored during the meeting and public comments received will be noted for the record during Oral Communications 1 and 2 or during an agenda item.

Email: ipadilla@brisbaneca.org or **Text:** (628) 219-2922

Join Zoom Webinar: zoom.us (please use the latest version: zoom.us/download)
brisbaneca.org/cc-zoom

Webinar ID: 991 9362 8666

Call In Number: 1 (669) 900-9128

Note: Callers dial *9 to "raise hand" and dial *6 to mute/unmute.

SPECIAL ASSISTANCE

If you need special assistance to participate in this meeting, please contact the City Clerk at (415) 508-2113. Notification in advance of the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

WRITINGS THAT ARE RECEIVED AFTER THE AGENDA HAS BEEN POSTED

Any writings that are received after the agenda has been posted but before 4pm of the day of the meeting will be available for public inspection at the front lobby in City Hall and on the internet (brisbaneca.org/meetings). Any writings that are received after 4pm of the day of the meeting will be available on the internet at the start of the meeting (brisbaneca.org/meetings), at which time the materials will be distributed to the Council.

7:30 P.M. CALL TO ORDER – PLEDGE OF ALLEGIANCE

ROLL CALL

- A. Consider any request of a City Councilmember to attend the meeting remotely under the “Emergency Circumstances” of AB 2449

ADOPTION OF AGENDA

ORAL COMMUNICATIONS NO. 1

AWARDS AND PRESENTATIONS

- B. Commending the 8U Little League Champions Brisbane Rattlers
- C. Proclaiming July 2023 as National Parks and Recreation Month
- D. Juneteenth Proclamation

CONSENT CALENDAR

- E. Accept Investment Report as of March 2023
- F. Accept Investment Report as of April 2023
- G. Adopt an Ordinance, Waiving Second Reading, to Amend the Electric Vehicle (EV) Charging Infrastructure Requirements for New Multifamily Residential Development Within the City of Brisbane to Align with the State’s New Minimum Requirements and Finding that this Ordinance Is Categorically Exempt from Environmental Review Under CEQA Guidelines Section 15308, Actions by Regulatory Agencies for Protection of the Environment

H. Approve Citywide Yard Sale Co-sponsorship Application

I. Approve Contract with Millbrae Community Television (MCTV) for Streaming, Broadcasting, and Station Management Services

(If approved under this new contract, MCTV is requesting a 3% increase on operator costs and live cablecast services while Station Management Services / Service Support costs are unchanged, at \$1,646.67 per month.)

OLD BUSINESS

J. Consider Approval of City appointment to the Bay Area Water Supply & Conservation Agency (BAWSCA) and Bay Area Regional Water System Financing Authority (RFA) Boards

NEW BUSINESS

K. Consider Approval of Pilot Program for Expanded Got Wheels! Program

(The purpose of this item is to provide Brisbane residents 70 and older with an affordable transportation service. If approved, the City would budget \$12,000 in order for more eligible Brisbane residents, roughly 10% of Brisbane's population, the ability to receive a membership card.)

L. Budget Workshop

- i. City Manager Introduction to the 2023/24 Budget
- ii. Finance Director Overview of the 2023/24 Budget
- iii. Department Presentations
 - Finance
 - Human Resources
 - City Manager / City Council / Library
 - City Clerk
 - Legal
 - Fire Department
 - Police Department
 - Community Development
 - Park & Recreation / Co-Sponsorships
 - Public Works / Utilities / Marina
 - Central Services / Debt
- iv. Wrap Up

STAFF REPORTS

M. City Manager's Report on Upcoming Activities

MAYOR/COUNCIL MATTERS

N. Countywide Assignments and Subcommittee Reports

O. Written Communications

ORAL COMMUNICATIONS NO. 2**ADJOURNMENT**

E.

File Attachments for Item:

E. Accept Investment Report as of March 2023

CITY OF BRISBANE
CASH BALANCES & INVESTMENTS
SOURCE OF FUNDING
March 31, 2023

NAME OF DEPOSITORY	INVESTMENT TYPE	DATE OF INVESTMENT	FACE VALUE OF INVESTMENT	CARRY VALUE OF INVESTMENT	MARKET VALUE OF INVESTMENT	COUPON INTEREST RATE %	MATURITY DATE	RATING/ COLLATERAL
WELLS FARGO	Checking A/C		\$ 5,632,682	\$ 5,632,682	\$ 5,632,682	0.000		110% collateral
STATE FUND (LAIF)	Deposit on call	continuous	\$ 2,006,767	\$ 2,006,767	\$ 2,006,767	2.740	on call	no rating
Other Investments								
	Comenity Capital Bank	4/28/2019	\$ 248,000	\$ 248,000	\$ 247,575	2.650	04/28/2023	
	Morgan Stanley	5/2/2019	\$ 245,000	\$ 245,000	\$ 244,509	2.650	05/02/2023	
	FFCB	3/8/2022	\$ 1,000,000	\$ 1,000,000	\$ 970,900	1.670	03/08/2024	
	FHLB	4/22/2022	\$ 1,000,000	\$ 1,000,000	\$ 975,230	2.400	04/22/2024	
	Goldman Sachs	5/1/2019	\$ 246,000	\$ 246,000	\$ 239,530	2.750	05/01/2024	
	FHLB	7/26/2022	\$ 1,000,000	\$ 1,000,000	\$ 983,240	3.350	07/26/2024	
	Wells Fargo Bank	9/23/2022	\$ 250,000	\$ 250,000	\$ 245,749	3.750	09/23/2024	
	American Express	9/21/2022	\$ 250,000	\$ 250,000	\$ 245,779	3.750	09/24/2024	
	FHLB	12/31/2021	\$ 1,000,000	\$ 1,000,000	\$ 949,240	1.000	09/30/2024	
	FHLM	12/13/2022	\$ 1,000,000	\$ 1,000,000	\$ 999,420	5.140	12/13/2024	
	FHLB	3/24/2022	\$ 1,000,000	\$ 1,000,000	\$ 956,290	2.000	03/24/2025	
	FHLB	4/22/2022	\$ 1,000,000	\$ 1,000,000	\$ 968,260	2.750	04/22/2025	
	FHLB	7/28/2022	\$ 1,000,000	\$ 1,000,000	\$ 986,290	4.050	07/28/2025	
	FHLB	12/31/2021	\$ 1,000,000	\$ 1,000,000	\$ 933,880	1.300	09/30/2025	
	FHLB	10/27/2022	\$ 1,000,000	\$ 1,000,000	\$ 996,350	4.750	10/27/2025	
	FHLB	10/27/2022	\$ 1,000,000	\$ 1,000,000	\$ 996,800	5.000	10/27/2025	
	FFCB	9/12/2022	\$ 1,000,000	\$ 1,000,000	\$ 984,650	4.125	12/12/2025	
	FHLB	9/29/2022	\$ 1,000,000	\$ 1,000,000	\$ 978,900	4.150	09/29/2026	
	FHLB	3/25/2022	\$ 1,000,000	\$ 1,000,000	\$ 943,400	2.600	03/25/2027	
	FHLB	5/26/2022	\$ 1,000,000	\$ 1,000,000	\$ 974,510	3.150	05/26/2027	
	FHLB	5/26/2022	\$ 1,000,000	\$ 1,000,000	\$ 970,900	3.750	05/26/2027	
	FHLB	9/30/2022	\$ 1,000,000	\$ 1,000,000	\$ 990,780	5.000	09/30/2027	
BNY Mellon	Treasury Obligations	continuous	\$ 6,096,292	\$ 6,096,292	\$ 6,096,292	4.740	on call	110% collateral
Sub-total			\$ 24,335,292	\$ 24,335,292	\$ 23,878,475			
U.S. Bank	2014 BGPGA Bond (330)	Improvements	Fed Treas Obl	\$ -	10031			
		Reserve Fund	Fed Treas Obl	\$ 1	10032			
		Revenue Fund	Fed Treas Obl	\$ -	10034			
		Expense Fund	Fed Treas Obl	\$ -	10035			
		Principal	Fed Treas Obl	\$ 245,000	10036			
		Interest Fund	Fed Treas Obl	\$ 67,090	10037			
U.S. Bank	2015 Utility Capital (545)	Improvements	Fed Treas Obl	\$ -	10031			
		Reserve	Fed Treas Obl	\$ 1	10032			
		Expense Fund	Fed Treas Obl	\$ -	10035			
PARS	OPEB Trust	Trust Cash	Investments	\$ 3,634,232	13050			
PARS	Retirement Trust	Trust Cash	Investments	\$ 1,272,431	13050			
Sub-total	Cash with Fiscal Agents			\$ 5,218,755				
Total other investments			\$ 24,335,292	\$ 29,554,047	\$ 23,878,475			
TOTAL INVESTMENTS & CASH BALANCES			\$ 31,974,741	\$ 37,193,496	\$ 31,517,924			

Outstanding Loans to Department Heads

	Date of loan	Amount	Amount Remaining	Interest Rate
Stuart Schillinger	4/1/2002	318,750	\$ 318,750	Variable, LAIF + 1%
Clay Holstine (1)	7/8/2008	300,000	\$ -	Paid off Dec 2016
Clay Holstine (2)	9/10/2008	200,000	\$ 125,000	Variable, LAIF + 1%

FFCB - Federal Farm Credit Bank
FHLB - Federal Home Loan Bank
FHLM - Federal Home Loan Mortgage Corporation
FNMA -Federal National Mortgage Association

Two year Treasury	4.06%	
Weighted Interest	2.95%	
Weighted maturity	2.01	Years

TREASURER'S CERTIFICATE

These are all the securities in which the city funds, including all trust funds and oversight agencies funds, are invested and that (excluding approved deferred compensation plans) all these investments are in securities as permitted by adopted city policy.

It is also certified that enough liquid resources (including maturities and anticipated revenues) are available to meet the next six months' cash flow.

Carolina Yuen
CITY TREASURER

File Attachments for Item:

F. Accept Investment Report as of April 2023

CITY OF BRISBANE
CASH BALANCES & INVESTMENTS
SOURCE OF FUNDING
April 30, 2023

NAME OF DEPOSITORY	INVESTMENT TYPE	DATE OF INVESTMENT	FACE VALUE OF INVESTMENT	CARRY VALUE OF INVESTMENT	MARKET VALUE OF INVESTMENT	COUPON INTEREST RATE %	MATURITY DATE	RATING/ COLLATERAL
WELLS FARGO	Checking A/C		\$ 6,165,654	\$ 6,165,654	\$ 6,165,654	0.000		
STATE FUND (LAIF)	Deposit on call	continuous	\$ 2,020,280	\$ 2,020,280	\$ 2,020,280	2.870	on call	110% collateral no rating
Other Investments								
	Morgan Stanley	5/2/2019	\$ 245,000	\$ 245,000	\$ 244,932	2.650	05/02/2023	
	FFCB	3/8/2022	\$ 1,000,000	\$ 1,000,000	\$ 970,540	1.670	03/08/2024	
	FHLB	4/22/2022	\$ 1,000,000	\$ 1,000,000	\$ 973,810	2.400	04/22/2024	
	Goldman Sachs	5/1/2019	\$ 246,000	\$ 246,000	\$ 239,663	2.750	05/01/2024	
	FHLB	7/26/2022	\$ 1,000,000	\$ 1,000,000	\$ 980,030	3.350	07/26/2024	
	Wells Fargo Bank	9/23/2022	\$ 250,000	\$ 250,000	\$ 245,607	3.750	09/23/2024	
	American Express	9/21/2022	\$ 250,000	\$ 250,000	\$ 245,622	3.750	09/24/2024	
	FHLB	12/31/2021	\$ 1,000,000	\$ 1,000,000	\$ 947,780	1.000	09/30/2024	
	FHLM	12/13/2022	\$ 1,000,000	\$ 1,000,000	\$ 996,050	5.140	12/13/2024	
	FHLB	3/24/2022	\$ 1,000,000	\$ 1,000,000	\$ 953,580	2.000	03/24/2025	
	FHLB	4/22/2022	\$ 1,000,000	\$ 1,000,000	\$ 965,560	2.750	04/22/2025	
	FHLB	7/28/2022	\$ 1,000,000	\$ 1,000,000	\$ 983,850	4.050	07/28/2025	
	FHLB	12/31/2021	\$ 1,000,000	\$ 1,000,000	\$ 932,520	1.300	09/30/2025	
	FHLB	10/27/2022	\$ 1,000,000	\$ 1,000,000	\$ 994,690	4.750	10/27/2025	
	FHLB	10/27/2022	\$ 1,000,000	\$ 1,000,000	\$ 994,820	5.000	10/27/2025	
	FFCB	9/12/2022	\$ 1,000,000	\$ 1,000,000	\$ 982,680	4.125	12/12/2025	
	FHLB	9/29/2022	\$ 1,000,000	\$ 1,000,000	\$ 979,910	4.150	09/29/2026	
	FHLB	3/25/2022	\$ 1,000,000	\$ 1,000,000	\$ 941,570	2.600	03/25/2027	
	FHLB	5/26/2022	\$ 1,000,000	\$ 1,000,000	\$ 972,520	3.150	05/26/2027	
	FHLB	5/26/2022	\$ 1,000,000	\$ 1,000,000	\$ 968,530	3.750	05/26/2027	
	FHLB	9/30/2022	\$ 1,000,000	\$ 1,000,000	\$ 988,070	5.000	09/30/2027	
BNY Mellon	Treasury Obligations	continuous	\$ 6,443,396	\$ 6,443,396	\$ 6,443,396	4.750	on call	110% collateral
Sub-total			\$ 24,434,396	\$ 24,434,396	\$ 23,945,730			
U.S. Bank	2014 BGPGA Bond (330)	Improvements	Fed Treas Obl	\$ -	10031			
		Reserve Fund	Fed Treas Obl	\$ 1	10032			
		Revenue Fund	Fed Treas Obl	\$ -	10034			
		Expense Fund	Fed Treas Obl	\$ -	10035			
		Principal	Fed Treas Obl	\$ 1	10036			
		Interest Fund	Fed Treas Obl	\$ 0	10037			
U.S. Bank	2015 Utility Capital (545)	Improvements	Fed Treas Obl	\$ -	10031			
		Reserve	Fed Treas Obl	\$ 1	10032			
		Expense Fund	Fed Treas Obl	\$ -	10035			
PARS	OPEB Trust	Trust Cash	Investments	\$ 3,658,145	13050			
PARS	Retirement Trust	Trust Cash	Investments	\$ 1,280,804	13050			
Sub-total	Cash with Fiscal Agents			\$ 4,938,951				
Total other investments			\$ 24,434,396	\$ 29,373,347	\$ 23,945,730			
TOTAL INVESTMENTS & CASH BALANCES			\$ 32,620,330	\$ 37,559,281	\$ 32,131,664			

