



CITY of BRISBANE

Parks and Recreation Commission

Meeting Agenda

Wednesday, April 19, 2023 6:30 P.M. • Hybrid Meeting 50 Park Place, Brisbane, CA

The public may observe/participate in Commission meetings using remote public comment options or attending in person. Commissioners shall attend in person unless remote participation is permitted by law. The Commission may take action on any item listed in the agenda.

TO ADDRESS THE COMMISSION

IN PERSON

Location: 50 Park Place, Brisbane, CA 94005, Community Meeting Room

Masking is not required but according to the California Department of Public Health guidelines, people at higher risk for severe illness should consider masking. To help maintain public health and safety, we respectfully request that people not attend in-person if they are experiencing symptoms associated with COVID-19 or are otherwise ill and likely contagious (e.g., respiratory illnesses).

Members of the public are encouraged to submit written comments before the meeting, to be discussed in Written Communications.

REMOTE PARTICIPATION

Members of the public may participate in the Commission meeting by logging into the Zoom Webinar listed below. Commission meetings may also be viewed live and/or on-demand via the City's YouTube Channel, [youtube.com/brisbaneca](https://www.youtube.com/brisbaneca), or on Comcast Ch. 27. Archived videos may be replayed on the City's website, brisbaneca.org/meetings. Please be advised that if there are technological difficulties, the meeting will still continue if remote participation is available.

The agenda materials may be viewed online at brisbaneca.org/meetings at least 72 hours prior to a Commission meeting.

Remote Public Comments:

Remote meeting participants may address the Commission. We also encourage you to submit public comments in writing in advance of a meeting. Aside from commenting personally while in the Zoom Webinar, the following email and text line will be also monitored during the meeting and public comments received will be noted for the record during Citizen Communications.

Email: jbondoc@brisbaneca.org, **Text:** (415) 519-9588

Join Zoom Webinar: brisbaneca.org/pr-zoom

Meeting ID: 920 4174 1911

Call-in Number: (669) 900-9128

SPECIAL ASSISTANCE

If you need special assistance to participate in this meeting, please contact the Parks & Recreation Department (415) 508-2140 in advance of the meeting. Notification in advance of the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

Commissioners: Greenlee, Commerford, Davis, Kern, Ocampo, Seawell, Sims

1. CALL TO ORDER

2. ROLL CALL

A. Consider any request of a Commissioner to Attend the Meeting Remotely Under the "Emergency Circumstances of AB 2449

3. ADOPTION OF AGENDA (Deletions, Additions, Changes)

4. APPROVAL OF MINUTES

B. March 8, 2023 **(Attachment)**

5. CITIZEN COMMUNICATIONS

6. PRESENTATIONS

C. Introduction of new Recreation Coordinator, Angela Rodas

D. Youth Advisory Committee/Teen Programs

7. OLD BUSINESS

n/a

8. NEW BUSINESS

E. Master Fee Schedule Review and Facility rental comparison **(Attachment)**

F. Commission reorganization

It is customary for the Parks & Recreation Commission to designate a new Chair, Vice Chair, and Secretary on an annual basis. This is done so that Chairperson responsibilities are rotated amongst Commissioners throughout their terms. The Commission will need to facilitate a discussion around nominations and vote in a Chair, Vice Chair, and Secretary which would be in effect for the Commissions next regular meeting.

G. Subcommittee reassignments **(Attachment)**

The attachment denotes current subcommittee assignments and available seats for each respective subcommittee. This is an opportunity for both new Commissioners to opt into subcommittees and for those Commissioners previously assigned to modify their subcommittee seats if desired.

9. REPORTS

H. Chairperson

I. Subcommittees

- a. Concerts in the Park Subcommittee Meeting (3/15/23)
- b. Seniors Subcommittee Meetings (3/15/23)
- c. Public Art Advisory Subcommittee Meeting (3/20/23)
- d. Events Subcommittee Meeting (3/16/23)
- e. LUNAFEST Subcommittee Meeting (3/28/23)
- f. Setting Subcommittee Meetings

G. Commissioners

H. Staff

10. COMMISSION MATTERS

I. Written Communications

11. ADJOURNMENT

The next regularly scheduled meeting will be May 10, 2023.



