



CITY *of* BRISBANE

Public Art Advisory Committee Agenda

Monday, January 8th, 2024 at 4:30PM • Hybrid Meeting
Brisbane City Hall, Large Conference Room, 50 Park Place, Brisbane

The public may observe/participate in Public Art Advisory Committee meetings by using remote public comment options or attending in person. Committee members shall attend in person unless remote participation is permitted by law. The Committee may take action on any item listed in the agenda.

JOIN IN PERSON

Location: 50 Park Place, Brisbane, CA 94005 - [Large Conference Room](#)

Masks are no longer required but are highly recommended in accordance with California Department of Health Guidelines. To maintain public health and safety, please do not attend in person if you are experiencing symptoms associated with COVID-19 or respiratory illness.

JOIN VIRTUALLY

Join Zoom Webinar: brisbaneca.org/pa-zoom (please use the latest version: zoom.us/download)

Or open directly from the Zoom website: <https://zoom.us/join> Enter meeting ID: 8656 065 0564

Call In Number: 1 (669) 900-9128

Note: Callers dial *9 to “raise hand” and dial *6 to mute/unmute.

The agenda materials may be viewed online at www.brisbaneca.org at least 72 hours prior to a Meeting. Archived videos can be replayed on the City’s website, brisbaneca.org/meetings. Please be advised that if there are technological difficulties, the meeting will nevertheless continue.

TO ADDRESS THE COMMITTEE

IN PERSON PARTICIPATION

To address the Committee on any item on or not on the posted agenda, please wait until Public Comments are being accepted.

REMOTE PARTICIPATION

Members of the public may observe/participate in the Committee meeting by logging into the Zoom Webinar. Aside from commenting while in the Zoom meeting, the following email line will be monitored during the meeting, and public comments received will be noted for the record during Public Comment or during an Item.

Email: aibarra@brisbaneca.org

SPECIAL ASSISTANCE

If you need special assistance to participate in this meeting, please contact Angel Ibarra at (415) 508-2109. Notification in advance of the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

COMMITTEE MEMBERS:

Chair Greenlee, Vice-Chair Salmon, Mayor pro-tem Cunningham, Councilmember Davis, Park & Recreation Commissioner Seawell, Committee Member Glazman, Committee Member Kellstedt

ROLL CALL

- A. Consider any request of a City Councilmember to attend the meeting remotely under the “Emergency Circumstances” of AB 2449

APPROVAL OF AGENDA**APPROVAL OF MINUTES**

- B. Approve Minutes from November 20th, 2023 Public Art Advisory Committee

DISCUSSION ITEMS

- C. Discuss Community Park Donor Star Wall
- D. Review and Prioritize 2024 Projects
- E. Receive Update Regarding the Public Art Master Plan
- F. Receive Update Regarding the Phase 3’s Art Installation if Available

PUBLIC COMMENT**NEXT MEETING**

TBD: Monday, February 5th or 12th at 4:30pm

ADJOURNMENT

File Attachments for Item:

A. Approve Minutes from November 20th, 2023 Public Art Advisory Committee



CITY of BRISBANE

Public Art Advisory Committee Minutes

Monday, November 20th, 2023 at 4:30PM • Hybrid Meeting

CALL TO ORDER - 4:33 p.m.

ROLL CALL

Committee Members Present: Chair Greenlee, Vice-chair Salmon, Mayor Davis, Committee Member Diane Glazman, Committee Member Danielle Kellstedt

Committee Members Absent: Councilmember Cunningham, Park & Recreation Commissioner Seawell

Staff Members Present: Park & Recreation Director Leek, Deputy Clerk Ibarra

A. Consider any request of a City Councilmember to attend the meeting remotely under the "Emergency Circumstances" of AB 2449

None

APPROVAL OF AGENDA

Approved by Davis, seconded by Kellstedt. 5 Ayes, 0 No's, 2 Absent (Cunningham, Seawell)

