



## **Brisbane Parks and Recreation Commission *Action Minutes***

### **REGULAR MEETING**

**February 9, 2022**

*VIRTUAL COMMISSION MEETING, 50 PARK PL., BRISBANE, CA*

#### **CALL TO ORDER**

Chairperson Ocampo called the meeting to order at 6:35pm.

#### **ROLL CALL**

Commissioners present: Ocampo, Greenlee, Kern, & Sims

Staff present: Recreation Director Leek, Recreation Coordinator Nahass López,  
and Administrative Assistant Bondoc

#### **ADOPTION OF AGENDA**

Chairperson Ocampo added the 2/1/22 Public Art Advisory Subcommittee and 2/8/22 LUNAFEST Subcommittee meetings under Reports.

Commissioner Greenlee moved, seconded by Commissioner Sims, to approve the February 9, 2022 agenda as amended. The motion carried 4-0.

#### **APPROVAL OF MINUTES**

##### **A. November 10, 2021**

Commissioner Greenlee moved, seconded by Commissioner Sims, to approve the November 10, 2021 minutes. The motion carried 4-0.

#### **CITIZEN COMMUNICATIONS**

Resident Tony Byun expressed concerns regarding the condition of Lipman Field.

#### **PRESENTATIONS**

None

#### **OLD BUSINESS**

##### **B. Debrief 2021 Festival of Lights event**

Staff and Commissioners shared an overview of the event.

##### **C. 2022 community-wide needs assessment survey**

Commissioners affirmed survey categories and requested for this item to be brought back to next month's meeting after having a chance to review the 2017 survey results.

## **NEW BUSINESS**

### **D. Establish 2022 annual Commission calendar**

Commissioners reviewed last year's calendar and made suggestions for the 2022 calendar. This item will be brought back to the next Commission meeting.

## **REPORTS**

### **E. Chairperson - None**

### **F. Subcommittees**

#### **a. Recreation Programs Subcommittee meeting (held on 11/22/21)**

Staff reported discussions held at Recreation Programs Subcommittee meeting.

#### **b. Parks & Recreation and Open Space & Ecology Joint Subcommittee meeting (held on 12/14/21)**

Staff reported discussions held at Parks & Recreation and Open Space & Ecology Joint Subcommittee meeting.

#### **c. Concerts in the Park Subcommittee meeting (held on 2/3/22)**

Subcommittee members reported discussions held at Concerts in the Park Subcommittee meeting.

#### **d. Public Art Advisory Subcommittee meeting (held on 2/1/22)**

Subcommittee member Greenlee reported discussions held at Public Art Advisory Subcommittee meeting.

#### **e. LUNAFEST Subcommittee meeting (held on 2/8/22)**

Subcommittee members reported discussions held at LUNAFEST Subcommittee meeting.

#### **f. Setting Subcommittee Meetings**

Concerts in the Park Subcommittee to be scheduled with new Commissioners at March Parks and Recreation Commission meeting.

Recreational Facilities Subcommittee meeting scheduled for 2/23/22 or 3/2/22 at 4:30pm.

LUNAFEST Subcommittee meeting scheduled for 3/22/22.

### **G. Commissioners – None**

### **H. Staff**

Staff reported updates on Parks and Recreation Commission seats, summer program planning, Dog Park reopening, CPRS 2022 Conference, Parent's Night Out, and Artists' Evening of Sharing.

## **COMMISSION MATTERS**

### **I. Written Communications - None**

**J. Commission Calendar**

The next regularly scheduled meeting is March 16, 2022.

**ADJOURNMENT**

Chairperson Ocampo moved to adjourn the meeting at 7:56pm.