Outstanding Loans to Department Heads

	Date of loan	Amount	Amount Remaining	Interest Rate
Stuart Schillinger	4/1/2002	318,750	\$ 318,750	Variable, LAIF + 1%
Clay Holstine (1)	7/8/2008	300,000	\$ -	Paid off Dec 2016
Clay Holstine (2)	9/10/2008	200,000	\$ 125,000	Variable, LAIF + 1%

FFCB - Federal Farm Credit Bank
FHLB - Federal Home Loan Bank
FHLM - Federal Home Loan Mortgage Corporation
FNMA -Federal National Mortgage Association

Two year Treasury	4.04%	
Weighted Interest	2.94%	
Weighted maturity	1.86	Years

TREASURER'S CERTIFICATE

These are all the securities in which the city funds, including all trust funds and oversight agencies funds, are invested and that (excluding approved deferred compensation plans) all these investments are in securities as permitted by adopted city policy.

It is also certified that enough liquid resources (including maturities and anticipated revenues) are available to meet the next six months' cash flow.

Carolina Yuen
CITY TREASURER

File Attachments for Item:

G. Adopt an Ordinance, Waiving Second Reading, to Amend the Electric Vehicle (EV) Charging Infrastructure Requirements for New Multifamily Residential Development Within the City of Brisbane to Align with the State's New Minimum Requirements and Finding that this Ordinance Is Categorically Exempt from Environmental Review Under CEQA Guidelines Section 15308, Actions by Regulatory Agencies for Protection of the Environment



City of Brisbane
50 Park Place
Brisbane, CA 94005-1310
(415) 508-2100
(415) 467-4989 Fax

Memo

Meeting Date: June 15, 2023

From: Ingrid Padilla, City Clerk

Subject: Adoption of Amend the Electric Vehicle (EV) Charging Infrastructure Requirements for New Multifamily Residential Development

An Ordinance to Amend the Electric Vehicle (EV) Charging Infrastructure Requirements for New Multifamily Residential Development Within the City of Brisbane to Align with the State's New Minimum Requirements and Finding that this Ordinance Is Categorically Exempt from Environmental Review Under CEQA Guidelines Section 15308, Actions by Regulatory Agencies for Protection of the Environment was introduced at the City Council Meeting of June 1, 2023. It is on this agenda for consideration of adoption.

Attachments: 1. Staff Report from the City Council Meeting of June 1, 2023



CITY COUNCIL AGENDA REPORT

Meeting Date: June 1, 2023

From: John Swiecki, Community Development Director

Subject: Introduction of a draft ordinance to amend Section 15.84.070 of the City of Brisbane Electric Vehicle Infrastructure Ordinance and finding that this Ordinance categorically exempt from environmental review under CEQA Guidelines Section 15308, Actions by Regulatory Agencies for Protection of the Environment.

COMMUNITY GOAL/RESULT

Ecological Sustainability - Brisbane will be a leader in setting policies and practicing service delivery innovations that promote ecological sustainability.

PURPOSE

To amend the electric vehicle (EV) charging infrastructure requirements for new multifamily residential development within the City of Brisbane to align with the State's new minimum requirements for EV charging infrastructure adopted under the 2022 version of the California Building Standards Codes (Code of Regulations, Title 24 or CBC).

RECOMMENDATION

Introduce the attached draft ordinance.

BACKGROUND

In 2019, the City adopted Ordinance No. 643 (Electric Vehicle Infrastructure Ordinance (EVIO)) which, among other actions, established EV infrastructure requirements for new residential and non-residential development. The EVIO exceeded the minimum requirements set by the State at the time. In 2022, the City readopted the 2019 EVIO without any substantive changes, as required by State law, when the City adopted the latest CBC. At the time, staff determined the EVIO remained more stringent than the new EV infrastructure requirements contained within the 2022 CBC as well as the new EV reach codes proposed by the Bay Area Reach Codes Coalition.

Subsequent review found that the 2022 CBC established specific criteria to equip a minimum of five percent of the total number of parking spaces with EV supply equipment (EVSE), or EV chargers, rather simply providing EV ready or capable circuitry in new residential buildings of 20 or more units. As currently adopted, the EVIO only requires EVSE for a portion of just the guest parking spaces in new multifamily residential development.

DISCUSSION

The proposed amendment is intended to provide additional charging infrastructure, specifically EVSE, in new residential development to better accommodate projected future demand and meet minimum State requirements. The proposed ordinance would amend Brisbane Municipal Code (BMC) §15.84.070 – Residential Requirements of the EVIO (Section 1 of the draft ordinance) to require a minimum of five percent of the required parking spaces for all dwelling units to be equipped with Level 2 EVSE, in addition to the current requirements for Level 2 EV Ready Circuit Parking Spaces and EV charging station (EVCS) guest parking spaces. The amendment would also

clarify that the calculation for the required minimum number of EVSE spaces shall be rounded up to the nearest whole number, as already stipulated for nonresidential development. A summary table of the differences between current State law and the proposed amendment, specific to residential development, is provided below. There are no changes to any other section of the EVIO.

# of Multifamily Dwellings:	Less than 20 units	More than 20 units
State Law:	10% of total parking spaces must be Level 2 EV capable	10% of total parking spaces must be Level 2 EV capable
	25% of total parking spaces must be Level 2 EV ready ²	25% of total parking spaces must be Level 2 EV ready ²
		5% of total parking spaces must have Level 2 EV charger
	Same provisions regardless the number of dwelling units ¹	
BMC §15.84.070 Amendment:	1 Level 2 EV ready ² parking space per unit	
	5% of require parking spaces for all dwelling units must have Level 2 EV charger	
	50% of required guest parking spaces must have Level 2 EV charger	

¹ Duplexes and townhouses excluded from multifamily dwelling

² EV capable means the parking space would support Level 2 EV charger installation in the future

³ EV ready means the parking space is equipped with a low power Level 2 EV charging receptacle

FISCAL IMPACT

None.


MEASURE OF SUCCESS

Application of updated standards to meet minimum requirements of State law and implementation of measures to help meet the goals of the City's Climate Action Plan.

ATTACHMENTS

1. "Redline" copy of the update to BMC §15.84.070
2. Draft Ordinance


 John Swiecki, Community Development Director


 Clayton L. Holstine, City Manager

15.84.070 – Residential Requirements

New residential construction shall comply with the following ~~provisions~~:

A. New single-family residences, duplexes and townhouses.

1. ~~EV~~Electric Vehicle (EV) Standards:

- a. For each dwelling unit, where two (2) or more parking spaces are required, at least one Level 2 EV Ready Circuit and one Level 1 EV Ready Circuit is to be installed.
- b. Where only one parking space is required per dwelling unit, as provided in ~~per~~ Chapter 17.34, only one Level 2 EV Ready Circuit shall be required to be installed.

2. Exceptions: The following exceptions apply, subject to building official approval:

- a. A reduction in the EV standards may be allowed, if requested in writing by the applicant based on demonstration that the provisions of this section would render the development project infeasible due to associated utility costs. Documentation is to take into account short term and long term cost analysis to the satisfaction of the building official.

B. New multifamily dwellings. The following ~~shall provisions~~ apply to multifamily developments whether parking spaces are assigned or unassigned to individual units:

1. EV Standards:

- a. A minimum of one (1) Level 2 EV Ready Circuit Parking Space per unit shall be provided; and
- b. A minimum of five percent (5%) of the required parking spaces for all dwelling units shall be equipped with Level 2 EVSE; and
- ~~b-c.~~ A minimum of fifty percent (50%) of required guest parking spaces shall be ~~electric vehicle charging station (EVCS)~~ parking spaces.

2. Rounding. Calculations for the required minimum number of spaces equipped with Level 2 EVSE and EVCS parking spaces shall all be rounded up to the nearest whole number.

~~2-3.~~ Exceptions: The following exceptions apply, subject to building official approval:

- a. Where less than one parking space per unit is required as provided in ~~per~~ Chapter 17.34, the ~~provision of~~ Level 2 EV Ready Circuit parking space requirements shall apply only to the parking required as provided in ~~per~~ Chapter 17.34. This ~~section-subparagraph~~ does not alter the required minimum number of parking spaces as provided in Chapter 17.34.
- b. When more than twenty (20) multifamily dwelling units are constructed ~~on a building site~~, load balancing systems may be installed. In such cases, the panel capacity must average a minimum of sixteen (16) amperes per EV space. Load balancing systems may be installed to increase the number of EV chargers or the amperage or voltage beyond the minimum required.
- c. A reduction in the EV standards may be allowed, if requested in writing by the applicant based on demonstration that the provisions of ~~this section~~ subsection B would render the development project infeasible due to associated utility costs. However, the maximum feasible amount of EV infrastructure shall be provided. Documentation is to take into account short term and long term cost analysis to the satisfaction of the building official.

**Draft
ORDINANCE NO. _____**

**AN ORDINANCE OF THE CITY OF BRISBANE
TO AMEND SECTION 15.84.070, BRISBANE MUNICIPAL CODE CONCERNING
ELECTRIC VEHICLE INFRASTRUCTURE**

The City Council of the City of Brisbane hereby ordains as follows:

WHEREAS, The Brisbane City Council finds and determines that:

- A. The actions contained in this ordinance comply with the California Environmental Quality Act (CEQA), being categorically exempt per CEQA Section 15308, Actions by Regulatory Agencies for Protection of the Environment.
- B. The 2022 Edition of the California Building Code (CBC) became effective state-wide on January 1, 2023 and Section 4.106.4.2.2 of the California Green Building Standards Code requires five (5) percent of the total number of parking spaces in certain multifamily development projects, hotels, and motels be equipped with Level 2 Electric Vehicle Supply Equipment (EVSE) chargers.
- C. The City adopted a Climate Action Plan on September 17, 2015, which includes the goal of reducing carbon emissions from fossil fuels to help curb global warming. Methods include substituting renewable energy for fossil fuel energy sources to reduce fossil fuel emissions from transportation.
- D. In 2022, Brisbane readopted its energy and greenhouse gas (GHG) emissions reach code, which included electric vehicle (EV) charger and EV parking regulations for new development projects, known as the City of Brisbane Electric Vehicle Infrastructure Ordinance, and the following is noted:
 - 1. Use of fossil fuel vehicles is a primary contributor to transportation emissions and availability of EV charging infrastructure is a critical component to EV adoption over the continued use of fossil fuel reliant vehicles. Additionally, provision of EV charging infrastructure is most cost effective as part of new development projects versus existing building/site retrofit projects.
 - 2. The provisions within Brisbane's EV Infrastructure Ordinance, as amended below, exceed the EV infrastructure provisions required by the 2022 California Building Standards Code as well as the latest EV infrastructure reach codes proposed by the Bay Area Reach Codes Coalition.
 - 3. By reason of express findings F.1, F.2, and F.3 noted below, it is necessary to amend Brisbane's 2022 Electric Vehicle Infrastructure Ordinance.
- E. California Health and Safety Code Sections 17922, 17958, 17958.5, 17958.7, and 18941.5 authorize the City to make local amendments to the provisions in the CBC upon express findings that the local amendments are reasonably necessary due to local climatic, geological, topographical, and/or environmental conditions.
- F. By reason of the following climatic and environmental conditions, it is necessary to adopt certain local amendments to the CBC in order to provide a high level of health and life safety for all persons who live and work within the City of Brisbane and to adequately protect both public and private property within the City:

1. The local amendments are justified on the basis of local climatic conditions in Brisbane. Failure to address and significantly reduce GHG emissions could result in rises in sea level, including in San Francisco Bay, that could put at risk City homes and businesses, public facilities, and Highway 101 (Bayshore Freeway), particularly the mapped Flood Hazard areas of the City. EV charging infrastructure is a key component in reducing GHG emissions.
2. EV charging installations can help the City of Brisbane reduce its share of the GHG emissions that contribute to climate change and contribute to the reduction of GHG emissions by supporting the demand for EVs and the associated charging infrastructure. Furthermore, electricity will become cleaner over time as utilities achieve more stringent Renewable Portfolio Standard requirements and translate the clean energy benefits to electric vehicles.
3. The local amendments improve the public health and welfare by promoting the environmental and economic health of the City by incorporating green practices into all development. The local amendments are consistent with the goals of the Green Building Code and help achieve the following goals:
 - Promote the health and productivity of residents, workers, and visitors to the city; and
 - Increase electric vehicle charging infrastructure to encourage electric vehicle adoption which in turn reduces greenhouse gas emissions and improves air quality.