Brisbane Parks and Recreation Commission Action Minutes

REGULAR MEETING

March 8, 2023

HYBRID COMMISSION MEETING, 50 PARK PL., BRISBANE, CA

CALL TO ORDER

Vice Chairperson Kern called the meeting to order at 6:34pm.

ROLL CALL

Commissioners present: Commerford, Greenlee, Kern, Ocampo, Sims

Absent: Davis, Seawell

Staff present: Recreation Director Leek, Recreation Supervisor Houghton,
Administrative Assistant Bondoc

ADOPTION OF AGENDA

Commissioner Sims moved, seconded by Commissioner Greenlee, to add the following to future roll calls: Consider Any Request of a Commissioner to Attend the Meeting Remotely Under the "Emergency Circumstances" of AB 2449. The motion carried 5-0.

Commissioner Ocampo moved, seconded by Commissioner Sims, to approve the March 8, 2023 agenda. The motion carried 5-0.

APPROVAL OF MINUTES

A. January 11, 2023

Commissioner Ocampo moved, seconded by Commissioner Sims, to approve the January 11, 2023 minutes. The motion carried 5-0.

CITIZEN COMMUNICATIONS

Brisbane resident Paul Bouscal suggested using the Parks & Recreation van to transport seniors to San Bruno Mountain for small hikes.

PRESENTATIONS

B. Silverspot Cooperative Nursery School

Silverspot Cooperative Nursery School representatives provided an overview of the program and responded to Commissioner questions.

OLD BUSINESS

C. Report out from P&R Commission retreat (held 3/4/23)

Commissioners who attended provided a report on the retreat, including discussions on projects, objectives, and budget evaluations.

NEW BUSINESS

D. Establish and adopt 2023 Commission calendar

Commissioners addressed points of interest on the calendar, including the Community Center, Lipman Field, and fee schedules/analyses. This will be a living document throughout the year and will come back to the Commission for future consideration.

REPORTS

E. Chairperson

None

F. Subcommittees

- a. Concerts in the Park Subcommittee Meeting (1/18/23)
Subcommittee members reported discussions held at the meeting.
- b. Public Art Advisory Subcommittee Meetings (1/23/23, 2/27/23)
Subcommittee members reported discussions held at the meeting.
- c. Events Subcommittee Meeting (1/24/23)
Subcommittee members reported discussions held at the meeting.
- d. Events/LUNAFEST Subcommittee Meeting (2/21/23)
Subcommittee members reported discussions held at the meeting.
- e. Setting Subcommittee Meetings
Concerts in the Park Subcommittee meeting scheduled for 3/15/23 at 4:30pm.
Seniors Subcommittee meeting scheduled for 3/15/23 at 5:30pm.
Events Subcommittee meeting scheduled for 3/16/23 at 4:30pm.

G. Commissioners

None

H. Staff

Staff provided information on the \$35K San Mateo County summer enrichment grant for K-12th grade programs, art instructor Shirley Lim's art display in City Hall's conference room, social media initiative for Women's History Month, Age-Friendly Initiative Task Force's domains for senior services, 3/8 Youth Advisory Committee meeting, 3/11 Mothers of Brisbane Play Gym, 3/11 lifeguard class, activity guide to be released 4/30, uptick in Senior Club participation (such as art, bingo, and lunches), 2/24 Senior Trip, Spring Break Camp, 4/15 Parents' Night Out, summer camp registration, preschool (featuring English and Spanish), 3/24 Seniors and Teens Karaoke, 4/22 Earth Day Habitat Restoration, 4/28 Teen Dance, and 4/29 Dive-in Movie.

COMMISSION MATTERS

I. Written Communications

None

J. Commission Calendar

The next regularly scheduled meeting is April 19, 2023.

ADJOURNMENT

Vice Chairperson Kern moved to adjourn the meeting at 7:45pm.



