



CITY of BRISBANE

City Council Meeting Agenda

Thursday, April 21, 2022 at 7:30 PM • Virtual Meeting

This meeting is compliant with the Ralph M. Brown act as amended by California Assembly Bill No. 361 effective September 16, 2021 providing for a public health emergency exception to the standard teleconference rules required by the Brown Act. The purpose of this is to provide a safe environment for the public, staff and Councilmembers, while allowing for public participation. The public may address the Council using exclusively remote public comment options. The Council may take action on any item listed in the agenda.

PUBLIC MEETING VIDEOS

Members of the public may view the City Council Meeting by logging into the Zoom Webinar listed below. City Council Meetings can also be viewed live and/or on-demand via the City's YouTube Channel, www.youtube.com/brisbaneca, or on Comcast Channel 27. Archived videos can be replayed on the City's website, <http://brisbaneca.org/meetings>.

TO ADDRESS THE COUNCIL

The City Council Meeting will be an exclusively virtual meeting. The agenda materials may be viewed online at www.brisbaneca.org at least 24 hours prior to a Special Meeting, and at least 72 hours prior to a Regular Meeting.

Remote Public Comments:

Meeting participants are encouraged to submit public comments in writing in advance of the meeting. Aside from commenting while in the Zoom webinar the following email and text line will be also monitored during the meeting and public comments received will be noted for the record during Oral Communications 1 and 2 or during an Item.

Email: ipadilla@brisbaneca.org

Text: 628-219-2922

Join Zoom Webinar: zoom.us (please use the latest version: zoom.us/download)
brisbaneca.org/cc-zoom

Webinar ID: 991 9362 8666

Passcode: 123456

Call In Number: 1 (669) 900 9128

SPECIAL ASSISTANCE

If you need special assistance to participate in this meeting, please contact the City Clerk at (415) 508-2113. Notification in advance of the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

WRITINGS THAT ARE RECEIVED AFTER THE AGENDA HAS BEEN POSTED

Any writings that are received after the agenda has been posted but before 2 p.m. of the day of the meeting will be available for public inspection at the front lobby in City Hall and on the internet (www.brisbaneca.org/meetings). Any writings that are received after the agenda has been posted but after 2 p.m. of the day of the meeting will be available on the internet at the start of the meeting (www.brisbaneca.org/meetings), at which time the materials will be distributed to the Council.

7:30 P.M. CALL TO ORDER – PLEDGE OF ALLEGIANCE

ROLL CALL

ADOPTION OF AGENDA

ORAL COMMUNICATIONS NO. 1

CONSENT CALENDAR

- A. Approve Minutes of City Council Meeting of March 3, 2022
- B. Approve Minutes of City Council Meeting of March 17, 2022
- C. Approve Minutes of City Council Closed Session Meeting of March 17, 2022
- D. Accept Investment Report as of March 2022
- E. Adopt Resolution Supporting Projects funded by Senate Bill 1 (SB 1): the Road Repair and Accountability Act of 2017

NEW BUSINESS

- F. Consider Adoption of Resolution Supporting State Pensions Divestment Bill
- G. Adopt Resolution Designating Certain Ad Hoc Committees as Standing Subcommittees of the City Council and Dissolving the Special Event, Gun Safety, Luna Fest Film Festival, and Beautification Ad Hoc Committees

STAFF REPORTS

- H. City Manager's Report on upcoming activities

MAYOR/COUNCIL MATTERS

- I. Countywide Assignments and Subcommittee Reports
- J. Written Communications

ORAL COMMUNICATIONS NO. 2

ADJOURNMENT

A.

File Attachments for Item:

A. Approve Minutes of City Council Meeting of March 3, 2022



BRISBANE CITY COUNCIL

ACTION MINUTES

JOINT CITY COUNCIL, BRISBANE/GUADALUPE VALLEY MUNICIPAL

IMPROVEMENT DISTRICT FINANCING AUTHORITY AND BRISBANE

HOUSING AUTHORITY MEETING

THURSDAY, MARCH 3, 2022

VIRTUAL MEETING

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Mackin called the meeting to order at 7:34 P.M. and led the Pledge of Allegiance.

ROLL CALL

Councilmembers present: Councilmembers Davis, Lentz, Mackin, O'Connell and Mayor Cunningham

Councilmembers absent: None

Staff Present: City Manager Holstine, City Clerk Padilla, City Attorney McMorro, Assistant City Manager Schillinger, Finance Director Yuen, Senior Planner Ayres, Community Development Director Swiecki, Sustainability Manager Etherton, Human Resources Administrator Partin, Deputy City Clerk Ibarra, Police Commander Garcia, and Police Chief Macias

ADOPTION OF AGENDA

Mayor Mackin requested to close the meeting with a Mayoral Proclamation Supporting Ukraine. CM O'Connell made a motion, seconded by CM Davis to adopt the agenda as amended. The motion passed unanimously by all present.

Ayes: Councilmembers Cunningham, Davis, Lentz, O'Connell and Mayor Mackin

Noes: None

Absent: None

Abstain: None

ORAL COMMUNICATIONS NO. 1

Dan Carter from Brisbane Lions asked the public to donate to the Lions to support the refugees from Ukraine.

Clerk Padilla read a question from Dana Dillworth asking the council if the City has a supply of potassium iodide for the town.

CONSENT CALENDAR

- A. Approve Minutes of Housing Authority Special Meeting of September 23, 2021**
- B. Approve Minutes of Joint City Council and Housing Authority Closed Session Meeting of August 5, 2021**
- C. Approve Minutes of Housing Authority Closed Session Meeting of July 15, 2021**
- D. Accept Investment Report as of January 2022**
- E. Introduce an Ordinance, Waiving First Reading, Adopting a Military Equipment Use Policy per California Assembly Bill 481**
- F. Introduce an Ordinance, Waiving First Reading, Repealing Chapter 8.19 of the Brisbane Municipal Code and Adopting a New Chapter 8.19 Regulating the Use of Disposable Food Service Ware by Food Facilities to Align with State Law**
- G. Adopt Resolutions to Update Hourly Pay Scale and Amend the Master Pay Schedule**
(The purpose of this item is to meet the new state minimum wage effective January 1, 2022)
- H. Adopt a Resolution Opposing Initiative 21-0042A1 State Ballot Measure Restricting Voters' Input and Local Taxing Authority**

City Clerk noted for the record correspondences received from Dana Dillworth regarding Consent Calendar Item E.

CM O'Connell made a motion, seconded by CM Cunningham to approve Consent Calendar Items A-H. The motion passed unanimously by all present.

Ayes: Councilmembers Cunningham, Davis, Lentz, O'Connell and Mayor Mackin

Noes: None

Absent: None

Abstain: None

WORKSHOP

- I. Affordable Housing Strategic Plan Goal Setting Workshop and Housing Element Update**

(The purpose of this item is to provide the following: 1) a status report regarding the ongoing Housing Element update; and 2) an update on the Affordable Housing Strategic Plan (AHSP) and solicit

feedback on affordable housing goals and objectives to further inform the development of the AHSP)

Community Development Director Swiecki reported that the purpose of this item is to provide the following: 1) a status report regarding the ongoing Housing Element update; and 2) an update on the Affordable Housing Strategic Plan (AHSP) and solicit feedback on affordable housing goals and objectives to further inform the development of the AHSP. He introduced Chris Blakney and Rod Hall from ECONorthwest, an independent economic consulting firm.

