



CITY of BRISBANE

City Council Meeting Agenda

Thursday, May 6, 2021 at 7:30 PM • Virtual Meeting

This meeting is compliant with the Governors Executive Order N-29-20 issued on March 17, 2020 allowing for deviation of teleconference rules required by the Brown Act. The purpose of this is to provide the safest environment for staff, Councilmembers and the public while allowing for public participation. The public may address the council using exclusively remote public comment options.

The Council may take action on any item listed in the agenda.

PUBLIC MEETING VIDEOS

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TO ADDRESS THE COUNCIL

The City Council Meeting will be an exclusively virtual meeting. The City Council agenda materials may be viewed online at www.brisbaneca.org at least 24 hours prior to a Special Meeting, and at least 72 hours prior to a Regular Meeting.

Remote Public Comments:

Meeting participants are encouraged to submit public comments in writing in advance of the meeting. Aside from commenting while in the Zoom webinar the following email and text line will be also monitored during the meeting and public comments received will be noted for the record during Oral Communications 1 and 2 or during an Item.

Email: ipadilla@brisbaneca.org

Text: 628-219-2922

Join Zoom Webinar: zoom.us (please use the latest version: zoom.us/download)
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Webinar ID: 991 9362 8666

Passcode: 123456

Call In Number: 1 (669) 900 9128

SPECIAL ASSISTANCE

If you need special assistance to participate in this meeting, please contact the City Clerk at (415) 508-2113. Notification in advance of the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

1. 7:30 P.M. CALL TO ORDER – PLEDGE OF ALLEGIANCE

2. ROLL CALL

3. ADOPTION OF AGENDA

4. AWARDS AND PRESENTATIONS

A. May as Mental Health Month Proclamation

B. May as Wildfire Preparedness Month

5. ORAL COMMUNICATIONS NO. 1

6. CONSENT CALENDAR

C. Accept Investment Report as of March 2021

D. Adopt Resolution No. 2021-31 Declaring the Continued Existence of a Local Emergency in the City of Brisbane in Response to the COVID-19 Pandemic

E. Adopt Resolution 2021-29 Authorizing the Examination of Sales and Use Tax Records

F. Adopt Resolution No. 2021-30 Authorizing the Filing of an Application for Funding Assigned to MTC, Committing Any Necessary Matching Funds, and Stating Assurance to Complete the Bayshore Blvd/Van Waters and Rodgers Rd Bus Stop Improvements Project

7. OLD BUSINESS

G. Receive Mid-Year Budget Report and Consider Adoption of Resolution 2021-32 Amending the Annual Budget for Fiscal Year 2020-21 And Making Appropriations for the Amount Budgeted

8. NEW BUSINESS

H. Consider Initiating a Request for Proposal to Develop a Citywide Affordable Housing Strategic Plan

9. WORKSHOP

I. An Overview of Utility-Scale Battery Storage- Technical and Regulatory Issues and Potential Community benefits

10. STAFF REPORTS

J. City Manager's Report on upcoming activities

11. MAYOR/COUNCIL MATTERS

K. Consider Authorizing Submission of Letter of Support for SB 612 - Ratepayer Equity

(Supporting the bill ensures fair and equal access to the benefits of legacy contracts resources for all customers and ensures that Investor-Owned Utility portfolios are managed to maximize value and reduce unnecessary costs for all customers.)

L. Review Council Assignments and City Council Subcommittees

i. Council Ad-hoc Subcommittee on Gun Safety

ii. Assign Councilmember to the HEART of San Mateo County's Membership Agency Committee (MAC)

(The purpose of the MAC is to provide cities which do not have a seat on the HEART Board an opportunity to comment on HEART's financial and program activities)

M. Countywide Assignments and Subcommittee Reports

N. City Council Meeting Schedule

O. Written Communications

12. ORAL COMMUNICATIONS NO. 2

13. ADJOURNMENT

C.

File Attachments for Item:

C. Accept Investment Report as of March 2021

**CITY OF BRISBANE
CASH BALANCES & INVESTMENTS
SOURCE OF FUNDING
March 31, 2021**

NAME OF DEPOSITORY	INVESTMENT TYPE	DATE OF INVESTMENT	FACE VALUE OF INVESTMENT	CARRY VALUE OF INVESTMENT	MARKET VALUE OF INVESTMENT	COUPON INTEREST RATE %	MATURITY DATE	RATING/ COLLATERAL
WELLS FARGO	Checking A/C		\$ 5,345,486	\$ 5,345,486	\$ 5,345,486	0.000		
STATE FUND (LAIF)	Deposit on call	continuous	\$ 14,025,708	\$ 14,025,708	\$ 14,025,708	0.350	on call	no rating
Other Investments								
	Capital One National Association	11/23/2016	\$ 250,000	\$ 250,000	\$ 252,959	2.000	11/23/2021	
	Wells Fargo	11/30/2016	\$ 250,000	\$ 250,000	\$ 253,048	2.000	11/30/2021	
	Sallie Mae Bank	5/9/2019	\$ 245,000	\$ 245,000	\$ 251,215	2.550	05/09/2022	
	Morgan Stanley	6/6/2019	\$ 245,000	\$ 245,000	\$ 251,642	2.550	06/06/2022	
	Comenity Capital Bank	4/28/2019	\$ 248,000	\$ 248,000	\$ 260,263	2.650	04/28/2023	
	Morgan Stanley	5/2/2019	\$ 245,000	\$ 245,000	\$ 257,075	2.650	05/02/2023	
	Goldman Sachs	5/1/2019	\$ 246,000	\$ 246,000	\$ 262,869	2.750	05/01/2024	
BNY Mellon	Treasury Obligations	continuous	\$ 7,886,349	\$ 7,886,349	\$ 7,886,349	0.010	on call	110% collateral
Sub-total			\$ 9,615,349	\$ 9,615,349	\$ 9,675,419			
U.S. Bank	2014 BGPGA Bond (330)	Improvements	Fed Treas Obl		10031			
		Reserve Fund	Fed Treas Obl	\$ 1	10032			
		Revenue Fund	Fed Treas Obl	\$ -	10034			
		Expense Fund	Fed Treas Obl	\$ -	10035			
		Principal	Fed Treas Obl	\$ 225,000	10036			
		Interest Fund	Fed Treas Obl	\$ 76,290	10037			
U.S. Bank	2015 Utility Capital (545)	Improvements	Fed Treas Obl	\$ 0	10031			
		Reserve	Fed Treas Obl	\$ 0	10032			
		Expense Fund	Fed Treas Obl	\$ 0	10035			
PARS	OPEB Trust	Trust Cash	Investments	\$ 3,860,615	13050			
PARS	Retirement Trust	Trust Cash	Investments	\$ 1,351,693	13050			
Sub-total	Cash with Fiscal Agents			\$ 5,513,600				
Total other investments			\$ 9,615,349	\$ 15,128,948	\$ 9,675,419			
TOTAL INVESTMENTS & CASH BALANCES			\$ 28,986,543	\$ 34,500,143	\$ 29,046,614			

Outstanding Loans to Department Heads

	Date of loan	Amount	Amount Remaining	Interest Rate
Stuart Schillinger	4/1/2002	318,750	\$ 318,750	Based on Sales Price
Clay Holstine (1)	7/8/2008	300,000	\$ -	Paid off 12/28/2016
Clay Holstine (2)	9/10/2008	200,000	\$ 200,000	Secured by other funds
Randy Breault	10/22/2001	320,000	\$ 36,172	2.47%

FFCB - Federal Farm Credit Bank
FHLB - Federal Home Loan Bank
FHLM - Federal Home Loan Mortgage Corporation
FNMA -Federal National Mortgage Association

Two year Treasury	0.16%	
Weighted Interest	0.32%	
Weighted maturity	0.14	Years

TREASURER'S CERTIFICATE

These are all the securities in which the city funds, including all trust funds and oversight agencies funds, are invested and that (excluding approved deferred compensation plans) all these investments are in securities as permitted by adopted city policy.

It is also certified that enough liquid resources (including maturities and anticipated revenues) are available to meet the next six months' cash flow.

Carolina Yuen
CITY TREASURER

File Attachments for Item:

D. Adopt Resolution No. 2021-31 Declaring the Continued Existence of a Local Emergency in the City of Brisbane in Response to the COVID-19 Pandemic



CITY COUNCIL AGENDA REPORT

Meeting Date: May 6, 2021

From: Clay Holstine, City Manager

Subject: Resolution Confirming and Ratifying the Proclamation Declaring the Continued Existence of a Local Emergency in the City of Brisbane in Response to the COVID-19 Pandemic

Community/Goal Result:

Safe Community - Residents and visitors will experience a sense of safety

Recommendation: Adopt the attached resolution.

Background

The COVID-19 Coronavirus has been declared a pandemic by the World Health Organization and has prompted various government agencies to take action in response. The Governor has declared a Statewide Emergency, the County Board of Supervisors has declared a County wide State of Emergency and the City Manager, as Emergency Services Director, proclaimed a local emergency on March 16, 2020, and on March 19, 2020, the City Council ratified and confirmed the Director of Emergency Service's proclamation of a local emergency which allowed staff to expeditiously respond to the emergency circumstances caused by the pandemic.

On June 18, 2020, September 3, 2020, November 5, 2020, January 7, 2021 and March 4, 2021, the City Council extended the local emergency. Since March 2020, staff has regularly informed the City Council about items related to the City's response to the COVID-19 pandemic. In addition, the Health Officer of the County of San Mateo has issued several directives and orders to address efforts to curb the spread of the disease. Although such efforts show signs of promise, the COVID-19 pandemic continues to impact communities around the world, including Brisbane.