PARKS & RECREATION COMMISSION AGENDA REPORT

Meeting Date: 4/19/2023

From: Noreen Leek, Parks & Recreation Director

Subject: Master Fee Schedule Review and Recommendations

Purpose

Act in an advisory capacity in preparation of the annual budget for Parks & Recreation.

Recommendation

Review the 2022-2023 Master Fee Schedule in order to make recommendations to City Council for the upcoming budget cycle including fiscal year 2023-2024.

Background

As part of the Brisbane Municipal Code 2.20.050, the *"Parks & Recreation Commission shall: act in advisory capacity in preparation of the annual budget for recreation and long-range recreation and park and playground capital improvement program as well as recommend to the City Council fees or charges to be paid by residents and nonresidents for use of city recreational facilities, or for participation in city recreational programs."*

Discussion

At this time, the Commission should review and discuss the attachments pertaining to existing Parks & Recreation fees (Attachment 1).

The Commission requested that staff provide a detailed analysis of childcare fees, aquatics fees, and facility rental rates, comparing them with other agencies in our area. The information provided in Attachment 2 denotes existing fees for the City's childcare programs including: seasonal camps, preschool, and the Club Rec afterschool program and identifies fees charged by comparable programs in San Mateo County.

Attachment 3 outlines existing fees for swim lessons and pool rental rates and compares them against those of other agencies in our area.

Finally, Attachment 4 includes the Master Fee Schedule for facility rentals by fiscal year and fees charged for comparable indoor facilities. Actual revenue totals for facility rentals over the past five years are provided in the following table for reference.

FACILITY RENTAL REVENUE						
FISCAL YEAR		2017/18	2018/19	2019/20	2020/21	2021/22
TOTAL REVENUE		\$ 58,917	\$ 60,661	\$ 30,841	\$ 27,067	\$ 117,668

On average, 6.5% of total rental revenue is generated by the Community Center, 20.7% is attributed to picnic rentals, and 72.8% is attributed to Mission Blue.

Staff also conducted an analysis of facility user groups categorized as residents, non-residents, and non-profit groups. That information is provided in the subsequent table and it should be noted that resident non-profit groups do not currently pay any facility usage fees based on existing City policies.

RENTAL USER GROUP ANALYSIS				
FACILITY		RESIDENT	NON-RESIDENT	NON-PROFIT
Community Center				
		4.13%	0.92%	94.95%
Mission Blue				
		37.19%	14.05%	48.76%
Picnic Rentals				
		67.15%	27.01%	5.84%

Based on the information provided, the Commission may make recommendations or direct staff to research the fiscal impacts of those recommendations before prioritizing and making formal recommendations regarding fees to City Council.

Fiscal Impact

To be determined based on the P&R Commission's recommendation to City Council.

Attachments

1. 2022-2023 Master Fee Schedule for Parks & Recreation
2. Childcare Fee Comparison
3. Aquatics Fee Comparison
4. Facility Rental Master Fee Schedule by Fiscal Year and Indoor Facilities Comparison



