



Brisbane Parks and Recreation Commission **Action Minutes**

REGULAR MEETING

September 13, 2023

HYBRID COMMISSION MEETING, 50 PARK PL., BRISBANE, CA

CALL TO ORDER

Chairperson Kern called the meeting to order at 6:30pm.

ROLL CALL

A. Consider any request of a Commissioner to Attend the Meeting Remotely Under the “Emergency Circumstances” of AB 2449

Commissioners present: Kern, Commerford, Davis, Greenlee, Seawell

Commissioners absent: Ocampo, Sims

Staff present: Recreation Director Leek, Recreation Coordinators Monroy and Franco, Administrative Assistant Bondoc

ADOPTION OF AGENDA

Commissioner Commerford moved, seconded by Commissioner Greenlee, to approve the September 13, 2023 agenda. The motion carried 5-0.

APPROVAL OF MINUTES

B. July 12, 2023

Commissioner Commerford moved, seconded by Commissioner Greenlee, to approve the July 12, 2023 minutes. Commissioner Seawell abstained. The motion carried 4-0.

CITIZEN COMMUNICATIONS

None

PRESENTATIONS

C. Michelle Chan – Club Lipman

Lipman Middle School’s Michelle Chan presented on the after-school program’s offerings and community feedback.

D. Ricardo Monroy – Youth & Adult Sports

Recreation Coordinator Ricardo Monroy summarized the department’s athletics, including youth basketball and baseball, adult softball, and pickleball.

OLD BUSINESS

E. Summer Highlights

Director Leek shared a video to recap summer activities, such as the community pool, preschool, summer camp, teen programs, and senior programs.

F. Concerts in the Park Debrief

Recreation Coordinator Franco presented on this year's Friday and Sunday concerts in the community park, including vendors and cabana rentals.

G. Sierra Point Open Space and Parks Process Update

Director Leek informed the Commission that this item will be further discussed at the 9/21 City Council meeting.

NEW BUSINESS

H. City Council Liaison Meeting Summary

Chairperson Kern summarized the 9/7 City Council liaison meeting, during which the Volunteer of the Year was confidentially selected.

REPORTS

I. Chairperson

None

J. Subcommittees

a. Public Art Advisory Subcommittee Meeting (7/17/23)

Subcommittee members reported discussions from the meeting and potential future projects like the Public Art Master Plan, and updating Firth Park and Fire Hydrants.

b. Derby and Day in the Park Subcommittee Meeting (8/29/23)

Subcommittee members reported discussions from the meeting, such as games, activities, and food and drink planned for the 10/7 Day in the Park.

c. Setting Subcommittee Meetings

Seniors Subcommittee meeting will be scheduled for a future date.

K. Commissioners

Commissioner Seawell shared an update from a meeting with Chamber CEO Madison Davis regarding the future of LUNAFEST film festival.

L. Staff

Director Leek discussed the fall activity guide and the department's latest offerings, including sports, teen nights, 10/7 Derby and Day in the Park, 9/15 Fall Friday Night Rec Swim, fall staff recruitment, and 9/23 Coastal Cleanup.

COMMISSION MATTERS

M. Written Communications

None

N. Commission Calendar

The next regularly scheduled meeting is October 11, 2023.

ADJOURNMENT

Chairperson Kern moved to adjourn the meeting at 7:53pm.