Discussion

Government Code Section 8630(c) requires that, "the governing body shall review the need for continuing the local emergency at least once every 60 days until the governing body terminates the local emergency." Because the City Council will not meet in regular session until May 6, 2021 and the declaration of local emergency would otherwise expire on May 2, 2021, the City Manager, in his role as Director of Emergency Services, proclaimed on April 30, 2021 the continued existence of the local emergency as a result of the COVID-19 pandemic.

At this time, staff is recommending that the City Council adopt a resolution ratifying the Director of Emergency Services' proclamation continuing the existence of a local emergency in response to the COVID-19 pandemic and directing staff to continue to respond appropriately to the local emergency.

Financial Impact

There is no direct financial impact from City Council taking this action. The attached resolution, however, will put the City in a better position to recover funds that are expended in response to the COVID-19 pandemic.

Attachment:

1. Proclamation Declaring the Continued Existence of a Local Emergency
2. Resolution Confirming and Ratifying Proclamation of the Continued Existence of a Local Emergency in the City of Brisbane in Response to the COVID-19 Pandemic



Clay Holstine, City Manager

ATTACHMENT 1**Proclamation of Continuation of Local Emergency by Director of Emergency Services**

WHEREAS, Section 2.28.060 of the City of Brisbane Municipal Code empowers the Director of Emergency Services to proclaim the existence or threatened existence of a local emergency, or to proclaim the continued existence of a local emergency, when the City is affected or likely to be affected by a public calamity and the City Council is not in session, and;

WHEREAS, the Director of Emergency Services of the City of Brisbane does hereby finds;

Conditions of extreme peril to the safety of persons and property have arisen within the City, caused by the COVID-19 pandemic which began on about March 16, 2020; and

These conditions were, and are likely to continue to be, beyond the control of the services, personnel, equipment, and facilities of the City; and

The Brisbane City Council ratified earlier proclamations declaring a Local Emergency by the Director of Emergency Services, and on several occasions continued the declaration of the Local Emergency, which declaration has not been rescinded; and

Government Code, Section 8630 requires local agencies that have declared local emergencies to review the existence of such emergencies every 60 days to determine whether the local emergency continues to exist; and

The City Council of the City of Brisbane most recently extended the local emergency on March 4, 2021; and

The City Council of the City of Brisbane is not scheduled to meet in regular session until May 6, 2021 and cannot immediately be called into session; and

Conditions of extreme peril to the safety of persons and property continue to exist within the City due to the COVID-19 pandemic.

NOW, THEREFORE, IT IS HEREBY PROCLAIMED that a local emergency due to the COVID 19 pandemic continues to exist throughout the City; and

IT IS FURTHER PROCLAIMED AND ORDERED that during the existence of the local emergency the powers, functions, and duties of the emergency organization of this City shall be those prescribed by state law, by ordinances, and resolutions of this City, and by the City of Brisbane Emergency Operations Plan, as previously approved by the City Council.

This emergency proclamation shall expire on May 7, 2021 unless confirmed and ratified by the governing body of the City of Brisbane on or before May 7, 2021.

Dated: April 30, 2021

Clayton Holstine, Director of Emergency Services

**ATTACHMENT 2
RESOLUTION NO. 2021-31**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRISBANE CONTINUING THE
EXISTENCE OF A LOCAL EMERGENCY**

WHEREAS, Section 2.28.060 of the Brisbane Municipal Code empowers the City Manager/Director of Emergency Services to proclaim a local emergency if the City Council is not in session and requires the City Council to take action to ratify the proclamation thereafter; and

WHEREAS, conditions of extreme peril to the health, safety and welfare of persons have arisen in the world, the nation, the State, the County of San Mateo and the City of Brisbane due to the following:

A novel coronavirus (named COVID-19 by the World Health Organization) was first detected in December 2019. The Center for Disease Control and Prevention (CDC) has stated that COVID-19 is a serious public health threat, based on current information. Cases of COVID-19 have been diagnosed throughout the world, the United States, the State of California, the County of San Mateo and the City of Brisbane.

The exact modes of transmission of COVID-19, the factors facilitating human to human transmission, the extent of asymptomatic viral shedding, the groups most at risk of serious illness, the attack rate, and the case fatality rate all remain active areas of investigation. There are now approved vaccine or specific anti-viral treatment for COVID-19 but its distribution is not yet wide spread.

Actions are being taken to protect public health and limit the spread of COVID-19 but the whether those actions will be successful is unknown at this time.

Due to COVID-19 pandemic, the Governor of the State of California has declared a State of Emergency for the State and for all the Counties in the State; and the City of Brisbane's Director of Emergency Services declared a Local Emergency on March 16, 2020 and the City Council of the City of Brisbane ratified the Proclamation of a Local Emergency on March 19, 2020; and

WHEREAS, the City Council of the City of Brisbane extended the Local Emergency on June 18, 2020, September 3, 2020, November 5, 2020, January 7, 2021, and on March 4, 2021, extended the Local Emergency for an additional 60 days; and

WHEREAS, the City Manager, acting as the Director of Emergency Services, did proclaim on April 30, 2021, the continued existence of a Local Emergency because the City Council would not be in regular session until May 6, 2021; and

WHEREAS, for the reasons expressed above, conditions of extreme peril and a serious threat to the public health, safety and welfare have arisen, and continue to exist in the City of

Brisbane; and

WHEREAS, the City Council does hereby find that the above described conditions of extreme peril and serious threat to the public health, safety, and welfare did warrant and necessitate the existence of a Local Emergency in the City of Brisbane and those conditions continue at this time.

NOW, THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF BRISBANE DOES RESOLVE, DECLARE, DETERMINE, AND ORDER THE FOLLOWING:

Section 1. During the existence of the Local Emergency, the powers, functions, and duties of the Director of Emergency Services and the Emergency Organization of the City shall be those prescribed by State law, ordinances and resolutions of the City of Brisbane, and by the City of Brisbane Emergency Operation Plan.

Section 2. The Local Emergency shall continue to exist until the City Council proclaims its termination.

Section 3. This resolution is effective immediately upon its passage and adoption.

Karen Cunningham, Mayor

PASSED, APPROVED AND ADOPTED by the Brisbane City Council at a regular meeting on May 6, 2021.

I hereby certify that the foregoing resolution was adopted by the City Council at a regular meeting held on May 6, 2021 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Ingrid Padilla, City Clerk

Approved as to form:



Thomas McMorrow, Interim City Attorney

E.

File Attachments for Item:

E. Adopt Resolution 2021-29 Authorizing the Examination of Sales and Use Tax Records



CITY COUNCIL AGENDA REPORT

Meeting Date: 5/6/21

From: Stuart Schillinger, Deputy City Manager

Subject: Adopt Resolution 2021-29 Authorizing the Examination of Sales and Use Tax Records

Community Goal/Result

Fiscal Sustainability

Purpose

Ensure that the State of California is properly allocating Sales and Use Tax revenues to the City of Brisbane. Also, provide for the ability of staff to use Sales and Use Tax information to further the financial condition and stability of the City.

Recommendation

Adopt Resolution 2021-29 authorizing the examination of Sales and Use Tax Records.

Background

The City uses the firm Avenue Analytics to assist the City with reviewing and auditing State sales and use tax information to ensure we receive our proper allocation. In 1988 the City contracted with Municipal Resource Consultants for Sales and Use Tax services. The company has gone through a number of name changes and most recently been purchased by Avenu Insights & Analytics. Although in California they are using the name MuniServices LLC. With all of the changes the State of California are requiring cities which use MuniServices LLC to adopt a new Resolution naming them directly as well as signing an agreement which allows MuniServices to take over the contract from Municipal Resource Consultants.

The City receives quarterly reports from MuniServices regarding its Sales and Use Tax receipts, as well a listing of the top 100 sales tax producers within the City. MuniServices also provides forecast information which assists staff in making projections of future Sales Tax receipts. Most importantly MuniServices reviews Sales and Use Tax information from the State to ensure that the City is receiving the correct amount. The most notable time where this was important was during the early 2000's when Van Waters and Rodgers did not report Sales and Use Tax correctly and MuniServices caught the error, filed the paper work on our behalf with the State, and made sure we received the appropriate amount of Sales Tax. This correction was worth millions of dollars to the City. Without their services, it is unknown if this correction would have happened as quickly and easily as it did. MuniServices continues to perform this service

Adopt Resolution 2021-29 Authorizing the Examination of Sales and Use Tax Records

for us and routinely catches errors in the allocation from the State, which guarantees we collect all of the Sales and Use tax owed to us.

Discussion

The attached Resolution allows MuniServices to review State tax information on behalf of the City of Brisbane. Additionally, it specifies who is allowed to review the confidential information and for what purpose.

Fiscal Impact

There is no fiscal impact for the adoption of this Resolution.

Measure of Success

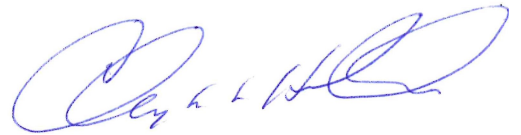
The City continues to receive all Sales and Use Tax owed it.

Attachments

1. Resolution 2021-29

Stuart Schillinger

Stuart Schillinger, Assistant City Manager



Clay Holstine, City Manager

Public Arts Implementation Guidelines

City of Brisbane

Purpose:

The City of Brisbane adopted a Public Arts Ordinance in 2014 in order to increase citizens' appreciation of art, to improve quality of life, and to enhance Brisbane's identity as a unique community within the greater Bay Area. Additionally, public art should stimulate creativity, imagination, and add a unique human quality to the community environment and enrich public spaces. A city rich in art becomes an outdoor cultural museum accessible to everyone.