NOW, THEREFORE, THE BRISBANE CITY COUNCIL ORDAINS AS FOLLOWS:

SECTION 1: Section 15.84.070 of the Brisbane Municipal Code is amended to read as follows:

New residential construction shall comply with the following:

A. New single-family residences, duplexes and townhouses.

1. Electric Vehicle (EV) Standards:
 - a. For each dwelling unit, where two (2) or more parking spaces are required, at least one Level 2 EV Ready Circuit and one Level 1 EV Ready Circuit is to be installed.
 - b. Where only one parking space is required per dwelling unit as provided in Chapter 17.34, only one Level 2 EV Ready Circuit shall be required to be installed.
2. Exceptions: The following exceptions apply, subject to building official approval:
 - a. A reduction in the EV standards may be allowed, if requested in writing by the applicant based on demonstration that the provisions of this section would render the development project infeasible due to associated utility costs. Documentation is to take into account short term and long term cost analysis to the satisfaction of the building official.

B. New multifamily dwellings. The following shall apply to multifamily developments whether parking spaces are assigned or unassigned to individual units:

1. EV Standards:
 - a. A minimum of one (1) Level 2 EV Ready Circuit Parking Space per unit shall be provided; and
 - b. A minimum of five percent (5%) of the required parking spaces for all dwelling units shall be equipped with Level 2 EVSE; and
 - c. A minimum of fifty percent (50%) of required guest parking spaces shall be EVCS parking spaces.

2. Rounding. Calculations for the required minimum number of spaces equipped with Level 2 EVSE and EVCS parking spaces shall all be rounded up to the nearest whole number.
3. Exceptions: The following exceptions apply, subject to building official approval:
 - a. Where less than one parking space per unit is required as provided in Chapter 17.34, the Level 2 EV Ready Circuit parking space requirements shall apply only to the parking required as provided in Chapter 17.34. This subparagraph does not alter the required minimum number of parking spaces as provided in Chapter 17.34.
 - b. When more than twenty (20) multifamily dwelling units are constructed, load balancing systems may be installed. In such cases, the panel capacity must average a minimum of sixteen (16) amperes per EV space. Load balancing systems may be installed to increase the number of EV chargers or the amperage or voltage beyond the minimum required.
 - c. A reduction in the EV standards may be allowed, if requested in writing by the applicant based on demonstration that the provisions of subsection B would render the development project infeasible due to associated utility costs. However, the maximum feasible amount of EV infrastructure shall be provided. Documentation is to take into account short term and long term cost analysis to the satisfaction of the building official.

SECTION 2: If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held by a court of competent jurisdiction to be invalid or unconstitutional, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council of the City of Brisbane hereby declares that it would have passed this Ordinance and each section, subsection, sentence, clause and phrase thereof, irrespective of the fact that one or more sections, subsections, sentences, clauses or phrases may be held invalid or unconstitutional.

SECTION 3: The City Council finds and determines that the adoption of this Ordinance is exempt from review under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines, Section 15308, Actions by Regulatory Agencies for Protection of the Environment.

SECTION 4: This Ordinance shall be in full force and effect thirty days after its passage and adoption.

* * *

The above and foregoing Ordinance was regularly introduced and, after the waiting time required by law, was thereafter passed and adopted at a regular meeting of the City Council of the City of Brisbane held on the _____ day of _____ 2023, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Mayor

ATTEST:

APPROVED AS TO FORM:

City Clerk

City Attorney

File Attachments for Item:

H. Approve Citywide Yard Sale Co-sponsorship Application



CITY COUNCIL AGENDA REPORT

Meeting Date: 6/15/2023

From: Sara Nahass, Recreation Coordinator
Noreen Leek, Parks & Recreation Director

Subject: Application for Event Co-sponsorship

Community Goal/Result

Community Building

Purpose

Promote cultural and social events that encourage community engagement and provide assistance to local non-profit organizations.

Recommendation

Approve Friends of the Brisbane Library's (FOBL) City-Wide Yard Sale as a co-sponsored event.

Background

The City-Wide Yard Sale is free to everyone to come by and shop flea market style at Brisbane Community Park or to check out the garage/yard sales throughout the City of Brisbane. A map of all the garage/yard sales locations will be distributed. Hosted by the Friends of the Brisbane Library, this annual yard sale is the Friends' biggest fundraiser. Brisbane community members register early to sell on the day of the event, and their registrations fees support the Friend's of Brisbane Library efforts. This event brings community members together in a unique format supporting the repurposing of household supplies/clothing promoting sustainability. It also supports Council's goal of providing aid to non-profit organizations.

Discussion

This year's event is being proposed for July 22, 2023 at the Community Park and along San Francisco Avenue. Event set up would begin at 5:00am and clean up would be complete by 6:00pm.

Fiscal Impact

FOBL is requesting support from the City in the way of promotion and community announcements which has no financial impact. They have requested closure of a portion of San Francisco Avenue for the purpose of the event. Therefore, some staff time from the Public Works crew will be necessary to place public notifications onsite prior and to conduct the closure itself on the day of the event. A permit for doing so will be routed by staff in accordance with the City's policies for traffic encroachment permits.

Measure of Success

Support from the City results in a successful event by the organization.

Attachments

1. Co-sponsorship Application

Sara Nahass
Sara Nahass, Recreation Coordinator

Noreen Leek
Noreen Leek, Parks & Recreation Director

Clayton L. Holstine
Clay Holstine, City Manager

H.

CO-SPONSORSHIP EVENT APPLICATION

CITY OF BRISBANE, 50 Park Place, Brisbane, CA 94005
415 - 508 - 2840

1. ORGANIZATION INFORMATION

Organization: Friends of the Brisbane Library

Contact Person: Dawn David/Wendy Towle

Day Phone: DD:4158233552/WT:4153773247

Evening Phone: _____

Address: 163 Visitacion Avenue

City of Residence: Brisbane, CA

Zip 94005

2. FACILITY

Facility Requested: San Francisco Ave./Community Park

If Mission Blue Center, specify room (s)

Costanos Room (Dance Floor) _____

Buckeye Room (Carpeted Room): _____

Lupine Room (Conference Room): _____

Date and Time Requesting to Enter Facility:

7/22/23 5AM

Date and Time Requesting to Leave Facility:

7/22/23 6PM

3. Event Information

Date: 7/22/23 Day of Week: Saturday # of Co-sponsored events this year 0

Starting Time of Event : 5AM Ending Time of Event: 6PM

____ Non Profit for Charity _____ For Profit X Fundraiser for Organization Use

X Number attending under 18 years old: 50 18 - 20 years: 50 21+ years: 100

X Requesting Promotional Support

What is purpose of event: City Wide Yard Sale

Will you need special sitting, tables, chairs, risers, etc.? Yes or No (please circle) Please explain if yes. _____

No

Will event require sound equipment? No

Sound Technician? No

Will event require theatrical lighting equipment? No

Lighting Technician? No

Will event require promotional support? X Yes _____ No _____ If Yes, what is requested? Flyers/Maps

H.

5. ALCOHOLIC BEVERAGES*Will alcoholic beverages be served? Yes ☐ No ☒ Sold? Yes ☐ No ☐

If selling alcohol, your group must obtain an Alcoholic Beverage Permit.

Please attach a copy of the permit.

ABC permits may be obtained from:

The State of California Alcoholic Beverage Control Department

185 Berry Street

San Francisco, CA 94107

415 / 557 - 3660

*Full Liquor Liability: If liquor, beer or wine is available for consumption and money is transacted in any form (i.e. for donation, for a ticket, for a meal, for entry to the event, for the beverage) then full liquor liability premiums are necessary.

6. ADMISSION FEES AND SALES*Will there be an admission fee or booth fee?: Yes ☒ No ☐ Amount of Fee: \$25Will there be sales of novelties or goods?: Yes ☒ No ☐Will there be sales of food?: Yes ☒ No ☐

(If yes, a Permit To Operate is required by the California Health and Safety Code. Applications can be obtained from the Brisbane Parks & Recreation Department 415 / 467-6330)

Does your group have a City of Brisbane License?: Yes ☒ No ☐

* Additional insurance is required for exhibitors, non-food sales concessionaires and food sales concessionaires.

I have read and understand the Policy and Procedures for Event Sponsorship and hereby agree to comply with its content. I understand that failure to observe these regulations or City, State or Federal law will result in cancellation of my event and co-sponsorship status for future events.

DocuSigned by:
Applicant's Signature Dawn David
128546F8C382412...

Date 5/26/2023

File Attachments for Item:

I. Approve Contract with Millbrae Community Television (MCTV) for Streaming, Broadcasting, and Station Management Services

(If approved under this new contract, MCTV is requesting a 3% increase on operator costs and live cablecast services while Station Management Services / Service Support costs are unchanged, at \$1,646.67 per month.)



CITY COUNCIL AGENDA REPORT

Meeting Date: June 15, 2023

From: Caroline Cheung, Communications Manager

Subject: Contract with Millbrae Community Television (MCTV) for Streaming, Broadcasting, and Station Management Services

Community Goal/Result

Community Building

Purpose

Livestream, broadcast, and make publicly accessible meetings on the City's YouTube Channel, youtube.com/brisbaneca, as well as on Comcast Ch. 27 to keep the public informed on news, projects, and programs happening in the City.

Recommendation

Authorize the Mayor to execute a new contract with MCTV for a three-year period that may be extended for two additional three-year periods, through June 2032.

Background

Since 2002, the City has contracted with MCTV to televise City meetings over the Public, Education, Government (PEG) channel. In 2005, the City entered into a contract with MCTV to provide overall station management services for Ch. 27 and to provide expanded programming and rebroadcast of meetings. These two contracts were combined into one agreement with MCTV in 2009, after having both been extended several times.

Discussion

MCTV's latest addendum to their contract expired in June 2021. During that time, MCTV was instrumental in helping staff pivot to providing virtual meetings due to the pandemic, and the broadcast equipment being upgraded to allow for hybrid meetings.

Currently, MCTV provides one operator for all City Council, Planning Commission, Parks and Recreation Commission, Complete Streets Safety Committee, and Open Space and Ecology Committee meetings. The Inclusion, Diversity, Equity & Accountability Committee meetings, as well as the Public Art Advisory Committee meetings, are recorded by city staff via Zoom and uploaded to YouTube, as well as scheduled for playback by MCTV, the following day.

During the week, MCTV staff programs any replays of public meetings, carries over information from the Blast onto the Ch. 27 bulletin, and provides additional local programming content, such as the SFO Roundtable and Technical Working Group meetings. The Ch. 27 playback schedule can be found on the City's website at brisbaneca.org/ch27.

Fiscal Impact

Due to operator costs and live cablecast services not being updated since 2012, MCTV has requested a 3% increase for those costs, which are reflected in Exhibit A of the Vendor Agreement. Station Management Services / Service Support costs are unchanged, however, at \$1,646.67 per month.

Measure of Success

Residents have a knowledgeable sense of the news, projects & events taking place in Brisbane.

Attachments

1. Vendor Agreement
2. Exhibit A – Vendor Agreement with MCTV

Caroline Cheung
Caroline Cheung, Communications Manager

Clayton L. Holstine
Clay Holstine, City Manager

VENDOR AGREEMENT

THIS AGREEMENT, dated _____, 2023 between Millbrae Community Television, Inc., a California non-profit corporation (“Operator”), and the City of Brisbane, a municipal corporation (“City”), is made with reference to the following facts:

A. City desires to enter into a contract to provide videotaping of public City Council and Planning Commission meetings for live telecasting over the cable television network in Brisbane (“Service”).

B. City has entered into a franchise agreement with Comcast of California, Inc. (“Comcast”), which requires Comcast to provide a “reverse feed hookup” to City facilities listed in the franchise agreement.

C. Operator represents that it is trained, experienced, and qualified to perform the videotaping and telecasting Service and is willing to do so pursuant to the terms of the Agreement.

NOW, THEREFORE, it is agreed as follows:

1. TERM OF AGREEMENT

The term of this Agreement shall commence on the date of execution of this Agreement, and shall continue thereafter for a three (3) year period, unless terminated sooner pursuant to Section 17, and may be extended for two (2) three (3) year periods pursuant to Section 18.

2. OPERATOR RESPONSIBILITY

(a) Operator shall provide Service to City in accordance with the terms and conditions attached hereto as Exhibit “A” and the terms of this Agreement, including the provision of all equipment and personnel necessary to operate equipment and provide such Service.

(b) Operator shall provide Service to City for all regular City Council meetings, which are typically held on the first and third Thursday of each month. The Operator shall also provide Service to City for all regular Planning Commission meetings, which are held on the second and fourth Thursday of each month. Operator shall provide Service for additional meetings on an “as available” basis. City recognizes that Operator’s resources are limited and that dates for special meetings will be reserved by Operator on a “first come first served” basis.

