



Brisbane Parks and Recreation Commission **Action Minutes**

REGULAR MEETING

July 12, 2023

HYBRID COMMISSION MEETING, 50 PARK PL., BRISBANE, CA

CALL TO ORDER

Chairperson Kern called the meeting to order at 6:32pm.

ROLL CALL

A. Consider any request of a Commissioner to Attend the Meeting Remotely Under the “Emergency Circumstances” of AB 2449

Commissioners present: Kern, Commerford, Davis, Greenlee, Ocampo, Sims

Commissioners absent: Seawell

Staff present: Recreation Director Leek, Recreation Supervisor Houghton,
Administrative Assistant Bondoc

ADOPTION OF AGENDA

Commissioner Greenlee moved, seconded by Commissioner Sims, to approve the July 12, 2023 agenda. The motion carried 6-0.

APPROVAL OF MINUTES

B. May 10, 2023

Commissioner Ocampo moved, seconded by Commissioner Sims, to approve the May 10, 2023 minutes. The motion carried 6-0.

CITIZEN COMMUNICATIONS

None

PRESENTATIONS

None

OLD BUSINESS

C. Garden Tour Debrief

Commission members provided a recap of the 6/10/23 Secret Garden Tour, which featured 90 participants and raised \$1,800 for the Lions Club.

D. Offsite facilities Tour Debrief

Commission members provided a recap of the 6/14/23 offsite facilities tour, as well discussed Firth Park and a possible Commission day of service.

E. National Parks & Recreation Month Calendar of Events

Staff shared activities and events scheduled for National Parks & Recreation Month in July,

including Concerts in the Park.

NEW BUSINESS

None

REPORTS

F. Chairperson

None

G. Subcommittees

a. Events Subcommittee Meetings (5/24/23, 6/27/23)

Subcommittee members reported discussions from the meetings such as the 6/10 Secret Garden Tour and 8/26 Garden Show.

b. Derby and Day in the Park Subcommittee Meeting (6/6/23)

Subcommittee members reported discussions from the meeting, including derby workshops, vendors, games, and activities.

c. Public Art Advisory Subcommittee Meeting (6/26/23)

Subcommittee members reported discussions from the meeting and potential future projects like updating Firth Park and fire hydrants.

d. Setting Subcommittee Meetings

Public Art Advisory Subcommittee meeting scheduled for 7/17/23 at 4:30pm.

Derby and Day in the Park Subcommittee meeting originally scheduled for 8/7 but re-scheduled on 8/16 for 8/29/23 at 4:30pm.

H. Commissioners

Commissioner Davis commended the Teen Technology support for Seniors program.

I. Staff

Staff provided information on drop-in pickleball, Shark Week at the pool, Teen Nights at the Sunrise Room, 7/20 and 8/4 Senior Trips, Age-Friendly City Initiative, Volunteer of the Year nominations, annual budget and master fee schedule, Concerts in the Park, 7/22 City-Wide Yard Sale, 8/23 Summer Habitat Restoration, 8/11 Community Night at the Giants Game, and 8/26 Garden Show.

COMMISSION MATTERS

J. Written Communications

None

K. Commission Calendar

The next regularly scheduled meeting is September 13, 2023.

ADJOURNMENT

Chairperson Kern moved to adjourn the meeting at 7:25pm.