



CITY of BRISBANE

Complete Streets Safety Committee Meeting Minutes

Monday, November 2, 2020 at 6:30 P.M. Virtual Meeting

CALL TO ORDER

Chairperson Christie called the meeting to order at 6:31 p.m.

ROLL CALL

Members present: Bain, Christie, Dettmer, Ibarra, Lau, Tainter

Members absent: Cabrera

Staff: Kinser (Deputy Director of Public Works), Yuen (Assistant Engineer)

ADOPTION OF THE AGENDA

Agenda adopted.

ORAL COMMUNICATIONS

None.

APPROVAL OF THE MINUTES

October minutes were approved.

OLD BUSINESS (*Subcommittee leads underlined*)

A. Subcommittee work items (brief status updates):

- **Expansion of Safe Pedestrian Routes to Schools (Tainter, Ibarra, Cabrera)**
 - The subcommittee plans to make a final presentation at a later meeting.
- **Education/outreach regarding Safe Pedestrian Routes (Cabrera, Ibarra)**
 - Once the draft school newsletter article has been circulated for review by City staff, Yuen will send the draft to the subcommittee for input.
 - Ibarra mentioned that the schools are currently doing in-person learning sessions for very small groups of students on certain days of the week.
- **Sightlines at intersections on work list (Alvarado/San Bruno, Klamath/Sierra Point, Monterey/San Bruno, Tulare/San Bruno, Thomas/San Bruno) (Ibarra, Dettmer)**
 - No updates to report. Ibarra and Dettmer will take a look at any changes in priorities or concerns.
 - Yuen reported that a portion of curb on San Bruno Ave at Thomas Ave was painted red in response to requests to urgently address sight visibility where compromised.
- **Discuss enhancements for shuttle stops and next steps for transportation survey (REVISIT AFTER IMPROVEMENTS) (Tainter, Bain)**

- No updates to report.
- **Potential parking issues in Central Brisbane (Christie, Dettmer, Tainter)**
 - The license plate and vehicle description data was collected in October. Christie and staff will proceed with cleaning and organizing the data to be able to track the repeating appearances of individual vehicles. Bain volunteered to help with the effort.
- **Bicycle safety on Old County Rd (REVISIT AFTER IMPROVEMENTS) (Lau, Bain, Dettmer)**
 - The City will install a “3 Feet When Passing” sign at the beginning of Old County Rd in the westbound direction. Old County Rd is recommended by the Pavement Management System for a slurry seal treatment soon, so it would be most cost-effective to install sharrow markings and other potential modifications to the striping layout the next time the street is sealed.

STAFF UPDATES

- Yuen reported that survey work will start soon for design of the Central Brisbane stairways design and Bayshore/San Bruno mast arm. A crew will be surveying underground utilities in the alleyways where the proposed stairways are located and identifying ground elevations at the intersection of Bayshore/San Bruno. The mast arm and pole have been ordered with a four to six month lead time for delivery.
- Yuen provided a summary of the City/County Association of Governments of San Mateo County’s (C/CAG) Smart Corridors Project, which is being implemented countywide. The project includes traffic signal upgrades on Bayshore Blvd, as well as changeable message trailblazer signs and a fiber optic connection to City Hall, designed to regulate traffic flow on designated routes through Brisbane in the event of a crash incident on Highway 101 that diverts traffic onto local streets.
- A resolution establishing the 15 mph speed limits on streets near BES and Lipman is being placed on the agenda for the November 19 City Council meeting. Per the CA Vehicle Code, the lowered speed limits when children are present must be established by ordinance or resolution before they can be placed into effect.
- Staff is working on a preliminary environmental study for the federally funded Crocker Trail resurfacing project. Kinser reminded and encouraged the committee members to fill out the online public survey for development of the Crocker Trail Master Plan.
- Staff is looking to pursue a grant made available by CalRecycle for a rubberized cape seal treatment for Sierra Point Pkwy. To reach the minimum project size threshold, staff is planning to partner with the City of South San Francisco and prepare a joint application.
- In response to public requests, a slurry seal is planned for Kings Rd to make the restored street surface more aesthetically uniform after completion of the Fire Main Replacement Project.
- Street sweeping on commercial streets has resumed after a hiatus during the pandemic. The City has contracted with a third-party service provider for three months.
- Staff will see if Commander Garcia is available to provide an update on San Mateo County’s updated fire evacuation plan at the next meeting.

CHAIR AND COMMITTEE MEMBER MATTERS

- Dettmer asked about preparing and reporting to Council on an annual list of committee accomplishments, similar to what the Open Space and Ecology Committee has done. Staff can look into preparing one at a later date.
- Yuen provided an update on Bain's request for a light shield on the LED street light in front of his property. Yuen has put in a request to PG&E to add a shield, as the light was installed by PG&E on a PG&E-maintained pole.
- The Parking Issues subcommittee did a field observation of the spiky plants in the planter strip on the 400 block of Visitacion. The subcommittee decided that removal or trimming of the plants was not urgent, and the topic could be agendaized for discussion at a future meeting if issues or more public requests come up.

NEXT MEETING: December 7, 2020 at 6:30 p.m. via Zoom

ADJOURNMENT

Chairperson Christie adjourned the meeting at 8:01 p.m.