(c) Operator shall work closely with Comcast to ensure that Operator’s equipment is compatible with AT&T’s reverse feed connection at City’s facilities.

(d) Operator shall work closely with Comcast and take all reasonable measures needed to ensure that a clear and audible signal of the live telecast of the City Council and Planning Commission meetings reaches the cable subscribers in Brisbane.

(e) Operator shall invoice City for compensation due, as set forth in Section 3 and Section 5 of this Agreement.

(f) Operator shall begin Service immediately upon execution of this agreement.

3. COMPENSATION

(a) Operator's compensation during the term of this Agreement shall be based on the quoted Cost per Meeting rate, as set forth in Exhibit A attached hereto and incorporated herein by reference.

(b) Compensation per meeting shall include all set up and break down of equipment and pre meeting testing of equipment and telecast signal as set forth in Exhibit A attached hereto and incorporated herein by reference.

4. INSURANCE. Operator, at its own expense, shall procure and maintain, for the duration of this Agreement, insurance policies which satisfy the following requirements:

(a) Type of policies and coverage:

- (1) *General Liability Coverage.* Operator shall maintain commercial general liability insurance in an amount not less than \$1,000,000 per occurrence for bodily injury, personal injury and property damage, providing coverage at least as broad as Insurance Services Office Commercial General Liability form CG 0001 (Ed. 11/88). If the form of insurance with a general aggregate limit is used, either the general aggregate limit shall apply separately to the work to be performed under this Agreement or the general aggregate limit shall be at least twice the required occurrence limit.
- (2) *Automobile Liability Coverage.* Operator shall maintain automobile liability insurance in an amount not less than \$1,000,000 combined single limit for each occurrence, for bodily injury and property damage, providing coverage at least as broad as Insurance Services Office form CA 0001 (Ed. 12/90) Code 1 (any auto).
- (3) *Workers' Compensation and Employer's Liability Coverage.* Operator shall maintain workers' compensation insurance as required by the State of California and employer's liability insurance in an amount not less than \$1,000,000 per occurrence, for any and all persons employed by Operator in connection with the performance of services under this Agreement. In the alternative, Operator may rely on a self-insurance program to provide this

coverage so long as the program of self-insurance complies fully with the provisions of the California Labor Code. The insurer, if insurance is provided, or Operator, if a program of self-insurance is provided, shall waive all rights of subrogation against City for loss arising from work performed by Operator for City.

- (b) Endorsements: Each general liability and automobile liability insurance policy shall contain, or be endorsed to contain, the following provisions:
- (1) The City, its officers, officials, employees, agents and volunteers are to be covered as insureds as respects: liability arising out of activities performed by or on behalf of Operator; products and completed operations of Operator; premises owned, occupied or used by Operator; or automobiles owned, leased, hired or borrowed by Operator. The coverage shall contain no special limitations on the scope of protection afforded to City, its officers, officials, employees, agents or volunteers.
 - (2) For any claims related to the Service, Operator's insurance coverage shall be primary insurance as respects the City, its officers, officials, employees, agents and volunteers. Any insurance or self-insurance maintained by City, its officers, officials, employees, agents or volunteers shall be excess of Operator's insurance and shall not contribute with it.
 - (3) Any failure to comply with reporting or other provisions of the policies including breaches of warranties shall not affect coverage provided to City, its officers, officials, employees, agents or volunteers.
 - (4) Operator's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.
 - (5) Operator's insurance coverage shall not be suspended, voided, canceled or reduced in coverage or in limits except after thirty (30) days' prior written notice by certified mail, return receipt requested, has been given to City.
- (c) Deductibles and Self-Insured Retentions. Any deductibles or self-insured retentions must be declared to and approved by City. At City's option, Operator shall demonstrate financial capability for payment of such deductibles or self-insured retentions.
- (d) Acceptability of Insurers. Insurance is to be placed with insurers having a current A.M. Best rating of no less than A:VII, unless otherwise approved by City in writing.
- (e) Verification of coverage. Operator shall provide certificates of insurance with original endorsements to City as evidence of the insurance coverage required by this

Agreement. Certificates of such insurance shall be filed with City before commencement of work by Operator. At the request of City, Operator shall provide complete, certified copies of all required insurance policies, including endorsements effecting the coverage required by this Agreement.

5. BILLING AND PAYMENT

(a) Operator shall submit monthly invoices for compensation, including any documentation, by the tenth (10th) of each month for services provided in the previous month.

(b) City shall make payment to Operator in accordance with invoices that reflect the actual services provided during the previous month. Payment shall be made by City within thirty (30) days after receipt of approved invoices.

(c) Any necessary supporting documentation for payment must be included with the invoice.

6. CHANGES IN COST OR LEVELS OF SERVICE

(a) No change shall be made by Operator to the cost of providing Service, as set forth in Section 3, in the absence of written agreement to such change by City.

(b) No change shall be made by Operator in the Service without the prior written approval of City.

(c) City reserves the right to reduce or increase Service in light of decreased or increased need and/or funding availability. Any changes in the level of Service requested by City will entitle either City or Operator to request an appropriate adjustment in the compensation payable to Operator. City cannot increase the level of Service without the prior consent of Operator.

7. GOVERNING LAW

This Agreement shall be governed by the laws of the State of California.

8. COMPLIANCE WITH LAWS

Operator shall comply with all applicable local, county, state and federal laws, rules and regulations governing or related to the operation of the Services and the performance by Operator of its duties and responsibilities under this Agreement.

9. PERSONNEL

(a) City shall have the right to reject temporarily or permanently, by notice to Operator, for any reasonable reason whatsoever, any employee furnished by Operator for the provision of the Service. Reasons for rejecting an Operator's employee include, but are not limited to, unprofessional

conduct, disruption of meetings, and rudeness to members of the public or City personnel. Operator shall replace promptly any employee not acceptable or rejected by City.

(b) Operator shall be solely responsible for payment of all of its employee's wages and employee benefits, if applicable. Operator, without any cost or expense to City, shall faithfully comply with the requirements of all applicable state enactments with respect to employer's liability, worker's compensation, unemployment insurance and other forms of social security, and also with respect to withholding of income tax at its source from wages of Operator's employees. Operator shall indemnify and hold harmless City from any liability, damages, claims, costs and expenses of whatever nature arising from alleged violation of such enactments or from any claims or subrogation provided for in such enactments.

10. PROJECT SUPERVISOR

Operator shall designate a Project Supervisor who shall oversee the operation of the Service. The Project Supervisor shall be responsible for operational management of the Service.

11. TRAINING

Operator shall provide thorough training for all its personnel in the proper performance of their duties. Operator's employees providing services under this Agreement shall receive proper training and instruction at the time of hiring and prior to being assigned to the Service.

12. MINIMUM STANDARDS FOR EQUIPMENT

During the term of this agreement, or any extensions thereto, all equipment to be used for performance of the Service shall meet all criteria listed in Exhibit "A", attached hereto and made a part hereof.

13. PERFORMANCE GOALS

(a) Operator will be responsible for providing timely and reliable Service.

(b) Operator shall provide sufficient back-up equipment to assure that Service will be provided to City without interruption. Operator shall not be responsible for interruption or deterioration of cable signal within Comcast's network.

14. SUB-CONTRACTING

Operator shall not sub-contract any services provided under this Agreement, without the express written consent of City.

16. CONTACT PERSONS

- (a) The following person or City Manager designee is hereby designated as the contact person for City:

Ms. Caroline Cheung
 Communications Manager
 City of Brisbane
 50 Park Place
 Brisbane, CA 94005
 Phone: (415) 508-2157 Fax: (415) 467-4989
 E-Mail: ccheung@brisbaneca.org

- (b) The following person is hereby designated as the contact person for Operator:

Name: Ms. Sara Johnson
 Title: General Manager
 Address: P.O. Box 898
 Millbrae, CA 94030
 Phone: (650) 259-2343 Fax: (650) 697-8605
 E-Mail: sara@mctv.tv

17. TERMINATION OF AGREEMENT

(a) City may terminate this Agreement at any time and for any reason by giving Operator thirty (30) days written notice thereof. Notice of termination shall be by certified mail, return receipt requested. Upon termination, City shall pay Operator its allowable costs incurred to date of termination. In the event that Operator at any time during the entire term of this Agreement breaches any of the requirements or conditions of this Agreement, and does not within ten (10) days of receipt of notice thereof from City cure such breach or violation, City may immediately terminate this Agreement. If a default is cured and the same default subsequently reoccurs, City may terminate this Agreement on written notice to Operator which may be effective immediately.

(b) Operator may terminate this agreement at any time and for any reason by giving City sixty (60) days written notice thereof. Notice of termination shall be by certified mail, return receipt requested.

18. EXTENSION OF TERM

(a) Given the necessity of ensuring continuity of the Service, and as further consideration for the compensation to be paid by City to Operator for the provision of the Service rendered hereunder, Operator grants to City the option to extend the term of this Agreement for two (2) three (3) year periods after expiration of the initial three (3) year term, upon the same terms and conditions set forth in this Agreement, except the rate of compensation payable to Operator

during each extended term, which shall be subject to negotiation and agreement between the parties.

(b) If City desires to exercise the option to extend, or further extend, the term of this Agreement, City shall give written notice to Operator of such intention at least ninety (90) days prior to the expiration of the initial term or the extended term, as the case may be. After giving such notice, the parties shall promptly commence negotiations regarding the compensation payable to Operator during the extended term. If agreement is reached, the parties shall confirm the same by executing an addendum to this Agreement, but if the parties are unable to agree, this Agreement shall automatically terminate upon the expiration of the initial or extended term.

19. AGREEMENT NOT EXCLUSIVE

This Agreement is not exclusive. City reserves the right to contract for performance of services such as those described herein through other providers.

20. WAIVER OF CONDITIONS

The waiver of any provision, term, or condition of this Agreement by City on any particular occasion shall not constitute a general waiver of said provision, term or condition, nor a release from Operator's obligation to otherwise perform or observe the same or any other term or condition of this Agreement.

22. INDEMNIFICATION

(a) Operator shall indemnify, keep and save harmless City and its directors, officers, officials, agents and employees (collectively, "Indemnitees") against any and all claims, demands, causes of action, costs, expenses, or liabilities, including attorneys' fees, occurring directly or indirectly by reason of anything done or omitted to be done by Operator or its employees, subcontractors, representatives or agents in the performance of its duties and responsibilities under this Agreement.

(b) The obligation to indemnify includes the obligation to defend Indemnitees and Operator further agrees to defend any and all such actions, suits or claims and pay all charges of attorneys and all other costs and expenses of Indemnitees arising therefrom or incurred in connection therewith; and if any judgement be rendered against any of Indemnities in any such action, Operator shall, at its expense, satisfy and discharge the same.

23. ENTIRE AGREEMENT

This Agreement constitutes the entire agreement between the parties pertaining to the subject matter contained in it and supersedes all prior and contemporaneous agreements, representations and understandings of the parties, whether written or verbal. No supplement, modification or amendment of this Agreement shall be binding unless executed in writing by all the parties.

IN WITNESS WHEREOF, the parties have executed this Agreement the day and year first above written.

CITY:

THE CITY OF BRISBANE,
a municipal corporation

APPROVED AS TO FORM:

By: _____
Madison Davis, Mayor

Michael Roush, Legal Counsel

Attest: _____
Ingrid Padilla, City Clerk

OPERATOR:

Millbrae Community Television, Inc.
a California non-profit corporation

By: _____

1. LIVE CABLECAST SERVICES

Includes videotaping, livestream, and broadcast, cloud storage on Cablecast and YouTube, pre-meeting testing of equipment, appropriate titles and graphics, interface with presenter Powerpoint if needed, monitoring live Comcast audio and video, and in the event a livestream or cablecast is done outside of the Community Meeting Room, it includes providing cameras and production equipment, and all set up and break down of equipment.

- a. Community Meeting Room – Three Camera Production, One Operator - \$438 per meeting
- b. Outside of Community Meeting Room – Three Camera Production, Two Operators - \$824 per meeting
- c. Outside of Community Meeting Room – One Camera Production - \$567 per meeting

2. NON-CABLECAST PRODUCTION and EDITING Services: For events or Public Service

Announcements, a single camera with post-production editing is available (note: the State of the City event will be provided free of charge, if no post-production is involved and the event is held in the Community Meeting Room).

- a. Camera producer and equipment = \$84 per hour
- b. Editing = \$56 per hour

3. STATION MANAGEMENT / SERVICE SUPPORT - \$1,646.67 per month. Services include:

- a. Replay of recorded meetings at mutually agreeable dates and times
- b. Replay of City Staff provided videos at mutually agreeable dates and times
- c. Posting of City messages on the bulletin
- d. Provide appropriately-licensed audio for simulcasting with bulletin
- e. Provide additional programming content from local and professionally produced sources selected to interest your population, to promote viewership on the channel and provide education on subjects important to local viewers. Each week we will provide three to four hours of programming which will repeat at different times on different days.
- f. Basic maintenance of the station equipment rack
- g. Interface with Comcast, particularly with respect to problems in Video and/or Audio on the Channel.
- h. Periodically check live internet streaming (if activated) for quality of audio and video levels and adjust if needed.
- i. Be on call to resolve audio and video problems during daytime and evening hours.
- j. Maintain a programming schedule accessible from the City's website.
- k. Provide such reports as are reasonably requested by city staff to oversee our operations.

