



# CITY of BRISBANE

## Complete Streets Safety Committee Meeting Minutes

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Monday, August 31, 2020 at 6:30 P.M. Virtual Meeting

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### CALL TO ORDER

Chairperson Christie called the meeting to order at 6:34 p.m.

### ROLL CALL

**Members present:** Bain, Cabrera, Christie, Dettmer, Lau (arrived at 7:38 p.m.)

**Members absent:** Ibarra, Tainter

**Staff:** Kinser (Deputy Director of Public Works), Yuen (Assistant Engineer)

### ADOPTION OF THE AGENDA

Agenda adopted.

### ORAL COMMUNICATIONS

None.

### APPROVAL OF THE MINUTES

August 3 minutes were approved.

### OLD BUSINESS (*Subcommittee leads underlined*)

#### A. Subcommittee work items (brief status updates):

- **Expansion of Safe Pedestrian Routes to Schools (Tainter, Ibarra, Cabrera)**
  - Cabrera will email staff a progress update on recommendations for walkway improvements. Kinser clarified that the subcommittee should use the Bike/Pedestrian Master Plan (BPMP) to inform priorities.
  - Cabrera presented a satellite map and proposed coordinating with Google and/or Apple Maps to identify walkways in online maps. He proposes an addendum to the BPMP to include the subcommittee's findings. The subcommittee will present final report to staff and then to the committee at a future meeting.
- **Education/outreach regarding Safe Pedestrian Routes (Cabrera, Ibarra)**
  - Kinser envisioned that the subcommittee would prepare a map or pamphlet for the community and schools that would bring awareness of the routes to the public. Staff will contact the subcommittee about Safe Routes information to prepare them for a draft of a blurb for the school newsletters.

- **Sightlines at intersections on work list (Alvarado/San Bruno, Klamath/Sierra Point, Monterey/San Bruno, Tulare/San Bruno, Thomas/San Bruno) (Ibarra, Dettmer)**
  - No updates to report.
- **Discuss enhancements for shuttle stops and next steps for transportation survey (Tainter, Bain)**
  - Staff will discuss funding and improvements internally.
- **Potential parking issues in Central Brisbane (Christie, Dettmer, Tainter)**
  - Staff and subcommittee met the previous week to discuss the proposed parking study. The subcommittee proposes sampling 6 blocks in central Brisbane and conducting a license plate survey over a period of 10 days. License plate data will be collected during peak utilization times - during the evening in residential areas and during the lunch rush on Visitacion in the downtown area.
  - Staff and the subcommittee will coordinate a data collection schedule.
- **Bicycle safety on Old County Rd (REVISIT AFTER IMPROVEMENTS) (Lau, Bain, Dettmer)**
  - No updates to report.

#### **STAFF UPDATES**

- The Guadalupe Canyon Pkwy Safety Improvements Project, which will add more reflective striping, new rumble strips, and bike lane lines, will begin in September.
- The Safe Routes to Schools/Green Infrastructure Project is substantially complete, with some punchlist items (finishing touches and corrections) remaining. 15 MPH (when children are present) speed zones have been posted on streets near schools but will not go into effect until a resolution establishing lowered speed limits near schools is passed by Council and until in-person school days are back in session.
- The City/County Association of Governments of San Mateo County (C/CAG) is in the process of preparing an update of its Comprehensive Bicycle and Pedestrian Plan. City staff provided input on the City's bike facility network and the level of traffic stress (LTS) ratings for each street.
- Soil boring work for replacement of the retaining wall on San Bruno Ave at McLain Rd will begin in October.

#### **CHAIR AND COMMITTEE MEMBER MATTERS**

Dettmer brought up concerns with spiky succulent plants in the planter strip on Visitacion between Klamath and Alvarado as a safety hazard to pedestrians. Kinser suggested that when subcommittee members are out in the field to collect license plate data, they also take a look at the issue in person. If the plants are determined to pose a safety risk, staff can send a letter to the adjacent residents to give them notice for removal.

**NEXT MEETING:** October 5, 2020 at 6:30 p.m. via Zoom

#### **ADJOURNMENT**

Chairperson Christie adjourned the meeting at 7:43 p.m.