Noreen Leek, Parks & Recreation Director

Parks and Recreation Fees	2021/22 Adopted Fee	2022/23 Adopted Fee	Basis
Facility Rentals:			
Athletic Fields			
Lights	\$27	\$28	per hour
Non Profit Closed to Public			
- Brisbane Non Profit	\$17	\$17	per hour
- Non Brisbane Non Profit	\$27	\$29	per hour
Residential	\$43	\$44	per hour
Non-Residential	\$74	\$79	per hour
Game Preparation	\$27	\$28	per game
Mission Blue Center			
Residential			
1 Room - Weekday	\$129-\$171	\$174	per hour
Entire Facility - Weekday	\$264	\$269	per hour
1 Room - Weekend	\$160-\$213	\$217	per hour
Entire Facility - Weekend	\$330	\$337	per hour
Non-Residential			
1 Room - Weekday	\$ 186-\$248	\$265	per hour
Entire Facility - Weekday	\$377	\$403	per hour
1 Room - Weekend	\$ 233-\$303	\$324	per hour
Entire Facility - Weekend	\$472	\$496	per hour
Community Center Rental: Resident	\$80	\$82	per hour
Community Center Rental: Non-Resident	\$96	\$103	per hour
Volleyball Courts: Resident	\$26	\$27	per hour
Volleyball Courts: Non-Resident	\$31	\$33	per hour
Community Park Rentals:			
Area 1, 2 and 3 (4 tables): Resident		\$100	per day
Area 1, 2 and 3 (4 tables): Non-Resident		\$200	per day
Lawn Area: Resident under 50 people	\$9	\$45	per day (previously per hour with 3 hour minimum)
Lawn Area: Resident under 100 people	\$24	\$120	per day (previously per hour with 3 hour minimum)
Lawn Area: Resident over 100 people	\$43	\$225	per day (previously per hour with 3 hour minimum)
Lawn Area: Non-Resident under 50 people	\$30	\$90	per day (previously per hour with 3 hour minimum)
Lawn Area: Non-Resident under 100 people	\$71	\$240	per day (previously per hour with 3 hour minimum)
Lawn Area: Non-Resident over 100 people	\$129	\$450	per day (previously per hour with 3 hour minimum)
Gazebo Area: Resident	\$72	\$73	per hour
Gazebo Area: Non-Resident	\$86	\$92	per hour

Parks and Recreation Fees, cont.	2021/22 Adopted Fee	2022/23 Adopted Fee	Basis
Aquatics:			
Daily Admission: Adult Resident	\$6	\$6	per person
Daily Admission: Adult Non-Resident	\$8	\$9	per person
Daily Admission: Adult Non-Resident Summer	\$10	\$11	per person
Monthly Pass: Adult Resident	\$60	\$60	per pass
Monthly Pass: Adult Non-Resident	\$84	\$90	per pass
Daily Admission: Youth/Senior Resident	\$4	\$4	per person
Daily Admission: Youth/Senior Non-Res.	\$6	\$6	per person
Monthly Pass: Senior Resident	\$37	\$40	per pass
Monthly Pass: Senior Non-Resident	\$58	\$60	per pass
Swim Lessons (8): Resident	\$72	\$73	per lesson package
Swim Lessons (8): Non-Resident	\$87	\$93	per lesson package
Semi-Private Swim Lessons (4): Resident	\$110	\$112	per lesson package
Semi-Private Swim Lessons (4): Non Resident	\$133	\$142	per lesson package
Private Swim Lesson (4): Resident	\$153	\$156	per lesson package
Private Swim Lesson (4): Non-Resident	\$185	\$198	per lesson package
Private Rentals: Resident (silver)	\$132	\$135	
Private Rentals: Resident (gold)	\$268	\$273	
Private Rentals: Non-Resident (silver)	\$161	\$172	
Private Rentals: Non-Resident (gold)	\$323	\$346	
Lifeguard Certification Class	\$204	\$208	per person, per session
Piranha Swim Club: Resident	\$5	\$5	per person, per class
Piranha Swim Club: Non-Resident	\$7	\$7	per person, per class
Preschool/Youth Activities:			
Club Rec Monthly	\$1,680	\$1,714	per person, per 10 months
Club Rec Monthly: Non-Resident	\$2,016	\$2,157	per person, per 10 months
Daily Camp Fee	\$34	\$35	per person, per day
Daily Camp Fee: Non-Resident	\$41	\$44	per person, per day
Preschool:Resident	\$4	\$5	per person, per hour
Preschool:Non-Resident	\$4	\$7	per person, per hour
Club Rec: Enrichment Clubs	\$5 - \$50	\$5 - \$50	per person, per activity
Youth Classes	Based on cost of class	Based on cost of class	per person, per activity
Youth Sports	\$72	\$77	per person, per season
Processing Fee	Based on cost of class	Based on cost of class	Per class session or sports
Transaction Fee - Drop in Class	\$1	\$1	Per class for drop in only
Transaction Fee - For classes under \$100	\$10	\$10	Per class session or sport
Transaction Fee - For Classes \$100 and over	\$21	\$21	Per class session or sport