After the presentation from ECONorthwest and Council questions, City Clerk noted for the record that written correspondence was received from Dana Dillworth and Steven Goodale regarding this item. After Council discussion, Mayor Mackin thanked staff and consultants for the workshop and general conversation.

NEW BUSINESS

- J. Acquisition of the Building and land of the Former Bank of America Branch Located At 70 Old County Road in Brisbane**
- i. Consider Adoption of City Council Resolution Approving the form and authorizing the execution of certain lease financing documents to finance the costs associated with acquisition of the building and land of the former Bank of America Branch located at 70 Old County Road in Brisbane and authorizing and directing certain actions thereto.**
 - ii. Consider Adoption of Brisbane/Guadalupe Valley Municipal Improvement District Financing Authority Resolution approving the form and authorizing the execution of certain lease financing documents in connection with the financing by the City of Brisbane of a portion of the costs associated with acquisition of the building and land of the former Bank of America Branch Located at 70 Old County Road in Brisbane and authorizing and directing certain actions thereto.**

Assistant City Manager Schillinger is recommending to adopt a Resolution for the City of Brisbane approving the form and authorizing the execution of certain lease financing documents to finance the costs associated with acquisition of the building and land of the former Bank of America Branch located at 70 Old County Road in Brisbane and authorizing and directing certain actions thereto and another resolution from the Brisbane/Guadalupe Valley Municipal Improvement District Financing Authority approving the form and authorizing the execution of certain lease financing documents in connection with the financing by the City of Brisbane of a portion of the costs associated with acquisition of the building and land of the former Bank of America Branch Located at 70 Old County Road in Brisbane and authorizing and directing certain actions thereto. On December 9, 2021 the City Council approved the purchase of the old Bank of America Building located at the corner of Old County Road and Bayshore Drive. The purchase price was \$4,250,000. The purchase closed February 22, 2022. The City Council directed staff to use bond financing to pay for the purchase of the property using the new Library for the collateral.

Assistant City Manager Schillinger added that the annual payment for the privately placed note will increase from \$213,000 in FY 2023 to \$368,000 in 2042. The note will be paid off after 20 years. The City will be able to call the loan in FY 2028 without penalty. The total amount of interest paid over the life of the loan will be \$1,848,800. The interest paid in the first 5 years will be \$681,651. A portion of this interest payment can be offset by the interest on the money the City will keep by using financing. The piece of property that will secure the loan is the new City Library located on

Visitation Avenue. The library's value exceeds the amount of the issue by over \$2,000,000 so there is enough value there to provide the note holders enough collateral for the loan. Additionally, having a facility or building that is of higher value to the community is better than one of less value to the community.

After Council questions, City Clerk Padilla noted for the record public comment received from Dana Dillworth on this item.

CM Lentz advocated to use Affordable Housing funds in order to save the City interest payments over the course of the loan.

After further Council discussion, CM O'Connell made a motion, seconded by CM Cunningham, adopt the resolution and the form and authorizing the execution of certain lease financing documents to finance the costs associated with acquisition of the building and land of the former Bank of America Branch located at 70 Old County Road in Brisbane and authorizing and directing certain actions thereto, the motion passes with a 4-1 vote.

Ayes: Councilmembers Cunningham, Davis, O'Connell and Mayor Mackin

Noes: Councilmember Lentz

Absent: None

Abstain: None

Authority Member O'Connell made a motion, seconded by Authority Member Cunningham to adopt the resolution approving the form and authorizing the execution of certain lease financing documents in connection with the financing by the City of Brisbane of a portion of the costs associated with acquisition of the building and land of the former Bank of America Branch Located at 70 Old County Road in Brisbane and authorizing and directing certain actions thereto, the motion passes with a 4-1 vote.

Ayes: Authority Members Cunningham, Davis, O'Connell and Chair Mackin

Noes: Authority Member Lentz

Absent: None

Abstain: None

STAFF REPORTS

K. City Manager's Report on Upcoming Activities

City Manager Holstine reported on upcoming City events and activities.

Community Development Swiecki provided an update on the Housing Element. The Housing Element must be accepted by the State Department of Housing and Community Development (HCD) and adopted by the City Council by January 31, 2023.

MAYOR/COUNCIL MATTERS

L. Countywide Assignments and Subcommittee Reports

Council members reported on their latest County assignment and Subcommittee activities.

M. Written Communications

Council received written communication from members of the public between February 18-March 3, 2022:

- Dana Dillworth, Item E (3/3/22)
- Dana Dillworth, Refinancing the BofA Property (3/3/22)
- Dana Dillworth, Housing Element WS (3/3/22)
- Dana Dillworth, Housing Element WS (2/24/22 and resent on 3/2/22)
- Dana Dillworth, Status on landfill height (2/28/22)
- Steven Goodale, Redeveloping the former Sierra Point landfill site for affordable housing (3/3/22)

ORAL COMMUNICATIONS NO. 2

No member of the public wished to speak.

ADJOURNMENT

Mayor Mackin adjourned the meeting at 9:52 p.m. with a Mayoral Proclamation proclaiming that the City of Brisbane wishes to express solidarity with Ukraine in the struggle to defend their nation against the unlawful and violent aggression of the Putin regime.

Ingrid Padilla, City Clerk

File Attachments for Item:

B. Approve Minutes of City Council Meeting of March 17, 2022



BRISBANE CITY COUNCIL

ACTION MINUTES

CITY COUNCIL MEETING

THURSDAY, MARCH 17, 2022

VIRTUAL MEETING

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Mackin called the meeting to order at 7:33 P.M. and led the Pledge of Allegiance.

ROLL CALL

Councilmembers present: Councilmembers Davis, Lentz, Mackin, O'Connell and Mayor Cunningham

Councilmembers absent: None

Staff Present: City Manager Holstine, City Clerk Padilla, City Attorney McMorrow, Assistant City Manager Schillinger, Finance Director Yuen, Associate Planner Robbins, Community Development Director Swiecki, Human Resources Administrator Partin, Deputy City Clerk Ibarra, Communications Manager Cheung, Police Commander Garcia, and Police Chief Macias

REPORT OUT OF CLOSED SESSION

City Attorney McMorrow reported that direction was given to staff but no action was taken at Closed Session.

ADOPTION OF AGENDA

CM O'Connell made a motion, seconded by CM Cunningham to adopt the agenda as it stands. The motion passed unanimously by all present.

Ayes: Councilmembers Cunningham, Davis, Lentz, O'Connell and Mayor Mackin

Noes: None

Absent: None

Abstain: None

AWARDS AND PRESENTATIONS

A. Proclaiming March as Women's History Month

Mayor Mackin declared that the Brisbane City Council proclaims March 2022 as Women's History Month. The City celebrates Women, and the value women and women-led organizations contribute to the strength, health, and prosperity of our City and communities.

To accept the proclamation were Michelle Woodruff and June Heavner, co-chairs of the Mothers of Brisbane.

ORAL COMMUNICATIONS NO. 1

Tom Heinz wants the community to be involved and heard on the Consent Calendar Item B.

