



# CITY *of* BRISBANE

## Complete Streets Safety Committee Meeting Minutes

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Monday, January 4, 2021 at 6:30 P.M. Virtual Meeting

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### CALL TO ORDER

Chairperson Christie called the meeting to order at 6:32 p.m.

### ROLL CALL

**Members present:** Bain, Christie, Dettmer, Lau, Tainter

**Members absent:** Cabrera, Ibarra

**Staff:** Kinser (Deputy Director of Public Works), Yuen (Assistant Engineer)

### ADOPTION OF THE AGENDA

Agenda adopted.

### ORAL COMMUNICATIONS

None.

### APPROVAL OF THE MINUTES

December minutes were approved.

### OLD BUSINESS (*Subcommittee leads underlined*)

#### A. Subcommittee work items (brief status updates):

- **Expansion of Safe Pedestrian Routes to Schools (Tainter, Ibarra, Cabrera)**
  - Kinser explained that staff was directed to identify any improvements recommended by the subcommittee that are not explicitly included in the Bicycle/Pedestrian Master Plan. Improvements not covered by the plan will be brought to Council for approval as a supplement to the plan.
  - Staff asked the subcommittee to take a closer look at additional sidewalks or walkways in Central Brisbane or the Northeast Ridge to add to and expand the existing Walk Routes network to more neighborhoods or blocks.
- **Education/outreach regarding Safe Pedestrian Routes (Cabrera, Ibarra)**
  - Dettmer stated that she would like to join this subcommittee and provide additional support.
  - Yuen provided informational articles to BES and Lipman to publish in their school newsletters. He will also post the article on social media and have the article placed in the City's STAR monthly newsletter.

- **Sightlines at intersections on work list (Alvarado/San Bruno, Klamath/Sierra Point, Monterey/San Bruno, Tulare/San Bruno, Thomas/San Bruno) (Ibarra, Dettmer)**
  - No updates to report.
- **Discuss enhancements for shuttle stops and next steps for transportation survey (REVISIT AFTER IMPROVEMENTS) (Tainter, Bain)**
  - No updates to report.
- **Potential parking issues in Central Brisbane (Christie, Dettmer, Tainter)**
  - Christie explained that the data is being finalized and hopes to present the results at the next meeting.
- **Bicycle safety on Old County Rd (REVISIT AFTER IMPROVEMENTS) (Lau, Bain, Dettmer)**
  - A “3 Feet When Passing” sign has been installed at the entrance to Old County Rd near Bayshore Blvd. Old County Rd is recommended by the City’s pavement management system for a slurry seal treatment, so Sharrows can be placed during that work expected in the near future.

#### **STAFF UPDATES**

- Plans and specifications for the mast arm and “No U-turn” signs for the intersection of Bayshore Blvd/San Bruno Ave are being finalized, and the request for quotes will be released this month.
- Staff submitted applications for grant funds for electric vehicle charging stations at City Hall, Mission Blue Center, and the Park & Ride lot. The grant is being administered by the California Electric Vehicle Infrastructure Project (CALeVIP).
- Staff is looking into the ADA-related features that would be required with any improvements to the shuttle stop near 240 Valley Dr, which would add challenges in terms of design considerations and cost.
- Kinser asked if the committee would be interested in looking into implementing a “slow street” on San Benito Rd between Glen Pkwy and Sierra Point Rd. The committee could also look into the feasibility of implementing one-way travel on that block and on both Mariposa St and Monterey St between Visitacion Ave and Solano St to slow traffic, reduce conflicts, and improve emergency vehicle access. The committee expressed interest, and the item will be agendaized for next month’s meeting.

#### **CHAIR AND COMMITTEE MEMBER MATTERS**

- Dettmer inquired about loose tree limbs that are located above a bench on the Quarry Rd Trail. Kinser asked that this request and similar service requests be submitted on the City’s GoRequest online platform so that the requests can be tracked by Public Works staff.
- Lau asked about traffic impacts on the 600 block of San Bruno Ave due to construction of a new multi-family residential building. Kinser asked that he contact Building and Planning Dept. for more information about construction progress.
- Lau reported that trash has been building up on the side of the road at the Sierra Point Pkwy/Lagoon Rd freeway exit. Staff has been coordinating with UPC and Caltrans to clean the area.

- Tainter reminded the committee that an online workshop for the Crocker Trail Master Plan will be held on Tuesday 1/19/21 at 6:30 p.m.

**NEXT MEETING:** February 1, 2021 at 6:30 p.m. via Zoom

**ADJOURNMENT**

Chairperson Christie adjourned the meeting at 7:39 p.m.