Public art can and should be an integral part of the design and the planning process of development.

Goals:

1. Community Involvement – A community develops a specific identity and character over time. Residents are uniquely qualified to provide insight into the types of public artwork that are best suited for the community. Those who reside in the community are encouraged to participate in the selection process of public art pieces by participating at public meetings.
2. Diversity of Art – The collection should be diverse in its representation of artists and artistic styles and be reflective of the ethnic and cultural diversity of the community.
3. Creation of Sense of Place – Art is important to our common experience because it brings focus, importance, and cohesion to public spaces. Public art develops images and provides experiences that reflect the historical and cultural essence of a community. Public art transforms public spaces by giving them a context and relevance and making them places of community interest and pride. Public art has the potential to improve the appearance of an entire business block; to heighten the ethnic, historical or cultural aspects of the community and to attract foot traffic to an area that formerly had little or none.
4. Artist Participation – By encouraging collaboration between artist, architects, and engineers we can provide an aesthetic dimension that expands possibilities for creating public spaces for the community.

Definitions:

- **Artist:** An individual or team of individual artists whose body of work and professional activities demonstrate serious ongoing commitment to the fine arts. Members of architectural, engineering, design or landscaping firms retained for the design and construction of a development project covered by these Guidelines shall not be considered artists for the purpose of meeting the requirement to provide public art.

- **Arts professional:** An individual who works in the fine arts field (such as arts consultant, fine arts curators, fine arts collectors, art critics, or art educators).
- **Artwork or work of art:** All forms of original creations of visual arts, including but not limited to: 1) sculpture in any material or combination of materials; 2) painting- all media including portable and permanently affixed works, such as murals and frescoes; 3) graphic arts- print making and drawing; 4) mosaics; 5) photography; 6) crafts in clay, fiber and textiles, wood, metal, plastics and other materials; 7) calligraphy; 8) stained glass; and 9) mixed media – any combination of forms or media, including collage.
- **Artwork cost:** Artwork cost is the total amount budgeted by the City for a public artwork project.
- **Building valuation:** The total dollar amount of all construction permits for the same development project using the latest building valuation data as set forth by the International Conference of Building Officials (ICBO) building valuation.
- **Conceptual design plan:** The initial phase of the approval of public artwork that includes review of the artist's or artist team's qualifications, conceptual artwork design, and artwork location.
- **Design:** Artwork detailing project design, including scale drawings within site context, sealed by an engineer, if required.
- **Fabrication:** A detailed description of the methods of fabrication as well as any uncommon or unusual details regarding the approach to creating an artwork piece.
- **Final design plan:** The final phase of the approval of public artwork that involves consideration of a highly defined proposal that conforms to the concept previously considered and approved by the Committee.
- **In-lieu contribution:** In place of an approved artwork on the site, a developer may elect to pay to the City an amount equal to the program allocation set forth in the Public Arts Ordinance. In-lieu fees shall be submitted to the City and deposited into the Public Art Fund before issuance of a building permit for the development project except when a different time period is approved by the Community Development Director and Parks and Recreation Director.
- **Installation:** A detailed description of the installation procedure if the artwork will not be fabricated directly on the selected site. Installation would include the construction of any required footings or foundation.
- **Public art:** Any permanent display of a work of visual art that was specifically designed to be located on a site where it would be easily accessible to the public, either on private or public property within the City of Brisbane.
- **Public art advisory committee:** A committee made of 2 Parks and Recreation Commissioners as designated by the Parks and Recreation Commission, 2 Council Members (the Council's Parks and Recreation Commission Liaisons), and 3 Brisbane Community members, appointed by City Council. The Community members shall serve two year terms and one of whom will be professionally engaged in the art community, one of whom will be an employee or owner of a business located in Brisbane, and the other member may be either a resident of Brisbane or an owner or employee of a business located in Brisbane. Members of the Public Art Advisory

Committee will be ineligible to propose public art projects while they serve on the Committee and for 1 year after they leave the Committee.

- **Public art fund:** An interest-bearing account that is managed by the City Manager, or designee, into which public art funds, including donated funds, in-lieu funds and/or public art grant funds are deposited.
- **Public art selection committee:** Used for publicly installed art works. The Public Art Selection Committee will have no more than 9 members in considering any particular publicly installed art works. The Public Art Selection Committee will be the members of the Public Art Advisory Committee, as supplemented, by up to one or two additional members who either work or live within the neighborhood of the proposed site of the public art. The need for additional members of the public will be recommended to the City Council at the time a proposed project is brought forward to the City Council. The Public Art Advisory Committee will determine who those members for any particular public art shall be. The Public Art Selection Committee may also consult at no cost to the City with or recommend to the City Council that the City contract with, an art professional to assist the Committee with the selection process.
- **Public place:** An interior or exterior area on public or private property that is easily accessible by and highly visible to the general public.

General Procedure:

Public artwork is limited to permanent visual works of art, as opposed to performing, written, or temporary art. Visual art includes but is not limited to, murals, sculptures, artist-designed landscape features, streetscape features, earthworks, environmental installations, and water and digital displays.

Any money donated to or collected through the Building Permit process will be deposited in the Public Art Fund. The City Manager, or designee, shall administer the funds and establish accounting records according to Generally Accepted Accounting Principles (GASB). The City Manager or designee will authorize all disbursements from the Public Art Fund. The account shall not be added to the City's General Fund.

The process for selecting the public piece to be installed will depend on whether or not the artwork is commissioned by the City of Brisbane or by a private person or entity.

All privately installed Public Art will be reviewed by a Public Art Advisory Committee. The Public Art Advisory Committee is responsible for reviewing and making decisions on conceptual design plans submitted by a developer of a project subject to the public art requirement.

Additionally, on an annual basis the Public Art Advisory Committee will meet to review the balance of funds in the Public Art Fund to determine if they should propose any projects be initiated and commissioned by the City.

The Public Art Advisory Committee shall ensure all public art projects meet the program criteria and guidelines for selection of an artist or artist team, artwork, and artwork location established in this procedure before submittal of the Final Design Plan to the Parks and Recreation Commission.

The following procedure will be used to review and approve public art projects:

Privately Installed Public Art

1. The project contact will meet with the designated staff from the City prior to submitting concept design plans.
2. The developer must contract the services of an artist for any public art project. The developer will provide the work vitae of the art consultant or artist.
3. Proposals must include preliminary sketches, photographs, or other documentation of sufficient descriptive clarity to indicate the nature of the proposed work.
4. An appraisal or other evidence of the value of the proposed artwork, including acquisition and installation costs. If the value of a proposed artwork (by past records of comparable work sold, etc.) cannot be verified, City staff may choose to have the artist's proposal and or/other completed works appraised by a qualified art appraiser selected by the City. The developer will pay up front for any art appraisal service fees. This expense will be deducted from the total artwork allocation cost.
5. Preliminary plans must contain such detailed information as may be required by the Public Art Advisory Committee to adequately evaluate the location of the artwork in relation to the proposed development, including compatibility with the character of adjacent conforming developed parcels and existing neighborhood if necessary.
6. A preliminary budget must show the proposed public art project is consistent with the public art ordinance requirements.
7. Within 30 days of receiving a complete application the Advisory Committee will hold an open meeting to discuss the proposed project. The meeting will be noticed to all properties within 1,000 feet of the property and posted as required by law. With the agreement of the developer the meeting may take place more than 30 days from receiving the complete application.

The proposed artwork project will be reviewed using the following criteria as applied to the supporting documentation and past projects: Artistic quality (vision, originality, and craftsmanship); Context (architectural, historical, geographical, and socio-cultural context of the site); quality and permanency of materials; maintenance; safety; diversity of artists; representation in the existing collection of publically-accessible artworks; and diversity of artworks(media, scale, style, intention) in the existing collection of publicly accessible artworks.

8. The Public Art Advisory Committee will make a recommendation on the proposed artwork to the full Parks and Recreation Commission. Following the approval by the Public Art Advisory Committee the artist will refine the objectives and the conceptualized plan if needed.

9. The Parks and Recreation Commission will publicly review the proposed artwork project at its next meeting.
10. The Parks and Recreation Commission will make a recommendation to the City Council on the proposed artwork project.
11. The City Council will have the final approval for any public artwork project. If the Council does not approve the proposed project it can either refer the item back to the Advisory Committee, or Parks and Recreation Commission for reconsideration.
12. All cost of maintaining a privately installed Public Art work will be the expense of the private entity unless the City accepts the Public Art piece as a donation.