4. ENGINEERING ASSISTANCE – Provide qualified engineering assistance for design, set up, modification, and upgrading of Audio Visual production and display equipment: \$78 per hour.

File Attachments for Item:

J. Consider Approval of City appointment to the Bay Area Water Supply & Conservation Agency (BAWSCA) and Bay Area Regional Water System Financing Authority (RFA) Boards



CITY COUNCIL AGENDA REPORT

Meeting Date: June 15, 2023

From: Director of Public Works/City Engineer

Subject: Bay Area Water Supply & Conservation Agency (BAWSCA) and Bay Area Regional Water System Financing Authority (RFA) Appointments

Community Goal/Result Safe Community

Purpose To appoint a representative for the City's water system to BAWSCA and RFA.

Recommendation

1. City Council identify an individual to represent the City of Brisbane as a member of the BAWSCA and RFA Board of Directors for a four-year term (July 1, 2023 – June 30, 2027).
2. Direct the City Clerk to provide the BAWSCA office with a record of the Council's action making the appointments.

Background

The attached letter addressed to Mayor Davis identifies the issues associated with the recommended actions.

Former Councilmember Richardson (now, Ms. Wood) was appointed to represent the City of Brisbane in 2012 when Councilmember Bologoff's term on the Council ended. As Ms. Wood has sold her home in Brisbane, she no longer meets the BAWSCA requirement of being a resident of the service area. Accordingly, she has submitted her resignation from representing the City with an effective date of May 19, 2023.

Fiscal Impact

None as a direct result of the actions recommended herein.

Measure of Success

Continued representation on the BAWSCA and RFA Boards, which strive to ensure the following three goals are met with regards to their member agencies' drinking water; a reliable supply, high quality water, and a fair price for the water.

Attachments

BAWSCA 1/26/23 letter addressed to Mayor Davis

Randy L. Breault
Director of Public Works/City Engineer

Clayton L. Holstine
Brisbane City Manager

File Attachments for Item:

K. Consider Approval of Pilot Program for Expanded Got Wheels! Program

(The purpose of this item is to provide Brisbane residents 70 and older with an affordable transportation service. If approved, the City would budget \$12,000 in order for more eligible Brisbane residents, roughly 10% of Brisbane's population, the ability to receive a membership card.)



CITY COUNCIL AGENDA REPORT

Meeting Date: June 15, 2023

From: Caroline Cheung, Communications Manager

Subject: Pilot Program for Expanded *Got Wheels!* Program

Community Goal/Result

Community Building

Purpose

Provide Brisbane residents 70 and older with an affordable transportation service.

Recommendation

Affirm a pilot program with Peninsula Family Service (PFS), which manages the *Got Wheels!* program, where the City would budget \$12,000 in order for more eligible Brisbane residents, roughly 10% of Brisbane's population, the ability to receive a membership card.

Background

In late 2022, City staff was informed by SamTrans of a Call for Projects to help fund the free midday community shuttle in the Bayshore/Brisbane area, which is also referred to as the Bayshore Brisbane Senior Shuttle. Including this shuttle in the Call for Projects for fiscal years 23/24 and 24/25 was based on recommendations from the Peninsula Shuttle Study adopted by the SamTrans board in September 2021. Among other things, it proposed SamTrans and Caltrain no longer sponsor shuttles. Brisbane's midday shuttle was the last shuttle being sponsored by SamTrans in 2023.

In speaking more with SamTrans staff and reviewing ridership reports, it was discovered that the cost to maintain service levels for the next two years would be \$151,000 in FY 23/24 and \$155,000 in FY 24/25, and that the average cost per shuttle rider was \$55 per day. The Call for Projects required the City, as a project sponsor, to contribute 25%, or approximately \$40k for this first two-year funding cycle. Based on previous shuttle performance and cost, the City has decided not to apply for funding for this route in the next Call for Projects.

Since January, City staff has been researching alternative transportation services for our older adults, and though they don't directly replace the shuttle, they do serve as viable, secure, and personalized transportation options.

Discussion

City staff was first contacted by PFS in 2020 to share with its residents about their new, Caltrans-funded *Got Wheels!* program. Thirteen residents signed up for the program, of which five since July 2022, are still active. *Got Wheels!* members can arrange for a \$5 one-way cab

ride (they've partnered with Serra Yellow Cab) on-demand 24 hours/day, 7 days/week. Each month, participants are able to take up to 6 one-way trips or 3 round trips for only \$5.00 per one-way ride. Destinations must be within the geographic area (12 cities – Daly City, Colma, Brisbane, South San Francisco, San Bruno, Millbrae, Burlingame, Hillsborough, Half Moon Bay, Montara, Moss Beach, and El Granada) and San Francisco International Airport.

On March 27, 2023 PFS staff closed the *Got Wheels!* waitlist due to capacity being reached. They plan to re-open the waitlist on July 1, 2023.

Fiscal Impact

\$12,000, to ensure Brisbane residents are able to come off of the waitlist and receive a membership card.

Measure of Success

10 additional Brisbane residents are able to receive a Got Wheels membership.

Attachments

1. Signed Letter Agreement with PFS Chief Programs Officer



Caroline Cheung, Communications Manager



Clay Holstine, City Manager

May 22, 2023

Charles Hansen
Peninsula Family Services

RE: Letter Agreement: Got Wheels! Program

Mr. Hansen,

The City of Brisbane understands that Peninsula Family Services ("PFS") is open to expanding an existing program entitled "Got Wheels!". Under this program, residents of Brisbane (and other communities) 70 years or older may obtain, at no cost to the resident, a membership from PFS by which the resident will be able to schedule rides with the Serra Yellow Cab company on demand, 24 hours a day, seven days a week. Each month, a participating resident will be allowed to take up to six one-way trips, or three roundtrips for destinations within Daly City, Colma, Brisbane, South San Francisco, San Bruno, Millbrae, Burlingame, Hillsborough, Half Moon Bay, Montara, Moss Beach, El Granada, and the San Francisco International Airport. Each ride must begin and end in one of these geographical areas. The fare for a ride will be \$5 one way.

The City will pay PFS \$12,000 for a one-year pilot program so that its residents 70 years and older may obtain the benefits of the services described above.

If that payment is acceptable to PFS, please sign and date below and return to me. These services to Brisbane residents would begin July 1, 2023 and end June 30, 2024. Please contact Caroline Cheung (ccheung@brisbaneca.org) or me (clayholstine@brisbaneca.org) if we need to discuss this further.

Thank you for your attention to this matter. This program has great benefits for our community.

Clayton Holstine
City Manager

C Caroline Cheung, Communications Manager

The terms and conditions set forth above are acceptable to Peninsula Family Services.

Charles Hansen
Charles Hansen, Chief Programs Officer

06/01/23
Date

File Attachments for Item:

L. Budget Workshop

i. City Manager Introduction to the 2023/24 Budget

ii. Finance Director Overview of the 2023/24 Budget

iii. Department Presentations

-Finance

-Human Resources

-City Manager / City Council / Library

-City Clerk

-Legal

-Fire Department

-Police Department

-Community Development

-Park & Recreation / Co-Sponsorships

-Public Works / Utilities / Marina

-Central Services / Debt

iv. Wrap Up



CITY COUNCIL AGENDA REPORT

Meeting Date: June 15, 2023

From: Carolina Yuen

Subject: Overview of Proposed Budget for Fiscal Year 2023/24

Community Goal/Result

Fiscally Prudent – Brisbane’s fiscal vitality will reflect sound decisions which also speak to the values of the community

Purpose

To provide a fiscal plan which provides flexibility to City Council and the Community to provide for services during the time of unknown economic circumstances while planning for the long-term recovery.

Recommendation

It is recommended that the City Council receive a general overview and department presentations of the proposed Budget for Fiscal Year (FY) 2023/24 and consider for approval at the next City Council meeting scheduled for June 29, 2023.

Background

For several years, the City has adopted two-year budgets. Most recently the FY2020-22 biennial budget was approved on June 4th, 2020, adopting Resolution 2020-23. Subsequently, the City and local economy were in the midst of the impact of COVID-19, other volatile economic conditions, and City staff were implementing a new Priority Based Budgeting software program for the next year. The City Manager therefore proposed a one-year budget covering the period of July 1, 2022, through June 30, 2023 (FY2022/23) which was approved on June 16, 2022. The City Manager is proposing another one-year budget covering the period of July 1, 2023 through June 30, 2024 (FY2023/24) with the intention of returning to a biennial budget schedule starting the subsequent fiscal year.

Discussion

The City’s budget document contains revenues, appropriations, and other financial information pertaining to all City operating budgets. The Capital Improvement Plan is not included, as it is usually reviewed during the off-years of the biennial budget cycle and will therefore be revisited at a later period. The City’s budget goal is to achieve a balanced budget with revenues, including reimbursements or transfer from other funds for services provided, equal to or greater than expenditures. At times, the City can plan for revenues to be less than expenses, and therefore the budget is balanced by using its available resources or Fund Balance.

Budgetary control is maintained at the Department/Program level. The City Manager may approve transfer of appropriation from one program, activity, or line item within or across departments. Total appropriation within a fund may be increased by the City Manager up to \$200,000. Anything exceeding this threshold can only be increased with Council approval. Departments monitor and control budgets using the City's financial system, through reports of revenue and expenditure accounts. The financial system monitors expenditures down to the line-item level. The Council is provided with a mid-year financial status report that reflects year-to-date expenditures and revenues compared to budget.

The presentation tonight will focus on the General Fund which supports the City's main operations, funded by a variety of taxes, program fees and service charges. Information will also be presented for two proprietary funds (business-type activities) that are funded primarily through user charges -- the Utility Fund and the Marina Fund.

General Fund Revenues:

For FY2023/24, staff is projecting that revenues will increase from the current year by approximately \$451,000 from current year's expected results.

The City expects Property Taxes, Sales Taxes and Transient Occupancy Tax (TOT) to grow over the current year. Sierra Point construction continues to positively impact our property taxes which remain strong overall. Sales Taxes are expected to continue to increase from current year, and FY2023/24 will usher in a full year of the newly enacted Transaction and Use Sales Tax. Although we are projecting an increase in Transient Occupancy Tax (TOT) by \$90,000 to \$1.9 million, this revenue source is still projected to be well below our pre-COVID-19 average of \$3 million as the hotel sector has not fully recovered. Business License revenue had several catch-up payments in FY2023, so we are expecting a drop, but FY2023/24 will also provide a full year of the new business license tax on hotels, raising our Business License revenue to \$5,283,000. Offsetting these increases are an expected decrease in program service fees of approximately \$1,163,000 as FY2023/24 most likely will lead to a reduction in building and permitting fees, and our expected decrease in Other Revenues by approximately \$385,000.

Major Revenue Source	Actual FY2020/21 mid COVID19	Actual FY2021/22 Recovery	Projected FY2022/23 Recovery	Projected FY2023/24
Property Tax	\$5,513,000	\$5,242,000	\$5,562,000	\$5,6001,000
Sales Tax	\$7,652,000	\$5,792,000	\$6,366,000	\$7,942,000
TOT	\$850,000	\$1,653,000	\$1,812,000	\$1,902,000
Business License	\$4,582,000	\$4,348,000	\$5,698,000	\$5,283,000

General Fund Expenses:

Considering the revenues are growing slightly, staff is making the following recommendations regarding expenses:

- Continue to provide necessary services for FY2023/24
- Normal operations resumed in FY2021/22 and therefore open positions should continue to be actively filled. Include position levels that make room for career path advancements within certain departments to minimize turnover
- Proceed with the City Hall expansion project and tenant improvements at the leased property located at 25 Park Place
- Proceed with the Building Permitting system approved in prior year as part of the organization-wide technology project
- Delay funding pension reserves until year-end results are known, except for savings as a result of paying the required Unfunded Liability amount as charged by CalPERS in lump sum instead of monthly payments

With these considerations, overall Expenses from the General Fund are expected to total \$28,599,000. Therefore, staff recommends the use of available resources as required to meet the established programs and initiatives.

Fund Balance:

The net use of Fund Balance for FY2023/24 is therefore anticipated to be \$1,904,000 (difference between revenues and expenditures). As part of the Mid-Year Budget Review, staff identified the ending fund balance for FY2022/23 is expected to be \$15,871,000, where a portion is restricted for existing debt, contract commitments, and encumbrances, leaving an unrestricted and available amount of \$880,000 which we recommend be used in FY2023/24.

Over the past decade the City has built up its reserves to be able to continue to provide necessary services during times of economic stress. The City Council has looked at a three-pronged reserve policy:

- Recession Reserve – To be used during times of national economic downturns, set at \$2.5 million.
- Emergency Reserve for Unanticipated Events – To be used during times of local events which increases the City's need to spend or decreases the City's ability to collect anticipated revenues, set at \$3.5 million.
- Annual Fluctuation Reserve – To be used for one-time events which either increase expenditures or decreases revenues, set at 5% of Budgeted Revenues plus 5% of Budgeted Expenses.

The City's reserve policy has resulted in a healthy fund balance and the City fared well through the COVID-19 event, increase in fuel costs, supply-chain shortages, and recent volatile markets. However, building activity within the City continues to grow and programs have not slowed down. Although historically the City has earned more than projected and spent less than budgeted, Staff recommends tapping into the Recession Reserve to meet the objectives outlined above if necessary.