CONSENT CALENDAR

Mayor Mackin received a request from a member of the public to remove item B from the consent calendar and removed item B to hear it separately.

- C. **Adopt an Ordinance, Waiving Second Reading, Repealing Chapter 8.19 of the Brisbane Municipal Code and Adopting a New Chapter 8.19 Regulating the Use of Disposable Food Service Ware by Food Facilities to Align with State Law**
- D. **Adopt a Resolution Declaring the Continued Need to Conduct City Council, Commission and Committee Meetings Remotely Due to Health and Safety Concerns for the Public**
- E. **Receive Housing Element Progress Report and Direct staff to submit the 2021 Housing Element Annual Progress Report to the California Department of Housing and Community Development and the Governor's Office of Planning and Research**
- F. **Receive the General Plan Progress Report and Direct staff to submit the 2021 General Plan Annual Progress Report to the California Department of Housing and Community Development and the Governor's Office of Planning and Research**
- G. **Adopt a Resolution Amending Resolution No. 96-44 Respecting Delegation of Authority to the City Manager to Make Determinations Under Government Code Section 21025 Pertaining to Disability Retirements**
- H. **Adopt a Resolution Restating the Creation of the Inclusion, Diversity, Equity and Accountability Committee and repealing Resolution No. 2022-07**
- I. **Authorize the City Manager to sign an agreement with Management Partners to perform Process Mapping and Re-engineering for the City's Permitting, Geographic Information, and Internal Financial Reporting processes.**
- J. **Tenant Improvements at 25 Park Place**

- i. **Approve Siegel & Strain's Scope of Services and fee of \$361,719 for the design of interior building and site improvements at 25 Park Place, and authorize the City Manager or his designee to issue a Task Order for this work.**
- ii. **Authorize Transfer of \$361,719 from the General Fund to the Capital Projects Fund.**

CM Cunningham made a motion, seconded by CM Madison to approve Consent Calendar Items C-J. The motion passed unanimously by all present.

Ayes: Councilmembers Cunningham, Davis, Lentz, O'Connell and Mayor Mackin

Noes: None

Absent: None

Abstain: None

NEW BUSINESS

B. Adopt an Ordinance, Waiving Second Reading, Adopting a Military Equipment Use Policy per California Assembly Bill 481

After Chief Macias's report and Council questions, Tom Heinz advocated for more public discussions around this item and spoke about his concern that this was under Consent Calendar.

After some Council discussion, CM Cunningham made a motion, seconded by CM Lentz to adopt an Ordinance, waiving second reading, adopting a Military Equipment Use Policy per California Assembly Bill 481. The motion passed unanimously by all present.

Ayes: Councilmembers Cunningham, Davis, Lentz, O'Connell and Mayor Mackin

Noes: None

Absent: None

Abstain: None

K. Short Term Rental Ordinance Implementation Update

(It is being recommended that the City Council receive and file report and provide additional direction it deems appropriate to staff)

Community Development Director provided an informational update on the short term rental (STR) ordinance implementation. He reported that in the approximately 9 months the STR monitoring system has been live, STR activity has been relatively modest and on the decline. As of January 31, 2022, the City has collected approximately \$5,600 in TOT from STRs, with about \$1,100 collected since the last report to the City Council.

After council questions, discussion, and no public comment. Mayor Mackin thanked staff for the report.

L. Application to the State of California for an Equitable Community Revitalization Grant Concerning Environmental Investigation on a portion of the Brisbane Baylands site.

- i. Consider authorizing the City Manager to submit an application to the State of California for an Equitable Communities Grant to conduct additional technical studies in connection with environmental remediation of OU-2 portion of the Brisbane Baylands. Grant funds would be allocated and distributed by the City and coordination of technical studies will be conducted with the property owner, Baylands Development Inc.
- ii. Consider Authorizing the Mayor to sign a Reimbursement and Indemnification Agreement, in a form as approved by the City Attorney, concerning any Equitable Community Revitalization Grant the City receives.

(The State of California requires that only governmental agencies apply for Equitable Community Revitalization Grants. Grants can be for cleanup of private property that enhance sites for potential development and parks and recreation uses, but the work is subject to government oversight. The Reimbursement and Indemnification Agreement assures that the private property owner (Baylands Development Inc.) is both financially as well as legally responsible for compliance with all grant terms and conditions and will hold the City harmless from any noncompliance. It further places in writing that the pursuit of the grant by the City does not constitute an approval(s) as to any future use or uses of the property.)

Community Development Director Swiecki reported that the grant being sought is for planning purposes, to fund various technical studies and workplans which are required prior to commencement of work to remediate the site. No physical remediation activities would be funded through this grant. He added that in response to the subcommittee's concerns about ensuring that the city does not incur any liability or financial responsibility associated with the grant, staff has drafted a Reimbursement and Indemnification Agreement which requires Baylands Development Inc. to reimburse the City for any costs the City incurs in administering and overseeing the grant and would indemnify and defend the City for any potential exposure to liability arising out of the technical studies and workplans funded by the grant.

After Council questions, City Clerk noted for the record written correspondence from Dana Dillworth. After council discussion, CM Cunningham made a motion, seconded by CM O'Connell, to submit an application to the State of California for an Equitable Communities Grant to conduct additional technical studies in connection with environmental remediation of OU-2 portion of the Brisbane Baylands. Grant funds would be allocated and distributed by the City and coordination of technical studies will be conducted with the property owner, Baylands Development Inc. and to authorize the Mayor to sign a Reimbursement and Indemnification Agreement, in a form as approved by the City Attorney, concerning any Equitable Community Revitalization Grant the City receives, the motion passed unanimously by all present.

Ayes: Councilmembers Cunningham, Davis, Lentz, O'Connell and Mayor Mackin

Noes: None

Absent: None

Abstain: None

STAFF REPORTS

M. City Manager's Report on upcoming activities

City Manager Holstine reported on the latest City News and events.

MAYOR/COUNCIL MATTERS

N. Countywide Assignments and Subcommittee Reports

Mayor and Council reported on their latest subcommittee and Countywide assignment activities.

O. Written Communications

Mayor and Council received the following correspondence between March 3, 2022-March 17, 2022:

- Tom Heinz - City Council Meeting, 3 March 2022 (3/3/2022)
- Dana Dillworth- Item "B" on the Consent Calendar 3/17 (3/14/2022)
- Tom Heinz- Item B for 17 March 22 on Consent Calendar (3/16/2022)
- Dana Dillworth- New Business, Item "L" Brownfield Grant (3/17/2022)

ORAL COMMUNICATIONS NO. 2

No member of the public wished to speak.

ADJOURNMENT

Mayor Mackin adjourned the meeting at 8:55 p.m.

Ingrid Padilla, City Clerk

C.

File Attachments for Item:

C. Approve Minutes of City Council Closed Session Meeting of March 17, 2022



BRISBANE CITY COUNCIL

ACTION MINUTES

BRISBANE CITY COUNCIL CLOSED SESSION MEETING

THURSDAY, MARCH 17, 2022

VIRTUAL MEETING

1. 6:30 P.M. CLOSED SESSION

A. Approval of the Closed Session Agenda

B. Public Comment. Members of the public may address the Councilmembers on any item on the closed session agenda

C. Adjournment into Closed Session

D. Employee Performance Evaluation under Government Code, Section 54957 (b)(1)

Title: City Manager

2. ADJOURNMENT

Mayor Mackin called the meeting to order at 6:36 p.m.

