



Brisbane Parks and Recreation Commission **Action Minutes**

REGULAR MEETING

October 12, 2022

VIRTUAL COMMISSION MEETING, 50 PARK PL., BRISBANE, CA

CALL TO ORDER

Chairperson Greenlee called the meeting to order at 6:32pm.

ROLL CALL

Commissioners present: Greenlee, Commerford, Davis, Kern, Seawell, Sims
Absent: Ocampo
Staff present: Recreation Director Leek, Recreation Coordinator Franco,
Administrative Assistant Bondoc

ADOPTION OF AGENDA

Commissioner Sims moved, seconded by Commissioner Kern, to approve the October 12, 2022 agenda. The motion carried 6-0.

APPROVAL OF MINUTES

A. September 14, 2022

Commissioner Davis moved, seconded by Commissioner Commerford, to approve the September 14, 2022 minutes. The motion carried 6-0.

CITIZEN COMMUNICATIONS

None

PRESENTATIONS

B. Aquatics Presentation

Staff provided an overview of 2021-2022 pool statistics, including swim lessons, private parties, lap swim, recreational swim, water aerobics, and special events.

OLD BUSINESS

C. Event debrief – Coastal Cleanup

Staff recapped the 9/17/22 Coastal Cleanup at the Marina.

D. Event debrief – Day in the Park & Derby

Staff summarized the 10/1 Day in the Park & Derby and Commissioners shared their sentiments.

NEW BUSINESS

None

REPORTS

E. Chairperson

None

F. Subcommittees

- a. Public Art Advisory Committee meetings (held on 9/19/22, 9/26/22, and 9/27/22)
Subcommittee members reported discussions held at the meetings.
- b. Sierra Point Open Space & Parks Master Plan Subcommittee (held on 9/26/22)
Staff reported discussions held at the meeting.
- c. Trails Development Subcommittee meeting (held on 10/11/22)
Subcommittee members reported discussions held at the meeting.
- d. Festival of Lights Subcommittee meeting (held on 10/12/22)
Subcommittee members reported discussions held at the meeting.
- e. Setting Subcommittee Meetings
Recreational Facilities Subcommittee meeting scheduled for 10/19/22 at 6pm.
Festival of Lights Subcommittee meeting scheduled for 11/3/22 at 4pm.

G. Commissioners

None

H. Staff

Staff provided information on the Thanksgiving and Winter Camps, 10/22/22 and 12/10/22 Parents' Nights Out, 10/15/22 SMC Commissioner Workshop in Burlingame, Sierra Point Master Plan, staff adjustments, 10/14 Friday Night Swim, 10/21 Senior Karaoke, San Bruno Mountain Half Marathon, Lions Club pumpkin patch and flu shots, 10/26 Howl-o-ween at the Dog Park, and 11/18 Star Workshop at Mission Blue Center.

COMMISSION MATTERS

I. Written Communications

None

J. Commission Calendar

The next regularly scheduled meeting is November 9, 2022.

ADJOURNMENT

Chairperson Greenlee moved to adjourn the meeting at 7:59pm.