Public Installed Public Art

1. The Public Art Advisory Committee will recommend to the the City Council the amount of money from the Public Art Fund to be used on any publicly installed public art pieces and the breakout between Administrative and Maintenance costs of the project. The Public Art Advisory Committee will also recommend a location for the art project, type of artwork when appropriate, if there is a need to supplement the Public Art Advisory Committee with community members, and method calling for artists.
2. The Council will approve available funds for the artwork and solicit members to be part of an Art Selection Committee, if needed.
3. The selection committee shall select an artist, or group of artists, through a public process using one of the following methods:
 - a. Request for qualifications (RFQ)
 - b. Request for proposals (RFP)
 - c. Invitational competition.
4. The City Council shall make a decision on the Art Selection Committee's recommendations on the artist or artist group.
5. The Art Selection Committee and the appropriate City staff, as needed for the particular project, shall meet regularly with the selected artist, or group of artists, in developing the Conceptual Design Plan that meets the artwork and location criteria.
6. Once the Conceptual Plan has been approved by the Art Selection Committee, the artist or artist's team shall refine the project objectives and the Conceptual Design Plan according to the direction of the Art Selection Committee. The artist or artist team shall submit to the Parks and Recreation Commission a Final Design Plan (including final narrative, budget, and anticipated maintenance plan and installation schedule) and a two-or three dimensional models with sample materials and dimensions. The budget must detail art consultant fees, artist fees, and fabrication, transportation, installation, and maintenance expenses. The budget exclusive of the maintenance expenses shall be equal to the total amount to be expended on the proposed artwork.
7. After the Final Design has been submitted to the Commission, the artist, or artist team, shall make a presentation of the final design to the Commission for review and approval. Representatives from other City departments and any stakeholder groups will be invited to attend the Commission meeting

and participate in the review. The Parks and Recreation Commission will make its recommendation to the City Council on the Final Design.

8. The Final Design will be approved by the City Council.

Use of Funds

All funds appropriated for public art will be deposited in the Public Art Fund. The City Council shall authorize projects for funding as prescribed in the public art implementation guidelines. In circumstances where it is not feasible to incorporate artistic features into a particular project, such money will be pooled and used for art in other projects. Disbursements shall be made in connection with projects approved by City Council. Nothing herein prohibits the City from soliciting or receiving grants, donations, bequests or gifts from private or public sources.

For individual pieces of art the Art Advisory Committee will recommend, to the City Council, what percentage of the funds will be set aside for the Public Art, Maintenance, and Administration and Education based on the guidelines below.

1. **Public Art Funds**

No less than sixty-five percent (65%) of the money fees collected shall be directed for Public Art Acquisition and may be spent for the following purposes:

- a) Artists' services and fees.
- b) Acquisition of art.
- c) Artist selection processes, including jury selection costs and model or design fees.

No more than fifteen percent (15%) of the money collected may be directed for Maintenance and curatorial services

- a) Identifying plaques
- b) Repair, maintenance, surveys, curatorial services, and other conservation work necessary to keep all artworks in the City collection in standard condition

No more than twenty percent (20%) of the fee may be directed for Public Art Administration and maybe spent for the following purposes:

- a) Project administration.
- b) Community education programs, publicity, dedications, and other purposes as recommended by Parks and Recreation Commission and approved by the City Council.

Attachment 2

Original Public Art Selection Process

Proposed Public Art Selection Process



RESOLUTION NO. 2021-29

A Resolution of the City Council of the City of Brisbane Authorizing Examination of Sales and Use Tax Records

WHEREAS, pursuant to Ordinance Number 11, the City of Brisbane (City) entered into a contract with the California Department of Tax and Fee Administration (Department) to perform all functions incident to the administration and collection of sales and use taxes; and

WHEREAS, pursuant to Revenue and Taxation Code section 7270, the City entered into a contract with the California Department of Tax and Fee Administration (Department) to perform all functions incident to the administration and collection of transactions and use taxes; and

WHEREAS, the City Council of the City of Brisbane deems it desirable and necessary for authorized officers, employees and representatives of the City to examine confidential sales or transactions and use tax records of the Department pertaining to sales and use taxes collected by the Department for the City pursuant to that contract; and

WHEREAS, Section 7056 of the California Revenue and Taxation Code sets forth certain requirements and conditions for the disclosure of Department records, and Section 7056.5 of the California Revenue and Taxation Code establishes criminal penalties for the unlawful disclosure of information contained in, or derived from, the sales or transactions and use tax records of the Department;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BRISBANE HEREBY RESOLVES AS FOLLOWS:

Section 1. That the City Manager, Assistant City Manager, Administrative Services, Director, Finance Director, Deputy Finance Director, Financial Services Manager, Economic Development Manager, or other officer or employee of the City designated in writing by the Finance Director to the California Department of Tax and Fee Administration is hereby appointed to represent the City with authority to examine sales or transactions and use tax records of the Department pertaining to sales and use taxes collected for the City by the Department pursuant to the contract between the City and the Department.

Section 2.

The information obtained by examination of Department records shall be used only for purposes related to the collection of City sales and use taxes by the Department pursuant to that contract, and for purposes related to the following governmental functions of the City:

- (a) [Budgeting and Fincial Planning
- (b) Economic Development
- (c) Land Use Planning

The information obtained by examination of Department records shall be used only for those governmental functions of the City listed above.

Section 3. That MuniServices, LLC. is hereby designated to examine the sales or transactions and use tax records of the Department pertaining to sales and use taxes collected for the City by the Department. The person or entity designated by this section meets all of the following conditions, which are also included in the contract between the City and MuniServices, LLC:

- a) has an existing contract with the City to examine those sales or transactions and use tax records;
- b) is required by that contract to disclose information contained in, or derived from, those sales or transactions and use tax records only to the officer or employee authorized under Section 1 of this resolution to examine the information.
- c) is prohibited by that contract from performing consulting services for a retailer during the term of that contract;
- d) is prohibited by that contract from retaining the information contained in, or derived from those sales or transactions and use tax records, after that contract has expired.

BE IT FURTHER RESOLVED that the information obtained by examination of Department records shall be used only for purposes related to the collection of City sales and use taxes by the Department pursuant to the contract between the City and the Department and for those purposes relating to the governmental functions of the City listed in section 2 of this resolution

Section 4. That MuniServices, LLC. is hereby designated to examine the sales or transactions and use tax records of the Department pertaining to any petition or appeal for the reallocation/redistribution of sales or transactions and use taxes that was filed by MuniServices, LLC. on behalf of the City pursuant to the contract between the MuniServices, LLC. and City. The person or entity designated by this section meets all of the following conditions, which are also included in the contract between the City and the MuniServices, LLC.:

- a) has an existing contract with the City to examine those sales or transactions and use tax records;
- b) is required by that contract to disclose information contained in, or derived from, those sales or transactions and use tax records only to the officer or employee authorized under Section 1 of this resolution to examine the information.
- c) is prohibited by that contract from performing consulting services for a retailer during the term of that contract;
- d) is prohibited by that contract from retaining the information contained in, or derived from those sales or transactions and use tax records, after that contract has expired.

Section 5. That this resolution supercedes all prior resolutions of the City Council of the City of Brisbane adopted pursuant to subdivision (b) of Revenue and Taxation Code section 7056.

E.

janiIntroduced, approved and adopted this _____ day of _____ 20__.

ATTEST: (s) _____ City Clerk (s) _____ Mayor

I, _____, City Clerk of the City of _____, California, DO
HEREBY CERTIFY that the foregoing resolution was duly introduced, approved and adopted by the
City Council of the City of _____, at a regular meeting of said Council held on
the _____ day of _____, 20____, by the following roll call vote:

Ayes: (Names of Councilmembers)

Noes: (Names of Councilmembers)

Absent: (Names of Councilmembers)

(s) _____
City Clerk

File Attachments for Item:

F. Adopt Resolution No. 2021-30 Authorizing the Filing of an Application for Funding Assigned to MTC, Committing Any Necessary Matching Funds, and Stating Assurance to Complete the Bayshore Blvd/Van Waters and Rodgers Rd Bus Stop Improvements Project



CITY COUNCIL AGENDA REPORT

Meeting Date: May 6, 2021

From: Randy Breault, Director of Public Works/City Engineer

Subject: Adopt Resolution No. 2021-30 Authorizing the Filing of an Application for Funding Assigned to MTC and Committing any Necessary Matching Funds and Stating Assurance to Complete the Project

Community Goal/Result

Safe Community

Purpose

To obtain grant funds for safety enhancements for transit access.

Recommendation

Adopt Resolution No. 2021-30, to enable the City of Brisbane to be eligible for regional discretionary funds for proposed improvements at the Bayshore Boulevard/Van Waters Road bus stop on Bayshore Boulevard.

Background

The Metropolitan Transportation Commission (MTC) is preparing a one-time competitive call for approximately \$54 million in additional Surface Transportation Block Grant Program/Congestion Mitigation and Air Quality Improvement (STP/CMAQ) funds for the Bay Area region. This program, known as the MTC Safe and Seamless Mobility Quick Strike Program, seeks to address transit connectivity gaps. Eligible projects include quick-build bike, pedestrian, and transit access improvements, and projects that advance equitable mobility, safety, improved connections to transit, and seamless strategies within a corridor.

Discussion

Staff reviewed the Brisbane Bicycle/Pedestrian Master Plan and the San Mateo County Community-Based Transportation Plan to identify improvements in the bicycle and pedestrian networks that could be addressed with a project meeting this program's eligibility requirements. Based on these plans and on past discussions with members of the community, staff proposed enhancements to the existing SamTrans bus stop located on northbound Bayshore Boulevard across from the Sierra Point Mobile Home Park. Because the stop is located relatively far away from the intersection, residents of the Mobile Home Park tend to cross 4-lane Bayshore Boulevard in the middle of the block, which is a shorter, but much more dangerous, travel path than walking to Van Waters and Rodgers Road (VWR Rd) to use the

signalized crosswalk. To make the stop safer to access, the proposed project relocates the stop to a new location north of VWR Rd on northbound Bayshore Boulevard. The new travel path for trailer park residents would be no greater in distance than using the crosswalk and taking the more circuitous route to get to the existing stop. Proposed improvements include a new sidewalk, bus shelter, and concrete bus pad at the northeast corner of the intersection and a new pedestrian crossing on Bayshore.