No members of the public were in attendance virtually and no public comment was received.

Mayor Mackin adjourned the meeting into closed session.

REPORT OUT CLOSED SESSION

City Attorney McMorro reported that direction was given to staff but no action was taken at Closed Session.

ADJOURNMENT

The meeting was adjourned at 6:53 p.m.

Ingrid Padilla, City Clerk

D.

File Attachments for Item:

D. Accept Investment Report as of March 2022

**CITY OF BRISBANE
CASH BALANCES & INVESTMENTS
SOURCE OF FUNDING
March 31, 2022**

NAME OF DEPOSITORY	INVESTMENT TYPE	DATE OF INVESTMENT	FACE VALUE OF INVESTMENT	CARRY VALUE OF INVESTMENT	MARKET VALUE OF INVESTMENT	COUPON INTEREST RATE %	MATURITY DATE	RATING/ COLLATERAL
WELLS FARGO	Checking A/C		\$ 8,472,335	\$ 8,472,335	\$ 8,472,335	0.000		
STATE FUND (LAIF)	Deposit on call	continuous	\$ 14,627,685	\$ 14,627,685	\$ 14,627,685	0.290	on call	no rating
Other Investments								
	Sallie Mae Bank	5/9/2019	\$ 245,000	\$ 245,000	\$ 245,569	2.550	05/09/2022	
	Morgan Stanley	6/6/2019	\$ 245,000	\$ 245,000	\$ 245,858	2.550	06/06/2022	
	Comenity Capital Bank	4/28/2019	\$ 248,000	\$ 248,000	\$ 249,468	2.650	04/28/2023	
	Morgan Stanley	5/2/2019	\$ 245,000	\$ 245,000	\$ 246,363	2.650	05/02/2023	
	FFCB	3/8/2022	\$ 1,000,000	\$ 1,000,000	\$ 988,340	1.670	03/08/2024	
	Goldman Sachs	5/1/2019	\$ 246,000	\$ 246,000	\$ 247,204	2.750	05/01/2024	
	FHLB	12/31/2021	\$ 1,000,000	\$ 1,000,000	\$ 970,420	1.000	09/30/2024	
	FHLB	3/24/2022	\$ 1,000,000	\$ 1,000,000	\$ 988,000	2.000	03/24/2025	
	FHLB	12/31/2021	\$ 1,000,000	\$ 1,000,000	\$ 962,980	1.300	09/30/2025	
	FHLB	3/25/2022	\$ 1,000,000	\$ 1,000,000	\$ 985,970	2.600	03/25/2027	
BNY Mellon	Treasury Obligations	continuous	\$ 3,427,800	\$ 3,427,800	\$ 3,427,800	0.210	on call	110% collateral
Sub-total			\$ 9,656,800	\$ 9,656,800	\$ 9,557,973			
U.S. Bank	2014 BGPGA Bond (330)	Improvements	Fed Treas Obl	\$ -	10031			
		Reserve Fund	Fed Treas Obl	\$ 1	10032			
		Revenue Fund	Fed Treas Obl	\$ -	10034			
		Expense Fund	Fed Treas Obl	\$ -	10035			
		Principal	Fed Treas Obl	\$ 235,000	10036			
		Interest Fund	Fed Treas Obl	\$ 71,790	10037			
U.S. Bank	2015 Utility Capital (545)	Improvements	Fed Treas Obl	\$ 0	10031			
		Reserve	Fed Treas Obl	\$ 1	10032			
		Expense Fund	Fed Treas Obl	\$ 0	10035			
PARS	OPEB Trust	Trust Cash	Investments	\$ 3,898,762	13050			
PARS	Retirement Trust	Trust Cash	Investments	\$ 1,365,049	13050			
Sub-total	Cash with Fiscal Agents			\$ 5,570,602				
Total other investments			\$ 9,656,800	\$ 15,227,403	\$ 9,557,973			
TOTAL INVESTMENTS & CASH BALANCES			\$ 32,756,820	\$ 38,327,423	\$ 32,657,993			

Outstanding Loans to Department Heads

	Date of loan	Amount	Amount Remaining	Interest Rate
Stuart Schillinger	4/1/2002	318,750	\$ 318,750	Based on Sales Price
Clay Holstine (1)	7/8/2008	300,000	\$ -	Paid off 12/28/2016
Clay Holstine (2)	9/10/2008	200,000	\$ 200,000	Secured by other funds
Randy Breault	10/22/2001	320,000	\$ 8,595	1.20%

FFCB - Federal Farm Credit Bank
FHLB - Federal Home Loan Bank
FHLM - Federal Home Loan Mortgage Corporation
FNMA -Federal National Mortgage Association

Two year Treasury	2.28%	
Weighted Interest	0.51%	
Weighted maturity	0.58	Years

TREASURER'S CERTIFICATE

These are all the securities in which the city funds, including all trust funds and oversight agencies funds, are invested and that (excluding approved deferred compensation plans) all these investments are in securities as permitted by adopted city policy.

It is also certified that enough liquid resources (including maturities and anticipated revenues) are available to meet the next six months' cash flow.

Carolina Yuen

CITY TREASURER

File Attachments for Item:

E. Adopt Resolution Supporting Projects funded by Senate Bill 1 (SB 1): the Road Repair and Accountability Act of 2017



CITY COUNCIL AGENDA REPORT

Meeting Date: April 21, 2022

From: Randy Breault, Director of Public Works/City Engineer

Subject: Intended Use of FY 2022-23 RMRA Funding

Community Goal/Result

Safe Community

Purpose

To satisfy the Fiscal Year Road Maintenance and Rehabilitation Account eligibility, accountability, and transparency requirements established by SB 1 (2017, Beall); this action is consistent with the community's value of being fiscally conservative.

Recommendation

Approve a resolution adopting the slurry seal of various city streets for fiscal year 2022-2023 funded by Senate Bill 1 (SB 1): the Road Repair and Accountability Act of 2017.

Background

SB 1 was filed with the Secretary of State on April 28, 2017. This bill established a Road Maintenance and Rehabilitation Account (RMRA) in the State Transportation Fund that is intended to address deferred maintenance on the state highway system and the local street and road systems. The bill also requires the California Transportation Commission (CTC) to adopt criteria to ensure efficient use of these funds.

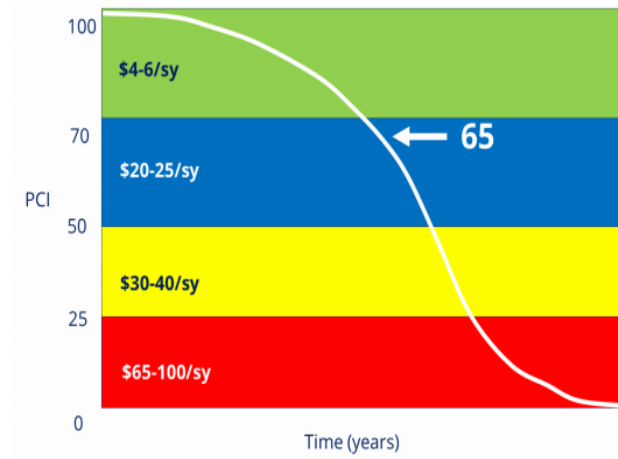
The reason for recommending approval of the attached resolution is to satisfy the eligibility requirements of SB 1 while providing transparency to the community of the City's intended use of the SB 1 funds and holding itself accountable for the efficient investment of public funds to maintain public streets and roads with the annual expenditure reporting requirements. The City will report to the Commission by December 1 of each year on its use of RMRA funds received and/or spent each FY and account for all projects proposed in that FY.