Based on the recent actual results and budgeted projects, staff anticipates the available reserves as shown below if these reserves are used:

Reserve	Actual 6/30/2021	Actual 6/30/2022	Projected 6/30/2023	Projected 6/30/2024
Recession Reserve	\$2,500,000	\$164,000	\$2,500,000	\$596,000
Emergency Reserve	\$3,500,000	\$3,500,000	\$3,500,000	\$3,500,000
Annual Reserve	\$2,504,000	\$2,438,000	\$2,591,000	\$2,765,000

The above projections are based on conservative estimates due to uncertainties in the local, national and global economy and markets.

Other Considerations and Budget Threats:

As the City continues to fully financially recover from local economy slowdowns, there are some long-term financial implications to consider:

- The City Manager announced his retirement for late 2023. There are recruitment costs incorporated in the budget, but delays in hire may add unforeseen transitional costs.
- The City completed labor negotiations with all bargaining groups in late December. To encourage retention and attract quality candidates for open positions, the contract was extended to a fourth year and included new incentives which are reflected in the proposed budget.
- The tenant improvements to the property located at 25 Park Place will commence in 2023 and are expected to be completed in mid-2024. Funding is being sought to cover the costs that are expected to be as high as \$5,000,000.
- PERS rates – in July 2021, CalPERS announced their investment return for FY2020-21 was 21.3% which triggered a reduction in their discount rate from 7% to 6.8%. In November 2021, the CalPERS Board voted to maintain the 6.8% discount rate target for its investment portfolio. This discount rate is the long-term interest rate used to fund future pension benefits. The less earned by the CalPERS investment portfolio, the more the City must cover to fund the pension liability, also known as the unfunded liability.

- Pension Trust Fund Reserves – Staff recommends resuming funding this in FY2023/24. The goal was to reach \$5M which would cover two years' worth of our unfunded liability payment. With the anticipated growth in our Unfunded Liability payment, staff will recommend this Trust Fund grow accordingly as well. At a minimum any savings from a prepayment of the annual cost versus monthly payments should be considered for transfer to the Pension Trust. Resuming annual funding would be at \$500,000 for the next ten years.
- Healthcare, Liability Insurance and Workers' Compensation costs have been rising in recent years. Any additional increases will need to immediately be implemented.
- The two new taxes will be implemented for a full year in FY2023/24 but it is too soon to tell if the initial projections will be on target. The proposed budget includes the original projections of \$2 million for Transaction and Use Sales Tax and \$250,000 for the Hotel Business License Tax.

Any one or combination of these items will continue to have impacts on our ability to begin new programs going forward and add stress to our bottom line.

Financial stability remains a high priority for the City of Brisbane. Staff looks forward to working with the Council and the community to address the financial challenges that lay ahead. Staff will continue to seek ways to as efficient as possible in providing services to the community. The City will continue to consider appropriate economic development and tax revenue generation projects that are viable for our City.

Fiscal Impact

There are no fiscal implications to receive this report. Recommendations related to the FY2023/24 Budget will be presented at a future City Council meeting.

Measure of Success

Council will accept proposed budget for additional review and consider for approval at future meeting.

Attachments

Attachment 1 Budget Overview Summary

Attachment 2 Proposed Department Expenses

Carolina Yuen

Carolina Yuen, Finance Director

Clay Holstine

Clay Holstine, City Manager

General Fund

	FY21/22	FY22/23	FY23/24
Budgeted Revenue	20,212,958	21,816,001	26,695,707
Budgeted Expenses	22,593,103	25,013,662	28,599,443
Anticipated Surplus (Use of Fund Balance)	<u>(2,380,145)</u>	<u>(3,197,661)</u>	<u>(1,903,736)</u>
Actual / Anticipated Revenues	23,211,199	26,244,277	26,695,707
Actual / Anticipated Expenses, net of transfers	25,547,047 *	25,573,882	28,599,443
Actual / Reprojected Surplus (Use of Fund Balance)	<u>(2,335,848)</u>	<u>670,395</u>	<u>(1,903,736)</u>
Beginning Fund Balance	17,536,138	15,200,290	15,870,685
Ending Fund Balance	15,200,290	15,870,685	13,966,949
Reserve Policy:			
Recession Reserve	2,500,000	2,500,000	2,500,000
Unanticipated Events	3,500,000	3,500,000	3,500,000
Annual Fluctuation (5% Revenues/5% Expenses)	2,437,912	2,590,908	2,764,757
Total Required Reserve	<u>8,437,912</u>	<u>8,590,908</u>	<u>8,764,757</u>
Fund Balance Above Required Balance	6,762,378	7,279,777	5,202,191
Additional Restrictions on Fund Balance	5,818,773	6,400,000	6,400,000
Available Fund Balance	<u>943,605</u>	<u>879,777</u>	<u>(1,197,809)</u>

* includes one-time proceeds from long term debt

Cost Center Name	General Fund	Utilities	Marina	Other	TOTAL
1000 - City Council	\$307,940				
2100 - City Manager	\$1,548,140				
2110 - City Clerk	\$420,306				
2111 - Co-Sponsorships	\$25,894				
2112 - Open Space	\$530,663				
2200 - Finance	\$1,676,968				
2210 - Human Resources	\$851,613				
2300 - Legal	\$450,000				
3000 - Community Development	\$2,721,664				
4101 - Police Administration	\$1,037,697				
4110 - Police Records	\$841,570				
4120 - Patrol	\$4,470,024				
4501 - Fire	\$4,914,324				
6001 - Public Works Admin	\$761,764				
6005 - Streets and Storm Drains	\$1,034,745				
6010 - Building and Grounds	\$401,220				
6015 - Parks Maintenance	\$268,732				
6020 - Landscape Maintenance	\$211,058				
6035 - SPLLD				\$493,380	
6110 - Water		\$2,264,342			
6115 - Water Quality Monitoring		\$115,972			
6120 - GVMID		\$2,084,559			
6130 - Sewer		\$2,344,650			
6140 - NPDES				\$446,581	
6300 - Emergency Operations Center	\$157,307				
7001 - P&R Administration	\$770,918				
7002 - Recreation Facilities	\$427,488				
7003 - Youth	\$822,886				
7004 - Adult	\$79,933				
7005 - Seniors	\$147,167				
7006 - Special Events	\$128,277				
7007 - Teens	\$90,676				
7008 - Aquatics	\$601,915				
7009 - Marina			\$1,379,195		
7100 - Library	\$70,600				
8001 - Central Services Administration	\$1,273,291				
8900 - SA Administration				\$30,452	
9015 - Debt Service	\$1,209,663				
Grand Total	28,254,443	6,809,523	1,379,195	970,413	37,413,574
<i>Transfers</i>					
LIRA at 25%	45,000				45,000
Vehicle Replacement	300,000	60,289	16,158		376,447
Indirect Costs		1,567,823	380,769	310,343	2,258,936
Admin Fee			180,000		180,000
Total Outlay	28,599,443	8,437,635	1,956,122	1,280,756	40,273,957

General Fund Fund 100 Department/Division: 1000 City Council	
Account and Title:	2023/24 Requested Budget
SALARIES & BENEFITS	205,140
Total Salaries & Benefits	205,140
SERVICES AND SUPPLIES	
52001 Safety Clothing	-
52005 Communications	-
52010 Equipment Maintenance	-
52015 Maint. Structures/Improvement.Grounds	-
52020 Memberships	-
52025 Office Expense	6,400
52030 Professional Services	35,000
52035 Equipment Rental	-
52045 Special Department Expense	47,700
52050 Small Tools & Supplies	-
52055 Travel & Training	13,700
52060 Utilities	-
Total Services & Supplies	102,800
OTHER	
53010 Improvements	-
53030 Equipment	-
54010 Administrative Charges	-
54025 Indirect Costs	-
55961 Transfers to Other Funds	-
Total Other	-
TOTAL BUDGET	307,940

General Fund Fund 100 Department/Division: 2100 City Manager	
Account and Title:	2023/24 Requested Budget
SALARIES & BENEFITS	1,438,070
Total Salaries & Benefits	1,438,070
SERVICES AND SUPPLIES	
52001 Safety Clothing	-
52005 Communications	-
52010 Equipment Maintenance	100
52015 Maint. Structures/Improvement.Grounds	-
52020 Memberships	3,460
52025 Office Expense	4,000
52030 Professional Services	62,500
52035 Equipment Rental	-
52045 Special Department Expense	36,000
52050 Small Tools & Supplies	-
52055 Travel & Training	4,010
52060 Utilities	
Total Services & Supplies	110,070
OTHER	
53010 Improvements	-
53030 Equipment	-
54010 Administrative Charges	-
54025 Indirect Costs	-
55961 Transfers to Other Funds	-
Total Other	-
TOTAL BUDGET	1,548,140

General Fund Fund 100 Department/Division: 2110 City Clerk	
Account and Title:	2023/24 Requested Budget
SALARIES & BENEFITS	344,181
Total Salaries & Benefits	344,181
SERVICES AND SUPPLIES	
52001 Safety Clothing	-
52005 Communications	-
52010 Equipment Maintenance	225
52015 Maint. Structures/Improvement.Grounds	-
52020 Memberships	1,100
52025 Office Expense	12,900
52030 Professional Services	-
52035 Equipment Rental	-
52045 Special Department Expense	51,300
52050 Small Tools & Supplies	-
52055 Travel & Training	10,600
52060 Utilities	-
Total Services & Supplies	76,125
OTHER	
53010 Improvements	-
53030 Equipment	-
54010 Administrative Charges	-
54025 Indirect Costs	-
55961 Transfers to Other Funds	-
Total Other	-
TOTAL BUDGET	420,306

General Fund Fund 100 Department/Division: 2111 Co-Sponsorships	
Account and Title:	2023/24 Requested Budget
SALARIES & BENEFITS	-
Total Salaries & Benefits	-
SERVICES AND SUPPLIES	
52001 Safety Clothing	-
52005 Communications	-
52010 Equipment Maintenance	-
52015 Maint. Structures/Improvement.Grounds	-
52020 Memberships	-
52025 Office Expense	-
52030 Professional Services	17,571
52035 Equipment Rental	-
52045 Special Department Expense	8,323
52050 Small Tools & Supplies	-
52055 Travel & Training	-
52060 Utilities	-
52900 Contributions	-
Total Services & Supplies	25,894
OTHER	
53010 Improvements	-
53030 Equipment	-
54010 Administrative Charges	-
54025 Indirect Costs	-
55961 Transfers to Other Funds	-
Total Other	-
TOTAL BUDGET	25,894

General Fund Fund 100 Department/Division: 2200 Finance	
Account and Title:	2023/24 Requested Budget
SALARIES & BENEFITS	1,427,383
Total Salaries & Benefits	1,427,383
SERVICES AND SUPPLIES	
52001 Safety Clothing	-
52005 Communications	2,800
52010 Equipment Maintenance	-
52015 Maint. Structures/Improvement.Grounds	-
52020 Memberships	1,640
52025 Office Expense	9,300
52030 Professional Services	188,880
52035 Equipment Rental	-
52045 Special Department Expense	17,675
52050 Small Tools & Supplies	-
52055 Travel & Training	29,290
52060 Utilities	-
Total Services & Supplies	249,585
OTHER	
53010 Improvements	-
53030 Equipment	-
54010 Administrative Charges	-
54025 Indirect Costs	-
55961 Transfers to Other Funds	-
Total Other	-
TOTAL BUDGET	1,676,968

General Fund Fund 100 Department/Division: 2300 Legal	
Account and Title:	2023/24 Requested Budget
SALARIES & BENEFITS	-
Total Salaries & Benefits	-
SERVICES AND SUPPLIES	
52001 Safety Clothing	-
52005 Communications	-
52010 Equipment Maintenance	-
52015 Maint. Structures/Improvement.Grounds	-
52020 Memberships	-
52025 Office Expense	-
52030 Professional Services	450,000
52035 Equipment Rental	-
52045 Special Department Expense	-
52050 Small Tools & Supplies	-
52055 Travel & Training	-
52060 Utilities	-
52300 Contributions	-
Total Services & Supplies	450,000
OTHER	
53010 Improvements	-
53030 Equipment	-
54010 Administrative Charges	-
54025 Indirect Costs	-
55961 Transfers to Other Funds	-
Total Other	-
TOTAL BUDGET	450,000

General Fund Fund 100 Department/Division: 3000 Community Development	
Account and Title:	2023/24 Requested Budget
SALARIES & BENEFITS	1,572,524
Total Salaries & Benefits	1,572,524
SERVICES AND SUPPLIES	
52001 Safety Clothing	-
52005 Communications	-
52010 Equipment Maintenance	1,540
52015 Maint. Structures/Improvement.Grounds	-
52020 Memberships	-
52025 Office Expense	5,560
52030 Professional Services	1,115,880
52035 Equipment Rental	-
52045 Special Department Expense	4,160
52050 Small Tools & Supplies	-
52055 Travel & Training	22,000
52060 Utilities	-
Total Services & Supplies	1,149,140
OTHER	
53010 Improvements	-
53030 Equipment	-
54010 Administrative Charges	-
54025 Indirect Costs	-
55961 Transfers to Other Funds	-
Total Other	-
TOTAL BUDGET	2,721,664