Staff submitted a project information and nomination form to San Mateo County City/County Association of Governments (C/CAG) during the call for projects period in February 2021. C/CAG submitted the list of nominated projects in San Mateo County to MTC staff for their review, which is currently in progress. MTC staff will then develop a list of recommended projects narrowed down from the regionwide list of nominated projects. Applicants whose projects are on the recommended list will be required to prepare a detailed application to be reviewed and approved for funding by the MTC Commission. Although a recommended list has not yet been prepared, all applicants are being required to bring the attached resolution for approval to meet the program's deadlines.

Fiscal Impact

By adopting the proposed Resolution, the city will be able to potentially receive \$360,000 of grant funds towards the project's total estimated cost of \$450,000. This resolution commits the city to providing 20% matching funds in the amount of \$90,000, to be paid out of Fund 400 for capital projects, via a supplemental appropriation from the General Fund.

Measure of Success

A declaration of local support for the proposed project to ensure eligibility for grant funds per the MTC Quick Strike Program requirements.

Attachments

1. Resolution No. 2021-30

gt P 4

Prepared by: Justin Yuen, Assistant Engineer

Randy Breault

Randy Breault, Director of Public Works/City Engineer

Clay Holstine

Clay Holstine, City Manager

RESOLUTION NO. 2021-30

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRISBANE AUTHORIZING THE FILING OF AN APPLICATION FOR FUNDING ASSIGNED TO MTC AND COMMITTING ANY NECESSARY MATCHING FUNDS AND STATING ASSURANCE TO COMPLETE THE PROJECT

WHEREAS, the City of Brisbane (herein referred to as APPLICANT) is submitting an application to the Metropolitan Transportation Commission (MTC) for \$360,000 in funding assigned to MTC for programming discretion, which includes federal funding administered by the Federal Highway Administration (FHWA) and federal or state funding administered by the California Transportation Commission (CTC) such as Surface Transportation Block Grant Program (STP) funding, Congestion Mitigation and Air Quality Improvement Program (CMAQ) funding, Transportation Alternatives (TA) set-aside/Active Transportation Program (ATP) funding, and Regional Transportation Improvement Program (RTIP) funding (herein collectively referred to as REGIONAL DISCRETIONARY FUNDING) for the Bayshore Blvd/Van Waters and Rodgers Rd Bus Stop Improvements Project (herein referred to as PROJECT) for the MTC Safe and Seamless Mobility Quick Strike Program (herein referred to as PROGRAM); and

WHEREAS, the United States Congress from time to time enacts and amends legislation to provide funding for various transportation needs and programs, (collectively, the FEDERAL TRANSPORTATION ACT) including, but not limited to the Surface Transportation Block Grant Program (STP) (23 U.S.C. § 133), the Congestion Mitigation and Air Quality Improvement Program (CMAQ) (23 U.S.C. § 149) and the Transportation Alternatives (TA) set-aside (23 U.S.C. § 133); and

WHEREAS, state statutes, including California Streets and Highways Code §182.6, §182.7, and §2381(a)(1), and California Government Code §14527, provide various funding programs for the programming discretion of the Metropolitan Planning Organization (MPO) and the Regional Transportation Planning Agency (RTPA); and

WHEREAS, pursuant to the FEDERAL TRANSPORTATION ACT, and any regulations promulgated thereunder, eligible project sponsors wishing to receive federal or state funds for a regionally-significant project shall submit an application first with the appropriate MPO, or RTPA, as applicable, for review and inclusion in the federal Transportation Improvement Program (TIP); and

WHEREAS, MTC is the MPO and RTPA for the nine counties of the San Francisco Bay region; and

WHEREAS, MTC has adopted a Regional Project Funding Delivery Policy (MTC Resolution No. 3606, revised) that sets out procedures governing the application

and use of REGIONAL DISCRETIONARY FUNDING; and

WHEREAS, APPLICANT is an eligible sponsor for REGIONAL DISCRETIONARY FUNDING; and

WHEREAS, as part of the application for REGIONAL DISCRETIONARY FUNDING, MTC requires a resolution adopted by the responsible implementing agency stating the following:

- the commitment of any required matching funds; and
- that the sponsor understands that the REGIONAL DISCRETIONARY FUNDING is fixed at the programmed amount, and therefore any cost increase cannot be expected to be funded with additional REGIONAL DISCRETIONARY FUNDING; and
- that the PROJECT will comply with the procedures, delivery milestones and funding deadlines specified in the Regional Project Funding Delivery Policy (MTC Resolution No. 3606, revised); and
- the assurance of the sponsor to complete the PROJECT as described in the application, subject to environmental clearance, and if approved, as included in MTC's federal Transportation Improvement Program (TIP); and
- that the PROJECT will have adequate staffing resources to deliver and complete the PROJECT within the schedule submitted with the project application; and
- that the PROJECT will comply with all project-specific requirements as set forth in the PROGRAM; and
- that APPLICANT has assigned, and will maintain a single point of contact for all FHWA- and CTC-funded transportation projects to coordinate within the agency and with the respective Congestion Management Agency (CMA), MTC, Caltrans, FHWA, and CTC on all communications, inquires or issues that may arise during the federal programming and delivery process for all FHWA- and CTC-funded transportation and transit projects implemented by APPLICANT; and
- in the case of a transit project, the PROJECT will comply with MTC Resolution No. 3866, revised, which sets forth the requirements of MTC's Transit Coordination Implementation Plan to more efficiently deliver transit projects in the region; and
- in the case of a highway project, the PROJECT will comply with MTC Resolution No. 4104, which sets forth MTC's Traffic Operations System (TOS) Policy to install and activate TOS elements on new major freeway projects; and
- in the case of an RTIP project, state law requires PROJECT be included in a local congestion management plan, or be consistent with the capital improvement program adopted pursuant to MTC's funding agreement with the countywide transportation agency; and

WHEREAS, that APPLICANT is authorized to submit an application for

REGIONAL DISCRETIONARY FUNDING for the PROJECT; and

WHEREAS, there is no legal impediment to APPLICANT making applications for the funds; and

WHEREAS, there is no pending or threatened litigation that might in any way adversely affect the proposed PROJECT, or the ability of APPLICANT to deliver such PROJECT; and

WHEREAS, APPLICANT authorizes its Director of Public Works/City Engineer to execute and file an application with MTC for REGIONAL DISCRETIONARY FUNDING for the PROJECT as referenced in this resolution; and

WHEREAS, MTC requires that a copy of this resolution be transmitted to the MTC in conjunction with the filing of the application.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Brisbane resolves as follows:

Section 1. The APPLICANT is authorized to execute and file an application for funding for the PROJECT for REGIONAL DISCRETIONARY FUNDING under the FEDERAL TRANSPORTATION ACT or continued funding; and

Section 2. The APPLICANT will provide any required matching funds; and

Section 3. The APPLICANT understands that the REGIONAL DISCRETIONARY FUNDING for the project is fixed at the MTC approved programmed amount, and that any cost increases must be funded by the APPLICANT from other funds, and that APPLICANT does not expect any cost increases to be funded with additional REGIONAL DISCRETIONARY FUNDING; and

Section 4. The APPLICANT understands the funding deadlines associated with these funds and will comply with the provisions and requirements of the Regional Project Funding Delivery Policy (MTC Resolution No. 3606, revised) and APPLICANT has, and will retain the expertise, knowledge and resources necessary to deliver federally-funded transportation and transit projects, and has assigned, and will maintain a single point of contact for all FHWA- and CTC-funded transportation projects to coordinate within the agency and with the respective Congestion Management Agency (CMA), MTC, Caltrans, FHWA, and CTC on all communications, inquires or issues that may arise during the federal programming and delivery process for all FHWA- and CTC-funded transportation and transit projects implemented by APPLICANT; and

Section 5. The PROJECT will be implemented as described in the complete application and in this resolution, subject to environmental clearance, and, if approved, for the amount approved by MTC and programmed in the federal TIP; and

Section 6. The APPLICANT has reviewed the PROJECT and has adequate staffing resources to deliver and complete the PROJECT within the schedule submitted with the project application; and

Section 7. The PROJECT will comply with the requirements as set forth in MTC programming guidelines and project selection procedures for the PROGRAM; and

Section 8. In the case of a transit project, APPLICANT agrees to comply with the requirements of MTC's Transit Coordination Implementation Plan as set forth in MTC Resolution No. 3866, revised; and

Section 9. In the case of a highway project, APPLICANT agrees to comply with the requirements of MTC's Traffic Operations System (TOS) Policy as set forth in MTC Resolution No.4104; and

Section 10. In the case of an RTIP project, PROJECT is included in a local congestion management plan, or is consistent with the capital improvement program adopted pursuant to MTC's funding agreement with the countywide transportation agency; and

Section 11. The APPLICANT is an eligible sponsor of REGIONAL DISCRETIONARY FUNDING funded projects; and

Section 12. The APPLICANT is authorized to submit an application for REGIONAL DISCRETIONARY FUNDING for the PROJECT; and

Section 13. There is no legal impediment to APPLICANT making applications for the funds; and

Section 14. There is no pending or threatened litigation that might in any way adversely affect the proposed PROJECT, or the ability of APPLICANT to deliver such PROJECT; and

Section 15. The APPLICANT authorizes its Director of Public Works/City Engineer to execute and file an application with MTC for REGIONAL DISCRETIONARY FUNDING for the PROJECT as referenced in this resolution; and

Section 16. A copy of this resolution will be transmitted to the MTC in conjunction with the filing of the application; and

Section 17. The MTC is requested to support the application for the PROJECT described in the resolution, and if approved, to include the PROJECT in MTC's federal TIP upon submittal by the project sponsor for TIP programming.