Should the City fail to meet the eligibility requirements within the submittal period enforced by the CTC, the City will forfeit its RMRA apportionment, which will then be disbursed to other eligible Cities that fiscal year.

Fiscal Impact

The project recommended for this year is to utilize 2022-23 RMRA funds to complete a preventive maintenance slurry seal project on the streets identified in the attached Resolution. As shown in the chart below¹, maintaining roads at a higher Pavement Condition Index (PCI) is much less expensive than allowing roads to decay before maintaining them. Slurry seals, which are typically applied when the PCI is within the

green and blue regions of the chart, may be up to 10 times less costly than the “yellow” overlay. Slurry sealing may be up to 25 times less costly than the “red” complete replacement. Completing crack seal and slurry seal projects in a timely fashion extends the time between which overlays are needed and will help prevent the unanticipated need for complete replacement of a roadway.



Measure of Success

Compliance with SB 1 Local Streets and Roads RMRA eligibility requirements by the CTC’s submittal due dates, allowing the City to receive its FY 2022-23 RMRA apportionment.

Attachments

1. Proposed Resolution

Tomas Santoyo-Velazquez, Assistant Engineer

Randy Breault, Director of Public Works

Clay Holstine, City Manager

¹ Taken from the 2018 California Statewide Local Streets & Roads Needs Assessment. Dollar values are shown for proportional differences between road treatments and will not necessarily reflect current local pricing.

PROPOSED RESOLUTION

ADOPTING A LIST OF PROJECTS FOR FISCAL YEAR 2022-2023 FUNDED BY SB 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017

WHEREAS, Senate Bill 1 (SB 1), the Road Repair and Accountability Act of 2017 (Chapter 5, Statutes of 2017) was passed by the Legislature and Signed into law by the Governor in April 2017 to address the significant multi-modal transportation funding shortfalls statewide; and

WHEREAS, SB 1 includes accountability and transparency provisions that will ensure the residents of Brisbane are aware of the projects proposed for funding in our community and which projects have been completed each fiscal year; and

WHEREAS, the City of Brisbane must adopt by resolution a list of projects proposed to receive fiscal year funding from the Road Maintenance and Rehabilitation Account (RMRA), created by SB 1, which must include a description and the location of each proposed project, a proposed schedule for the project's completion, and the estimated useful life of the improvement; and

WHEREAS, the City of Brisbane will receive an estimated \$104,377 in RMRA funding in Fiscal Year 2022-23 from SB 1; and

WHEREAS, this is the sixth year in which the City of Brisbane will receive SB 1 funding and will enable the City of Brisbane to continue essential road maintenance and rehabilitation projects, safety improvements, and increasing access and mobility options for the traveling public that would not have otherwise been possible without SB 1; and

WHEREAS, the City of Brisbane has undergone a robust public process to ensure public input into our community's transportation priorities/the project list; and

WHEREAS, the City of Brisbane used a Pavement Management System to develop the SB 1 project list to ensure revenues are being used on the most high-priority and cost-effective projects that also meet the community's priorities for transportation investment; and

WHEREAS, the funding from SB 1 will help the City of Brisbane maintain and rehabilitate 10 streets/roads, throughout the City of Brisbane this year and similar projects into the future; and

WHEREAS, the 2021 Pavement Management Technical Assistance program (P-TAP) update found that the City of Brisbane streets and roads are in "very good condition" and this revenue will help us increase and maintain the overall quality of our road system and over the next decade will keep our streets and roads in a "very good" condition; and

WHEREAS, the SB 1 project list and overall investment in our local streets and roads infrastructure with a focus on basic maintenance and safety, investing in complete streets infrastructure, and using cutting-edge technology, materials and practices, will have significant positive co-benefits citywide.

NOW, THEREFORE IT IS HEREBY RESOLVED, ORDERED AND FOUND by the City Council of the City of Brisbane, State of California, as follows:

1. The foregoing recitals are true and correct.
2. The following list of newly proposed projects will be funded in-part or solely with \$104,377 of Fiscal Year 2022-23 Road Maintenance and Rehabilitation Account revenues: 2022-23 RMRA funds

Project Title: 2023 Slurry Seal Project

Project Description: Slurry sealing of various city streets

Project Location: Main Street from Linda Vista Drive (west) to Bayshore Boulevard (east), Monterey Street from San Bruno Avenue (west) to Alvarado Street (east), San Benito Road from Visitacion Avenue (north) to Sierra Point Road (south), San Mateo Lane from Kings Road (west) to Humboldt Road (east), Kings Road from Margaret Avenue (south) to Humboldt Road (north), San Bruno Avenue from Thomas Avenue (west) to Bayshore Boulevard (east), Thomas Avenue from San Bruno Avenue (south) to dead end (north), San Francisco Avenue from Visitacion Avenue (north) to Santa Clara Street (south), Cypress Lane from Valley Drive (south) to a dead end (north), Silverspot Drive from West Hill Place (south) to Mission Blue Drive (north), Silverspot Drive from Golden Aster Court (south) to Lily Court (north).

Estimated Project Schedule: Release notice inviting bids to contractors in Spring 2023 and complete construction by Summer 2023.

Estimated Project Useful Life: The City's Pavement Management system calculates a new useful life of 2 to 7 years for these repaired roadways.

Coleen Mackin, Mayor

* * * *

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Brisbane held on the 21st day of April 2022, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

Ingrid Padilla, City Clerk

File Attachments for Item:

F. Consider Adoption of Resolution Supporting State Pensions Divestment Bill



CITY COUNCIL AGENDA REPORT

Meeting Date: April 21, 2022

From: Adrienne Etherton, Sustainability Manager

Subject: Resolution in support of state divestment bill

Community Goal/Result

Ecological Sustainability - Brisbane will be a leader in setting policies and practicing service delivery innovations that promote ecological sustainability

Fiscally Prudent - Brisbane's fiscal vitality will reflect sound decisions which also speak to the values of the community

Purpose

Consider supporting SB 1173 (Gonzalez) Fossil Fuel Divestment Act, which encourages the California Public Employees' Retirement System (CalPERS) and California State Teachers' Retirement system (CalSTRS) to divest their portfolios from fossil fuel investments.

Recommendation

Approve a resolution in support of SB 1173 (Gonzalez) Fossil Fuel Divestment Act.

Background

On June 19, 2014 the City Council, upon OSEC's recommendation, passed Resolution No. 2014-19 encouraging the state's pension funds to divest from fossil fuels. The resolution followed OSEC discussion of the matter and a presentation by OSEC member Glenn Fieldman to the City Council on April 21, 2014. Divestment efforts have grown since the City's previous consideration of this issue, but more recently some advocates have suggested that engagement may be a more effective strategy for meeting climate goals. CalPERS and CalSTRS have favored the engagement approach and resisted past calls for divestment.