General Fund Fund 100 Department/Division: 4101 Police Administration	
Account and Title:	2023/24 Requested Budget
SALARIES & BENEFITS	1,017,523
Total Salaries & Benefits	1,017,523
SERVICES AND SUPPLIES	
52001 Safety Clothing	-
52005 Communications	-
52010 Equipment Maintenance	320
52015 Maint. Structures/Improvement.Grounds	-
52020 Memberships	1,530
52025 Office Expense	944
52030 Professional Services	-
52035 Equipment Rental	-
52045 Special Department Expense	-
52050 Small Tools & Supplies	320
52055 Travel & Training	3,610
52060 Utilities	-
Total Services & Supplies	6,724
OTHER	
53010 Improvements	-
53030 Equipment	13,450
54010 Administrative Charges	-
54025 Indirect Costs	-
55961 Transfers to Other Funds	-
Total Other	13,450
TOTAL BUDGET	1,037,697

General Fund Fund 100 Department/Division: 4110 Police Records	
Account and Title:	2023/24 Requested Budget
SALARIES & BENEFITS	333,397
Total Salaries & Benefits	333,397
SERVICES AND SUPPLIES	
52001 Safety Clothing	-
52005 Communications	27,120
52010 Equipment Maintenance	2,238
52015 Maint. Structures/Improvement.Grounds	-
52020 Memberships	260
52025 Office Expense	2,550
52030 Professional Services	323,165
52035 Equipment Rental	-
52045 Special Department Expense	-
52050 Small Tools & Supplies	-
52055 Travel & Training	7,840
52060 Utilities	-
Total Services & Supplies	363,173
OTHER	
53010 Improvements	-
53030 Equipment	145,000
54010 Administrative Charges	-
54025 Indirect Costs	-
55961 Transfers to Other Funds	-
Total Other	145,000
TOTAL BUDGET	841,570

General Fund Fund 100 Department/Division: 4120 Patrol	
Account and Title:	2023/24 Requested Budget
SALARIES & BENEFITS	3,781,814
Total Salaries & Benefits	3,781,814
SERVICES AND SUPPLIES	
52001 Safety Clothing	21,650
52005 Communications	-
52010 Equipment Maintenance	77,890
52015 Maint. Structures/Improvement.Grounds	-
52020 Memberships	570
52025 Office Expense	3,890
52030 Professional Services	131,730
52035 Equipment Rental	105,600
52045 Special Department Expense	296,620
52050 Small Tools & Supplies	520
52055 Travel & Training	25,740
52060 Utilities	-
Total Services & Supplies	664,210
OTHER	
53010 Improvements	-
53030 Equipment	24,000
54010 Administrative Charges	-
54025 Indirect Costs	-
55961 Transfers to Other Funds	-
Total Other	24,000
TOTAL BUDGET	4,470,024

General Fund Fund 100 Department/Division: 4501 Fire	
Account and Title:	2023/24 Requested Budget
SALARIES & BENEFITS	3,541,557
Total Salaries & Benefits	3,541,557
SERVICES AND SUPPLIES	
52001 Safety Clothing	21,790
52005 Communications	37,670
52010 Equipment Maintenance	117,350
52015 Maint. Structures/Improvement.Grounds	39,750
52020 Memberships	1,900
52025 Office Expense	7,650
52030 Professional Services	501,400
52035 Equipment Rental	-
52045 Special Department Expense	564,677
52050 Small Tools & Supplies	5,150
52055 Travel & Training	18,000
52060 Utilities	17,430
Total Services & Supplies	1,332,767
OTHER	
53010 Improvements	-
53030 Equipment	-
53040 Sinking Fund Equipment	40,000
54010 Administrative Charges	-
54025 Indirect Costs	-
55961 Transfers to Other Funds	-
Total Other	40,000
TOTAL BUDGET	4,914,324

General Fund Fund 100 Department/Division: 2112 Open Space	
Account and Title:	2023/24 Requested Budget
SALARIES & BENEFITS	321,413
Total Salaries & Benefits	321,413
SERVICES AND SUPPLIES	
52001 Safety Clothing	-
52005 Communications	-
52010 Equipment Maintenance	
52015 Maint. Structures/Improvement.Grounds	-
52020 Memberships	5,250
52025 Office Expense	500
52030 Professional Services	40,000
52035 Equipment Rental	-
52045 Special Department Expense	154,500
52050 Small Tools & Supplies	-
52055 Travel & Training	2,500
52060 Utilities	6,500
Total Services & Supplies	209,250
OTHER	
53010 Improvements	-
53030 Equipment	-
54010 Administrative Charges	-
54025 Indirect Costs	
55961 Transfers to Other Funds	-
Total Other	-
TOTAL BUDGET	530,663

General Fund Fund 100 Department/Division: 6001 Public Works Administration	
Account and Title:	2023/24 Requested Budget
SALARIES & BENEFITS	732,149
Total Salaries & Benefits	732,149
SERVICES AND SUPPLIES	
52001 Safety Clothing	500
52005 Communications	1,600
52010 Equipment Maintenance	4,425
52015 Maint. Structures/Improvement.Grounds	-
52020 Memberships	940
52025 Office Expense	6,900
52030 Professional Services	5,000
52035 Equipment Rental	3,500
52045 Special Department Expense	2,900
52050 Small Tools & Supplies	
52055 Travel & Training	3,850
52060 Utilities	
Total Services & Supplies	29,615
OTHER	
53010 Improvements	-
53030 Equipment	-
54010 Administrative Charges	-
54025 Indirect Costs	-
55961 Transfers to Other Funds	-
Total Other	-
TOTAL BUDGET	761,764

General Fund

Fund 100

Department/Division: 6005 Streets & Storms

Account and Title:	2023/24 Requested Budget
SALARIES & BENEFITS	533,095
Total Salaries & Benefits	533,095
SERVICES AND SUPPLIES	
52001 Safety Clothing	800
52005 Communications	1,650
52010 Equipment Maintenance	7,100
52015 Maint. Structures/Improvement.Grounds	104,900
52020 Memberships	620
52025 Office Expense	1,280
52030 Professional Services	160,200
52035 Equipment Rental	1,200
52045 Special Department Expense	222,400
52050 Small Tools & Supplies	300
52055 Travel & Training	1,200
52060 Utilities	
Total Services & Supplies	501,650
OTHER	
53010 Improvements	-
53030 Equipment	-
54010 Administrative Charges	-
54025 Indirect Costs	-
55961 Transfers to Other Funds	-
Total Other	-
TOTAL BUDGET	1,034,745

General Fund

Fund 100

Department/Division: 6010 Building & Grounds

Account and Title:	2023/24 Requested Budget
SALARIES & BENEFITS	226,570
Total Salaries & Benefits	226,570
SERVICES AND SUPPLIES	
52001 Safety Clothing	1,800
52005 Communications	2,750
52010 Equipment Maintenance	10,500
52015 Maint. Structures/Improvement.Grounds	57,900
52020 Memberships	
52025 Office Expense	200
52030 Professional Services	84,400
52035 Equipment Rental	
52045 Special Department Expense	15,000
52050 Small Tools & Supplies	2,100
52055 Travel & Training	
52060 Utilities	
Total Services & Supplies	174,650
OTHER	
53010 Improvements	-
53030 Equipment	-
54010 Administrative Charges	-
54025 Indirect Costs	-
55961 Transfers to Other Funds	-
Total Other	-
TOTAL BUDGET	401,220

General Fund

Fund 100

Department/Division: 6015 Parks Maintenance

Account and Title:	2023/24 Requested Budget
SALARIES & BENEFITS	198,975
Total Salaries & Benefits	198,975
SERVICES AND SUPPLIES	
52001 Safety Clothing	1,450
52005 Communications	1,500
52010 Equipment Maintenance	4,300
52015 Maint. Structures/Improvement.Grounds	27,660
52020 Memberships	200
52025 Office Expense	
52030 Professional Services	9,900
52035 Equipment Rental	3,499
52045 Special Department Expense	18,000
52050 Small Tools & Supplies	3,040
52055 Travel & Training	208
52060 Utilities	
Total Services & Supplies	69,757
OTHER	
53010 Improvements	-
53030 Equipment	-
54010 Administrative Charges	-
54025 Indirect Costs	-
55961 Transfers to Other Funds	-
Total Other	-
TOTAL BUDGET	268,732

General Fund Fund 100 Department/Division: 6020 Landscape Maintenance	
Account and Title:	2023/24 Requested Budget
SALARIES & BENEFITS	50,008
Total Salaries & Benefits	50,008
SERVICES AND SUPPLIES	
52001 Safety Clothing	350
52005 Communications	250
52010 Equipment Maintenance	3,100
52015 Maint. Structures/Improvement.Grounds	10,400
52020 Memberships	300
52025 Office Expense	
52030 Professional Services	144,400
52035 Equipment Rental	1,000
52045 Special Department Expense	
52050 Small Tools & Supplies	1,000
52055 Travel & Training	250
52060 Utilities	
Total Services & Supplies	161,050
OTHER	
53010 Improvements	-
53030 Equipment	-
54010 Administrative Charges	-
54025 Indirect Costs	-
55961 Transfers to Other Funds	-
Total Other	-
TOTAL BUDGET	211,058

Sierra Point Light & Landscape District Fund

Fund 210

Department/Division: 6035 Sierra Point Light & Landscape District

Account and Title:	2023/24 Requested Budget
SALARIES & BENEFITS	116,230
Total Salaries & Benefits	116,230
SERVICES AND SUPPLIES	
52001 Safety Clothing	330
52005 Communications	300
52010 Equipment Maintenance	1,500
52015 Maint. Structures/Improvement.Grounds	76,000
52020 Memberships	200
52025 Office Expense	251
52030 Professional Services	138,000
52035 Equipment Rental	
52045 Special Department Expense	80,269
52050 Small Tools & Supplies	200
52055 Travel & Training	100
52060 Utilities	80,000
Total Services & Supplies	377,150
OTHER	
53010 Improvements	-
53030 Equipment	-
54010 Administrative Charges	-
54025 Indirect Costs	174,547
55961 Transfers to Other Funds	-
Total Other	174,547
TOTAL BUDGET	667,927

Utilities Fund Fund 540 Department/Division: 6110 Water	
Account and Title:	2023/24 Requested Budget
SALARIES & BENEFITS	876,484
Total Salaries & Benefits	876,484
SERVICES AND SUPPLIES	
52001 Safety Clothing	2,550
52005 Communications	4,450
52010 Equipment Maintenance	11,400
52015 Maint. Structures/Improvement.Grounds	63,563
52020 Memberships	53,443
52025 Office Expense	20,704
52030 Professional Services	210,620
52035 Equipment Rental	
52045 Special Department Expense	71,500
52050 Small Tools & Supplies	7,387
52055 Travel & Training	3,241
52060 Utilities	22,000
52065 Water Purchases	917,000
Total Services & Supplies	1,387,858
OTHER	
53010 Improvements	-
53030 Equipment	-
54010 Administrative Charges	-
54025 Indirect Costs	556,871
55961 Transfers to Other Funds	20,096
Total Other	576,967
TOTAL BUDGET	2,841,309

Utilities Fund Fund 540 Department/Division: 6115 Water Quality Monitoring	
Account and Title:	2023/24 Requested Budget
SALARIES & BENEFITS	55,972
Total Salaries & Benefits	55,972
SERVICES AND SUPPLIES	
52001 Safety Clothing	
52005 Communications	
52010 Equipment Maintenance	
52015 Maint. Structures/Improvement.Grounds	
52020 Memberships	
52025 Office Expense	
52030 Professional Services	60,000
52035 Equipment Rental	
52045 Special Department Expense	
52050 Small Tools & Supplies	
52055 Travel & Training	
52060 Utilities	
52065 Water Purchases	
Total Services & Supplies	60,000
OTHER	
53010 Improvements	-
53030 Equipment	-
54010 Administrative Charges	-
54025 Indirect Costs	
55961 Transfers to Other Funds	-
Total Other	-
TOTAL BUDGET	115,972

Utilities Fund Fund 540 Department/Division: 6120 GVMID	
Account and Title:	2023/24 Requested Budget
SALARIES & BENEFITS	675,383
Total Salaries & Benefits	675,383
SERVICES AND SUPPLIES	
52001 Safety Clothing	2,550
52005 Communications	3,450
52010 Equipment Maintenance	12,000
52015 Maint. Structures/Improvement.Grounds	62,382
52020 Memberships	36,577
52025 Office Expense	23,929
52030 Professional Services	141,138
52035 Equipment Rental	
52045 Special Department Expense	60,000
52050 Small Tools & Supplies	2,809
52055 Travel & Training	3,341
52060 Utilities	65,000
52065 Water Purchases	157,000
52070 Sewage Treatment	807,000
Total Services & Supplies	1,377,176
OTHER	
53010 Improvements	-
53030 Equipment	32,000
54010 Administrative Charges	-
54025 Indirect Costs	495,541
55961 Transfers to Other Funds	20,096
Total Other	515,637
TOTAL BUDGET	2,600,196