Parks and Recreation Fees, cont.	2021/22 Adopted Fee	2022/23 Adopted Fee	Basis
Adult Sports:			
Adult Softball	\$783	\$799	per team, per season
Adult Open Gym	\$4	\$4	per person, per class
Teens:			
Teen Programs	\$10 - \$100	\$10 - \$100	per person, per activity
Middle School Dances	\$5	\$5	per person, per activity
Special Events:			
Derby Kit	\$27	\$28	per derby kit
Pop-Up Events	\$5 - \$100	\$5 - \$100	per person, per activity
Day in the Park - Event Tickets	\$1	\$1	per ticket
Community Night with the Giants Tickets	\$20	\$20	per ticket
Concerts in the Park - Sponsorships	\$100 - \$2,500	\$100 - \$2,500	
Parents Night Out Events	\$25	\$25	per person, per activity
LUNAFEST - Event Tickets	\$20 - \$100	\$20 - \$100	per ticket
LUNAFEST - Sponsorships	\$100 - \$5,000	\$100 - \$5,000	

Childcare Fee Comparison

SEASONAL CAMP COMPARISON

AGENCY	CAMP NAME	AGES SERVED	PROGRAM HOURS	FEES PER WEEK	
				RESIDENT	NON-RESIDENT
Brisbane	Club Rec	Ages 5-12	8:00am-5:00pm	\$196	\$241
San Carlos	Adventure Camp	Ages 4-12	8:00am-4:00pm	\$340	N/A
Belmont	Camp Soar	Ages 5-12	8:00am-5:00pm	\$375	N/A
San Jose	Camp San Jose 5-12	Ages 5-12	8:00am-6:00pm	\$263	\$267
Burlingame	Young Explorers & Discovery Days	Ages 5-11	7:30am - 6:00pm	\$545	\$651
Millbrae	Adventure Summer Camp	Ages 6-11	9:00am-4:00pm	\$307	\$327
Daly City	SYRP (Summer Youth Recreation...)	Ages 6-14	9:00am-3:00pm	\$138	\$173
Cupertino	Camp Cupertino	Ages 6-11	9:00am-5:00pm	\$440	\$528
San Mateo	Camp Mateo	Ages 6-11	8:30am - 5:30pm	\$405	N/A
San Mateo	X-treme Summer Days	Ages 11-14	8:30am - 5:30pm	\$445	N/A

PART-DAY PRESCHOOL PROGRAM COMPARISON

AGENCY	AGES SERVED	PROGRAM HOURS	FEES PER MONTH	
			RESIDENT	NON-RESIDENT
Brisbane	Ages 3-5	(Tues-Fri) 9AM-12PM	\$441	\$609
San Carlos School District	Ages 2.9-5	(4 days a week) 9AM-12PM	\$1,260	N/A
Belmont	Ages 2.5-5	(M, W, F) 9AM-12PM	\$782	\$870
South San Francisco	Ages 2.5-5	(M, W, F) 9AM-12PM	\$382	\$425
Burlingame	Ages 2-5	(M, W, F) OR (T, TH) 9AM-12PM	\$1,587	\$1,902
Mountain View	Ages 3-5	8:30AM-11:30AM	\$1,299	\$2,255
San Mateo	Ages 2-5	(M-Th) 8:30AM-11:30AM	\$515	N/A
Millbrae	Does not offer			
Daly City	Does not offer			

AFTERSCHOOL PROGRAM COMPARISON

AGENCY	GRADES/AGES SERVED	PROGRAM HOURS	FEES PER YEAR
			RESIDENT
Brisbane	Kinder-5th	2:00-6:00PM	\$1,924
Daly City	Tk-5th	school release - 5:30PM	\$830
San Mateo	K-5th	school release - 6:00PM	\$5,150-\$6,900
Mountain View	K-8th	school release - 6:00PM	Free, lottery
South San Francisco	K-5th	school release - 6:00PM	\$3,990
San Carlos	does not offer After School program		
Belmont	does not offer After School program		
Millbrae	does not offer After School program		