The Open Space and Ecology Committee (OSEC) discussed SB 1173 and the merits of divestment at their March 23, 2022 meeting and recommended the City support the bill.

Discussion

Senator Gonzalez's bill, if adopted into law, would prohibit CalPERS and CalSTRS from investing in the top 200 fossil fuel companies, require that they divest any current investments in those fossil fuel companies by 2027, and require they annually report on their divestment progress starting in 2024. The bill aligns with the City's 2014 resolution as well as the Climate Emergency Declaration adopted in July 2021.

Fiscal Impact

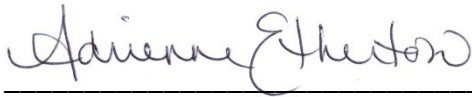
There is no direct financial impact to the City from passing this resolution.

Measure of Success

State pension funds are divested from fossil fuel companies contributing to climate change.

Attachments

1. Resolution in support of SB 1173 (Gonzalez) Fossil Fuel Divestment Act
2. SB 1173 (Gonzalez) Fossil Fuel Divestment Fact Sheet



Adrienne Etherton, Sustainability Manager



Randy Breault, Public Works Director



Clay Holstine, City Manager

RESOLUTION NO. 2022-XX**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRISBANE
IN SUPPORT OF SB 1173 (GONZALEZ) FOSSIL FUEL DIVESTMENT ACT**

WHEREAS, climate change, through rising sea levels, drought, heat waves, and increased wildfires is already negatively affecting human wellbeing, ecosystems, and biodiversity; and

WHEREAS, climate change is an issue of environmental justice, disproportionately impacting Indigenous communities, communities of color, and low-income communities due to historical oppression, inequity of power, and lack of access to resources for prevention and relief; and

WHEREAS, the International Panel on Climate Change concluded in 2018 that we have 12 years to make dramatic cuts in the use of fossil fuels (coal, oil, gas and tar sands) if we are to keep warming to 1.5° C and avoid more catastrophic change; and

WHEREAS, the fossil fuel industry is the single most powerful obstacle to addressing climate change, using their immense lobbying power in Washington D.C. and Sacramento to block climate legislation; and

WHEREAS, fossil fuel companies' own scientists knew their products were causing climate change, but the companies kept it secret; and

WHEREAS, to effectively address climate change, most fossil fuel reserves must remain in the ground, never to be used. This makes fossil fuel stocks a risky investment; and

WHEREAS, a Corporate Knights study found if CalPERS and CalSTRS had divested in 2010 they would have gained \$11.9 and \$5.5 billion respectively by 2019; and

WHEREAS, independent studies by financial consulting firms Blackrock and Meketa found divestment reduces risk, and improves, not weakens, investment returns; and

WHEREAS, divestment in specific segments or business operations by CalPERS and CalSTRS is already standard practice and is specifically allowed by the California Constitution; and

WHEREAS, divestment means selling directly held or commingled assets including fossil fuel public equities and corporate bonds; and

WHEREAS, the City of Brisbane declared a climate emergency in July 2021 which aspires to carbon neutrality by 2040 and commits the City to reducing emissions, coordinating climate mitigation and resiliency efforts, and accelerating a just transition; and

WHEREAS, the City’s Climate Emergency Declaration encourages “avoid[ing] further investment of public dollars in fossil-fuel reliant infrastructure when there are clean energy alternatives, support[ing] public sector employees, and ensur[ing] a climate resilient future for all Brisbane residents.”

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BRISBANE RESOLVES AS FOLLOWS:

Section 1. The City of Brisbane strongly supports SB 1173 (Gonzalez) the fossil fuel divestment act. Upon passage, a copy of this resolution will be sent to Senator Gonzalez’s office requesting that City of Brisbane be listed as an official supporter of the bill.

Coleen Mackin, Mayor

* * * *

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Brisbane held on the twenty-first day of April 2022, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

Ingrid Padilla, City Clerk



SB 1173 (Gonzalez) Fossil Fuel Divestment

SUMMARY

Senate Bill (SB) 1173 will prohibit the California Public Employees Retirement System (CalPERS) and the California State Teachers' Retirement System (CalSTRS) from investing in fossil fuel companies, and require that they divest any current investments by 2027.

BACKGROUND/PROBLEM

Californians, along with states and nations around the globe, are facing the real and immediate threats of climate change and its ever-growing impacts on our health, safety, environment, and our ability to pass on a livable planet to future generations.

California has been a world leader in taking steps to combat the causes of climate change, and have set historic carbon reduction goals and taken meaningful actions to help prevent environmental destruction and protect communities who bear the overwhelming brunt of carbon emissions.

Despite these forward-thinking actions, California's multi-billion dollar retirement pension funds are actively investing billions of dollars in the very fossil fuel companies that are causing climate change.

CalPERS and CalSTRS, which invest the pension funds of state employees and teachers, have an investing power of \$469 billion and \$327 billion, respectively. A recent report estimates that out of these funds CalPERS invests \$5.5 billion in fossil fuel companies and CalSTRS invests \$3.4 billion.¹

With the explosion of investment and development in carbon-free technologies, and consumer choice and governmental regulation driving markets away from fossil fuels, it has become clear that the fossil fuel industry may be a risky and myopic financial investment. Major investment management firms, BlackRock and Meketa, have concluded that divestment from fossil fuels actually improves, not weakens, investment returns.² A further study has shown that if CalPERS and CalSTRS had divested from fossil fuels in 2010 they would have gained \$11.9 and \$5.5 billion in returns by 2019.³

Many of the beneficiaries and union members whose retirement futures are invested by CalPERS and CalSTRS have passed resolutions calling for the divestment of fossil fuels, including the United Teachers of Los Angeles, the California Federation of Teachers, and the California Faculty Association.

An estimated 1,500 institutions with over \$39 trillion in assets have already committed to divestment, including the University of California, the California State University, the State and City of New York, the State of Maine, the Vatican, and the province of Quebec.

The Legislature already began the work of divesting from dangerous carbon emitting companies through the passage of SB 185 (De Leon, Chapter 605, Statutes of 2015), which required CalPERS and CalSTRS to liquidate their investments in thermal coal companies. Further, Governor Newsom also recently issued an Executive Order on Climate Change (EO N-19-19) which called on CalPERS and CalSTRS to "leverage the state's \$700 billion investment portfolio to advance California's climate leadership."

¹ <https://climatesafepensions.org/wp-content/uploads/2021/12/CSPN-The-Quiet-Culprit.pdf>

² <https://ieefa.org/major-investment-advisors-blackrock-and-meketa-provide-a-fiduciary-path-through-the-energy-transition/>

³ <https://drive.google.com/file/d/1k27W2oTzaqueEZrvit4RLfve6pvakqMI/view>

SOLUTION

SB 1173 seizes the momentum of the worldwide divestment movement and continues the bold and progressive actions that California must take to address climate change. SB 1173 ends the contradictory and incongruous policies that position the state as a leader in the fight against climate, while simultaneously investing billions in the fossil fuel companies that are causing climate change.