Utilities Fund Fund 540 Department/Division: 6130 Sewer	
Account and Title:	2023/24 Requested Budget
SALARIES & BENEFITS	521,071
Total Salaries & Benefits	521,071
SERVICES AND SUPPLIES	
52001 Safety Clothing	3,250
52005 Communications	3,600
52010 Equipment Maintenance	11,400
52015 Maint. Structures/Improvement.Grounds	18,360
52020 Memberships	7,914
52025 Office Expense	17,687
52030 Professional Services	56,666
52035 Equipment Rental	
52045 Special Department Expense	62,000
52050 Small Tools & Supplies	5,410
52055 Travel & Training	1,664
52060 Utilities	25,600
52065 Water Purchases	
52070 Sewage Treatment	1,562,028
Total Services & Supplies	1,775,579
OTHER	
53010 Improvements	-
53030 Equipment	48,000
54010 Administrative Charges	-
54025 Indirect Costs	515,411
55961 Transfers to Other Funds	20,096
Total Other	535,507
TOTAL BUDGET	2,880,157

NPDES Fund Fund 220 Department/Division: 6140 NPDES	
Account and Title:	2023/24 Requested Budget
SALARIES & BENEFITS	346,980
Total Salaries & Benefits	346,980
SERVICES AND SUPPLIES	
52001 Safety Clothing	1,850
52005 Communications	1,550
52010 Equipment Maintenance	10,100
52015 Maint. Structures/Improvement.Grounds	18,000
52020 Memberships	15,700
52025 Office Expense	
52030 Professional Services	45,001
52035 Equipment Rental	
52045 Special Department Expense	6,000
52050 Small Tools & Supplies	
52055 Travel & Training	1,400
52060 Utilities	
52065 Water Purchases	
52070 Sewage Treatment	
Total Services & Supplies	99,601
OTHER	
53010 Improvements	-
53030 Equipment	
54010 Administrative Charges	
54025 Indirect Costs	135,796
55961 Transfers to Other Funds	-
Total Other	135,796
TOTAL BUDGET	582,377

General Fund Fund 100 Department/Division: 6300 Emergency Operations Center	
Account and Title:	2023/24 Requested Budget
SALARIES & BENEFITS	92,007
Total Salaries & Benefits	92,007
SERVICES AND SUPPLIES	
52001 Safety Clothing	150
52005 Communications	7,750
52010 Equipment Maintenance	5,850
52015 Maint. Structures/Improvement.Grounds	
52020 Memberships	
52025 Office Expense	750
52030 Professional Services	
52035 Equipment Rental	
52045 Special Department Expense	50,000
52050 Small Tools & Supplies	
52055 Travel & Training	800
52060 Utilities	
52065 Water Purchases	
52070 Sewage Treatment	
Total Services & Supplies	65,300
OTHER	
53010 Improvements	-
53030 Equipment	
54010 Administrative Charges	
54025 Indirect Costs	
55961 Transfers to Other Funds	-
Total Other	-
TOTAL BUDGET	157,307

General Fund Fund 100 Department/Division: 7001 Park & Recreation Administration	
Account and Title:	2023/24 Requested Budget
SALARIES & BENEFITS	722,325
Total Salaries & Benefits	722,325
SERVICES AND SUPPLIES	
52001 Safety Clothing	-
52005 Communications	-
52010 Equipment Maintenance	104
52015 Maint. Structures/Improvement.Grounds	-
52020 Memberships	1,732
52025 Office Expense	3,488
52030 Professional Services	21,646
52035 Equipment Rental	-
52045 Special Department Expense	3,417
52050 Small Tools & Supplies	204
52055 Travel & Training	18,002
52060 Utilities	-
Total Services & Supplies	48,593
OTHER	
53010 Improvements	-
53030 Equipment	-
54010 Administrative Charges	-
54025 Indirect Costs	-
55961 Transfers to Other Funds	-
Total Other	-
TOTAL BUDGET	770,918

General Fund Fund 100 Department/Division: 7002 Recreation Facilities	
Account and Title:	2023/24 Requested Budget
SALARIES & BENEFITS	200,744
Total Salaries & Benefits	200,744
SERVICES AND SUPPLIES	
52001 Safety Clothing	312
52005 Communications	2,032
52010 Equipment Maintenance	-
52015 Maint. Structures/Improvement.Grounds	21,008
52020 Memberships	-
52025 Office Expense	260
52030 Professional Services	89,702
52035 Equipment Rental	7,178
52045 Special Department Expense	20,540
52050 Small Tools & Supplies	2,500
52055 Travel & Training	-
52060 Utilities	82,712
Total Services & Supplies	226,244
OTHER	
53010 Improvements	-
53030 Equipment	500
54010 Administrative Charges	-
54025 Indirect Costs	-
55961 Transfers to Other Funds	-
Total Other	500
TOTAL BUDGET	427,488

General Fund Fund 100 Department/Division: 7003 Youth	
Account and Title:	2023/24 Requested Budget
SALARIES & BENEFITS	627,162
Total Salaries & Benefits	627,162
SERVICES AND SUPPLIES	
52001 Safety Clothing	1,836
52005 Communications	-
52010 Equipment Maintenance	-
52015 Maint. Structures/Improvement.Grounds	-
52020 Memberships	-
52025 Office Expense	-
52030 Professional Services	56,164
52035 Equipment Rental	22,113
52045 Special Department Expense	76,810
52050 Small Tools & Supplies	2,000
52055 Travel & Training	-
52060 Utilities	-
52900 Contributions	36,101
Total Services & Supplies	195,024
OTHER	
53010 Improvements	-
53030 Equipment	700
54010 Administrative Charges	-
54025 Indirect Costs	-
55961 Transfers to Other Funds	-
Total Other	700
TOTAL BUDGET	822,886

General Fund Fund 100 Department/Division: 7004 Adult	
Account and Title:	2023/24 Requested Budget
SALARIES & BENEFITS	16,608
Total Salaries & Benefits	16,608
SERVICES AND SUPPLIES	
52001 Safety Clothing	-
52005 Communications	-
52010 Equipment Maintenance	-
52015 Maint. Structures/Improvement.Grounds	-
52020 Memberships	510
52025 Office Expense	208
52030 Professional Services	55,772
52035 Equipment Rental	-
52045 Special Department Expense	4,835
52050 Small Tools & Supplies	2,000
52055 Travel & Training	-
52060 Utilities	-
52900 Contributions	-
Total Services & Supplies	63,325
OTHER	
53010 Improvements	-
53030 Equipment	-
54010 Administrative Charges	-
54025 Indirect Costs	-
55961 Transfers to Other Funds	-
Total Other	-
TOTAL BUDGET	79,933

General Fund Fund 100 Department/Division: 7005 Seniors	
Account and Title:	2023/24 Requested Budget
SALARIES & BENEFITS	85,586
Total Salaries & Benefits	85,586
SERVICES AND SUPPLIES	
52001 Safety Clothing	-
52005 Communications	1,080
52010 Equipment Maintenance	-
52015 Maint. Structures/Improvement.Grounds	-
52020 Memberships	-
52025 Office Expense	-
52030 Professional Services	9,364
52035 Equipment Rental	-
52045 Special Department Expense	50,273
52050 Small Tools & Supplies	500
52055 Travel & Training	-
52060 Utilities	-
52900 Contributions	-
Total Services & Supplies	61,217
OTHER	
53010 Improvements	-
53030 Equipment	364
54010 Administrative Charges	-
54025 Indirect Costs	-
55961 Transfers to Other Funds	-
Total Other	364
TOTAL BUDGET	147,167

General Fund Fund 100 Department/Division: 7006 Special Events	
Account and Title:	2023/24 Requested Budget
SALARIES & BENEFITS	60,545
Total Salaries & Benefits	60,545
SERVICES AND SUPPLIES	
52001 Safety Clothing	-
52005 Communications	-
52010 Equipment Maintenance	-
52015 Maint. Structures/Improvement.Grounds	-
52020 Memberships	-
52025 Office Expense	-
52030 Professional Services	-
52035 Equipment Rental	-
52045 Special Department Expense	67,732
52050 Small Tools & Supplies	-
52055 Travel & Training	-
52060 Utilities	-
52900 Contributions	-
Total Services & Supplies	67,732
OTHER	
53010 Improvements	-
53030 Equipment	-
54010 Administrative Charges	-
54025 Indirect Costs	-
55961 Transfers to Other Funds	-
Total Other	-
TOTAL BUDGET	128,277

General Fund Fund 100 Department/Division: 7007 Teens	
Account and Title:	2023/24 Requested Budget
SALARIES & BENEFITS	29,812
Total Salaries & Benefits	29,812
SERVICES AND SUPPLIES	
52001 Safety Clothing	-
52005 Communications	-
52010 Equipment Maintenance	-
52015 Maint. Structures/Improvement.Grounds	-
52020 Memberships	-
52025 Office Expense	-
52030 Professional Services	2,081
52035 Equipment Rental	-
52045 Special Department Expense	8,283
52050 Small Tools & Supplies	-
52055 Travel & Training	500
52060 Utilities	-
52900 Contributions	50,000
Total Services & Supplies	60,864
OTHER	
53010 Improvements	-
53030 Equipment	-
54010 Administrative Charges	-
54025 Indirect Costs	-
55961 Transfers to Other Funds	-
Total Other	-
TOTAL BUDGET	90,676

General Fund Fund 100 Department/Division: 7008 Aquatics	
Account and Title:	2023/24 Requested Budget
SALARIES & BENEFITS	384,890
Total Salaries & Benefits	384,890
SERVICES AND SUPPLIES	
52001 Safety Clothing	2,164
52005 Communications	6,158
52010 Equipment Maintenance	-
52015 Maint. Structures/Improvement.Grounds	47,576
52020 Memberships	-
52025 Office Expense	1,028
52030 Professional Services	59,641
52035 Equipment Rental	-
52045 Special Department Expense	7,300
52050 Small Tools & Supplies	6,563
52055 Travel & Training	-
52060 Utilities	86,595
52900 Contributions	-
Total Services & Supplies	217,025
OTHER	
53010 Improvements	-
53030 Equipment	-
54010 Administrative Charges	-
54025 Indirect Costs	-
55961 Transfers to Other Funds	-
Total Other	-
TOTAL BUDGET	601,915

Marina Fund Fund 550 Department/Division: 7009 Marina	
Account and Title:	2023/24 Requested Budget
SALARIES & BENEFITS	761,736
Total Salaries & Benefits	761,736
SERVICES AND SUPPLIES	
52001 Safety Clothing	2,230
52005 Communications	28,132
52010 Equipment Maintenance	76,712
52015 Maint. Structures/Improvement.Grounds	72,886
52020 Memberships	1,100
52025 Office Expense	43,764
52030 Professional Services	67,738
52035 Equipment Rental	2,185
52045 Special Department Expense	180,710
52050 Small Tools & Supplies	3,000
52055 Travel & Training	3,750
52060 Utilities	135,252
52065 Water Purchases	
52070 Sewage Treatment	
Total Services & Supplies	617,459
OTHER	
53010 Improvements	-
53030 Equipment	
54010 Administrative Charges	
54025 Indirect Costs	380,769
55961 Transfers to Other Funds	196,158
Total Other	576,927
TOTAL BUDGET	1,956,122

General Fund Fund 100 Department/Division: 7100 Library	
Account and Title:	2023/24 Requested Budget
SALARIES & BENEFITS	-
Total Salaries & Benefits	-
SERVICES AND SUPPLIES	
52001 Safety Clothing	-
52005 Communications	-
52010 Equipment Maintenance	-
52015 Maint. Structures/Improvement.Grounds	10,900
52020 Memberships	-
52025 Office Expense	-
52030 Professional Services	29,200
52035 Equipment Rental	-
52045 Special Department Expense	-
52050 Small Tools & Supplies	-
52055 Travel & Training	-
52060 Utilities	4,500
52300 Contributions	26,000
Total Services & Supplies	70,600
OTHER	
53010 Improvements	-
53030 Equipment	-
54010 Administrative Charges	-
54025 Indirect Costs	-
55961 Transfers to Other Funds	-
Total Other	-
TOTAL BUDGET	70,600

General Fund Fund 100 Department/Division: 8001 Central Services	
Account and Title:	2023/24 Requested Budget
SALARIES & BENEFITS	-
Total Salaries & Benefits	-
SERVICES AND SUPPLIES	
52001 Safety Clothing	-
52005 Communications	70,000
52010 Equipment Maintenance	3,000
52015 Maint. Structures/Improvement.Grounds	57,000
52020 Memberships	60,850
52025 Office Expense	42,700
52030 Professional Services	508,941
52033 Office Space Rental	300,000
52035 Equipment Rental	48,600
52045 Special Department Expense	13,500
52050 Small Tools & Supplies	-
52055 Travel & Training	-
52060 Utilities	70,000
52900 Contributions	21,000
Total Services & Supplies	1,195,591
OTHER	
53010 Improvements	-
53030 Equipment	77,700
54010 Administrative Charges	-
54025 Indirect Costs	-
55961 Transfers to Other Funds	-
Total Other	77,700
TOTAL BUDGET	1,273,291

File Attachments for Item:

N. Countywide Assignments and Subcommittee Reports



CITY *of* BRISBANE

Subcommittee Update

From May 27th, 2023 to June 9th, 2023

No City Subcommittees during this time.

Upcoming Subcommittees:

Brisbane SD / City of Brisbane 2x2 Subcom	6/12 6:00pm	Cunningham, Davis
Public Art Advisory Committee	6/26 4:30pm	Cunningham, Davis
City Council Ad hoc	6/27 1:30pm	Davis, O'Connell