Aquatics Fee Comparison

SWIM LESSONS

AGENCY	FEES PER CLASS	
	RESIDENT	NON-RESIDENT
Brisbane	\$9.13	\$11.63
Pacifica	\$10.00	N/A
Daly City	\$10.00	\$11.90
South San Francisco	\$7.25	\$7.75
San Mateo	\$9.25	N/A
Menlo Park	\$25.00	N/A
Highlands	\$17.50	\$22.50
Palo Alto	\$15.60	N/A

POOL PARTIES / RENTALS

AGENCY	FEES PER HOUR	
	RESIDENT	NON-RESIDENT
Brisbane	\$136.50	\$173.00
Pacifica	\$175.00	N/A
Daly City	\$193.00	\$241.00
South San Francisco	\$142.00	\$146.20
San Mateo	\$131.00	\$130.00
Menlo Park	N/A	N/A
Highlands	\$130.00	\$180.00
Palo Alto	N/A	N/A

MASTER FEE SCHEDULE RATES BY FISCAL YEAR

		2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23 FOR REFERENCE ONLY	
Community Center									
Resident		\$53	\$55	\$57	\$60	\$60	\$80	\$82	
Non Resident		\$139	\$144	\$148	\$155	\$155	\$96	\$103	
*Fees are per hour									
Mission Blue									
Resident									
Weekday 1 Room					\$168	\$168	\$171	\$174	
Weekday Full Facility		\$241	\$241	\$248	\$259	\$259	\$263	\$269	
Weekend 1 Room					\$209	\$209	\$213	\$217	
Weekend Full Facility		\$301	\$301	\$310	\$324	\$324	\$330	\$337	
Non-Resident									
Weekday 1 Room					\$243	\$243	\$248	\$265	*NOTE: In 2022, Council elected to raise NR rental rates by 7% compared to the 2% recommended for programs.
Weekday Full Facility		\$344	\$344	\$354	\$370	\$370	\$377	\$403	*NOTE: In 2022, Council elected to raise NR rental rates by 7% compared to the 2% recommended for programs.
Weekend 1 Room					\$297	\$297	\$303	\$324	*NOTE: In 2022, Council elected to raise NR rental rates by 7% compared to the 2% recommended for programs.
Weekend Full Facility		\$430	\$430	\$443	\$463	\$463	\$472	\$496	*NOTE: In 2022, Council elected to raise NR rental rates by 7% compared to the 2% recommended for programs.
*Fees are per hour									
Picnic Rentals									
Resident									
Picnic Area - 1 Table		\$6	\$6	\$7	\$7	\$7	\$7		
Picnic Area - 4 tables		\$16	\$17	\$18	\$19	\$19	\$19	\$100	*Fees adjusted to daily rates based on 5 hours of use
Lawn Area (0-50 ppl)		\$8	\$8	\$9	\$9	\$9	\$9	\$45	*Fees adjusted to daily rates based on 5 hours of use
Lawn Area (50-100 ppl)		\$21	\$22	\$23	\$24	\$24	\$24	\$120	*Fees adjusted to daily rates based on 5 hours of use
Lawn Area (100+ ppl)		\$38	\$39	\$40	\$42	\$42	\$43	\$225	*Fees adjusted to daily rates based on 5 hours of use
Gazebo		\$64	\$66	\$68	\$71	\$71	\$72	\$73	
Non-Resident									
Picnic Area - 1 Table		\$13	\$13	\$14	\$15	\$15	\$15		
Picnic Area - 4 tables		\$38	\$39	\$40	\$42	\$42	\$43	\$200	*Fees adjusted to daily rates based on 5 hours of use
Lawn Area (0-50 ppl)		\$26	\$27	\$28	\$29	\$29	\$30	\$90	*Fees adjusted to daily rates based on 5 hours of use
Lawn Area (50-100 ppl)		\$63	\$65	\$67	\$70	\$70	\$71	\$240	*Fees adjusted to daily rates based on 5 hours of use
Lawn Area (100+ ppl)		\$113	\$117	\$121	\$126	\$126	\$129	\$450	*Fees adjusted to daily rates based on 5 hours of use
Gazebo		\$187	\$194	\$200	\$209	\$209	\$86	\$92	
*Fees are per hour, 3 hour minimum									