Karen Cunningham, Mayor
City of Brisbane

* * * *

I, the undersigned, hereby certify that the foregoing Resolution No. 2021-30 was adopted by the City Council of the City of Brisbane at a regular meeting held on May 6, 2021 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Ingrid Padilla, City Clerk
City of Brisbane

File Attachments for Item:

G. Receive Mid-Year Budget Report and Consider Adoption of Resolution 2021-32 Amending the Annual Budget for Fiscal Year 2020-21 And Making Appropriations for the Amount Budgeted



CITY COUNCIL AGENDA REPORT

Meeting Date: 5/06/2021

From: Stuart Schillinger, Assistant City Manager

Subject: Mid-Year Budget Report and Adoption of Resolution 2021-32

Community Goal/Result

Fiscal Stability

Purpose

Provide funding for current approved programs and services and set funding aside for long-term liabilities.

Recommendation

City Council adopt resolution 2021-32 to amend the FY 2020/21 Budget

Background

On June 4, 2020, City Council adopted the FY 2020/21 budget. The budget projected General Fund Revenues at \$19,041,128 including transfers in. General Fund expenditures were projected at \$21,951,162 including transfers out. The beginning fund balance was estimated at \$8,550,000 and ending fund balance of \$6,470,625

Our actual General Fund non-committed Fund Balance as of July 1, 2020 was \$10,432,475 not all of this is in cash as there are loans and advances to other funds included in this amount. This means beginning fund balance for FY 2020/21 was about \$1,882,475 higher than anticipated.

Discussion

Attached is a spreadsheet showing the FY 2019/20 budget compared to actuals as well as the 2020/21 adopted budget compared to the midyear re-projection, and our first reprojection for FY 2021/22 for the General Fund. Staff is anticipating approximately \$2,710,000 in additional revenues for the year and \$456,000 in additional expenditures. There were a few areas where revenues exceeded expectations; Property Tax, Sales Tax, Business License Tax and Building and Plan Check Fees. The major change in expenditures was the cost for replying to the State's High Speed Rail Environmental Report.

Property Tax – Staff did not project any increase in Property Tax due to the uncertainty of COVID. The City received a modest increase in its secured property tax of 3.6%. The amount the City received in Excess ERAF (Education Relief Augmentation Fund) was \$200,000 higher

than anticipated. The City received about \$700,000 more from the former RDA area than anticipated as well. This increase is a direct result of the construction that has been taking place on Sierra Point. Staff anticipates that some additional new revenue will be generated as the BioTech campus project finishes and other buildings are built.

Sales Tax – Staff estimated a decrease of approximately \$1,000,000 due to the impact of COVID, which would have meant about \$5,000,000 in Sales Tax for the year. Instead, the City saw an increase of about \$700,000. This was caused primarily from one internet-based business in town, which now reports as situs-based due to the Court’s Wayfair decision. The City also became a larger percentage of the overall County Pool since our Sales Tax increased during the year and other cities decreased. Prior to COVID, we were about 3% of the County pool, whereas this year we were about 5% of the pool. These revenues will not continue in the future since the internet-based business has informed the City that they will be leaving next fiscal year and the City expects to return to a more normal percentage of the County pool.

Business License Tax – Staff did not project any revenues from Cannabis businesses but there was growth in this sector.

Building and Plan Check Fees – Staff consistently budgets a minimal amount of fees since there is potential for greater volatility in this area and the bulk of the fees are spent for consultant services. Therefore, as fees go up or down, the contract with our consultant also increases and decreases. We have received about \$500,000 more than anticipated, which is due to the activity on Sierra Point.

Expenditures were most effected by the need to respond to the High Speed Rail Environmental Review. This impacted both the Community Development Department and the City Attorney’s Office. The combined impact was approximately \$434,000. City Council also approved \$65,000 for Environmental Review for the Crocker Trail Project and \$80,000 for the Dog Park resurfacing. Although all of the other departments have slight variations in their budgets, the net impact was a reduction in expenditures.

Ending Fund Balance for FY 2020/21 is anticipated to be higher than originally projected and will be approximately \$9,776,000. Based on the Council adopted reserve policy to set money aside for recessions, unanticipated events and annual fluctuations in the budget the City will have \$1,568,512 in available reserves. The Council has stated they would use these funds for Capital Projects (20% of available reserves), and setting money aside to offset Pension and OPEB (Other Post-Employment Benefits) liabilities (40% each). Staff would recommend setting aside the 20% for Capital Projects (Staff will bring a report to Council in June to review the Capital Project list), but forgo setting aside the 80% for OPEB and Pension liabilities and save it for FY 21/22. The reason for this is the speed of the recovery is unknown. Our Transient Occupancy Tax was approximately \$2.5 million below our pre-COVID experience (we are unsure

how quickly this will rebound), and our Sales Tax will be lower in FY 21/22 than 20/21 due to the expected departure of one large company.

Fiscal Impact

The City will set aside \$300,000 for Capital Projects and will pay for the level of services requested by the Council.

Measure of Success

The City is able to meet the goals and policies adopted by the City Council.

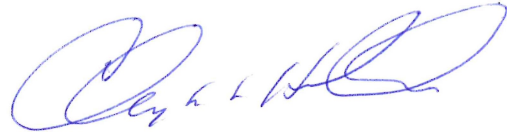
Attachments

Overview of General Fund 2019/20 – 2021/22

Resolution 2021-32

Stuart Schillinger

Stuart Schillinger, Assistant City Manager



Clay Holstine, City Manager

General Fund

	2019/20	2020/21	2021/22
Budgeted Revenues	19,270,860	19,041,128	20,407,042
Budgeted Expenses	20,735,972	21,951,162	22,593,103
Anticipated Surplus(Use of Fund Balance)	(1,465,112)	(2,910,034)	(2,186,061)
Actual/Reprojected Revenues	24,773,823	21,751,470	20,918,084
Actual 19/20 Reprojected 20/21 Budget 21/22 Expenses	23,456,006	22,407,485	24,093,103
Actual/Reprojected Surplus/(Use of Fund Balance)	1,317,817	(656,015)	(3,175,019)
Anticipated 21/22 Expenditures			
Available Beginning Fund Balance	9,767,712	10,432,475	9,776,460
Available Ending Fund Balance	10,432,475	9,776,460	6,601,441
Reserve Policy			
Recession Reserve	2,500,000	2,500,000	2,500,000
Unanticipated Events	3,500,000	3,500,000	3,500,000
Annual Fluctuation (5% of Revenues/ 5% Expenses)	2,411,491	2,207,948	2,250,559
Total Required Reserve	8,411,491	8,207,948	8,250,559
Fund Balance Above Required Reserve	2,020,984	1,568,512	(1,649,118)

RESOLUTION NO. 2021-32

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF BRISBANE
AMENDING THE ANNUAL BUDGET
FOR FISCAL YEAR 2020-21 AND MAKING APPROPRIATIONS FOR THE AMOUNT BUDGETED**

WHEREAS, a proposed annual budget for the City of Brisbane for the Fiscal Year commencing July 1, 2020 and ending June 30, 2021 was adopted by City Council on June 4, 2020; and

WHEREAS, the City Council has reviewed the proposed changes to the FY 2020/21 on May 6, 2021, attached to the Resolution.

NOW THEREFORE, THE CITY COUNCIL DOES RESOLVE, that the amended budget, as submitted, is adopted as the annual budget for the Fiscal Year commencing July 1, 2020 and thereby appropriates the amounts budgeted.

PASSED, APPROVED, AND ADOPTED this 6th day of May 2021

Karen Cunningham,
Mayor

I hereby certify that the foregoing **Resolution No. 2021-32** was duly and regularly adopted at a regular meeting of the Brisbane City Council on May 6, 2021 by the following vote:

AYES:

NOES:

ABSENT:

Ingrid Padilla
City Clerk

Revenues – Total adjustments \$2,710,000

Secured Property Tax – From \$2,775,000 to \$2,875,406

Property Tax from Successor Agency – From \$577,140 to \$1,268,000

Excess Education Relief Augmentation Fund – From \$260,000 to \$462,000

Sales Tax – From \$5,000,000 to \$6,700,000

Business License Tax – From \$250,000 to \$480,000

Building Permit Fees – From \$150,000 to \$298,400

Plan Check Fees – From \$115,000 to \$644,000

Transient Occupancy Tax – From \$1,600,000 to \$700,000

Net Other Adjustments - \$9,334

Expenditures – Total adjustments \$456,000

Community Development - From \$1,975,367 to \$2,359,575 – HSR environmental review consultants

City Attorney – From \$450,000 to \$500,000 – HSR legal review

Dog Park Resurfacing = \$80,000

Crocker Trail Environmental Review for Lights - \$65,000

Net Other Adjustments – (\$123,208)

File Attachments for Item:

H. Consider Initiating a Request for Proposal to Develop a Citywide Affordable Housing Strategic Plan



CITY COUNCIL AGENDA REPORT

Meeting Date: May 6, 2021

From: John Swiecki, Community Development Director

Subject: Initiating a Request for Proposal to Develop a Citywide Affordable Housing Strategic Plan

Community Goal/Result

Community Building - Brisbane will honor the rich diversity of our city (residents, organizations, businesses) through community engagement and participation

Fiscally Prudent - Brisbane's fiscal vitality will reflect sound decisions which also speak to the values of the community

Purpose

Initiate the process to develop an affordable housing strategic plan for the City of Brisbane.

