



# CITY of BRISBANE

## Zoning Administrator Meeting Agenda

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Thursday, February 16, 2023 at 9:00 AM • Hybrid Meeting • City Hall 50 Park Place, Brisbane, CA 94005

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This **hybrid meeting** is compliant with the Ralph M. Brown act as amended by California Assembly Bill No. 361 effective September 16, 2021 providing for a public health emergency exception to the standard teleconference rules required by the Brown Act. The purpose of this is to provide a safe environment for the public, staff, and Zoning Administrator, while allowing for public participation.

*The Zoning Administrator may take action on any item listed in the agenda.*

Members of the public may attend the meeting **in person at City Hall** or **remotely by logging into the Zoom webinar** listed below. The agenda materials may be viewed online at [www.brisbaneca.org/meetings](http://www.brisbaneca.org/meetings).

**Join Zoom Webinar:** [www.brisbaneca.org/webinar-za](http://www.brisbaneca.org/webinar-za)

**Meeting ID:** 891 6601 1409

### TO ADDRESS THE ZONING ADMINISTRATOR:

Members of the public are encouraged to submit written comments before the meeting to the project planner. See posted public notices at <https://www.brisbaneca.org/cd/page/public-notice> for planner contact information. Members of the public who attend the meeting in person at City Hall or remotely via Zoom may address the Zoning Administrator in the meeting when called upon by the Zoning Administrator. Please use the “Chat” box in Zoom to alert staff that you want to address the Zoning Administrator. Any interested person is invited to attend and give testimony.

Members of the public may email or text comments **prior to the start of the particular agenda item** to the below email and text line:

**Email:** [jayres@brisbaneca.org](mailto:jayres@brisbaneca.org)

**Text:** 415-519-0165

A call-in number is also available:

**Phone Number:** +1 (669) 900-9128

**Meeting ID:** 891 6601 1409

After entering the meeting ID and pressing #, simply press # a second time to enter the meeting waiting room. No participant code is required. Please wait to call until the Zoning Administrator and/or

staff announces that the phone line is open. When you are let into the meeting, press \*6 on your phone to unmute yourself before addressing the Zoning Administrator. To avoid feedback, please turn off the volume of the meeting broadcast on your TV or computer. You will still be able to hear the Zoning Administrator through your phone.

## **SPECIAL ASSISTANCE**

*If you need special assistance to participate in this meeting, please contact the Community Development Department at (415) 508-2120 in advance of the meeting. Notification in advance of the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.*

## **JOHN A. SWIECKI, AICP, ZONING ADMINISTRATOR**

### **CALL TO ORDER**

### **ORAL COMMUNICATIONS** (Limited to a total of 15 minutes)

### **PUBLIC HEARING**

- A. 77 Golden Aster Court; Minor Modification 2022-MM-1; PD Planned Development District;** to allow landscaping and other minor alterations in the backyard, including construction of a covered patio increasing the site's lot coverage by 138 sq ft.; and finding that this project is categorically exempt from environment review under CEQA Guidelines Sections 15303(e) and 15304(b) and (c); Sanem Surel, applicant; Raymond Liu and Lori Schnitzer Trust, owner.

### **ADJOURNMENT**

### **APPEALS PROCESS**

*Anyone may appeal the action of the Zoning Administrator/Community Development Director to the Planning Commission not later than seven (7) calendar days after the Zoning Administrator's/Community Development Director's action. An application form and fee is required to make a formal appeal. For additional information, please contact the Community Development Department at 415-508-2120.*

*If you challenge the application in court, you may be limited to raising only those issues you or someone else raised at the public hearing, described in this notice, or in written correspondence delivered to the Community Development Department at, or prior to, the public hearing.*

### **INTERNET & OTHER ACCESS**

*Agendas for meetings of the Zoning Administrator are posted on the Internet at: [www.brisbaneca.org/meetings](http://www.brisbaneca.org/meetings). For a digital copy, please contact the Community Development Department.*

### **NOTICE OF DISCLOSURE**

*Written information or comments that may include a person's name, address, email address, etc. submitted to the City, Zoning Administrator, and/or City staff are public records under the California Public Records Act, are subject to disclosure and may appear on the City's website.*