



# CITY of BRISBANE

## Complete Streets Safety Committee Meeting Minutes

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Monday, October 5, 2020 at 6:30 P.M. Virtual Meeting

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### CALL TO ORDER

Chairperson Christie called the meeting to order at 6:33 p.m.

### ROLL CALL

**Members present:** Bain, Cabrera, Christie, Dettmer, Ibarra, Tainter

**Members absent:** Lau

**Staff:** Kinser (Deputy Director of Public Works), Yuen (Assistant Engineer)

### ADOPTION OF THE AGENDA

Agenda adopted.

### ORAL COMMUNICATIONS

None.

### APPROVAL OF THE MINUTES

August 31 minutes were approved.

### OLD BUSINESS (*Subcommittee leads underlined*)

#### A. Subcommittee work items (brief status updates):

- **Expansion of Safe Pedestrian Routes to Schools (Tainter, Ibarra, Cabrera)**
  - The subcommittee is finalizing its recommendations and will update at a later meeting.
- **Education/outreach regarding Safe Pedestrian Routes (Cabrera, Ibarra)**
  - Yuen had discussed preparing an article for the BES and Lipman newsletters with the help of Cabrera and Ibarra. Dettmer suggested that the school newsletter include encouragement to sign up for the Brisbane weekly blast so that more people can receive City news. Yuen will contact school staff about the preferred means of outreach and preferred timing.
- **Sightlines at intersections on work list (Alvarado/San Bruno, Klamath/Sierra Point, Monterey/San Bruno, Tulare/San Bruno, Thomas/San Bruno) (Ibarra, Dettmer)**
  - No updates to report. Ibarra will take a look at any changes in priorities or concerns.
- **Discuss enhancements for shuttle stops and next steps for transportation survey (Tainter, Bain)**

- Staff will try to get an idea of expected revenues for the current fiscal year to see if expected revenues would support some of the proposed improvements in the near future.
- **Potential parking issues in Central Brisbane (Christie, Dettmer, Tainter)**
  - Staff and the subcommittee will coordinate a data collection schedule. Kinser asked that data collection be scheduled before sunset in the evening to avoid having to walk around in the dark.
- **Bicycle safety on Old County Rd (REVISIT AFTER IMPROVEMENTS) (Lau, Bain, Dettmer)**
  - Staff is discussing the proposed improvements internally and will provide a staff update before proceeding.

#### **STAFF UPDATES**

- Yuen reported that the Guadalupe Canyon Pkwy Safety Improvements Project, which includes more reflective striping, new rumble strips, and bike lane lines on Guadalupe Canyon Pkwy, is substantially complete.
- Earlier this day (10/5), the back side of San Bruno Ave was closed to through traffic for water valve exercising, storm drain cleaning, tree trimming, and exploratory soil boring work for design of a new retaining wall on San Bruno Ave at McLain Rd.
- Exploratory potholing work will be performed for the location of the mast arm at Bayshore Blvd/San Bruno Ave and for the locations of proposed alley walkways between Tulare St and Santa Clara St and between Alvarado St and San Benito Rd. The potholing work will help identify locations of underground utilities during design so that conflicts can be avoided.

#### **CHAIR AND COMMITTEE MEMBER MATTERS**

- Dettmer asked about debris accumulating along the toe of the slope on San Bruno Ave. Kinser explained that the City is looking into a new vendor for street sweeping.
- Cabrera inquired about whether lighting is adequate on the east side of Bayshore Blvd at San Bruno Ave. Kinser asked that Cabrera take a look at the intersection during the dark when he is there and give insight.
- Yuen explained that the parking subcommittee would take a look at the spiky succulent plants on Visitacion Ave while out in the field collecting parking data.

**NEXT MEETING:** November 2, 2020 at 6:30 p.m. via Zoom

#### **ADJOURNMENT**

Chairperson Christie adjourned the meeting at 7:32 p.m.