Recommendation

That the City Council authorize the City Manager to prepare and release a Request for Proposals (RFP) to qualified consultants to prepare an affordable housing strategic plan and authorize the City Council Housing Subcommittee to make a recommendation for consultant selection to the full City Council.

Background

After the dissolution of Redevelopment Agencies by the State of California, cities in California lost a key funding source for the development and administration of affordable housing and other housing assistance programs. The City's remaining affordable housing funds, now housed within the Brisbane Housing Authority (BHA), largely result from sales of property with no on-going funding sources. Simultaneously, the development of affordable housing has been prioritized by the State of California in the eight-year Regional Housing Needs Allocation (RHNA) process for cities to address at a policy level the production of affordable housing. In Brisbane, the anticipated build out of 1,800-2,200 housing units as part of the Baylands Specific Plan presents unique opportunities for the development of affordable housing at a scale not achievable in Central Brisbane.

The City has no proactive affordable housing funding programs or priorities to address these various housing-related obligations and opportunities. On April 1, 2021 the Housing subcommittee (Council Members Davis and Lentz) discussed the need for the City to comprehensively and proactively manage its affordable housing obligations and opportunities, and recommended the City seek out a qualified consultant to develop an affordable housing strategic plan for the City.

Discussion

Key components of the desired strategic plan I include:

1. Identifying short and long term city management responsibilities associated with the existing and future legally restricted affordable housing and exploring options for administering these duties.

While the current stock of deed restricted units is relatively low, it will increase dramatically when the housing component of the Baylands develops and it is critical that these units are managed over time to ensure affordability requirements continue to be met.

2. Identify/evaluate project/programmatic options for utilizing the City's approximately \$4M balance affordable housing funds.

There are numerous ways to utilize low/mod housing funds, and it is important for the community and Housing Authority to understand the range of options and establish priorities that best fit Brisbane's needs. Potential options to be evaluated in the forthcoming strategic plan should include but not be limited to :

- **Subsidize Affordable Housing Projects:** Provide gap financing (loans or grants) for 100% affordable housing projects.
- **Homebuyer Assistance:** Provide down payment assistance (loans or grants) for low and moderate income households to buy market rate homes.
- **ADU Construction Grants:** Provide construction grants or loans for ADUs in return for affordability restrictions.
- **Renter Assistance:** Provide financial assistance for renters at risk of losing housing via an annual revolving fund.
- **At Risk Property Acquisition:** Acquisition of existing low/mod units to ensure they remain affordable and are not converted to market rate housing over time.

3. Develop affordable housing strategies for the Baylands

The Baylands offers a very different set of opportunities for establishing affordable housing than are present in the rest of Brisbane. It is critical that the City be proactive in developing an affordable housing strategy for the Baylands to ensure that it is well-defined in the specific plan and development agreement as appropriate.

4. Evaluate options to maintain a revenue stream for low/mod housing over time.

While the loss of redevelopment eliminated the primary on going source of local affordable housing funds, there are other potential sources which can be explored.

Next Steps

If authorized by the City Council, staff will work with the Council Housing Subcommittee to finalize the RFP. The Subcommittee would be involved in the consultant selection process and ultimately make a recommendation to the full City Council.

Fiscal Impact

To be determined upon receipt of responses to RFP. A portion of the cost would be reimbursable under the City's existing reimbursement agreement with BDI for the Baylands Specific Plan and affordable housing funds can be used for the remainder.

Measure of Success

Development of a strategic plan for affordable housing plan that allows the City to identify on-going funding sources and prioritize investment in affordable housing programs that will have the highest benefit to the community.

Attachments

None.

John Swiecki, Community Development Director


Clay Holstine, City Manager

File Attachments for Item:

I. An Overview of Utility-Scale Battery Storage- Technical and Regulatory Issues and Potential Community benefits



MEMORANDUM

DATE: 5/6/2021
TO: Honorable Mayor and City Council
FROM: Clay Holstine, City Manager 
SUBJECT: **Workshop- Utility Scale Battery Storage**

The City has recently received multiple inquiries from private parties interested in developing utility scale battery storage facilities on private property within Brisbane. This is in part due to the broader need for battery storage to allow for greater utilization of electricity generated by renewable energy sources. Proximity to the Martin substation is apparently another factor making sites in Brisbane desirable for such uses.

The purpose of tonight's workshop is to provide the City Council with an overview of this new niche in the electrical grid. This information is intended to help the City evaluate any future applications that may be submitted.

The workshop will be presented by the Integral Group, the city's sustainability consultant for the Baylands.

File Attachments for Item:

K. Consider Authorizing Submission of Letter of Support for SB 612 - Ratepayer Equity

(Supporting the bill ensures fair and equal access to the benefits of legacy contracts resources for all customers and ensures that Investor-Owned Utility portfolios are managed to maximize value and reduce unnecessary costs for all customers.)

Subject: Letter of support for SB 612 - Ratepayer Equity - for your use

Dear Honorable PCE Board Members and Alternates,

At the March 25 PCE board meeting, we made the request that PCE jurisdictions send in a letter of support for SB 612, which is the bill sponsored by CalCCA which allows CCAs access to resources that our customers pay for through the PCIA.

Attached is a letter template for your use to indicate your support. If your jurisdiction is willing, please transfer this to your city/town letterhead for signature and submittal. I have also attached the summary of this bill for your information.

For Senator Hueso and submitting to the Senate Energy, Utilities & Communications Committee, the best avenue is to use the letter submission portal - [portal](#). For the others cc'd, they should be sent to the Chief of staff as well as the issue area staff, details below. Please also copy me at PCE so that we know which PCE jurisdictions have sent in letters.

- Sen. Becker
 - Bryan King (Chief of Staff) - Bryan.king@sen.ca.gov
 - Ken Branson - Ken.Branson@sen.ca.gov
- Sen. Wiener
 - Krista Pfefferkorn (Chief of Staff) - Krista.pfefferkorn@sen.ca.gov
 - Tate Hannah - tate.hannah@sen.ca.gov
- Asm. Berman
 - Harry Ermoian (Chief of Staff) - Harry.Ermoian@asm.ca.gov
 - Kaitlin Curry - Kaitlin.curry@asm.ca.gov
- Asm. Mullin
 - Hugh Bower (Chief of Staff) - Hugh.Bower@asm.ca.gov
 - Meegen Murray - Meegen.murray@asm.ca.gov
- Asm. Ting
 - Iren Ho (Chief of Staff) - Irene.ho@asm.ca.gov
 - Shy Forbes - Shy.forbes@asm.ca.gov

If all of this is too much, and you would like PCE to submit this letter on your jurisdiction's behalf, please send it back to me and we will get it submitted right away to Senator Hueso, the Chair of the Committee and to the other cc's on the letter.

Thank you for your support of this important piece of legislation.

Best regards,

Jan Pepper
 Chief Executive Officer
 Peninsula Clean Energy
jpepper@peninsulacleanenergy.com

Insert Date

The Honorable Ben Hueso
 Chair, Senate Energy, Utilities & Communications Committee
 State Capitol, Room 4035, Sacramento, CA 95814

Re: SB 612 (Portantino) – Support

Dear Senator Hueso,

On behalf of _____ (insert jurisdiction), I write in support of SB 612 (Portantino), a bill that seeks to ensure all customers of load-serving entities receive the energy benefits they pay for by providing that investor-owned utility (IOU), Community Choice Aggregator (CCA), and direct access customers have equal right to receive energy and attributes produced from legacy IOU generation assets.

City/County is a member of Peninsula Clean Energy Authority, a joint powers authority running a community choice aggregator (CCA) program serving roughly 750,000 Californians in San Mateo County (and in 2022, the City of Los Banos). As a locally governed public entity, PCE is focused on providing cost effective clean electricity while improving the communities it serves through local reinvestment of PCE's revenues.

California's IOUs' early procurement of renewable energy generation resources allowed the state to be a leader in a clean electricity grid. The high prices paid early on have created billions of dollars of above-market costs that need to be recovered through the Power Charge Indifference Adjustment (PCIA). The PCIA is a mechanism adopted by the California Public Utilities Commission (CPUC) to ensure that when electric customers of an IOU elect to receive service from a non-IOU provider, such as a CCA, those customers remain responsible for resource costs previously incurred on their behalf by the IOUs. These resources produce valuable products such as renewable energy, greenhouse gas-free energy, and resource adequacy, which are needed by all energy providers to clean energy and reliability requirements.

Our constituents, as PCE customers, however, do not have access to any of these beneficial resources they pay for through the PCIA, and, as a result, PCE must procure additional resources to meet the state's clean energy and reliability requirements. Over a year ago, CalCCA (including PCE) and other IOUs proposed a solution to the CPUC to fix this inequity, but the CPUC has failed to act. Hence legislation is needed to expeditiously correct this inequity.

SB 612 provides that IOU, CCA, and direct access customers receive equal right to legacy resource products that were procured on their behalf in proportion to their load share if they pay the full cost of those products. Further, the bill seeks to optimize the PCIA by requiring the IOUs improve transparency.

We created PCE in order to control the decisions and reduce the costs for the electricity provided to our residents and businesses; SB 612 increases our ability to do just that.

For these reasons, we support SB 612 and thank Senator Portantino for his leadership. We respectfully request your "Aye" vote when the bill is heard in committee.