APPROVAL OF MINUTES

B. Approve Minutes from October 30th, 2023 Public Art Advisory Committee

Approved by Salmon, seconded by Glazman. 5 Ayes, 0 No's, 2 Absent (Cunningham, Seawell)

PRESENTATIONS AND DISCUSSION ITEMS

C. Review Images of the Hydrants for the Hydrant Project and Discuss Future Placement at Locations within Brisbane

The Committee reviewed images of the hydrants for the hydrant project and discussed future placement at city owned property locations. There are 20 hydrants that need to be refurbished and 10 blank ones. The Committee walked to the front of City Hall and decided where they

would like the hydrants placed. They returned to the Large Conference Room and discussed their findings. It was decided that they will place 3 at the front of City Hall, 6 at the beginning of Quarry trailhead on San Francisco Street and 7 at the Community Park near the Holiday tree area. The Committee then sorted images of the hydrants and grouped them together for each location. Staff will work with Public Works to begin the process of cleaning up the hydrants. Committee will reconvene in January.

PUBLIC COMMENT

Tom Heinz suggested that perhaps the new firm that is being hired could work with the Committee to work on placement.

NEXT MEETING DATE

Monday, January 8th, 2023, at 4:30pm

ADJOURNMENT

5:16PM

File Attachments for Item:

B. Discuss Community Park Donor Star Wall



PUBLIC ART ADVISORY COMMITTEE MEMO

Meeting Date: January 8, 2024

To: Public Art Advisory Committee

From: Caroline Cheung, Assistant to the City Manager

Subject: Community Park Star Donor Wall

Purpose

To increase citizens' appreciation of art, to improve quality of life, and to enhance Brisbane's identity as a unique community within the greater Bay Area.

Recommendation

Consider taking on the project of revitalizing the Community Park seat wall and approving a not-to-exceed amount for the project.

Background

In 2012 the Community Park playground underwent a significant renovation. In order to fill a funding gap for the project, more than 210 community donors or "star supporters" made tax-deductible donations amounting to \$33,400. The cast-in-place reinforced concrete seat wall located adjacent to the swing area proudly displayed commemorative donor stars acknowledging these contributions for the last 11 years. Unfortunately, in recent years, many of the donor stars have gotten chipped, scratched, faded, or have fallen off the wall entirely. City staff has handled replacing them as needed. Recently, a concerned citizen brought safety concerns to the attention of the City Council, after a small child picked up a sharp star that had fallen off the wall. Upon inspection and consideration of various alternatives the City decided it was best to remove the stars which will occur later this month. In the meantime, in lieu of a physical wall, the City has published a virtual wall on the City's website: brisbaneca.org/2012stardonors. There will also be a framed print-out of the virtual wall posted in a publicly accessible space (such as the Library or new City Hall annex).

Discussion

The Committee is being asked to weigh whether they are willing to support revitalization of the donor wall with a more permanent long-term solution using money from the Public Art Fund. One way this could be accomplished is by hiring an artist to paint the donor star inscriptions on the wall. The Committee may also propose alternate solutions if desired. If the Committee were to undertake this project, all procedures governing contracting an artist would need to be followed in accordance with the Public Art Implementation Guidelines which are as follows:

1. The Public Art Advisory Committee will recommend to the City Council the amount of money from the Public Art Fund to be used on any publicly installed public art pieces and the breakout between Administrative and Maintenance costs of the project. The Public Art Advisory Committee will also

recommend a location for the art project, type of artwork when appropriate, process for involving the community in the process, and method of calling for artists.

2. The Council will approve available funds for the artwork and solicit members to be part of an Art Selection Committee, if needed.
3. The Public Art Committee shall select an artist, or group of artists, through a public process using one of the following methods:
 - a. Request for qualifications (RFQ)
 - b. Request for proposals (RFP)
 - c. Invitational competition.
4. The City Council shall make a decision on the Public Art Committee's recommendations on the artist or artist group.
5. The Public Art Committee, any outside professional hired by the City for assisting with the selection of the artwork, and the appropriate City staff (as needed for the particular project) shall meet regularly with the selected artist, or group of artists, in developing the Conceptual Design Plan that meets the artwork and location criteria.
6. Once the Conceptual Plan has been approved by the Public Art Committee, the artist or artist's team shall refine the project objectives and the Conceptual Design Plan according to the direction of the Public Art Committee.

