

**COMPLETE STREETS SAFETY COMMITTEE
MINUTES**

**Monday, March 2, 2020 6:30 p.m.
Large Conference Room, Brisbane City Hall
50 Park Place, Brisbane, CA 94005**

1. 6:30 P.M. CALL TO ORDER

Chairperson Christie called the meeting to order at 6:31 p.m.

2. ROLL CALL

Members present: Bain, Cabrera, Christie, Dettmer, Lau, Tainter

Members absent: Ibarra

Staff: Kinser (Deputy Director of Public Works), Yuen (Assistant Engineer)

3. ADOPTION OF THE AGENDA

Christie proposed moving the New Business ahead of Old Business. The agenda was adopted as amended by all present.

4. ORAL COMMUNICATIONS

None.

5. APPROVAL OF THE MINUTES

January and February minutes were approved.

6. NEW BUSINESS

a. Discuss transportation elements for Notice of Preparation (NOP) for Brisbane Baylands Specific Plan Environmental Impact Report (EIR)

- The committee provided feedback on the scope of the EIR pertaining to circulation improvements. The committee discussed neighborhood traffic impacts, transit service, pedestrian connections, and parking related to the proposed Baylands development.
- Christie asked if a Baylands consultant would be able to give an informational presentation on the transportation elements of the development project. Staff will need to determine if this would be possible.
- Staff will consolidate the comments and have the committee review before submitting them to the Planning Dept.

7. OLD BUSINESS

Subcommittee leads underlined

a. Items referred to the committee (brief status updates):

- **Expansion of Safe Pedestrian Routes to Schools (Tainter, Ibarra, Cabrera)**
 - No updates to report.
- **Education/outreach regarding Safe Pedestrian Routes**

- Education and outreach for the Safe Routes, particularly regarding parking on top of sidewalks, will be needed in the near future as the Safe Routes to Schools/Green Infrastructure Project is expected to begin in April. Tainter, Lau, and Cabrera volunteered to work on this item.
 - **Sightlines at intersections on work list (Alvarado/San Bruno, Klamath/Sierra Point, Monterey/San Bruno, Tulare/San Bruno, Thomas/San Bruno) (Ibarra, Dettmer)**
 - No updates to report.
 - **Discuss enhancements for shuttle stops and next steps for transportation survey (Tainter, Bain)**
 - Tainter reported that the Jericho Project, a men's recovery program located on Valley Dr, had expressed interest in providing labor for installation of new benches at shuttle stops.
 - Staff has secured some funding for improvements through County Measure W and will obtain specifications for benches and garbage cans and share with the committee.
 - Bain will make contact with the resident at San Bruno Ave/Glen Pkwy, and staff will reach out to the Church on San Bruno Ave/Mendocino St prior to installing improvements.
 - Kinser explained that the City's commemorative bench policy could not be used for benches that commemorate contributing businesses.
- b. **Discussion of potential parking issues in Central Brisbane (ON HOLD) (Christie, Dettmer, Tainter)**

8. CHAIR AND COMMITTEE MEMBER MATTERS

- Dettmer suggested a possible virtual meeting for the following month due to ongoing coronavirus concerns. Staff will see what course of action the City Council and other commissions/committees decide to take in response.
- Staff had internally discussed resident Albertina Reyes' inquiry from the previous meeting about her ability to directly access northbound Bayshore Blvd from her property. Ultimately, staff could not justify removing the median delineators due to concerns about vehicle conflicts that would jeopardize safety given the large volumes of high-speed traffic. Yuen had reached out to the City of South San Francisco about the u-turn restriction at the next intersection south of San Bruno Ave and was informed that the intersection is too narrow to be able to permit u-turns on Bayshore. The committee agreed with staff's reasoning and proposed sending a letter to Albertina to explain the committee's decision. Christie initiated a motion to recommend against removing the median delineators. Tainter seconded the motion, and the recommendation was passed by all members present.
- Christie asked that the item to discuss potential parking issues in Central Brisbane be reopened.

9. STAFF UPDATES

- Yuen reported that the City received grant funding from Metropolitan Transportation Commission (MTC) to update its Streetsaver pavement management system as part of a biannual requirement to obtain pavement management program certification. In the summer of 2020, a consultant will be conducting a pavement condition survey of

all publicly maintained streets and using the data to update the Streetsaver program and create an optimal five-year maintenance schedule.

- City staff will be attending an employer symposium hosted by Commute.org to learn more about successful commuter benefit programs.
- In February, a resident had reported occasionally observing drivers going the wrong way on Guadalupe Canyon Pkwy when turning left from Bayshore Blvd. Staff has removed street name signs whose location in the median on Guadalupe Canyon Pkwy may have confused some drivers. A “keep right” sign will also be placed in the median.

10. NEXT MEETING DATE AND TIME – April 6, 2020, 6:30 p.m.

11. ADJOURNMENT

Chairperson Christie adjourned the meeting at 8:28 p.m.