Sincerely,

cc: The Honorable Josh Becker
 The Honorable Scott Wiener
 The Honorable Marc Berman

The Honorable Kevin Mullin
 The Honorable Phil Ting

SB 612 (Portantino) Ratepayer Equity

PROBLEM

Over the last decade, more than 11 million investor-owned utility (IOU) customers have transitioned from IOU electric service to Community Choice Aggregators (CCAs), local government-owned utilities choosing to purchase electricity on behalf of their communities.

As part of this transition, CCA customers must share in the cost responsibility with IOU customers for the resource contracts entered into by IOUs prior to their departure for CCA service.

While CCA customers must pay their fair share of the contracts, they do not have access to any of the benefits the resources from these contracts provide as those benefits are retained by the IOU for their customers.

As a result, CCA customers must pay for redundant resources to meet compliance requirements even though they already pay for the products as part of their obligation for transitioning to a CCA. There is no good policy rationale for this inequitable treatment of CCA customers versus their IOU counterparts.

BACKGROUND

Early state mandated procurement of renewable energy by IOUs resulted in California's rapid transition to renewable energy. As renewable resources have grown to scale, both prices and market value for renewable energy have declined, leaving a significant portion of the IOU initial renewable contracts underwater. These contracts, often referred to as "legacy contracts" have produced billions of dollars of above-market costs that are recovered from all ratepayers.

While these resources produce high costs, they also produce valuable products such as renewable energy, greenhouse gas free energy, and resource adequacy, products needed by all energy providers to meet their clean energy goals and remain in com-

pliance with reliability requirements. However, under the current structure, these products are retained by the IOU for its own compliance purposes.

SUMMARY

This bill ensures fair and equal access to the benefits of legacy contracts resources for all customers and ensures that IOU portfolios are managed to maximize value and reduce unnecessary costs for all customers. Specifically, this bill:

- 1) Provides customers equal access to the legacy products they are paying for in proportion to what they are paying.
- 2) Requires the CPUC to recognize the value of GHG-free energy in the same way renewable energy or RA products are recognized.
- 3) Requires IOUs to annually sell any remaining excess legacy resource products not taken by former customers to the wholesale market.
- 4) Requires IOUs to transparently engage legacy resource holders in re-negotiating, buying out, or otherwise reducing costs from these contracts.

SUPPORT

California Community Choice Association
California Choice Energy Authority
Central Coast Community Energy
Clean Power Alliance
East Bay Community Energy
MCE
Pioneer Community Energy
Redwood Coast Energy Authority
San Jose Clean Energy
Silicon Valley Clean Energy
Sonoma Clean Power
City of Agoura Hills
City of Arcadia

Office of Senator Anthony J. Portantino
SB 612– Fact Sheet

Contact: Ben Edelstein– (916) 651-4025 or Ben.Edelstein@sen.ca.gov

City of Berkeley
City of Hayward
City of Oakland
City of San Jose
City of Santa Monica
City of Thousand Oaks
City of West Hollywood

Version: 3/19/2021



File Attachments for Item:

L. Review Council Assignments and City Council Subcommittees

i. Council Ad-hoc Subcommittee on Gun Safety

ii. Assign Councilmember to the HEART of San Mateo County's Membership Agency Committee (MAC)

(The purpose of the MAC is to provide cities which do not have a seat on the HEART Board an opportunity to comment on HEART's financial and program activities)



MEMO

May 6, 2021

To: Mayor & City Council
From: City Manager
Subject: Council Ad-hoc Subcommittee on Gun Safety

Recommendation

City Council appoint two members to serve as an Ad-hoc Subcommittee to consider proposing an ordinance for Council consideration on Gun Safety.

Background

Council has received a request from a citizen of Brisbane who is a member of an organization named "Moms Demand Action for Gun Sense in America". The group is promoting safety in gun ownership while "believing that the 2nd amendment can be respected while simultaneously better protecting people through common sense gun legislation".

They are requesting that the City of Brisbane adopt a Safe Storage Ordinance. The purpose of the Ad-hoc Subcommittee will be to work with the Chief of Police, Legal Counsel and City Manager to review this ordinance and other applicable State, local and Federal laws and make a recommendation to City Council.

2021

CITY OF BRISBANE - CITY COUNCIL ASSIGNMENTS

The following is a list of Commissions, Subcommittees, Boards, Councils and Associations for which the Council selects a representative(s).

<u>County/Other JPA Assignments</u>	<u>Representative/Alternate</u>	<u>Mtg Sched.</u>
1. Association of Bay Area Governments http://www.abag.ca.gov/	Mayor/Mayor Pro Tem	Annually/April
2. League of California Cities http://www.cacities.org	Mayor/Mayor Pro Tem	Conferences
3. Airport Land Use Committee http://ccag.ca.gov/committees/	Terry O'Connell, Rep. Madison Davis, Alt	4 th Thurs/mo 4-6 pm
4. San Mateo County Emergency Services Council http://hsd.smcsheriff.com/	Karen Cunningham	3 rd Thurs/mo/Quart 5:30 pm
5. City/County Association of Governments http://ccag.ca.gov/committees/board-of-directors/	Karen Cunningham, Rep Cliff Lentz, Alt.	2 nd Thurs/mo 6:30-9:30pm
6. Peninsula Traffic Congestion Relief Alliance http://commute.org/	Cliff Lentz Karen Cunningham, Alt	3 rd Thurs/bi-monthly 8 – 9:30 am
7. County Library JPA Liaison with Friends of the Brisbane Library http://www.smcl.org/en/node/11	Karen Cunningham Cliff Lentz, Alt	2 nd Mon/bi-monthly 8:15 am
8. SMC Pre-Hospital EMS Group Board of Directors (JPA-ALS Paramedic)	Karen Cunningham Terry O'Connell, Alt	3 rd Wed of Jan/May/Sept 6 pm
9. Airport Community Roundtable http://sfroundtable.org	Terry O'Connell Madison Davis, Alt	1 st Wed/mo 7 pm
10. North County Fire Authority Board of Directors/Fire Services (JPA Board)	Madison Davis Terry O'Connell	Once a year in June/July
11. Brisbane Baylands Community Advisory Group (BBCAG)	Madison Davis Terry O'Connell	As Needed 7-9 pm
12. Peninsula Clean Energy JPA (SM County) www.peninsulacleanenergy.com	Coleen Mackin Clay Holstine, Alt	4 th Thurs/mo 7-9 pm
13. Brisbane Emergency Services Council (Mayor & SMC Emergency Services Council Rep)	Terry O'Connell, Rep Karen Cunningham	
14. Bay Area Water Supply Conservation Agency (BAWSCA City Representative)	Sepi Richardson (Term expires 6/30/23)	3 rd Thurs/mo 7pm

15. Caltrain Modernization Local Policy Maker Group
www.caltrain.com/calmod
(assigned at Council Mtg of 9/7/17)

Terry O'Connell
 Cliff Lentz, Alt

4th Thursday at
 6pm

City Council Subcommittees

Representative/Alternate

16. Infrastructure, Utilities, & Franchise
*(Water & Sewer, rates & plans, Franchise agreements,
 Other Infrastructure plans, Storm drains, streets,
 City Facilities - buildings, marina, etc.)*

Coleen Mackin
 Terry O'Connell

17. School/City Ad hoc Subcommittee 2x2

Madison Davis
 Coleen Mackin

18. Education Ad hoc Subcommittee Meeting
(created 1/17/19)

Madison Davis
 Coleen Mackin

19. Fiscal & Administrative Policies
*(Review of Fiscal policies, such as OPEB,
 Fund Balances Policies, unfunded liabilities.)*

Terry O'Connell
 Karen Cunningham

20. Affordable Housing

Cliff Lentz
 Madison Davis

21. Public Information/Technology
(Website, Newsletter, Broadcasting)

Coleen Mackin
 Karen Cunningham

22. Economic Development

Karen Cunningham
 Cliff Lentz

23. Baylands
*(All things Baylands, BSP - UPC application and its
 various studies, i.e., financial, survey, sustainability,
 HSR, Soil Processing, Recology)*

Cliff Lentz
 Karen Cunningham

24. Sierra Point Design Guidelines
 (Ad Hoc)

Terry O'Connell
 Cliff Lentz

(*note for Consultant interviews Council wanted representation from OSEC, Park and Rec, and Complete Streets from 1/7/21 CC Meeting)

25. History Subcommittee

Coleen Mackin
 Madison Davis

26. Airport Noise Subcommittee

Terry O'Connell
 Madison Davis

27. Crocker Park Noise Ad hoc
(created 10/26/17)

Cliff Lentz
 Coleen Mackin

28. Planning Issues

Coleen Mackin
Karen Cunningham

29. Cannabis Issues Ad hoc

(created 1/17/19)

Madison Davis
Terry O'Connell

30. Luna Fest Film Festival Ad hoc

(created 1/17/19)

Public Art Selection Committee

Madison Davis
Terry O'Connell
Karen Cunningham

31. Public Art Advisory Committee &

Madison Davis

32. Beautification Ad hoc Subcommittee

(created 9/5/19)

Karen Cunningham
Coleen Mackin
Renee Marmion, P&R
+ 1 OSEC Member
+ 1 Complete Streets

Council Liaisons

Representative/Alternate

33. Liaison to Parks & Recreation Commission

Madison Davis
Karen Cunningham

34. Liaison to Open Space & Ecology Committee

Karen Cunningham
Terry O'Connell

35. Liaison to Planning Commission

Cliff Lentz
Coleen Mackin

36. Liaison to Complete Streets Safety Committee

Karen Cunningham
Coleen Mackin

37. Liaison to Equity Plus Inclusion Committee

(created 1/7/21)

Madison Davis
Cliff Lentz