



# CITY *of* BRISBANE

## Complete Streets Safety Committee Meeting Minutes

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Monday, December 7, 2020 at 6:30 P.M. Virtual Meeting

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### CALL TO ORDER

Chairperson Christie called the meeting to order at 6:33 p.m.

### ROLL CALL

**Members present:** Bain, Cabrera, Christie, Ibarra, Lau (arrived 7:03 p.m.), Tainter

**Members absent:** Dettmer

**Staff:** Kinser (Deputy Director of Public Works), Yuen (Assistant Engineer)

### ADOPTION OF THE AGENDA

Agenda adopted.

### ORAL COMMUNICATIONS

None.

### APPROVAL OF THE MINUTES

November minutes were approved.

### OLD BUSINESS (*Subcommittee leads underlined*)

#### A. Subcommittee work items (brief status updates):

- **Expansion of Safe Pedestrian Routes to Schools (Tainter, Ibarra, Cabrera)**
  - Tainter presented the subcommittee's final recommendations for improvement of off-street pathways that connect to existing Pedestrian Routes. The subcommittee also looked at areas where pathways could be built to provide egress for residents of upper streets during a fire emergency.
  - Staff will look into a way to fold the recommendations into the Master Plan.
  - The subcommittee decided to add the stairway path connecting San Francisco Ave and Old County Rd as a high priority for improvement, as it serves pedestrians walking to/from the bus stops on Bayshore Blvd.
  - Staff can look into designing and installing wayfinding signage to enhance identification.
  - The pathways recommended by the subcommittee for future surfacing improvement include the following, listed in order of highest to lowest priority:

- Improvement of existing stairway path between San Francisco Ave and Old County Rd
- Install stairway path in alley between 102 Tulare St and 225 Alvarado St
- Install new/improve existing stairway paths in central alley
- Install new stairway path between Santa Clara St/San Francisco Ave and the dead end of Tulare St
- Make sidewalk/crossing improvements at Sierra Point Rd in offset between existing stairways that connect Mono St and Humboldt Rd
- The committee voted to approve the list of recommendations to staff. Ibarra made a motion, and Bain seconded. The recommendations were passed unanimously by all members present.
- **Education/outreach regarding Safe Pedestrian Routes (Cabrera, Ibarra)**
  - Cabrera and Ibarra reviewed Yuen's draft article for the school newsletters and had no changes. Yuen will add a map of the Pedestrian Routes and 15 mph zones to the article.
- **Sightlines at intersections on work list (Alvarado/San Bruno, Klamath/Sierra Point, Monterey/San Bruno, Tulare/San Bruno, Thomas/San Bruno) (Ibarra, Dettmer)**
  - No updates to report.
- **Discuss enhancements for shuttle stops and next steps for transportation survey (REVISIT AFTER IMPROVEMENTS) (Tainter, Bain)**
  - No updates to report.
- **Potential parking issues in Central Brisbane (Christie, Dettmer, Tainter)**
  - Christie, Bain, and Yuen are working on refining and analyzing the license plate data. The subcommittee and staff hope to present results at the January or February meeting.
- **Bicycle safety on Old County Rd (REVISIT AFTER IMPROVEMENTS) (Lau, Bain, Dettmer)**
  - A "3 Feet When Passing" sign has been ordered for the entrance to Old County Rd but has not arrived yet due to manufacturing delays.

## STAFF UPDATES

- The City's consultant for the Crocker Trail Master Plan provided a draft plan to staff and presented to the Technical Advisory Committee. A community workshop will be held in January to solicit feedback from the public.
- The resolution establishing 15 mph speed zones near schools was adopted by Council. Police will begin enforcement once the schools return to full in-person learning or operate on a hybrid rotation schedule.
- The slurry seal planned for Kings Rd between Margaret Ave and Beatrice Rd where the Fire Main Replacement Project was recently completed has been pushed back to spring 2021 due to unfavorable winter temperatures.

**CHAIR AND COMMITTEE MEMBER MATTERS**

- Tainter commended the conceptual work done by the consultant on the Crocker Trail Master Plan.

**NEXT MEETING:** January 4, 2021 at 6:30 p.m. via Zoom

**ADJOURNMENT**

Chairperson Christie adjourned the meeting at 8:02 p.m.