Specifically, SB 1173 will prohibit CalPERS and CalSTRS from investing in the top 200 fossil fuel companies, and require that they divest any current investments in those fossil fuel companies by 2027. Additionally, SB 1173 will require CalPERS and CalSTRS to annually report, beginning in 2024 on their divestment progress.

SUPPORT

California Faculty Association (Sponsor)
Fossil Free California (Sponsor)

CONTACT

Trevor Taylor, Legislative Director
(916) 651-4033
Trevor.Taylor@sen.ca.gov



File Attachments for Item:

G. Adopt Resolution Designating Certain Ad Hoc Committees as Standing Subcommittees of the City Council and Dissolving the Special Event, Gun Safety, Luna Fest Film Festival, and Beautification Ad Hoc Committees



CITY COUNCIL AGENDA REPORT

Meeting Date: April 21, 2022

From: Clay Holstine, City Manager and Ingrid Padilla, City Clerk

Subject: Designating Certain Ad Hoc Committees as Standing Subcommittees of the City Council and Dissolving the Special Event, Gun Safety, Luna Fest Film Festival, and Beautification Ad Hoc Committees

Community Goal/Result

Community Building

Recommendation

Adopt the attached resolution designating the following ad hoc committees as standing subcommittees of the City Council:

Sierra Point Design Guidelines
 Sierra Point Park and Open Space
 Cannabis Issues
 Transportation Demand Management Policy
 Community Garden

and dissolving the Special Event, Gun Safety, Luna Fest Film Festival and Beautification ad hoc committees.

Background

For purposes of the Brown Act, “standing committees” of a legislative body, such as the City Council, are also considered legislative bodies and hence are subject to the requirements of the Brown Act, e.g., noticing meetings, posting an agenda, etc. Standing committees have either (1) continuing subject matter jurisdiction or (2) a meeting schedule fixed by some formal action of the legislative body, such as an ordinance or resolution. Typically, standing committees are less than a quorum of the legislative body.

The Brown Act also identifies “temporary advisory committees” which are committees composed of less than a quorum of the legislative body that serve a limited or single purpose, are not perpetual, and that will be dissolved once their specific tasks have been completed. Commonly, temporary advisory committees are referred to as “ad hoc committees.” These committees, unlike standing committees, are not subject to the Brown Act’s requirements, such as noticing meetings, posting agendas, etc.

Currently the City Council has 12 standing committees (a.k.a., subcommittees). These include Baylands, Infrastructure, Utilities, and Franchise, Fiscal and Administrative.

The City Council also has 11 ad hoc committees as follows (the parentheticals indicate when the committees were formed:

Sierra Point Design Guidelines (2015)
 Sierra Point Parkway Park and Open Space (1/21)
 Crocker Park Noise (10/17)
 Cannabis Issues (1/19)
 Luna Fest Film Festival (1/19)
 Beautification (9/19)
 Gun Safety (5/21)
 Special Events (6/21)
 Transportation Demand Management Policy (9/21)
 Community Garden (11/21)
 City Manager Contract and Recruitment (2/22)

Discussion

Staff has reviewed the purposes of these ad hoc committees, the frequency with which they have met, and whether their tasks have been completed. Based on these factors, staff recommends that the following ad hoc committees be designated as standing subcommittees of the City Council: Sierra Point Design Guidelines, Sierra Point Park and Open Space, Cannabis Issues, Transportation Demand Management Policy, and Community Garden. Staff makes this recommendation because even though some of these committees have not met frequently, their purposes are ongoing, their subject matter jurisdiction is of interest to the community, and they should be subject to the Brown Act's requirements just as the Council's other standing subcommittees are.

Staff also recommends that:

1. the Special Event, Gun Safety, Luna Fest Film Festival, and Beautification ad hoc committees be dissolved because the Special Event and Gun Safety ad hoc committees addressed one time issues; the Luna Fest Film Festival is not run by the City; and Beautification was informally formed and does not meet the legal definition of a standing committee or of a temporary advisory committee; and
2. that the Crocker Park Noise and City Manager Contract and Recruitment ad hoc committees remain for now, but subject to review by the City Attorney.

Consistent with the foregoing, a resolution designating certain ad hoc committees as standing subcommittees, and dissolving other ad hoc committees, is attached.

Fiscal Impact

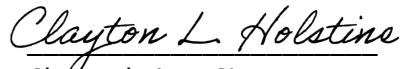
There is no significant fiscal impact to designating these ad hoc committees as standing subcommittees. Staff will need to prepare agendas and, where relevant, agenda reports, and post notices of the meetings at the usual posting sites. But the cost involved in those actions is negligible.

Attachments

Resolution
Council Assignments as of 4/15/2022



Ingrid Padilla, City Clerk



Clay Holstine, City Manager

RESOLUTION NO. 2022-XX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRISBANE DESIGNATING CERTAIN AD HOC COMMITTEES OF THE CITY COUNCIL AS STANDING SUBCOMMITTEES AND DISSOLVING OTHER AD HOC COMMITTEES

Whereas, under the State’s Open Meeting Laws (Ralph M. Brown Act), standing committees of the City Council have either (1) continuing subject matter jurisdiction or (2) a meeting schedule fixed by some formal action of the legislative body, such as an ordinance or resolution; and

Whereas, the Brown Act also identifies “temporary advisory committees” (commonly called ad hoc committees) which are committees composed of less than a quorum of the legislative body that serve a limited or single purpose, are not perpetual, and that will be dissolved once their specific tasks have been completed; and

Whereas, these committees, unlike standing committees, are not subject to the Brown Act requirements, such as noticing meetings, posting agendas, etc.; and

Whereas, currently the City Council has 12 standing subcommittees for example, Infrastructure, Utilities, and Franchise, Fiscal and Administrative, and Baylands; and

Whereas, City Council also has 11 ad hoc committees as follows:

Sierra Point Guidelines
 Sierra Point Park and Open Space
 Crocker Park Noise
 Cannabis Issues
 Luna Fest Film Festival
 Beautification
 Gun Safety
 Special Events
 Transportation Demand Management Policy
 Community Garden
 City Manager Contract and Recruitment

Whereas, even though some of these ad hoc committees have not met frequently, their purposes are ongoing, their subject matter jurisdiction is of interest to the community, and these ad hoc committees, other than the Luna Fest Film Festival, Beautification, Gun Safety and Special Event ad hoc committees (which have completed their purposes), should be designated as standing subcommittees.

NOW, THEREFORE, the City Council of the City of Brisbane resolves as follows:

Section 1. The following are designated as standing subcommittees of the City Council:

Sierra Point Guidelines
 Sierra Point Park and Open Space
 Crocker Park Noise
 Cannabis Issues

Transportation Demand Management Policy
Community Garden

Section 2. The Luna Fest Film Festival, Beautification, Gun Safety and Special Events ad hoc committees are dissolved.

Section 3. The current members of the City Council that served as members of the ad hoc committees that have been designated as standing subcommittees shall now serve as members of those standing subcommittees.

Section 4. This resolution shall take effect immediately upon its adoption.

Coleen Macklin, Mayor

I hereby certify that the foregoing Resolution was adopted at a regularly scheduled meeting of the Brisbane City Council on April 21, 2022 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Ingrid Padilla, City Clerk

2022

CITY OF BRISBANE - CITY COUNCIL ASSIGNMENTS

The following is a list of Commissions, Subcommittees, Boards, Councils and Associations for which the Council selects a representative(s).