The Final Design will be approved by the City Council.

Fiscal Impact

The initial request would be for the Committee to designate a not-to-exceed amount for the project (approximately \$10,000 - \$15,000). However, routine maintenance would also be necessary in the future to preserve the painting as is the case with any mural.

Caroline Cheung, Assistant to the City Manager

File Attachments for Item:

C. Review and Prioritize 2024 Projects



PUBLIC ART ADVISORY COMMITTEE MEMO

Meeting Date: 1/8/2024

To: Public Art Advisory Committee

From: Noreen Leek, Parks & Recreation Director

Subject: 2024 Project prioritization

Recommendation

Review the list of previously discussed projects and identify priorities to provide direction to staff for the 2024 year.

Background & Discussion

Throughout 2023, the Public Art Advisory Committee has expressed interest in a variety of small to medium-sized projects. A summary of those projects include:

- Plug Preserve relocation project (*See Attachment 1*)
- Firth Park (Helix & Turtle refresh, Barrier adjacent to Glen Park, benches, marquee sign, etc.)
- Artful benches throughout town
- Crocker Trail Master Plan – art implementation
- Review Public Art Ordinance and Implementation Guidelines to consider updates
- Decorative mailboxes
- Surprise art around town

Other ideas discussed but not supported by existing guidelines/use of Public Art Funds:

- “A Day in Brisbane” photo showcase (Push Pin party concept)
- Chalk Art event
- Film Festival

At this time, staff is requesting that the Committee prioritize the list of prospective projects so that time and efforts can be focused in order to achieve the desired outcomes. It is important that the Committee also consider that we are embarking on the Public Art Master Planning effort which will consume most of the calendar year and will require significant outlay of staff and Committee member time and energy.

Attachments

1. Plug Preserve proposed relocation plan

Noreen Leek, Parks & Recreation Director

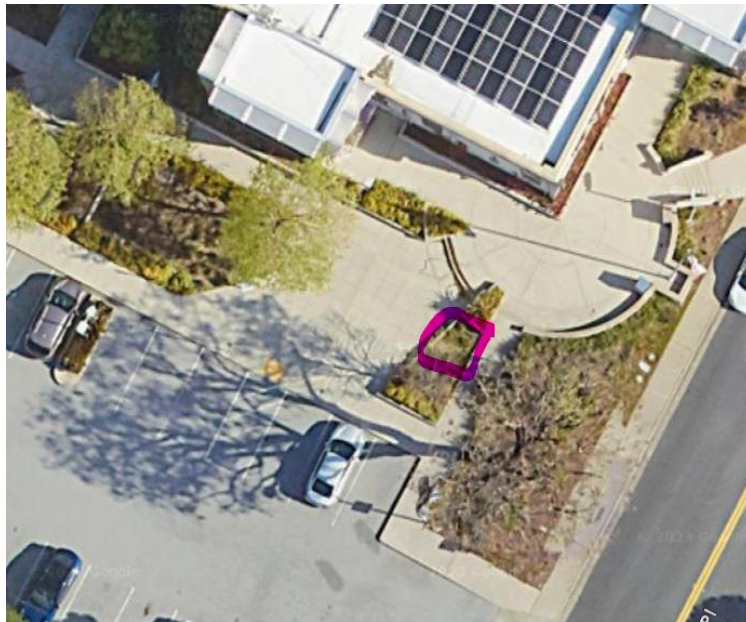
Plug Preserve Project

For Placement at City Hall

3 hydrants (1 TBD + the following two):



Exact location for placement:



For Placement at the Skate Park

1 hydrant "Quake"



Proposed locations for placement:

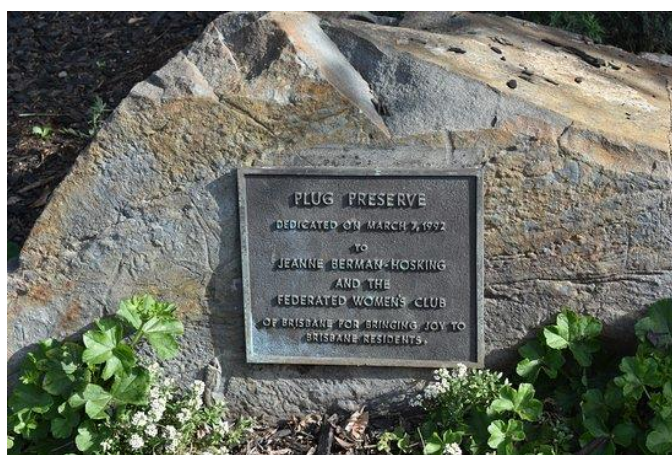


For Placement at Community Park

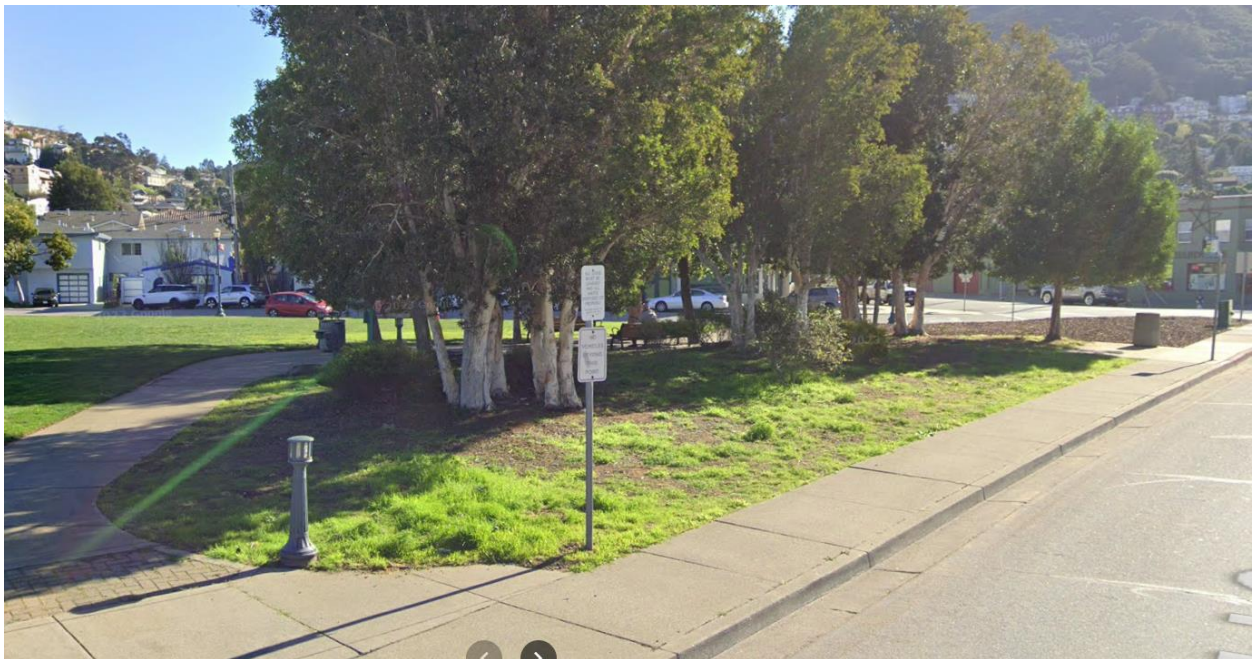
7 hydrants

Scatter and set back from the sidewalk between bus stop and pathway

+Transfer dedication rock to this location also



Proposed location for placement:



For Placement at Quarry Trail Park

6 hydrants

3 at park entrance near signboard, 3 scattered around park area



Proposed locations for placement:

