



CITY of BRISBANE

Complete Streets Safety Committee Meeting Minutes

Monday, August 3, 2020 at 6:30 P.M. Virtual Meeting

CALL TO ORDER

Chairperson Christie called the meeting to order at 6:34 p.m.

ROLL CALL

Members present: Bain, Christie, Dettmer (joined at 8:18 p.m.), Lau, Tainter

Members absent: Cabrera, Ibarra

Staff: Kinser (Deputy Director of Public Works), Yuen (Assistant Engineer)

ADOPTION OF THE AGENDA

Agenda adopted.

ORAL COMMUNICATIONS

None.

APPROVAL OF THE MINUTES

July minutes were approved.

OLD BUSINESS (*Subcommittee leads underlined*)

A. Subcommittee work items (brief status updates):

- **Expansion of Safe Pedestrian Routes to Schools (Tainter, Ibarra, Cabrera)**
 - The subcommittee will prepare final recommendations for the following meeting. The subcommittee had met with staff in July and discussed signage to identify walkways.
 - Kinser suggested that the subcommittee look at the Bike/Pedestrian Master Plan to see if priorities align.
- **Education/outreach regarding Safe Pedestrian Routes (Cabrera, Ibarra)**
 - Christie humbly declined the committee's nomination for him to serve on the subcommittee.
- **Sightlines at intersections on work list (Alvarado/San Bruno, Klamath/Sierra Point, Monterey/San Bruno, Tulare/San Bruno, Thomas/San Bruno) (Ibarra, Dettmer)**
 - No updates to report.
- **Discuss enhancements for shuttle stops and next steps for transportation survey (Tainter, Bain)**
 - Staff will discuss funding and improvements internally.
- **Potential parking issues in Central Brisbane (Christie, Dettmer, Tainter)**

- For the subcommittee’s study, Christie proposed looking at 4 blocks at random. On each block, the subcommittee would take an inventory of on/off street parking spaces, the number of residences, and the number of garages. The proposal includes documenting the number of cars and collecting individual license plate numbers and verifying whether vehicles are registered to residents on a given block.
- Christie inquired about the number of accessory dwelling units (ADUs) that have been approved by the City. Kinser mentioned that non-confidential address files are available to the public.
- Resident Peter Grace asked if number plates could be tracked anonymously. Staff will reach out to Police to see if any information connecting license plates to registered owners can be provided.
- Yuen suggested that parking occupancy data be collected during the early morning or late evening during which occupancy in residential areas is generally highest throughout the day.
- Christie clarified that the main objective of the study is to determine if there is an issue with availability of parking.

NEW BUSINESS

B. Brief status update - bicycle safety on Old County Rd (Lau, Bain, Dettmer)

- Lau presented the subcommittee’s suggestions for improvements for Old County. The subcommittee recommends placing sharrows and “share the road” signs.
- Peter Grace mentioned that there are not enough cyclists to justify a full restriping of the roadway just to install Class II bike lanes. Yuen mentioned that a slurry seal resurfacing recommended by the City’s pavement management system for the near future could be a potential opportunity to install Class II lanes as part of necessary striping work.
- The committee agreed that sharrows and signs are an appropriate, cost-effective solution that can be implemented in a relatively short timeframe.

C. Discuss priorities and vision for Crocker Trail Master Plan (liaison – Tainter)

- Tainter gave a presentation on the street crossings along Crocker Trail. Christie stated that the priority for the plan from the committee’s perspective should be making crossings as safe as possible.
- Tainter brought up concerns with separating cyclists and pedestrians on the trail. Christie suggested signs that identify zones for cyclists and pedestrians
- Lau inquired about guide signs that provide a map of the trail.
- Tainter suggested that barriers between private parking lots and the trail could be considered.
- Lau inquired about lighting for the trail. Kinser explained that lighting features are being pursued should funding become available and suggested that lighting infrastructure be considered in the plan.

- Tainter will ask about what types of active transportation modes (bikes, scooters, skateboards) will be allowed to use the trail.

STAFF UPDATES

- Yuen reported that the Safe Routes to Schools/Green Infrastructure Project is nearing completion. The project will include 15 MPH zones on streets bordering Brisbane Elementary School and Lipman Middle School which apply when children are present during school hours, and staff will do social media outreach about the school zones before the speed limits are enforced.
- City staff and the City's contractor are starting to prepare for the Guadalupe Canyon Parkway Safety Improvements Project, which will involve restriping Guadalupe Canyon Pkwy and adding bike lanes within Brisbane city limits. A pre-construction meeting is scheduled for the current week.

CHAIR AND COMMITTEE MEMBER MATTERS

Dettmer inquired about overgrown plants on the 400 block of Visitacion Ave and will walk it to see if a pedestrian hazard is present.

NEXT MEETING: August 31, 2020 at 6:30 p.m. via Zoom

ADJOURNMENT

Chairperson Christie adjourned the meeting at 8:26 p.m.