



# CITY of BRISBANE

## Parks and Recreation Commission

### Meeting Agenda

**Wednesday, January 12th, 2022 at 6:30 P.M. • Virtual Meeting**

*This meeting is compliant with the Ralph M. Brown act as amended by California Assembly Bill No. 361 effective September 16, 2021 providing for a public health emergency exception to the standard teleconference rules required by the Brown Act. The purpose of this is to provide a safe environment for the public, staff and Commissioners, while allowing for public participation. The public may address the Commission using exclusively remote public comment options. The Commission may take action on any item listed in the agenda.*

The Parks & Recreation Commission Meeting will be an exclusively virtual meeting. Members of the public may view the meeting by logging into the Zoom webinar listed below or on Comcast Channel 27 and the City's YouTube channel at <http://www.youtube.com/Brisbaneca>. The agenda materials may be viewed online at [www.brisbaneca.org/meetings](http://www.brisbaneca.org/meetings).

#### **Join Zoom Webinar:**

<https://us06web.zoom.us/j/92041741911pwd=MUVUZ0hyMnEzb2lGTDJxZTVoRFBiZz09>

**Meeting ID:** 920 4174 1911, **Passcode:** 123456

**TO ADDRESS THE COMMISSION:** Members of the public are encouraged to submit written comments before the meeting.

Members of the public who join the live Zoom webinar may address the Commission in the meeting when called upon by the Chairperson. Please use the "Chat" box in Zoom to alert staff that you want to address the Commission. Members of the public watching the meeting on YouTube or Channel 27 may email or text comments prior to the start of the particular agenda item to the below email and text line:

**Email:** [jbondoc@ci.brisbane.ca.us](mailto:jbondoc@ci.brisbane.ca.us), **Text:** 415.519.9588

A call-in number is also available for those watching the meeting on YouTube or Channel 27 for oral communications and public hearing items:

**Phone Number:** +1 (253) 215-8782, **Meeting ID:** 920 4174 1911

After entering the meeting ID and pressing #, simply press # a second time to enter the meeting waiting room. No participant code is required. Please wait to call until the Chairperson and/or staff announces that the phone line is open. When you are let into the meeting, press \*6 on your phone to unmute yourself before addressing the Commission. To avoid feedback, please turn off the volume of the meeting broadcast on your TV or computer. You will still be able to hear the Commissioners through your phone.

#### **SPECIAL ASSISTANCE**

If you need special assistance to participate in this meeting, please contact the Parks & Recreation Department (415) 508-2140 in advance of the meeting. Notification in advance of the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

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**Commissioners: Ocampo, Greenlee, Kern, Sims**

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. ADOPTION OF AGENDA** (Deletions, Additions, Changes)

**4. APPROVAL OF MINUTES**

A. November 10, 2021 **(Attachment)**

**5. CITIZEN COMMUNICATIONS**

**6. PRESENTATIONS**

**7. OLD BUSINESS**

B. Debrief 2021 Festival of Lights Event

C. 2022 Community-wide needs assessment survey **(Attachment)**

*Review and approve categories for survey and begin outlining specific questions.*

**8. NEW BUSINESS**

D. Establish 2022 annual Commission calendar **(Attachment)**

**9. REPORTS**

E. Chairperson

F. Subcommittees

a. Recreation Programs Subcommittee meeting (held on 11/22/21)

b. Parks & Recreation and Open Space & Ecology Joint Subcommittee meeting  
(held on 12/14/21)

c. Setting Subcommittee Meetings

G. Commissioners

H. Staff

**10. COMMISSION MATTERS**

I. Written Communications

J. Commission Calendar

**11. ADJOURNMENT**

**The next regularly scheduled meeting is February 9, 2022.**