<u>County/Other JPA Assignments</u>	<u>Representative/Alternate</u>	<u>Mtg Sched.</u>
1. Association of Bay Area Governments http://www.abag.ca.gov/	Mayor/Mayor Pro Tem	Annually/April
2. League of California Cities http://www.cacities.org	Mayor/Mayor Pro Tem	Conferences
3. Airport Land Use Committee http://ccag.ca.gov/committees/	Terry O'Connell, Rep. Madison Davis, Alt	4 th Thurs/mo 4-6 pm
4. San Mateo County Emergency Services Council http://hsd.smcsheriff.com/	Terry O'Connell	3 rd Thurs/mo/Quart 5:30 pm
5. City/County Association of Governments http://ccag.ca.gov/committees/board-of-directors/	Karen Cunningham, Rep Cliff Lentz, Alt.	2 nd Thurs/mo 6:30-9:30pm
6. Peninsula Traffic Congestion Relief Alliance http://commute.org/	Cliff Lentz Karen Cunningham, Alt	3 rd Thurs/bi-month 8 – 9:30 am
7. County Library JPA Liaison with Friends of Brisbane Library http://www.smcl.org/en/node/11	Karen Cunningham Cliff Lentz, Alt	2 nd Mon/bi-month 8:15 am
8. SMC Pre-Hospital EMS Group Board of Directors (JPA-ALS Paramedic)	Karen Cunningham Terry O'Connell, Alt	3 rd Wed Jan/May/Sept 6 pm
9. Airport Community Roundtable http://sforoundtable.org	Terry O'Connell Madison Davis, Alt	1 st Wed/mo 7 pm
10. North County Fire Authority Board of Directors/Fire Services (JPA Board)	Madison Davis Terry O'Connell	Once a year in June/July
11. Brisbane Baylands Community Advisory Group (BBCAG)	Madison Davis Terry O'Connell	As Needed 7-9 pm
12. Peninsula Clean Energy JPA (SM County) www.peninsulacleanenergy.com	Coleen Mackin Clay Holstine, Alt	4 th Thurs/mo 7-9 pm
13. Brisbane Emergency Services Council (Mayor & SMC Emergency Services Council Rep)	Coleen Mackin, Rep Terry O'Connell	
14. Bay Area Water Supply Conservation Agency (BAWSCA City Representative)	Sepi Richardson (Term expires 6/30/23)	3 rd Thurs/mo 7pm

Updated 4/15/2022

- | | | |
|--|-------------------------------------|------------------------------------|
| 15. Caltrain Modernization Local Policy Maker Group
<u>www.caltrain.com/calmod</u>
<i>(assigned at Council Mtg of 9/7/17)</i> | Terry O’Connell
Cliff Lentz, Alt | 4 th Thursday at
6pm |
| 16. HEART of SMC’s Membership Agency
Committee (MAC) | Cliff Lentz
Coleen Mackin (alt) | Annually (May) |

City Council Subcommittees

Representative/Alternate

- | | |
|---|--|
| 17. Infrastructure, Utilities, & Franchise
<i>(Water & Sewer, rates & plans, Franchise agreements,
Other Infrastructure plans, Storm drains, streets,
City Facilities - buildings, marina, etc.)</i> | Coleen Mackin
Cliff Lentz |
| 18. School/City Subcommittee 2x2 | Madison Davis
Coleen Mackin |
| 19. Education Ad hoc Subcommittee Meeting
<i>(created 1/17/19)</i> | Madison Davis
Coleen Mackin |
| 20. Fiscal & Administrative Policies
<i>(Review of Fiscal policies, such as OPEB,
Fund Balances Policies, unfunded liabilities.)</i> | Terry O’Connell
Karen Cunningham |
| 21. Affordable Housing | Cliff Lentz
Madison Davis |
| 22. Public Information/Technology
<i>(Website, Newsletter, Broadcasting, security)</i> | Coleen Mackin
Karen Cunningham |
| 23. Economic Development | Karen Cunningham
Cliff Lentz |
| 24. Baylands
<i>(All things Baylands, BSP - UPC application and is
various studies, i.e., financial, survey, sustainability,
HSR, Soil Processing, Recology)</i> | Terry O’Connell
Karen Cunningham
+ 1 PC (Sayasane), + 1 CSSC (Cabrera)
+ 1 OSEC (Dykes) + 1 Art (Davis/Salmon)
Possible Youth and/or At-Large position/s |
| 25. Sierra Point Parkway Design Guidelines Ad hoc | Terry O’Connell
Cliff Lentz + Mitch |
| 26. Sierra Point Parkway Park Ad hoc
<i>(For parks and open space projects at SPP)
(created 1/7/21)</i> | Terry O’Connell
Cliff Lentz
+ 1 P&R , + 1 OSEC Member,
+ 1 Complete Streets |

27. History Subcommittee	Coleen Mackin Madison Davis
28. Airport Noise Subcommittee	Terry O'Connell Madison Davis
29. Crocker Park Noise Ad hoc <i>(created 10/26/17)</i>	Cliff Lentz Coleen Mackin
30. Planning Issues	Coleen Mackin Karen Cunningham
31. Cannabis Issues Ad hoc <i>(created 1/17/19)</i>	Madison Davis Terry O'Connell
32. Luna Fest Film Festival Ad hoc <i>(created 1/17/19)</i>	Madison Davis Terry O'Connell + 3 P&R (Greenlee, Kern & ?)
33. Public Art Advisory Committee & Public Art Selection Committee	Madison Davis Karen Cunningham + 2 P&R, + 1 Business owner + 1 Artist, + 1 Community member
34. Beautification Ad hoc Subcommittee <i>(created 9/5/19)</i>	Karen Cunningham Coleen Mackin + 1 P&R, + 1 OSEC Member, + 1 Complete Streets
35. Gun Safety Ad hoc Subcommittee <i>(created 5/6/21)</i>	Cliff Lentz Coleen Mackin
36. Special Events Ad hoc subcommittee <i>(Library events, City Anniversary) Created 6/3/21</i>	Karen Cunningham Madison Davis
37. Transportation Demand Management Policy Ad hoc <i>(created Sept 2021)</i>	Cliff Lentz Karen Cunningham
38. Community Garden Ad hoc <i>(created Nov 2021)</i>	Madison Davis Karen Cunningham
39. City Manager Contract Ad hoc Subcommittee <i>(created Feb 2022)</i>	Karen Cunningham Cliff Lentz

Council Liaisons**Representative/Alternate**

** Meet with two representatives from each Commission for Liaison meetings: involves discussion around the Commission's achievements, goals and their upcoming workplan.

40. Liaison to Parks & Recreation Commission	Madison Davis Karen Cunningham
41. Liaison to Open Space & Ecology Committee	Karen Cunningham Terry O'Connell
42. Liaison to Planning Commission	Cliff Lentz Coleen Mackin
43. Liaison to Complete Streets Safety Committee	Karen Cunningham Coleen Mackin
44. Liaison to Equity Plus Inclusion Committee (EPIC) and Inclusion, Diversity Equity & Accountability (IDEA) (created 1/7/21)	Madison Davis Cliff Lentz