INDOOR FACILITIES COMPARISON

FACILITY NAME	LOCATION	MAX SEATED CAPACITY	HOURLY RENTAL FEES (Full facility)		DEPOSIT	ADDITIONAL FEES:
			Resident	Non-Resident		
Mission Blue	Brisbane	250	(M-Th) \$269, (F-Sun) \$337	(M-Th) \$403, (F-Sun) \$496	\$500	
Twin Pines Senior & Community Center	Belmont	250	\$150	\$215	\$400	\$35 - Processing Fee \$50 - Set Up / Take Down fee \$160 - Custodial Fee (Required for 100+ guests)
Sequoia Room	Burlingame	260	(M-Th) \$300, (F-Sun) \$420	(M-Th) \$360, (F-Sun) \$504	\$500/\$1,000 with alcohol	
Great Hall	Millbrae	300	(M-Th) \$218, (F-Sun) \$499	(M-Th) \$260, (F-Sun) \$599	\$525.00	\$262.49 - Great Hall cleaning fee \$57.7 - Set up and break down fee \$21 - Cancellation / Refund charge
Lincoln Park Community Center	Daly City	200	\$130	\$155	\$400	\$144 - Insurance Fee + \$63 with alcohol
Beresford Recreation Center	San Mateo	250	\$170	\$200	\$350	\$100 initial payment - non-refundable
Adult Community Center *(Can only be rented on the weekends)	San Carlos	180	\$326	\$391	\$500	\$25 rental application fee \$250 deposit \$220- Janitorial service fee
Colma Community Center *(Can only be rented M-F)	Colma	150	\$60	\$150	\$300	\$200 Kitchen
Joseph Fernekes Building	South San Francisco	150	\$204	\$220	\$350	\$89 - Application Fee, \$58-\$111 Alcohol surcharge, \$102 Outdoor BBQ
Municipal Services Building	South San Francisco	250	\$215	\$230	\$500	\$89 - Application Fee, \$58-\$111 Alcohol surcharge, + Add on charges for adjacent smaller rooms and gathering areas
Arrillaga Recreation Center	Menlo Park	250	(M-Th) \$159, (F-Sun) \$212	(M-Th) \$215, (F-Sun) \$286	\$500	

PARKS & RECREATION COMMISSION SUBCOMMITTEES: Updated 9/19/22

The purpose of designated subcommittees is to investigate specific topics of interest to the Parks & Recreation Commission. They are to gather information and develop proposed solutions which are then to be presented to the Commission at a regular or special meeting as determined by the Chairperson.

SUBCOMMITTEE

BRISBANE DERBY / DAY IN THE PARK
BEAUTIFICATION AD HOC
CONCERTS IN THE PARK
EVENTS
FESTIVAL OF LIGHTS
HABITAT RESTORATION
PUBLIC ART ADVISORY
RECREATION PROGRAMS
RECREATIONAL FACILITIES
SENIORS
TEEN SERVICES (YAC)
TRAILS DEVELOPMENT
SIERRA POINT PARK AD HOC

COMMISSIONERS

(3) COMMERFORD, GREENLEE, OCAMPO
(1) COMMERFORD
(3) DAVIS, OCAMPO, SIMS
(3) GREENLEE, KERN, SEAWELL
(3) DAVIS, SIMS
(3) COMMERFORD, SIMS
(2) GREENLEE, SEAWELL
(3) COMMERFORD, OCAMPO, SIMS
(3) KERN, SEAWELL
(3) DAVIS, KERN
(3) OCAMPO, KERN, SIMS
(3) COMMERFORD, GREENLEE, KERN
(1) DAVIS

STAFF

MONROY & FRANCO
SCHILLINGER (W/ CITY COUNCIL)
FRANCO
HOUGHTON & NAHASS
HOUGHTON & MONROY
FRANCO & ETHERTON (W/OSEC)
SCHILLINGER (W/ COMMITTEE)
LEEK & HOUGHTON
HOUGHTON & FRANCO
HOUGHTON & NAHASS
HOUGHTON & NAHASS
LEEK
LEEK

STAFF CONTACT INFORMATION

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